

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER ON NOVEMBER 10, 2009

1. CALL TO ORDER

1a. Mayor Towers called the meeting to order at 7:00 pm.

1b. Mayor Towers led those assembled in the Pledge of Allegiance

1c. On roll call by Village Clerk Williams, the following were

Ayes: Trustees Anderson, Benson, Burgess, Myers and Williams

Nays: None

Absent: Trustee Hanks

2. APPROVAL OF MINUTES

2a. 09/22/09 - Regular Board Meeting

2b. 10/20/09 -Committee of the Whole Meeting

Mayor Towers asked for a motion to approve the minutes of the Regular Board meeting 09/22/09.

Trustee Benson stated that the minutes are draft minutes and he does not like to approve draft minutes even though the clerk has asked for changes to be turned in prior to the meeting. There is a correction needed and Trustee Benson asked that the minutes be tabled.

VC Williams stated that the final draft of the minutes were placed in Board members boxes as final because no one called with corrections. VC Williams asked that the minutes be approved with Trustee Benson's correction. Trustee Benson restated his motion to table the approval of the minutes. VC Williams addressed Mayor Towers stating that tabling the approval of these minutes will postpone them for two more weeks. VC Williams restated that the minutes can be approved pending any corrections necessary.

Mayor Towers asked for a second to table the minutes. Trustee Anderson seconded the motion that the minutes be tabled until the corrections have been made.

Trustee Benson was not prepared with all of his corrections but did refer to a particular statement that was not recorded verbatim. VC Williams stated that minutes do not have to be 100% verbatim but effort is made to prepare the minutes in some type of verbatim form. VC Williams asked that in the future that all corrections be turned in before noon on Tuesday so minutes can be approved. VC Williams stated that minutes are sometimes needed to conduct business of the Village and failure to pass the minutes can place Village transactions on hold.

Trustee Williams asked if the motion can be removed and restated to include that correction in order to approve the minutes. Trustee Benson stated he has more concerns and stated that the motion has been set.

Mayor Towers asked VC Williams for roll call.

Trustee Myers asked that the motion be restated.

Trustee Benson restated the motion to table the draft minutes until the corrections are made and the corrected minutes should be approved another date.

Mayor Towers asked for clarification; does that mean that all draft minutes will not be approved.

VC Williams stated that draft ordinances are brought up for vote by Trustee Myers and there is no discussion; What is the difference?

Mayor Towers asked VC Williams for roll call.

Trustee Burgess asked for clarification of the motion; does that include both dates.

Ayes: Trustees Anderson, Benson

Nays: Trustees Burgess and Williams

Abstain: Trustee Myers

Absent: Trustee Hanks

VC Williams stated that there was a tie and asked Mayor Towers to make the deciding vote.

Mayor Towers voted Aye to this motion.

Motion carried

Trustee Williams stated that minutes were approved in this manner in the past and asked Mayor Towers if there was a policy in place for approval of minutes and if there is a timeline the Mayor would like to set in place for corrections. VC Williams asked for clarification of how to proceed with the preparation of the minutes to avoid this problem in the future. Trustee Williams asked COS Corley to place this item on the agenda for next week to clarify the term “draft”. Trustee Williams stated this also applies to the ordinances given to the Board for approval that say “draft”. If minutes cannot be approved in draft form then the same should apply to ordinances; they should be tabled until they are completed in final form.

3. REPORTS OF OFFICERS

3a. Chief of Staff –Mrs. Corley

COS Corley represented Mayor Towers at State Representative Anthony DeLuca’s Economic Development Committee meeting in Lynwood last Friday. The topic was “Going Green” and being more energy efficient. Rep. DeLuca is asking for input on energy efficient projects that he could support and pursue funding for in Springfield. COS Corley posted a legal notice of Public Hearing in regards to the fiscal realignment of the budget. The notice will be posted at the Village Hall, Police Department, Library, Community Center and on the Village website.

