

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **JANUARY 8, 2013.**

**1. CALL TO ORDER**

Acting Mayor Hanks called the meeting to order at 7:00 pm.

**A. Pledge of Allegiance**

Acting Mayor Hanks lead those assembled in the Pledge of Allegiance.

**B. Roll call:**

Present: Trustees Benson, Burgess, Hanks, Myers, Poskin and Williams

Absent: None

**2. PUBLIC COMMENT**

**A. All questions must be directed to the Mayor. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.**

Francine Anderson asked for clarification on the ordinances up for approval, the percentage of the tax rate and the new auditors. Trustee Myers stated the State will levy the fines on the Crime Free Housing Ordinance. Acting Mayor Hanks stated information will be made available to inform residents about the proposed Electric Aggregation. A house was donated by Wells Fargo with no restrictions. Governor Quinn recommended municipalities send the medical cannabis distribution site information to the Zoning Board in order to put restrictions in place prior to his approval. The Special Use needs to be renewed due to more time needed to secure financing. The tax rate objection is a percentage of the tax rate. Two bids for board up services will be opened tonight. The 2009-2010 audit is complete. Miller, Cooper provided their proposal to the Village Board in December to prepare the 2010-2011 audit.

**3. REPORTS OF OFFICERS**

**A. Mayor's Report- Acting Mayor David Hanks**

Acting Mayor Hanks read the Collector's report for October 2012 and November 2012. Acting Mayor Hanks read a memo to the residents regarding personal resident information, such as addresses, phone numbers and email addresses that was collected illegally during water distribution and is now being used improperly for political purposes. Residents were asked to contact Acting Mayor Hanks or Village Clerk Williams if they are contacted.

**B. Village Clerk – Mrs. Debbie Williams**

Village Clerk Williams stated the polling places for the February 26<sup>th</sup> Primary Election for the 2<sup>nd</sup> Congressional seat will remain the same. Early voting locations may change. Locations will be posted at a later date. Voter registration will continue through January 28<sup>th</sup> and will resume February 27<sup>th</sup> through March 12<sup>th</sup> for the Consolidated Election to be held on April 9<sup>th</sup>. New residents or residents who have moved from one Sauk Village residence to another must change their voter's registration. Vacant homes will be removed from the registered voter's list.

**C. Village Treasurer – Mrs. Genorise Carmichael**

Village Treasurer Carmichael reported the Police and Fire Pension boards will meet on January 17<sup>th</sup>.

**D. Village Attorney - Odelson & Sterk, LTD- Mr. Mike McGrath**

Village Attorney McGrath stated objections have been filed against two of the political parties, two Mayoral candidates, the Village Clerk and two Trustee positions. The Electoral Boards are being put together. The Electoral Board for the two political parties will be comprised of public members (attorneys) designated by the Chief Judges office of the Circuit Court. The other Electoral Boards will be designated according to the

Election Code. The first Electoral Board hearing will be held on January 14<sup>th</sup> at 12:00 noon. Ground rules will be discussed and future hearings will be scheduled.

#### **E. Village Engineer – Mr. Jim Czarnik**

Village Engineer Czarnik is working with DH Weller to finalize the 2013 MFT projects. Torrence Avenue resurfacing is scheduled for 2013 according to CN Railroad. Two resolutions are up for Board approval in order to receive funding for street repairs to 223<sup>rd</sup> Street.

### **4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

#### **A. Parks and Recreation Committee- Trustee Poskin**

Trustee Poskin reported a meeting is scheduled for January 24<sup>th</sup> at 6 pm to discuss the new baseball program. Volunteers are needed to get the ball rolling.

#### **B. Ordinance Review Committee- Trustee Myers**

Trustee Myers stated the Ordinance Review Committee is working with the Village Clerk on the recodification of the Sauk Village Code Book. The Code Book is outdated and redundant. Further review is ongoing. Trustee Myers thanked the department heads for reviewing their sections. Trustee Myers stated he will be out of commission for a couple of weeks due to a scheduled surgery. Arrangements have been made for the Neighborhood Watch meetings to continue at the Fire Station.

Several ordinances are on the agenda for approval. The Crime Free Housing Ordinance will help to rid the community of offenders with the help of the landlords.

#### **C. Economic Development Committee- Trustee Burgess**

Trustee Burgess stated the Economic Development Committee will meet Thursday, January 10<sup>th</sup> at the Village Hall at 7:00 pm. The committee will review the Economic Development brochure. Trustee Burgess mentioned recently closed businesses and asked for a check of the new cell phone business; the doors are open in the cold weather. Trustee Burgess referred to a new business that was robbed and asked residents to support local businesses. Jobs are available through staffing agencies for the Industrial Park businesses. Nineteen people were recently hired at Winpak.

#### **D. Public Relations Committee-Trustee Williams**

Trustee Williams stated the Public Relations Committee met last week to discuss Student Government Day. Sauk Talk will be released tomorrow. Fundraising efforts will be announced for Student Government Day. Essay judges are needed.

### **5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

#### **A. Fire Department/ Police Department/ 911 Committee- Chief Stoffregen**

Chief Stoffregen reported 41 calls for service during the period of December 7<sup>th</sup> through January 3<sup>rd</sup>. Chief Stoffregen warned residents to keep space heaters 3 feet from any object and to check on senior residents during the cold winter months. The Fire Department is looking for new recruits 18 years of age or older that must pass a background check and drug screening. Applications are available at the Fire Station Monday through Fridays 9am – 4 pm. A recent structure fire was turned over to the State for an investigation. Chief Stoffregen thanked all of the departments for their quick response and professionalism during a recent auto accident. Chief Stoffregen stated several people who have gone above and beyond the call will be recognized at the next Board meeting.

Chief Stoffregen reported 1,203 calls of service since December 18<sup>th</sup> for the Police Department which included 37 burglaries, 73 domestics, structure fires and 59 arrests. Chief Stoffregen also reported 82 ambulance assists, 88 burglary alarms and 134 traffic stops. A press release was issued regarding the 2009 Dodge that went off the road at Sauk Trail and struck a tree, light pole and parked vehicle last Saturday.

Acting Mayor Hanks reported three police officers have left the department. The Police and Fire Commission is looking for replacements.

#### **B. Public Works Department- Mr. Weller**

Public Works Director Weller asked residents to help clean up around town. Community Service volunteers will be assisting with clean up. Street light repairs are ongoing. Water shut offs will begin soon on the north side. The north side water shut off list contains approximately 140 homes. A

temporary repair was made to a Yates Avenue water main break during the holiday. Fifty feet of water main was replaced after the holiday. A Strassburg Avenue leak complaint cannot be pinpointed and needs an exploratory dig to determine if the problem is related to the Village or the resident. Fire hydrant repairs will begin January 14<sup>th</sup> depending on the weather. DH Weller suggested residents call the Village Hall regarding all sewer issues to determine responsibility. DH Weller also commented on the line service warranty offered by an outside company. Public Works continues to assist the other departments with various repairs. Acting Mayor Hanks stated the Village Board passed bringing back two additional employees. These employees are needed and should be in place by the end of January. A total of 10-15 fire hydrants should be repaired during this time. Trustee Burgess stated the Shrader bill should be paid and the decision to purchase the air strippers, rather than rent, should be done before hiring Public Works employees. Acting Mayor Hanks stated he met with Dale Shrader to discuss payment arrangements. Back rental fees need to be paid back before the purchase of the air strippers can take place. September's payment is in process; October's payment is under consideration. DH Weller is exploring additional cost savings options. Additional manpower is needed to assist with the workload including repairs to broken "B" boxes in order to maintain the water shut offs. The Village will begin receiving property tax payments in February.

### **C. Administrative Services Director- Ms. Jasinski**

DH Jasinski reported 117 tickets were issued between the period of December 1<sup>st</sup> and January 7<sup>th</sup>. Several hours have been spent trying to locate owners of unsecured homes. Ten homes have been secured by either the banks or the Village. Tickets are being issued to banks and homeowners. Winpak is in the process of obtaining a permit for a new improvement. Plans will be submitted after final review. Classy Nails has closed. A resident complained about not being able to redeem a gift certificate. DH Jasinski will meet with FD Rao to discuss placing liens on properties for past due water bills and reimbursement on board ups. Tickets will not be voided and will be doubled if they don't comply.

### **D. Finance Director- Mr. Rao**

FD Rao reported a bank balance in First Midwest Bank in the amount of \$161, 072.67 and Illinois Funds (General Fund) in the amount of \$104,940.96. The fourth quarter of the Cops' Grant was reported on January 3, 2013 in the amount of \$21,000.00. The December Collector's report will be available on January 22, 2013. The Village is way behind collecting approximately \$300,000.00 in State and Federal taxes. Past due customers owing \$64,000.00 will be reported to collections. NSF checks have been reduced. Checks are no longer accepted from customers who provided an NSF check in the past.

### **E. Emergency Services & Disaster Agency- Mr. Johnson**

ESDA Director Johnson reported 34 calls of service from December 7- January 3rd. DH Johnson reported on the passing of a great friend and colleague, Roger Mumford, on December 21<sup>st</sup>.

### **F. Senior Committee-Ms. Langston**

Rose Langston reported the Leisure Timers held their annual Christmas party at Glenwood Oaks in Glenwood on Sunday, December 2<sup>nd</sup>. The Sunshiners held their annual Christmas party with a catered dinner from Glenwood Oaks and entertainment by The Morgan Family Saturday, December 8<sup>th</sup>. Rose also reported the Senior Committee members and their spouses met at her home for a Christmas get together on Thursday, December 13<sup>th</sup>. The BMW Crossroads held their annual Christmas potluck dinner on Tuesday, December 18<sup>th</sup>. The Sauk Village Blue Grass held their annual Christmas/ Holiday potluck dinner to a standing room only crowd on Sunday, December 23<sup>rd</sup>.

Senior Citizen Exemption or Senior Freeze Exemption for property tax relief are now required to file annually and are due by February 6th. Flu season came early, be sure you get your flu shot!

The Senior Committee has provided many FREE programs for seniors: blood pressure screenings co-sponsored with the P.L.A.N. group; book exchange; computer classes; monthly movies co-sponsored with the McConathy Library and lunches/refreshments provided by the library- blood pressure screening precedes the movie; and Zumba Gold classes geared for seniors. All detailed updated flyers are posted and placed in the revolving literature rack. The next computer classes will be held this Thursday and Friday at 1:00 p.m. Monday movie at 12:30 p.m. 'North to Alaska' is on January 14<sup>th</sup> with lunch at 11:30 a.m. – seating is limited, reservations -call McConathy Library at 708-757-4771. Next Zumba Gold class is on Saturday, January 19<sup>th</sup>.

The Leisure Timers will not be meeting this month. The first meeting of the year will be a potluck dinner at 1:00 p.m. on February 13<sup>th</sup>. Beginning February 27<sup>th</sup> regular meetings will be held at 2:00 p.m. instead of 5/6:00 p.m.

The next Senior Committee will be Thursday, January 10<sup>th</sup> at 5:00 p.m.

### **G. Human Relations Commission/ Beautification Committee- Ms. Campbell-Pruitt**

Marva Campbell- Pruitt reported the Clean, Green and Preen week will be held the last week of May. The Community clean up day will be scheduled annually on the 1<sup>st</sup> Saturday in June. Marva stated IDOT cleaned a lot of the debris on Sauk Trail.

Marva reported CEDA provided ten holiday baskets to the Human Relations Committee which were distributed to families through the Emmanuel Christian Reformed Church. A Deputy Registrar training class will be held on Thursday, January 31<sup>st</sup> at the Fire Station. Anyone from outside the community may also attend. Twenty registrars are needed for the class. The training is co-sponsored by the Alpha Kappa Alpha sorority. Annual trainings will be held the last Thursday in January. Sample bricks are on display and will be available for purchase for placement at the Veteran's Memorial. The Youth Council has written their own Mission Statement and will begin working with the Parks and Recreation Committee and would like to work with Student Government Day. The Youth Council would like to be included on the agenda of the February 12<sup>th</sup> Board meeting.

Marva reported four vacancies on the Human Relations Commission. Acting Mayor David Hanks has written a letter requesting a renewal of his recently expired commission. Marva stated Lynda Washington of the Neighborhood Watch program has also submitted a letter asking to join the commission. Marva recommended three year terms for both of these individuals.

Acting Mayor Hanks asked for a motion for David Hanks to be reinstated to the Human Relations Commission. Trustee Burgess made a motion to approve. The motion was seconded by Trustee Myers.

On roll call:

Ayes: Trustee Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Motion carried

Acting Mayor Hanks asked for a motion to appoint Lynda Washington to the Human Relations Commission. Trustee Myers made a motion to approve. The motion was seconded by Trustee Burgess.

On roll call:

Ayes: Trustee Benson, Burgess, Hanks, Myers, Poskin and Williams

Nays: None

Motion carried

Acting Mayor Hanks reported the new commissioners will be officially sworn in at the next Board meeting.

#### **H. Housing Authority Commission- Mr. Holcomb**

Gary Holcomb reported the Housing Authority Commission will meet on January 14<sup>th</sup> at 6 pm in the Village Hall.

### **6. Ordinances and Resolutions**

#### **A. Motion to Approve an Ordinance Amending the Village Code to Define and Abate Nuisance Rental Housing Units and Provide for Crime Free Rental Housing and Enforcement**

Acting Mayor Hanks asked for a motion to approve an ordinance amending the Village Code to define and abate nuisance rental housing units and provide for Crime Free Rental Housing and Enforcement.

Trustee Myers made a motion to approve the amendment to the Village Code. The motion to approve was seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: None

Abstain: Trustee Benson

Motion carried

#### **B. Motion to Approve an Ordinance providing for the Submission to the Electors of the Village of Sauk Village the question whether the Village shall have the Authority to arrange for the Supply of Electricity for its Residential and Small Commercial Retail Customers who have not opted out of such program**

Acting Mayor Hanks asked for a motion to approve an ordinance providing for the submission to the electors of the Village of Sauk Village the question whether the Village shall have the authority to arrange for the supply of electricity for its residential and small commercial retail customers who have not opted out of such program. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: None

Abstain: Trustee Benson

Motion carried

#### **C. Motion to Approve an Ordinance Authorizing and Accepting the Donation of Real Property Commonly known as 2842 E. 225th Place in the Village of Sauk Village, Cook and Will Counties, Illinois**

Acting Mayor Hanks asked for a motion to approve an ordinance authorizing and accepting the donation of real property commonly known as 2842 E. 225th Place in the Village of Sauk Village, Cook and Will Counties, Illinois.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers. After further discussion, the motion and second to approve an ordinance authorizing and accepting the donation of real property commonly known as 2842 E. 225th Place in the Village of Sauk Village, Cook and Will Counties, Illinois was rescinded by Trustees Williams and Myers. Trustee Williams made a motion to approve an amended motion that includes "subject to inspection by Village personnel". The amended motion was seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams  
Nays: Trustee Benson

Motion carried

**D. Motion to Approve a Resolution for Improvement under the Illinois Highway Code – 223<sup>rd</sup> Street/ Nichols- Murphy (\$10,500.00)**

Acting Mayor Hanks asked for a motion to approve a resolution for Improvement under the Illinois Highway Code – 223<sup>rd</sup> Street/ Nichols- Murphy (\$10,500.00).

The motion to approve was made by Trustee Burgess and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: None

Abstain: Trustee Benson

Motion carried

**E. Motion to Approve a Resolution for Improvement under the Illinois Highway Code – 223<sup>rd</sup> Street/ Nichols- Murphy (\$110,000.00)**

Acting Mayor Hanks asked for a motion to approve a resolution for Improvement under the Illinois Highway Code – 223<sup>rd</sup> Street/ Nichols- Murphy (\$110,000.00).

The motion to approve was made by Trustee Burgess and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: None

Abstain: Trustee Benson

Motion carried

**F. Motion to Approve a Resolution of the Village of Sauk Village, Cook and Will Counties Regarding Zoning Restrictions applicable to Cannabis Dispensaries and Related Facilities**

Acting Mayor Hanks asked for a motion to approve a resolution of the Village of Sauk Village, Cook and Will Counties regarding zoning restrictions applicable to Cannabis Dispensaries and related facilities.

The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Hanks, Myers, Poskin and Williams

Nays: Trustees Benson and Burgess

Motion carried

**7. NEW BUSINESS**

**A. Approval of Accounts Payables and Disbursements for December 19, 2012 through January 8, 2013.**

Acting Mayor Hanks asked for a motion to approve the Accounts Payable and Disbursements for December 19, 2012 through January 8, 2013. The motion to approve the Accounts Payable and Disbursements was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: None  
Abstain: Trustee Benson

Motion carried

**B. Bid Opening- Board up Services**

Acting Mayor Hanks proceeded with opening bids for board up services from A&D Property Services and Rich Construction. Acting Mayor Hanks read the detailed costs for various board up services. Copies of the bids are available upon request. DH Jasinski and FD Rao will review the bids and report back to the Board. Bids were posted in the Southtown Star two weeks prior to the bid opening. DH Jasinski stated a billing discrepancy is still under review with Rich Construction.

**C. Motion to authorize the Village attorney to settle 2005 and 2006 tax rate objection cases at a rate of .007**

Acting Mayor Hanks asked for a motion to authorize the Village Attorney to settle 2005 and 2006 tax rate objection cases at a rate of .007. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:  
Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams  
Nays: Trustee Benson

Motion carried

**D. Motion to Approve Miller, Cooper Co., LTD as the Village auditors for the 2010-2011 audit.**

Mayor Hanks asked for a motion to approve Miller, Cooper Co., LTD as the Village auditors for the 2010-2011 audit.

The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

On roll call:  
Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams  
Nays: Trustee Benson

Motion carried

**8. APPROVAL OF MINUTES**

**A. October 9, 2012, 2012 Board Meeting**

Acting Mayor Hanks asked for a motion to approve the October 9, 2012 Board Meeting minutes. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:  
Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams  
Nays: Trustee Benson

Motion carried

**B. October 16, 2012 Committee Meeting**

Acting Mayor Hanks asked for a motion to approve the October 16, 2012 Committee meeting minutes. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:  
Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams  
Nays: Trustee Benson

Motion carried

**C. October 23, 2012, 2012 Board Meeting**

Acting Mayor Hanks asked for a motion to approve the October 23, 2012 Board Meeting minutes. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Motion carried

**D. November 6, 2012 Committee Meeting**

Acting Mayor Hanks asked for a motion to approve the November 6, 2012 Committee meeting minutes. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Motion carried

**E. November 13, 2012 Board Meeting**

Acting Mayor Hanks asked for a motion to approve the November 13, 2012 Board Meeting minutes. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Motion carried

**F. November 27, 2012 Board Meeting**

Acting Mayor Hanks asked for a motion to approve the November 27, 2012 Board Meeting minutes. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Motion carried

**G. November 27, 2012 Special Board Meeting- CDBG**

Acting Mayor Hanks asked for a motion to approve the November 27, 2012 Special Board Meeting minutes. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Motion carried

**9. Release of Executive Session Minutes**

**A. June 1, 2010**

**B. June 15, 2010**



**C. June 22, 2010**

**D. June 29, 2010**

Acting Mayor Hanks asked for a motion to table the release of the Executive Session minutes listed above. The motion to table was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Motion carried

**10. MISCELLANEOUS BUSINESS**

**A. Comments from the Board of Trustees**

None

**11. MOTION TO RECESS TO EXECUTIVE SESSION**

**A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2013)**

Acting Mayor Hanks asked for a motion to recess to executive session. The motion was made by Trustee Burgess and seconded by Trustee Myers.

All Ayes

The meeting was recessed at 9:24 pm.

**12. Motion to Reconvene to Adjourn Regular Board Meeting**

Acting Mayor Hanks asked for a motion to reconvene the regular Board meeting. The motion was made by Trustee Williams and seconded by Trustee Myers.

All Ayes

On roll call:

Present: Trustees Benson, Burgess, Hanks, Myers, Poskin and Williams

Absent: None

The meeting was reconvened at 10:05 pm.

**13. Adjournment**

Acting Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Burgess and seconded made by Trustee Williams.

All Ayes

The meeting was adjourned at 10:06 pm.

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Acting Mayor David Hanks

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Village Clerk Debra L. Williams

MINUTES OF THE **COMMITTEE OF THE WHOLE MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, **JANUARY 15, 2013.**

**1. Call to Order**

**A. Roll Call**

Acting Mayor Hanks called the meeting to order at 7:00 pm.

On roll call:

Present: Trustees Benson, Burgess, Hanks, Poskin and Williams

Absent: Trustee Myers

Acting Mayor Hanks stated Trustee Myers had surgery today and is doing well.

**2. Agreement between Robinson Engineering and the Village of Sauk Village**

Village Engineer Czarnik submitted an agreement for Board consideration regarding the improvements to well #3, including the air stripper, air filter and pump station which will bring the Village in compliance with the requirements set forth by the IEPA and Attorney General with regards to the quality and quantity of the Village water supply. Some reimbursement is eligible through IEPA low interest funding.

Trustee Burgess inquired where the funding will come from. Acting Mayor Hanks stated the IEPA is confident that a loan for \$5 million dollars will be approved to get started on the water project. The loan was reduced from \$7.5 million to \$5 million. It is unclear how much of the infrastructure can be repaired with the loan. South Suburban Mayor and Managers also has an infrastructure bank to borrow from. Acting Mayor Hanks is working with Shrader to lower the rental costs of the air strippers and is exploring other avenues. Acting Mayor Hanks suggested Sauk Village apply for a \$1 million dollar loan through the SSMMA to be paid back with the IEPA loan. Trustee Burgess suggested a contingency plan should be in place in case Sauk Village does not receive funding from the IEPA. Acting Mayor Hanks agreed a contingency plan is needed and encouraged trustees to bring options to the table.

**3. Clear Channel Leases**

Acting Mayor Hanks stated Clear Channel wants to lower the amount of the lease. Finance Director Rao recommended making the lease flat amounts of \$1,500.00, \$1,500.00 and \$6,500.00 for a ten year period. Finance Director Rao will be instructed to propose his recommendation to Clear Channel.

**4. Photo copies/ photocopier proposal-Village Clerk Williams**

Village Clerk Williams presented proposals from Martin Whalen for a new copy machine for the administration that would include a stapler and key code to identify the user. The current copier has over 1 million copies and the lease has expired. The machine requires constant maintenance. Excessive copies are becoming very costly and causing extreme wear and tear on the machine. During the last quarter there was an excess of 40,000 copies that were billed at \$.009 per copy for a total of \$372.68. Village Clerk Williams negotiated a lease rate of \$286.39 per month for 5 years that will provide the required options and take the excessive copies into account. Village Clerk Williams was directed to continue researching alternatives. The current copier may be sold or donated.

**5. Public Comment**

**A. All questions and comments must be directed to Acting Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.**

Bernice Brewer Houston inquired about the name of the Attorney General dealing with the air strippers, the status of the Lake Michigan water application and requested a copy of the proposal. Acting Mayor Hanks stated the financial plan and the names of the individuals involved are not in front of him. The loan application is in process and looks favorable. The Village is moving forward with Lake Michigan water. The Illinois Department of Natural Resources is requiring infrastructure repairs to be completed to improve the water loss before receiving a water allocation. The IDNR projects at least 35% of the water is going underground. The Village must meet the requirement of quality and quantity of water provided to the residents. The Village has met the quality requirement and is moving forward with meeting quantity in order to meet the second part of the lawsuit. Lake Michigan water is not off the table.

Lynda Washington referred to the Crime Free Housing Ordinance. Acting Mayor Hanks stated the ordinance is mirroring the State statute on Crime Free Housing for rental properties. Copies are available on the internet.

Francine Anderson referred to Acting Mayor Hanks' roles as Mayor, Trustee, commissioner and Electoral Board member. Francine stated all members of the Electoral Board should have been paid members from outside the Village. Francine asked what was removed from the original \$7.5 million dollar loan and suggested the copier be donated to the seniors. Acting Mayor Hanks thanked Francine for her suggestion. No further comment.

Judy Cast commended Acting Mayor Hanks on the Electoral Board process.

Larry Stewart asked for clarification on the Electoral Board process. Acting Mayor Hanks stated he was unable to comment due to the fact the Electoral Board process is still continued. Comments can be made once the process is completed.

## **6. Miscellaneous Business**

### **A. Comments from the Trustees**

Trustee Williams stated the Sauk Talk is out and contains information for both the February 26<sup>th</sup> Primary election and the April 9<sup>th</sup> Consolidated election. Judges are needed for Student Government Day.

Trustee Burgess suggested forming a task force to deal with the purchase of the air strippers. Acting Mayor Hanks met with Shrader. Shrader will not consider a purchase of the air strippers until the Village pays the past due bill for rental of over \$300,000.00. Two good faith payments will be made within the next two months. Shrader will be open to negotiations after the good faith payments are received. Shrader has a partner that will also consider any negotiations.

## **7. Motion to recess to executive session**

### **A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2013)**

Acting Mayor Hanks asked for a motion to recess to executive session. The motion was made by Trustee Burgess and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Benson, Burgess, Hanks, Poskin and Williams

Nays: None

Absent: Trustee Myers

The meeting was recessed at 7:58 pm.

### **8. Motion to Reconvene**

Acting Mayor Hanks asked for a motion to reconvene. The motion was made by Trustee Benson and seconded by Trustee Williams.

All Ayes

On roll call:

Present: Trustees Benson, Burgess, Hanks, Poskin and Williams

Absent: Trustee Myers

The meeting was reconvened at 8:43 pm.

### **9. Adjournment**

Acting Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Burgess and seconded by Trustee Williams.

All ayes

The meeting was adjourned at 8:43 pm.

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Acting Mayor David Hanks

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Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER JANUARY 22, 2013.

**1. CALL TO ORDER**

Acting Mayor Hanks called the meeting to order at 7:02 pm.

**A. Pledge of Allegiance**

Acting Mayor Hanks lead those assembled in the Pledge of Allegiance.

**B. Roll call:**

Present: Trustees Benson, Burgess, Hanks, Poskin and Williams

Absent: Trustee Myers

Acting Mayor Hanks asked for a moment of silence for Mary Griegel (wife of former Village Treasurer and Colleen Palermo (niece of Housing Commissioner Gary Holcomb.)

**2. EMPLOYEE RECOGNITION**

Deputy Chief Holevis stated Police Work is often a thankless job. Police officers gladly risk their lives for public safety and often get involved in the community in other ways.

Deputy Chief Holevis presented employee recognition awards to the following:

**Officer Gary Luke- Citation Bar**

11/23/12- Officer Luke pursued a speeding vehicle in a high speed chase where ultimately two of the several people who exited the vehicle were arrested. One suspect was charged with five felonies. A search of the vehicle uncovered 650 grams of cocaine, 15 grams of heroin, ammunition and miscellaneous amounts drug paraphernalia. Deputy Chief Holevis stated Officer Luke exemplified the highest standard of professionalism in law enforcement which serves as an example to others.

**Detectives Michael Davitt and Robert Grossman- Citation Bar**

8/28/12 - Two suspects arrested in connection with a recent arson have confessed and have been charged with felonies due to the aggressive follow up of a recent arson report by Detectives Davitt and Grossman. The suspect may have been involved with several fires in Sauk Village. Due to the sheer determination, experience, skill and dedication to follow through for several months both Detective Davitt and Detective Grossman were responsible for taking two dangerous suspects off of the streets. Deputy Chief Holevis stated both Detective Davitt and Detective Grossman exemplified the highest standard of professionalism in law enforcement which serves as an example to others.

**Officer Chris Mueller- Community Service Award**

12/5/12- While assigned as Watch Commander, Officer Mueller assisted a pedestrian struck by a vehicle and found lying in the street. Officer Mueller called paramedics and provided a safety net for the pedestrian who was in need of immediate medical treatment.

Deputy Chief Holevis stated Officer Mueller is awarded an Honorable Mention for his quick actions, dedication of duty and his experience as a Watch Commander. Officer Mueller's actions exemplified the Police Department's dedication to the community and the residents.

**Sergeant Christopher Miesczak- Community Service Award**

1/5/13- Sergeant Miesczak responded to a call relating to a vehicle that struck a pole and came to rest in front of a residence. Sergeant Miesczak secured the perimeter, noticed the driver was unconscious and notified the Fire Department that the driver needed to be extracted from the vehicle. Deputy Chief Holevis stated Sergeant Miesczak is awarded the Honorable Mention for his quick actions, experience and dedication to duty which provided safety for all involved. Sergeant Miesczak's actions exemplified the Police Department's dedication to the community and the residents.

(Later in the meeting)

**Sergeant Jack Evans-**

12/29/12- Sergeant Evans responded to a report of a house fire where it was reported residents were at home. Upon arrival at the home and getting no response at the door, Sergeant Evans placed himself in great danger by entering the home attempting to rescue the individuals until it was determined that the home was unoccupied at the time. Deputy Chief Holevis stated Sergeant Evans is awarded the Honorable Mention for his dedication to duty, quick thinking and the immediate actions taken to ensure the safety of Sauk Village residents. Sergeant Evans exemplified the Police Department's dedication to the community and the residents.

### **3. PUBLIC COMMENT**

**A. All questions must be directed to the Mayor. Each speaker will be given three minutes to comment on the agenda items only. Each speaker will be allowed one opportunity to speak.**

Bernice Brewer Houston commented on the electric bill and Shrader invoices listed on the Accounts Payable and asked when the proposed plan for well #3 would be available to the public. Bernice asked what information was provided to the IEPA how the loan would be repaid and what Board members voted not to pursue Lake Michigan water. Finance Director Rao clarified the Com Ed and Shrader invoices. Acting Mayor Hanks stated the Village is trying to catch up on past due bills. The IEPA loan is incomplete and the agreement tonight is to prepare a plan for well #3. No plan is available at this time.

Francine Anderson asked why well #3 is being brought back on line and asked for clarification on the Special Use ordinance. Francine asked what is being changed in the Ethics Ordinance and questioned the Accounts payable computations. DH Jasinski stated the Special Use relates to a church who is requesting an extension until funding is received. Finance Director Rao clarified the Accounts Payable figures.

### **4. REPORTS OF OFFICERS**

**A. Mayor's Report- Acting Mayor David Hanks**

Acting Mayor Hanks thanked all of the employees recognized, the entire Police Department and stated all Village employees are working 110%. Everyone's hard work is not often recognized but is appreciated very much.

**B. Village Clerk – Mrs. Debbie Williams**

Village Clerk Williams stated there will be no meeting on Tuesday, January 29<sup>th</sup> (no meetings are scheduled for the 5<sup>th</sup> Tuesday of the month unless a special meeting is called for). There may be two special Town Hall meetings scheduled before the April 9<sup>th</sup> election to discuss the electric aggregation referendum. Mail in ballots are available for the February 26<sup>th</sup> Primary election. Voter registration will continue through January 29<sup>th</sup>. Early voting will take place between February 11<sup>th</sup> and February 26<sup>th</sup>. Early voting will take place March 25<sup>th</sup> through April 6<sup>th</sup> for the Consolidated Election to be held on April 9<sup>th</sup>. Photo ID is required to early vote. Early voting is done only on touch screen equipment. Many residents are confused by the two elections. The February 26<sup>th</sup> is a primary election for the 2<sup>nd</sup> District Congressional seat. The April 9<sup>th</sup> election also includes the Mayor, Village Clerk and Trustees. New residents or residents who have moved from one Sauk Village residence to another must change their voter's registration. Vacant homes will be removed from the registered voter's list. The Electoral Board met today to hear the motions to dismiss the objections to the petition challenges of the People's Unity Party and The Citizens for Reform Party. The hearing was recessed to January 29<sup>th</sup> at 9 am. The Electoral Board will meet Wednesday, January 23<sup>rd</sup> at 5:30 pm to hear the objections and motions to the petitions of Independent candidates David Hanks, Debbie Williams, Rosie Williams and Lynda Washington. Copies of minutes will now be available on line after 72 hours after approval by the Board or by request to the Village Clerk (cost savings)

**C. Village Treasurer – Mrs. Genorise Carmichael- No report**

#### **D. Village Attorney - Odelson & Sterk, LTD- Matt Byrne**

Village Attorney Matt Byrne stated there are meeting and notice requirements with regards to the Electrical Aggregation ordinance. Information will be available during upcoming meetings.

#### **1. Motion to approve consulting contract**

Village Attorney Matt Byrne presented a consulting contract from Davis & Norris for Board approval. The contract is a result of a previous executive session discussion with Davis & Norris. VA Byrne recommended approving the contract.

Acting Mayor Hanks asked for a motion to approve the consulting contract from Davis & Norris. The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Hanks, Poskin and Williams

Nays: Trustee Benson

Absent: Trustee Myers

Motion carried

#### **E. Village Engineer – Mr. Jim Czarnik**

Village Engineer Czarnik reported the patch work for Torrence Avenue from Steger Road to Glenwood Dyer Road has been awarded to a contractor and will begin soon if the State has the funding. CN Railroad sent a representative to look at the Cottage Grove and Torrence Avenue crossings. CN claims Cottage Grove looks good but the Norfolk- Southern crossing at Torrence Avenue is bad.

### **5. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

#### **A. Parks and Recreation Committee- Trustee Poskin**

Trustee Poskin reported a meeting is scheduled for January 24th at 6 pm to discuss renewing the baseball league. Volunteers are needed to get the ball rolling.

#### **B. Ordinance Review Committee- Trustee Myers- No report- absent**

#### **C. Economic Development Committee- Trustee Burgess- No report**

#### **D. Public Relations Committee-Trustee Williams**

Trustee Williams stated the March Sauk Talk will include a questionnaire for all candidates up for election in the April 9<sup>th</sup> election. The candidate questionnaire is informative and not meant to be political. The information received will not be proofread and will be cut and pasted. The candidate questionnaires are due February 22<sup>nd</sup>. The Public Relations Committee is working on Student Government Day. Letters have gone out to the schools. Essays will be collected soon. Student Government Day will be held on March 26<sup>th</sup>. Fundraising efforts continue for Student Government Day. Essay judges are needed. Packets can be prepared for 8<sup>th</sup> grade students who attend school outside of District 168. Trustee Burgess asked for two packets.

### **6. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

#### **A. Fire Department/ Police Department/ 911 Committee- Chief Stoffregen**

Chief Stoffregen reported 346 calls of service since the last Board meeting in December which included 8 burglaries, 13 domestics and 18 arrests. One of the arrests was for unlawful use of a weapon and possession of a controlled substance. On Thursday, January 17<sup>th</sup> officers responded to a fatal accident involving a school bus and a bike. The victim was transported to St. Margaret Mercy in Dyer and pronounced dead on arrival.

The accident is being investigated by the Sauk Village Police and the South Suburban Major Accident Reconstruction Team (SMART). The victim was from Dyer, Indiana.

Chief Stoffregen reminded everyone to check on senior residents during the cold winter months. Two recruits are currently enrolled at the Prairie State Fire Academy. A grant was received to pay for the firefighter's tuition.

Chief Stoffregen reported 16 calls of service for the Fire Department which included seven car accidents with one being a fatal accident, one fire alarm, one brush fire, one gas leak, one CO, one odor investigation, two ambulance assists and two assists to other agencies.

### **B. Public Works Department- Mr. Weller**

Public Works Director Weller reported Community Service volunteers are assisting with clean up starting on 223<sup>rd</sup> Street. The Pacesetter Steel area will also be cleaned up. Street light repairs are ongoing. Repairs have been made to 220<sup>th</sup> Street and Sauk Trail. Several others are pending. Water shut offs will begin soon on the south side. The south side water shut off list contains approximately 280 homes. Markings will be made where digging is needed in order to shut off that location. Emergency digs are being conducted due to frozen pipes. Exploratory digs are required for a Strassburg water main break. Fire hydrant repairs are continuing. Five hydrants were started on Wednesday. The heat in the Village Hall is now working properly. DH Weller warned residents to turn off their water immediately if a pipe breaks in their home. The shut off is located next to the meter.

Acting Mayor Hanks stated \$164,000.00 in past due bills will be sent collections within the next month. Trustee Benson asked if any of the bills going to collections are related to the estimated bills. FD Rao stated none of the bills going to collections were from the estimated bills.

### **C. Administrative Services Director- Ms. Jasinski**

DH Jasinski reported WINPAK obtained a permit for their print room. DH Jasinski stated that work is continuing on securing vacant homes. Eight homes have been secured. Acting Mayor Hanks thanked the employees for securing the homes.

### **D. Finance Director- Mr. Rao**

FD Rao reported liens will be placed on properties with outstanding water and sewer bills. The General Fund balance is \$128,669.19. The balance in First Midwest is \$87,147.84. There is money in the water fund to make the Shrader payment.

### **E. Emergency Services & Disaster Agency- Mr. Johnson**

ESDA Director Johnson reported 19 calls of service from January 4th- January 18th. DH Johnson warned residents to be careful while driving in the cold weather.

