

Journal of Proceedings

SAUK VILLAGE BOARD MEETING
OF THE
CORPORATE AUTHORITIES
TUESDAY, October 10, 2017

SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVENUE SAUK VILLAGE, ILLINOIS

CALL TO ORDER: Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7:00 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance

Roll Call: Present: Trustees: Brewer Grant, Jones, Tates, Todd and Zupon
Absent:

Staff Present:	Engineer Jim Czarnik	Chief Kowalski	Director Joseph Wiszowaty
	Director Mohan Rao	Director Kevin Weller	Adm. Asst. Mary Klopp
		Director Sherry Jasinski	

Public Attendees: 14

Executive Session:

Trustee Grant moved and Trustee Jones seconded the request to recess to Executive (Closed) Session at 7:02 p.m. to discuss personnel matters, updates of pending litigation, with action to be taken.

On Roll Call Vote

Ayes: 6 - Trustees Brewer, Grant, Jones, Tates, Todd, Zupon

Nays: 0

Motion carried

Reconvene Regular Board Meeting:

It was moved by Trustee Zupon and seconded by Trustee Todd to reconvene the Regular Meeting of the Corporate Authorities at 7:26p.m.

The vote to reconvene was Unanimous.

Public Comment:

There were no comments from audience members.

Approval of Minutes:

- a. Trustee Brewer moved and Trustee Todd seconded a motion to approve minutes of the Special Meeting (Public Hearing) proceedings of July 25, 2017.

Upon Roll Call vote, the following voted:

Ayes: Trustees: Brewer, Grant, Jones, Tate, Todd

Nay: Trustee Zupon

Abstention:

Motion Carried

- b. Trustee Todd moved and Trustee Brewer seconded a motion to approve minutes of the Regular Board Meeting proceedings of July 25, 2017.

Upon Roll Call vote, the following voted:

Ayes: Trustees: Brewer, Grant, Jones, Tate, Todd

Nay: Trustee Zupon

Abstention:

Motion Carried

- c. Trustee Todd moved and Trustee Brewer seconded a motion to approve minutes of the Special Board Meeting proceedings of August 15, 2017.

Upon Roll Call vote, the following voted:

Ayes: Trustees: Brewer, Jones, Tate, Todd

Nay: Trustee Zupon

Abstention: Trustee Grant

Motion Carried

- d. Trustee Todd moved and Trustee Brewer seconded a motion to approve minutes of the Special Board Meeting proceedings of August 22, 2017.

Upon Roll Call vote, the following voted:

Ayes: Trustees: Brewer, Grant, Jones, Tate, Todd, Zupon

Nay:

Abstention:

Motion Carried

Reports of Officers:

- Mayor Burgess announced the Robin Kelly's 5th Annual Hiring Event and Job Readiness Workshop planned for October 25th and October 27th. He shared that Sam's Club and Jewel Osco will be at Village Hall October 13th to share resources. The Mayor stated that the Clerk would appoint Mrs. Paulette Meeks as Deputy Clerk of Sauk Village and sought a motion to approve the appointment.
 - Trustee Brewer moved and Trustee Todd seconded a motion to appoint Paulette Meeks as Deputy ClerkUpon Roll Call Vote, the following voted:

Ayes: Trustees: Brewer, Grant, Jones, Tates, Todd, Zupon

Nay:

Abstention:

Motion Carried

- Clerk Campbell-Pruitt advised members to file a tax appeal by October 15th with the Assessor's Office, and asked that those interested bring the document and a copy of the recent tax bill to the Tax Appeal Forum planned for October 25, 2017 at Village Hall. she proceeded to swear in the new Deputy Clerk Paulette Meeks by administering the Oath of Office.
- Engineer Jim Czarnik read and provided a written report that will be attached to certified minutes.

Reports of Departments, Committees and Commissions:

Director Mohan: read a prepared report that will be attached to the certified minutes. In addition, the Director stated the need to borrow \$120,000.00 from Water Sewer fund to pay payroll and payroll liabilities. After questions were answered regarding immediate checks, Trustee Grant motioned and Trustee Todd seconded a motion to transfer \$120,000.00 from the water fund to the general fund.

Upon a roll call vote, the following voted:

Ayes: Trustees Grant, Jones, Tates, Todd, Zupon

Nay: - Trustee Brewer

Motion Carried

Chief Stoffregan was not in attendance, so Chief Kowalski gave a verbal report for the Fire Department. He provided information on Fire Prevention Week. a 75,000 grant to use over a five- year period

Police Chief Kowalski – read and provided a written report for the Police Department, listing the activities and statistics that occurred over the last two weeks.

EMA Director Vavrik Not in Attendance

Public Works Director Weller read and provided a written report that will be attached to the certified minutes.

Director Jasinski read a Community Development report that will be attached to the certified minutes.

Director Wiszowaty read and provided a written Economic Development report that will be attached to the certified minutes.

Reports of Trustees and Standing Committees

Public Services Committee Trustee Brewer No Report

Senior Committee Trustee Brewer Introduced Emmet Farmer and stated that they have a SAC each second Thursday at 5pm. Mayor congratulated him and asked for the names and addresses of

the committee. Asked to deliver to Village. Mayor Burgess asked Mr. Farmer how he accessed the Senior Center and was told, Brewer is generally there to attend meetings. She reported that the next meeting will occur Thursday, October 12th.

