



RESIDENT HANDBOOK 2024

SAUK VILLAGE

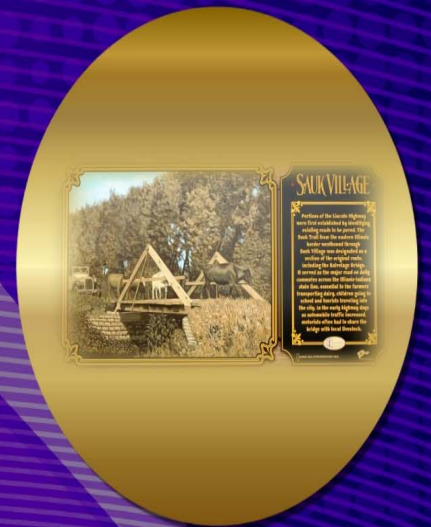


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To Our Residents:

On behalf of all who serve you within our Village, welcome to Sauk Village! We are pleased you have chosen to make Sauk Village your home.

We hope you find the information within this booklet a helpful resource as you adjust to your new surroundings. Note that not all the information about our Community is contained in this booklet, but we intend to provide residents with the necessary “basic” information.

Mayor Derrick Burgess has dedicated numerous years to the service of Sauk Village, Illinois, embodying a steadfast commitment to its progress. A 40-year resident, Mayor Burgess's journey in local governance began with a 12-year tenure as a Trustee on the Village Board, culminating in his election as Mayor in 2017. His leadership is characterized by a profound dedication to fostering public safety, economic development, affordable housing, and community unity through civic engagement.

Under his guidance, Mayor Burgess has initiated various committees to stimulate economic growth and ensure comprehensive community involvement. These initiatives welcome the participation of residents, business owners, educational and religious leaders, village employees, and board trustees, thereby weaving a fabric of collective effort and shared vision for the village's future.

His tenure as a Trustee was marked by significant contributions, notably as chair of the Parks & Recreation Board and the Intergovernmental Relations Committee, alongside active participation in the Police Commission. Mayor Burgess's commitment to honoring community heroes led to the inception of an annual Veterans Day Celebration. This event, celebrated for its robust attendance and spirit of camaraderie, not only honors local veterans but also attracts federal and state dignitaries, further highlighting the community's respect and gratitude towards those who have served.

Mayor Burgess's tenure is distinguished by a pragmatic yet visionary approach to governance, exemplified by initiatives that drive equity, opportunity, and economic growth. Noteworthy projects under his leadership include the \$10 million expansion of WinPak and the development of the Gas N Wash truck stop, pivotal projects that promise to bolster the local economy and enhance the village's infrastructure and tax base.

Before being elected mayor, Derrick Burgess retired from a distinguished 28-year career at the University of Illinois Chicago, where he rose through the ranks to retire as an Operating Engineer. His professional background is underscored by his expertise as a certified engineer and Chlorofluorocarbon (CFC) license holder, qualities that further contribute to his effective leadership and strategic planning capabilities.

Mayor Burgess served as Treasurer and Vice President at the St. James Catholic School in Sauk Village. He is currently a Grace United Church of Christ in Sauk Village member, actively serving on several auxiliaries. Burgess was instrumental in organizing the weekly food pantry at Grace United. The pantry serves to reduce food insecurity for residents from Sauk Village and surrounding communities.

As Mayor, Burgess is unwavering in his commitment to securing funding for essential community programs and services, particularly those benefiting seniors and children, while maintaining a disciplined stance on property tax stability. His leadership reflects a harmonious blend of experience, dedication, and a forward-looking agenda aimed at nurturing a thriving, inclusive, and economically vibrant Sauk Village.

The Village's policy is to provide the necessary services without regard to race, color, creed, religion, national origin, age, sex or disability.

Very Truly Yours,

Derrick N. Burgess
Mayor



History of Sauk Village

The area which is now Sauk Village was opened initially to settlers in 1838 known as *New Strassburg*. Vincent Sauter and Frederick Richards came to Bloom in 1839 and settled here. Sauk Village was later incorporated on March 12, 1957, and consisted of fifty-five homes in what is known as the Indian Hills Garden Section located near the Calumet Expressway. Thomas Nichols was elected Sauk Village's first Mayor in 1957. By 1965, Nichols saw the tiny Community of just fifty-five homes grow to 1,258 homes with a population of 5,774. Roger Theisen became the Village's second Mayor; he saw the wave of expansion in the late 1960s. Today, Sauk Village is a community stretching from Steger Road to just north of Route 30 and from Burnham Avenue to Cottage Grove Avenue. The 2020 Census listed 9,921 residents.

Our Water Systems

The Sauk Village Public Water Supply currently obtains its water from three municipal wells. Licensed Public Water Supply Operators operate them, allowing for the treatment and pumping facilities to be checked every day of the year and maintenance repairs and emergency operations as needed. The system uses a state-of-the-art SCADA system that runs multiple computers that allow for system status, trend tracking, record-keeping, maintaining pressure, running booster pumps, wells, and two iron removal systems, and five air stripping units.

