



**THE VILLAGE OF SAUK VILLAGE
COOK AND WILL COUNTIES, ILLINOIS**

**ORDINANCE
NUMBER: 17- 019**

**AN ORDINANCE AMENDING CHAPTER 2 "ADMINISTRATION" OF
THE MUNICIPAL CODE OF THE VILLAGE OF SAUK VILLAGE
COOK AND WILL COUNTIES, ILLINOIS (Standing Committees)**

**DERRICK N. BURGESS, MAYOR
MARVA CAMPBELL-PRUITT, Clerk**

**BERNICE BREWER
RODRICK R. GRANT
KELVIN JONES
CECIAL TATES
LINDA L. TODD
BETH ZUPON**

TRUSTEES

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ORDINANCE No. 17-019

AN ORDINANCE AMENDING CHAPTER 2 "ADMINISTRATION" OF
THE MUNICIPAL CODE OF THE VILLAGE OF SAUK VILLAGE,
COOK AND WILL COUNTIES, ILLINOIS (Standing Committees)

WHEREAS, the Village of Sauk Village, Cook and Will Counties, Illinois (the Village) is a duly organized and existing municipal corporation created under the provisions of the laws of the State of Illinois and under the provisions of the Illinois Municipal Code, as from time to time supplemented and amended; and

WHEREAS, the Mayor (President) and Board of Trustees of the Village of Sauk Village (the "Corporate Authorities") may amend the text of the Municipal Code of the Village of Sauk Village from time to time to meet the changing needs of the Village; and

WHEREAS, the Corporate Authorities have determined that it is in the best interest of the health, safety and welfare of its citizenry to amend the text of the Municipal Code of the Village revising the Standing Committees of the Board of Trustees.

NOW, THEREFORE, BE IT ORDAINED by the Mayor (President) and Board of Trustees of the Village of Sauk Village, Cook and Will Counties, Illinois as follows:

Section 1. That the above recitals and legislative findings are found to be true and correct and are hereby incorporated herein and made a part hereof, as if fully set forth in their entirety.

Section 2. Section 2-68 ("*Standing Committees*") of Division 3 ("*Rules of Procedure*") of Article 2 ("*Village Board*") of Chapter 2 ("*Administration*") of the Municipal Code of the Village of Sauk Village is hereby amended to read as follows:

Sec. 2-68 Standing Committees

(a) **Designated.** The following Standing Committees of elected Trustees of the Village of Sauk Village shall be appointed

(1) **Budget & Finance Committee**

This committee may review and make recommendations to the Village Board on all matters relating to revenues, expenditures, budget appropriations and financial proposals. Additionally, this committee will review the annual audit, review license and other fees for service, and assist in development of a 5 to 10 year Capital Improvement Plan

(2) **Public Services Committee**

This committee may review and make recommendations to the Village Board on all matters relating to public services for the Village residents. Additionally, this committee may provide recommendations and funding solutions for infrastructure improvements, including but not limited to, streets, street lighting, sidewalks, curbs,

public parking lots, parkways sewers, water usage, traffic control and other engineering.

(3) Public Safety Committee

This committee may review and make recommendations to the Village Board on all matters relating to public safety policy in areas of police, fire and emergency management. Additionally, the Public Safety Committee may serve as networking neighborhood resource for reducing crime and education by interfacing with the police department and residents.

(4) Housing and Intergovernmental Relations Committee

This committee may review and make recommendations to the Village Board on all matters relating to housing and intergovernmental relations through collaboration with other housing and governmental agencies. It will from time to time address housing and building code regulations making recommendations on the same, assist with maintaining vacant housing plans and promote home ownership opportunities. Additionally it shall serve as liaison between governmental agencies by establishing outreach and partnerships.

(5) Ordinance Review Committee

This committee may review all ordinances and the Sauk Village Municipal Code and make recommendations to the Village Board on any changes, updates and revisions. Additionally, the committee will review any ordinances submitted to the committee to review and make recommendation to the Village Board. This committee will submit, at least monthly, all ordinances passed or amended for updates to be submitted to the Village Clerk to be sent for codification.

(6) Parks, Recreation and Youth Services

This committee may review and make recommendations to the Village Board on all matters relating to the Village's parks and recreation facilities and ongoing recreation programs. This committee will serve as the sponsor of the majority of Village Community events and shall be responsible for planning and hosting such events.

