

VILLAGE OF SAUK VILLAGE

PROBATIONARY POLICE OFFICER EXAMINATION

INSTRUCTIONS

In order to establish an Eligibility List for the position of Probationary Police Officer, the Village of Sauk Village, Illinois, County of Cook, is providing to all interested parties a packet containing: (1) examination instructions, (2) application form (3) Release of Liabilities Certificate (4) application attachment (5) information on the elements of the selection process, and (6) a checklist for returning the application form/supporting documentation.

COMPLETED APPLICATION FORMS/SUPPORTING DOCUMENTATION

All completed applications with accompanying documentation must be returned in a sealed envelope by 4:00p.m. on Friday, April 11th, 2025, to Resource Management Associates, Inc., 17730-A Oak Park Avenue, Tinley Park, IL 60477. Applicants must comply with the requirements in every respect. The following must be submitted:

- Completed, hand-printed application
- Copy of birth certificate
- A copy of the P.O.W.E.R. Test card stating that you completed the test within a year of the application deadline of April 11th, 2025.
- Copy of current driver's license (if driving on a citation, please provide a copy of the citation with another form of photo identification)
- Copy of Social Security Card
- Copy of high school diploma or equivalent or college degree
- Official transcripts from registrar's office for college degrees must be in a sealed envelope
- Release of Liability Certificate. This form must be completed and signed by yourself and one witness.
- If exempt from maximum age limitation, must provide proof per Section 5/10-2.1-6 of the Fire and Police Commissioners Act. In addition, as applicable, must provide proof of certification attesting to the successful completion of the Minimum Standards Basic Law Enforcement Training Course as provided in the Illinois Police Training Act; or DD Form 214 – Certificate of Release or Discharge from Active Duty.

ORIENTATION

Orientation will take place on Saturday, April 19th, 2025, at the Sauk Village Senior Center, 21801 S. Torrence Avenue, Sauk Village, IL 60411. This process will begin at 8:30 a.m. followed by the written examination at 9:00 a.m. Applicants who fail to appear will not be allowed to participate in any other testing for this examination only. However, they may apply for any future examinations.

WRITTEN EXAMINATION

The written examination will be administered to all applicants at 9:00 a.m. on Saturday, April 19th, 2025, at the Sauk Village Senior Center, 21801 S. Torrence Avenue, Sauk Village, IL 60411. Candidate check-in will begin at 8:00 a.m. A valid photo ID will be required. **Applicants who arrive after 8:30 a.m. WILL NOT be processed and will be required to re-apply.** Those applicants who fail to appear will not be allowed to participate in any other testing for this examination only. However, they may apply for any future examinations.

Applicants will be given their score on-site on the day of the exam. A score of 70.00% or above is required to pass the written exam.

ORAL EXAMINATION

Those applicants who pass the written exam will be given a date and time of their oral examination.

Those applicants who receive a passing grade on the written examination (score of 70.00% or above) will also be required to pass the oral examination, polygraph and psychological examination, medical/physical examination, functional capacity evaluation, and a police background investigation prior to appointment.

Both the written and oral examinations are scored. All other examinations are strictly PASS or FAIL.

STUDY GUIDE AND PRACTICE TESTING

Applicants wishing to purchase a study guide or practice test to assist in the testing process can do so at <https://crc.cpshr.us/default.aspx?ID=Law205999>. For technical support doing so, please contact (916) 471-3538. This will only be available through April 19th, 2025.

QUALIFICATIONS

1. Must be a United States citizen
2. Must have valid driver's or chauffeur's license
3. Must have a copy of the P.O.W.E.R. Test card stating that you completed the test within a year of the application deadline of April 11th, 2025.
4. Must have high school diploma or equivalent or college degree (official transcripts from registrar's office for college degrees must be in a sealed envelope)
5. Must be 21 years old by April 19th, 2025 and under 35 years of age at time of application and posting of final eligibility list unless exempt from such age limitation as provided in Section 5/10-2.1-6 of the Fire and Police Commissioners Act

DISQUALIFICATIONS

The Board may refuse to examine an applicant or, after examination, to certify him as eligible:

1. Who is found lacking in any of the established preliminary requirements for the service for which he or she applies.
2. Who is physically unable to perform the duties of the position to which he or she seeks appointment.
3. Who is addicted to the use of intoxicating beverages or is found to have taken or used drugs and/or narcotics illegally.
4. Who has been convicted of a felony or any misdemeanor involving moral turpitude, as specified in Section 5/10-2.1-6 of the Board of Fire and Police Commissioners Act.
5. Who has been dismissed from any public service for good cause.

6. Who has attempted to practice any deception or fraud in his application.
7. Who may be found disqualified in personal qualifications or health.
8. Whose character and employment references are unsatisfactory.
9. Who does not possess a high school education or its equivalent and has not met the additional requirements as set forth above.
10. Who is or has been classified by his Local Selective Service Draft Board as a conscientious objector.

Any applicant deemed disqualified hereunder, shall be notified by the Board.

**BY ORDER OF THE BOARD OF FIRE AND POLICE COMMISSIONERS
FRANCINE ANDERSON, CHAIR**