Completed in 2016, a \$4.5 million reconstruction project at both water treatment facilities was completed. With the replacement of the Iron Removal Filter Systems and secondary water treatment in the form of Air Stripping Systems at both facilities, we are continually striving for the highest quality of water we can produce at the lowest cost for the residents of this Community. Routine hydrant flushing is done at off-peak times. Check the Village's website for updates.

Water quality in your home can be improved by adding filters, softening the water, and adding a reverse osmosis system.

VILLAGE GOVERNMENT – ELECTED OFFICIALS

The Mayor and Village Trustees make up the Corporate Authorities of Sauk Village. The Mayor and Village Clerk are elected into office every four years. The Board consists of the Mayor, Village Clerk and (6) Trustees. Village Trustees serve 4-year terms and are elected to staggered terms. Three Trustees are elected during the Mayoral election. Then two years following the Mayoral election, three Trustees are elected into office.

Mayor Derrick Burgess



The Mayor of Sauk Village is the Chief Executive and Administrative Officer of the Village under Illinois Law. The Mayor is the presiding officer at all meetings of the Village Board of Trustees. The Mayor appoints the department heads for the Village. The Mayor oversees the Term Expires April 2025.

Village Clerk Marva Campbell-Pruitt



The Village Clerk maintains the corporate seal and all official documents belonging to the Village, serves as notary public for the municipality and residents, certifying official documents and minutes. The Clerk serves as the Open Meeting Act (OMA) officer, local election official, voter registrar and liaison with the United States Census during the period of data collection. Term expires April 2025.

Village Trustees

Aretha Burns	Term Expires April 2027
Eugene Carter	Term Expires April 2025
Arnold Coleman	Term Expires April 2025
Raven Johnson	Term Expires April 2027
Diane Sapp	Term Expires April 2025
Debra Williams	Term Expires April 2027

The Village Trustees approve Village expenditures and work with the Mayor and Village Administrator of the Village's departments and programs. Each Trustee serves as a liaison of a Standing Committee, which is appointed by the Mayor. In addition to those which may be prescribed by law, and be subject to rules and regulations, as the corporate authorities may provide by ordinance.

VILLAGE BOARD OF TRUSTEES - STANDING COMMITTEES

The following Standing Committees are authorized by ordinance. They are led by the elected Trustees of the Village of Sauk Village, are appointed by the Mayor:

Budget, Finance & Audit Committee – Trustee Eugene Carter



This committee reviews and makes recommendations to the Village Board on all matters relating to revenues, expenditures, budget appropriations, and financial proposals. This committee works with the Finance Department regarding fiscal matters of the Village. Additionally, this committee will review the annual audit, review license and other service fees, and assist in the development of a 5-to-10-year Capital Improvement Plan.

Public Services Committee – Trustee Raven Johnson



This committee reviews and makes recommendations to the Village Board on all matters relating to public services for the Village residents. Additionally, this committee may provide recommendations and funding solutions for infrastructure improvements, including, but not limited to, streets, street lighting, sidewalks, curbs, public parking lots, parkways sewers, water usage, traffic control and other engineering.

Public Health & Safety Committee – Trustee Aretha Burns



This committee reviews and makes recommendations to the Village Board on all matters relating to public health and safety policy in areas of public health, police, fire, and emergency management. Additionally, the Public Health & Safety Committee may serve as a networking neighborhood resource for public services if needed.

Housing and Intergovernmental Relations Committee – Trustee Diane Sapp



This committee reviews and makes recommendations to the Village Board on all matters relating to housing and intergovernmental relations through collaboration with other housing and governmental agencies. It may from time to time recommend housing and building code regulations and promote homeownership opportunities. Additionally, the Committee may work with outreach and partnerships.

Ordinance Review Committee – Trustee Arnold Coleman



This committee reviews ordinances and the Sauk Village Municipal Code and makes recommendations to the Village Board on any changes, updates, and revisions. Additionally, the committee will review any ordinances submitted to the committee to review and make a recommendation to the Village Board.

Community Development Committee – Trustee Debbie Williams



This committee reviews the Village's planning for uses, both development and redevelopment, Makes recommendations to the Village Board of any changes, updates and revisions with regards to zoning, building and health compliance, projects of green initiatives, building code changes, and residents protection initiatives.

Special Note:

Residents interested in serving on a particular committee are encouraged to contact the elected Trustee

COMMISSIONS and OTHER COMMITTEES

Fire & Police Commission
Zoning Board of Appeals

Special Note: Residents interested in serving on a Commission or are encouraged to submit a letter of interest to the Mayor. There are appointed positions requiring the candidates to be sworn into office.

Senior Citizen Advisory Council - Contact Emmett Farmer

MEETING SCHEDULE

The Board of Trustees meets four times a month. Regular meetings are not scheduled on the fifth Tuesday of the month.

The Committee of the Whole Meeting is held on the **first** and **third** Tuesday of each month at 7:00 p.m. These meetings provide opportunities for Trustees and residents to gain knowledge of programs, ordinances, and other matters requiring a vote at the Regular Board Meetings.