### **F. Senior Committee-Ms. Langston**

Rose Langston reported Circuit Breaker applications apply only to reduction in license plate and free benefits for Pace/Metra/CTA rides. Seniors are still being targeted in various frauds and scams. Remember not to give out your Medicare/Social Security card number, protect it like a credit card. Review your Medicare Summary Notices (MSNs) for accuracy. Report any suspected Medicare Fraud and Abuse to the Illinois SMP (Senior Medical Patrol) programs at (800)699-9043 for Assistance or visit the website: [www.illinoismp.org](http://www.illinoismp.org). The Senior Committee FREE Blood Pressure Screening program co-sponsored with the P.L.A.N. for all village residents (not just seniors) and village employees has been changed to once a month and was changed from Wednesday to Monday. See posted flyer or flyer in the literature rack for future scheduled dates. The next FREE monthly senior movie 'Indiana Jones and The Crystal Skull' at the McConathy Library is on Monday, February 11<sup>th</sup> at 12:30 a.m. Optional, bring a brown bag lunch, light refreshment provided by the library. Blood pressure screening will precede the movie. Computer class for this Thursday has been canceled; next class will be this Friday at 1 P.M.

The next Bloom Township Senior Community Luncheon 'Happy Valentine' is on Thursday, February 14th at the Glenwoodie Golf Course, doors open at 11:30 a.m. Friday, February 8<sup>th</sup> is the deadline to purchase your ticket at township office, cost \$4 for township seniors and \$8 for non-township seniors.

FREE tax preparation by AARP by appointment only at Bloom Township Senior department (754-9400) and the McConathy Library (757-4771).



The Sunshiners elected Robert Ketcham- vice president, re-elected Diana Neal- president, Rose Langston -secretary, Leon Lindner- treasurer, and Claude Diamond sergeant at arms as officers for the year 2013. The next Senior Committee meeting is on Thursday, February 14th at 5 P.M.

### **G. Human Relations Commission/ Beautification Committee- Ms. Campbell-Pruitt**

Marva Campbell- Pruitt stated the Beautification Committee is recruiting new members for the committee and for the Community Garden.

Human Relations Commission- Marva reported the Deputy Registrar's class will be held Thursday, January 31st at 6:30 pm. There are still openings. Preregister by contacting Marva at hrcommissioner@yahoo.com. Deputy registrars with expired terms need to complete a new oath. Two seats are available on the Human Relations Commission. Two commissioners will be sworn in tonight.

#### **1. Swearing in of Commissioner Lynda Washington**

Village Clerk Williams gave the oath of office to Lynda Washington for the office of Human Relations Commissioner.

#### **2. Swearing in of Commissioner David Hanks**

Village Clerk Williams gave the oath of office to David Hanks for the office of Human Relations Commissioner.

### **H. Housing Authority Commission- Mr. Holcomb- No report- Absent**

#### **7. Ordinances and Resolutions**

##### **A. Motion to Approve an Ordinance Extending a Special Use for the Property Commonly located at 21823-21849 Carol Avenue, Village of Sauk Village, Illinois**

Acting Mayor Hanks asked for a motion to approve an ordinance extending a special use for the property commonly located at 21823-21849 Carol Avenue, Village of Sauk Village. The motion to approve was made by Trustee Burgess and seconded by Trustee Williams.

Trustee Benson asked for clarification. Acting Mayor Hanks stated the Zoning Board has reviewed the request to extend the special use due to funding and recommends approving the extension.

On roll call:

Ayes: Trustees Benson, Burgess, Hanks, Poskin and Williams

Nays: None

Absent: Trustee Myers

Motion carried

##### **B. Motion to Approve an Ordinance Amending Chapter 31 of the Municipal Code of the Village of Sauk Village (Ethics)**

Acting Mayor Hanks asked for a motion to approve an ordinance amending Chapter 31 of the Municipal Code of the Village of Sauk Village (Ethics). The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

Trustee Benson did not recall seeing this ordinance before. Trustee Burgess asked for clarification. Acting Mayor Hanks stated the Village Board has reviewed this ordinance several times in the past three months. This ordinance will bring Sauk Village in line with the State statute. Trustee Benson asked the Trustees to withdraw their motion in order to review the ordinance further. Trustee Williams stated she will withdraw the motion if the item will be placed on the next Committee meeting. Trustee Poskin withdrew his second.

Acting Mayor Hanks asked for a motion to table this item until the next Committee meeting. The motion to table was made by Trustee Benson and seconded by Trustee Burgess.

On roll call:

Ayes: Trustees Benson, Burgess, Hanks, Poskin and Williams

Nays: None  
Absent: Trustee Myers

Motion carried

## **8. NEW BUSINESS**

### **A. Approval of Accounts Payables and Disbursements for January 9, 2013 through January 22, 2013.**

Acting Mayor Hanks asked for a motion to approve the Accounts Payable and Disbursements for January 9, 2013 through January 22, 2013. The motion to approve the Accounts Payable and Disbursements was made by Trustee Williams and seconded by Trustee Poskin. Trustee Burgess asked for clarification that no money needs to be transferred from other funds.

On roll call:  
Ayes: Trustees Burgess, Hanks, Poskin and Williams  
Nays: None  
Abstain: Trustee Benson  
Absent: Trustee Myers

Motion carried

### **B. Motion to Approval Bid Award to Rich Construction for Board up Service**

Acting Mayor Hanks asked for a motion to approve the bid award to Rich Construction for board up service. The motion to approve was made by Trustee Burgess and seconded by Trustee Williams.

On roll call:  
Ayes: Trustees Burgess, Hanks, Poskin and Williams  
Nays: Trustee Benson  
Absent: Trustee Myers

Motion carried

The Rich Construction bid was reviewed by DH Jasinski after the open bid process.

### **C. Motion to Approve an Engineering Agreement between Sauk Village and Robinson Engineering, Ltd for Professional Services (Well #3 and IEPA loan)**

Acting Mayor Hanks asked for a motion approve an engineering agreement between Sauk Village and Robinson Engineering, Ltd for professional services (Well #3 and IEPA loan). The motion to approve was made by Trustee Williams and seconded by Trustee Burgess.

On roll call:  
Ayes: Trustees Burgess, Hanks, Poskin and Williams  
Nays: Trustee Benson  
Absent: Trustee Myers

## **9. APPROVAL OF MINUTES**

### **A. December 4, 2012 Committee Meeting**

Acting Mayor Hanks asked for a motion to approve the December 4, 2012 Committee meeting minutes. The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

On roll call:  
Ayes: Trustees Hanks, Poskin and Williams  
Nays: Trustee Benson  
Absent: Trustee Myers  
Abstain: Trustee Burgess

Motion carried

### **B. December 11, 2012 Board Meeting**

Acting Mayor Hanks asked for a motion to approve the December 11, 2012 Board Meeting minutes. The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Hanks, Poskin and Williams

Nays: Trustee Benson

Absent: Trustee Myers

Motion carried

### **C. December 18, 2012 Committee Meeting**

Acting Mayor Hanks asked for a motion to approve the December 18, 2012 Committee meeting minutes. The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Hanks, Poskin and Williams

Nays: Trustee Benson

Absent: Trustee Myers

Motion carried

## **10. Approve and Release of Executive Session Minutes**

### **A. January 26, 2010**

Acting Mayor Hanks asked for a motion to approve and release the January 26, 2010 Executive Session minutes. The motion to approve was made by Trustee Williams and seconded by Trustee Burgess.

On roll call:

Ayes: Trustees Burgess, Hanks, Poskin and Williams

Nays: Trustee Benson

Absent: Trustee Myers

Motion carried

### **B. February 23, 2010**

Acting Mayor Hanks asked for a motion to approve and release the February 23, 2010 Executive Session minutes. The motion to approve was made by Trustee Williams and seconded by Trustee Poskin. Trustee Benson stated a lot of the executive session minutes pertain to matters still in litigation. Trustee Benson stated Trustee Poskin should not be allowed to vote on the minutes when he was not present at the meeting.

On roll call:

Ayes: Trustees Burgess, Hanks, Poskin and Williams

Nays: Trustee Benson

Absent: Trustee Myers

Motion carried

### **C. August 3, 2010**

Acting Mayor Hanks asked for a motion to approve and release the August 3, 2010 Executive Session minutes. The motion to approve was made by Trustee Burgess and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Hanks, Poskin and Williams

Nays: Trustee Benson

Absent: Trustee Myers

Motion carried

**D. August 10, 2010**

Acting Mayor Hanks asked for a motion to approve and release the August 10, 2010 Executive Session minutes. The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Hanks, Poskin and Williams

Nays: Trustee Benson

Absent: Trustee Myers

Motion carried

**E. August 17, 2010**

Acting Mayor Hanks asked for a motion to approve and release the August 17, 2010 Executive Session minutes. The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Hanks, Poskin and Williams

Nays: Trustee Benson

Absent: Trustee Myers

Motion carried

**F. September 14, 2010**

Acting Mayor Hanks asked for a motion to approve and release the September 14, 2010 Executive Session minutes. The motion to approve was made by Trustee Williams and seconded by Trustee Burgess.

On roll call:

Ayes: Trustees Burgess, Hanks, Poskin and Williams

Nays: Trustee Benson

Absent: Trustee Myers

Motion carried

**G. October 5, 2010**

Acting Mayor Hanks asked for a motion to approve and release the October 5, 2010 Executive Session minutes. The motion to approve was made by Trustee Williams and seconded by Trustee Burgess.

On roll call:

Ayes: Trustees Burgess, Hanks, Poskin and Williams

Nays: Trustee Benson

Absent: Trustee Myers

Motion carried

**H. October 19, 2010**

Acting Mayor Hanks asked for a motion to approve and release the October 19, 2010 Executive Session minutes. The motion to approve was made by Trustee Burgess and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Hanks, Poskin and Williams

Nays: Trustee Benson

Absent: Trustee Myers

Motion carried

**I. November 16, 2010**

Acting Mayor Hanks asked for a motion to approve and release the November 16, 2010 Executive Session minutes. The motion to approve was made by Trustee Burgess and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Hanks, Poskin and Williams

Nays: Trustee Benson

Absent: Trustee Myers

Motion carried

**10. MISCELLANEOUS BUSINESS**

**A. Comments from the Board of Trustees**

Discussion continued regarding the approval of executive session minutes. Trustee Williams directed Village Attorney Byrne to provide a memo to the Board for clarification.

**11. MOTION TO RECESS TO EXECUTIVE SESSION- None**

**A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2013)**

**12. Motion to Reconvene to Adjourn Regular Board Meeting- None**

**13. Adjournment**

Acting Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams and seconded made by Trustee Poskin.

All Ayes

The meeting was adjourned at 8:32 pm.

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Acting Mayor David Hanks

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Village Clerk Debra L. Williams

MINUTES OF THE **COMMITTEE OF THE WHOLE MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, **FEBRUARY 5, 2013.**

**1. Call to Order**

**A. Roll Call**

Acting Mayor Hanks called the meeting to order at 7:00 pm.

On roll call:

Present: Trustees Benson, Burgess, Hanks, Poskin and Williams

Absent: Trustee Myers

**2. Nimec- Electric Aggregation- Sharon Durling**

Nimec representative Sharon Durling stated the Board recently approved placing the Electric Aggregation Referendum on the April 9, 2013 ballot. Voters would allow the Village to seek bids in order to get lower rates by pooling together (aggregating) with other municipalities. Nimec has been involved with electric aggregation since the beginning (2011). Governor Quinn signed electric aggregation into law in August 2009. Nimec has successfully assisted 97 communities in obtaining electric aggregation including, Flossmoor, Glenwood, Oak Forest, Olympia Fields, South Chicago Heights, South Holland, Tinley Park and more. Nimec is working with Lansing, Chicago Heights and Maywood to present electric aggregation referendums in April. Three communities failed to approve the referendum.

Electric aggregation is not mandatory. Voters can opt in or out of the electric aggregation program. Nimec helps to educate voters by sending out press releases and by conducting two public hearings prior to April 9<sup>th</sup> at no cost to the Village. Nimec will work one on one with residents to address their concerns and answer questions. Nimec will seek competitive bids from eligible electric suppliers that are approved by the Illinois Commerce Commission. Com Ed will remain the electric company and continue to deliver electric and handle everything other than supplying the electric. The Com Ed bill reflects delivery, supply and taxes. The delivery portion would reflect the supplier chosen. Com Ed was deregulated five years ago and is no longer the supplier. Pricing for various terms (1-3 years) and various rates will be submitted to the Board for review and approval. Suppliers are demanded to offer a rate guarantee. If the Com Ed rate drops below the chosen supplier rate the chosen supplier would have to provide that rate or release the consumer back to Com Ed. Nimec is paid by the same amount by the supplier regardless which supplier the Board chooses.

Nimec has worked with the Village to save money internally until February 2012 when the Village failed to renew.

Bids can be submitted as early as the first Board meeting after the referendum passes. Savings could start this summer.

**3. Administrative Copier- Martin Whalen, Inc. – Todd Jenkins**

Martin Whalen Representative Todd Jenkins stated the current copier has over one million copies on it and cost \$254.00 per month for maintenance with 10,000 copies allowed. Todd proposed a new copier with a five year lease that includes maintenance and supplies at a cost of \$249.00 per month with 20,000 copies allowed. The new copier includes the scanning, stapling and pass code features. Excessive copies account for additional charges every quarter. Additional cost savings will be assessed. Large jobs may be outsourced. This item will be placed on the next agenda for approval.

#### **4. Assurance Agency, Ltd.- Health, Dental, Vision and Life Insurance – Bobby Dufkis**

Assurance representative Bobby Dufkis stated the Village's employee benefit program will expire June 1, 2013. Bobby provided a history of the Assurance Agency and their involvement with other municipalities. Assurance offers Cobra at no charge and will provide an intranet site for employees and spouses to view their benefits. Assurance will provide a 5 year wellness plan and a wellness fair. Assurance provides HR technology and consultants. Assurance will provide a program design at a cost savings of \$12,000.00 - \$15,000.00 per year. This item will be placed on the next agenda for approval.

#### **5. Hub International, Inc.- Property and Casualty Insurance- Tom Kelly**

Hub International representative Tom Kelly stated Hub has handled the worker's compensation and risk management insurance for the Village for the past three years after the IML chose not to renew. Hub International presented the 2012 renewal with a \$20,000.00 decrease in premium. The risk management coverage renews 3/27/13. General liability premiums and deductibles increase due to excessive employee discrimination allegations, environmental and auto claims over a five year period. Financial stability and market conditions also play a factor in determining premiums. Hub International will focus on the positive improvements that have occurred and work with the Village on a safety plan when approaching insurance company underwriters which may reduce the premium accordingly.

#### **6. Mesirow Financial - Property and Casualty Insurance- Patrick Sheahan and Sherita Perry**

Mesirow Representative Patrick Sheahan stated Mesirow has the resources and the personnel to best represent Sauk Village and to help control costs. Sherita provided information on their involvement with other municipalities and provided references. Mesirow has their own claims, loss control and financial analysis departments with back up staff for quick turnaround. A dedicated team member will be assigned to Sauk Village. Patrick suggested a retention analysis and establishing a safety committee and accident committee will help cut costs.

#### **7. The Owens Group Insurance- Property and Casualty Insurance- Bill Owens and Bruce Mitchell**

Owens Group Bill Owens provided background on the Owens Group. The Owens Group specializes in Public Entity Insurance. Bill stated Sauk Village is paying too much for liability claims. The Owens Group will work to reduce claims through risk management. The Owens Group recommended assessing the Police Department and possibly rewriting the Police Manual. A committee consisting of the Police Chief, Deputy Chief and two officers may be formed to rewrite the Police Manual over a 60 day period that will be compliant with the courts. The next thirty days will include training. A training CD will be installed in every vehicle to allow quick response in various situations. Other departments are also addressed to reduce claims and to review policies and procedures. Most services are all inclusive. Additional services may be recommended as a way to reduce claims. The insurance brokers are paid a commission from the insurance company.

The Trustees will decide which broker to present for approval on the next agenda.

#### **8. Clear Channel Leases**

Acting Mayor Hanks stated Finance Director Rao negotiated two leases at \$1,400.00 per year and one lease at \$6,000.00 per year with Clear Channel and submitted this recommendation for Board approval next week.

#### **9. Ordinance Amending Chapter 31 of the Municipal Code of the Village of Sauk Village (Ethics)**

Trustee Burgess asked for clarification if the ordinance relates to employees and who collects the fine; how is the fine enforced. The ordinance states an Ethics Commission will be formed. Clarification is needed from the

Ordinance Review Committee. Responses will be emailed to all Trustees before the ordinance is placed on the next agenda for approval.

## **10. Ordinance amending Chapter 96 of the Municipal Code of the Village of Sauk Village, Illinois (Fair Housing)**

Acting Mayor Hanks stated the Fair Housing ordinance is outdated. The updated Fair Housing ordinance is in compliance with the State statute and will be placed on the next agenda for approval. The updated version will appear in the new code book.

## **11. Public Comment**

**All questions and comments must be directed to Acting Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.**

Bernice Brewer Houston asked for clarification on Dawn Foods, which Trustees withdrew from Lake Michigan water, the costs of the engineering plans, why the department heads are not available for questions at Committee meetings and the repayment of water funds. Trustee Burgess stated Dawn Foods was looking at Illinois and Indiana. Illinois could not compete with the tax break Indiana was willing to give. Dawn Foods received 75% tax abatement. Legislators are looking into being more competitive. Acting Mayor Hanks stated department heads do not attend Committee meetings but are available early on Board meeting nights. Acting Mayor Hanks did not comment on the water due to pending litigation by Ms. Houston.

James Harvey asked about the Lake Michigan water allocation and the repayment of the water fund. Acting Mayor David Hanks stated the water fund will be paid when the tax money is received. Acting Mayor Hanks did not comment on the water due to pending litigation per advice of the attorney.

Rose Langston stated the Thursday computer class is resuming at 1 pm. The free Monday movie is scheduled for Monday, February 11, 2013 at 12:30 pm. Franciscan Alliance Hospital is sponsoring a free Day of Dance for your health on Sunday, February 10<sup>th</sup> at the Radisson Hotel from 1-5 pm. Please RSVP by calling 800/931-3322.

Nathan Griffin read a statement about everyone working together.

John Hinko inquired about cold patch for the streets and asked if he missed a meeting that was scheduled for the water. Acting Mayor Hanks stated there is currently a \$500,000.00 road project scheduled for next year including 223<sup>rd</sup> Street, Nichols, Murphy and some courts in the Village. Acting Mayor Hanks did not comment on the water due to pending litigation per advice of the attorney.

Francine Anderson commented on Acting Mayor Hanks abuse of power by sitting as a trustee, acting as Mayor and a Human Relations Commissioner and questioned what has been done in the past few weeks during his administration.

Lynda Washington asked if anything is in place in view of the Connecticut shootings. Acting Mayor Hanks stated he has met with Superintendent Traveligni, School Security, Fire Chief and Police Chief who assured him that the schools have direct contact through radio with the Police Department. The Police Department can see into the schools through laptops in their vehicles. Drills are also conducted in the schools.

## **12. Miscellaneous Business**

### **A. Comments from the Trustees**



Trustee Burgess stated the Economic Development Committee will meet on Thursday, February 14<sup>th</sup> at 7:00 pm in the Village Hall.

Trustee Williams stated the Public Relations Committee will meet Wednesday, February 6<sup>th</sup> at 7:00 pm in the Village Hall.

Acting Mayor Hanks stated a flyer regarding summer jobs for high school students, both workers and crew leaders will be available at the Village Hall and on the web site.

### **13. Motion to Recess to Executive Session**

#### **A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2013)**

Acting Mayor Hanks asked for a motion to recess to executive session. The motion was made by Trustee Williams and seconded by Trustee Poskin.

All ayes

The meeting was recessed at 9:20 pm.

### **14. Motion to Reconvene Committee Meeting**

Acting Mayor Hanks asked for a motion to reconvene. The motion was made by Trustee Benson and seconded by Trustee Burgess.

All Ayes

On roll call:

Present: Trustees Benson, Burgess, Hanks, Poskin and Williams

Absent: Trustee Myers

The meeting was reconvened at 10:10 pm.

### **15. Adjournment**

Acting Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Benson and seconded by Trustee Poskin.

All ayes

The meeting was adjourned at 10:10 pm.

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Acting Mayor David Hanks

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Village Clerk Debbie Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **FEBRUARY 12, 2013.**

**1. CALL TO ORDER**

Acting Mayor Hanks called the meeting to order at 7:03 pm.

**A. Pledge of Allegiance**

Acting Mayor Hanks lead those assembled in the Pledge of Allegiance.

**B. Roll call:**

Present: Trustees Benson, Burgess, Hanks, Poskin and Williams

Absent: Trustee Myers

Trustee Benson made a motion to amend the agenda to halt all employee raises, all hiring and signing of any contracts until after the April election in order to allow the new administration an opportunity to address the loss of financial integrity and the lack of transparency in Sauk Village governance. The motion received no second and died on the floor.

Trustee Benson stated the Board was not aware of the hiring of the officers.

**2. Police Officers- Swearing In**

Village Clerk Williams swore in Officer Michael Brown, Chad Fredericksen and Frank White, III.

Deputy Chief Holevis welcomed and congratulated the police officers and thanked the Mayor and the Board for hiring the officers. Deputy Chief Holevis stated there will be refreshments for the officers and their families at the Police Department.

Trustee Burgess commented the positions of the officers were already budgeted for.

**3. PUBLIC COMMENT**

**A. All questions must be directed to the Mayor. Each speaker will be given three minutes to comment on the agenda items only. Each speaker will be allowed one opportunity to speak.**

Pat Couch thanked the Board for hiring the police officers.

Francine Anderson congratulated the new officers and stated hiring takes 6 months to one year. Francine asked how the Police Commission and the Board chose these officers. Francine asked where the appropriations for the police officers are listed on the Accounts Payable. Francine asked for more information on the litigation being approved in item 10F and acknowledged the youth council present in the audience.

Judy Cast thanked Chief Stoffregen and Deputy Chief Holevis for filling these slots in the Police Department. Judy commented the officers have previous experience and money will not have to be spent on training except for Sauk Village in the street training. The residents support the officers.

**4. REPORTS OF OFFICERS**

**A. Mayor's Report- Acting Mayor David Hanks**

Acting Mayor Hanks read the December 2012 Collector's report. Acting Mayor Hanks read a letter regarding the dissolution of TIF 1. Acting Mayor Hanks recognized representatives from the Mc Conathy Public Library, School District 168 and School District 206 and presented them with mock checks- (Library- \$5,556.73, School District 168- \$71,719.84 and School District 206- \$52,248.01) Acting Mayor Hanks stated other taxing bodies will also receive funds.

**B. Village Clerk – Mrs. Debbie Williams**

Village Clerk Williams stated the January Sauk Talk has been reprinted and placed on the back table. The Sauk Talk includes information regarding the February 26<sup>th</sup> Primary election for the 2<sup>nd</sup> Congressional seat. Village Clerk Williams reminded residents the last day to request mail in ballots is February 21<sup>st</sup>, the last day of early voting and grace period registration and voting is February 23<sup>rd</sup>, in person absentee voting will take place at the Clerk's office downtown beginning February

24<sup>th</sup> and the last day mail in ballots can be postmarked is February 25<sup>th</sup>. In person absentee voting will continue at the Clerks's office downtown and five suburban locations on February 25<sup>th</sup>. The precincts are listed in the Sauk Talk. Call the Village Clerk if any issues arise on election day. Information on the April 9<sup>th</sup> election will be included in the March Sauk Talk.

**C. Village Treasurer – Mrs. Genorise Carmichael- No report**

**D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath**

Village Attorney McGrath stated there are items for executive session. No further report.

**E. Village Engineer – Mr. Jim Czarnik**

Village Engineer Czarnik reported Sauk Village will be repairing almost one mile of street this year at a cost of over \$500,000.00 which is fully funded by State and County sources. 223<sup>rd</sup> from Nichols to Murphy, 215<sup>th</sup> Street from Jeffrey to Peterson. Luella Court, Merrill Court, 225<sup>th</sup> Street Court and 223<sup>rd</sup> Place court. Water main repairs are included in the amount of \$150,000.00. Due to the employee shortage in the Public Works Department the water main repairs were rolled into the street program. Timeline for repairs runs May- August. Acting Mayor Hanks stated approximately 99 locations will be repaired this year.

**5. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

**A. Parks and Recreation Committee- Trustee Poskin**

Trustee Poskin reported new basketball hours at the Community Center: Monday, Wednesday and Friday- Junior High and High School ages 10-17 from 4pm to 8:30 pm/ Tuesdays and Fridays ages 18 years and up from 5:30 to 9 pm. Line Dancing takes place at the Community Center on Mondays from 5pm – 9 pm. A Veterinary Clinic will be held in the Village Hall parking lot on March 9<sup>th</sup> that will provide pet vaccinations. A flyer listing the services and fees is in the back and in the web site. A meeting is scheduled for February 28th at 6 pm to discuss renewing the baseball league. Volunteers are needed for the baseball league.

**B. Ordinance Review Committee- Trustee Myers- No report- absent**

**C. Economic Development Committee- Trustee Burgess**

Trustee Burgess stated Sauk Village lost the bid for Dawn Foods. Indiana offered a 75% tax abatement to Dawn Foods. Trustee Burgess plans in meeting with State legislators to discuss Illinois being more competitive. Trustee Burgess clarified Sauk Village is not giving away money from the TIF. The money was split among all the taxing bodies when the TIF dissolved. Trustee Burgess stated the Village is planning a new TIF. Trustee Burgess tried to convince the TIF owner to stay but they chose to let the TIF expire. Trustee Burgess is working on bringing another business into the Village. Acting Mayor Hanks stated the money came from the Village TIF and was distributed through Cook County. Acting Mayor Hanks stated he has spoken with and has meetings scheduled with several representatives from Cook County, South Suburban Mayor and Managers and the Mayor's caucus to discuss how Sauk Village lost Dawn Foods and how we can keep this from happening. Sauk Village has to compete with Indiana and Will County. Indiana has an aggressive committee that reports directly to the Governor of Indiana.

**D. Public Relations Committee-Trustee Williams**

Trustee Williams stated the request for candidate bio information has been sent to all candidates to be included in the March Sauk Talk up for election in the April 9<sup>th</sup> election. Everyone will answer the exact same six questions. There are a lot of people running for a lot of offices. Trustee Williams asked that everyone stick to those questions and that they be concise. The bios are due Friday, February 22<sup>nd</sup>. All submissions must be submitted electronically. There will be no proofreading or corrections to grammatical errors. Submissions will be cut and pasted. Trustee Williams will follow up on any submissions not following the procedure. Please number the responses to each question.

Student Government Day will be held on March 26<sup>th</sup>. Fundraising efforts continue for Student Government Day. Essay judges are needed. Essays are due March 1<sup>st</sup>. Essay judging takes place on March 6<sup>th</sup>. Winners will be notified on March 8<sup>th</sup>. Trustee Williams emailed the information to Trustee Burgess and will email the information to any Sauk Village 8<sup>th</sup> grade student that does not attend Sauk Village schools.

## **6. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

### **A. Fire Department/ Police Department/ 911 Committee- Chief Stoffregen**

Chief Stoffregen reported 667 Police Department calls of service during the period of January 29<sup>th</sup> through February 12<sup>th</sup> which included 8 burglaries, 13 domestics and 32 adult arrests (burglaries, criminal trespass, unlawful use of a weapon, domestic battery, sex offenders and homicide) and 7 juvenile arrests. A total of 74 citations were issued for traffic offenses. Vehicle sticker detail will be out in the next few weeks.

The Fire Department continues with weekly training and training in a variety of areas they may be called to handle. This week's training is Ice Rescue. The training is conducted by Deputy Chief Rich Atwood. The Fire Department has responded to a total of 26 calls in the past three weeks including a possible hazmat situation where an individual mixed bleach with ammonia and moth balls, car fires, dryers fires, three car accidents, three fire alarms, three gas leaks, six CO alarms, six ambulance assists and an assist to the Crete Fire Department. Mixing chemicals can be dangerous.

### **B. Public Works Department- Mr. Weller-No report- absent**

### **C. Administrative Services Director- Ms. Jasinski**

DH Jasinski reported the Jeffrey Avenue apartment will be coming down. The permit has been applied for. Water rates will go up in February to \$7.50 per 1,000 gallons. The new rate will be reflected in the February bill. A new recycling center has opened in Lynwood. Flyers are on the back table.

### **D. Finance Director- Mr. Rao**

FD Rao reported \$21,000.00 was received from the Cops Grant. The auditors for the 2010- 2011 audit will be here in approximately one week. The General Fund balance is \$74,079.04. The balance in First Midwest is \$80,000.00.

### **E. Emergency Services & Disaster Agency- Mr. Johnson**

ESDA Director Johnson reported 24 calls of service from January 8th- February 7<sup>th</sup> including two fires, one hazmat, three car accidents, two gas leaks, four fire alarms, one assist in traffic control, one school patrol and one assist to another agency.

### **F. Senior Committee-Ms. Langston**

Rose reported the deadline for the required annual renewing of the Senior Home Exemption or Senior Freeze application has been extended until February 20<sup>th</sup> instead of February 6<sup>th</sup>. Reminder the first installment of your property tax is due by March 1<sup>st</sup>. The tax exemption will appear on the second installment. The Wednesday senior group, Leisure Timers are meeting 2/13/13 at 1 p.m. for a potluck meal preceding the 2 p.m. meeting. Every Sunday at 3 p.m. is the Fun Club with FREE basic line dance class for their members. Rose is working on holding two candidates forums on March 9<sup>th</sup> and 23<sup>rd</sup> from 1-3 p.m. The March 9<sup>th</sup> forum will be for all trustee candidates and the 23<sup>rd</sup> forum would be for mayoral and village clerk. The Monday Sunshiners will meet on February 18<sup>th</sup> at 7 p.m. following the officers meeting at 6:30 p.m. All three senior organizations are looking for new members, ages 50 and up.

United Church of Christ is holding their annual Ash Wednesday, February 13<sup>th</sup> corn bread and soup meal at 6:30 p.m. Worship service will follow at 7:30 p.m. A much needed blood drive will be held at St. James Church, Didier Hall on Sunday, February 17<sup>th</sup> from 9 a.m. until 1 p.m.

The next meeting of the Golden Agers at Jones Community Center is on Wednesday, February 20<sup>th</sup> at 10 a.m. (social hour precedes the meeting). Lunch is served at 11:30 a.m. 2013 \$5 membership dues are being collected, lunch cost is \$5. The Bloom Township Senior Community Luncheon 'Happy Valentine' is this Thursday, February 14th at the Glenwoodie Golf Course, doors open at 11:30 a.m. The next Senior Committee FREE Blood Pressure Screening program co-sponsored with the P.L.A.N. (People Looking For Answers Now) for all village residents (not just seniors) and

village employees is scheduled for Monday, March 4<sup>th</sup> from 1-2 p.m. For all seniors age 50 and older, regardless of residency, Zumba Gold class will meet this Saturday, February 16<sup>th</sup> from 1-1:45 p.m. The next computer classes are scheduled on Thursday and Friday, February 21<sup>st</sup> and 22<sup>nd</sup> at 1 p.m. for village seniors and seniors belonging to one of the senior organizations. See posted flyer or flyer in the literature rack for future scheduled dates. The next FREE monthly senior movie 'Something The Lord Made' at the McConathy Library is on Monday, March 11<sup>th</sup> at 12:30 a.m. Optional, bring a brown bag lunch, light refreshment provided by the library. Blood pressure screening will precede the movie. FREE tax preparation by AARP by appointment only at Bloom Township Senior department (754-9400) and the McConathy Library (757-4771). Congratulations to our three new officers. The next Senior Committee meeting is Thursday, February 14<sup>h</sup> at 5 P.M

#### **G. Human Relations Commission/ Beautification Committee- Ms. Campbell-Pruitt**

Marva Campbell- Pruitt stated the dates of the Beautification Committee awards have been changed. Judging will take place July 7<sup>th</sup> through July 17<sup>th</sup>. The Hootsie Awards will be presented at the fourth Board meeting in July. The Beautification Committee wants to work with Bloom High School and the summer employment program to assist residents. The committee is looking to secure a \$300.00 grant with Cook Fresh County Farm. Marva asked the Board to include the Beautification Committee in the upcoming budget.

Marva introduced Human Relations Commissioner Steve Blom. Marva thanked Superintendent Traveligni and Adult Sponsor Thelma Reed for their support. Commissioner Blom stated the youth council is one of the greatest assets to Sauk Village. The youth council members were asked how they would like to see Sauk Village improve and how they would like to be involved in partnering with others in new ventures. The ideas they come up with are theirs. Steve introduced youth council members Benanthony Johnson and Alexandra Terrazas. Youth council member Benanthony Johnson read the mission statement for the council. Trustee Williams remarked the students did a great job and she is looking forward to the eighth graders entering their essays for Student Government Day for an opportunity to take the place of an elected official for a day.

#### **H. Housing Authority Commission- Mr. Holcomb**

Commissioner Holcomb reported the Housing Authority Commission met with the South Suburban Mayors and Managers Association regarding the Cook County Land Bank and three local banks that have properties in the Village. Ninety one houses will be turned over to the Cook County Land Bank.

### **7. MOTION TO RECESS TO EXECUTIVE SESSION**

#### **A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2013)**

Acting Mayor Hanks asked for a motion to recess to executive session with action to be taken. The motion to recess was made by Trustee Williams and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Benson, Burgess, Hanks, Poskin and Williams

Nays: None

Absent: Trustee Myers

Motion carried

The meeting was recessed at 7:58 pm.

### **8. MOTION TO CONVENE REGULAR BOARD MEETING**

Acting Mayor Hanks asked for a motion to reconvene. The motion to reconvene was made by Trustee Williams and seconded by Trustee Burgess.

On roll call:

Ayes: Trustees Benson, Burgess, Hanks, Poskin and Williams  
Nays: None

Absent: Trustee Myers

Motion carried

Acting Mayor Hanks asked for a roll call.

On roll call:

Present: Trustees Benson, Burgess, Hanks, Poskin and Williams

Absent: Trustee Myers

The meeting was reconvened at 8:27 pm.

## **9. ORDINANCES AND RESOLUTIONS**

### **A. Motion to Approve an Ordinance Amending Chapter 31 of the Municipal Code of the Village of Sauk Village (Ethics)**

Trustee Burgess made a motion to table item 9A in order to conduct further research. There was no second to the motion. Motion died on the floor.

Acting Mayor Hanks asked for a motion to approve an ordinance amending Chapter 31 of the Municipal Code of the Village of Sauk Village (Ethics). The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

Trustee Benson stated he did not recall seeing this ordinance before. Trustee Burgess asked for clarification. Acting Mayor Hanks stated the Village Board has reviewed this ordinance several times in the past three months. The Ethics Commission will be appointed by the Mayor with the approval of the Board. All fines will be paid at the front desk. Trustee Burgess stated the ordinance related to electioneering among the employees of the Village and asked how the fines would be enforced.

On roll call:

Ayes: Trustees Hanks, Poskin and Williams

Nays: Trustee Burgess

Abstain: Trustee Benson

Absent: Trustee Myers

Motion carried

### **B. Motion to Approve an Ordinance Amending Chapter 96 of the Municipal Code of the Village of Sauk Village (Fair Housing)**

Acting Mayor Hanks asked for a motion to approve an ordinance amending Chapter 31 of the Municipal Code of the Village of Sauk Village (Ethics). The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Benson, Hanks, Poskin and Williams

Nays: Trustee Burgess

Absent: Trustee Myers

Motion carried

## **10. NEW BUSINESS**

### **A. Approval of Accounts Payables and Disbursements for January 23, 2013 through February 12, 2013.**

Acting Mayor Hanks asked for a motion to approve the Accounts Payable and Disbursements for January 23, 2013 through February 12, 2013. The motion to approve the Accounts Payable and Disbursements was made by Trustee Williams and seconded by Trustee Poskin. Trustee Burgess asked for clarification on an expense to McConathy Public Library. Finance Director Rao stated the expense relates to overdue books and fine as a result of former Chief Fox. Former Chief Fox claims

he returned the items but they were not included in the inventory of items that were logged in upon his departure. Trustee Burgess also inquired about the expense for the Police and Fire Commission relating to the three officers and supplies for the Parks and Recreation Committee that will be sold at the Community Center. Some of the receipts are older receipts that Cortez Stewart turned in. All money from Line Dancing and the sale of soda will be turned into the front desk. Trustee Burgess asked for clarification on the payables distribution. Finance Director Rao stated there is enough money to cover General Fund expenditures without borrowing from any fund. Trustee Benson asked for clarification on the road resurfacing. The area includes 223<sup>rd</sup> Street and Murphy. Trustee Benson asked if FD Rao contacted Robert Fox about the library items.

Former Chief Fox claims he returned the items but they were not included in the inventory of items that were logged in upon his departure in the presence of former Mayor Towers.

Acting Mayor Hanks reported the Shrader payment of \$28, 500.00. Acting Mayor Hanks stated since November 8<sup>th</sup> the August, September, October and November payments are paid in full. Sauk Village still owes for December, January and February. Acting Mayor Hanks met with Shrader to discuss how to lower the monthly fee. There is already a cost savings of approximately \$20,000.00 per month.