3b. Village Clerk: Mrs. Williams

VC Williams stated that lists of ordinances and resolutions approved in 2009 have been posted in the hallway. VC Williams stated that copies of meeting agendas and approved minutes from September, 2009 to present are posted on the website. Current events are now being posted on the web as needed. All committees, commissions, churches and other organizations are encouraged to drop off the information to VC Williams at the Village Hall or email dwilliams@saukvillage.org to keep the residents informed of Community events. McConathy Public Library is hosting another Job Fair for warehouse jobs only on Thursday, November 12, 2009 from 10 am – 2 pm. There are future jobs openings in the Sauk Village and Tinley Park area. There will soon be a new free weekly newspaper circulating within 10 South Suburban communities; they are looking for information to submit from Sauk Village committees, churches and other organizations free of charge. VC Williams read the memo distributed in Board members packets on Friday asking for any corrections to be given to her by Tuesday at noon and stating that the lack of decorum at Board meetings make it difficult when preparing the Board minutes. VC Williams asked that the memo be kept on the record.

3c. Village Treasurer Mrs. Carmichael

Newly appointed VT Carmichael stated that she attended her first quarterly Fire & Police Pension Board meeting on October 29, 2009 to review current investments. Another meeting will be scheduled to review other investment firms and to check them for compliance with the investment policy. VT Carmichael stated that the investment attorney has informed her that the current investment broker is not in compliance with House Bill 588.

VT Carmichael has been working with DH Sterrett to finalize the annual budget and reviewing accounts payable, receivables and general ledger.

3d. Village Attorney-Mr. Vasselli – No report

3e. Village Engineer: Mr. Czarnik

VE Czarnik stated that the resurfacing work is in progress; driveways and concrete work is complete. Resurfacing will continue; less face repair was needed than anticipated.

3f. Mayor’s Report: Mayor Towers – No report

4. REPORTS OF TRUSTEES AND BOARD COMMITTEES

4a. Senior Citizens Committee: Trustee Anderson

Trustee Anderson thanked everyone who participated in the Senior Committee's forum on "Taking the Mystery Out of Home Health Care" on November 7, 2009 including the committee who brought in Age Options, Proficient Home Care and Heart to Heart agencies. Information from these presenters is available in the foyer. The Senior Committee will meet on November 12, 2009 at 5:00 pm in the Senior Center. Trustee Anderson thanked those who attended senior movie day at the Library on Monday, November 9, 2009. Senior movie day is every 2nd Monday of the month at the McConathy Public Library at 1:00 pm and refreshments are served.

4b. Parks, Recreations & Youth Services: Trustee Benson

Trustee Benson announced that the Parks & Recreation Committee will meet every other Monday starting Monday, November 16, 2009 at the Village Hall. Pageant winners will be on WYCA 102.3 FM again on Thursday, November 12, 2009. Trustee Benson has contacted Mayor Daley's event coordinator asking for the pageant winners to be in the Thanksgiving parade; no response yet. Parks & Rec is offering two line dancing programs. Rahim Mohammed is the director for the Monday program. Starting December 3, 2009, instructor Flora Haynes will be introducing a slower version of country style line dancing program. Trustee Benson thanked Rose Langston for introducing Ms. Haynes to him. Parks & Rec and Rose Langston would like to discuss a senior dinner with the youth with Trustee Anderson.

Trustee Williams questioned why Trustee Benson did not acknowledge her August 2009 request from the Public Relations Committee for a line dancing program with Ms. Haynes but set up the line dancing program with Ms. Haynes through the Parks & Recreation Committee. Trustee Benson had no comment.

4c. Housing Authority Commission: Trustee Hanks – No report (Absent)

4d. Ordinance Review Committee: Trustee Myers

Trustee Myers stated that the Ordinance Review Committee will meet Wednesday, November 18, 2009 at the Village Hall at 7pm. The committee will be presenting new ordinances for Board approval. Trustee Myers also asked for a guideline for minutes and draft documents to be placed on next week's agenda.

Trustee Myers thanked his committee for their diligent work and the Board for approving the many recent ordinances that have been presented. Trustee Myers stated that suggestions for new ordinances and revisions to present ordinances are always welcome.