Regular Board Meetings are held on the **second** and **fourth** Tuesdays of each month at 7:00 p.m. These meetings provide updates from Department Heads, Vendors, and Committee Chairmen. Approval of the Village's business occurs at these meetings.

There is a Public Comment section at each meeting when the public can address comments and concerns to the Mayor. *All questions and comments must be directed to the Mayor.* Each speaker may comment on any matter pertaining to the business of Sauk Village. Each speaker is allowed one opportunity to speak for up to three (3) minutes and may not engage in debate, counter- replies, or rebuttals.

VILLAGE OFFICES, HOLIDAYS AND ADMINSTRATIVE ROLES

Sauk Village Municipal Center
21801 Torrence Avenue
Main Number: (708)758-3330
Fax: (708)757-7355
Website: www.saukvillage.org

Hours: Monday through Friday
8:00 a.m. – 5:00 p.m.

Office of the Mayor
Village Administrator
Office of the Village Clerk
Village Treasurer
Finance & Administrative Department
Community Development Department
Police Department
Fire Department and Emergency Management Agency (EMA)
Public Works Department
Water & Sewer Department

Observed Holidays

New Year's Day
Martin Luther King Observance
Presidents' Day
Memorial Day
Independence Day
Labor Day
Veteran's Day
Thanksgiving & Friday After
Christmas Eve
Christmas Day

Village Administrator

The Village Administrator aids and assists the Mayor and Board of Trustees with the formulation and development of polices, programs, procedures. And supervises and administers the implementation of the same. He also supervises and coordinates work of department heads and executes directives as ordered by the Mayor with respect to the day-to-day administration of the Village.

Public Works/Water

Director Dante James

The Village's Public Works Department maintains over fifty-four curb miles of streets and currently provides care to all public grounds and buildings. The Department provides branch pickup, leaf removal and snow plowing of Village streets. The Public Works Department handles water main breaks, replacements of infrastructure and any updating of water systems throughout the Village.

Finance Department

Director Renee Lewis

The annual budget and financial statements are the responsibility of the Finance Department. Accounts Payable, Accounts Receivable, and Payroll is handled within the Finance Department. Additionally, the director supervises the front office staff.

Village Treasurer

Louis Williams

The annual budget and financial statements are the fiduciary responsibility of the Treasurer. The Treasurer is the Chief Financial Officer of the Village and is responsible for the Village's funds' safekeeping. The Treasurer, because of the statutory position, also serves on the Police and Fire Pension Boards.

Community Development Department

The Community Development Department is responsible for zoning, building, and code matters. This Department also oversees the issuing of building permits, business and contractors' license regulations, health inspections, and zoning within the Village while working with our building department. Code Enforcement is responsible for enforcing all local ordinances about parking, garbage, and properties, etc.

Police Department

Chief Malcolm White

The Sauk Village Police Department offers around-the-clock police protection to the Village residents. The Department is staffed by the Chief of Police and a group of dedicated professional personnel.

The Department is located at 21701 Torrence Avenue. All calls for Police, Fire, and Ambulance are dispatched through Cal-Com. Also, radio hook-ups are linked to neighboring communities and with State and County Police. The Police Department operates equipped units that can be dispatched by radio. All candidates for the Police Department are screened by the Police/Fire Commission and are subject to physical and psychological testing. Each officer receives four hundred hours of police training plus 12 weeks of local training before working solo in the Community. The Sauk Village Police Department is here to provide a safe and enjoyable community in which to live. The Police Officers of Sauk Village assist in any way possible. If you have any questions, feel free to call our non-emergency line at any time. (708) 758-1331.

Fire Department and Emergency Management Agency

Chief Stephen Barrett

A dedicated group of paid-on-call volunteers staffs the Fire Department. All members of the Department follow the approved Illinois State Guidelines for Firefighter III, Certified Firefighter Engineer. Sauk Village has Mutual Aid (MABAS) Agreements with all surrounding communities works in cooperation with the Police Departments to assist them as needed.

The Fire Department is always looking for volunteers, so if you are over 18 years of age and would like to become a firefighter, please contact the Fire Department during regular business hours at (708) 758-2225.

Sauk Village Emergency Management Agency is comprised of a dedicated team of individuals trained in handling emergencies. The Emergency Management Agency has also prepared a Community Disaster Plan rated as one of Illinois's best plans. A certified member of the Northeast Illinois Civil Defense Council, Sauk Village has Mutual Aid (MABAS) Agreements with more than 100 ESDA units within the immediate area. ESDA works in cooperation with the Fire and Police Departments to assist them in any way.

SOCIAL MEDIA COMMUNICATIONS

Website: www.Saukvillage.org

NEXTDOOR: There are a couple of pages serving Sauk Village. Especially check the *Torrence Ave* and *Sauk Village* pages.

Neighbors by Ring App: You are encouraged to register with the Neighbors Page

The app provides information happening in our local area.

