

## **Journal of Proceedings**

### **SAUK VILLAGE BOARD MEETING OF THE CORPORATE AUTHORITIES TUESDAY, July 11, 2017**

**SAUK VILLAGE MUNICIPAL CENTER  
21801 TORRENCE AVENUE SAUK VILLAGE, ILLINOIS**

**CALL TO ORDER:** Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7:00 p.m.

**Pledge of Allegiance:** Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance

**Roll Call:** Trustees: Brewer, Grant, Jones, Tate, Todd and Zupon

**Staff Present:** M. Escobedo, Treasurer; A. Vavrik, EMA Director; M. Rao, Director of Finance; J. Wiszowaty Director of Economic Development; K. Weller, Director of Public Works; M. Klopp, Administrative Assistant

**Public Attendees:** 23

#### **Executive Session:**

Trustee Zupon moved and Trustee Todd seconded the request to recess to Executive (Closed) Session to discuss personnel matters, updates of pending litigation and real estate, with action to be taken.

On Roll Call Vote

Ayes: 6 - Trustees Brewer, Grant, Jones, Tate, Todd, Zupon

Nays: 0

**Motion carried**

#### **Reconvene Regular Board Meeting:**

It was moved by Trustee Brewer and seconded by Trustee Todd to reconvene the Regular Meeting of the Corporate Authorities at 7:20 p.m.

**The vote to reconvene was Unanimous.**

**Public Comment:**

- J. Glaze: questioned the qualifications of Mary Klopp, Mary Escobedo & Joe Wiszowaty; asked their pay rate; and why they were hired behind closed doors. She asked why a liquor license was refused to a restaurant. She further asked why email is not going to everyone who signed up for it, and why it is not being utilized to its full potential.  
(a) Response(s): Mayor Burgess stated that he felt all three appointments were qualified and that their salaries are in the budget. Lastly, he stated that no restaurant requested a liquor license.
- J. Clark: Commented on the motion to approve Accounts Payable and asked about the dates stated. She spoke on the Railroad Noise reduction, and asked about the disbursements.  
(a) Response(s): Mayor Burgess stated that the date is wrong, should be 11-Jul, not 31-Jul. The funding is from CN funding. Residents choose from various options to help with the noise reduction from the trains.
- L. Washington questioned the procedure of going through the Mayor's assistant to speak to the Mayor. She stated that she had talked to Mary last week regarding the Human Relations Commission meeting, but she has yet to hear back from the Mayor. She has a group who wants to meet, and was told to use the Community Center. She spoke of discrimination and a possible lawsuit.
- R. Lupian: Asked about Caps to get Benches, and if we plan to do something similar for the parks? She asked if the activity for the 15<sup>th</sup> will occur?  
(a) Response(s): Mayor Burgess stated that Trustee Zupon will address the Caps Program. Activity for the 15<sup>th</sup> will be covered in the Parks & Recs report.
- J. Cast – Spoke on the 4<sup>th</sup> of July – no fireworks nor Anniversary celebration; she asked where are the funds collected, and how much?  
(a) Response(s): Mayor Burgess replied, that there will not be a 4<sup>th</sup> of July Program as we couldn't plan. Regarding the 60<sup>th</sup> anniversary, funds were collected, yet were not turned over, so, he can't answer as to where those funds went.
- M. Pearson: Asked for an update on roads being fixed; asked why businesses allowed to park in front of houses on garbage collection day were not ticketed while residents are fined?  
(a) Response(s) Mayor Burgess stated that repair of roads is ongoing, the crews are out fixing potholes. He advised that there will be more activity as new crews are hired.
- H. Ayres: Stated that in 2012 a house burned down on Poplar Lane, and sat for five years. Yesterday a new For Sale or Rent to Own, sign went up. He asked, "If the Village doesn't know who owns the house, why is it someone else able to sell the house?"  
(a) Response: Mayor Burgess stated that there's a scam going through the Village where people are trying to rent or sell homes they have no right to. Also, the Village is trying to find out who owns some homes.

**Approval of Minutes:**

- a. Trustee Tates moved and Trustee Brewer seconded a motion to approve minutes of the Board Meeting Proceedings of May 23, 2017.

**Upon Roll Call vote, the following voted:**

Ayes: 0

Nays: 5 - Trustees Brewer, Grant, Jones, Tates, Todd

Abstention: 1 - Trustee Zupon

**Motion Failed**

- b. Trustee Todd moved and Trustee Tates seconded a motion to approve minutes of the Special Meeting proceedings of May 23, 2017.

**Upon Roll Call vote, the following voted:**

Ayes: 0

Nays: 5 - Trustees Brewer, Grant, Jones, Tates, Todd

Abstention: 1 - Trustee Zupon

**Motion Failed**

**Reports of Officers:**

Mayor Burgess announced that the Senior Center will be opened Monday through Friday from 9 a.m. – 5 p.m. He stated if anyone were interested in having access on the weekends, that they should contact him.

Clerk Campbell-Pruitt reported that she attended the IML new officers' training; she provided handouts to Trustees and advised that she has three (3) resource books in her office available for review. She spoke to the e-News comment and other communication outreach activities. There were no FOIA Requests during the last thirty- day period.