4e. Economic Development Committee: Trustee Burgess

Trustee Burgess stated that the Economic Development Committee will meet on Wednesday, November 11, 2009 at 6:30 pm in the Village Hall. The committee will also be meeting with residents of Lincoln Meadows to discuss future economic development in Sauk Village. Trustee Burgess made a motion requesting an executive session meeting immediately following the Regular Board meeting for the purpose of personnel.

Trustee Williams seconded the motion.

Mayor Towers asked for roll call.

Ayes: Trustees Anderson, Burgess, Myers and Williams

Nays: Trustee Benson

Absent: Trustee Hanks

Motion carried

(After placing his vote Trustee Benson asked what would be discussed under personnel; this question was out of order and Mayor Towers asked for the vote to continue.)

4f. Public Relations/Web Site Committee: Trustee Williams

Trustee Williams stated that the Public Relations Committee met on Wednesday, November 4, 2009 at 7pm in the Village Hall; the focus was website policy and procedures and Student Government Day. Student Government Day will be the 4th Tuesday in March and the dinner will be the 4th Thursday in March. The topic for the student essays will be the 2010 Census. The school will be notified of this topic before Christmas break. Trustee Williams thanked COS Corley for providing the Public Relations Committee with Census materials and tokens for the student participants. Trustee Williams stated that the Public Relations Committee discussed fundraising options to help offset the cost of Student Government Day. Trustee Williams stated that

the Public Relations Committee is sponsoring a line dancing program with instructor Flora Haynes on Mondays at 6 pm at the McConathy Public Library. During last night's program it was decided to continue to meet in the Library since the Community Center was not available to the PR Committee.

4g. 2010 Census Update: Chief of Staff Corley

COS Corley stated that the 2010 Census will meet on Wednesday, November 18, 2009 at 7 pm to discuss strategy on distributing information and trinkets to the community for the 2010 Census. Census materials are available at the back table.

5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS

5a. Police Department: Interim Police Chief Sailsbery

Interim Chief Sailsbery received notification from a contractor that a grant for installing in car camera systems in Police cars in the amount of approximately \$40,000.00 has been approved. IC Sailsbery will follow up with the grant administrator and consult with COS Corley.

5b. Fire Department: Fire Chief Stoffregen

Fire Chief Stoffregen thanked DH Weller and the Public Works department for their assistance last week. FC Stoffregen reminded everyone to change their batteries in the smoke detector twice a year; most people do that during daylight savings time. FC Stoffregen stated that anyone who needs assistance in replacing the batteries should contact the Fire Department at 708/758-2225 Monday- Friday from 9am – 3pm.

5c. Public Works Department: Mr. Weller

DH Weller stated that the leaf pickup program was delayed due to truck unavailability but did start November 9, 2009 and is going well. DH Weller reported that manhole covers are being lifted for draining during floods and left unattended; this is a serious and dangerous situation. Residents are encouraged to sweep leaves into a pile in the street to be picked up on regularly scheduled garbage pickup days. A water main break was reported and repaired at 221st & Chappel Avenue.

5d. Community Development Department: Ms. Jasinski

DH Jasinski stated that Al's & Nancy's Restaurant is still closed; no word from the management company and it doesn't appear that any work has been started.

DH Jasinski stated that 340 property maintenance letters have been sent to residents and 235 are completed; extensions or tickets for non-compliance have also been issued. DH Jasinski received a call from a management company with regards to the Talandis property that was damage due to fire. They would like the area secured in order to rent the property next door. Public Works will install fencing to secure that property.

Trustee Burgess asked for an update on Frankie's hot dog stand. DH Jasinski stated that the Fire Department has inspected and that Code Enforcement has signed off. There is an agreement with Cook County to inspect food businesses but they have not been onsite yet. County was going to fax a list of what needed to be done for the inspection. DH Jasinski stated that Cook County needs to sign off before the Code Enforcement department can approve a business license to operate.