PUBLIC SERVICES

Senior Services

The Sauk Village Senior Center is located within the Village Hall at 21801 Torrence Ave. The Senior Citizen Advisory Council oversees the operations of the Senior Center. The Center is open to all Sauk Village residents who are 50 years of age or older. Many programs are held weekly. For details about the Senior Center, call (708)758-3330.

Tree Branch, Limb Pickup & Street Sweeping

The Public Works Department provides residents with pickup services in the spring and the fall. Call the Village Hall for pickup & street sweeping schedule at (708)758-3330 or check the Village Website for updates and details.

Voter Registration

Any citizen of the United States who is eighteen years of age or over and who fulfills the following requirements is eligible to register. As of the election date, the person must have resided in the election district or precinct for at least 30 days. Any person who wishes to register must appear personally at the place of registration. Sauk Village Hall is a registration site. Any person who moves from one residence to another (even though it is within the Village limits) must submit a new Voter Registration to the County Clerk. The Sauk Village Clerk can assist with Voter Registration, or you can complete this task on the Cook County Clerk website.

Young Adults who are seventeen and will turn eighteen before the next general election, can register to vote and vote in the primary elections.

Registrations may be taken during regular working hours at the Village Hall while registration is open in the County and the State of Illinois. Please call the Village Hall to determine when registration is open and to ensure that someone is available to assist with registration. Two forms of identification showing your current address are needed to register to vote.

Notary Services

The Village provides Notary Public Services to assist with the legal affirmations. A notary's main functions are to administer oaths and affirmations, take affidavits and statutory declarations, witness and authenticate the execution of certain classes of documents, and take acknowledgments of deeds. All documents must be signed in the presence of the Notary Public. There is a nominal fee of \$1.00 for this service.

Transportation Services

The Village is a Sales Outlet for Pace, the Suburban Bus Division of the Regional Transportation Authority. It provides sales of the ADA ParaTransit Service Voucher at a price established by PACE. It does not receive any financial benefits.

The Federal Americans with Disabilities Act (ADA) requires this paratransit service in accordance with the Disabilities Act. It is provided for customers whose disability or health condition prevents them from using CTA or Pace fixed route services for some or all of their travel. Only persons who are **certified** by the Regional Transportation Authority are eligible to ride ADA Paratransit. Trips are only provided at the same time and within the same geographic areas as a fixed route. Pace operates this service across the entire six-county region, including Chicago.

ADA Booking

Sauk Village is a sales Outlet for vouchers to ride ADA Buses. The cost is the same as prescribed by PACE. It is offered as a service to residents and neighbors in surrounding communities. [Paratransit reservation line--South Suburban Cook County](#)

Primary Phone [\(866\) 248-6868](tel:8662486868)

Toll Free [\(866\) 248-6868](tel:8662486868)

Bloom Township

Senior Wheels

The Bloom Township VIP Senior Wheels program operates curb-to-curb transportation service to Bloom Township residents aged sixty and older or mobility-limited disabled persons. Transportation to stores, restaurants, medical appointments and township activities, and other destinations are available. Vehicles are equipped with handicap-accessible lifts and are air-conditioned. Drivers are safe, friendly, and dependable. Call us to inquire if we go where you need to go!

Registration

You must pre-register to ride VIP Senior Wheels. You may do so by calling Senior Services at 708-754-9400 extension 7276. You must provide information, such as emergency contact. You may be contacted periodically to keep this information up to date.

Hours of Operation

Transportation service is available Monday through Friday between 8 a.m. to 4:30 p.m. Appointments should not be scheduled earlier than 9 a.m. and return time is no later than 3:30 p.m. When making a reservation, the dispatch office will give you a window of time for pick up. The bus may arrive 15 minutes before or after that time. Dispatch office hours are 8 a.m. to 3:30 p.m. and can be reached directly at 708-754-8200.

Reservations

Reservations for rides must be made at least one business day in advance by 2 p.m. Rides are limited to one round trip per day to the destination for which you have the reservation. If you change your destination, the change must be called into the dispatch office by 2 p.m. the day before your scheduled trip. You will not be allowed to change destinations on the same day of service.

If you cannot make your scheduled trip, please notify the dispatch office as soon as possible. Should you not cancel your trip, you will be marked a no-show. Continuous no-shows may result in the suspension of services.

RENTAL OF PUBLIC SPACES

The Municipal Center offers rental space for special events to residents and organizations. A signed Reservation Application/Rental Contract must be personally delivered to the Village Hall, 21801 Torrence Avenue, during regular business hours for processing. The Contract must be signed by an authorized agent (The Agent) of the entity entering into the contract for the rental of the Center (the Lessee). A copy of the Lessee's driver's license and a cash deposit will be taken and must be included with the reservation.

Payment of the full rental fee is due ten (10) business days before the Event's date for which the Center is being rented. Rental Fees may be made using cash, credit card, or money order. Rental fees are non-refundable unless notice of cancellation is provided well in advance of the event date.