On roll call:

Ayes: Trustees Burgess, Hanks, Poskin and Williams

Nays: None

Abstain: Trustee Benson

Absent: Trustee Myers

Motion carried

#### **B. Motion to Approve Assurance Agency, LTD. (Health, Dental, Vision and Life Insurance)**

Acting Mayor Hanks asked for a motion to approve Assurance Agency, LTD. (Health, Dental, Vision and Life Insurance). The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Benson, Burgess, Hanks, Poskin and Williams

Nays: None

Absent: Trustee Myers

Motion carried

#### **C. Motion to Approve a Broker for Property and Casualty Insurance**

Acting Mayor Hanks asked for a motion approve a broker for Property and Casualty Insurance. Trustee Williams made a motion to approve the Owens Group as the broker for the Property and Casualty Insurance. The motion seconded by Trustee Burgess.

On roll call:

Ayes: Trustees Benson, Burgess, Hanks, Poskin and Williams

Nays: None

Absent: Trustee Myers

Motion carried

#### **D. Motion to Approve the Clear Channel Leases**

Acting Mayor Hanks asked for a motion approve the Clear Channel Leases.

The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Hanks, Poskin and Williams

Nays: None

Absent: Trustee Myers

Abstain: Trustee Benson

Motion carried

**E. Motion to Approve Nimec as Electric Supplier for Electric Aggregation**

Acting Mayor Hanks asked for a motion to approve Nimec as Electric Supplier for Electric Aggregation. The motion to approve was made by Trustee Williams and seconded by Trustee Burgess.

On roll call:

Ayes: Trustees Benson, Burgess, Hanks, Poskin and Williams

Nays: None

Absent: Trustee Myers

Motion carried

**F. Motion to Approve a Litigation Agreement which is a Consent Order with the Illinois Attorney General**

Acting Mayor Hanks asked for a motion to approve the Consent Order with the Illinois Attorney General. The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Hanks, Poskin and Williams

Nays: None

Absent: Trustee Myers

Abstain: Trustee Benson

Motion carried

**G. Motion to Approve Martin Whalen Agreement (Admin Copier)**

Acting Mayor Hanks asked for a motion to approve the Martin Whalen agreement. The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Hanks, Poskin and Williams

Nays: None

Absent: Trustee Myers

Abstain: Trustee Benson

Motion carried

**11. APPROVAL OF MINUTES**

**A. January 8, 2013 Board Meeting**

Acting Mayor Hanks asked for a motion to approve the January 8, 2013 Board Meeting minutes. The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Hanks, Poskin and Williams

Nays: Trustee Benson

Absent: Trustee Myers

Motion carried



**B. January 15, 2013 Committee Meeting**

Acting Mayor Hanks asked for a motion to approve the January 15, 2013 Committee meeting minutes. The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Hanks, Poskin and Williams

Nays: Trustee Benson

Absent: Trustee Myers

Motion carried

**12. APPROVE AND RELEASE EXECUTIVE SESSION MINUTES**

**A. September 7, 2010**

Acting Mayor Hanks asked for a motion to approve and release the September 7, 2010 Executive Session minutes. The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Hanks, Poskin and Williams

Nays: Trustee Benson

Absent: Trustee Myers

Motion carried

**B. September 21, 2010**

Acting Mayor Hanks asked for a motion to approve and release the September 21, 2010 Executive Session minutes. The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Hanks, Poskin and Williams

Nays: Trustee Benson

Absent: Trustee Myers

Motion carried

**C. September 28, 2010**

Acting Mayor Hanks asked for a motion to approve and release the September 28, 2010 Executive Session minutes. The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Hanks, Poskin and Williams

Nays: Trustee Benson

Absent: Trustee Myers

Motion carried

**D. October 26, 2010**

Acting Mayor Hanks asked for a motion to approve and release the October 26, 2010 Executive Session minutes. The motion to approve was made by Trustee Poskin and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Hanks, Poskin and Williams

Nays: Trustee Benson

Absent: Trustee Myers

Motion carried

**E. December 7, 2010**

Acting Mayor Hanks asked for a motion to approve and release the December 7, 2010 Executive Session minutes. The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Hanks, Poskin and Williams

Nays: Trustee Benson

Absent: Trustee Myers

Motion carried

**F. December 14, 2010 (first session)**

Acting Mayor Hanks asked for a motion to approve and release the December 14, 2010 (first session) Executive Session minutes. The motion to approve was made by Trustee Poskin and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Hanks, Poskin and Williams

Nays: Trustee Benson

Absent: Trustee Myers

Motion carried

**G. December 14, 2010 (second session)**

Acting Mayor Hanks asked for a motion to approve and release the December 14, 2010 (second session) Executive Session minutes. The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Hanks, Poskin and Williams

Nays: Trustee Benson

Absent: Trustee Myers

Motion carried

**H. December 21, 2010**

Acting Mayor Hanks asked for a motion to approve and release the December 21, 2010 Executive Session minutes. The motion to approve was made by Trustee Poskin and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Hanks, Poskin and Williams

Nays: Trustee Benson

Absent: Trustee Myers

Motion carried

**I. December 28, 2010**

Acting Mayor Hanks asked for a motion to approve and release the December 28, 2010 Executive Session minutes. The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Hanks, Poskin and Williams

Nays: Trustee Benson

Absent: Trustee Myers

Motion carried

### **13. MISCELLANEOUS BUSINESS**

#### **A. Comments from the Board of Trustees**

Trustee Williams made a plea to everyone running for office or working for someone running for office please be respectful when campaigning or passing out literature. Literature should be distributed during normal business hours. Campaign literature was delivered to her door at 11:07 pm. Saturday night. No campaign literature should be placed in mailboxes. That is a Federal offense. Political signs should not be displayed in the parkway. Trustee Williams asked for a respectful campaign season.

Trustee Burgess stated the Economic Development Committee will meet Thursday, February 14<sup>th</sup> at the Village Hall.

Happy Valentine's Day!

#### **14. Adjournment**

Acting Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams and seconded made by Trustee Burgess.

All Ayes

The meeting was adjourned at 8:53 pm.

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Acting Mayor David Hanks

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Village Clerk Debra L. Williams

MINUTES OF THE **COMMITTEE OF THE WHOLE MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, **FEBRUARY 19, 2013.**

**1. Call to Order**

**A. Roll Call**

Acting Mayor Hanks called the meeting to order at 7:00 pm.

On roll call:

Present: Trustees Benson, Burgess, Hanks, Poskin and Williams

Absent: Trustee Myers

**2. Abatement Ordinances** Village Clerk Williams reported Kane, McKenna is preparing the abatement ordinances. Finance Director Rao asked for the abatement ordinances to be tabled for two weeks.

**3. Engineering Agreement with Robinson Engineering Re: Water Treatment Plant 1 Improvements**

Village Engineer Czarnik presented an agreement between Robinson Engineering and the Village of Sauk Village for improvements to water treatment plant #1 which is wells 1 and 2. This agreement mirrors the agreement already executed for water treatment plant # 2 for well 3. The agreement discusses the design engineering at a cost of \$160,000.00 and construction engineering in the amount of \$110,000.00. A savings of \$40,000.00 in construction cost is reflected due to the fact that both projects are being done during the same time frame. The construction cost for Plant 1 improvements is \$2.3 million. VE Czarnik stated the newer equipment will provide better quality water by including new iron filters which would help to improve the color and the deposits on appliances. The new equipment will also alleviate the water loss from the current iron removal system. The improvements will be fully funded by an IEPA low interest loan (1.93%) for a 20 year period. The agreement will be placed on the next Board agenda for approval.

**4. Resolutions:**

**A. BLR 09111-Resolution for Improvement by Municipality under the Illinois Highway Code**

**B. BLR 05512- Preliminary / Construction Engineering Services Agreement for Motor Fuel Tax Funds**

**C. BLR 05520- Maintenance Engineering to be Performed by a Consulting Engineer**

**D. BLR 14230- Resolution for Maintenance of Streets and Highways by Municipality under the Illinois Highway**

Village Engineer Czarnik presented the standard annual resolutions for authorizing maintenance, road reconstruction and engineering designs and to expend MFT funds. These items will be placed on the next Board agenda for approval.

**5. A Resolution Authorizing and Directing the Submission of an Application to the County of Cook, Illinois Requesting Community Development Block Grant Funds for Program Year 2013 for the Village of Sauk Village, Illinois**

Village Engineer Czarnik presented a resolution directing the submission of an application to Cook County requesting CDBG funds for Program year 2013. Sauk Village is applying for \$200,000.00 in funding. Next year's projects include 216<sup>th</sup> Street, 216<sup>th</sup> Place and Constance Avenue between Peterson and Jeffrey. This item will be placed on the next agenda for approval.

**6. IEPA Project Plan Update**

Village Engineer Czarnik reported the IEPA has provided an advance copy of the review letter of the project plan. The IEPA wants the plan to include how the Village will reduce water loss in a future phase.

An estimated 30-50% water loss occurs through leaks in the distribution system. The IEPA wants a more specific time frame and information on financing, such as, how it will affect water rates in order to approve the project and provide the funding. VE Czarnik recommended conducting a leak detection survey at a cost of approximately \$12,000.00 in order to pinpoint leak locations. Additional revenue of approximately \$60,000.00 per billing period will allow approximately \$100,000.00 annually to fund the survey and the repairs completed mainly by the Public Works Department. Estimated annual repairs consist of 450 feet of water main work, 50 valves or 25 hydrants. VE Czarnik stated the water loss needs to be reduced before Sauk Village will get a water allocation for Lake Michigan water. The IEPA needs to receive an update addressing these items. VE Czarnik presented two proposals from private firms for a leak detection survey that needs Board approval. VE Czarnik clarified that water that is pumped out of the wells and not billed for is considered water loss. The Public Works Department has found and repaired a couple of major water leaks on their own which has significantly reduced the water loss. VE Czarnik is looking for guidance from the Board in order to move forward. The authorization to perform a leak detection survey will be included on next week's agenda.

## **7. Public Comment**

**All questions and comments must be directed to Acting Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.**

Bernice Brewer Houston questioned a water meter survey, the SCADA system, if property is needed for the treatment plants, the number of vacant homes, payments to Odelson and Sterk and the garbage bill and asked for clarification on the cost of the air strippers. Village Engineer Czarnik stated the meters are in good condition; most have been replaced within the past 15 years. The Public Works Department recently did an assessment of old, new and middle aged meters and they all calibrated well. The current SCADA system will not be replaced; the plan is to build the new components on top of it at the two treatment plant locations. Trustee Burgess stated the air stripper cost is under negotiation. Acting Mayor Hanks stated the financial questions need to be directed to the Finance Director who is available prior to every regular Board meeting. Acting Mayor Hanks stated he will follow up with FD Rao and reported the Village has not borrowed from the water fund in the past two months and is still paying bills.

Investor Danny Hammond inquired about license and permit policies in Sauk Village. Acting Mayor Hanks stated certain inspections have to be done for rental homes; he will follow up with Trustee Myers and staff members to address his concerns.

Francine Anderson asked the total IEPA loan amount, asked when the plan would be available to the public, what has changed in the plan, referred to the streets being repaired, the leak detection recommendation and Acting Mayor Hanks' abuse of power. Francine asked how Acting Mayor Hanks got police officers into place within thirty days.

Acting Mayor Hanks stated the allocation of abuse of power is Ms. Anderson's opinion. Acting Mayor Hanks stated he is following the State statutes. Acting Mayor Hanks stated the Police and Fire Commission hired officers that were already serving as police officers. Village Engineer Czarnik stated the IEPA loan is in the amount of \$5.5 million dollars. The project plan will be available after it is approved by the IEPA. The public will be able to view the plan. A meeting will be scheduled to review the plan. The plan should be ready for review with a month. The difference is the plan is the focus is now on addressing the water loss, air strippers and the treatment plants to improve water quality before moving on to Lake Michigan

water. Two firms were solicited to perform the leak detection survey. The streets were selected according to the five year plan that was submitted to Cook County three years ago. Streets were chosen by priority.

Rose Langston reported letters are in the mail to all candidates regarding instructions for the election forum. Rose asked if there is any mention in the plan for the water loss due to fire hydrant flushing and fighting fires. Village Engineer stated that is included in the calculation but it does not account for much.

Tariq El Amin stated the water is a multi staged plan. What is the time line and the plan for Lake Michigan water? Acting Mayor Hanks stated two phases were included on the water referendum ballot. Phase one- should the Village of Sauk Village pursue Lake Michigan water. Yes- the Village is pursuing Lake Michigan water. Phase two stated the water bills would increase an additional \$6.00 or more per 1,000 gallons. Acting Mayor Hanks stated the Village cannot meet that second requirement because of the water loss. The Illinois Department of Natural Resources is concerned about the water loss and how residents will able to pay their water bills when it is time to pay the loan back. Acting Mayor Hanks stated the Village is working with the IEPA and the Attorney General regarding two parts of litigation. The first part- quality of the water has been taken care of. The Village is well within the IEPA standards. The second part is quantity. The IEPA has requested Sauk Village to place well 3 back on line. Any left over money from the IEPA loan will be used for infrastructure. It may take 4-5 years to get the water loss to 8% where the Village will be eligible to reapply to the IDNR for a Lake Michigan water allocation. Lake Michigan water is a long term goal.

## **8. Miscellaneous Business**

### **A. Comments from the Trustees**

Trustee Williams stated the Public Relations Committee is still accepting donations for Student Government Day.

Trustee Burgess stated NuFarm/ Jacobsen Trucking have moved their operations from Chicago Heights; the warehouse is now at full capacity. More details will follow at upcoming meetings.

Acting Mayor Hanks stated Jacobsen was given a Class 6 allocation at one time in order to repair the building; now the warehouse is full to capacity. Acting Mayor Hanks stated flyers are available on the back table referencing summer jobs for the youth and supervisors with the Forest Preserves. Brookfield Zoo is sponsoring a free admission day on Sunday, February 24<sup>th</sup> from 10:00 am – 4:00 pm.

## **9. Adjournment**

Acting Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Poskin and seconded by Trustee Williams.

All ayes

The meeting was adjourned at 7:50 pm.

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Acting Mayor David Hanks

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Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **FEBRUARY 26, 2013.**

**1. CALL TO ORDER**

Acting Mayor Hanks called the meeting to order at 7:02 pm.

**A. Pledge of Allegiance**

Acting Mayor Hanks lead those assembled in the Pledge of Allegiance.

**B. Roll call:**

Present: Trustees Benson, Burgess, Hanks, Myers and Williams

Absent: Trustee Poskin

**MOTION TO RECESS TO EXECUTIVE SESSION**

**A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2013)**

Trustee Burgess made a motion to suspend the rules to amend the agenda to recess to executive session for the purpose of personnel. The motion to recess was seconded by Trustee Myers.

On roll call:

Ayes: Trustee Benson, Burgess, Hanks, Myers and Williams

Nays: None

Absent: Trustee Poskin

The meeting was recessed at 7:04 pm.

**MOTION TO RECONVENE REGULAR BOARD MEETING**

Acting Mayor Hanks asked for a motion to reconvene the regular Board meeting. The motion was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Present: Trustees Benson, Burgess, Hanks, Myers and Williams

Absent: Trustee Poskin

The meeting was reconvened at 7:33 pm.

**2. PUBLIC COMMENT**

**A. All questions must be directed to the Mayor. Each speaker will be given three minutes to comment on the agenda items only. Each speaker will be allowed one opportunity to speak.**

Bernice Brewer Houston asked several questions that were not on the agenda. Finance Director Rao will meet with her the next business day. Bernice questioned the \$5.5 million dollar loan repayment and the Shrader bill. Village Engineer stated the revenue from the last water rate increase will be used to repay the loan. Acting Mayor Hanks stated when taking office on November 8<sup>th</sup>, only one half of the first payment (August) had been made to Shrader. Shrader is now paid through December after tonight's payment is approved. January and February is now due.

Francine Anderson also questioned the Shrader payments and the water improvement plan. Francine questioned expenses to Bud's Ambulance, ESDA, the water leak detection survey and why Charlotte was not included in the street repairs. Francine asked when copies of the executive session minutes approved tonight will be available. Acting Mayor Hanks stated Shrader is paid through December and the Village is moving forward on paying them and other past due bills.

Village Attorney McGrath stated the EPA is requiring well number three be placed back on line to meet the quantity requirement that must be in place in order to provide sufficient water supply to the

Village. That requirement is part of a consent agreement that will be issued by the judge. The EPA is also requiring the infrastructure (leaks) be repaired before pursuing Lake Michigan water. The consent order will be available once signed by the judge on Friday.

### **3. REPORTS OF OFFICERS**

#### **A. Mayor's Report- Acting Mayor David Hanks**

Acting Mayor Hanks reported he attended the Little Calumet Waste Water planning meeting on February 20, 2013. Discussion was held on reducing flooding in Ford Heights by diverting to Deer Creek. Acting Mayor Hanks reviewed the plan; this will not increase flooding to the Industrial Park. Acting Mayor Hanks attended the February 21, 2013 SSMMA meeting. Lynwood reported it currently has a hazardous waste collection center. AT&T reported a stop, text and drive campaign called [www.itcanwait.com](http://www.itcanwait.com). Acting Mayor Hanks met with IDOT to discuss road resurfacing from 83<sup>rd</sup> Street to Steger Road. Lots of road work will be starting in April. Plans have been approved for two turning lanes for the I-394 Sauk Trail exit in 2014. Acting Mayor Hanks will join the South Suburban Mayors and Management Association along with several mayors on a trip to Springfield in May at his own expense to discuss current laws affecting the South Suburbs. Acting Mayor Hanks met with Janice Morrissey – Chicago Southland Community Housing Development Collaborative regarding the land bank and donated houses. Acting Mayor Hanks will be meeting with the Cook County Economic Development and Planning Director, SSMMA and the South Suburban Mayor's caucus to review how the Dawn Foods project was lost to Indiana due to the 75% tax abatement offered by Indiana and how to deal with future business opportunities. Acting Mayor Hanks stated he is available for questions at Dunkin Donuts every Sunday morning from 8am – 9 am to discuss issues in the community.

#### **B. Village Clerk – Mrs. Debbie Williams**

Village Clerk Williams stated two public hearings are required for the Electric Aggregation Referendum before the April 9<sup>th</sup> election. Two suggested dates are Saturday, March 23<sup>rd</sup> and Tuesday, April 2<sup>nd</sup>. Village Clerk Williams stated there are two separate projects working for two separate attorneys for two separate cases that are requiring lots of research and several photocopies. The Mayor and Trustees will be receiving emails notifying them of dates for depositions in the near future. Not responding to these emails as in the past will only be detrimental to the Village. Village Clerk Williams thanked the staff and a special volunteer for their help with both projects. VC Williams thanked Finance Director Rao and Building and Zoning Director Jasinski for their assistance with the ordering and installation of the new copier that was installed today. Pass codes will be needed for access to the copier. The Board decided copies of the minutes will be available on line or at the Village Hall after they are approved due to the excessive cost to print them for distribution. Village Clerk Williams asked for a motion to be made prior to Item 9 to suspend the rules and amend the agenda to move the May 3, 2011 executive session minutes to be approved and closed.

#### **C. Village Treasurer – Mrs. Genorise Carmichael- No report**

#### **D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath- No report**

#### **E. Village Engineer – Mr. Jim Czarnik**

Village Engineer Czarnik reported the 223<sup>rd</sup> Street reconstruction is scheduled for May 1, 2013. The MFT resolutions set for approval tonight include repairs to 215th Place from Peterson – Jeffrey, Luella Court, Merrill Court, 223<sup>rd</sup> Place Ct and 225<sup>th</sup> Court, 223<sup>rd</sup> Street from Nichols Avenue to Murphy Avenue and 99 water main dig locations. The CDBG resolution for next year's Cook County funding is also set for approval tonight and must be received by Cook County by March 8<sup>th</sup>. Two quotes have been provided for the leak detection survey- M.E. Simpson and Associated Technical Services. Robinson Engineering is recommending Associated Technical Services. Both firms will do a good job but ATS may be more thorough.

### **4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

#### **A. Parks and Recreation Committee- Trustee Poskin – Absent- No report**

#### **B. Ordinance Review Committee- Trustee Myers**



Trustee Myers thanked everyone who contacted him and sent cards while he was ill. Trustee Myers stated he is working with Village Clerk Williams and the attorneys on updating the Municipal Code book. The final revisions will be sent to Municode. A final draft will be reviewed in the near future. The Ordinance Review Committee will resume meeting this month.

#### **C. Economic Development Committee- Trustee Burgess**

Trustee Burgess stated Jacobsen Trucking is occupying the full building. Jobs may be available through Davis Staffing. Trustee Burgess referred to the letter from Enbridge informing the residents a crude oil line will be installed through Sauk Village that may affect a few houses. Residents are invited to attend a forum that will be held March 13, 2013 from 5 pm – 7pm in the Senior Center. Residents that are affected received letters in the mail. Trustee Burgess stated Sauk Village is losing business. The Chinese restaurant has closed. Losing businesses affects sales tax revenue. Please support local businesses.

#### **D. Public Relations Committee-Trustee Williams**

Trustee Williams stated Sauk Talk articles were due February 22, 2013. This issue will include candidate bios for the upcoming election. Sauk Talks will be available at the Village Hall. The Sauk Talk is no longer mailed to the homes due to budget restraints. Student Government essays will be due this Friday. The Public Relations Committee is accepting donations from residents and Board members.

### **5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

#### **A. Fire Department/ Police Department/ 911 Committee- Chief Stoffregen**

Chief Stoffregen reported 281 Police Department calls of service since February 12, 2013 which included 3 burglaries, 26 domestics and 26 adult arrests (one count of aggravated assault). Each of the three new officers has been assigned to a different shift. Chief Stoffregen discussed shift changes in the 911 center.

The Fire Department has responded to 14 calls in the past two weeks and two dryer fires in the past month. Remember to change the lint filter after each use.

Trustee Benson questioned how many firefighters respond to a fire. Chief Stoffregen stated it depends on the type of call.

#### **B. Public Works Department- Mr. Weller**

Public Works Director Weller reported on snow removal with snow in the near forecast and requested residents not throw debris in the street. Street light repairs are ongoing. The street light on Sauk Trail stays on 24 hours per day and will be repaired when the part is received. The Water Department is working on the east side shut off list. DH Weller also reported on hydrant repairs and two vehicles out of commission. Residents often call in stating the mailbox was damaged by Public Works during snow plow days. These complaints are investigated. Pot hole complaints are being addressed. Call Village Hall with pot hole information.

#### **C. Administrative Services Director- Ms. Jasinski**

DH Jasinski reported Chungshan Chef will be closing February 28 th. Key Foods will also be closing by the end of the month. A title company may be moving into the old 7-11 building. The Jeffrey Avenue apartment building has been torn down. DH Jasinski reported the North Side will see the water rate increase in their February bill.

#### **D. Finance Director- Mr. Rao**

FD Rao reported a payment has been received by the Cook County Treasurer. The General Fund balance is \$356,936.00 and the Water Fund balance is \$80, 298.13. The balance in First Midwest is \$48, 098.00. FD Rao reported 750 late notices have been sent for non payment of the water bills in the amount of \$40,000.00- \$50,000.00. Red notices go out allowing for two additional weeks. Residents with broken buffalo boxes are allowing their bills to run late constantly because the water cannot be shut off. Some of these accounts have been turned over to collection. Acting Mayor Hanks stated Public Works is doing a great job repairing the buffalo boxes but it does require a lot of time and manpower.

#### **E. Emergency Services & Disaster Agency- Mr. Johnson**

ESDA Director Johnson reported 15 calls of service from February 8th- February 22<sup>nd</sup>. ESDA Director Johnson reported Richton Park will sponsor a severe weather spotter's seminar at 7 pm in the Richton Park meeting center adjacent to the Village Hall.

#### **F. Senior Committee-Ms. Langston**

Rose reported the first installment of property taxes is due by this Friday, March 1<sup>st</sup> or a 1.5 % monthly penalty will apply per state law. The tax exemption credit will appear on the second installment tax bill. The Monday Sunshiner's next meeting will be held on March 4<sup>th</sup> at 7 p.m. The Wednesday Leisure Timers will meet tomorrow, February 27<sup>th</sup> at 2 p.m. and their March 13<sup>th</sup> meeting is canceled due to the Enbridge pipeline presentation. Every Sunday at 3 p.m. is the Fun Club FREE basic line dance class for their members.

Invitations were mailed to all the candidates last Tuesday for the forum on March 9<sup>th</sup> and 23<sup>rd</sup> from 1-3 p.m. However, the time maybe be extended for the March 9<sup>th</sup> forum to accommodate the fourteen (14) Trustee candidates. The March 23<sup>rd</sup> forum would be for Mayoral and Village Clerk candidates. [svfunclub@hotmail.com](mailto:svfunclub@hotmail.com) is available for questions from the village voting public, include your name and address.

All three senior organizations are looking for new members, age 50 and up, dues are \$10, \$14, and \$15 respectively. Every Sunday evening, the SV Blue Grass meets from 6 until 10 p.m., the event is free and a free will donation is taken to cover the cost of beverages and paper supplies. United Church of Christ is holding their annual 'Trivia Night' on Saturday March 16<sup>th</sup>, cost is per person is \$5 (monies goes toward the prize) and children 12 and under are free. The next Bloom Township Senior Community Luncheon 'Step Into Spring' is on Wednesday, March 20<sup>th</sup> at the Glenwoodie Golf Course. Tickets are available in the senior department at the Bloom Township on Halsted; cost is \$4 for township seniors and \$8 for non-township seniors. Friday, March 15<sup>th</sup> is the deadline to purchase ticket(s).

The next Senior Committee FREE Blood Pressure Screening program co-sponsored with the P.L.A.N. (People Looking for Answers Now) for all village residents (not just seniors) and village employees is scheduled for Monday, March 4<sup>th</sup> from 1-2 p.m. For all seniors age 50 and older, regardless of residency, Zumba Gold (FREE) class will meet this Saturday, March 2<sup>nd</sup> and every first and third Saturday from 1-1:45 p.m. The next FREE computer classes are scheduled on Thursday and Friday, March 21<sup>st</sup> for current & practice students and March 22<sup>nd</sup> for pre-registered new students at 1 p.m. for village seniors and seniors belonging to one of the senior organizations. See posted updated flyers or flyers in the literature rack for future scheduled dates. The next FREE monthly senior movie 'Something The Lord Made' at the McConathy Library is on Monday, March 11<sup>th</sup> at 12:30 p.m. (no scheduled blood pressure screening). Optional, bring a brown bag lunch, light refreshment provided by the library. FREE tax preparation by AARP by appointment only at Bloom Township Senior department (754-9400) and the McConathy Library (757-4771).

The next Senior Committee meeting is Thursday, March 14<sup>th</sup> at 5 P.M. in the Senior Center.

#### **G. Human Relations Commission/ Beautification Committee- Ms. Campbell-Pruitt- Absent**

Acting Mayor Hanks reported the Human Relations Commission will be registering voters on Wednesday, March 6<sup>th</sup> from 10 am – 2pm at Walgreens in Sauk Village.

#### **H. Housing Authority Commission- Mr. Holcomb- No report**

### **6. ORDINANCES AND RESOLUTIONS**

#### **A. Motion to Approve BLR 09111-Resolution for Improvement by Municipality under the Illinois Highway Code**

Acting Mayor Hanks asked for a motion to approve BLR 09111-Resolution for Improvement by Municipality under the Illinois Highway Code. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers and Williams

Nays: Trustee Benson

Absent: Trustee Poskin

Motion carried

**B. Motion to Approve BLR 05512- Preliminary / Construction Engineering Services Agreement for Motor Fuel Tax Funds**

Acting Mayor Hanks asked for a motion to approve BLR 05512- Preliminary / Construction Engineering Services Agreement for Motor Fuel Tax Funds. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers and Williams

Nays: Trustee Benson

Absent: Trustee Poskin

Motion carried

**C. Motion to Approve BLR 05520- Maintenance Engineering to be Performed by a Consulting Engineer**

Acting Mayor Hanks asked for a motion to BLR 05520- Maintenance Engineering to be Performed by a Consulting Engineer.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers and Williams

Nays: Trustee Benson

Absent: Trustee Poskin

Motion carried

**D. Motion to Approve BLR 14230- Resolution for Maintenance of Streets and Highways by Municipality under the Illinois Highway**

Acting Mayor Hanks asked for a motion to approve BLR 14230- Resolution for Maintenance of Streets and Highways by Municipality under the Illinois Highway. The motion to approve was made by Trustee Myers and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers and Williams

Nays: Trustee Benson

Absent: Trustee Poskin

Motion carried

**E. A Resolution Authorizing and Directing the Submission of an Application to the County of Cook, Illinois Requesting Community Development Block Grant Funds for Program Year 2013 for the Village of Sauk Village, Illinois**

Acting Mayor Hanks asked for a motion to approve a Resolution authorizing and directing the submission of an application to the County of Cook, Illinois Requesting Community Development Block Grant Funds for Program Year 2013 for the Village of Sauk Village, Illinois

The motion to approve was made by Trustee Burgess and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers and Williams

Nays: Trustee Benson

Absent: Trustee Poskin

Motion carried

## **7. NEW BUSINESS**

### **A. Approval of Accounts Payables and Disbursements for February 13, 2013 through February 26, 2013.**

Acting Mayor Hanks asked for a motion to approve the Accounts Payable and Disbursements for February 13, 2013 through February 26, 2013. The motion to approve the Accounts Payable and Disbursements was made by Trustee Williams and seconded by Trustee Myers.

Trustee Burgess inquired about the amount in the Water Fund. Trustee Benson inquired about two Public Works employees that were hired without Board approval. Acting Mayor Hanks stated the Board discussed the hiring of these employees during the budget talks and approved bringing them back to work in the budget. Acting Mayor Hanks stated the employees will be paid from the Water and Sewer Fund. Trustee Williams stated the Board discussed Public Works not being able to keep up with the demand without bringing staff back. Minutes from the October budget hearings contain the discussion. (FD Rao stated bringing the employees back was not in the budget- He later stated he misspoke- they are in the budget). Finance Director Rao was asked to provide information on the budget that applies to bringing the employees back. Trustee Burgess suggested waiting until the next budget to consider bringing the employees back due to the lack of funds available.

Trustee Benson inquired about the Baxter and Woodman invoice for inspections that were completed.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers and Williams

Nays: Trustee Benson

Absent: Trustee Poskin

Motion carried

### **B. Motion to Approve Engineering Agreement with Robinson Engineering Re: Water Treatment Plant 1 Improvements**

Acting Mayor Hanks asked for a motion to approve an Engineering Agreement with Robinson Engineering Re: Water Treatment Plant 1 Improvements.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers and Williams

Nays: Trustee Benson

Absent: Trustee Poskin

Motion carried

### **C. Motion to Authorize a Village Wide- Leak Detection Survey.**

### **D. Motion to Approve a Village Wide Leak Detection Survey**

Acting Mayor Hanks asked for a motion to approve and authorize a Village Wide- Leak Detection Survey to be conducted by Associated Technical Services.

The motion to approve and authorize Associated Technical Services to perform a Village wide leak detection survey was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers and Williams

Nays: Trustee Benson

Absent: Trustee Poskin

Motion carried

## **8. APPROVAL OF MINUTES**

### **A. January 22, 2013 Board Meeting**

Acting Mayor Hanks asked for a motion to approve the January 22, 2013 Board Meeting minutes. The motion to approve was made by Trustee Williams and seconded by Trustee Burgess.

On roll call:

Ayes: Trustees Burgess, Hanks and Williams

Nays: Trustee Benson

Absent: Trustee Poskin

Abstain: Trustee Myers

Motion carried

### **B. February 5, 2013 Committee Meeting**

Acting Mayor Hanks asked for a motion to approve the February 5, 2013 Committee meeting minutes. The motion to approve was made by Trustee Williams and seconded by Trustee Burgess.

On roll call:

Ayes: Trustees Burgess, Hanks and Williams

Nays: Trustee Benson

Absent: Trustee Poskin

Abstain: Trustee Myers

Motion carried

### **C. February 12, 2013 Board Meeting**

Acting Mayor Hanks asked for a motion to approve the February 12, 2013 Board Meeting minutes. The motion to approve was made by Trustee Williams and seconded by Trustee Burgess.

On roll call:

Ayes: Trustees Burgess, Hanks and Williams

Nays: Trustee Benson

Absent: Trustee Poskin

Abstain: Trustee Myers

Motion carried

### **D. February 19, 2013 Committee Meeting**

Acting Mayor Hanks asked for a motion to approve the February 19, 2013 Committee Meeting minutes. The motion to approve was made by Trustee Williams and seconded by Trustee Burgess.

Motion carried

On roll call:

Ayes: Trustees Burgess, Hanks and Williams

Nays: Trustee Benson

Absent: Trustee Poskin

Abstain: Trustee Myers

## **9. APPROVE AND RELEASE EXECUTIVE SESSION MINUTES**

### **A. January 19, 2010**

Acting Mayor Hanks asked for a motion to approve and release the January 19, 2010 Executive Session minutes. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers and Williams

Nays: Trustee Benson

Absent: Trustee Poskin

Motion carried

**B. April 27, 2010**

Acting Mayor Hanks asked for a motion to approve and release April 24, 2010 Executive Session minutes. Trustee Williams made a motion to suspend the rules and amend the agenda- the April 24, 2010 minutes on the agenda should state April 27, 2010. Acting Mayor Hanks asked for a motion to approve and release the amended date of April 27, 2010 Executive Session minutes.

The motion to approve was made by Trustee Williams and seconded by Trustee Burgess.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers and Williams

Nays: Trustee Benson

Absent: Trustee Poskin

Motion carried

**C. July 13, 2010**

Acting Mayor Hanks asked for a motion to approve and release the July 13, 2010 Executive Session minutes. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers and Williams

Nays: Trustee Benson

Absent: Trustee Poskin

Motion carried

**D. August 24, 2010**

Acting Mayor Hanks asked for a motion to approve and release the August 24, 2010 Executive Session minutes. The motion to approve was made by Trustee Burgess and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers and Williams

Nays: Trustee Benson

Absent: Trustee Poskin

Motion carried

**E. October 12, 2010**

Acting Mayor Hanks asked for a motion to approve and release the October 12, 2010 Executive Session minutes. The motion to approve was made by Trustee Burgess and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers and Williams

Nays: Trustee Benson

Absent: Trustee Poskin

Motion carried

**F. January 4, 2011**

Acting Mayor Hanks asked for a motion to approve and release the January 4, 2011 Executive Session minutes. The motion to approve was made by Trustee Burgess and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers and Williams

Nays: Trustee Benson  
Absent: Trustee Poskin

Motion carried

**G. January 18, 2011**

Acting Mayor Hanks asked for a motion to approve and release the January 18, 2011 Executive Session minutes. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers and Williams  
Nays: Trustee Benson  
Absent: Trustee Poskin

Motion carried

**H. January 25, 2011 (first session)**

Acting Mayor Hanks asked for a motion to approve and release the January 25, 2011 (first session) Executive Session minutes. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers and Williams  
Nays: Trustee Benson  
Absent: Trustee Poskin

Motion carried

**I. January 25, 2011 (second session)**

Acting Mayor Hanks asked for a motion to approve and release the January 25, 2011 (second session) Executive Session minutes. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers and Williams  
Nays: Trustee Benson  
Absent: Trustee Poskin

Motion carried

**J. February 8, 2011 (first session)**

Acting Mayor Hanks asked for a motion to approve and release the February 8, 2011 (first session) Executive Session minutes. The motion to approve was made by Trustee Myers and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers and Williams  
Nays: Trustee Benson  
Absent: Trustee Poskin

Motion carried

**K. February 8, 2011 (second session)**

Acting Mayor Hanks asked for a motion to approve and release the February 8, 2011 (second session) Executive Session minutes. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers and Williams

Nays: Trustee Benson

Absent: Trustee Poskin

Motion carried

**L. February 22, 2011**

Acting Mayor Hanks asked for a motion to approve and release the February 22, 2011 Executive Session minutes. The motion to approve was made by Trustee Myers and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers and Williams

Nays: Trustee Benson

Absent: Trustee Poskin

Motion carried

**M. March 1, 2011**

Acting Mayor Hanks asked for a motion to approve and release the March 1, 2011 Executive Session minutes. The motion to approve was made by Trustee Burgess and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers and Williams

Nays: Trustee Benson

Absent: Trustee Poskin

Motion carried

**N. March 8, 2011**

Acting Mayor Hanks asked for a motion to approve and release the March 8, 2011 Executive Session minutes. The motion to approve was made by Trustee Burgess and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers and Williams

Nays: Trustee Benson

Absent: Trustee Poskin

Motion carried

**O. March 15, 2011**

Acting Mayor Hanks asked for a motion to approve and release the March 15, 2011 Executive Session minutes. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers and Williams

Nays: Trustee Benson

Absent: Trustee Poskin

Motion carried

**P. April 12, 2011**

Acting Mayor Hanks asked for a motion to approve and release the April 12, 2011 Executive Session minutes. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.