Budget & Finance Committee Trustee Grant reporting of a meeting with departments heads scheduled to see October 20th at 1pm to review budget expenses to date.

Parks, Recreation & Youth Services Trustee Jones announced Trunk or Treat on October 28th and recommended that people come early. Volunteers not required

Housing and Intergovernmental Services Trustee Tates reported that he is looking to receive a final draft of the Resident Handbook from the printer. Funding will come from the Housing budget. He stated that he need a Tax-Exempt letter. Mayor Burgess asked the Clerk to provide copies to each of the trustees. Trustee Tates discussed the copy of the local shelters that were shared with Library, Code Enforcement and Fire and Police Department and trustees.

Ordinance Review Committee Trustee Todd announced that the next meeting of the committee will be October 23rd 6:30 pm. On agenda for that meeting will be reviewing the False Alarm Ordinance

Public Safety Committee Trustee Zupon thanked members who participated with Coffee with Cops. She provided a reminder of the Drug Drop off and announced that people can deliver them to their personal doctors as well.

She announced the official Trick or treat hours as 4pm – 7pm. Trustee Zupon further shared that she met with Mutual Aid organizations last week and hope to attend an organizational meeting. Shared that there was a similar organization for Public Works.

Trustee Zupon suggested that there by created, a Calendar to schedule time to use Rotunda for meeting

Unfinished Business

Trustee Todd moved and Trustee Jones seconded a motion for approve the Policy and Procedures for the Sauk Village Senior Center.

Upon a roll call vote, the following voted:

Ayes: Trustees Brewer, Jones, Todd

Nay: Trustees Grant, Tates, Zupon. Mayor Burgess voted to break the tie.

Motion Failed

Trustee Zupon moved and Trustee Grant seconded a motion to Approve the Resident Handbook and production expenses to Lans Printing of 100 handbooks at the cost of \$300.00. The motion was amended to correct the name of the Business.

Upon a roll call vote, the following voted:

Ayes: Trustees Grant, Jones, Tates, Todd, Zupon

Nay: Trustee Brewer

Motion Carried

Trustee Grant moved and Trustee Zupon seconded a motion to approve a Resolution Authorizing the Village to Enter Into a Loan Agreement with Old Plank Bank for \$83,600 for the Purchased of Three Police Vehicles.

Upon a roll call vote, the following voted:

Ayes: Trustees Brewer, Grant, Jones, Tates, Todd, Zupon

Nay: - 0

Motion Carried

Trustee Todd moved and Trustee seconded a motion to approve Re-Codification of Ordinances and Supplements from 2013 to Present at a Cost of \$7652.00.

Upon a roll call vote, the following voted:

Ayes: Trustees Brewer, Grant, Jones, Tate, Todd, Zupon

Nay: - 0

Motion Carried

New Business

Trustee Todd moved and Trustee Grant seconded a motion for approval of the Accounts Payable and Payroll Disbursements dated 10/10/17 in the amount of \$264,432.91 per Sauk Village Policy.

Upon a roll call vote, the following voted:

Ayes: Trustees Brewer, Grant, Jones, Tate, Todd, Zupon

Nay: 0

Motion Carried

Trustee Zupon moved and Trustee Todd seconded a motion to Approve an Ordinance Amending Section 10, Article III-Dangerous Animals Vicious Animals and Rabid Animals of the Village Code

Upon a roll call vote, the following voted:

Ayes: Trustees Brewer, Grant, Jones, Todd, Zupon

Nay: Trustee Tate

Motion Carried

General Comments and Discussion of the Mayor and Board of Trustees

- Todd had no comment
- Brewer asked what direction shall the community center go since the policy and procedures were not approved? Mayor Burgess suggested that Mr. Farmer review the policy and make recommendations. He invited folks to give input. Brewer asked for the suggestion be put in writing.
- Trustee Tate announced that Bloom Township have an Utility Assistance Program. Residents can go over to Bloom to complete the application which had a due date of October 12th.

Trustee Tate shared a program flyer from CEDA. He stated that October programming is for Senior Citizens, and next month is for single parents.

Trustee Tate mentioned that Joe assisted with donors to assist with the flags, and that Flags need to be added quickly. He reported that Dir. Mohan has a line item for \$546.00 and that the donor to pay the balance. He advised that a check is needed in order to place the order.

Trustee mentioned that two individuals volunteered for the Placing of the Flags on the 24th of October and that he has plans to ask department heads to assist with other flags.

Trustee Tates announced that the Healthcare Seminar to get PSC to provide an overview of their program is planned for Thursday the 12th; Veteran's Day 11/11/11 and that volunteers are need Volunteers, and that he is working to get students from Bloom Trail; he announced how replacing light bulbs on house to green indicates support of veterans; and lastly a Breast Cancer Awareness program in Merrillville.

Trustee Jones announced that the members of Parks & Recs discussed the Christmas Parade and that they are working on a start and finish time on December 9th; and that there is no Open Gym because of Trunk or Treat.

Trustee Zupon asked for a copy of the Resident Handbook.

Trustee Grant had no Comment.

Clerk Campbell-Pruitt asked to speak. She informed the Board to take into consideration how they wish to "market" their events for greater participation. Trustee Zupon agreed and stated the need to develop a process for posting.

Adjournment

Trustee Brewer moved and Trustee Jones seconded a motion to adjourn the meeting at 9:12 p.m . The decision to adjourn was unanimous.



Mayor Derrick N. Burgess



Village Clerk Marva Campbell-Pruitt