Trustee Burgess asked if parties were aware that the property has to be asphalted. DH Jasinski stated that IDOT (IDOT owns the property) said that Mr. Briggs would need permits from County and Sauk Village. DH Jasinski stated that the ordinance reads "asphalt, concrete or dustless surface to be approved by the Village Engineer".

Trustee Burgess would like to be present when Cook County does the inspection.

Mayor Towers stated that the business has existed for quite a while and the Village has never asked for the driveway to be paved.

Trustee Burgess stated that dust from the traffic is a problem along with the water and sewer and issues. A dustless surface is a safety concern. These concerns were documented in the past.

Trustee Anderson asked for Frankie's to be added to next week's agenda.

Mayor Towers invited Frank Briggs to come back next week.

(Mayor Towers asked the board to break form the agenda to acknowledge Mr. John Dennis to make a statement regarding the Veteran's Day program. The Board agreed.)

Mr. Dennis stated that VFW post 2690 and American Legion post 1259 will host a Veteran's Day program at the St. James cemetery at 11:00 am tomorrow. Everyone is invited.

5e. Finance & Administration Department: Mrs. Sterrett

DH Sterrett stated that the Village has received and will review a draft audit as well as the new Pension Board draft audit from the auditors, McLadrey & Pullen. DH Sterrett is still working with financial advisors working on obtaining bank loans; significant progress has been made. DH Sterrett and VT Carmichael are putting the 18 month budget together to be placed in Board packets on Friday

5f. Emergency Services & Disaster Agency: Mr. Darnall

Interim Department Head Darnall stated that ESDA is continuing patrol after school and on weekends as requested by the Police Department. IDH Darnall thanked Public Works for servicing the ESDA vehicles.

5g. 9-1-1 Board: Fire Chief Stoffregen

FC Stoffregen stated that the 911 Board is looking for 2 new members; one member each from Police and Fire departments. The 911 Board meets on Thursday afternoons.

5h. Human Relations Commission: Mrs. Sterrett

DH Sterret stated that the next Human Relations Committee will be Monday, November 16, 2009 at 7 pm.

5i. Police Alliance Committee: Trustee Anderson –

Trustee Anderson stated that after meeting with Interim Police Chief Sailsbery, the Police Alliance Committee decided to continue to meet on Tuesdays in order to give citizens a better understanding of the Police department. The Police Alliance Committee plans on participating in the National Light's Out event and will create a planning calendar for 2010.

6. CONSENT AGENDA-

6a. An Ordinance Authorizing and Approving Agreements for the Purchase of a Fire Engine (Pumper)

6b. A Resolution for Appointment of Village Treasurer to Pension Board

6c. A Resolution for Renewal of Appointment of Finance Director to Pension Board

6d. Resolution for TIF Certificate #72

A motion to approve the consent agenda as written was made by Trustee Myers and seconded by Trustee Benson before Mayor Towers asked for a motion to approve.

Trustee Williams would like to remove items 6a through 6c because they are in draft form and should not be voted on until they are in final. (A motion and a second have already been made.)

Trustee Burgess stated 6d should be amended to remove the bill in the amount of \$11,500.00 from Lou Vitullo until an itemized bill is received.

Trustee Williams asked that the motions be rescinded due to there being questions on each item.

VA Vasselli stated that these items can be moved to line item #7 and voted on individually.

Trustee Myers withdrew his motion.

Trustee Williams made a motion to remove items 6a- through 6d from the consent agenda asking that they be moved to item #7-Ordinances, Resolutions and Communications to be voted on individually.

Trustee Burgess seconded the motion.

Mayor Towers asked Village Clerk Williams to call the roll.

Ayes: Trustees Anderson, Benson, Burgess, Myers and Williams

Nays: None

Absent: Trustee Hanks

Motion carried.

7. ORDINANCES, RESOLUTIONS & COMMUNICATIONS

7a. An Ordinance Authorizing and Approving Agreements for the Purchase of a Fire Engine (Pumper)

Mayor Towers asked for a motion to approve.

A motion to approve was made by Trustee Anderson and seconded by Trustee Myers

Trustee Williams asked that this item be tabled due to draft purposes.