On roll call:

Ayes: Trustees Burgess, Hanks, Myers and Williams

Nays: Trustee Benson

Absent: Trustee Poskin

Motion carried

### **Q. April 26, 2011**

Acting Mayor Hanks asked for a motion to approve and release the April 26, 2011 Executive Session minutes. The motion to approve was made by Trustee Myers and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers and Williams

Nays: Trustee Benson

Absent: Trustee Poskin

Motion carried

## **APPROVE AND CLOSE EXECUTIVE SESSION MINUTES**

### **R. May 3, 2011**

Acting Mayor Hanks asked for a motion to approve and release the May 3, 2011 Executive Session minutes. Trustee Williams made a motion to suspend the rules and amend the agenda to approve and close the executive session minutes of May 3, 2011. The motion was seconded by Trustee Myers. Trustee Benson asked why the minutes of May 3, 2011 are approved and closed. Village Attorney McGrath stated the minutes contain information on pending litigation.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers and Williams

Nays: Trustee Benson

Absent: Trustee Poskin

Motion carried

## **10. MISCELLANEOUS BUSINESS**

### **A. Comments from the Board of Trustees**

Trustee Burgess read a report regarding a Habitat for Humanity workshop to help people purchase a home. Income guidelines examples –Family of three \$19,900.00- \$53, 050.00, Family of six - \$25,000.00 - \$68,000.00.

## **11. Adjournment**

Acting Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams and seconded made by Trustee Myers.

All Ayes

The meeting was adjourned at 9:05 pm.

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Acting Mayor David Hanks

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Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **MARCH 12, 2013.**

**1. CALL TO ORDER**

Acting Mayor Hanks called the meeting to order at 7:01 pm.

**A. Pledge of Allegiance**

Acting Mayor Hanks lead those assembled in the Pledge of Allegiance.

**B. Roll call: Deputy Clerk Baughman**

Present: Trustees Benson, Burgess, Hanks, Myers, Poskin and Williams

Absent: None

**2. MOTION TO RECESS TO EXECUTIVE SESSION**

**A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2013)**

Acting Mayor Hanks asked for a motion to recess to executive session. Trustee Burgess made a motion to recess to executive session. The motion to recess was seconded by Trustee Williams.

On roll call:

Ayes: Trustee Benson, Burgess, Hanks, Myers, Poskin and Williams

Nays: None

The meeting was recessed at 7:02 pm.

(Village Clerk Williams joined the meeting while the Board was in executive session)

**3. MOTION TO RECONVENE REGULAR BOARD MEETING**

Acting Mayor Hanks asked for a motion to reconvene the regular Board meeting. The motion was made by Trustee Williams and seconded by Trustee Poskin.

On roll call:

Present: Trustees Benson, Burgess, Hanks, Myers, Poskin and Williams

Absent: None

The meeting was reconvened at 8:17 pm.

**4. PUBLIC COMMENT**

**A. All questions must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.**

Marva Campbell-Pruitt referred to the timeliness of the executive session minutes.

Trustee Benson stated he disapproves of the minutes because most are still in litigation.

Village Attorney McGrath explained the procedure of reviewing and releasing executive session minutes.

Francine Anderson questioned the Accounts Payable, hiring of the Public Works employees, the detail of the back flow test, what is critical reach, deposits or refunds of water overpayments, pump repairs and the Baxter and Woodman services.

Acting Mayor Hanks stated Baxter and Woodman remains the TIF engineers. Acting Mayor Hanks stated Finance Director Rao will have the other responses available by Thursday.

Tariq El Amin asked why public comment and executive session is not at the end of the meeting.

Acting Mayor Hanks stated public comment is placed at the end of the agenda on the 1<sup>st</sup> and 3<sup>rd</sup> meetings of the month in order to get resident's input after Board discussion. Public comment is placed at the beginning of the agenda on the 2<sup>nd</sup> and 4<sup>th</sup> meeting of the month to get resident's input

before the Board takes action. Executive session is placed at the end of the agenda unless special circumstances exist.

## **5. REPORTS OF OFFICERS**

### **A. Mayor's Report- Acting Mayor David Hanks**

Acting Mayor Hanks reported on recent negotiations with Dale Schrader regarding the purchase of the temporary air strippers at a cost of \$110,000.00 that also includes an automatic \$55,000.00 buyback. Board consensus is needed to approve payment of the prorated amount of back rent (February - \$55,500.00 and partial March- thru today- \$20,322.58) and other open invoices in the amount of \$91,790.58. Open invoices include electrical work-\$1,393.00 and winterization for February and March in the amount of \$14,575.00. Board consensus is needed to approve moving \$110,000.00 from the cell phone tower account. A transfer of \$100,000.00 will be made from the General Fund to the Water Fund to repay money that was borrowed previously. The rental costs of the other necessary equipment will now decrease to \$12,466.00 which results in a savings of over \$40,000.00 per month and \$300,000.00 overall until the permanent air strippers are installed.

Consensus is needed to inform Dale Schrader the Board is moving forward and to approve moving the necessary funds to pay for the purchase of the air strippers and other costs listed above after the Board votes next week at a Special meeting. The prorated amount may increase by approximately \$1,500.00 per day. No check will be released until the vote is taken next week.

Trustee Burgess disagreed with taking a consensus at this time. Village Attorney McGrath stated agreeing to move forward now will allow Schrader ample time to prepare the agreement necessary to present to the Board.

**Yes-** Trustees Myers, Williams, Poskin and Hanks.

**No-** Trustees Benson and Burgess.

Acting Mayor Hanks stated Enbridge will present a proposal for the expansion of a pipe line on Wednesday, March 13<sup>th</sup> from 5:00pm – 7:30 pm in the Senior Center. Letters were sent to homeowners that could be affected by this expansion.

Acting Mayor Hanks stated Community Consolidated School District 168 has donated \$200.00 for the purpose of officer's training for violent crimes in schools per the request of Deputy Chief Holevis.

Acting Mayor Hanks reported a refund of a retainer for Theobald & Associates in the amount of \$ 6,131.34 to be returned to the General Fund.

### **B. Village Clerk – Mrs. Debbie Williams**

Village Clerk Williams stated the recent Sauk Talk contains election information for the April 9, 2013 election. Today was the last day to register to vote. March 13<sup>th</sup> is the first day of grace period registration and voting. March 25<sup>th</sup> is the first date for early voting. Chicago Heights City Hall and Markham Courthouse are two available sites for early voting. Sauk Village was considered as an early voting site but the Community Center is not wifi accessible.

### **C. Village Treasurer – Mrs. Genorise Carmichael- No report**

### **D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath- No report**

### **E. Village Engineer – Mr. Jim Czarnik**

Village Engineer Czarnik reported the bid opening for the 2013 street program will take place at the March 26<sup>th</sup> Board meeting at 7 pm.

## **6. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

### **A. Parks and Recreation Committee- Trustee Poskin**

Trustee Poskin reported T-ball baseball sign ups will take place on Saturdays starting March 16<sup>th</sup> from 10 am – noon and Thursdays from 5pm- 7pm for 5-9 year old boys and girls in the Community Center.

Trustee Poskin reported the Animal Clinic was well attended and included six heartworm tests, eight distemper tests, two feline distemper tests, seven rabies vaccinations and two nail trims. All but two attendees were residents of Sauk Village. The Animal Clinic was happy with the accommodations and is requesting future dates.

### **B. Ordinance Review Committee- Trustee Myers**

Trustee Myers reported working with Village Clerk Williams on revisions to the Municipal codebook. The final review with the department heads and the discussion of necessary ordinance updates are in process. The Ordinance Review Committee will resume meeting the third Wednesday of March. The Neighborhood Watch will meet the third Thursday of March.

### **C. Economic Development Committee- Trustee Burgess**

Trustee Burgess wished Sauk Village a Happy 56<sup>th</sup> Birthday. Trustee Burgess stated the Illinois Tollway is still hiring and may involve relocating. Behr Paint is still hiring through the temp agency. Trustee Burgess stated the Chinese restaurant has closed and Fairway may also be leaving.

### **D. Public Relations Committee-Trustee Williams**

Trustee Williams stated Student Government Day is scheduled for March 26th. The Public Relations Committee is still waiting for the names of the participants. Pictures will be taken at 6:30 pm. Assistance is needed from the department heads to transport the students during the day. Student Government Day reports are due next Friday. Trustee Williams reported the McConathy Public Library has received a donation of seeds from Renee's Garden in Felton, California for the community garden. Seedlings have already started inside the library and will be moved to the garden in May. Fencing is also being installed to enhance and secure the library.

## **7. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

### **A. Fire Department/ Police Department/ 911 Committee- Chief Stoffregen**

Chief Stoffregen reported 613 Police Department calls of service since February 26th, 2013 which included 5 burglaries, 31 domestics and 55 arrests, including 3 DUI's, 11 warrant arrests and 2 aggravated assaults. The Fire Department has responded to 28 calls in the past two weeks, including 6 car accidents, 6 fire alarms and 6 CO alarms, 1 gas leak, 6 ambulance assists, 2 assists in Chicago Heights and 1 assist in Crete. Applications are being taken for part time firefighters from 8 am – 5 pm Monday through Friday.

### **B. Public Works Department- Mr. Weller**

Public Works Director Weller asked residents to participate with clean up after the winter. Early street sweeping will be taking place. There are ongoing problems with the streetlights on Sauk Trail. Weather conditions and other repairs has caused a delay on the East side shut offs. A second list will begin next week. One water main break occurred on Sunday, March 10<sup>th</sup>. Some residents were affected by water being shut off during the 4 ½ hours repair period. Only three breaks have occurred so far this year. Hydrant repairs and pothole patching are ongoing. The snow plow needs welding. Four calls were received for mailbox damage due to the snow plowing three requiring minor repairs and one replacement.

### **C. Administrative Services Director- Ms. Jasinski**

Administrative Services Director Jasinski reported business license renewal letters will go out on Friday. Business licenses expire April 30<sup>th</sup>. Contractor's renewals will go out April 8<sup>th</sup>. DH Jasinski will be on vacation from March 30<sup>th</sup>- April 8<sup>th</sup>.

### **D. Finance Director- Mr. Rao**

Finance Director Rao reported the 2010–2011 audit will begin Thursday. First Midwest bank balance- \$13,073.69. Illinois Funds balance- \$723,110.29. An additional \$600- 800,000.00 is expected by the end of the month.

### **E. Emergency Services & Disaster Agency- Mr. Johnson**

ESDA Director Johnson stated the department has responded to 30 calls during the period of February 23<sup>rd</sup> and March 8<sup>th</sup>, including 7 car accidents, 1 gas leak, 6 fire alarms, 6 CO alarms, 1 weather alarm, 6 school patrols, 2 assists of other agencies and 1 emergency investigation.

### **F. Senior Committee-Ms. Langston**

Senior Committee Chair Langston reported the next Monday Sunshiners meeting will be held on March 18<sup>th</sup> at 7 p.m. The Wednesday Leisure Timers will meet next Wednesday, March 27<sup>th</sup> at 4 p.m. for their St. Patrick's dinner. Their March 13<sup>th</sup> meeting has been canceled due to the Enbridge pipeline presentation. Every Sunday (except Easter Sunday) at 3 p.m. is the Fun Club FREE basic line dance class for their members. Their candidate's forum for trustees last Saturday, March 9<sup>th</sup> had a very low turn-out. Five out of fourteen (14) trustee candidates were no shows. The Saturday, March 23<sup>rd</sup> forum will be for the mayoral and village clerk candidates. [svfunclub@hotmail.com](mailto:svfunclub@hotmail.com) is available for questions from the village voting public, include your name and address. All three senior organizations are looking for new members, age 50 and up, dues are \$10, \$14, and \$15 respectively. Every Sunday evening(except Easter Sunday), the SV Blue Grass meets from 6pm until 10 p.m., the event is free and a free will donation is taken to cover the cost of beverages and paper supplies.

United Church of Christ is holding their annual 'Trivia Night' on Saturday March 16<sup>th</sup>; cost per person is \$5 (monies goes toward the prize) and children 12 and under are free. Their Easter Egg Hunt is on Saturday, March 23<sup>rd</sup> at 10 a.m.

The Bloom Township Senior Community Luncheon 'Step Into Spring' is on Wednesday, March 20<sup>th</sup> at the Glenwoodie Golf Course. Doors open at 11:30 a.m. Friday, March 15<sup>th</sup> is the deadline to purchase ticket(s).

The next Senior Committee FREE Zumba Gold (FREE) class will meet this Saturday, March 16<sup>th</sup> and every first and third Saturday from 1-1:45 p.m. All seniors 50+ regardless of residency are welcome. The next computer (FREE) classes are scheduled on Thursday and Friday, March 21<sup>st</sup> for current & practice students and 22<sup>nd</sup> for pre-registered new students at 1 p.m. for village seniors and seniors belonging to one of the senior organizations. See posted updated flyers in the literature rack for future scheduled dates.

FREE tax preparation by AARP by appointment only at Bloom Township Senior department (754-9400), the McConathy Library (757-4771) and PSC.

The Senior committee's 5<sup>th</sup> annual senior Chili Cook-Off is on Saturday, April 9<sup>th</sup> from 12-3 p.m., monetary prizes for the top three chefs. There will be door prizes, entertainment, 50/50 and line dancing instructions. See posted flyers for details.

On Tuesday, March 26<sup>th</sup>, Rose will be assisting with a SMP (Senior Medical Patrol) presentation at CNN Community Nutrition Network) in Chicago Heights from 9:30 a.m. until 10:30 a.m.

The next Senior Committee meeting is Thursday, March 14<sup>th</sup> at 5 P.M. in the Senior Center.

### **G. Human Relations Commission/ Beautification Committee- Ms. Campbell-Pruitt**

Human Relations Commission Chair Campbell- Pruitt reported a voter registration drive was conducted at Walgreen's on March 6<sup>th</sup>. Ten voter registrations were submitted to Cook County. All commissioners have completed the Open Meetings Act training.

Beautification Committee- Ms. Pruitt reported the Community Garden will involve members of the community including working with the library. Ms. Pruitt will work with the library to help secure fencing and plant the donated seeds. An application was approved for a "Cook Fresh" grant in the amount of \$300.00.

### **H. Housing Authority Commission- Mr. Holcomb- No report**

## **8. ORDINANCES AND RESOLUTIONS- None**

## **9. NEW BUSINESS**

### **A. Approval of Accounts Payables and Disbursements for February 27, 2013 through March 12, 2013.**

Acting Mayor Hanks asked for a motion to approve the Accounts Payable and Disbursements for February 27, 2013 through March 12, 2013. The motion to approve the Accounts Payable and Disbursements was made by Trustee Williams and seconded by Trustee Myers.

Trustee Benson inquired about the Schrader payments. Finance Director Rao will provide additional information the next day. Trustee Benson also inquired about get well gifts for Deputy Chief Holevis and Trustee Myers and a past due payment for uniforms for Chief Fox. Trustee Benson asked for copies of the Odelson & Sterk invoices.

Trustee Burgess asked the balance of Debt Service- unpaid bills. Finance Director stated the balance is approximately \$551,000.00.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: None

Abstain: Trustee Benson

Motion carried

## **10. APPROVAL OF MINUTES**

### **A. February 26, 2013 Board Meeting**

Acting Mayor Hanks asked for a motion to approve the February 26, 2013 Board Meeting minutes. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

\*Clerk's comment: The Committee meeting of March 5, 2013 was cancelled due to inclement weather.

## **11. APPROVE AND RELEASE EXECUTIVE SESSION MINUTES**

## **12. APPROVE AND CLOSE EXECUTIVE SESSION MINUTES**

Trustee Burgess asked for a motion to table items 11 and 12 for further review. Trustee Myers seconded the motion to table. Discussion was held regarding the approval of past and current executive session minutes.

On roll call:

Ayes: Trustees Benson, Burgess, Hanks, Myers and Poskin

Nays: Trustee Williams

The executive session minutes will be tabled until the March 19, 2013 Special Meeting at 6:30 pm.

## **13. MISCELLANEOUS BUSINESS**

### **A. Comments from the Board of Trustees**

Trustee Poskin is looking for 5-9 year olds interested in signing up for Little League.

Acting Mayor Hanks stated the PLAN Easter Egg Hunt will be held on March 30<sup>th</sup> from 1-3 pm.

## **14. ADJOURNMENT**

Acting Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams and seconded made by Trustee Myers.

All Ayes

The meeting was adjourned at 9:35 pm.

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Acting Mayor David Hanks

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Village Clerk Debra L. Williams

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, MARCH 19, 2013.

**1. Call to Order**

**A. Roll Call**

Acting Mayor Hanks called the meeting to order at 7:00 pm.

On roll call:

Present: Trustees Benson, Burgess, Hanks, Myers, Poskin and Williams

Absent: None

**2. Abatement ordinances- Mary Thompson- Kane, McKenna, Inc.**

**A. An Ordinance abating taxes for General Obligation Tax Increment Refunding Bonds, Series 2002A, and General Obligation Capital Appreciation Bonds (Tax Increment Alternative Revenue Source) Series 2002B, of the Village of Sauk Village, Cook and Will Counties, Illinois**

**B. An Ordinance abating a tax for General Obligation Tax Increment Bonds (Alternative Revenue Source) Series 2008, of the Village of Sauk Village, Cook and Will Counties, Illinois**

**C. An Ordinance abating a tax for General Obligation Tax Increment Bonds (Alternative Revenue Source) Series 2009, of the Village of Sauk Village, Cook and Will Counties, Illinois**

Kane, McKenna representative Mary Thompson stated the annual abatement ordinances are due to Cook County by April 1, 2013. Draft ordinances were given to the Village Attorney for review. Some TIF's have matured and there is enough money in the TIF's to abate the tax for the above bonds. The debt service for the 2007 A, B and C bonds in the amount of \$843,415.00 will require a levy. The 2002 A&B, 2008 and 2009 bonds are fully funded. The TIF bonds are doing well. Mary Thompson recommended the Board approve the abatements to avoid automatic levies. The levy will hit in September. The levy amount will come back into the municipality. The lack of impact fees is responsible for the need to levy. There will be a review of how to try to offset this levy next year.

**3. Ordinance amending the fiscal year May 1, 2013 through April 30, 2014**

Acting Mayor Hanks stated the ordinance is needed to place the Village back on the twelve month cycle.

**4. Ordinance- Russo Properties – 6b Classification**

Acting Mayor Hanks stated the 6b classification is for an extension of a building for Wayne Steel



which is currently classified as 6b. Acting Mayor Hanks asked Mary Thompson to investigate other options other than a 6b classification. Acting Mayor Hanks recommended approving the 6b classification if there is no other incentive available.

## **5. Public Comment**

**All questions and comments must be directed to Acting Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.**

Rose Langston announced the Smart Patient Program that is being presented by the Honor Society of Nursing in Wednesday, April 3<sup>rd</sup> at Purdue University Calumet located at 2200 169<sup>th</sup> Street in the Alumni Hall from 6 pm – 8:30 pm. The program provides valuable information to the public on how to stay safe and well either at home or at the hospital. Refreshments will be provided. Email [dormanj@purduecaled](mailto:dormanj@purduecaled) for more information.

Bernice Brewer Houston asked for clarification on the tax abatements. Bernice also asked which trustees reviewed the Robinson Engineering, Baxter and Woodman and Kane, McKenna reports and have any measures suggested by McGladrey and Pullen been undertaken.

Acting Mayor Hanks stated Mary Thompson- Kane, McKenna reviews the financial information and reports to the Board. Acting Mayor Hanks reiterated the abatement information. Impact fees will come with anticipated future growth. Baxter and Woodman reports deal with the TIF's. Robinson Engineering is providing reports to the IEPA for the low interest loan. A Special hearing will take place on April 2, 2013 at 6:45 pm to inform the public of the content of the reports and to discuss the terms of the consent order and the loan application. Public comment will be included. This is the next step to move towards Lake Michigan water. The IEPA stated the proposed project is technically appropriate and cost effective. The IEPA will approve the project after the public comment period unless public comments bring a need for reconsideration. New air strippers on all three wells and iron removal systems are part of Robinson Engineering's plan which has been included in the consent order the Village has agreed to abide by. The consent order and Robinson's plan are available at [www.saukvillage.org](http://www.saukvillage.org). All trustees have reviewed the plan. A leak detection survey is currently being conducted. Leak repairs will be prioritized. The leaks must be at 8% or less before the Village can reapply to the Illinois Department of Natural Resources for a Lake Michigan water allocation.

Several residents discussed past issues with respect.

Bernadine Hopkins stated the Board is misleading the public with air stripping. The residents want Lake Michigan water.

Acting Mayor Hanks stated the IEPA placed the air strippers in Sauk Village and they must remain in place until the Village is hooked up to Lake Michigan water. The cost of the air strippers has been reduced since they have been purchased and not rented. The Village will follow the consent order which includes many phases. The referendum was two fold. The Village will continue to move forward with the Lake Michigan water referendum however the costs have changed since the time the referendum passed.

Lynda Washington inquired about crime lighting in Sauk Village. Acting Mayor Hanks stated presentations in the past proved the crime lighting to be very expensive. Crime lighting can be readdressed.

A discussion was held regarding whether or not police officers were needed in the past or future meetings as a result of a disruption during this public comment period. Acting Mayor Hanks stated decorum must be maintained during the meeting. Acting Mayor Hanks and the trustees are available for questions after the meeting.

Eddie Kimble stated citizens should be able to get clarity during the comment period. Eddie asked for clarification on the gym rental, how to report drug sales discreetly and asked what the likelihood of getting Lake Michigan water is after the air stripping is installed. Trustee Poskin stated Eddie Kimble took the proper steps to secure the Community Center but the gym is not rented out due to liability. Trustee Poskin will investigate further. Clarification is needed on whether insurance is needed. Acting Mayor Hanks will meet with Cortez Stewart and investigate further.

Acting Mayor Hanks stated residents who fear retaliation can call him directly at 708/753-5124 and provide an address and a brief description of the type of activity. Trustee Williams stated the Police Department has an anonymous hotline for drug activity and speeders. Acting Mayor Hanks stated the Village is following the direction of the IEPA and the Illinois Attorney General.

Francine Anderson thanked Finance Director Rao for answering her questions timely. Francine referred to Lake Michigan water, the air strippers and the infrastructure leaks.

## **6. Miscellaneous Business**

### **Comments from the Trustees**

Trustee Williams stated the names of the student government day winners still have not been received. Due to the fact that Rickover Junior High School also has a play that night which may involve student government day participants, Student Government Day will be postponed tentatively until April 23rd. Reports will be due on Friday, April 12<sup>th</sup>. The Public Relations Committee also discussed poor Board and audience demeanor during the past three Student Government Day programs. It has not been decided if Student Government Day will include the normal format due the lack of respect. It is inappropriate to behave that way in front of the children. The Public Relations Committee may decide to hold Student Government Day on Tuesday, April 30<sup>th</sup> without Board participation due to the lack of decorum and outbursts such as those that took place during this meeting.

Trustee Burgess stated there is a lack of tax revenue when businesses close which causes levies. Trustee Burgess referred to the need for decorum and respect.

Trustee Poskin stated the proper steps have been taken to try to secure the gym for Mr. Kimble. There is no application currently available for the gym. Acting Mayor Hanks stated he will

investigate past practice. Trustee Burgess stated residents have always needed their own insurance to rent the gym. Trustee Myers stated all buildings are Trustee Poskin will investigate further. covered under the Village insurance. Clarification is needed on whether insurance is needed.

Trustee Myers reiterated the Village is under enforcement orders by the IEPA and the Attorney General.

Acting Mayor Hanks announced a Special called meeting for Tuesday, March 26th at 6pm for the approval of the insurance carrier and cost savings and a Special hearing on Tuesday, April 2 nd at 6:45 pm for the IEPA loan. Acting Mayor Hanks asked that Student Government Day be returned to the original format.

## **7. Adjournment**

Acting Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams and seconded by Trustee Poskin.

The meeting was adjourned at 8:27 pm.

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Acting Mayor David Hanks

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Village Clerk Debra L. Williams

**MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, MARCH 19, 2013.**

**1. Roll Call**

Acting Mayor Hanks called the meeting to order at 6:34 pm.

On roll call:

Present: Trustees Burgess, Hanks, Myers, Poskin and Williams

Absent: Trustee Benson (entered the meeting at approximately 6:41 pm)

**2. Motion to Approve Schrader Environmental Systems Purchase Agreement**

Acting Mayor Hanks asked for a motion to approve the Schrader Environmental Systems Purchase Agreement. It was the consensus of the Board last week to ask the attorneys to move forward with the agreement, review the final payment and approve the agreement tonight. The buyback of the air strippers is also part of the agreement. The motion to approve was made by Trustee Poskin and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: None

Abstain: Trustee Benson

Motion carried

**3. An Ordinance Authorizing and Accepting the Donation of Real Property Commonly known as 1600 East 217<sup>th</sup> Place in the Village of Sauk Village, Cook and Will Counties, Illinois**

Acting Mayor Hanks asked for a motion to approve an Ordinance authorizing and accepting the donation of Real Property commonly known as 1600 East 217<sup>th</sup> Place in the Village of Sauk Village, Cook and Will Counties, Illinois. The donation is at no cost to the Village and will be fully insured. Acting Mayor Hanks stated the South Suburban Land bank will repair the house or tear it down at no cost to the Village. This ordinance was reviewed by the Village attorneys.

The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Motion carried

**4. Motion to Approve and Release Executive Session Minutes**

Discussion was held regarding the approval of executive session minutes.

**A. May 17, 2011**

Acting Mayor Hanks asked for a motion to approve and release the executive session minutes of May 17, 2011. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Motion carried

**B. May 24, 2011**

Acting Mayor Hanks asked for a motion to approve and release the executive session minutes of May 24, 2011. The motion to approve was made by Trustee Burgess and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Motion carried

**C. June 7, 2011**

Acting Mayor Hanks asked for a motion to approve and release the executive session minutes of June 7, 2011. The motion to approve was made by Trustee Poskin and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Motion carried

**D. June 14, 2011**

Acting Mayor Hanks asked for a motion to approve and release the executive session minutes of June 14, 2011. The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Motion carried

**E. July 19, 2011**

Acting Mayor Hanks asked for a motion to approve and release the executive session minutes of July 19, 2011. The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Motion carried

**F. August 9, 2011**

Acting Mayor Hanks asked for a motion to approve and release the executive session minutes of August 9, 2011. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Motion carried

**G. August 16, 2011**

Acting Mayor Hanks asked for a motion to approve and release the executive session minutes of August 16, 2011. The motion to approve was made by Trustee Poskin and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Motion carried

**H. September 27, 2011**

Acting Mayor Hanks asked for a motion to approve and release the executive session minutes of September 27, 2011. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Motion carried

**I. October 1, 2011**

Acting Mayor Hanks asked for a motion to approve and release the executive session minutes of

October 1, 2011. The motion to approve was made by Trustee Burgess and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Motion carried

**J. October 11, 2011**

Acting Mayor Hanks asked for a motion to approve and release the executive session minutes of October 11, 2011. The motion to approve was made by Trustee Burgess and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Motion carried

**K. October 18, 2011**

Acting Mayor Hanks asked for a motion to approve and release the executive session minutes of October 18, 2011. The motion to approve was made by Trustee Burgess and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Motion carried

**L. October 24, 2011**

Acting Mayor Hanks asked for a motion to approve and release the executive session minutes of October 24, 2011. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Motion carried

**M. October 26, 2011**

Acting Mayor Hanks asked for a motion to approve and release the executive session minutes of October 26, 2011. The motion to approve was made by Trustee Poskin and seconded by Trustee

Williams.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Motion carried

**N. November 1, 2011**

Acting Mayor Hanks asked for a motion to approve and release the executive session minutes of November 1, 2011. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Motion carried

**O. November 8, 2011**

Acting Mayor Hanks asked for a motion to approve and release the executive session minutes of November 8, 2011. The motion to approve was made by Trustee Burgess and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Motion carried

**P. November 15, 2011**

Acting Mayor Hanks asked for a motion to approve and release the executive session minutes of November 15, 2011. The motion to approve was made by Trustee Poskin and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Motion carried

**Q. November 22, 2011**

Acting Mayor Hanks asked for a motion to approve and release the executive session minutes of November 22, 2011. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.



On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Motion carried

**R. November 29, 2011 (First Session)**

Acting Mayor Hanks asked for a motion to approve and release the first session executive session minutes of November 29, 2011. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Motion carried

**S. November 29, 2011 (Second Session)**

Acting Mayor Hanks asked for a motion to approve and release the second session executive session minutes of November 29, 2011. The motion to approve was made by Trustee Myers and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Motion carried

**T. December 6, 2011**

Acting Mayor Hanks asked for a motion to approve and release the executive session minutes of December 6, 2011. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Motion carried

**U. December 13, 2011 (Second Session)**

Acting Mayor Hanks asked for a motion to approve and release the second session executive session minutes of December 13, 2011. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Motion carried

## **5. Motion to Approve and Close Executive Session Minutes**

### **A. June 21, 2011**

Acting Mayor Hanks asked for a motion to approve and close the executive session minutes of June 21, 2011. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Motion carried

### **B. July 5, 2011**

Acting Mayor Hanks asked for a motion to approve and close the executive session minutes of July 5, 2011. The motion to approve was made by Trustee Poskin and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Motion carried

### **C. July 12, 2011**

Acting Mayor Hanks asked for a motion to approve and close the executive session minutes of July 12, 2011. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Motion carried

### **D. July 26, 2011**

Acting Mayor Hanks asked for a motion to approve and close the executive session minutes of July 26, 2011. The motion to approve was made by Trustee Myers and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Motion carried

**E. September 20, 2011 (First session)**

Acting Mayor Hanks asked for a motion to approve and close the executive session minutes of September 20, 2011. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Motion carried

**F. September 20, 2011 (Second session)**

Acting Mayor Hanks asked for a motion to approve and close the executive session minutes of September 20, 2011. The motion to approve was made by Trustee Burgess and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Motion carried

**G. December 13, 2011 (First session)**

Acting Mayor Hanks asked for a motion to approve and close the executive session minutes of December 13, 2011. The motion to approve was made by Trustee Williams and seconded by Trustee Burgess.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Motion carried

**6. Adjournment**

Acting Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams and seconded by Trustee Poskin.

All Ayes

Meeting was adjourned at 6:51 pm.

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Acting Mayor David Hanks

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Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **MARCH 26, 2013.**

**1. CALL TO ORDER**

Acting Mayor Hanks called the meeting to order at 7:08 pm.

**A. Pledge of Allegiance**

Acting Mayor Hanks lead those assembled in the Pledge of Allegiance.

**B. Roll call**

Present: Trustees Benson, Burgess, Hanks, Myers, Poskin and Williams

Absent: None

**2. PUBLIC COMMENT**

**A. All questions must be directed to the Mayor. Each speaker will be given three minutes to comment on the agenda items only. Each speaker will be allowed one opportunity to speak.**

Bernadine Hopkins asked for clarification of the Accounts Payable. Mayor Hanks stated Finance Director Rao will provide the requested information at the front desk on Thursday.

Bernice Houston asked for clarifications on items 6E and 6F. Bernice also asked for clarification on the pollution and underground storage tanks coverage relating to the information provided from the Special Meeting held prior to the Board meeting.

Francine Anderson asked for clarification of the Accounts Payable, tax abatements, amending the fiscal year and the water supply loan resolution.

**3. REPORTS OF OFFICERS**

**A. Mayor's Report- Acting Mayor David Hanks**

Acting Mayor Hanks reported a "Clean Sauk Village" event is planned for March 30, 2013 from 9 am – 12:00 pm. Volunteers are needed. Residents are also encouraged to clean up their neighborhoods prior to the Easter holiday weekend. Areas to be targeted include Sauk Trail and 394, Fairway Plaza, Sauk Trail and Torrence Avenue, etc...There will be no Sunday morning meeting with the Mayor at Dunkin Donuts on Easter Sunday. The community of Crown Point acknowledged the recent assistance provided by Sauk Village ESDA during their St. Patrick's Day festival. Acting Mayor Hanks stated there is no Committee meeting scheduled for April 2, 2013 unless items for discussion are brought to the Board's attention prior to the agenda posting deadline. There will be no Regular Board meeting on April 9, 2013 due to the election. There are Public Hearings scheduled for 6:30 pm and 6:45 pm on April 2nd. Acting Mayor Hanks thanked Finance Director Rao for continuing to research the finances and in discovering an escrow balance in the amount of \$20,547.70. A check has been received for that amount.

Acting Mayor Hanks opened the bids for the 2013 MFT CDBG street project.

"D" Construction	\$298,083.03
Gallagher Asphalt	\$271,997.30
Iroquois Paving	\$293,963.72
K Five	\$264,000.00

Acting Mayor Hanks asked for a motion to accept the bids and to present the bids to the Village Engineer. The motion was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Motion carried

## **B. Village Clerk – Mrs. Debbie Williams**

Village Clerk Williams reported two Easter Egg hunts will take place this weekend relatively during the same time frame. Sauk Village Church of God, located at 23001 S. Torrence Avenue, will host an Easter Egg hunt Saturday, March 30, 2013. Registration starts at 2 pm. A jumping castle, refreshments and prizes including the raffle for one boy's and one girl's bike is on the agenda. Prizes will be awarded at 3:45 pm.

The current Sauk Talk is available. The Sauk Talk includes April 9<sup>th</sup> election information. Early voting began March 25<sup>th</sup> and will continue through April 6<sup>th</sup>. Voter registration is still available at several early voting locations. Two forms of ID are required. The April 9<sup>th</sup> includes candidates for local offices and a referendum for Electric Aggregation. Please check your ballot to make sure these are included. Please alert any issues with the voting sites to the site judge and Village Clerk Debbie Williams as soon as possible. Issues must be handled on the day of the election.

Reminder: If an error is made on your ballot, a judge can spoil that ballot and you can ask for a new ballot.

Special Hearings scheduled for Tuesday, April 2<sup>nd</sup> include:

6:30 pm - Electric Aggregation

6:45 pm – IEPA Loan

There will be no Regular Board meeting held on April 9, 2013.

## **C. Village Treasurer – Mrs. Genorise Carmichael**

Village Treasurer Carmichael reported both Police and Firemen's Pension Boards will meet on April 18<sup>th</sup>.

## **D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath- No report**

## **E. Village Engineer – Mr. Jim Czarnik**

Village Engineer Czarnik stated the bids will be reviewed and asked that the approval of the bids be placed on the April 23<sup>rd</sup> Board agenda.

## **4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

### **A. Parks and Recreation Committee- Trustee Poskin**

Trustee Poskin reported the Easter Egg hunt will take place from 1pm – 3 pm on Saturday, March 30<sup>th</sup> from 1- pm to 3 pm. Pony rides and a magician will be included. T-ball baseball sign ups will take place at both Easter Egg hunt locations and Thursdays at the Community Center.

### **B. Ordinance Review Committee- Trustee Myers**

Trustee Myers reported working with Village Clerk Williams on revisions to the Municipal codebook. The final draft will be reviewed by the department heads. The discussion of necessary ordinance updates is in process. The Neighborhood Watch will resume the third Thursday of April. Trustee Myers would like Board approval to research Sauk Village joining the Cook County Neighborhood Watch program. This item will be placed on the next Committee agenda for discussion.

### **C. Economic Development Committee- Trustee Burgess**

Trustee Burgess reported two businesses are interested in opening in Sauk Plaza including a restaurant and a convenience store. There is also an investor interested in making improvements to TIF 3 including the area surrounding Around the Clock restaurant. The owners of Around the Clock are in agreement. Trustee Burgess asked who has authority over the signs located on 394. They are unsightly and not attractive to prospective businesses. DH Jasinski stated the property is owned by Alan Fefferman. Mr. Fefferman allows signs to be displayed on that property. Trustee Myers stated if the sign is unsafe they should be notified. Sections of the area in question are located in unincorporated Cook County. Village Attorney McGrath stated the Village has no legal authority if the property is not located in Sauk Village. Trustee Myers will research minutes regarding an ordinance that was presented two years ago that the Board did not approve. The Cook County code will also be reviewed.

#### **D. Public Relations Committee-Trustee Williams**

Trustee Williams stated the names for the Student Government Day winners have been received. Student Government Day has been postponed until April 23 , 2013. The Public Relations Committee will meet to discuss the format of the meeting which includes pictures with the elected officials. The students will conduct the meeting. Please present any items requiring Board action to the Village Clerk as soon as possible.

### **5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

#### **A. Fire Department/ Police Department/ 911 Committee- Chief Stoffregen**

Chief Stoffregen reported 692 Police Department calls of service since March 12, 2013 which included 14 disturbances, 24 domestics and 50 arrests including 2 DUI's, 1 illegal consumption of alcohol by a person under 21, 14 drivers driving while suspended, 1 unlawful use of a weapon and 5 criminal arrests. There were 51 tickets issued for no Village stickers, five vehicles were towed and 13 moving violations cited.