**Edward W. Paesel Community Center
Veterans Memorial Park & Municipal Center**
Rental Inquiries- 708-758-3330 (Mary Klopp)

Senior Center
21801 Torrence Avenue
Senior Center Rental Inquiries- 708-758-3330 (Emmett Farmer)

VILLAGE ORDINANCES & REGULATIONS

For any community to be a safe, healthy, and pleasant place to live, the Village government adopts various ordinances and regulations. The Village is asking everyone to cooperate in complying with these ordinances and regulations. The ordinances listed below are those that are most commonly a concern to residents. The following does not cover all aspects of the Village's codes and ordinances. The complete set of codes and ordinances are located on the Village website at www.saukvillage.org.

Questions may be directed to the Municipal Center or the Police Department.

Speed Limits:

The speed limit in most residential areas is regulated at 20 mph. There are three exceptions:

- *Sauk Trail – 35 mph*
- *Torrence Ave- 35 mph (Note: school zone - 20 mph)*
- *223rd Street (from Murphy Avenue to Torrence Avenue) - 25 mph (Note: school zone - 20 mph)*

Please observe these speed limits at all times. The Sauk Village Police Department does enforce the speed limit.

Parking:

- Parking is allowed on Village streets opposite the side where fire hydrants are located. It is unlawful to block or obstruct driveways or to allow a vehicle to block a sidewalk in any way. Parking is not permitted on any parkway or median strip in the Village or on grass, yards, or other soft spaces. You may be ticketed for parking where prohibited.
- When parking, be mindful of your neighbors' mailbox as the United States Post Office will not deliver mail to a blocked mailbox.
- Contact the Police Chief if you are hosting a special event and require special parking on both sides of the street for your guests.
- Special parking regulations are in effect in school areas: Please observe these regulations:
- **PARKING ON GARBAGE DAY:** Parking is not permitted between the hours of 6:00 a.m. – 4:00 p.m. on scheduled garbage pickup day. Be sure to inform your guests of this regulation so that they are not ticketed.
- **PARKING ON SAUK TRAIL OR TORRENCE AVENUE:** There is no parking permitted along Sauk Trail or Torrence Avenue.

Winter Parking:

Parking is not permitted at any time on any street after 2" of snowfall. Parking is not allowed until snow removal operations are completed.

There is no parking on a non-hard surface in the front, side, or rear of properties

Parking Space:

An enclosed durable surface area sufficient in size to store one standard automobile, comprising an area of not less than 160 sq feet, 8x20 feet, connected with a street by a durable surfaced driveway permitted adequate ingress and egress of an automobile or other vehicles.

Safe Play Areas:

It is unlawful for any sports to be played on any street or parkway of the Village.

The Village maintains a system of neighborhood parks and playgrounds for leisure activities. The parks and playgrounds are open from dawn to dusk.

Use of Sidewalks:

It is unlawful for pedestrians to walk along and upon an adjacent roadway when a sidewalk is provided. If a sidewalk is not available, the pedestrian shall walk only on the shoulder, as far as practicable from the roadway's edge.

Curfew:

It is unlawful for any person under the age of eighteen (18) to be on any street or park in the Village unaccompanied by an adult. The time of curfew is established between the following hours:

11:00 p.m. Friday through 6:00 a.m. Saturday

11:00 p.m. Saturday through 6:00 a.m. Sunday

10:00 p.m. through 6:00 a.m. Monday-Friday

If a minor is out between the above-mentioned hours, they must be accompanied by a parent, guardian, or other proper companion, or unless engaged in some occupation or business in which a minor child might lawfully engage under Illinois State Statute.

Every member of the Sauk Village Police Department is authorized to detain any minor child violating this ordinance until the child's parent or legal guardian is contacted and parent or guardian takes custody of the child.

BUILDING & WATER DEPARTMENT REGULATIONS

Building Permits:

Building permits are required for all home improvements. Replacement of existing or new: gutters, downspouts, siding, soffit, fascia, trim, roof replacement of any kind, windows, sheds, swimming pools, driveways, fences, water heaters, furnace replacement, and electrical upgrades or any work that changes the structure.

Permit applications must be paid and approved before work begins. Inspections are required. Please feel free to contact the Building Department if you have any questions. Please note this is a general guideline: not all items are listed. (708)758-3330.

The Village adheres to the International Building, Electrical, Plumbing, and Property Maintenance Codes.

Contractors:

As a new resident, you may be contacted many times by persons selling home improvements such as storm windows and house siding. While many of these companies are legitimate, some are not. Please be cautious in signing any kind of contract. State law requires that you must be advised of the exact terms of interest and total costs. If you do not understand the contract, do not sign it, and contact someone who can advise you. Before hiring a contractor to work on your home, they must be licensed in our Community.

You should check with Village Hall or the Village website www.saukvillage.org for a list of approved contractors.

Fence Regulations:

Rear Yard Residential - Maximum height in a rear yard shall not exceed six feet above the existing grade.