Mayor Towers asked Village Clerk Williams to call the roll.

Ayes: Trustees Anderson, Benson, and Myers

Nays: Trustees Burgess and Williams

Abstain: None

Absent: Trustee Hanks

Motion carried

7b. A Resolution for Appointment of Village Treasurer to Pension Board

Trustee Williams made a motion to table this item for review due to the draft form.

Trustee Burgess seconded the motion.

Mayor Towers asked Village Clerk Williams to call the roll.

Ayes: Trustees Burgess and Williams

Nays: Trustees Anderson, Benson and Myers

Abstain: None

Absent: Trustee Hanks

Motion fails

Trustee Anderson made a motion to appoint the Village Treasurer to the Pension Board.

Trustee Benson seconded the motion.

Mayor Towers asked Village Clerk Williams to call the roll.

Ayes: Trustees Anderson, Benson and Myers

Nays: Trustees Burgess and Williams

Abstain: None

Absent: Trustee Hanks

Motion carried

7c. A Resolution for Renewal of Appointment of Finance Director to Pension Board

Trustee Williams made a motion to table this item for review due to the draft form.

Trustee Myers seconded the motion.

Mayor Towers asked Village Clerk Williams to call the roll.

Ayes: Trustees Burgess and Williams

Nays: Trustees Anderson, Benson and Myers

Abstain: None

Absent: Trustee Hanks

Motion fails

Trustee Anderson made a motion for the renewal of Appointment of Finance Director to the Pension Board.

Trustee Benson seconded the motion.

Trustee Williams asked for a definition of the word draft from either COS Corley or VA Vasselli to be included for next week's meeting in relation to how "draft" pertains to minutes and ordinances.

Trustee Anderson stated that the request was previously stated; Trustee Williams clarified her request to include the definition of “draft”.

Trustee Anderson made a motion to appoint the Village Treasurer to the Pension Board.

Trustee Benson seconded the motion.

Mayor Towers asked Village Clerk Williams to call the roll.

Ayes: Trustees Anderson, Benson and Myers

Nays: Trustees Burgess and Williams

Abstain: None

Absent: Trustee Hanks

Motion carried

7d. Resolution for TIF Certificate #72

Trustee Burgess made a motion that the bill from Lou Vitullo be removed from Certificate #72 until an itemized bill is received. VA Vasselli stated for clarification that Lou Vitullo is working solely as a consultant for the TIF and not in conjunction with any law firm.

Trustee Williams seconded the motion.

Mayor Towers asked Village Clerk Williams to call the roll.

Ayes: Trustees Anderson, Benson, Burgess, Myers and Williams

Nays: None

Abstain: None

Absent: Trustee Hanks

Motion carried

8. NEW BUSINESS

8a. Accounts Payable & Disbursements

October 10, 2009 – November 10, 2009

Trustee Williams made a motion to pay only payroll, insurance and bond payments as has been stated in recent past meetings. Trustee Myers seconded that motion.

Mayor Towers asked Village Clerk Williams to call the roll.

Ayes: Trustees Anderson, Benson, Burgess, Myers and Williams

Nays: None

Abstain: None

Absent: Trustee Hanks

Motion carried

9. MISCELLANEOUS BUSINESS

9a. Questions and comments from the Board of Trustees

Trustee Anderson stated that light bulbs are still available for distribution.

Trustee Burgess thanked ESDA and the Police Department for their Halloween patrol.

Trustee Williams asked that the memo from the Village Clerk be included in the Board packets for the committee meeting.

Trustees Anderson and Benson stated that they do not want copies of that memo in their Board packet.

9b. Questions from the Audience

Rose Langston clarified that she approached Trustee Benson after the Village Clerk stated that the Public Relations Committee would not be doing line dancing anymore. VC Williams stated that the statement to Mrs. Langston was that the Public Relations Committee would no longer pursue line dancing at the

Community Center but would continue at the Library. Mrs. Langston introduced Ms. Haynes to Trustee Benson because the Community Center was more suitable for dancing. After a discussion with Ms. Haynes, Rose Langston, Trustee Benson and the COS Corley, it was agreed that the line dancing program will take place on Thursdays in the Community Center. Mrs. Langston stated that Trustee Benson asked what side she was on. VC Williams stated for the record that she never asked which side she was on.