The Fire Department has responded to 14 calls in the past two weeks, including 3 car accidents, 5 fire alarms, 2 CO alarms, 1 gas leak and 2 ambulance assists. The Fire Department is accepting applications for paid on – call firefighters.

#### **B. Public Works Department- Mr. Weller- Absent- No report**

#### **C. Administrative Services Director- Ms. Jasinski**

Administrative Services Director Jasinski reported Chicago Air is temporarily closed due to a break in that resulted in quite a bit of damage and the theft of their supplies. Director Jasinski reported she will be on vacation next week.

#### **D. Finance Director- Mr. Rao**

Finance Director Rao reported the Illinois Funds balance is \$753,967.66. The auditing firm of Miller, Cooper has begun the audit. The November 2010- October 2011 audit should be done by late April or mid May. Work will begin on the November 2011 – April 2013 audit soon. The audits need to be completed in order to complete the IEPA loan application and to restore the Village bond rating.

#### **E. Emergency Services & Disaster Agency- Mr. Johnson**

ESDA Director Johnson stated the department has responded to 22 calls during the period of March 9<sup>th</sup> and March 22<sup>nd</sup> , including 3 car accidents, 1 gas leak, 5 fire alarms, 2 CO alarms, 7 school patrols, 1 transformer fire, 2 assists of other agencies and 1 traffic detail.

#### **F. Senior Committee-Ms. Langston**

The SV Fun Club expressed their appreciation to the public and candidates who attended the forums. Thanks to Public Work Director Kevin Weller and the Public Works employees for their assistance in providing the additional chairs and marquee information. Thank you to the voters who submitted many, many questions. Unfortunately, there was not enough time to ask all the questions received. Deepest appreciation to the police department, Barb Dohrman, Bob Ketcham, Floyd and Nadine Morgan, and Steve Shymkus for their assistance. The videos of both forums may be view unedited under Sauk Village P.L.A.N. Face Book, thanks to Gary Holcomb.

The Sunday SV Blue Grass and Fun Club line dance class will not meet Easter Sunday. Both groups will resume their meetings on April 7th. This Wednesday, the Leisure Timers are holding their St. Pat's dinner; cost to the members is \$5.00. The Sunshiners will hold a special Easter drawing for their members at the meeting of Monday, April 1<sup>st</sup>. All three senior organizations (Sunday Fun Club, Monday Sunshiners and Wednesday Leisure Timers) are looking for new members, age 50 and up, dues are \$10, \$14, and \$15 respectively.

Every Sunday evening (except Easter Sunday), the SV Blue Grass meets from 6pm until 10 p.m. The event is free. A free will donation is taken to cover the cost of beverages and paper supplies. The VFW meets every second and fourth Tuesday at 7:30 p.m. The BMW Crossroads meets on the

third Tuesday at 7:30 p.m. The Ceramics group meets every Wednesday morning from 8:00 a.m. until 11:30 a.m.

United Church of Christ is holding their annual 'Maundy Thursday' service this Thursday, March 28<sup>th</sup> at 7:30 p.m. following a 6:30 p.m. dinner. United Church of Christ also serves to PADS.

The next Senior Committee FREE Zumba Gold class will meet on Saturday, April 6<sup>th</sup> and every first and third Saturday from 1-1:45 p.m. All seniors 50+ regardless of residency are welcome. The next computer (FREE) classes are scheduled on Thursday and Friday- April 11<sup>th</sup> for current & practice students and April 12<sup>th</sup> for pre-registered new students at 1 p.m. for village seniors and seniors belonging to one of the senior organizations. See posted updated flyers or flyers in the literature rack for detailed info and future scheduled dates.

Senior chair Langston gave a Senior Medical Patrol (SMP) presentation at Chicago Heights Community Nutrition Network on various frauds (health, medical equipment, and marketing). Tuesday, April 2<sup>nd</sup> Rose will be attending a volunteer training updating senior services in Country Club Hills at her own expense. On April 24<sup>th</sup>, Rose will be attending the first Illinois Senior Medical Patrol (SMP) volunteer's conference in Oak Park, also at her expense.

Reminder: FREE tax preparation by AARP by appointment only at Bloom Township Senior department (754-9400), the McConathy Library (757-4771) and Prairie State College.

The Senior Committee's 5<sup>th</sup> annual senior Chili Cook-Off is on Saturday, April 9<sup>th</sup> from 12-3 p.m., including monetary prizes for the top three winning chefs. There will be door prizes, entertainment by the Morgan Family and Larry Long, 50/50 raffle, special raffle and line dancing instructions by Flora Haynes. See posted flyers for details.

The next Senior Committee meeting is on Thursday, April 11<sup>th</sup> at 5 p.m. in the Senior Center.

#### **G. Human Relations Commission/ Beautification Committee- Ms. Campbell-Pruitt**

Human Relations Commission- No report

Beautification Committee- Ms. Pruitt thanked Acting Mayor Hanks for organizing the cleanup for Saturday. Notice was sent to the Beautification Committee. The Cook Fresh grant was received in the form of coupons for local nurseries. Sauk Village will be included in the Cook Fresh newsletter. Marva stated the community garden is called "the Sauk Community Garden". The seeds that were donated previously are sprouting thanks to the assistance of Nan Wargo and the McConathy Public Library staff and young patrons.

#### **H. Housing Authority Commission- Mr. Holcomb- No report**

### **6. ORDINANCES AND RESOLUTIONS**

#### **A. Motion to Approve an Ordinance abating taxes for General Obligation Tax Increment Refunding Bonds, Series 2002A, and General Obligation Capital Appreciation Bonds (Tax Increment Alternative Revenue Source) Series 2002B, of the Village of Sauk Village, Cook and Will Counties, Illinois**

Acting Mayor Hanks asked for a motion to approve the Series 2002A and 2002B tax abatement. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Motion carried

**B. Motion to Approve an Ordinance abating a tax for General Obligation Tax Increment Bonds (Alternative Revenue Source) Series 2008, of the Village of Sauk Village, Cook and Will Counties, Illinois**

Acting Mayor Hanks asked for a motion to approve the Series 2008 tax abatement. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Motion carried

**C. Motion to Approve an Ordinance abating a tax for General Obligation Tax Increment Bonds (Alternative Revenue Source) Series 2009, of the Village of Sauk Village, Cook and Will Counties, Illinois**

Acting Mayor Hanks asked for a motion to approve the Series 2009 tax abatement. The motion to approve was made by Trustee Burgess and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Motion carried

**D. Motion to Approve an Ordinance Amending the fiscal year May 1, 2013 through April 30, 2014**

Acting Mayor Hanks asked for a motion to approve an ordinance amending the fiscal year May 1, 2013 through April 30, 2014. The motion to approve was made by Trustee Burgess and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee None

Abstain: Trustee Benson

Motion carried

**E. Motion to Approve an Ordinance in further support of a renewal application for a Class 6 B Real Estate Assessment classification by Russo**

Acting Mayor Hanks asked for a motion to approve an ordinance in further support of a renewal application for a Class 6 B Real Estate Assessment classification by Russo. The motion to approve was made by Trustee Burgess and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Motion carried

**F. Motion to Approve a Resolution of the Village of Sauk Village Board of Trustees Establishing Fund Balance Policies as required by GASB54**

Acting Mayor Hanks asked for a motion to approve a Resolution of the Village of Sauk Village



Board of Trustees establishing fund balance policies as required by GASB54.

The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Motion carried

**G. Motion to Approve a Resolution Authorizing a Representative to Sign Public Water Supply Loan Documents**

Acting Mayor Hanks asked for a motion to approve a Resolution authorizing a representative to sign public water supply loan documents.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Motion carried

**7. NEW BUSINESS**

**A. Approval of Accounts Payables and Disbursements for March 13, 2013 through March 26, 2013.**

Acting Mayor Hanks asked for a motion to approve the Accounts Payable and Disbursements for March 13, 2013 through March 26, 2013. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

Trustee Benson asked for clarification on the expense for a recent brochure informing the residents of a Lake Michigan water update. Trustee Benson stated the information could have been placed in the Sauk Talk. Acting Mayor Hanks stated the brochure was prepared and reviewed by the Village Engineer and the Village Attorneys. The brochure provides residents the details of the agreement in place with the IEPA and the Attorney General and the three phases the Village is in the process of completing in order to move forward with Lake Michigan water. Trustee Williams stated the Sauk Talk does not get mailed to the homes.

Trustee Myers asked Trustee Poskin to research more affordable backboards in the future. Trustee Myers asked for clarification on the Quiet Zone expenses.

Trustee Benson asked for clarification on the Odelson & Sterk invoice, the Robinson Engineering invoice and the tow reimbursements. Acting Mayor Hanks stated the costs of excessive litigation, negotiations, reviewing agendas and ordinances and other issues are included in the monthly invoices. Trustee Benson asked for clarification on the tow reimbursements. Finance Director Rao stated the reimbursements are the results of court action. Village Engineer Czarnik stated the invoice is relating to the Lake Michigan water plan.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Motion carried

**B. Motion to Approve Owens Group- Property and Casualty Insurance and Risk Management Program**

Acting Mayor Hanks asked for a motion to approve the Property and Casualty Insurance and Risk Management Program. The motion to approve was made by Trustee Burgess and seconded by

Trustee Williams.

On roll call:

Ayes: Trustees Benson, Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee None

Motion carried

**C. Motion to Approve Winpak Easement Clarification**

Acting Mayor Hanks asked for a motion to approve the Winpak Easement Clarification. The motion to approve was made by Trustee Burgess and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee None

Abstain: Trustee Benson

Motion carried

**8. APPROVE AND RELEASE EXECUTIVE SESSION MINUTES**

Village Attorney McGrath asked that items 9 A, C, G, J and L be approved and released rather than closed as it appears on the agenda. Village Attorney McGrath also asked for the Board to amend the agenda to include both first and second sessions for January 17, 2012. All executive session minutes have been submitted to the Board for review prior to being submitted for approval.

Trustee Williams made a motion to amend the agenda to include both first and second sessions for January 17, 2012. The motion was seconded by Trustee Myers.

On roll call:

Ayes: Trustees Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Abstain: Trustee Burgess

Motion carried

**January 3, 2012 (First Session)**

Acting Mayor Hanks asked for a motion to approve and release the above executive session meeting minutes. The motion was approved by Trustee Williams and seconded by Trustee Poskin. Trustee Burgess stated he did not get a chance to review the minutes so he will not vote affirmatively.

On roll call:

Ayes: Trustees Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Abstain: Trustee Burgess

Motion carried

**January 3, 2012 (Second Session)**

Acting Mayor Hanks asked for a motion to approve and release the above executive session meeting minutes. The motion was approved by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Hanks, Myers, Poskin and Williams

Nays: Trustee Benson  
Abstain: Trustee Burgess

**January 3, 2012 (Third Session)**

Acting Mayor Hanks asked for a motion to approve and release the above executive session meeting minutes. The motion was approved by Trustee Poskin and seconded by Trustee Williams.

On roll call:  
Ayes: Trustees Hanks, Myers, Poskin and Williams  
Nays: Trustee Benson  
Abstain: Trustee Burgess

Motion carried

**January 10, 2012**

Acting Mayor Hanks asked for a motion to approve and release the above executive session meeting minutes. The motion was approved by Trustee Williams and seconded by Trustee Myers.

On roll call:  
Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams  
Nays: Trustee Benson  
Abstain: Trustee Burgess

Motion carried

**January 17, 2012 (First Session)**

Acting Mayor Hanks asked for a motion to approve and release the above executive session meeting minutes. The motion was approved by Trustee Williams and seconded by Trustee Myers.

On roll call:  
Ayes: Trustees Hanks, Myers, Poskin and Williams  
Nays: Trustee Benson  
Abstain: Trustee Burgess

Motion carried

**January 17, 2012 (Second Session)**

Acting Mayor Hanks asked for a motion to approve and release the above executive session meeting minutes. The motion was approved by Trustee Williams and seconded by Trustee Myers.

On roll call:  
Ayes: Trustees Hanks, Myers, Poskin and Williams  
Nays: Trustee Benson  
Abstain: Trustee Burgess

Motion carried

**January 19, 2012** Acting Mayor Hanks asked for a motion to approve and release the above executive session meeting minutes. The motion was approved by Trustee Poskin and seconded by Trustee Myers.

On roll call:  
Ayes: Trustees Hanks, Myers, Poskin and Williams

Nays: Trustee Benson  
Abstain: Trustee Burgess

Motion carried

**February 21, 2012**

Acting Mayor Hanks asked for a motion to approve and release the above executive session meeting minutes. The motion was approved by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Abstain: Trustee Burgess

Motion carried

**February 28, 2012**

Acting Mayor Hanks asked for a motion to approve and release the above executive session meeting minutes. The motion was approved by Trustee Poskin and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Abstain: Trustee Burgess

Motion carried

**March 19, 2012**

Acting Mayor Hanks asked for a motion to approve and release the above executive session meeting minutes. The motion was approved by Trustee Williams and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Abstain: Trustee Burgess

Motion carried

**June 26, 2012**

Acting Mayor Hanks asked for a motion to approve and release the above executive session meeting minutes. The motion was approved by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Abstain: Trustee Burgess

Motion carried

**July 10, 2012**

Acting Mayor Hanks asked for a motion to approve and release the above executive session meeting minutes. The motion was approved by Trustee Poskin and seconded by Trustee Williams.

On roll call:  
Ayes: Trustees Hanks, Myers, Poskin and Williams

Nays: Trustee Benson  
Abstain: Trustee Burgess

Motion carried

**July 17, 2012 (First Session)**

Acting Mayor Hanks asked for a motion to approve and release the above executive session meeting minutes. The motion was approved by Trustee Williams and seconded by Trustee Myers.

On roll call:  
Ayes: Trustees Hanks, Myers, Poskin and Williams  
Nays: Trustee Benson  
Abstain: Trustee Burgess

Motion carried

**July 17, 2012 (Second Session)**

Acting Mayor Hanks asked for a motion to approve and release the above executive session meeting minutes. The motion was approved by Trustee Williams and seconded by Trustee Myers.

On roll call:  
Ayes: Trustees Hanks, Myers, Poskin and Williams  
Nays: Trustee Benson  
Abstain: Trustee Burgess

Motion carried

**August 28, 2012**

Acting Mayor Hanks asked for a motion to approve and release the above executive session meeting minutes. The motion was approved by Trustee Williams and seconded by Trustee Poskin.

On roll call:  
Ayes: Trustees: Hanks, Myers, Poskin and Williams  
Nays: Trustee Benson  
Abstain: Trustee Burgess

Motion carried

**November 8, 2012**

Acting Mayor Hanks asked for a motion to approve and release the above executive session meeting minutes. The motion was approved by Trustee Williams and seconded by Trustee Poskin.

On roll call:  
Ayes: Trustees Hanks, Myers, Poskin and Williams  
Nays: Trustee Benson  
Abstain: Trustee Burgess

Motion carried

**November 13, 2012**

Acting Mayor Hanks asked for a motion to approve and release the above executive session meeting minutes. The motion was approved by Trustee Williams and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Abstain: Trustee Burgess

Motion carried

**February 26, 2013**

Acting Mayor Hanks asked for a motion to approve and release the above executive session meeting minutes. The motion was approved by Trustee Poskin and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Abstain: Trustee Burgess

Motion carried

**9. APPROVE SESSION MEETING MINUTES**

**January 24, 2012**

Acting Mayor Hanks asked for a motion to approve and release the above executive session meeting minutes. The motion was approved by Trustee Williams and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Abstain: Trustee Burgess

Motion carried

**February 6, 2012**

Acting Mayor Hanks asked for a motion to approve and close the above executive session meeting minutes. The motion was approved by Trustee Williams and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Abstain: Trustee Burgess

Motion carried

**March 6, 2012**

Acting Mayor Hanks asked for a motion to approve and release the above executive session meeting minutes. The motion was approved by Trustee Williams and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Hanks, Myers, Poskin and Williams

Nays: Trustee Benson  
Abstain: Trustee Burgess

Motion carried

**April 10, 2012 (First Session)**

Acting Mayor Hanks asked for a motion to approve and close the above executive session meeting minutes. The motion was approved by Trustee Poskin and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Abstain: Trustee Burgess

Motion carried

**April 10, 2012 (Second Session)**

Acting Mayor Hanks asked for a motion to approve and close the above executive session meeting minutes. The motion was approved by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Abstain: Trustee Burgess

Motion carried

**May 15, 2012**

Acting Mayor Hanks asked for a motion to approve and close the above executive session meeting minutes. The motion was approved by Trustee Poskin and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Abstain: Trustee Burgess

Motion carried

**September 17, 2012** Acting Mayor Hanks asked for a motion to approve and release the above executive session meeting minutes. The motion was approved by Trustee Poskin and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Abstain: Trustee Burgess

Motion carried

**November 27, 2012**

Acting Mayor Hanks asked for a motion to approve and close the above executive session meeting minutes. The motion was approved by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Abstain: Trustee Burgess

Motion carried

**January 8, 2013**

Acting Mayor Hanks asked for a motion to approve and close the above executive session meeting minutes. The motion was approved by Trustee Williams and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Abstain: Trustee Burgess

Motion carried

**January 15, 2013**

Acting Mayor Hanks asked for a motion to approve and release the above executive session meeting minutes. The motion was approved by Trustee Poskin and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Abstain: Trustee Burgess

Motion carried

**February 5, 2013**

Acting Mayor Hanks asked for a motion to approve and close the above executive session meeting minutes. The motion was approved by Trustee Williams and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Abstain: Trustee Burgess

Motion carried

**February 12, 2013**

Acting Mayor Hanks asked for a motion to approve and release the above executive session meeting minutes. The motion was approved by Trustee Poskin and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Hanks, Myers, Poskin and Williams



Nays: Trustee Benson  
Abstain: Trustee Burgess

Motion carried

## **10. MISCELLANEOUS BUSINESS**

### **A. Comments from the Board of Trustees**

Trustee Williams thanked Village Clerk Williams and the Village Attorneys for their effort to prepare and review the executive session meeting minutes and stated for clarification that all executive session minutes have been reviewed by the Village Attorney and approved by the Board through February 2013. Trustee Williams also thanked all staff and outside vendors for doing more with less. Trustee Williams stated political signs cannot be placed in the parkway per Village ordinance and asked that all elected officials pull signs that are placed in the parkway.

Trustee Myers asked everyone to be careful in the bad weather. Trustee Myers will meet with DH Jasinski regarding the signs.

Trustee Burgess also commended all staff and vendors on the jobs they do. Trustee Burgess stated that residents are complaining that signs were placed in their yard without permission and asked that all political signs are removed after April 9<sup>th</sup>.

Acting Mayor Hanks and the Board of Trustees wish everyone a Happy Easter and Passover.

## **11. ADJOURNMENT**

Acting Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams and seconded made by Trustee Myers.

All Ayes

The meeting was adjourned at 8:45 pm.

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Acting Mayor David Hanks

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Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, **MARCH 26, 2013.**

**1. Call to Order**

Acting Mayor Hanks called the meeting to order at 6:02 pm.

On roll call:

Present: Trustees Benson, Burgess, Hanks, Myers, Poskin and Williams

Absent: None

**2. Property and Casualty Insurance and Risk Management Review**

Owens Group representatives Bill Owens and Bruce Mitchell and REM Management Services representative Lawrence Mulcrone gave a presentation that focused on five major areas: personnel, policy, equipment, training and supervision. Bill Owens stated there has been a major reduction in homicides since Maywood started implementing their program. Three quotes were gathered from the insurance market which included Ace, Brit and Munich. Ace provided the best quotes. The Village's coverage, except Worker's Comp (renewed January 1<sup>st</sup>), expires on March 27<sup>th</sup>. Bill stated the Village's past auto liability was written incorrectly and there were issues with claims and risk management. Pollution liability will be added with no additional policy required. Overall cost of \$209,000.00 (includes auto) is less than last year. This quote also reflects a \$7,000.00 savings on property insurance. No flood coverage is included but can be added on later. The areas to focus on are law enforcement and general liability. A Human resource assessment will be conducted. All HR issues and reports would be conducted in executive session.

This item is included on the following Board meeting agenda for consideration.

**3. Winkpak Easement Clarification Agreement**

Acting Mayor Hanks asked if anyone had any questions regarding the Winkpak Easement Clarification Agreement. No further discussion was held. This item is included on the following Board meeting agenda for consideration.

**4. Resolution of the Village of Sauk Village Board of Trustees Establishing Fund Balance policies as required by GASB54**

Finance Director Rao reviewed the fund balance policy resolution that is required by the GASB54 which applies to all fund balances, assets, liabilities, unreserved balances and undesignated fund balances. FD Rao recommended the Board approve the resolution during the upcoming Board meeting.

**5. Resolution Authorizing a Representative to Sign Public Water Supply Loan Documents**

Village Engineer Czarnik stated the resolution requires a representative to be authorized to sign public supply loan documents. The IEPA loan application is due April 15, 2013. This resolution needs to be approved during the upcoming Board meeting.

**6. Adjournment**

Acting Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Burgess and seconded by Trustee Williams.

All Ayes

Meeting was adjourned at 6:58 pm.

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Acting Mayor David Hanks

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Village Clerk Debra L. Williams

The April 2, 2013  
committee and April 9,  
2013 Regular Board  
meetings were  
cancelled.

The April 2, 2013  
committee and April 9,  
2013 Regular Board  
meetings were  
cancelled.

MINUTES OF THE **COMMITTEE OF THE WHOLE MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, **APRIL 16, 2013.**

**1. Call to Order**

**A. Roll Call**

Acting Mayor Hanks called the meeting to order at 7:00 pm.

On roll call:

Present: Trustees Benson, Burgess, Hanks, Myers, Poskin and Williams

Absent: None

**2. Skyline/ Republic Disposal Services increase**

Acting Mayor Hanks stated the annual CPI increase is stipulated in the Skyline/ Republic Services agreement that is currently in place. Acting Mayor Hanks has directed Finance Director Rao and Director Jasinski to review the amount the Village is paying out versus what revenue is collected. The garbage disposal amount listed in the water bills is paid to Skyline/ Republic whether or not the resident pays their water bill. The increase will be placed on the next agenda for Board consideration.

**3. Water billing consultant presentation- Rita Miotti**

Finance Director Rao and Acting Mayor Hanks stated Municipal Solutions owner Rita Miotti was first approached at the IML Conference 3 ½ years ago to present a cost savings alternative to in house water billing. Municipal Solutions will conduct bill calculations and review, follow up with Public Works for rereads, print and mail the bills. The \$1.00 cost of outsourcing the water billing would be added to the water bill. Supplies and postage costs will be covered by the Village. All related costs will be paid out of the Water Fund. Rita suggested monthly billing and using envelopes rather than postcards. Residents would be more likely to pay their bills if a monthly cycle was in place rather than bimonthly because bills would be smaller and easier to budget for. The advantage to envelopes is privacy, they do not get stuck or lost in the mail system and the bill could include up to five pages of informational flyers or a newsletter at an additional cost for printing and/or stuffing the envelope. An exception report will be sent to Public Works for excessive readings or low readings due to freezing meters. Municipal Solutions will also print and mail late notices.

Discussion was held regarding how outsourcing the water bill will free up staff to take payments, handle customer inquiries and possibly open the Village Hall on Wednesdays. Additional research is needed. A one year contract is required. Acting Mayor Hanks directed all trustees to refer their questions to Finance Director Rao.

**4. Fiscal Year May 1, 2013 – April 30, 2014 Budget Hearing- Saturday, April 30, 2013 9 am**

Acting Mayor Hanks stated Finance Director Rao has not completed the draft budget due to

working closely with the auditors. The budget meetings will be postponed until after the election which will also allow the new Board members the opportunity for input.

### **5. Review cell phone and land line services**

Call One representative Ken Shimmer stated Call One would save \$10,000.00 per year in savings for land line services compared to AT&T with no change in service. Call One offers service at a wholesale price. AT&T stills owns the copper. Customer service is open 24/7 for repairs. Calls for repair through Call One are placed in immediate rotation for service. A list of local references was provided. The largest savings is reflected in the 36 month term. The early disconnection fee is the balance of the contract (the same as AT&T). The AT&T contract has expired. There is a one time connection fee of \$112.00. The original estimate shows equipment replacement at a 22% savings. The cell phone service is still being researched. There does not appear to be much of a savings with the cell phones. The land line service agreement will be included on the next agenda for Board consideration.

### **6. 2013 MFT/CDBG resurfacing project- Bid award**

Acting Mayor Hanks stated Robinson Engineering has recommended awarding the bid for the 2013 MFT/CDBG resurfacing project to Gallagher Asphalt. Upon review of the bids, it was determined that K- Five Construction did not submit the signed Equal Employment Opportunity Compliance Certification that is by required for CDBG projects. The bid award will be placed on the next agenda for consideration.

### **7. Public Comment**

**All questions and comments must be directed to Acting Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.**

Francine Anderson commented on the phone service, water billing and asked if copies of the budget will be made available to the public prior to the budget meeting. Francine asked for clarification of the form required by the CDBG.

Acting Mayor Hanks stated copies of the budget will be presented to the public after the Board has a final draft in place. The water billing is still under investigation.

Nate Griffin asked Acting Mayor Hanks to pay more attention to the youth summer work programs and restoring parks and basketball hoops for the youth. Acting Mayor Hanks stated work has already started on restoring the parks and Wagoner ball fields. Local contractors have been asked to donate time to repair benches. Trustee Poskin is working on a pee wee program for 7-9 year olds. May 4<sup>th</sup> is a scheduled clean up day for Wagoner ball field.

Rose Langston commented on Republic/Skyline services. Electronics are no longer picked up. Rose asked for clarification on the water billing. Acting Mayor Hanks stated Republic Services Representative Gary Blue will be on hand to discuss changes in service and to address resident's concerns in the near future. Trustee Myers stated electronics can be dropped off in front of the Steger Public Works Department six days a week from 9am-5pm. Another electronic disposal business is opening in Lynwood.

Alan addressed the Enbridge pipeline proposal to run across the Lincoln- Lansing drainage ditch at 223<sup>rd</sup> Street and a residential area. Alan stated the 223<sup>rd</sup> Street lines belong to BP Amoco. Alan asked about the environmental impact of the pipeline. Trustee Myers requested the Village attorneys to investigate the pipeline. Trustee Burgess stated they will run through farms and behind Rickover Junior High – not residential areas. Acting Mayor Hanks stated they will run behind Plum Creek according to their presentation. There will be follow up due to the issues presented.

## **8. Miscellaneous Business**

### **Comments from the Trustees**

Trustee Williams stated Student Government Day is scheduled for Tuesday, April 23<sup>rd</sup>. Trustee Williams asked for civility during the meeting. Student Government Day reports are needed by Friday from all elected officials, department heads and vendors. Memos will be sent to department heads requesting transportation assistance and to Senior Committee Chair Rose Langston for the use of the Senior Center for a reception after the meeting. Pictures with the students will take place at 6:30 pm. A color guard presentation and a proclamation to Eagle Scout Josh Witt have also been included.

Sauk Talk articles are due April 26<sup>th</sup>. New and departing elected officials are allowed an opportunity to address the residents in the May issue of the Sauk Talk.

Acting Mayor Hanks requested removing public comment from the Student Government Day agenda. Residents will have the opportunity to speak with officials after the meeting.

Trustee Burgess asked for a comparable bid from AT&T. Finance Director Rao stated he is confident with the savings and the clarity from Call One. AT&T is not responding to requests for a quote. FD Rao will make another attempt to contact AT&T.

Trustee Poskin reported ball field clean up is scheduled for Saturday, May 4<sup>th</sup> at 9 am. Trustee Poskin has asked Public Works to cut the grass. The 215<sup>th</sup> Street park is also being restored. Trustee Myers stated the code book is still under review. Informational materials have been ordered for the Neighborhood Watch program. The Neighborhood Watch program may be meeting on Thursday.

Acting Mayor Hanks thanked the Senior Committee for allowing him to judge the seventeen chilies during the recent chili-cook off. Acting Mayor Hanks commented on last Sunday's Eagle Scout presentation for Eagle Scout Josh Witt. Wagoner School is holding a fundraiser on April 25<sup>th</sup> from 5-7 pm at Hometown Gyros.

The Swearing In of the newly elected officials will be held at 7 pm on May 14<sup>th</sup>. Acting Mayor Hanks encouraged the new trustees to reach out to the senior Board members and to attend newly elected official workshops as they become available.

Acting Mayor Hanks expressed condolences to the family of Frances Federencko. The wake will be held on Wednesday, April 17<sup>th</sup> from 3pm – 8pm at Steger Memorial Funeral Home. The funeral will take place at St. James Church on Thursday, April 18<sup>th</sup> at 10:00 am.



Residents and Board members expressed congratulations to all newly elected officials.

**9. Adjournment**

Acting Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams and seconded by Trustee Burgess.

The meeting was adjourned at 8:44 pm.

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Acting Mayor David Hanks

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Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **APRIL 23, 2013. (STUDENT GOVERNMENT DAY)**

Trustee Williams-Public Relations Chair- recapped the events of the day and welcomed everyone. Questions and comments have been eliminated from the agenda. Acting Mayor Hanks and the Board of Trustees will be available after the meeting. Trustee Williams invited everyone to participate in the cake and punch reception to be held in the Senior Center immediately following the meeting.

**1a. Call to Order**

Mayor Crews (Acting Mayor Hanks) called the meeting to order at 7:00 pm. Mayor Crews (Acting Mayor Hanks) asked the Color Guard to advance.

**1b. Pledge of Allegiance**

Mayor Crews (Acting Mayor Hanks) lead the Pledge of Allegiance.

**1c. Roll call**

Mayor Crews (Acting Mayor Hanks) asked Village Clerk Enorens (Williams) to call the roll.

On roll call:

Present: Aguilar (Benson), Ayres (Burgess), Echols (Williams), Jackson (Myers), Ryan (Hanks), Robinson (Poskin)

Absent: None

**2. Reports of Officers**

**A. Mayor's Report – Ms. Imani Crews (Acting Mayor David Hanks )**

Mayor Crews (Acting Mayor David Hanks ) reported that Sauk Village will be repairing almost a mile of streets this year at a cost of over half a million dollars. Moreover, these projects are fully funded by Federal, State, and County sources, and therefore at no financial cost to the Village's residents. Construction has already started on some roads and will continue through August of this year. In addition to the road work above, Sauk Village will also be repairing ninety nine locations where there were water main repairs over the last four years. Unfortunately, with the above roadway improvements come unavoidable inconveniences. Please be patient with the contractors, Public Works personnel, and engineers who will be involved with the construction of these projects as they work to restore your street and driveway access as quickly as possible. Thank you for your cooperation with our efforts to improve Sauk Village's infrastructure and restore pride in our community's neighborhoods! Should you have any questions or require any further information, please feel free to contact the mayor's office.

**1. Proclamation – Joshua Witt- Eagle Scout**

Mayor Crews (Acting Mayor David Hanks ) presented a proclamation to Eagle Scout Joshua Witt. Joshua earned his Eagle Scout award by renovating the Sauk Village Police Department break room.

**B. Village Clerk – Ms. Osaze Enorens (Mrs. Debbie Williams)**

The unofficial results of the April 9<sup>th</sup> Consolidated Election are posted in the main hallways and on the Village website. Please continue to check the Village website for up to date information on current events, meeting schedules and agendas, ordinances and minutes approved by the Village Board. The official election results should be released on April 30, 2013.

The municipal code book is in the final stages of revisions. The Village Clerk is working with the Ordinance Review Committee and the department heads to bring the code book up to date. The last code book update was in 2003.

As a reminder, there is no Sauk Village Board meeting on the fifth Tuesday of any month. Therefore, no meeting is scheduled for Tuesday, April 30<sup>th</sup> unless a special meeting is called for.

Please join us on Tuesday, May 14<sup>th</sup> for the swearing in of all of the newly elected officials.

**C. Village Treasurer – Ms. Tia Lipscomb** (Mrs. Genorise Carmichael)

The Police and Fire Pension Board meetings will be held on Thursday, April 18<sup>th</sup>.

**D. Village Attorney – Ms. Bianca Henson** (Attorney Mike McGrath)

The Village Attorneys are hired by the Mayor and Board of Trustees and their primary responsibility is to advise the Village regarding the legality of its actions. The Village Attorneys also attend the Village Board meetings and answer any legal questions which arise. Prior to all Board meetings, the Village Attorney works with Village Officials regarding the preparation of the meeting agenda and the preparation of any formal actions which will be taken at the meeting. This may include the drafting of ordinances, resolutions and policies. The Attorneys also advise the Mayor and Board of Trustees regarding the appropriate procedures for conducting Board meetings and how to legally carry out Village business.

The Village Attorneys also work with the Mayor and Trustees regarding the drafting and negotiating of contracts for services, real estate and goods. These contracts include agreements with employees as well as contracts with companies which provide services to the Village, such as garbage disposal, landscaping and construction.

Additionally, the Village Attorney advises and defends the Village regarding any pending or active lawsuits. These lawsuits include those filed against the Village and lawsuits filed by the Village. For example, the Village Attorney is updating the Village tonight on the Francine Anderson and Bernice Houston lawsuit they filed against the Village. On Tuesday, Judge Atkins granted the Village's Motion to Dismiss- this represents the latest legal victory for the Village. Copies of Judge Atkins' decision are available from Clerk Williams.

**E. Village Engineer- Mr. Tenell Spann** (Engineer Jim Czarnik)

The Village of Sauk Village received bids for the 2013 street resurfacing program on March 26, 2013. Based upon our review of the bids and in consultation with Cook County staff and the Village Attorney, we recommend awarding the project to Gallagher Asphalt in the amount of \$271,997.30.

Also, on Friday, April 12 we submitted construction permit and loan applications to the IEPA for the water treatment plant improvements project. We hope to bid the project this summer and start construction in the fall.

**3. Reports of Trustees and Board Committees**

**A. Senior Citizens Committee – Ms. Octavia Brown** (Mrs. Rose Langston)

The Senior Committee thanks all the participants who helped make our 5<sup>th</sup> Chili Cook-Off a success. We especially appreciated the wonderful volunteer chefs who provided the seventeen crock pots of chili. The judges, Mayor David Hanks, Trustee John Poskin, Barb Dorman, Flora Haynes and Lauren Seeley had a very difficult task selecting the winners. Congratulations to the winners - 1<sup>st</sup> place Delores Randall, 2<sup>nd</sup> place Jesse Boswell, 3<sup>rd</sup> place tie Shirley Rowley, and 3<sup>rd</sup> place tie George Solkowski. Also congratulations to the winners - 50/50 drawing-Julie Doran, special gift raffle Rose Ketcham and for the other special gifts and door prizes. Many thanks to all our volunteers especially US Bank volunteers Belinda, Alicia, Donna and Tahatia, entertainers The Morgan Family and Larry Long plus line dance instructor Flora Haynes.

Three senior organizations (Sunday Fun Club, Monday Sunshiners and Wednesday Leisure Timers) meeting in the Senior Center are looking for new members. All seniors age 50 and up are welcome to join, dues are \$10, \$14, and \$15 respectively.

Every Sunday the Sauk Village Blue Grass meets from 6 pm until 10 p.m., the event is free, no dues and a free will donation is taken to cover the cost of beverages and paper supplies. Other groups also meet in the Senior Center, every 2<sup>nd</sup> and 4<sup>th</sup> Tuesday at 8 p.m. the Sauk Village VFW, every

3<sup>rd</sup> Tuesday at 7:30 p.m. the BMW Crossroads, and every Wednesday from 8 to 11 a.m. the Ceramics Group.

The Senior Committee conducts FREE Zumba Gold every 1<sup>st</sup> and 3<sup>rd</sup> Saturday from 1-1:45 p.m. for all seniors 50+ regardless of residency. FREE computer on alternate Thursday and Friday, FREE monthly blood pressure screening, and monthly movies at the McConathy Library - see flyers for detailed and future scheduled dates. A paper book exchange is also available in the Senior Center.

The next Senior Committee meeting is on Thursday, May 9th at 5 P.M. in the Senior Center.

#### **B. Ordinance Review Committee – Trustee Jajuan Jackson (Trustee Myers)**

Because we are coming to the end of the final review of the ordinance code book, Trustee Myers asked department heads to contact him with any ordinance changes they may have, so that the book may be codified and returned in a timely matter. Trustee Myers will be contacting department heads to set up a meeting.

Trustee Myers has been asked by residents to look into several ordinances. The Ordinance Review Committee will discuss those ordinances at our next meeting on May 15. If anyone is interested in serving on the Ordinance Review Committee please contact Trustee Myers.

#### **C. Economic Development Committee- Trustee Zakari Ayres (Trustee Burgess)**

The Economic Development Committee's mission is to promote business investment and job creation for our town. Our goal is to gain broad-based support from our local government as well as our local businesses and companies to jumpstart our economic recovery and start preparing for our town's future economic existence.