Material - any suitable construction material may be used except chicken wire, square welded mesh, barbed wire, electrically charged wire, or wooden slat wire bond known as snow fence. No fence shall be topped with sharp-edged material, except that this shall not be construed to prohibit picket fences.

Front yard - a maximum height in the front yard shall not exceed four feet and shall be constructed so that the opening between materials of which the fence is built represents 70% of the fence's total area. All fences must be kept painted and/or be maintained.

No fence shall be allowed to fall into a state of disrepair that would affect the Community's health, safety, and welfare. Contact the Building Department if you have any questions. (708) 758-3330.

Swimming Pools:

If you have a pool with a depth of 18" at any point or has a capacity of 1,000 gallons or more, you are required to obtain a pool permit before erecting your pool. If your pool has a total of 5,000 gallons or more, you must have filtration and re-circulation systems that will provide a complete turnover of water in 24 hours.

Any pool with a filtration system must also be provided with a ground fault interruption as part of the electrical system. Either the pool area or the property on which the pool is erected must be fenced in. The fence must be at least four feet in height and must be equipped with a self-closing, self-locking latch gate. Contact the Building Department for a permit and further information.

Solicitors:

Any person who goes door-door for soliciting is required by ordinance to register with the Police Department. All solicitors are required to wear a badge issued by the Village of Sauk Village. The badge does not constitute Village approval of either company or product. If a solicitor comes to your door and does not have a badge, please notify the Police Department immediately. All solicitors are required to cease their activities at 4:30 p.m. Please note that the Village of Sauk Village and our Fire and Police Departments do not solicit residents by phone.

Inoperable Vehicles:

Inoperable vehicles must be stored out of public view in a garage. Any vehicle from which, for at least seven days, the engine, wheel, or other parts have been removed, or on which the engine, wheels or other parts have been altered, damaged, or otherwise so treated that the vehicle is incapable of being driven under its own motor power. "Inoperable vehicle" shall not include a vehicle which has been rendered temporarily incapable of being driven under its control to perform ordinary service or repairs operations, or to a vehicle on the premises of a place of business engaged in the wrecking or junking of motor vehicles.

A vehicle that is not properly licensed or does not have a village sticker is also considered inoperable since it can not be driven legally.

No person shall leave any abandoned, partially dismantled, non-operating, wrecked, or discarded vehicle on any street or highway within the Village of Sauk Village. No person in charge or control of any property within the Village, whether as the owner, tenant, occupant, Lessee, or otherwise, shall not apply concerning a vehicle in an enclosed building or on the premises of a business enterprise operated in a lawful place and manner, when necessary to the operation of such business enterprise or any vehicle in an appropriate storage place or depository maintained in a lawful place and manner by the Village.

Water Service:

The water billing is provided monthly. Garbage service and utility services are also included in the billing. You have until the 21st of every month to pay without a penalty. If the service is shut off, in addition to the bill payment or payment arrangement, there is a fee of \$100.00 to reconnect if the bill is paid before 3:30p.m. and \$125.00 after 3:30p.m.

An application must be completed to establish a new service, a certificate of occupancy, and a \$100.00 deposit paid to the Village. Water service cannot be established until there is evidence of an up-to-date meter.

If you are moving, contact the Village to plan when you want the water service shut off and the final reading taken to close out your account. You will continue to be billed for water service and be responsible for any charges until a final reading is taken.

Sewer Mains & Water Lines:

The Village is responsible for maintaining the sewer mains, and the homeowner is responsible for the maintenance up to the main. If there is a backup in the house, the Village will come out and check to make sure the main is open and running. We do not rod out the lines. The Village is responsible for the water lines past the "B" box. Inside the house, the Village is only responsible for the meter. If the water needs to be shut off for repairs, call the Village Hall at (708) 758-3330.

Garbage Disposal Service:

A private company provides scavenger service. The billing for the service is done by the Village and is included in the water bill. Included in the fee is the rental of the large tote can. If you are a new resident and do not have a tote, please call Republic Services at (708) 385-8582. It is unlawful for anyone other than a licensed scavenger to haul or transport garbage.

Garbage Pick-up services will be provided to the next business day following a holiday. An example, if a holiday falls on a Monday and it is your scheduled day, pickup will occur on Tuesday. Call Republic Services at (708)385-8252 for more information regarding pickup dates and to reschedule a missed pickup.

Holidays Observed by Republic Services

New Year’s Day	Labor Day	Memorial Day
Thanksgiving	Independence Day	Christmas

Recycling:

All Sauk Village homes are provided free of charge, a blue tote for recyclables. Recyclables can be placed in the tote and placed at the curb for pickup the same day as your garbage day. Recyclable pickup alternates weekly pickup. A schedule for recycling pickup is available at Village Hall or call Republic Services to confirm.

Yard Waste Pick-Up:

Yard waste needs to be placed in a brown yard waste bag purchased at many stores. Any yard waste bags should be placed at the curb next to your garbage tote.

Weeds and Grass:

Village ordinances provide that weed are a public nuisance and that it is unlawful to permit weeds and grass to grow higher than 8". Citations are issued for violations of these provisions. Everyone is asked to cooperate in maintaining their property concerning weeds and grass.

