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**THE VILLAGE OF SAUK VILLAGE  
COOK AND WILL COUNTIES, ILLINOIS**

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**ORDINANCE  
NUMBER 17-009**

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**AN ORDINANCE AMENDING CHAPTER 2 “ADMINISTRATION” OF THE  
MUNICIPAL CODE OF THE VILLAGE OF SAUK VILLAGE, COOK AND WILL  
COUNTIES, ILLINOIS ESTABLISHING THE POSITION OF ECONOMIC  
DEVELOPMENT DIRECTOR**

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**DERRICK BURGESS, Mayor  
MARVA CAMPBELL-PRUITT, Clerk**

**BERNICE BREWER  
RODRICK R. GRANT  
KELVIN JONES  
CECIAL TATES  
LINDA L. TODD  
BETH ZUPON**

**Trustees**

**ORDINANCE NO. 17-009**

**AN ORDINANCE AMENDING CHAPTER 2 “ADMINISTRATION” OF THE MUNICIPAL CODE OF THE VILLAGE OF SAUK VILLAGE, COOK AND WILL COUNTIES, ILLINOIS ESTABLISHING THE POSITION OF ECONOMIC DEVELOPMENT DIRECTOR**

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**WHEREAS**, the Village of Sauk Village, Cook and Will Counties, Illinois (the “*Village*”) is a duly organized and existing municipal corporation created under the provisions of the laws of the State of Illinois and under the provisions of the Illinois Municipal Code, as from time to time supplemented and amended; and

**WHEREAS**, the President and Board of Trustees of the Village of Sauk Village (the “*Corporate Authorities*”) may from time to time amend the text of the Municipal Code of the Village when it is determined to be in the best interests of the Village; and

**WHEREAS**, the Corporate Authorities find that it is in the best interests of the health, safety and welfare of its citizenry to amend the text of the Municipal Code of the Village establishing the position of Economic Development Director.

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Sauk Village, Cook and Will Counties, Illinois as follows:

**Section 1.** That the above recitals are found to be true and correct and are hereby incorporated herein and made a part hereof, as if fully set forth in its entirety.

**Section 2.** Article IV of Chapter 2 of the Municipal Code of the Village of Sauk Village is hereby amended by adding the following new Division to read, as follows.

**DIVISION 6. ECONOMIC DEVELOPMENT DIRECTOR**

**Sec. 2-305.- Established; appointment.**

- (a) There is hereby established a position of Economic Development Director.
- (b) The Village President shall appoint the Economic Development Director with the advice and consent of the Board of Trustees. The Economic Development Director shall be chosen on the basis of executive, administrative and professional qualifications. The term of the Economic Development Director shall be one (1) year, which includes a six (6) month probationary period. The term may be extended by contract. Removal from office, after completion of the probationary period, shall be in like manner in accordance with State law and contractual provisions. This position reports directly to the President.

## **Sec. 2-306.- Duties**

- (a) To aid and assist the Village President and Board of Trustees in promoting the business and economic development interests of the Village;
- (b) To work with all Village departments in providing guidance to individuals and companies to establish, relocate or expand their business in the Village;
- (c) To assist in the planning and coordination of community development projects, assisting business and residential applicants with local and State permitting processes;
- (d) To direct, formulate and implement economic development initiatives and marketing and business attraction strategies;
- (e) To assist in the development of short and long term economic and community development plans;
- (f) To prepare and maintain information on utilities, taxes, zoning, transportation, community services, financing tools, and incentives;
- (g) To provide professional economic development advice in line with the comprehensive plan, zoning ordinances, and goals as established by the Village;
- (h) To act as a liaison with various local, State, and Federal agencies, coordinating projects with agencies;
- (i) To provide information and/or make presentations to boards, commissions, civic groups, businesses, individuals, and the general public on economic development issues, programs, services, and plans;
- (j) To prepare grant proposals and applications, contracts and other necessary documents as may be required;
- (k) To assist with negotiation and the management of professional service contracts, property sales or acquisition, and economic development oriented negotiations, as assigned;
- (l) To monitor legislation and regulations relating to economic development, and report findings to the President and Board of Trustees;
- (m) To take any other such action as may be directed by the President and Board of Trustees.

**Sec. 2-307.- Compensation.**

The Economic Development Director shall receive compensation in such amount and manner as the President and Board of Trustees shall fix from time to time by ordinance or contract.

**Section 3.** If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any other provision of this Ordinance.

**Section 4.** Any ordinance or portion of any ordinance in conflict with any provisions of this Ordinance is hereby repealed solely to the extent of such conflict.

**Section 5.** This Ordinance shall be in full force and effect upon its immediate passage and approval as provided by law due to the urgent nature of this matter.

*(Intentionally left blank)*

**ADOPTED** by the President and Board of Trustees of the Village of Sauk Village, Cook County, Illinois this 23<sup>RD</sup> day of May 2017, pursuant to a roll call vote, as follows:

	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>PRESENT</b>
Brewer			X	
Grant	X			
Jones	X			
Tates	X			
Todd	X			
Zupon			X	
President Burgess				
<b>TOTAL</b>	4		2	

**APPROVED** by the President and Board of Trustees, Cook and Will Counties, Illinois on this 23<sup>RD</sup> day of May 2017.

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Derrick Burgess, Mayor

ATTEST:

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Marva Campbell-Pruitt, Village Clerk

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