

JOURNAL OF PROCEEDINGS
SAUK VILLAGE MEETING OF
THE CORPORATE AUTHORITIES
INAUGURAL VILLAGE BOARD MEETING

Sauk Village Municipal Center
21801 Torrence Avenue Sauk Village, Illinois

May 9, 2017

1. OATH OF OFFICE

- a. The Honorable Adrienne D. Davis, Cook County Circuit Court Judge administered the Oath of office to Mayor Derrick N. Burgess, Village Clerk Marva Campbell-Pruitt and Trustees: Rodrick Grant, Linda Todd and Bernice Brewer.

2. CALL TO ORDER

- a. The Board of the Village of Sauk Village met in the Board Chambers immediately after being sworn into office in an Inaugural Meeting on Tuesday May 9, 2017, with Mayor Derrick Burgess, present and presiding. The Mayor led those assembled in the Pledge of Allegiance.
- b. On Roll call by Village Clerk Campbell-Pruitt, the following were present:
 - i. Present: Trustees Brewer, Grant, Jones, Bates and Todd.
 - ii. Absent: None

There being a quorum established, the meeting was called to order at 8:05.

3. INVOCATION

- a. The invocation was delivered by Rev. Melody L. Seaton of Grace United Church of Christ.

4. MAYOR'S INAUGURAL REPORT

- a. Mayor Burgess thanked residents, volunteers, employees, and directors. He appealed to the Board, staff and directors to not look back but to focus on our future and a New Direction. Mayor Burgess shared many lofty and bold goals towards the plan for Pathway to Progress, a strategic plan to be adopted by our Village Government. He spoke of challenges and potential criticism, but insists that he will honor the people who spoke loudly at the last election who expressed the need for change.

Mayor Burgess further spoke to the start of a 100-day plan that will focus on key areas: stabilizing finances; completing a balance budget; changing the Financial Policies and Procedures; responding to Audit Findings; and addressing pension issues. He appealed to Trustees to assume new challenge; reshaping Standing Committees; and their overall focus.

5. CLERK'S COMMENTS

- a. Village Clerk Campbell-Pruitt expressed appreciation to the public, her family, friends, organizations who supported her during the campaign and promised to uphold the office to insure progress.

6. COMMENTS BY NEWLY INSTALLED TRUSTEES

- a. Brief comments were brought forth by Trustees Brewer, Grant and Todd.

7. Public Hearings, Presentations and Appointments

- a. The appointment of Corporate Counsel was made, identifying Odelson and Sterk as the continuing Corporation Council for Sauk Village.
- b. The appointment of Robinson Engineers was made identifying the firm as the Village Engineer.
- c. Chief Robert Kowalski was appointed and took the Oath of Office as the Police Chief for the Village.
- d. Chief Allan Stoffregen was appointed and took the Oath of Office as the Chief of the Sauk Village Fire Department
- e. Allen Varvik was appointed and took the Oath of Office as the Chief of Emergency Management Agency.

8. Resolutions and Ordinances

- a. A Resolution Appointing Signing Officers for Accounts and Legal Documents (R2017-06)
 - i. Mayor Burgess asked for a motion to approve a Resolution Appointing Signing Officers for Accounts and Legal Documents.
 - ii. The motion to approve was made by Trustee Grant and seconded by Trustee Todd
On Roll Call Vote:
Ayes: Trustees: Brewer, Grant, Jones, Tates and Todd.
Nays: None
Motion Carried

- b. A Resolution Declaring a Vacancy in the Office of Village Trustee (R2017-07)
 - i. Mayor Burgess asked for a motion to declare a vacancy in the office of Village Trustee and that vacancy may be filled by appointment of the Mayor for the remainder of the unexpired term.
 - ii. The motion to declare said vacancy was made by Trustee Todd and seconded by Trustee Jones.
On Roll Call Vote:
Ayes: Trustees: Brewer, Grant, Jones, Tates and Todd.
Nays: None
Motion Carried

- c. A Resolution Establishing Dates and Times of Official Meetings of the Corporate Authorities (R2017-08)
 - i. Mayor Burgess asked for a motion to approve the establishment of dates and times of the official meetings of the Corporate Authorities.
 - ii. The motion to approve was made by Trustee Grant and seconded by Trustee Jones.
On Roll Call Vote:
Ayes: Trustees: Brewer, Grant, Jones, Tates and Todd.
Nays: None
Motion Carried

9. Public Comment: Suspended

10. Adjournment

Adjournment was at 8:41 p.m.