Bill Payment Options

- The Village offers in person, drop box, online payment options by credit card and over the phone through Payment Service Network (PSN) 877-885-7968. PSN also provides automatic payment options.
- Use the Night Depository located at the Village Hall's northeast corner to pay water bills after hours. If you have questions about your water bill, contact the Village Hall at (708)758-3330

Garbage Ordinance:

Garbage must be placed in cans with tight-fitting lids or plastic bags that are fastened securely at the top. No open storage of waste is permitted. A newspaper may be bundled or boxed and set out for pickup. Larger items such as furniture, washers, dryers, etc. will be picked up by the scavenger service

for a nominal fee. Always call at least (1) one day before your pickup day to determine the cost (if any). If arrangements are not made to pick up the items, a citation can be issued. All containers used for the deposit of refuse placed adjacent to any street, or other public way for collection shall be placed neatly and orderly. The waste shall not be placed out for pickup earlier than 6:00 p.m. on the day proceeding the day designated for collection or removal. Garbage containers shall be removed to the rear of all premises no later than 6:00 p.m. of the day removal and collection is made. It is unlawful for any person to bury or burn refuse within the Village. The scavenger service will not take any electronics such as televisions, computers, etc.

Re-Occupancy Inspections:

Whenever a residence changes occupancy, whether, for rental purposes or selling, an application and administrative fee must be paid. The Village requires pre-occupancy inspections, which will be ordered at the time of application, and the inspection fee must be paid at Village Hall. After a satisfactory inspection, a certificate of re-occupancy will be issued after water services have been established. The necessary forms for the inspections are available at the Village Hall. For more information, please contact the Building Department (708)758-3330.

VEHICLE AND PET LICENSES

- All motorized vehicles registered in Sauk Village must display a current Sauk Village Sticker. Sauk Village Stickers are placed in the lower right-hand portion of the front windshield.
- Expired stickers must be removed each year. The vehicle sticker year begins July 1 and ends June 30 unless otherwise stipulated. Vehicle stickers go on sale in May of each year for the following year. A build up of stickers may be subject to ticketing.
- Residents purchasing a new vehicle must purchase a new sticker within forty-five days of purchase.
- New residents have 30 days from their move-in date to purchase a vehicle sticker. A penalty is applied to persons not meeting the above conditions. New residents after January 1st, must pay a prorated fee (50%) of the cost of the license.
- The following rates apply for common vehicle stickers purchased during May and June, unless otherwise stipulated. Stickers prices purchased after June 30 will increase by 50%, and tickets can be issued every 24 hours for not having your sticker properly displayed:

Motorcycle, Motorbikes, etc.	\$30.00
Passenger Automobiles	\$30.00
Recreation Vehicles	\$30.00
Motor Buses	\$40.00
Trucks (fees based upon State License registration)	
B Plates	\$48.00
C Plates	\$47.50 & Up

- All other categories for trucks fees will be provided at the time of application and as noted in the Municipal Code

Senior Citizen/Individuals with Disabilities/Veterans:

Any person of the age of 62 years or over, or any person permanently physically disabled and unemployed due to the disability may register one private automobile per household (excluding taxicabs) upon presenting satisfactory proof of age or permanent physical disability and will receive a \$20.00 discount. Veterans, regardless of age, will receive a \$20.00 discount, and veterans who qualify for 100% Veteran Disability benefits will pay zero dollars for a sticker.

Please NOTE: There is only one discount per household per year for each category.

Duplicate Stickers:

A duplicate vehicle sticker may be purchased on proof of original purchase of the vehicle tag and transfer of State License plates for \$15.00. A penalty will apply if purchased past 45 days of the purchase of the vehicle.

Dog and Cat Ordinance:

It is unlawful for any person to own, possess, or harbor a dog or cat in the Village without first obtaining a dog or cat license. All dogs and cats over the age of 4 months are required to have a license. The license cost is \$10.00 if the animal is spayed or neutered, and \$5.00 for Senior Citizens 62 years or older and veterans. There is only one senior discount per animal, per household. If the animal is not spayed or neutered, the cost is \$25.00. The license provided by this ordinance is issued for the Village fiscal year and expires on April 30 of each year. To buy a license, you must present a current rabies certificate. No person is allowed to own three or more dogs or cats. No dog or cat, whether licensed or muzzled, is allowed to run loose. Any dog or cat running at large shall be seized by the Police Department and impounded.

Any dog or cat impounded may be redeemed upon payment of a redemption fee, and in the case of a dog or cat for which no required dog or cat license has been issued, the amount of the license fee due for the current year must be paid.

Horse and wide-life owners are encouraged to review the Municipal Code to determine your legal standing concerning housing the animals and their passage on public roads.

THE COMMUNITY

Elementary School Districts

Community Consolidated School District 168 encompasses a large Sauk Village section and a sizable portion of the unincorporated area adjacent to the Village. The School District 168's administration building is located at 21899 Torrence Ave. For more information about the district and the schools, contact the administration building at (708) 758-1610.