We have set three tasks that will form the foundation of our mission: They are:

1. **Beautify existing commercial properties** to generate interest and pride with our local residents. By asking our existing businesses to clean up both inside and outside of their places, this will encourage new businesses to want to come to Sauk Village. To kick-off the beautification mission, the Economic Development Committee has asked Behr to donate paint to our school district, religious institutions and our Community Center. Once this is completed, our next donation drive will be to residents to help them spruce up their homes during the spring.
2. **Post Sauk Village's profile on national websites.** This will help both commercial, retail and housing developers match their potential growth needs with our town's assets. The Economic Development Committee is currently working with our own Chief of Staff and regional experts who are helping us to achieve this task.
3. **Promote a positive image of Sauk Village.** Our goal is to only publish positive articles and advertisements about our town's existing housing, business opportunities and community affairs to local newspapers and websites. Once our town's residential, commercial and retail statistics are published, the Economic Development Committee can continue with its mission to secure more businesses and jobs for its residents.

#### **D. Public Relations Committee – Trustee Mikayla Echols (Trustee Williams)**

The Public Relations Committee would like to welcome all Student Government Day participants including students, families, friends, elected officials and all staff members. The committee would also like to thank Superintendent Traveligni, Principal Patterson and Mrs. O'Hare for their assistance in with this year's event. Student Government Day has always held a special place in the hearts of the Public Relations Committee members. The committee would also like to thank our sponsors for their overwhelming and continued support:

Odelson & Sterk  
Robinson Engineering  
US Bank  
Sauk Village Bluegrass  
Fire Chief Stoffregen  
Steve Shymkus  
and  
Nancy Baker

Please join us in the Senior Center for a cake reception immediately following the meeting.

**E. Parks and Recreation- Trustee Kaliyah Robinson** (Trustee Poskin)

The Parks and Recreations Committee is looking for more committee member with ideas to help us move forward and work with our team. Please contact Trustee Poskin.

The community center basketball hours have changed:

Tuesday 3:30 pm to 8:30 pm

Thursday 3:30pm to 8:30 pm

Saturday 5:00 pm to 8:00 pm

Trustee Poskin is looking for anyone who would like to help work on the baseball fields behind Wagoner school and the Park on 215<sup>TH</sup> Street on May 4<sup>th</sup> at 9:00 AM.

We are continuing to take registrations for the Sauk Village Baseball League. Sign up at Village Hall or contact Trustee Poskin.

**F. Beautification Committee- Trustee Monique Aguilar** (Marva Pruitt)

The Beautification Committee has been busy, but not as busy as we will become over the next few months! Now that the lovely Lincoln Highway Mural has been installed at 1 Sauk Plaza, and our Village has another historical landmark; we are off to other initiatives. We wish to share: We are excited about the Community Garden that should be installed in May. We will make available five (5) individual plots for \$25.00. With these plots, you can plant vegetables for you and your family. There will also be General Crop & Flower Planting where members of the committee and community can tend. Details forthcoming!

Get ready for our Second Annual Clean, Green & Preen Week. Mark your calendars for June 4<sup>th</sup>-9<sup>th</sup>. During the week of June 4<sup>th</sup> – 8<sup>th</sup>, residents focus on cleaning out & beautifying their homes and surrounding areas, then on June 9<sup>th</sup> we host the Village-Wide Community Service Day, where volunteers form teams and assist with beautifying identified areas throughout the village. Lunch will be provided.

We ask again that you mark your calendars for Saturday, June 16, 9:00am to 5:00pm for the first Father's Day BBQ Cook-off and Community-wide Yard Sale hosted by the Human Relations Commission and Beautification Committee of Sauk Village. If you'd like to enter your world famous ribs into the competition please contact: Marva Campbell-Pruitt at [SVBEAUTIFICATION@yahoo.com](mailto:SVBEAUTIFICATION@yahoo.com). If you'd like to reserve a booth at the Yard Sale for \$10 please contact: Linda Todd at [jaclin@ameritech.net](mailto:jaclin@ameritech.net) at 708-758-9505.

**G. Human Relations Commission – Trustee Kristen Ryan** (Marva Pruitt)

**H. Housing Authority Commission – Mr. Danryen Doyle- Fulton** (Mr. Gary Holcomb)

The Sauk Village Housing Commission has been working over the past several months with the South Suburban Mayors and Management Collaborative on the Abandoned Residential Property Municipality Relief Program and both the collaborative and county land banks.

Governor Quinn signed SB16 into law on February 8, 2013. The Metropolitan Mayors Caucus was a proponent of this legislation, which will benefit municipalities and their residents in three ways:

- 1) provide approximately \$28 million a year in IHDA grants to local governments to maintain and secure abandoned residential properties
- 2) provide approximately \$13 million a year for housing counseling that will help thousands of struggling homeowners to save their homes and many more to find other alternatives to foreclosure; and
- 3) creates a fast track foreclosure process that will allow banks to reduce the time it takes to foreclose on a vacant property by 18 months -- so those properties won't be a burden on local governments and can be returned to productive use much more quickly.

These programs will be funded by raising fees on all residential foreclosure filings.

The housing commission is working closely with the collaborative and area banks to provide relief to property owners within Sauk Village to prevent foreclosure and reduce the number of abandon homes within the village. The commission is applying for a portion of the IHDA grants and other housing grants that will be available in the coming months.

SSMMA did include Sauk Village in their CDBG application for the GIS systems. We should be approved in the near future. Commissioner Holcomb assured the residents and board that the commission is aggressively working to improve the housing conditions within the village and looking at all avenues of assistance within state and federal agencies to provide assistance to home owners and renters alike. As much as we would like to see things happen overnight you must understand results are coming on line but it will take several months to start seeing the results of the commission and board.

#### **4. Reports of Departments**

##### **A. Fire Department - Fire Chief Erwin (Fire Chief Stoffregen)**

The Fire Department report will include status of equipment, training and recruitment.

##### Equipment

Through our preventative maintenance program, we have been able to keep repair costs on Fire Department vehicles and equipment to a minimum. Our dedication to this program has kept our equipment in excellent working condition.

##### Training

Our weekly Tuesday night training continues to provide ongoing classroom lectures as well as extensive hands on training. Participation has been very good. We also continue to train with firefighters from the surrounding towns in an effort to promote continued support and excellent working relationships. We also have several firefighters continuing their education and development through college course study.

##### Recruitment

Word of mouth has historically been our greatest recruitment tool. We're looking for Sauk Village residents who want to do something positive for themselves and our community.

Interested persons should contact Deputy Chief Rich Atwood for more details.

Over the past four weeks, the fire department responded to 46 calls. The fire department responded to 7 fires, 2 car fires, 9 car accidents, 8 fire alarms, 1 CO alarm, 1 gas leak, 2 smell of smoke, 7 ambulance assists, 3 public assists, and 6 assists to other agencies.

##### **B. 911 Commission- Deputy Fire Chief Rodgers (Fire Chief Stoffregen)**

The Federal Communications Commission has mandated that radio users must modify their radio systems on or before December 31, 2012 to be compliant with the Narrowband change. The process of creating Narrowband is essentially to modify the bandwidth of a radio transmission. Doing this will shrink the footprint of radio transmissions.

The 911 Committee actively worked with Minor Electronics to be in compliance with the upgrade process of our current equipment. As of this date we have completed this and are compliant.

##### **C. Police Department –Police Chief Jenkins (Deputy Police Chief Holevis)**

The Police Department is currently in the stages of rebuilding, attempting to fill vacancies that have not been filled in more than four years. With the help of the Mayor and Board, we have been able to hire 3 replacements and currently we are attempting to hire 3 more replacements to help with the manpower shortages the police department is currently facing. The police department will be promoting a Sergeant which will replace the Sergeants vacancy that was created last year. This will also help with supervision on the midnight shift and will relieve the other Sergeant's from so many duties. The Deputy Chief has recently negotiated for a new K-9 and has assigned Officer Seth Brown as the new K-9 Officer. We will be conducting several fundraisers for the dog and would welcome any citizens willing to make a donation or help with the fundraising activities.

Police Chief Jenkins (Deputy Police Chief Holevis) would also like to report crime within the village is on a downward slope, as is crime throughout the nation. We hope to continue this decrease in crime and hiring these replacements can only ensure the safety of the citizens and assist in further enforcement of serious issues surrounding our community.

#### **D. Public Works Department – Ms. Bell (Mr. Weller)**

Our first scheduled branch pick up for 2013 will begin on Monday May 6, all piles must be out no later than Sunday May 12. Residents are reminded that local ordinance prohibits parking on the streets between the hours of 7:00 A.M. and 3:30 P.M. during the day of your garbage pickup.

#### **E. Administrative Services – Ms. Manney (Ms. Jasinski)**

The Administration Department is responsible for determining water consumption and creating combined water, sewer and garage bills.

The department monitors the reception of payments for water bills, village stickers, animal tags and other daily revenue. Accounts payable, accounts receivable any payroll also fall under this department.

This department also issues and monitors building permits, business and contractors licenses, health inspections and Zoning within the Village.

#### **F. Finance Director – Mr. Williams (Mr. Rao)**

The Finance Department is responsible for maintaining day to day activities of collecting, recording, and depositing into Bank funds received by the Municipal Government.

The department is also responsible to prepare, manage, and maintain the budget of the Government. Finance department also ensures that the Audit of the Municipality's Accounting records is done in a timely fashion. Any other reporting that are required by the Municipality is also carried out by the department.

#### **G. Emergency Services and Disaster Agency – Ms. Reed (Mr. Johnson)**

With the coming of spring, we should be aware of severe weather outbreaks. ESDA has several trained weather spotters and will be called out for any severe weather. Residence should be aware of siren warnings for any severe weather. Our siren system is tested the first Tuesday of every month at 10:00 a.m. We continue to respond to all fire and police requests during any emergency situation.

We are preparing for the summer events in which our services are required such as festivals, graduations, etc.

Over the past four weeks, ESDA has responded to 45 calls. ESDA responded to 7 fires, 2 car fires, 8 car accidents, 1 gas leak, 8 fire alarms, 2 odor investigations, 1 weather watch, 2 public assists, 10 school patrols, and 4 assists to other agencies.

### **5. Ordinances and Resolutions**

**There are no ordinances and resolutions**

### **6. New Business**

**A. Mayor Crews (Acting Mayor Hanks) asked for a motion to Approve Accounts Payables and Disbursements for March 27, 2013 through April 23, 2013**

Trustee Robinson (Poskin): “So Moved”

Trustee Jackson (Myers): “Second”

Mayor Crews (Acting Mayor Hanks): Are there any questions or discussion?

Hearing None-Village Clerk please call the roll.

Village Clerk Enorence (Williams):

On roll call:

Ayes: Trustees Ayres (Burgess), Echols (Williams), Jackson (Myers), Ryan (Hanks), Robinson (Poskin)

Nays: Trustee Aguilar (Benson)

Motion carried

**B. Mayor Crews (Acting Mayor Hanks) asked for a Motion to Consider a Rate Increase-Skyline Disposal/ Republic Services**

Trustee Echols (Williams): “So Moved”

Trustee Ryan (Hanks): “Second”

Mayor Crews (Acting Mayor Hanks): Are there any questions or discussion?

Hearing None-Village Clerk please call the roll.

Village Clerk Enorence (Williams):

On roll call:

Ayes: Trustees Ayres (Burgess), Echols (Williams), Jackson (Myers), Ryan (Hanks), Robinson (Poskin)

Nays: Trustee Aguilar (Benson)

Motion carried

**C. Mayor Crews (Acting Mayor Hanks) asked for a Motion to Approve Call One- Village land line phone service**

Trustee Aguilar (Benson): “So Moved”

Trustee Ryan (Hanks): “Second”

Mayor Crews (Acting Mayor Hanks): Are there any questions or discussion?

Hearing None-Village Clerk please call the roll.

Village Clerk Enorence (Williams):

On roll call:

Ayes: Aguilar (Benson), Ayres (Burgess), Echols (Williams), Jackson (Myers), Ryan ((Hanks), Robinson (Poskin)

Nays: None

Motion carried

**D. Mayor Crews (Acting Mayor Hanks) asked for a motion to Approve Bid Award 2013 MFT/CDBG Project- Gallagher Asphalt**

Trustee Echols (Williams): “So Moved”

Trustee Ayres (Burgess): “Second”



Mayor Crews (Acting Mayor Hanks): Are there any questions or discussion?  
Hearing None-Village Clerk please call the roll.

Village Clerk Enorence (Williams):

On roll call:

Ayes: Trustees Ayres (Burgess), Echols (Williams), Jackson (Myers), Ryan (Hanks),  
Robinson (Poskin)

Nays: Trustee Aguilar (Benson)

Motion carried

## **7. Approval of Minutes**

### **A. Mayor Crews (Acting Mayor Hanks) asked for a motion to approve the Regular Board Meeting minutes dated March 12, 2013**

Trustee Ryan (Hanks) - "So Moved "

Trustee Echols (Williams) "Second"

Mayor Crews (Acting Mayor Hanks): Are there any questions or discussion?  
Hearing None-Village Clerk please call the roll.

Village Clerk Enorence (Williams):

On roll call:

Ayes: Aguilar (Benson), Ayres (Burgess), Echols (Williams), Jackson (Myers), Ryan (Hanks),  
Robinson (Poskin)

Nays: None

Motion carried

### **B. Mayor Crews (Acting Mayor Hanks) asked for a motion to approve the Committee Meeting minutes dated March 19, 2013**

Trustee Ayres (Burgess) – "So Moved"

Trustee Robinson (Poskin) – "Second"

Mayor Crews (Acting Mayor Hanks): Are there any questions or discussion?  
Hearing None-Village Clerk please call the roll.

Village Clerk Enorence (Williams):

On roll call:

Ayes: Aguilar (Benson), Ayres (Burgess), Echols (Williams), Jackson (Myers), Ryan (Hanks),  
Robinson (Poskin)

Nays: None

Motion carried

### **C. Mayor Crews (Acting Mayor Hanks) asked for a motion to approve the Special Meeting minutes dated March 19, 2013**

Trustee Ayres (Burgess) – "So Moved"

Trustee Jackson (Myers) – "Second"

Mayor Crews (Acting Mayor Hanks): Are there any questions or discussion?  
Hearing None-Village Clerk please call the roll.

Village Clerk Enorence (Williams):

On roll call:

Ayes: Aguilar (Benson), Ayres (Burgess), Echols (Williams), Jackson (Myers), Ryan (Hanks),  
Robinson (Poskin)

Nays: None

Motion carried

**8. Mayor Crews (Acting Mayor Hanks) asked for a motion to adjourn**

Trustee Aguilar (Benson): “So Moved”

Trustee Robinson (Poskin): “Second”

All Trustees answered “Aye”

Meeting was adjourned at 8:40 pm.

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Acting Mayor David Hanks

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Village Clerk Debra L. Williams

MINUTES OF THE **COMMITTEE OF THE WHOLE MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, **MAY 7, 2013.**

**1. Call to Order**

**A. Roll Call**

Acting Mayor Hanks called the meeting to order at 7:00 pm.

On roll call:

Present: Trustees Benson, Burgess, Hanks, Myers, Poskin and Williams

Absent: None

**2. Skyline/ Republic Disposal Services- Gary Blue**

Tabled until May 21, 2013 per Acting Mayor Hanks.

**3. American Green Technology- Jalil Muhammed- delayed**

American Green Technology representative Jalil Muhammed provided an update to a previous presentation regarding street lighting. Sample lights have been installed. Jalil has secured a \$104,000.00 grant with no repayment necessary. The cost for village wide lighting is \$350,000.00. Public Works could install the lights or installation is available at an additional cost of \$40.00 per light. This lighting could provide an estimated 46% Com Ed savings. This lighting option would require out of pocket cost to the Village of \$84,000.00 payable over 6 months with an attractive finance rate.

**4. GNP Lighting- Price Sowers**

GNP Representative Price Sowers provided an update to a previous presentation regarding street lighting. Sample lights have been installed. GNP previously stated that street lighting could be provided at no up front cost to the Village through the \$137,000.00 DCEO incentive rebate and \$106,000.00 energy and maintenance savings for the first year. Financing is needed to offer the first year deferred payment until the DCEO rebate is received. The issue is finding a bank to take on the financing given the Village's financial situation. Price is looking for a commitment from the Board before continuing to pursue the financing. Sauk Village must be willing to cooperate with finance people calling for information. If 100% financing is not secured, the lights will be pulled. Price was directed to continue to pursue financing.

\*Note: Public Works Director Kevin Weller is working with both American Green Technology and GNP Lighting. Acting Mayor Hanks will consult with DH Weller before making a commitment.

**5. Schedule Budget Hearing for Fiscal Year May 1, 2013 – April 30, 2014**

The Board scheduled budget meetings for Wednesday, May 29, 2013 and Thursday, May 30, 2013 at 6 pm.

## **6. Donated Property Ordinance – (21824 Peterson Avenue) - Acting Mayor Hanks**

Acting Mayor Hanks reviewed the ordinance regarding the donated property located at 21824 Peterson Avenue. All closing costs, taxes, etc. is being paid for by the donor. The land bank is willing to take over donated properties and place them back on the tax rolls.

## **7. Cook County Neighborhood Watch- Trustee Myers**

Trustee Myers presented information on the National Neighborhood Watch program. Trustee Myers suggested posting Neighborhood Watch signs in the main arteries of town and requested a budget for the Neighborhood Watch. Trustee Myers also requested placing the Neighborhood Watch Committee on the Board meeting agenda for the purposes of providing monthly reports. Trustee Myers asked the Board to review the information and readdress this matter at a later date.

## **8. Public Comment**

**All questions and comments must be directed to Acting Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.**

John Dennis announced the Memorial Day service will be held at St. James Cemetery on Monday, May 27<sup>th</sup> at 11:00 am. There will also be a 50/50 drawing for the VFW. John is also researching getting a helicopter from the Army Corps for the Veteran's Memorial.

Rose Langston stated she will be selling 50/50 tickets. The cost is 7 for \$5.00. Rose stated the Senior Committee meeting will be cancelled for Thursday, May 9<sup>th</sup> and the Senior Center will be available for the swearing in celebration Tuesday, May 14<sup>th</sup>.

Bernadine Hopkins commented on the large potholes in the Village and stated the curb in front of her house needs to be cut down. Acting Mayor Hanks stated the addresses for the potholes need to be passed on PW Director Weller. Street repairs are on going. Curb repairs will take place on those streets. Street repairs and curb cuts are done according to a priority list and MFT funding. One mile of streets is scheduled for repairs this year.

Delores Brady commented on the water main break that occurred on 223<sup>rd</sup> Street after the street was repaired.

Roger Mattert commented on the street lights flickering in his cul de sac (Brookwood and Nichols) and the Forest Preserve near his home and crime in the area. Roger stated the new trash bins are emptied overhead and papers are getting loose. Acting Mayor Hanks stated he met with Skyline/Republic and they will be present on May 21<sup>st</sup> to discuss garbage issues and the new equipment. Acting Mayor Hanks reminded residents that one big item per week will be picked up but exceptions include electronics and refrigerators with Freon.

Vanessa Colburn commented on gunshots and break ins in her area. Drugs and gang violence need to end. Homeowners need to make tenants responsible. Acting Mayor Hanks stated the Crime Free Housing Ordinance was passed by the Board and does take time to implement it. The Neighborhood Watch is up and running. Signs will be posted announcing the Neighborhood Watch soon. Three replacement officers were hired last month and three more officers are being hired in May to keep police presence in the street. Crime is an issue that is being addressed.

Francine Anderson commented on the hiring of the new police officers and the crime in the Village and asked when the information for the budget hearings will be released. Francine asked for more copies of the agendas to be made available to the public. Acting Mayor Hanks stated police officers will be sworn in on May 14<sup>th</sup>. The Police and Fire Commission hired the officers. A final budget will be made available to the public after the Board reviews and finalizes the draft budget. More agendas will be made available in the future.

Ursala Hyde- Paradise Club for Kids CEO- provided her Hello World Leaders speech for the class of 2013. Ursala is working with Rickover Junior High students by providing gowns and dresses for the graduating class. Ursala invited everyone to participate in a program to be held at Rickover. Ursala will be working with the kids for the summer and urged everyone to be a part of keeping the community safe.

Ed Shankel suggested residents donate money for flags for the veterans' graves.

## **9. Miscellaneous Business**

### **Comments from the Trustees**

Trustee Williams stated the recent Student Government Day was the best in a long time. The students enjoyed the Student Government Day meeting, touring the Village buildings, bowling and lunch. Trustee Williams thanked the elected officials, department heads, volunteers and School District 168 for their participation. Trustee Williams thanked Village Clerk Williams for her help with the students and the paperwork.

Trustee Poskin is looking for volunteers for the Parks and Recreation Committee. Baseball sign ups are continuing on Thursday. Trustee Poskin is meeting with Lynwood to discuss combining teams due to lack of sign ups in both areas. Trustee Poskin is planning a fundraiser at Wagoner ball field on Memorial Day at 1 pm. Concessions will be sold to raise money for July 4<sup>th</sup> fireworks.

Trustee Myers stated he would like to work with Ursala and commented on the gunshots and violence in the Village.

Trustee Benson commented on the hiring of police officers and asked if it is appropriate for the police department to have access to the Police and Firemen's Pension bank s  
Acting Mayor Hanks stated the officers are hired through the Police and Fire Commission. The Police and Firemen's Pension Boards are separate from the Village Board; the Board has no say in how they operate.

Acting Mayor Hanks thanked everyone including the Public Works Department for helping to clean the Wagoner ball field. Sauk Village received a Certificate of Sustainability from Use it Again for their effort in going green and saving the environment. Acting Mayor Hanks stated he went to Springfield on Lobby Day and met with other Mayors, State Reps and the Governor to discuss the needs of the South Suburbs. Governor Quinn acknowledged the problems in the South Suburbs and spoke to Acting Mayor Hanks about the water issue. Applications for four major projects will be submitted. Economic growth, a new casino, taxes for businesses and other major issues were discussed. State revenue growth is increasing but the South Suburbs are receiving less. State Representative DeLuca is attempting to get a bill passed that will get money to the municipalities quicker. The bill is being held up in the House. The South Suburban airport

was discussed. Additional property needs to be acquired. The airport would be the largest Chicago area airport and would bring jobs and development to the South Suburbs. Funds are being held up by the Senate. Low interest loans, such as the IEPA loan Sauk Village has applied for, were also discussed. Acting Mayor Hanks invited the trustees to attend Lobby Day next year.

**10. Motion to recess to Executive Session- None**

**Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1)(2013)**

**11. Motion to Reconvene Committee Meeting- None**

**12. Adjournment**

Acting Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams and seconded by Trustee Burgess.

The meeting was adjourned at 8:44 pm.

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Acting Mayor David Hanks

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Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **MAY 14, 2013.**

**1. CALL TO ORDER**

Acting Mayor Hanks called the meeting to order at 7:03 pm.

**A. Pledge of Allegiance**

Acting Mayor Hanks lead those assembled in the Pledge of Allegiance.

**B. Roll call**

Present: Trustees Benson, Burgess, Hanks, Myers, Poskin and Williams

Absent: None

**2. REPORTS OF OFFICERS**

**A. Mayor's Report- Acting Mayor David Hanks- No report**

**B. Village Clerk – Mrs. Debbie Williams**

Village Clerk Williams read the certified results of the April 9<sup>th</sup> election. VC Williams thanked Deputy Clerk Baughman for her years of service. VC Williams asked Sherry Jasinski to be sworn in as the Deputy Clerk due to Colleen moving out of Sauk Village.

**C. Village Treasurer – Mrs. Genorise Carmichael- No report**

**D. Village Attorney - Odelson & Sterk, LTD- Burt Odelson**

Village Attorney Odelson reported the case filed with the Department of Human Rights by Henrietta Turner against the Village of Sauk Village has been dismissed. VA Odelson reported the case filed by Francine Anderson and Bernice Houston against the Sauk Village Board of Trustees and certain Trustees individually has also been dismissed.

**E. Village Engineer – Mr. Jim Czarnik**

Village Engineer Czarnik stated the 223<sup>rd</sup> Street improvements are finishing ahead of schedule and under budget which frees up more MFT money to on the May projects. VE Czarnik reported Norfolk Southern has approved paving where needed by the tracks. VE Czarnik stated there will be a meeting with IDOT on Thursday.

**3. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

**A. Parks and Recreation Committee- Trustee Poskin**

Trustee Poskin stated applications for the July 4<sup>th</sup> parade are now available for those who wish to participate. Baseball sign ups continue on Thursday from 5pm – 6pm in the Community Center. Trustee Poskin is looking for teams to compete in softball games on Memorial Day. Fundraising will take place at the concession stand.

**B. Ordinance Review Committee- Trustee Myers**

Trustee Myers reported the Ordinance Review Committee has worked on over 170 codes in the last four years. The Code book updates have been completed. The Board will need to approve the final cost of printing the code book. Trustee Myers thanked Village Clerk Williams and the department heads for their help with the revisions to the Municipal codebook. All ordinances are on the web site. Trustee Myers would like the Neighborhood Watch to be a reportable committee. The Neighborhood Watch meets the third Thursday of each month. Trustee Myers thanked Fire Chief Stoffregen for the use of the Fire Station and Lynda Washington for her help with the Neighborhood Watch.

**C. Economic Development Committee- Trustee Burgess**

Trustee Burgess thanked everyone who was involved with the Economic Development Committee the last four years. Trustee Burgess will continue to work with the Mayor and others to monitor and support Sauk Village businesses.

#### **D. Public Relations Committee-Trustee Williams**

Trustee Williams extended the deadline for Sauk Talk articles until this Friday due to the lack of submissions.

### **4. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

#### **A. Fire Department/ Police Department/ 911 Committee- Chief Stoffregen**

Chief Stoffregen reported the Fire Department has responded to 18 calls in the past two weeks, including 8 fire alarms, 1 dryer fire, 1 porch fire, 1 car fire, 5 vehicle accidents, 1 gas leak and 1 assist to Steger Fire Department. Chief Stoffregen thanked Linda Todd and Sharon Nowak for their hard work and dedication to the community and for planting flowers in the Fire Department flower box.

Chief Stoffregen reported 865 Police Department calls of service since April 29, 2013 which included 38 domestics, 28 disturbances, and 79 arrests including 15 warrant arrests, 18 drivers driving while suspended and 5 obstructing a police officer's arrest.

Deputy Chief Holevis asked Village Clerk Williams to swear in a new sergeant and three new recruits. VC Williams gave the oath of office to Sergeant Scott Langan and Officers Jacob Howard, Ryan Sassano and Ronald Tomalis. Deputy Chief Holevis stated Sergeant Langan has been with the department for many years and has worked very hard for the position. Officers Howard, Ryan and Sissano are already working.

#### **B. Public Works Department- Mr. Weller**

Public Works Director Weller asked residents to continue to help with debris pickup. Street sweeping will take place May 13<sup>th</sup>- 17<sup>th</sup>. There is no parking on the street on garbage day. Do not throw debris on the street. The Torrence Avenue row of street lights (near Rickover and the church) with damaged wire is in the process of being repaired. A water main break occurred on 223<sup>rd</sup> Street where the street repairs were recently completed. The break was repaired and the street will be replaced by Gallagher Asphalt within the next couple of weeks. Hydrant repair and replacements are continuing. Pothole patching is ongoing. Residents should continue to call in with locations that need to be addressed. Branch pick up is ongoing. Branches should already be out. Hydrant flushing is also ongoing. Rust may occur for a short period of time. The system is clear. There is a lot of grass cutting due to the excessive rain. Forty nine locations are maintained by Public Works. Street and sidewalk repairs are continuing; ninety nine locations are on the list. General maintenance is required on the second air stripper. The air stripper will not be out of service for very long.

#### **C. Administrative Services Director- Ms. Jasinski**

Administrative Services Director Jasinski reported vehicle stickers are on sale. The cost is \$30.00 for a car and \$48.00 for a B truck (pick up). Stickers must be displayed by July 1<sup>st</sup>. One senior discount of \$20.00 is allowed per household. Animal license renewals were due April 30<sup>th</sup>. Residents are calling to complain about tall grass. Code Enforcement has written 69 tickets in seven days with only one code officer.

#### **D. Finance Director- Mr. Rao**

Finance Director Rao reported the Village plans to switch to Call One telephone service. The Village Attorney is reviewing the contract. The DCEO audit for the 2011- 2012 grant was completed on May 7, 2013. No problems have been reported. The February and March Collector's Report will be available soon. The Illinois Funds balance is \$272,183.69 and Corporate Fund Balance is \$74,029.52.

#### **E. Emergency Services & Disaster Agency- Mr. Johnson**

ESDA Director Johnson stated the department has responded to 28 calls during the period of April 20<sup>th</sup> and May 10<sup>th</sup>. President Obama has declared 11 Illinois counties as disaster areas. Cook County is one of those areas due to excessive rain in the last month. Call 1-800/621-3362 or online at [www.disasterassistance.gov](http://www.disasterassistance.gov) for more information. An on site inspection will be completed by FEMA.



## **F. Human Relations Commission/ Beautification Committee- Ms. Campbell-Pruitt**

Human Relations Commission Chair Campbell- Pruitt reported the youth program is going very well and will continue through the summer. The youth council would like to meet with the Mayor to share their suggestions. The Human Relations Commission is planning a Movie in the Park in July and August and a Community of Healing event to include elected officials, election candidates and community members. A partnership with the churches is also planned. The Human Relations Commission is requesting \$3,000.00 for the Community Handbook.

Beautification Committee- Ms. Pruitt stated the Clean, Green and Preen week will be May 27<sup>th</sup> through June 1<sup>st</sup>. Community members are asked to clean inside and outside of their homes and mow their yards and the yards of unoccupied houses. Large items and branches will be picked up for free this week only. No stickers will be required.

The Community Yard Sale will take place Saturday, July 15<sup>th</sup>. 10 X 10 spaces are available for ~~\$10.00~~ \$15.00. June 1<sup>st</sup> is Community Clean up Day. Volunteers are needed at 8:30 am behind the Village Hall. Light refreshments will be available at 1:30 pm. TV's and electronics cannot be set out for garbage pick up but can be dropped off at Rich South in Richton Park on that day. Two plots are available in the Community Garden. Plots are available for \$25.00 each.

## **G. Housing Authority Commission- Mr. Holcomb- No report**

### **H. Senior Committee-Ms. Langston**

The Healthcare Consortium of Illinois is honoring the men and women who 'Served Without Doubt' at a celebration recognition at 8:00 a.m. on Monday, May 20, 2013. All those that have served or are in service to our country are invited. The celebration will be at The Healthcare Consortium of Illinois, 1350 Sibley Blvd, Dolton, IL. R.S.V.P. by May 15 to James Lyles (708) 841-9515 ext. 2306 [jlyles@hcionline.org](mailto:jlyles@hcionline.org) or Gwen Woodward ext. 2489 [gwoodard@hcionline.org](mailto:gwoodard@hcionline.org) Other invited guests are: Gov. Pat Quinn; Members of the Tuskegee Airmen; Cong. Bobby Rush; Cong. Robin Kelly; Cong. Tammy Duckworth; Barry Walter, Director, VFW; and State of Illinois Reps and Senators. The SV VFW invites the public to attend the 11:00 a.m. Memorial Day service on Monday, May 27<sup>th</sup> at St. James Cemetery located at 394 and Sauk Trail. 50/50 raffle tickets are available, a book of 7 for \$5.00. Drawing will be held at the Senior Center following the service; winner need not be present.

Openings for new members at the three senior organizations (2<sup>nd</sup> and 4<sup>th</sup> Sunday at 3:00 p.m. Fun Club, 1<sup>st</sup> and 3<sup>rd</sup> Monday at 7:00 p.m. Sunshiners and 2<sup>nd</sup> and 4<sup>th</sup> Wednesday at 5:00 p.m. Leisure Timers) meeting in the Senior Center. All seniors age 50 and up are invited to join, dues are \$10, \$14, and \$15 respectively.

Other groups meeting in the Senior Center are: the Sauk Village Blue Grass every Sunday from 6 until 10 p.m., the event is free, no dues and a free will donation is taken to cover the cost of beverages and paper supplies; Sauk Village VFW Center, every 2<sup>nd</sup> and 4<sup>th</sup> Tuesday at 8 p.m. (50/50 raffle tickets); BMW Crossroads every 3<sup>rd</sup> Tuesday at 7:30 p.m.; and Ceramics Group every Wednesday from 8 to 11 a.m.

The Senior Committee FREE Zumba Gold class meets this Saturday, May 18<sup>th</sup> and every 1<sup>st</sup> and 3<sup>rd</sup> Saturday from 1-1:45 p.m. for all seniors 50+ regardless of residency. FREE computer classes will meet on Thursday and Friday, May 23<sup>rd</sup> and 24<sup>th</sup>. On the first Monday from 1:00-2:00 p.m. FREE monthly blood pressure screening co-sponsored with P.L.A.N. will be provided to all village residents and village employees in the Senior Center office. The second Monday monthly movies at 12:30 p.m. are co-sponsored with the McConathy Library and held at the library. Blood pressure screenings precede the movie. A paper book exchange is also available in the Senior Center. See flyers for detailed and future scheduled dates.

The Senior Committee meets every second Thursday at 5 P.M. in the Senior Center.

## **5. ORDINANCES AND RESOLUTIONS**

### **A. Motion to Approve an Ordinance Authorizing and Accepting the Donation of Real Property Commonly known as 21824 Peterson Avenue in the Village of Sauk Village, Cook and Will Counties, Illinois**

Acting Mayor Hanks asked for a motion to approve an ordinance authorizing and accepting the donation of real property commonly known as 21824 Peterson Avenue. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Motion carried

## **6. NEW BUSINESS**

### **A. Motion to Approve Accounts Payables and Disbursements for April 24, 2013 through May 14, 2013**

Acting Mayor Hanks asked for a motion to approve the Accounts Payable and Disbursements for April 24, 2013 through May 14, 2013.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

Trustee Burgess asked for clarification on the amount of expenditures versus available cash.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Motion carried

Acting Mayor Hanks recognized past elected officials in the audience which included former Mayor Edward Paesel, former Trustees Jim Schultz, Joe Wiszowaty and John Dennis and School Board Superintendent Traveglini and School Board members.

### **B. Swear in Newly Elected / Re-elected Mayor, Village Clerk and Trustees**

Village Attorney Burt Odelson gave the oath of office to Mayor David Hanks, Village Clerk Debbie Williams and Trustees Rosie Williams, Edward Myers, Lynda Washington and Jeffrey Morden.

Trustee Benson stated he was thankful for the opportunity to state that he was blessed to have served in the capacity of Parks and Recreation Committee Chair and Housing Chair in the last year four years. Trustee Benson blessed Mayor Hanks and the new Board as they start the next four years.

## **7. ADJOURN SINE DI**

Mayor Hanks asked for a motion to adjourn sine di. The motion was made by Trustee Williams and seconded by Trustee Myers.

All Ayes

The meeting was adjourned sine di at 8:03 pm. Mayor Hanks called a five minute recess.

The meeting was called to order at 8:20 pm.

## **1. CALL TO ORDER – NEW BOARD**

### **A. Roll Call**

On roll call:

Present: Trustees Burgess, Morden, Myers, Washington and Williams

Absent: None

Mayor Hanks asked the Board members to allow Michael Wortham, Senior Advisor for Government Affairs for Enbridge Energy Company and a resident of Sauk Village to step forward. Mr. Wortham presented a check in the amount of \$1,000.00 to the Sauk Village Parks and Recreation Committee as a thank you for allowing Enbridge to conduct an open house a few months ago to answer resident's questions regarding a proposed pipeline that will run from Pontiac, Illinois to Sauk Village. Mr. Wortham stated Enbridge Energy is looking forward to opening a positive relationship with Sauk Village.

## **2. MAYORAL APPOINTMENTS**

### **A. Motion to fill vacancy of Trustee Hanks' two year unexpired term**

Mayor Hanks asked for a motion to approve the appointment of John Poskin to fill the vacancy of his two year unexpired term. The motion was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Morden, Myers, Washington and Williams

Nays: None

Present: Trustee Burgess

Motion carried

Village Attorney Odelson gave the oath of office to Trustee John Poskin.

### **B. Motion to Appoint- Village Attorney**

Mayor Hanks asked for a motion to approve the appointment of Odelson & Sterk as the Village Attorney. The motion was made by Trustee Burgess and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

### **C. Motion to Appoint- Village Treasurer**

Mayor Hanks asked for a motion to approve the appointment of James Griegel as the Village Treasurer. The motion was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

Village Attorney Odelson gave the oath of office to Village Treasurer James Griegel.

## **3. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES**

Trustee Williams, as the senior Board member, welcomed the new Board members and offered to help the new Board members at any time with any questions or concerns they may have.

Trustee Myers thanked everyone for their support and stated the Board will move the Village forward. Trustee Myers will be looking for new members for the Ordinance Review Committee if he continues in the position as chair.

Trustee Morden thanked the residents and stated his door is always open. He will work for all residents of Sauk Village.