Motioned Carried

Mayor Derrick N. Burgess

Village Clerk Marva Campbell-Pruitt

Village of Sauk Village

Committee of the Whole
TUESDAY, MAY 16, 2017
SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVENUESAUK VILLAGE, ILLINOIS

Minutes of the Committee of the Whole Meeting of the Mayor and Board of Trustees of the Village of Sauk Village, held in the Sauk Village Municipal Center.

1. Call to Order

Mayor Burgess called the meeting to order at 7:00 p.m.

2. On Roll Call:

Present: Trustees Brewer, Grant, Jones, Tate, and Todd

3. REPORTS AND PRESENTATIONS

a. These items were presented under New Business

4. NEW BUSINESS

A. Mayor Burgess led and discussed the following topics, while sharing with the Trustees he is reviewing these items for consideration for the upcoming Regular Board Meeting of May 23, 2017:

- i. Resolution Adopting Strategic Plan for Progress
 1. Mayor Burgess presented a copy of the Strategic Plan for Progress and asked that Trustees review it.
 2. It is expected that the "Plan" will be reviewed on an on-going basis as implementation of future developments transpire.
- ii. Ordinance Repealing Ordinance #15-008 & #15-009
 1. Mayor Burgess introduced two ordinances for consideration for repeal. They are: Ordinance # 15-08, An Ordinance Amending Chapter 2 "Administration" of the Municipal Code of the Village of Sauk Village, Cook and Will Counties, Illinois Establishing the Position of the Director of Public Safety; and Ordinance # 15-009, An Ordinance Amending Chapter 2 "Administration of the Municipal Code of the Village of Sauk Village, Cook and Will Counties, Illinois Establishing the Position of Village Administrator.
- iii. Ordinance Creating Director of Economic Development
 1. Mayor Burgess seeks to present an ordinance to create this position.
- iv. Ordinance Amending SVMC Village Treasurer Section 2-234 Appointment; term; Vacancy- *Establishing 1 Year Term & Provisions for Removal 2/3 Majority Vote.*
 1. *Mayor Burgess stated that an ordinance to this effect will be available in the meeting packets for the May 23rd meeting.*
- v. Ordinance Amending Chapter 6 "Liquor Licenses" Creating Liquor Licenses
 1. Typically, The Mayor of a Village is the Liquor Commissioner of the Village. The current Mayor wishes to fulfill this position.
- vi. Ordinance Amending Chapter 6 "Liquor Licenses" Establishing the Number of Licenses & Removal of Sunset Provisions
 1. The current Liquor License has a sunset clause. The Village would be better served with the removal of this provision. Therefore, an Ordinance to this effect

is forthcoming.

- vii. Ordinance Establishing Standing Committees of the Village Board
 1. The Mayor discussed an ordinance stipulating committees noted as “Standing Committees.” Trustee Brewer requested consideration that the Senior Committee, currently an ad hoc committee be considered a Standing Committee.
- viii. Financial Policies and Procedures
 1. The Mayor discussed this document and suggested that it be reviewed by Trustees. He further asked their preferred manner to access the document as it is very lengthy. Trustees requested hard copies. This document will be shared with Trustees, appropriate staff and committee.
- ix. Appointment of Vacant Trustee position
 1. Though mentioned during the Committee of the Whole, it was decided that this discussion is best discussed in Executive Session.
- x. Robinson Engineering
 1. The Mayor and Trustees discussed the recommended companies present by the Village Engineer and provided the justification for each.
 - MFT/CDBG Resurfacing Bids
 - Sewer Cleaning Bids

b. Trustee Tates:

1. Trustee Tates questioned the signature, timing of the delivery and if the Corporate Seal was attached to the Ordinance and Resolutions illustrated and approved May 9, 2017, Amending Chapter 66 of the Sauk Village Municipal Code and Street designations. Further discussion will be had later.