School District 172 enrolls students residing in the Weather Stone Estates Mobile Home Park, and School District 194 enrolls students residing in Deer Creek Estates.

Public High School District

Sauk Village is located in District # 206 in the Bloom Township. Students from the Village attend Bloom Trail High School just west of the Village limits. For more information about the curriculum and programs offered, contact Bloom Trail H.S. at (708)758-7000.

College Education

Prairie State College is a public community college in Chicago Heights, Illinois. It provides liberal arts and sciences/liberal studies, Nursing assistant/aid and patient care, Emergency Care Attendant, registered nursing, and general studies, and adult education courses.

Governors State University is a four-year university. The campus is located in University Park, Illinois. Prairie State College and Governors State University work closely with local businesses and industry. These schools have developed programs geared to train students to work in local businesses and industries. These schools have also been active in sponsoring public seminars of interest to the business and industrial community. For more information, contact Prairie State College at (708) 709-3500 and Governor's State University at (708) 534-5000.

Residents of Sauk Village can also take advantage of degree programs offered by Purdue University-Calumet Campus, Indiana University-North Campus, and the University of Chicago, Illinois – Circle Campus. The universities are all within twenty-five miles of Sauk Village and are located near major expressways.

School Closings. Contact the school district to find out more details.

Public Library

The Nancy L. McConathy Public Library has a collection of books, DVDs, videotapes, CDs, and magazines for a loan to library patrons. Through RAILS, the Suburban Library System, patrons have access to the combined holdings of over one-hundred-member libraries, including all the Chicago Public Library resources. The Library offers programs for children and adults.

These programs range from crafts and movies to cooking.

Library Hours: Monday through Thursday 9:30 a.m. to 6:50 p.m.

Friday and Saturday 9:30 a.m. to 3:50 p.m. Sunday closed

(708)757-4771

21737 Jeffery Avenue

Contact the Library directly for its Holiday and Special Days for Closure

Sauk Village Churches & Organizations

Sauk Village has always been a community of highly active churches and organizations. Becoming involved in these groups is an excellent way to meet your neighbors and contribute to your Community.

Crossroads Church of God
23001 Torrence Avenue
(708) 300-2281

Sauk Village Baptist Church
1918 E. 223rd Street
(708)757-4284

Organizations:
Sauk Village Firefighter's Assoc.
Sauk Village Policeman's Assoc.
Senior Citizen Advisory Council
Sauk Village Community Partnership

Emmanuel Christian Reformed Church
22515 Torrence Avenue
(708)758-3343

First Baptist Church
22240 Burnham Ave
(708) 758-4010

Grace United Church of Christ
2500 223rd Street
(708) 758-6700

God's Universal House
Blessings
1717B Sauk Trail
(708) 475-8996

Holy Praise Tabernacle 22132
Torrence Avenue
(708) 753-0357

The Life Center
2730 Sauk Trail
(877) 995-4239

Sauk Village Bible Church
2165 223rd Street
(708) 758-0425

Anyone wanting additional information about the organizations should contact the organization directly.

Essential Telephone Numbers

Police Department

21701 Torrence Ave
Emergency: 911
Non- Emergency: (708) 758-1331
Police Chief: Malcolm White

Fire Department

1804 222nd Street
Emergency: 911
Non- Emergency: (708) 758-2225
Fire Chief: Stephen Barrett

Public Works Facility

Director Dante James
2836 Nichols Drive

Village Administrator

Timothy Williams
21801 Torrence Avenue
708-758-3330 Ext 117

Community Development Department

21801 Torrence Avenue
(708)758-3330 Ext 131

Finance & Administration

Director Renee Lewis
21801 Torrence Avenue
(708) 758-3330 Ext 120

Essential Telephone Numbers – Con’t

Assistant to the Mayor/FOIA Officer

Mary Klopp
(708)758-3330 Ext. 119

Village Clerk

Marva Campbell-Pruitt
(708) 758-3330 Ext 121

Bloom Township Center
425 S. Halsted Street
Chicago Heights, IL 60411
708) 754-9400

Water, Sewer & Garbage Bills- 708-758-3330

ComEd (Electricity) - (800) 334-7661

Nicor (Gas) - (888) 642- 6748

Comcast (Cable Television) (866) 594-1234

United States Post Office (708) 754-2277
Sauk Village Branch (708) 757-3876

Republic Services (Trash Pick-up)
708-385-8252

Community Consolidated School District #168

Administration Building (708) 758-1610
Wagoner School (708) 758-3322
Blossoms Family Ctr (708) 758-3322
Strassburg (708) 758-4754
Rickover Jr. High (708) 758-1900

Bloom Township District #206

Administrative Building (708) 755-7010
Bloom Trail High School (708) 758-7000
Bloom High School (708) 755-1122
Bloom Alternative (708) 754-4095

Sandridge Elementary School – (708) 895-2450

Nancy L. McConathy Public Library District (708) 757-4771

Prairie State College (708) 756-3110