Trustee Washington thanked God, her family and others for their support. Trustee Washington stated it will take everyone speaking positively about Sauk Village and being willing to work together to make Sauk Village a better village.

Trustee Poskin thanked Mayor Hanks and the Board for the reappointment and pledged to do his best to bring baseball back to Sauk Village if he is reappointed to the Parks and Recreation Committee and will work hard for the residents of Sauk Village.

Trustee Burgess congratulated Mayor Hanks and all of the newly elected officials. There is a lot of work ahead of us to work together for an open and transparent government. The Board will need the help of the community to get things done.

Mayor Hanks stated tonight is a great night. Mayor Hanks stated the Village will work together as neighbors and friends to keep the excitement going. Mayor Hanks read a prepared statement that stated it is time to put the negativity and division behind us and work together as a community as we restore pride and progress and move Sauk Village forward once again. We must do these things together as one community and one people. The work is just starting. There is a lot work ahead of us. Top issues we face are crime, the lack of economic development, vacant homes, water, infrastructure and debt. Mayor Hanks will be reaching out to the Village Trustees to address these issues and reaching out to village residents who are willing to volunteer their time. Rather than sitting back and looking at the failures of the previous administration we can look forward and be part of the solution. Mayor Hanks quoted Theodore Roosevelt – “It’s hard to fail but it is worse never to have tried to succeed” and John Kennedy- “Ask not what your country can do for you- ask what you can do for your country”. Mayor Hanks stated the same holds true for Sauk Village. Mayor Hanks thanked a group of residents who refused to take no for an answer, all those who placed their trust in him in April and his wife, Linda, and his children. God Bless Sauk Village.

Village Clerk Williams stated she is encouraged by the last six months and has noticed a change in the Board and the community. VC Williams would like to continue on in the positive movement. It has been a long, hard four years. VC Williams stated she is excited to work with each and every Board member to move the Village forward.

#### **4. ADJOURNMENT**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Burgess and seconded by Trustee Myers.

All Ayes

The meeting was adjourned at 8:37 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams

A reception for the new board was held in the Senior Center immediately following the Board meeting.

The questions and comment section was deleted from this agenda. Residents were asked to forward all questions and comments to Village Clerk Debbie Williams after the meeting along with their contact information.

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, MAY 21, 2013.**

**1. Call to Order**

**A. Roll Call**

Mayor Hanks called the meeting to order at 7:08 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin and Washington

Absent: Trustee Williams (Trustee Williams entered at 7:35 pm)

**2. Skyline/ Republic Disposal Services- Gary Blue/ Hank Potts**

Republic Services representative Gary Blue reported Skyline Disposal has been picking up in Sauk Village since 1954. The DeLuca family has retired and Republic Services has taken over the Sauk Village routes. The employees, service level and address remain the same. Gary and Hank want to maintain the same relationship.

The pickup process will be totally automated in the near future using the same totes. Resident's concerns include paper getting spilled in the pick up process and stolen cans. Gary stated cans might too full. Additional totes are available. Stolen cans should be reported to 708/754-5460, 708/385-8252 or [toter.service@republicservices.com](mailto:toter.service@republicservices.com). Pick up starts at 6 am for household trash and one large item per week. Blue bags are picked up by a separate truck. Republic will continue to be a part of the leaf program according to the contract. Televisions, refrigerators, other electronics and tires cannot be picked up by Republic. There are recycling centers available in the area. A special pick up for those items is available for C.O.D. fee.

**3. Nimec Electric Agreement for Municipal Buildings**

Public Works Director Weller stated Sauk Village was included in the NIMEC Electric co-op until February 2012. NIMEC secures lower energy costs for municipalities. Com Ed would remain the supplier. The cost savings will apply to the five water buildings. There is zero billing on the other buildings. The savings for street lights will be explored next. The agreement has been reviewed by the Village Attorney. It will be researched if any portion of the cost is TIF eligible. This item will be presented on the next Board agenda for consideration.

**4. Public Relations Update- Trustee Williams**

Trustee Williams stated the last Student Government Day was the best in 5 years. Trustee Williams stated the Appreciation Dinner for volunteers and employees has been cut from the Public Relations Committee budget. Trustee Williams and department heads have discussed bringing this back as a way of healing, working together and recognizing the employees who have stuck through the hard times. The Public Relations Committee would raise money at the events that would be used for recognition awards and prizes. A month long schedule of weekend ideas was discussed such as football, softball, etc... Trustee Williams will ask for one

representative from each department to work on a committee to organize these events in August. The Public Relations Committee would also like to work on hanging the Mayor's portraits, updating and hanging the plaque listing the dates of the elected officials as well as historical Village pictures in the main lobby. Another fundraising idea is installing vending machines in the hallway. There is no cost to the Village. Trustee Williams stated people should still support the Beautification Committee sales on Tuesday. It was also suggested to open the atrium for the residents to meet in before the meeting. Trustee Williams was given consent to move forward with the vending machines. Mayor Hanks also spoke with a few banks regarding installing an ATM machine in the hallway.

#### **5. Municode/ Code book update- Village Clerk Williams**

Village Clerk Williams stated the last update of the code book was done in 2003. The latest update began in 2011. At the time of the original quote the updates were set to include through December 2011. Many pivotal ordinances were approved in 2012. The current updates include through May 2013 which has incurred additional charges for excess pages in the amount of approximately \$4,000.00. The balance due can be made in two payments; half now and the balance during the next budget year. VC Williams stated the Board approved using funds from the Winpak donation to pay for updating the code book according to the Board meeting minutes from January 2012. This item will be presented on the next Board agenda for consideration.

#### **6. Public Comment**

**All questions and comments must be directed to Acting Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.**

Marva Campbell- Pruitt asked Trustee Williams to rethink the vending machine. The Beautification Committee is working on getting a machine donated. Marva asked the Board to consider \$3,000.00 for the Community Handbook and \$300.00 for the Sauk Village Youth Council during the budget discussions. Marva stated this was Public Works Employee Appreciation Week and asked everyone to show their appreciation to Public Works.

Mr. Harvey stated he enjoyed last week's celebration and asked that more programs be available for kids and their parents. Mr. Harvey also asked that the grass around the Municipal buildings is cut timely.

Mr. Griffin asked if there are plans for a summer work program and if hiring will be done based on experience and dedication. Mr. Griffin asked if the Community Center can be used for receptions and birthdays parties. Trustee Poskin stated the Community Center and the park are available for rent. Applications are available at the front desk. The cost is \$25.00 per hour and a deposit is required.

Mayor Hanks stated this year there will be an emphasis on family related activities. The Village is working on organizing a 4<sup>th</sup> of July parade and fireworks, baseball games at the ball field and National Night Out where we can get out in the community. Residents are also interested in having block parties. The emphasis is getting to know your neighbors.

Rose Langston thanked Public Works for the repair work on Clyde Avenue and Code Enforcement for their help with a bonfire and trash from a neighbor. Rose reported that the

Fun Club and Bluegrass will not meet on May 26<sup>th</sup>. The Delta Sigma Sorority will reach out to Sauk Village by providing refreshments during the Zumba Gold class on Saturday, June 1<sup>st</sup>. The Memorial Day service will be held at 11:00 pm on Monday, May 27<sup>th</sup> at St. James Cemetery. 50/50 raffle tickets are available for \$5.00 for seven tickets.

Bernadine Hopkins asked why department heads are not present on Committee meeting nights. Bernadine asked for an update on the pothole patching and asked how employee appreciation moves the Village forward. Bernadine asked about diversity on municipal employment. Trustee Williams stated it has been a hard couple of years where there have been no raises and no way to communicate without tension. There was so much tension and no stability in the past four years. Trustee Williams stated we still do not have money but we don't say thank you enough.

Mayor Hanks agreed potholes are an issue. Street repairs are done according to Motor Fuel Tax funds. Governor Quinn is aware of the condition of the roads and the needs for funds. Sauk Village has requested \$2.6 million for 4.2 miles of street repairs; 20 streets are identified for repairs. We are putting together shovel ready projects to present to State Representatives. Mayor Hanks stated department heads are not present at Committee meetings unless there is an agenda item they need to address. Mayor Hanks stated the Police and Fire Commission hires for those departments. Sauk Village does not look at race when hiring.

Roger reported the light near his home is still out; his vehicle was broken into. What is being done about crime? Roger commented on police officer behavior and curfew.

Mayor Hanks stated crime is a major issue. Mayor Hanks is working with Chief Stoffregen and Deputy Chief Holevis. The Police Department is working on the gang activity. A recent sting at ABC Wireless discovered counterfeit items being sold. The Village is working with the South Suburban Task Force and will be adding a Sauk Village officer to the Task Force. Investigations must be thorough before going to Cook County courts. The Sauk Village Police Department is a great training ground and they are very active. There is a big emphasis on crime and we will be sending a clear message. The street lights are being repaired by a priority list. Some lights need more detailed work than others. Mayor Hanks will speak with Chief Stoffregen about the officer's behavior.

Francine Anderson reported four break ins on the North Side last week and asked for follow up on the Peterson Avenue shootings two weeks ago. Francine stated the leadership in the Police Department is incompetent and the streets are the worst in the South Suburbs.

Mayor Hanks stated he stands behind the Police Department. Changes are being made because of the poor leadership from the previous administration. Sauk Village is no longer a playground for criminals.

Judy Cast stated she received a water bill by mistake that had a \$3,000.00 past due balance and the person has moved. Why is that allowed? Judy stated Public Relations should have a big part in recognizing people for doing well – both employees and residents. Judy stated former Trustee Ray Gavin has passed away and asked for a moment of silence. Mayor Hanks stated it is possible the buffalo box may be broken or there may be leaks in the house. Mayor Hanks thanked Judy for bringing the passing of Ray Gavin to the Board's attention and asked for a moment of silence.

Kevin Freeman stated he is a new resident. His house was broken into within 48 hours of moving in. Parents need to be held responsible. Mayor Hanks stated there is a Parental Responsibility

Ordinance that has been approved by the Board. Trustee Myers stated the ordinance is in the hands of the Police Department.

## **7. Miscellaneous Business**

### **Comments from the Trustees**

Trustee Williams stated she will provide copies of the Website and Sauk Talk policies to the new trustees. Trustee Williams encouraged everyone to provide more information for the Sauk Talk. Trustee Williams stated the funding was cut for the Sauk Talk four years ago but it is still produced in house. The Public Relations Committee has had no budget and has not used taxpayer's money for any reason for four years. Student Government Day has also still continued. Volunteers and donations contribute to make these events happen. The \$3,000.00 balance for fireworks was paid for by the DP Partners donation. No taxpayer's money will be used for the employee appreciation.

Trustee Burgess asked if the Trustee liaisons with the department heads will still be in place. Mayor Hanks stated there will continue to be trustee liaisons.

Trustee Myers asked for an update on hiring outside contractors to help cut grass. Mayor Hanks stated the cost is too expensive. Discussion was held regarding hiring part time employees.

Trustee Myers stated there is an ordinance that deals with kids walking in the street. The Police Department should provide an update if the ordinance is in effect. Trustee Myers asked Sherry to provide information on how the \$3,000.00 water bill could have occurred.

Trustee Washington reported on a petting zoo in the unincorporated part of the Village. The owner is willing to allow kids to take advantage of it. Trustee Washington commented on how the kids are walking in the street. Trustee Washington is speaking with Trustee Poskin and Mayor Hanks about having a Village meeting with parents to let them know they must be held accountable for the actions of their children. Trustee Washington encouraged residents to turn on their outside lights in front and back.

Trustee Poskin stated the Housing Commission meeting will be held Thursday, May 23rd at 7 pm in the Village Hall. The July 6<sup>th</sup> Parade Committee will meet at 7 pm on Friday, May 24th. Both meetings will be held at the Village Hall. Fireworks may be held on July 6<sup>th</sup>.

No teams have come forward for the Memorial Day softball game. The concession stand will still be open. Baseball registration continues. The second team is forming now. Basketball will begin in the fall.

Trustee Morden stated he is working with Trustees Myers and Poskin on the 6<sup>th</sup> of July parade. Letters have been sent to many people asking for their participation. Applications are available on line, at the Village Hall and in the Sauk Talk. Trustee Morden commented on street repairs that are needed. Trustee Morden commented on the Officer Friendly program of the past that helped kids and parents get to know the police officers. Trustee Morden suggested the police officers get out of the cars and talk to the kids and residents.

Trustee Williams reported the Police Department entrance will be closed for one week starting tomorrow due to road construction.

Mayor Hanks stated the Village is working on Village owned properties first and then vacant homes. Weed killer is being placed on properties to avoid high weeds.



Liens will be place on the vacant properties with high grass. Tickets are being issued and Code Enforcement is following up to locate the owner and or bank.

**8. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Burgess and seconded by Trustee Williams.

The meeting was adjourned at 9:08 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **MAY 28, 2013.**

**1. CALL TO ORDER**

Mayor Hanks called the meeting to order at 7:00 pm.

**A. Pledge of Allegiance**

Mayor Hanks lead those assembled in the Pledge of Allegiance.

**B. Roll call**

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. MOTION TO RECESS TO EXECUTIVE SESSION**

**A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2013)**

Mayor Hanks asked for a motion to adjourn to executive session. The motion was made by Trustee Burgess and seconded by Trustee Williams.

On roll call:

Ayes: Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

The meeting was adjourned to executive session at 7:02 pm.

**3. MOTION TO RECONVENE**

Mayor Hanks asked for a motion to reconvene. The motion was made by Trustee Williams and seconded by Trustee Poskin.

On roll call:

Ayes: Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

The meeting was reconvened at 8:18 pm.

**4. PUBLIC COMMENT- None**

**A. All questions must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.**

**5. REPORTS OF OFFICERS**

**A. Mayor's Report- Mayor David Hanks**

Mayor Hanks read the Collector's reports for January and February 2013.

Mayor Hanks assigned the following Trustees to act as liaisons between the various departments.

Finance Department- Trustee Burgess

Fire Department- Trustee Myers

ESDA- Trustee Morden  
Public Works- Trustee Poskin  
Code Department- Trustee Washington  
Police Department- Trustee Williams

Mayor Hanks reported as of Friday, May 24, 2013 at 4:00 pm. Wise Guyz had their liquor license suspended. A hearing will take place on Wednesday, May 29, 2013 at 4:00 pm.

Mayor Hanks reported as of Tuesday, May 28, 2013 at 4 pm. ABC Wireless had their business license placed on a 10 day suspension. The hearing will be held on June 4, 2013 at 6 pm. A quorum of the Board of Trustees is needed for the June 4<sup>th</sup> hearing.

### **B. Village Clerk – Mrs. Debbie Williams**

Village Clerk Williams stated Village stickers are on sale and must be displayed by midnight June 30<sup>th</sup>. Upcoming special meetings include May 29<sup>th</sup> and 30<sup>th</sup> for budget review at 6 pm and Wednesday May 29<sup>th</sup> at 5:45 to approve an appraiser for land acquisition. The ABC Wireless hearing will take place on Tuesday, June 4<sup>th</sup> at 6 pm. Meeting notices will be posted.

VC Williams stated the Memorial Service was very well attended. VC Williams asked for volunteers to work on a committee for National Night Out night on the first Tuesday in August per the request of Mayor Hanks. Deputy Chief Holevis has sent away for the necessary information. There will be no meeting scheduled for that day.

### **C. Village Treasurer – Mr. Jim Griegel- No report**

### **D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath- No report**

### **E. Village Engineer – Mr. Jim Czarnik**

Village Engineer Czarnik stated there will be a special meeting to award the contract for the well three appraisals. The repairs for the Torrence Avenue railroad tracks have been denied by IDOT at this time. VE Czarnik was asked to follow up to see if this can still take place within the timeframe allowed.

## **6. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

### **A. Parks and Recreation Committee- Trustee Poskin**

Trustee Poskin stated the July 4<sup>th</sup> Parade Committee will meet on Friday, May 31<sup>st</sup> at 7 pm in the Village Hall. The Parks and Recreation Committee meeting is scheduled for Thursday, June 6<sup>th</sup> at 7 pm. Trustee Poskin read the Parks and Recreation financial update.

### **B. Ordinance Review Committee- Trustee Myers**

Trustee Myers reported the Ordinance Review Committee will consist of volunteers Pat Couch, Carol Myers, Annemarie Morden, Debbie Poskin, another member not named and himself.

### **C. Economic Development Committee- Trustee Burgess**

Trustee Burgess stated he will no longer be chairing the Economic Development Committee. Trustee Burgess will form a new Intergovernmental Committee where he will act as a liaison with the school districts and looking to see how the Village can work with them. A meeting time has not yet been determined. Trustee Burgess thanked everyone who worked with him in the Economic Development Committee.

### **D. Public Relations Committee-Trustee Williams**

Trustee Williams stated the Sauk Talk will be out next week. The Public Relations Committee is working on updating the elected official name plate plaques. Trustee Williams is working with department heads on employee appreciation events like softball and a cook off to be held in August. Trustee Williams is looking for a representative from each department. Residents and service advisors are also welcomed to participate.

## **7. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

### **A. Fire Department/ Police Department/ 911 Committee- Chief Stoffregen**

Chief Stoffregen reported the Fire Department has responded to 25 calls in the past two weeks, including 5 fire alarms, 2 car fires, 3 vehicle accidents, 1 gas leak, 1 resident assist, 9 assists with the ambulance company and 4 assists to other agencies.

Chief Stoffregen reported 868 Police Department calls of service since May 14th, 2013 which included 18 burglaries, 33 domestics, 42 burglar alarms, 47 ambulance assists, 14 accidents and 69 arrests. Undercover stings were conducted at ABC Wireless and Wise Guyz Bar both located on Sauk Trail.

Three arrests were made at ABC Wireless for violating the counterfeit trademark law. One person was arrested at Wise Guyz Bar for selling alcohol to a minor. Wise Guyz Bar has been shut down by the Police Department by order of the Liquor Commissioner. ABC Wireless was closed at 4:18 pm today. The hearing will take place on June 4<sup>th</sup>.

### **B. Public Works Department- Mr. Weller**

Public Works Director Weller reported the 3<sup>rd</sup> hydrant flush will begin on June 4<sup>th</sup>. Run the cold side first the next day. Street sweeping will take place the week of June 10th. Do not put debris in the street for pick up. There is no parking on the street on garbage day. The street light repairs on Sauk Trail have been completed. Storm sewers on Clyde have been repaired. Clear debris and grass clippings from storm sewers. Do not place grass clippings on the street. Roof damage to the back of the Municipal Building has been repaired. The shut off list is shrinking on the south side. Call Public Works for tree limb pick up that is needed due to storm damage. Grass cutting continues. Mayor Hanks thanked Kevin for the flags and stated lights in front of the Village Hall need to be replaced.

### **C. Administrative Services Director- Ms. Jasinski**

Administrative Services Director Jasinski reported from April 1<sup>st</sup> through May 24<sup>th</sup> there were 319 tickets written for various violations. During the period of May 6<sup>th</sup> through May 24<sup>th</sup> 186 tickets were written for tall grass. A lot of residents are not cutting their grass. Other tickets were issued for various reasons. A permit was picked up to begin work on the old 7- Eleven. Title Max will be opening there.

### **D. Finance Director- Mr. Rao**

Finance Director Rao reported the updated budget sheets will be emailed tomorrow. The Illinois Funds balance is \$122,293.66 and Corporate Fund Balance is \$32,462.26. The DP Partners donation balance is \$54,819.72. The balance in the Canadian National donation for Parks and Recreation is \$8,583.53.

### **E. Emergency Services & Disaster Agency- Mr. Johnson**

ESDA Director Johnson stated the department has responded to 16 calls during the last two weeks- 1 gas leak. 2 vehicle fires, 5 fire alarms, 2 car accidents, 1 assist with a citizen and 1 assist with other agencies. ESDA will be on hand for the Rickover graduation on Thursday, May 30<sup>th</sup>. Expect heavy traffic from 6pm- 9pm on Torrence Avenue.

### **F. Human Relations Commission/ Beautification Committee- Ms. Campbell-Pruitt**

Human Relations Commission Chair Campbell- Pruitt reported movies in the park are planned for Friday, July 19<sup>th</sup> and Friday, August 16<sup>th</sup>. The Health and Resource Fair held in conjunction with Alpha Kappa Alpha sorority will take place September 28<sup>th</sup> in the Community Center. No member will be available at the budget meeting. The Human Relations Commission is requesting funds for the Community Handbook and the youth council.

Beautification Committee- Ms. Pruitt reported working with the library board, the school district and Pre -K kids and their parents in the Community Garden last Friday. The Beautification Committee also removed the decorations from the Memorial outside of Village Hall. Clean, Green and Preen is taking place through June 1<sup>st</sup>. Volunteers are needed. Members from Bloom Trail High School will be assisting on June 1<sup>st</sup>. Access to the atrium is required.

The Community Yard Sale will take place Saturday, July 15<sup>th</sup>. A letter has been received from IDOT for the use of the space on Sauk Trail.

Three plots are available in the Community Garden. Plots are available for \$25.00 each.

The committee will communicate with the new business to see what their landscaping plans are.

### **G. Housing Commission- Mr. Holcomb**

Housing Chair Gary Holcomb continues to work with the South Suburban Mayors and Managers Association and the Cook County Board of Commissioners on the vacant building ordinance. An ordinance will follow next month regarding banks turning over properties without being brought up to code. Gary and Sherry Jasinski provided a list of several properties available for acquisition to Mayor Hanks and the Village Attorney. The Housing Commission will meet the second and fourth Thursday of every month at 7 pm in the Village Hall.

### **H. Senior Committee-Ms. Langston**

Senior Chair Rose Langston reported the Delta Sigma Theta Sorority/ Joliet area and South Suburban Alumnae Chapter will be providing refreshments at the FREE Zumba Gold Fitness class sponsored by the SV Senior Committee this Saturday, June 1 from 1:00pm - 2:00 p.m. Healthy refreshments consisting of protein bars, bottled water and fruit will be served prior to the class. Doors will be open at 12:30 p.m. This event is open to all seniors aged 50 and up regardless of residency. Detailed flyers are available.

Commander John Dennis of the SV VFW expresses his appreciation for all who purchased raffle tickets and the public who attended the Memorial Day service on Monday, May 27<sup>th</sup> at St. James Cemetery. The presence of Mayor David Hanks, Village Clerk Debbie Williams and Trustees Derrick Burgess, Jeff Morden, John Poskin and Rosie Williams delighted Commander Dennis. Unfortunately, all 50/50 raffle winners were employed at a firm in Tinley Park and not village residents. Commander Dennis invites new veteran members to join the SV VFW. Mr. Dennis also invites the public to attend the November 11<sup>th</sup> Veterans Day service.

Openings for new members at the three senior organizations (2<sup>nd</sup> and 4<sup>th</sup> Sunday at 3:00 p.m. Fun Club, 1<sup>st</sup> and 3<sup>rd</sup> Monday at 7:00 p.m. Sunshiners and 2<sup>nd</sup> and 4<sup>th</sup> Wednesday at 5:00 p.m. Leisure Timers) meeting in the Senior Center. All seniors age 50 and up are invited to join; dues are \$10, \$14, and \$15 respectively. Leisure Timers is having their Mother/Father dinner at Sheffield Restaurant in Dyer on Sunday, June 2<sup>nd</sup> at 2:00p.m. The Sunshiners Mother/Father catered dinner in the Senior Center from Glenwood Oaks has been rescheduled to Monday, June 17<sup>th</sup> instead of June 3<sup>rd</sup> at 5 p.m.

Other groups also looking for new participants, meeting in the Senior Center are: the Sauk Village Blue Grass every Sunday from 6 until 10 p.m., the event is free, no dues and a free will donation is taken to cover the cost of beverages and paper supplies; Sauk Village VFW Center, every 2<sup>nd</sup> and 4<sup>th</sup> Tuesday at 8 p.m. (50/50 raffle tickets); BMW Crossroads every 3<sup>rd</sup> Tuesday at 7:30 p.m. and Ceramics Group every Wednesday from 8am to 11 a.m.

The Senior Committee FREE Zumba Gold class meets every 1<sup>st</sup> and 3<sup>rd</sup> Saturday from 1-1:45 p.m. for all seniors 50+ regardless of residency. The FREE computer classes have been suspended until further notice. Computer program to be revised and rescheduled per demand. On Monday, June 3<sup>rd</sup> from 1:00-2:00 p.m. FREE monthly blood pressure screening co-sponsored with P.L.A.N. will be provided to all village residents and village employees in the Senior Center office. The monthly movie on Monday, June 10th 'Robin Hood' at 12:30 p.m. is co-sponsored with the McConathy Library and held at the library. Blood pressure screening precedes the movie. A paper book exchange is also available in the Senior Center. See flyers for detailed and future scheduled dates. Rose reported she recently attended the first Illinois Senior Medical Patrol (SMP) conference in Oak Park (86 miles round trip plus \$10.00 parking fee) at her own expense and also made a SMP presentation in Harvey.

The Senior Committee meets every second Thursday at 5 P.M. in the Senior Center.

## **8. ORDINANCES AND RESOLUTIONS- None**

## **9. NEW BUSINESS**

### **A. Motion to Approve Accounts Payables and Disbursements for May 15, 2013 through May 28, 2013**

Mayor Hanks asked for a motion to approve the Accounts Payable and Disbursements for May 15, 2013 through May 28, 2013.

The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: Trustee None

Motion carried

**B. Motion to Approve NIMEC Electric Agreement for Municipal Buildings**

Mayor Hanks asked for a motion to approve the NIMEC Electric Agreement for Municipal buildings. The motion to approve was made by Trustee Burgess and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**C. Motion to Approve Excess Charges in the Amount of \$4, 200.00 to Municode Corporation for the Codification of the Municipal Code Book. The current total due of \$7,500.00 will be paid in two payments- \$3.750.00 due immediately with the remaining balance to be paid in December 2013.**

Mayor Hanks asked for a motion to approve excess charges in the amount of \$4, 200.00 to Municode Corporation for the codification of the Municipal code book. The current total due of \$7,500.00 will be paid in two payments- \$3.750.00 due immediately with the remaining balance to be paid in December 2013.

The motion to approve was made by Trustee Myers and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**D. Mayoral Appointments**

Mayor Hanks asked for a motion to suspend the rules to add item xiii- the approval of the Intergovernmental Committee.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**i. Motion to Appoint- Housing Commission**

Mayor Hanks asked for a motion to approve the appointments of Sharon Nowak, Heidrun Parker, Wanda Lemell, Ronnie Stark and Larry Stewart as Housing Commissioners.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**ii. Motion to Appoint- Zoning Board Commission**

Mayor Hanks asked for a motion to approve the appointments Beth Zupon and Carey Gorski as Zoning Board Commissioners.

The motion to approve was made by Trustee Myers and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**iii. Motion to Appoint- Police and Fire Commission**

Mayor Hanks asked for a motion to approve the appointments of Judy Cast and Ed Milkint as Police and Fire Commissioners.

The motion to approve was made by Trustee Burgess and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

Village Clerk Williams gave the oath of office to Commissioners Nowak, Parker, Lemell, Starks, Stewart, Zupon and Cast.

**iv. Motion to Appoint -Police Pension Board**

Mayor Hanks asked for a motion to approve the appointments of Jim Griegel and Donald Clark to the Police Pension Board.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**v. Motion to Appoint - Fire Pension Board**

Mayor Hanks asked for a motion to approve the appointments of Jim Griegel and Donald Clark to the Fire Pension Board.

The motion to approve was made by Trustee Myers and seconded by Trustee Morden.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**vi. Motion to Appoint- Parks and Recreation Committee**

Mayor Hanks asked for a motion to approve the appointments of Trustee John Poskin and Trustee Jeff Morden to chair the Parks and Recreation Committee.

The motion to approve was made by Trustee Myers and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**vii. Motion to Appoint- Ordinance Review Committee**

Mayor Hanks asked for a motion to approve the appointment of Trustee Myers to chair the Ordinance Review Committee.

The motion to approve was made by Trustee Williams and seconded by Trustee Morden.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**viii. Motion to Appoint- Economic Development Committee Chair**

Mayor Hanks asked for a motion to approve the appointment himself to chair the Economic Development Committee.

The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**ix. Motion to Appoint- Public Relations Chair**

Mayor Hanks asked for a motion to approve the appointment of Trustee Williams to chair the Public Relations Committee.

The motion to approve was made by Trustee Morden and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**x. Motion to Appoint- Beautification Committee Chair**

Mayor Hanks asked for a motion to approve the appointment Marva Campbell- Pruitt to chair the Beautification Committee.

The motion to approve was made by Trustee Myers and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**xi. Motion to Appoint- Neighborhood Watch Committee**

Mayor Hanks asked for a motion to approve the appointment of Lynda Washington to chair the Neighborhood Watch Committee.

The motion to approve was made by Trustee Myers and seconded by Trustee Poskin.



On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**xii. Motion to Appoint -Police Alliance Committee**

Mayor Hanks asked for a motion to approve the appointment of Trustee Williams to chair the Police Alliance Committee.

The motion to approve was made by Trustee Poskin and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**xiii. Motion to Appoint- Intergovernmental Committee**

Mayor Hanks asked for a motion to approve the appointment of Trustee Burgess to chair the Intergovernmental Committee.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**10. APPROVAL OF MINUTES**

**A. March 26, 2013 Special Meeting**

Mayor Hanks asked for a motion to approve the minutes of March 26, 2013 Special Meeting.

The motion to approve was made by Trustee Poskin and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Myers, Poskin and Williams

Nays: None

Abstain: Trustees Morden and Washington

Motion carried

**B. March 26, 2013 Board Meeting**

Mayor Hanks asked for a motion to approve the minutes of March 26, 2013 Board Meeting.

The motion to approve was made by Trustee Poskin and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Myers, Poskin and Williams

Nays: None

Abstain: Trustees Morden and Washington

Motion carried

**C. April 16, 2013 Committee Meeting**

Mayor Hanks asked for a motion to approve the minutes of April 16, 2013 Committee Meeting.

The motion to approve was made by Trustee Burgess and seconded by Trustee Poskin.

On roll call:  
Ayes: Trustees Burgess, Myers, Poskin and Williams  
Nays: None  
Abstain: Trustees Morden and Washington

Motion carried

**D. April 23, 2013 Regular Board Meeting (Student Government Day)**

Mayor Hanks asked for a motion to approve the minutes of April 23, 2013 Regular Board Meeting (Student Government Day).

The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

On roll call:  
Ayes: Trustees Burgess, Myers, Poskin and Williams  
Nays: None  
Abstain: Trustees Morden and Washington

Motion carried

**E. May 7, 2013 Committee Meeting**

Mayor Hanks asked for a motion to approve the minutes of May 7, 2013 Committee Meeting.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:  
Ayes: Trustees Burgess, Myers, Poskin and Williams  
Nays: None  
Abstain: Trustees Morden and Washington

Motion carried

**11. APPROVE AND RELEASE EXECUTIVE SESSION MINUTES**

**A. March 12, 2013**

Mayor Hanks asked for a motion to approve and release the executive session minutes of March 12, 2013.

The motion to approve was made by Trustee Myers and seconded by Trustee Poskin.

On roll call:  
Ayes: Trustees Burgess, Myers, Poskin and Williams  
Nays: None  
Abstain: Trustees Morden and Washington

Motion carried

**Clerk's Note: The April 2, 2013 Committee Meeting and the April 9, 2013 Regular Board Meeting were cancelled.**

**12. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES**

Trustee Morden mentioned the need for grass cutting and equipment repair at Carol Avenue Park. Trustee Morden also commented on how well the ESDA, Police and Fire Departments worked together on the power outage that occurred at Sauk Trail and Torrence Avenue.

Trustee Washington mentioned the Neighborhood Watch meetings will be held on the 3<sup>rd</sup> Thursday of the month at the Fire Station. Trustee Washington read the committee members who have joined her committee. Trustee Washington encouraged everyone to be a Neighborhood Watch captain for their block.

Trustee Burgess asked everyone interested in joining the Intergovernmental Committee to call 708/927-0081 or leave contact information at the Village Hall. Trustee Burgess will reach out to School Districts 168 and 206 and the library.

Trustee Burgess asked for an update on the signs on 394. Trustee Burgess stated the businesses need to spend money to advertise better. Trustee Burgess stated the car lot on 394 and Sauk Trail also needs to be spruced up. Mayor Hanks stated he has spoken with the owner of the property. Sauk Village has no jurisdiction over that property. Mayor Hanks will ask Sherry to write a letter to the business owners and suggested one sign listing all of the businesses. Mayor Hanks met with Jim Garrett at Southland Visitor's Bureau about highway signs.

Mayor Hanks stated he is working on playground grants to repair and replace playground equipment.

Mayor Hanks would like the Board to discuss bringing back the consent agenda. Any items the Board does not agree on would not be placed on the consent agenda. All items the Board approves will take one vote to approve. Mayor Hanks read the names of the Police Alliance Committee.

Mayor Hanks asked Judy Cast to come forward. Judy and members of the P.L.A.N. group came forward to donate \$100.00 to the Cop on Top program that is scheduled for 5 am – 2pm on Friday, May 31<sup>st</sup>. The P.L.A.N. group will be on hand accepting donations for Special Olympics.

Judy presented 24 lights that fit on traffic cones to the Civil Defense Department to help secure the safety and well being of the members while they are on the call.

### **13. ADJOURNMENT**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams and seconded by Trustee Poskin.

All Ayes

The meeting was adjourned at 9:26 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams

**MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, MAY 29, 2013.**

**1. Roll Call**

Mayor Hanks called the meeting to order at 6:00 pm.

On roll call:

Present: Trustees Burgess, Morden, Poskin, Washington and Williams

Absent: Trustee Myers (entered the meeting at 6:17 pm)

**2. Department Budget Review**

Mayor Hanks stated all capital expenses have been cut from the budget. No raises are included in this draft of the budget; department head raises may be considered. Increased revenue is anticipated from enforcement of the collection of tickets written by the Police and Code Departments. The K-9 will be assisting with drug busts in the near future. Repairs will be made to buffalo boxes in order to capture additional water revenue. Cuts will be made within the departments. There is no cut or addition of personnel at this time. Mayor Hanks stated the Village is in the process of applying for several grants.

Building and Zoning Director Jasinski stated her budget consists of one employee's salary and insurance. All other expenses are included under Administration.

Deputy Police Chief Holevis stated the Tow Fund was established to make the Police Department self sufficient. Deputy Chief Holevis would like the Tow Fund revenue returned to the Police Department. Mayor Hanks stated the Tow Fund revenue is used for Police Department expenses which includes payroll. Deputy Chief Holevis stated that 87 % of the Police Department's fleet is in very bad shape. The cost of continuing the maintenance of the fleet will soon exceed the cost of purchasing new vehicles that are covered under warranty. Some vehicles are beyond repair. Further discussion was held regarding transferring some of the fleet to other departments or sending them to auction and the use of the Tow Fund, K-9 and Asset Forfeiture accounts. Tow Fund charges may increase soon. Deputy Chief Holevis provided estimates for the purchases of 6 – 12 new vehicles for the Board to consider. Additional costs will include equipment installation and striping of the vehicles. Mayor Hanks asked to place the approval of six police vehicles on the next agenda. Mayor Hanks asked Deputy Chief Holevis to provide details on when the order needs to be placed, when the vehicles will be received, when the first payment will be due and what the cost of striping and equipping the vehicles will be.

Public Works Director Weller stated the fleet is old. Three vehicles are ready for auction. DH Weller requested a mower and HVAC unit for the Police Department. The last payment for the street sweeper is included in this budget. There is no real change in MFT. Mayor Hanks stated a grant may be available through the State for the HVAC unit. Mayor Hanks asked for a detailed list of fleet information. Energy savings will result from placing the air strippers on a timer and renewing the NIMEC agreement.

Professional Services will decrease now that the water situation is under control.

Sewer- Equipment may be needed in the near future. The Metropolitan Water Reclamation District (MWRD) will have new mandates next year. The Sewer Fund is in the negative. Sewer rates will have to be increased.

DH Weller stated a four year plan was submitted in 2010 for capital expenses; no purchases have been made. New pumps and limited tools and equipment are needed. The mild winter kept the overtime and salt purchases down. The Public Works Department saves the Village money by performing vehicle maintenance for other departments.

ESDA Director Johnson commented on the reduction in vehicle expense and equipment repair. The vehicles are getting older. Some repairs are done in house. DH Johnson requested purchasing a maintenance agreement for the six sirens at a cost of \$1,200.00. Back up batteries are needed for the sirens. Research will be done to verify if the expense is TIF eligible.

DH Johnson requested the purchase of a used light truck. The existing lights can be utilized on that vehicle. The cost of striping vehicles will be incurred when the name changes from Emergency Services and Disaster Agency to Sauk Village Homeland Security Agency.

DH Johnson requested a \$.50 per hour raise that would amount to approximately \$1,700.00 per year for 3,400 man hours.

Mayor Hanks directed Finance Director Rao to research the cost of the requested items.