5. PUBLIC COMMENT

- a. P. Couch expressed concerns with the naming of the chairperson for the Senior Committee. She spoke about specifications, time and cost of the Senior Program going forth. The Mayor responded that the Board wanted accountability of a Trustee in position to work with this program and that it is temporarily closed as the committee is restructured to update the entire process and population.
- b. F. Williams discussed high bushes on a property of a senior citizen and has fear for the safety of that person. Concerning street name designations, he expressed that longevity in office for this honor should not matter, rather it should be determined by the works of the individual.
- c. E. Johnson of the Lincoln Meadows Developed shared that the light posts in the development have been dysfunctional since October 2016. She further discussed the number of break0ins and other illicit activities occurring since that time. The Mayor and Trustees were invited to the May 25th meeting to further hear concerns of the residents.
- d. B. Sterns discussed the occupancy limit that were not adhered to at the May 9th Board Meetings. It was over 300 people in attendance. Her concern was the violations noted at the first meeting of this Administration.
- e. R. Ketcham expressed concern with the violation of the Open Meetings Act as Public Comment was not allowed at the May 9th meeting.
- f. T. Jones informed of a safety issue and the need to mow the pathway leading to Rickover Junior High off 223rd Street between Torrence and Plum Creek Dr.
- g. L. Washington spoke of the agenda item to create an Economic Development position and concerns with paying someone who has not supported the Village. She spoke of the Neighborhood Watch Program and the number of residents who have expressed concerns if it

does not continue. She further spoke of the cost of the Summer Camp Program, its affordability and the supervision required. She expressed concerns with the ability of the Board to be open and transparent as there have been four appointments not approved by the Board. She has issues with the new Board members being sworn in by a judge as this is not normal procedures.

- h. R. Langston asked if new hires have background checks. She expressed concern regarding the letter disbanding current Senior committees and the deadline given for them to remove belongings.
- i. B. Hopkins spoke on concerns for the lack of lighting, dim lighting and inconsistency of the lamps on 221st and Yates. The issue has created an unsafe environment. She spoke of the Senior Relaxation and the discrimination faced by having overseers and invisible rules. She is pleased that the program is being restructured. Concerning Summer Camp, she asked about the possibility of fundraising to offset expenses.
- j. Kathy ? asked for clarification of the Sunset Laws. Questioned if the Senior committees could utilize the Community Center during the restructuring.
- k. J. Clark queried if there will continue to be two co-chairmen for each committee. She expressed concern about the high traffic noted on Sauk Trail and asked about "white lights: She recommended the use of flood lights.
- l. J. Cast spoke to the issue expressed concerning overage of room capacity on May 9th. She offered if the problem was notable, the former Mayor, Police or Fire Chiefs, in attendance should have taken corrective measures.

6. **CLOSED SESSION- 5 ILCS 120/2(c) permits public bodies to hold closed meetings to discuss items:** Appointments, employment and compensation; Selection of a person to fill a vacant public office; Collective Bargaining; Pending Litigation or Discussion of Closed Session Minutes for purposes of Approval.

- i. Mayor Burgess asked for a motion to enter into Executive Session. The motion was made by Trustee Brewer and seconded by Trustee Grant.
On Roll Call Vote:
Ayes – 5
Nays – 0
The Motion carried.

7. RECONVENE COMMITTEE OF THE WHOLE MEETING

- a. The meeting was reconvened at 8:35 p.m.
- b. Reports of Trustees
 - i. Trustee Brewer announced that the Senior Center was closed until June 30th. She requested interested parties to submit a Letter of Consideration. She reiterated the need to remove personal items from the Center within the prescribed timeline.
 - ii. Trustee Grant stated that dates for the Finance and Budget Committee will be finalized next week.
 - iii. Trustee Tate shared information on the Memorial Day Celebration planned for May 29th at 11:00. The Color Guards will start the program and he is seeking a guest speaker. A student from Bloom Trail High School will play TAPS.
 - iv. Trustee Jones mentioned the date and time for Summer Camp Registration. He further stated that a Fundraiser is planned for July 8th at 7:00, whereby a field trip to Chicago Sky is planned. The cost for transportation and entry to the game is \$15.00.
 - v. Mayor Burgess discussed the upcoming Relay for Life and the graduation of Rickover Junior High students. He appealed to all to support both events.

8. ADJOURNMENT

Mayor Burgess asked for a motion to adjourn. The motion was made by Trustee Todd and seconded by Trustee Jones.

A Voice Vote was taken.

Ayes – 5

Nays – 0

The meeting was adjourned at 8:45 p.m.

Mayor Derrick Burgess

Village Clerk Marva Campbell-Pruitt