Trustee Williams thanked her for having the residents in mind in securing the line dancing program in Sauk Village. For the record, Trustee Williams stated that if anyone has any questions about the direction of the Public Relations Committee that they should direct those questions to her; not committee members. Committee members do work in tandem with her but she is the chair. The Public Relations Committee did not pursue the use of the building after Mayor Towers told her that the building was in the hands of one person and one person only. The Public Relations Committee will continue to seek outside facilities when needed. Trustee Williams will be scrutinizing activities in the Community Center that are not associated with Parks & Rec activities.

VC Williams stated that the library received a call from the library director on Monday stating that Ms. Haynes would like to continue classes at the library on Mondays. VC Williams stated that as a Public Relations Committee member and a Library Board member she was willing to accommodate the request from the residents who attend that class. VC Williams clarified that her conversation with Mrs. Langston was in reference to the use of the Community Center – not the program itself. VC Williams asked Ms. Haynes if she could forward her information to Trustee Benson but Ms. Haynes asked her not to do that but rather keep the line dancing program in the library. VC Williams stated that the residents are being served and that is all that is important. VC Williams thanked everyone who worked to bring line dancing to the Village for the residents who chose to participate.

Ms. Langston apologized for the misunderstanding; her understanding from the beginning was that Public Relations and Parks & Recreation were working together since this was an activity more in line with Parks & Recreation.

Mike Bartnicki thanked the Board for his letter of resignation. Mr. Bartnicki suggested that the Board needs to address issues like not meeting payroll and other financial issues like what exactly Plan B is for not meeting payroll rather than arguing about less important issues. Discussions included Point of Order and Robert's Rule of Order and the fact that Plan B was in fact discussed.

Marva Pruitt invited every Board member to read and review Robert's Rule of Order and bring it to the meeting as a point of reference for Board behavior. Ms. Pruitt thanked the Mayor for attending the Lincoln Meadow meetings and working rapidly on their concerns.

Ed Shankel mentioned that a tree was cut down on Village property by someone other than the Village. Interim Chief Sailsbery stated that they are aware that the owner hired an outside firm to cut down the tree and they are addressing that. Mr. Shankel also stated that windows should not be boarded up but rather screened and that we could save money by allowing Public Works to do it instead of an outside service.

Beth Zupon asked COS Corley for the date and time of the public hearing. COS Corley stated that it will be November 17, 2009 at 7:00 pm and that a notice is posted in the hallway.

Beth Zupon also mentioned that it was previously stated that Board members would pay their own expenses for the IML Conference but there is request for reimbursement on the Accounts Payable. COS Corley stated that all Board members had one night of hotel charges charged to the Village when the reservations were made except the Village Clerk; this is reimbursement for her one night stay.

Larry Stewart asked if the meeting minutes are verbatim. VC Williams stated that the minutes are probably 80% verbatim; several conversations often are going on at the same time and people also start and stop a train of thought in the same sentence. The Village Clerk does try to write the minutes as close to the verbatim as they possibly can be.

Ed Shankel asked if the public notices will be placed in the same newspaper each time. VA Vasselli stated notices are placed in the Southtown which publishes in both Will and Cook County.

10. ADJOURNMENT

Mayor Towers asked for a motion to adjourn to closed session for matters of personnel.

Trustee Williams made a motion to adjourn sine die to executive session. Trustee Burgess seconded the motion.

Ayes: Trustees Anderson, Burgess, Myers and Williams

Nays: Trustee Benson

Abstain: None
Absent: Trustee Hanks

The motion carried and the meeting was adjourned at 8:40 PM.

The meeting was reconvened at 10:00 pm with no action taken.
Mayor Towers asked for a motion to adjourn.

Mayor Lewis Towers

Village Clerk Williams