(b) Standing Committee Composition and Rules

(1) Composition

The standing committees shall consist of one trustee and the mayor shall serve as an ex-officio member. The mayor shall appoint one trustee as chairperson of the committee and all additional members that will serve on the committee shall serve at the recommendation of the chairperson. The chairperson will chair and control the meetings and have final authority to rule on disputes in procedure.

(2) Quorum

One member creating a majority of the committee will constitute and establish a quorum. The mayor may be counted to establish a quorum.

(3) Voting

A majority vote is required to send an issue or matter to the village board for action and out of the standing committee. The mayor may not vote on issues in committee.

(4) Notice requirements

All meetings will be published at the beginning of each calendar year, or as soon as practical. An agenda will be posted for each meeting within Village Hall pursuant to the Illinois Open Meetings Act. All meetings will be open to the public and minutes recorded at each meeting.

(5) Report to Village Board

The standing committee will provide the village board with a brief written overview of the item discussed from time to time. Each Standing Committee will prepare an annual written report to the Mayor on the activities of their committees within the first quarter of each year.

(6) Public comment

The standing committee meetings will have a public comment section on the agenda, each member of the public will be permitted no less than 3 minutes to address the committee subject to the ruling of the chair.

(7) Conflict in rules

These rules encompass all the rules of the standing committee structure. In the event of a conflict in rules the chairperson may reference Robert's Rules of Order to resolve the conflict. Robert's Rules of Order may not be used to establish or supersede rules specifically mentioned herein.

(8) Meeting Dates & Times

A schedule of Standing Committees shall be published in accordance with the Illinois Open Meetings Act. Each committee shall establish their dates, locations and times for their meetings.

(9) Staff Liaisons

The Mayor may appoint members of the Village's staff to serve as ex-officio liaisons.

(10) Minutes of Meetings

Each chairperson shall as soon as minutes are approved deposit with the Village Clerk a signed copy of the minutes of each meeting and copy of the agenda.

Section 3. If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Ordinance.


Section 4. All Ordinances, resolutions, motions or orders in conflict with this Ordinance are hereby repealed to the extent of such conflict.

Section 5. This ordinance shall be in full force and effect upon its passage, approval and publication as provided by law.


ADOPTED, by the Mayor (President) and Board of Trustees of the Village of Sauk Village, Cook and Will Counties, Illinois this 12th day of September 2017, pursuant to a roll call vote as follows:

	YES	NO	ABSTENTION	ABSENT	PRESENT
BREWER	X				
GRANT	X				
JONES	X				
TATES		X			
TODD	X				
ZUPON	X				
Burgess					
TOTAL	5	1			

APPROVED by the Mayor (President) and Board of Trustees of the Village of Sauk Village, Counties of Cook and Will, Illinois on this 12th day of September 2017



Derrick N. Burgess, Mayor

ATTEST:


Marva Campbell-Pruitt, Village Clerk

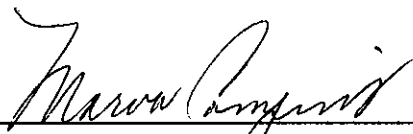
STATE OF ILLINOIS)
) SS
COUNTIES OF COOK AND WILL)

CERTIFICATION

I, Marva Campbell-Pruitt, do hereby certify that I am the duly qualified and elected Clerk of the Village of Sauk Village, Cook and Will Counties, Illinois, and that as such Clerk, I do have charge of and custody of the books and records of the Village of Sauk Village, Cook and Will Counties, Illinois.

I do hereby further certify that the foregoing is a full, true and correct copy of Ordinance No. 17- 019, **“AN ORDINANCE AMENDING CHAPTER 2 “ADMINISTRATION” OF THE MUNICIPAL CODE OF THE VILLAGE OF SAUK VILLAGE COOK AND WILL COUNTIES, ILLINOIS (Standing Committees),”** adopted and approved by the President and Board of Trustees of the Village of Sauk Village, Illinois on September 12, 2017.

IN WITNESS WHEREOF, I have hereunto affixed my hand and the Corporate Seal of the Village of Sauk Village, Cook and Will Counties, Illinois this 13th day of September 2017.



Marva Campbell-Pruitt, Village Clerk
Village of Sauk Village