Treasurer Escobedo reported that current year to date report is as of April 30, 2017, and that the total revenue was \$19,654,644.04

Attorney– No Report, not present

Engineer Jim Czarnik read and provided a written report that will be attached to certified minutes.

**Reports of Departments, Committees and Commissions:**

Fire Chief Stoffregen read and provided a written report for the Fire Department, the activities and statistics that occurred over the last two weeks. The report will be attached to the certified minutes. He advised all to check on neighbors because of the weather conditions.

Police Chief Kowalski – Absent

EMA Director Vavrik reported of bad weather and that loose items in yards should be secured. He informed that EMA had been called out to Cook County to assist with a fatal accident in unincorporated Glenwood. He stated also that they are looking for new members.

Director Wiszowaty read and provided a written Economic Development report that will be attached to the certified minutes.

Public Works Director Weller read and provided a written report that will be attached to the certified minutes.

Finance Director Rao reported that he completed a Second Quarter Department of Commerce grant report and a Cops Grant report. He stated further that Village Stickers prices have doubled and that the Police Department would be pursuing those without valid stickers.

Community Development – Absent

**Reports of Trustees and Standing Committees:****Public Services**

Trustee Brewer thanked Kevin Weller for helping at the Senior Center and Jim Czarnik for infrastructure information. She further stated that financial information is needed.

**Senior Committee**

Trustee Brewer reported that the policy & procedures were submitted to the Board for review, she is awaiting feedback from the Board. Those changes will then have further review and then an Ordinance drafted.

**Budget & Finance**

Trustee Grant informed of a planned meeting next Wednesday 7pm at Village Hall.

### **Parks & Recreation**

Trustee Jones reported that he attended a block club party which included a blood drive. He informed that Summerfest, intended for July 15<sup>th</sup>, had been cancelled. Trustee Jones reported that the Corn & Dog Roast is planned for September 16, 2017 from 11 am – 5 pm.

### **Housing**

Trustee Tate reported that the committee did not meet last month. He stated that the committee is restructuring to account for the new standards and objectives for the Housing Committee. He stated that there are many housing issues and that many are addressed by Code Enforcement. He stated a need to work with businesses that are unkempt.

### **Intergovernmental**

Trustee Tate stated that the committee did not meet last month, but that recommendations regarding Night Court will be provided to the Mayor.

### **Ordinance Review**

Trustee Todd reported that the next meeting was planned for July 24, 2017 at 6:30 p.m. She stated the committee would address two ordinances: the Standing Committees and the Travel Expense ordinances.

### **Beautification**

Trustee Todd thanked Kevin Weller and Public Works staff for fixing the wall at 394 & Sauk Trail that was damaged after an accident. They repaired the wall within three days. She thanked Smits for donated flowers to replace those that were destroyed during the accident. Trustee Todd used two student workers during the summer to help combat weeds and litter.

### **Public Safety**

Trustee Zupon informed of the scheduled meeting for Wednesday, August 2, 2017 at 6pm at Village Hall. They will discuss permanent meeting dates and the intents of that committee.

### **Unfinished Business**

Mayor Burgess stated that the two documents, Strategic Plan for Progress and the Finances and Procedures manual are scheduled to be on the agenda for Tuesday's Committee meeting and on the following Board meeting agenda to approve.

### **New Business**

Trustee Zupon motioned and Trustee Grant seconded a motion for approval of the Accounts Payable and Payroll Disbursements dated July 11, 2017 for \$256,757.28.

#### **Upon a roll call vote, the following voted:**

Ayes: 4 - Trustees Grant, Jones, Tate, Zupon

Nays: 2 - Trustees Brewer, Todd

#### **Motion Carried**

### **General Comments and Discussion of the Mayor and Board of Trustees**

Trustee Todd: No Comment

Trustee Brewer: Stated a desire to discuss a memo that she wrote requesting financial reports. She also asked why it's not available via the website; she expressed her unwillingness to approve payments from 2013 without documentation.

Trustee Tate: Asked about the seed money for the blankets Cathy Boettcher is making; he informed that containers for raffle tickets are at his desk and that Mrs. Boettcher is making blankets for each branch of the armed forces. He stated that he has collected some, and reminded others to donate funds.

Trustee Jones: Stated that he attended the Roberts No Excuse Foundation's Summer event and that the free event was spectacular. He was disheartened by the lack of participation.

Trustee Zupon: Stated that the Aging report is available from Mohan, and that he can provide all the invoices and information going back to 2013. She further stated that events need to be communicated / advertised to garner participation.

Trustee Grant: No Comment

Mayor Burgess informed of the budget hearing on July 25, 2017 at 6:00 p.m., prior to the Board meeting. He asked to be informed if any trustee wished to acquire a cell phone. Trustee Tate asked that the subject of cell phones be included on the upcoming Committee meeting agenda.

**Adjournment**

Trustee Todd moved and Trustee Jones seconded a motion to adjourn the meeting at 8:46. The decision was unanimous.



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Mayor Derrick N. Burgess



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Village Clerk Marva Campbell-Pruitt