Fire Chief Stoffregen requested an increase in capital expenses due to the sinking bays and foundation. Chief Stoffregen stated training is being paid by the SAFER grant.

Chief Stoffregen stated an increase is needed for the 911 surcharge to make the bond payment and to maintain New World. There is currently a \$10,000.00 deficit that increases every year.

Finance Director Rao stated phone charges will be reduced by approximately \$3,000.00 with the switch to Call One. There is no change to Dispatch.

Elected Officials- Mayor Hanks suggested taking \$5,000.00 from other contractual services to allocate funds to various committees; Neighborhood Watch \$2,000.00. Police Alliance Committee \$700.00, Public Relations \$300.00 Intergovernmental Relations \$1,000.00 and Human Relations Commission \$2,000.00. Funds from the Winpak donation will finance IML in the fall. Trustee Burgess suggested the discussion of raises for the Trustees, Mayor and Clerk is needed before the next election. The last raise was six years ago. Trustee Washington agreed to raises due to the fact the trustees spend a lot of time working in the Village and there are many active committees now.

Mayor Hanks clarified Professional Services is still on the high end due to excessive open litigation. Many cases have been ongoing for years with some just recently resolved. Additional cases were recently filed with regards to water related issues.

Mayor Hanks stated Illinois Comptroller Judy Baar Topinka is charging municipalities for late audits. Municipalities are not paying it. The late audit was the responsibility of the last administration. The current administration is working on completing the audits.

### **3. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams and seconded by Trustee Burgess.

All Ayes

Meeting was adjourned at 8:55 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, **MAY 30, 2013.**

**1. Roll Call**

Mayor Hanks called the meeting to order at 6:15 pm.

On roll call:

Present: Trustees Burgess, Poskin, Washington and Williams

Absent: Trustees Morden and Myers (Trustee Morden entered the meeting at 7:02 pm)

**2. Additional Budget Review**

Discussion included crossing guards being paid through the Police Department. The school district does not contribute. An increase in fines is needed. Tickets being written are being dismissed in court.

A grant is in process to bring cable back to the Community Center.

The 2010- 2011 Municipal audit is in process.

Two officers will take part in the drug task force. Sauk Village will receive a percentage of the revenue.

Repairs will be completed on buffalo boxes to increase water revenue. Past due bills will be recouped by property liens and collection agency placement.

CDBG- \$200,000.00 has been requested.

Mayor Hanks stated information of salary raises for non union personnel will be presented at a later date. No salary for Police Chief is included in this budget according to a recent ordinance.

Mayor Hanks agreed to consider raises in the amount of \$.50 per hour for ESDA personnel and \$25.00 per paycheck for Department Head Johnson. Radios and batteries are also need for ESDA.

Grants are being researched for the Homeland Security name change.

Mayor Hanks stated the draft budget does not include raises. Employee contributions to insurance are being considered. Governor Quinn is trying to freeze State sales tax payments to municipalities. The Senate has shot that down. The casino is close to passing. Revenue will be shared within the communities.

**3. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams and seconded by Trustee Washington.

All Ayes

Meeting was adjourned at 7:25 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, JUNE 4, 2013.**

**1. Call to Order**

**A. Roll Call**

Mayor Hanks called the meeting to order at 7:01 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin and Washington

Absent: Trustee Williams (Trustee Williams entered the meeting at 7:12 pm)

Also Present: Village Attorney Mike Mc Grath (VA McGrath left the meeting at 7:14 pm)

**2. Motion to recess to Executive Session- None**

**Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1)(2013)**

**3. Motion to Reconvene Committee Meeting- None**

Mayor Hanks suggested adjusting the order of the agenda with Board approval.

**11. Village Adjudication Call/ Village Prosecution Call- Trustee Williams**

Mayor Hanks asked the Board not to renew Dennis Giannopoulos as Village Adjudicator and requested the Board approve Odelson & Sterk to take over starting with the second court call in July. Village Attorney McGrath stated they will meet with the Police Department to work on expanding the court. The fees paid for the adjudication and prosecution last year exceed \$50,000.00 with fines collected in the amount under \$3,000.00. The rate of pay will reflect a \$10.00 per hour savings. Village Attorney McGrath stated there is no conflict of interest to act as Village Attorney and Adjudicator and Prosecutor. VA McGrath stated the Village is losing money because cases heard in Markham are often dismissed with payment of court costs only. The item will be added to the next Board agenda for consideration.

**7. Illinois Hazard Mitigation Plan- Mayor Hanks**

Mayor Hanks referred to a memo from Cook County regarding the need to appoint a liaison between Homeland Security and the Village of Sauk Village. Mayor Hanks suggested himself and ESDA Director Art Johnson as a back up. The name of ESDA will be changing soon to include Homeland Security. This item will be added to the next Board agenda for consideration.

**4. Red Speed Illinois-**

Deputy Chief Holevis introduced Red Speed Illinois representative Mike Lebert to provide a presentation on red light cameras in Sauk Village. The benefits of red light enforcement were reviewed. Red light



enforcement changes driver behavior and encourages drivers to obey the law. Red Speed Illinois will work with the Village on both education and enforcement. An average of 40% reduction in crashes is noticed after red light cameras are installed. The violation is caught on camera and reviewed several times before a ticket is issued. Red Speed Illinois will supply all equipment and Police Department training and send all notices. Violations can be viewed on line. Payments and hearings will be managed by Red Speed Illinois. The violation will be turned over to the collection bureau if payments are not received after three notices. The Police Department will also have the ability to use the cameras for other purposes. Engineers will research the viable sights and review this information with the Police Department. Reports will be sent every other week.

The Red Speed marketing program includes CD's, posters, book markers for the schools, fact sheets and web site placement. Use your Head – Stop on Red is the slogan. Several local municipalities have permits for Red Speed Illinois red light cameras including Lynwood and South Chicago Heights.

There is no cost to the Village or taxpayers to install or implement the red light camera enforcement. The average revenue for Sauk Village is \$60.00 out of the \$100.00 fine. Additional charges may apply in some cases.

The Village Attorneys will negotiate the contract with Red Speed Illinois. An IDOT Hold Harmless Agreement, Ordinance Sample and an agreement with Red Speed Illinois will come before the Board after attorney review. Mayor Hanks asked for this item to be placed on the next Board agenda to move forward.

## **5. Closing Bank Accounts that are not used (Retro)**

### **a) Cafeteria Plan Bank Account- Lack of Participants**

Finance Director Rao recommended closing the Cafeteria Land Bank account due to the lack of participants and suggested transferring the current funds to the General Account. The Cafeteria Plan is available for employees to deposit money from their paychecks to use for medical bills on a tax free basis. All money must be used by February 28<sup>th</sup> or the balance reverts to the Village. The account currently has a balance of \$7,000.00. This item will be added to the next Board agenda for consideration.

### **b) Closing of Citibank Account- TIF#2 (Retro)**

Finance Director Rao recommended closing the Citibank Account that Wildman, Harrold maintained for the TIF 2 tax levy. There is currently a balance of approximately \$21,000.00. FD Rao stated TIF 2 has not paid any administrative fees. Mayor Hanks recommended FD Rao discuss this item with Kane, McKenna representative, Mary Thompson, before taking any further action. This item will be added to the next agenda upon Kane, McKenna's recommendation.

## **6. Transfer of Asset Forfeiture and K-9 Bank account operations**

Deputy Chief Holevis stated the Asset Forfeiture and K-9 accounts were taken away from the Police Department in 2010 under the previous administration. Deputy Chief Holevis stated the Police

Department must maintain control over the Asset Forfeiture funds at all times according to State Statute. The Police Department can only spend the money from that account with the approval of the Board. Deputy Chief Holevis asked for the return of the K- account checkbook. The K-9 will be in place soon. The account is used for the K-9's food, medicine, etc... Finance Director Rao stated the Village paid for the K-9 and training from the General Fund. The K-9 funds will be transferred to the General Fund. Deputy Chief Holevis requested further discussion on this matter. Mayor Hanks recommended Trustee Burgess, Finance Director Rao and Deputy Chief Holevis meet with the Fire Chief to discuss the matter further and bring this back to be addressed in two weeks.

#### **8. Intergovernmental Relations Committee- Trustee Burgess**

Trustee Burgess stated the purpose of the Intergovernmental Relations Committee is to be an intergovernmental advisory council to work with various governmental bodies and agencies throughout the Village and the South Suburban area to bring public awareness to Sauk Village. Committee members will be selected by the committee chairman. The committee is currently recruiting members. By laws and the mission statement will be presented to the Board at a later date.

#### **9. Block Parties- Mayor Hanks**

Mayor Hanks stated two residents have requested permission to hold block parties in their neighborhood. The requests are usually reviewed by the Board and the Police Department and forwarded to the Public Works Department to have the road blocked off. Mayor Hanks agreed that block parties are good for the community and asked that the Board move forward on approving the block parties. Discussion was held on the need for a policy that would include rules such as the sale of alcohol and public intoxication is prohibited, it is their responsibility to clean up, neighborhood agreement, time restrictions, etc... Mayor Hanks asked Trustee Williams and Trustee Myers to work on an agreement that includes the bullet points discussed by the Board and bring this item back to the Board. The Board was agreeable for both families to hold their block parties. This item will be added to the Consent Agenda on the next Board agenda for consideration.

#### **10. July 6<sup>th</sup> Fireworks- Trustee Poskin**

Trustee Poskin requested approval to move forward with the fireworks and the approval of the contract for Mad Bomber to provide the fireworks on July 6<sup>th</sup> in the amount of \$5,000.00. The fireworks show will last approximately 25-30 minutes. Over half of the money has been raised and donations are still being accepted. Trustee Williams stated the balance from a previous fireworks show was paid for through a DP Partners donation and suggested that funds from the Cafeteria Plan could be used for fireworks up to \$2,500.00 to cover the costs while fundraising continues. Parks and Recreation continues to collect fees for rentals of the Community Center and grounds and fundraising efforts will continue through the day of the event. Letters have been sent to Sauk Village vendors requesting donations. A parade and other activities are also planned for the July 6th celebration.

Mayor Hanks recommended placing a motion for Board consideration to approve allowing no more than \$2,500.00 of the Cafeteria Fund money to be used for fireworks on the Consent Agenda next week.

## **12. Consent Agenda- Mayor Hanks**

Mayor Hanks stated the Consent Agenda was removed from the agenda during the last administration. Mayor Hanks would like to bring the Consent Agenda back with Board approval. The Consent Agenda allows one vote for multiple items if all trustees are in agreement to approve all items. Before voting to approve the Consent Agenda, Mayor Hanks will ask if any trustee would like an item removed or if any further discussion is needed on an item. Minutes may be included on the Consent Agenda if all trustees were present.

## **13. Public Comment**

**All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.**

James Harvey stated he had a large increase in his water bill since the last bill. Mayor Hanks suggested checking for leaks and stated a small leak could increase your bill significantly.

Delores Brady stated there is a problem with Com Ed and Nicor Gas when new residents come in and don't provide those companies with the correct address suffix, i.e. Place or Street. Delores' services have been affected by this. Mayor Hanks stated this matter could be added to the new pamphlet the Human Relations Commission is working on.

Rose Langston commented on the block party guidelines regarding time lines, protecting the children, area restrictions, neighbor consideration and clean up. Rose asked if the Board will be considering requiring a deposit.

Pat Couch stated she called Republic Services regarding the cost of the container needed for disposal of grass and was not satisfied with the answer she was given. Pat asked for someone to follow up with her concern.

Jovante Hasty stated the branches that were left out for Clean Green and Preen week were not picked up. Village Clerk Williams will follow up.

Judy Cast referred to a vacant house that needs attention from the Village. Judy asked for clarification of the Consent Agenda.

Frank Williams stated the Village has come a long way in a short time. The Police Department is very visible and is doing their job. Don't look back. More people need to get involved to keep moving forward.

## **14. Miscellaneous Business**

### **Comments from the Trustees**

Trustee Williams stated Sauk Talks are on the back table. The Village Appreciation Days will take place in August. Trustee Williams is looking for volunteers and input from residents, department heads, employees and elected officials. A meeting will be set up next week.

Trustee Burgess congratulated the Fire Department, ESDA and Police Department for containing a recent large fire to the one house along with the assistance from other agencies. Trustee Burgess stated the Intergovernmental advisory council is accepting people who would like to join the committee. A meeting will be set up in the near future. Trustee Burgess warned residents to be careful and stated the meetings are much better now and we will move the Village forward.

Trustee Poskin stated the first Parks and Recreation Committee meeting will be held on Thursday, June 6<sup>th</sup> at 7 pm in the Village Hall. Anyone interested in joining the committee is welcome to attend. The July 6<sup>th</sup> Committee will meet every Friday from now until the event. Participants needed for the parade can include cars, trucks, etc... Vendors and activities will be available behind the Village Hall after the parade. Fireworks will be available depending on Board approval. Donations are being accepted for the fireworks.

Trustee Morden stated some local pizza establishments will no longer deliver to Sauk Village due to the drivers being robbed. Please notify the police if you see this happening.

Trustee Washington invited all residents to attend the first Neighborhood Watch committee meeting on Thursday, June 6<sup>th</sup> at the Fire Station located at 1804 222<sup>nd</sup> Street. The meetings will take place every first Thursday of the month at 7pm. Trustee Washington is looking for representatives from every block or subdivision. Trustee Washington and Trustee Myers have sent a request for signs and pamphlets for the Neighborhood Watch. Trustee Washington encouraged residents to leave the front and back porch lights on at night. Trustee Washington stated Holy Praise Tabernacle Church will be celebrating Pastor Pitt's first anniversary in Sauk Village on Sunday, June 9<sup>th</sup> at 4:30 pm.

Trustee Myers stated the Ordinance Review Committee will be held on Wednesday, June 5<sup>th</sup> at 7pm. Several new members have joined the committee. There are ordinances currently under review. Trustee Myers asked everyone to get involved in the parade.

Mayor Hanks stated more information will be coming out regarding National Night Out on August 6<sup>th</sup>. There will be no meeting on August 6<sup>th</sup> in order to allow trustees and residents to participate. Mayor Hanks directed everyone to see Trustee Williams or Village Clerk Williams for more information. This is a nationwide event that Sauk Village will be participating in for the first time. More information will be available at the next committee meeting.

## **15. Adjournment**

Acting Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Burgess and seconded by Trustee Williams.

The meeting was adjourned at 8:50 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER JUNE 11, 2013.**

**1. CALL TO ORDER**

Mayor Hanks called the meeting to order at 7:02 pm.

**A. Pledge of Allegiance**

Mayor Hanks lead those assembled in the Pledge of Allegiance.

**B. Roll call**

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. PUBLIC COMMENT- None**

**A. All questions must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.**

**3. REPORTS OF OFFICERS**

**A. Mayor's Report- Mayor David Hanks**

Mayor Hanks stated State Representative Sims is sponsoring a Job Boot Camp at South Suburban College on Wednesday, June 19 at 6 pm and a Community Shred Day on Saturday, June 15 from 11 am – 2 pm at River Oaks Center in Calumet City. Emmanuel Christian Reformed Church is hosting EJam for 6 weeks starting Wednesday, June 30<sup>th</sup> with an ice cream social. EJam will run for six weeks from 6:30 pm – 7:30 pm.

**B. Village Clerk – Mrs. Debbie Williams**

Village Clerk Williams stated Village stickers are on sale and must be displayed on by midnight June 30<sup>th</sup>. The last day to purchase Village stickers from the Village Hall is before the deadline is Friday, June 28<sup>th</sup>. Doors close promptly at 5pm. Village Hall will be closed Thursday, July 4<sup>th</sup>.

**C. Village Treasurer – Mr. Jim Griegel- Absent- No report**

**D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath- No report**

**E. Village Engineer – Mr. Jim Czarnik- Absent- No report**

**4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

**A. Parks and Recreation Committee- Trustee Poskin**

Trustee Poskin stated the July 6<sup>th</sup> Parade Committee will meet every Friday from now until July 6<sup>th</sup> at 7 pm in the Village Hall. The Parks and Recreation Committee will meet on Friday June 14<sup>th</sup> at 7pm. Trustee Poskin read the May Parks and Recreation financial update. ASPCA will be present at the July 6<sup>th</sup> parade and the event afterwards to offer pet adoption. The Schereville football program is looking for 8, 9 and 10 year olds or 11 year olds under the age of 11 to participate in their Pop Warner football program. A fundraiser will be held Thursday. The cost is \$37.00. Contact Anthony DeLosa 219/712-3287 for more information. The Parks and Recreation Committee is currently working on setting up the basketball program for September.

Trustee Morden stated the July 6<sup>th</sup> parade will begin at 1 pm starting at Popeye's Chicken proceeding down Sauk Trail to Torrence Avenue. There will be a service held at the Veteran's Memorial. All service men and women present will be honored. Festivities will be held behind the Village Hall throughout the day. Fireworks will take place at dusk.

**B. Ordinance Review Committee- Trustee Myers**

Trustee Myers reported the Ordinance Review Committee will meet Wednesday, June 19<sup>th</sup> at 7pm in the Village Hall. The Ordinance Review Committee will review the new code book at that time. Trustee Myers urged all department heads to review their section of the code book.

### **C. Intergovernmental Relations Committee- Trustee Burgess**

Trustee Burgess stated the Intergovernmental Relations Committee will schedule their first meeting for the second week in July. Anyone interested in joining the committee should contact Trustee Burgess.

### **D. Neighborhood Watch Committee- Trustee Lynda Washington**

Trustee Washington stated the first Neighborhood Watch meeting was wonderful. Trustee Washington thanked Gary Holcomb for making a DVD and hard copy of the mission statement and what the Neighborhood Watch is all about. The Neighborhood Watch will meet on the second Thursday of July due to the July 4<sup>th</sup> holiday. The Neighborhood Watch Committee is looking for volunteers to walk in the parade.

### **E. Public Relations Committee-Trustee Williams**

Trustee Williams the Public Relations Committee is working on updating the elected official name plate plaques. Trustee Williams is working with department heads on employee appreciation events like softball and a cook off to be held in August. Trustee Williams is looking for a representative from each department. The Public Relations Committee is looking for new members.

### **F. Police Alliance Committee- Trustee Williams**

Trustee Williams stated the Police Alliance Committee met last week to introduce the new members and to review and redetermine the mission statement and possibly change the name. The next Police Alliance Committee meeting will be held June 12<sup>th</sup> at 7:30 pm.

Mayor Hanks all committee chairs to submit the names of the committee members to Village Clerk Williams.

## **5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

### **A. Fire Department/ Police Department/ 911 Committee- Chief Stoffregen**

Chief Stoffregen reported 897 Police Department calls of service since May 28, 2013 which included 55 domestics, 48 juvenile problems and 48 arrests. Arrests include 6 domestic batteries and 7 driving on a suspended license.

Chief Stoffregen reported the Fire Department has responded to 15 calls in the past two weeks, including 1 call for structure fire, 2 calls for electrical problems, 4 car accidents, 5 fire alarms, 1 gas leak, 1 ambulance assist, and 1 CO call. Chief Stoffregen thanked everyone who came out to support the Fire Department's Pancake Breakfast. Chief Stoffregen was proud to announce the additional of six new firefighters. The new firefighters will be attending training at the Fire Station and four months at the Fire Academy. Deputy Chief Atwood and the six recruits approached the dais for the swearing in ceremony.

Mayor Hanks thanked the firefighters and stated the firefighters are volunteers.

### **B. Public Works Department- Mr. Weller- No report**

### **C. Administrative Services Director- Ms. Jasinski- No report**

### **D. Finance Director- Mr. Rao**

Finance Director Rao reported the audit will be done soon. The General Funds balance is \$143,108.11 and First Midwest Balance is \$206,980.34. Updates on the audit and the budget will be added to the next Committee agenda.

### **E. Emergency Services & Disaster Agency- Mr. Johnson**

ESDA Director Johnson stated the department has responded to 20 calls during the last two weeks- 1 structure fire which included overnight security, 1 gas leak, 4 fire alarms, 3 traffic patrols, 3 school patrols and 3 assists with other agencies.

### **F. Human Relations Commission/ Beautification Committee- Ms. Campbell-Pruitt- Absent**

Village Clerk Williams read the reports in Ms. Campbell- Pruitt's absence. Human Relations Commission Chair Campbell- Pruitt reported the Friends and Family movie in the park event is planned for Friday, July 19<sup>th</sup>- details to follow.

Beautification Committee- The third annual Clean, Green and Preen week took place May 27<sup>th</sup> through June 1<sup>st</sup>. Marva thanked the 26 volunteers that cleaned, weeded and trimmed bushes in ten sites, including the Emmanuel Christian Reformed Church youth group. Another clean up is scheduled for October. There was a slight mix up with the disposal service vendors due to the holiday schedule. All issues are being corrected as they are brought to the committee's attention.

The Community Yard Sale will take place Saturday, June 15<sup>th</sup> on Sauk Trail and Cornell. Vendors can set up at 7:30 am. Applications are available at the Village Hall and the village website. The cost for a 10' X 10' space is \$15.00.

The Hootsies are coming; stay tuned for new and improved guidelines.

### **G. Housing Commission- Mr. Holcomb**

Housing Chair Gary Holcomb reported the Housing Commission will hold their first meeting on Thursday, June 13<sup>th</sup> at 7pm in the Village Hall. The South Suburban Land Bank has several investors interested in Sauk Village Commercial and vacant properties that the village is in the process of acquiring due to tax delinquencies or already owns. The commission will get the initial contact information and turn over all information to Economic Development. Commissioner Holcomb presented the Sauk Village OWNED Property listing. Commissioner Holcomb has requested a meeting with Mayor Hanks and Trustee Myers to discuss Housing Court.

Commissioner Holcomb stated the commission is working with Sherry, Susan, Mohan and the Village Clerk on contacting mortgage holders on abandoned properties. After inspecting several abandoned properties it has been discovered that several still have electric power connected.

### **H. Senior Committee-Ms. Langston**

Openings are still available for new members in the three senior organizations (2<sup>nd</sup> and 4<sup>th</sup> Sunday at 3:00 p.m. Fun Club, 1<sup>st</sup> and 3<sup>rd</sup> Monday at 7:00 p.m. Sunshiners and 2<sup>nd</sup> and 4<sup>th</sup> Wednesday at 5:00 p.m. Leisure Timers) meeting in the Senior Center. All seniors age 50 and up are invited to join, dues are \$10, \$14, and \$15 respectively. The Sunshiners Mother/Father catered dinner in the Senior Center from Glenwood Oaks will be held on Monday, June 17<sup>th</sup> at 5 p.m. The Fun Club's next basic line dance class will be on Sunday, June 23<sup>rd</sup> and every 2<sup>nd</sup> and 4<sup>th</sup> Sunday at 3 p.m. Other groups are also looking for new participants meeting in the Senior Center are: the Sauk Village Blue Grass every Sunday from 6 until 10 p.m., the event is free, no dues and a free will donation is taken to cover the cost of beverages and paper supplies; Sauk Village VFW Center, every 2<sup>nd</sup> and 4<sup>th</sup> Tuesday at 8 p.m.; BMW Crossroads every 3<sup>rd</sup> Tuesday at 7:30 p.m.; and Ceramics Group every Wednesday from 8 to 11 a.m. The Senior Committee FREE Zumba Gold class meets every 1<sup>st</sup> and 3<sup>rd</sup> Saturday from 1-1:45 p.m. for all seniors 50+ regardless of residency. Many thanks to the Delta Sigma Theta Sorority Joliet area and South Suburban Alumnae Chapter for the healthy refreshments served to the Zumba Gold Fitness class on Saturday, June 1<sup>st</sup>. The next FREE monthly blood pressure screening co-sponsored with P.L.A.N. will be provided to all village residents and village employees in the Senior Center office on July 1<sup>st</sup> and every 1<sup>st</sup> Monday from 1-1:45 p.m. The monthly movie held on Monday, June 10th had a special treat from the library staff. Freshly harvested radishes were distributed to the seniors from their garden plot in the Community Garden; thank you Nan and Colleen. The next movie is scheduled for Monday, July 8<sup>th</sup> 'Independence Day' at 12:30 p.m. co-sponsored with the McConathy Library and held at the library. See flyers for detailed and future scheduled dates. Bloom Township annual senior picnic will be held on Thursday, August 1<sup>st</sup>, tickets will go on sale July 1<sup>st</sup>. As a convenience to our seniors, Rose will have tickets to sell. The Senior Committee is continuing to work on the ongoing maintenance and security problems in the Senior Center. The next Senior Committee meeting is this Thursday, June 13<sup>th</sup> at 5 P.M. in the Senior Center and every second Thursday at 5 p.m.

## **6. CONSENT AGENDA**

**A. Motion to Approve Moving forward with Red Speed Illinois**

**B. Motion to Approve Closing Cafeteria Plan Bank Account**

**C. Motion to Approve Hazard Mitigation Plan**

**D. Motion to Approve Block Parties in Sauk Village**

**E. Motion to Approve Expense of no more than \$2,500.00 for July 6<sup>th</sup> Fireworks to be deducted from the closing of the Cafeteria Plan Bank Account**

**F. Motion to Approve Odelson & Sterk as Adjudicator and Prosecutor for the Village of Sauk Village**

Mayor Hanks asked for a motion to approve the Consent Agenda.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**7. ORDINANCES AND RESOLUTIONS- None**

**8. NEW BUSINESS**

**A. Motion to Approve Accounts Payables and Disbursements for May 29, 2013 through June 11, 2013**

Mayor Hanks asked for a motion to approve the Accounts Payable and Disbursements for May 29, 2013 through June 11, 2013.

The motion to approve was made by Trustee Burgess and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**9. APPROVAL OF MINUTES**

**A. May 14, 2013 Regular Board Meeting**

Mayor Hanks asked for a motion to approve the minutes of May 14, 2013 Regular Board Meeting.

The motion to approve was made by Trustee Poskin and seconded by Trustee Morden.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**B. May 21, 2013 Committee Meeting**

Mayor Hanks asked for a motion to approve the minutes of May 21, 2013 Committee Meeting.

The motion to approve was made by Trustee Burgess and seconded by Trustee Morden.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**C. May 28, 2013 Regular Board Meeting**

Mayor Hanks asked for a motion to approve the minutes of May 28, 2013 Regular Board Meeting.

The motion to approve was made by Trustee Morden and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams



Nays: None

Motion carried

#### **10. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES**

Trustee Williams met with others to discuss the Employee Appreciation events scheduled for August. A Battle of the Badges softball game is planned for August 3<sup>rd</sup> from 11 am – 2 pm at Wagoner ball field. Teams will consist of 15 players each. A Cook Off is scheduled for August 17<sup>th</sup>. Barbequed meats, spaghetti, potato salad and desserts will be judged behind the Village Hall. Flyers will be distributed with additional details.

Trustee Myers invited Housing Commissioner Gary Holcomb to the Steger Housing Court to be held Thursday at 9 am.

Trustee Morden stated the Bloom Township Center will be accepting electronic devices free of charge for disposal from 9 am – 3 pm on Thursday, July 11<sup>th</sup>.

Trustee Poskin is looking for parade entrants, volunteers and judges for the July 6<sup>th</sup> parade. Trophies will be distributed for various categories.

Trustee Washington is looking for Neighborhood Watch block captains.

Trustee Burgess asked if there is a time line for the completion of the Torrence Avenue repairs. DH Weller stated the repairs should be completed by the end of July.

Mayor Hanks stated the Fire Department and volunteers did a great job at the pancake breakfast. The village is looking good after the clean up. Mayor Hanks urged residents to try to maintain the vacant homes around them if possible. Call the Village Hall if there are any criminal issues around those homes. National Night out will take place Tuesday, August 6<sup>th</sup>. More details later. The MABUS light truck and street closure have been requested for the parade.

#### **11. ADJOURNMENT**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Morden and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 7:35 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, JUNE 18, 2013.**

**1. Call to Order**

**A. Roll Call**

Mayor Hanks called the meeting to order at 7:01 pm.

On roll call:

Present: Trustees Burgess, Myers, Poskin, Washington and Williams

Absent: Trustee Morden (entered the meeting at 7:32 pm)

**2. Motion to recess to Executive Session- None**

**Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1)(2013)**

**3. Motion to Reconvene Committee Meeting- None**

**4. South Suburban Land Bank- Russ Rydin**

South Suburban Land Bank representative Russ Rydin stated SSLB is an intergovernmental agency that was created by representatives from Blue Island, Park Forest and Oak Forest in order to sell and convey vacant properties quickly. The SSLB board was officially established June 1, 2013 and consists of seven members. An intergovernmental agreement will be necessary to include Sauk Village in SSLB. There is no cost to Sauk Village. As the holding entity, SSLB will take properties, partner with investors for renovations and put the property back in someone's hands and back on the tax role. Local developers and investors can be utilized. Sources of funding include HUD, The Attorney General and local banks. Members of the Sauk Village Housing Commission currently attend monthly SSLB meetings. Properties are bought, renovated and sold for little profit. All profits are used to sustain the land bank and renovate additional properties. SSLB is working with South Suburban Mayors and Managers Association to work with individuals who need credit repaired in order to qualify for a first time homebuyer program. Housing Commissioner Holcomb stated seven Section 8 properties have already been completed and turned over to homeowners. SSLB will maintain the properties.

**5. An Ordinance to Change the Name of the Sauk Village Emergency Services Disaster Agency (ESDA) to the Sauk Village Department of Homeland Security and Emergency Management Agency**

Director Art Johnson stated the local ESDA agencies are changing their names to include Homeland Security in their title. There are many grants available through Homeland Security for local agencies. This matter will be presented on the next consent agenda for consideration. Please contact Mayor Hanks or Director Johnson with any questions or concerns.

**6. ESDA Purchase- Tornado siren batteries- Art Johnson**

Director Johnson requested the approval of a maintenance agreement for the siren batteries and the replacement of the batteries on the siren located at Yates and Jeffrey Avenue at a cost of \$1,700.00. This matter will be presented on the next consent agenda for consideration.

**7. Fiscal Year November 30, 2010- October 31, 2011 - Audit Update**

Mayor Hanks stated the auditors were unable to attend. A status update memo was sent to Finance Director Rao explaining that financial reports are still due from the Police and Fire Pension board. The final Police and Fire Pension audit is required. Additional required information is the appraisal of TIF 3 land. Finance Director Rao is working with Village Treasurer Griegel to move forward with these issues. FD Rao will move forward with the 2011-2012 18 month audit at the conclusion of this audit.

**8. Fiscal Year May 1, 2013- April 30, 2014 Budget Review- Mohan Rao**

Mayor Hanks stated additional adjustments have been made to the 2013-2014 budget that are more in line with the projected revenue. Less revenue will be received from the State than originally anticipated. Additional cuts were necessary. Committee and Commission budgets will be reduced to no more than \$500.00 each. Cook County lowered the EAV which will result in a tax levy cut in the Fire Fund of \$55,000.00 for a total of \$110,000.00 loss of Police and Fire income.

Mayor Hanks stated the reassessment of properties means less revenue for Sauk Village. Hiring is on hold and minimum overtime is mandated. There may be a need to borrow money from other funds moving forward to make payroll. Borrowing will be kept to a minimum until tax revenue is received in mid-August.

Finance Director Rao stated the General Fund and Fire Fund are balanced. MFT has a \$40,000.00 balance. The 911 fund has an approximate \$10,000.00 deficit; money may need to be moved from the General Fund to cover this deficit. The fee charged for 911 services is not sufficient to cover the expenses. The Water Fund has a \$367,000.00 surplus. The IEPA requires a surplus in the Water Fund in order to obtain the \$5.5 million dollar loan. The Sewer Fund will have an approximate \$24,000.00 deficit. The TIF 1 fund is terminated. TIF 2 and TIF 3 Funds will have no revenue until December. TIF 4 will have an approximate \$130,000.00 tax levy. The Working Cash Fund tax levy is \$85,000.00. Debt service is covered for \$8,000,000.00.

Trustee Burgess stated legal fees need to be trimmed down. The loss of residents has also affected revenue. Finance Director Rao stated the State holds on to 3-4 months of revenue at a time. Currently there is total of \$200,000.00 due from the State.

Mayor Hanks stated there are several cases in litigation; attorneys are winning cases against the Village. Four additional lawsuits, most of which are frivolous, have been received since April and must be defended. Copies of the final draft of the budget will be available after Board review. Finance Director Rao will notify the Board if a transfer from the Water Fund is needed for payroll.

### **9. 911 increase**

Finance Director Rao proposed an increase of 911 fees from \$1.00 to \$2.00. A referendum may be needed. This matter will be included on the July 2<sup>nd</sup> agenda.

### **10. Sewer rate increase**

Finance Director Rao proposed a \$5.00 increase per month in the sewer rate and an additional \$.25 increase per year for 4 years in order to generate additional revenue of \$25,000.00- \$30,000.00 per year. The increase is needed to cover the \$25,000.00 deficit needed to pay sewer employees. The current monthly rate is a flat rate of \$10.56.

The formula for the sewer rate was not changed along with the water rate. The village is paying out more than we are receiving due to the amount of vacant homes. Board members voiced concern over the increase.

Mayor Hanks stated the increases should have been done in increments before reaching a deficit. If approved, the first hit will be hard. A draft ordinance will be provided in Friday's board packet.

### **11. An Ordinance Adopting Prevailing Wage Standards**

Mayor Hanks stated the annual ordinance contains the prevailing rates for both Will and Cook Counties. This matter will be presented on the next consent agenda for consideration.

### **12. An Ordinance Adopting and Enacting a New Code for the Village of Sauk Village, Illinois; Providing for the Repeal of Certain Ordinances not Included Therein; Providing Penalty for the Violation Thereof; Providing for the Manner of Amending Such Code; and Providing when Such Code and This Ordinance shall become effective (RECODIFICATION)**

Village Clerk Williams stated the new code book must be officially adopted before being placed on the Sauk Village website. Necessary amendments to the code are under review from the Village Attorney and department heads. Amendments to the code will now be processed quarterly or bi- annually in order to keep the code book up to date. This matter will be presented on the next consent agenda for consideration.

### **13. Independence Celebration – DJ - Trustee Poskin**

Trustee Poskin reviewed the DJ contract in the amount of \$250.00 for 6 hours of service and stated the cost of the water and DJ will come from the Parks and Recreation budget. The Community Center bathrooms will be used in lieu of portapotties for the event after the parade and during the fireworks that will take place behind the Village Hall. The DJ's contract will be presented on the next consent agenda for consideration.

**14. Public Comment- All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.**

Marva Campbell- Pruitt stated she no longer will sell concessions on Tuesday night due to the vending machines and stated cuts should be made to personnel rather than a sewer increase or 911 increase that should have been done by the prior Board. Trustee Williams stated the Public Relations Committee proposed vending machines to provide snacks to the employees and Village Hall visitors throughout the week. Trustee Williams also encouraged residents previously to support the Beautification Committee first when they are available rather than the vending machines.

The Public Relations Committee moved forward with vending machines after the Village Board did not receive a proposal from the Beautification Committee for several weeks.

Rose Langston commented on the recent water and garbage increases and asked when the increases will take place. Mayor Hanks stated the 911 increase was out on hold until July 2<sup>nd</sup> for further discussion.

The sewer rate increase will take place July 1<sup>st</sup> if approved by the Board.

Nate Griffin inquired about summer jobs for Sauk Village youth. Nate asked why the ordinance for the new code was not adopted before now. Trustee Myers stated the revisions to the code book needed to be reviewed by the department heads, Village Attorney, Village Clerk and the Ordinance Review Committee. Further updates are expected to be done timely.

Bernadine Hopkins suggested the Public Relations and Beautification Committees split the vending machine revenue. Bernadine asked for clarification whether or not the new title for emergency services comes with additional responsibilities, the TIF draw and the 911 increase. Bernadine reported a large tree limb damaged by the storm and a huge water bill. Mayor Hanks suggested Bernadine call Finance Director Rao with the address for the branch repair. 911 is on hold. The name change is for name only; no additional authority. The name change allows for additional funding from Homeland Security.

Trustee Burgess stated TIF draws occur when charges for administrative expenses can reimburse the Village.

Judy Cast asked why the auditors will not appear before the Board. Mayor Hanks has asked the auditors to come on several occasions and will continue to invite them to come. Mayor Hanks directed Finance Director Rao to set up a date.

James Harvey stated he had an excessive water bill.

Cynthia Banse stated she wants to get involved in the Neighborhood Watch and asked men to get involved. Cynthia stated the fence erected by the Village needs to be repaired or torn down because the kids keep tearing it down. Trustee Washington agreed that men are needed on the Neighborhood Watch. Dan and Wally's Towing representative, Stan, requested a meeting with the Mayor and a couple of Trustees regarding a letter he received. Mayor Hanks stated he will meet with him after the meeting.

## **15. Miscellaneous Business**

### **Comments from the Trustees**

Trustee Williams stated committees are known to work together. That request can be taken up with the Public Relations Committee.

Trustee Burgess stated the Intergovernmental Relations Committee will hold their first meeting on July 10, 2013 at 7pm in the Village Hall. Anyone interested in joining the committee is encouraged to attend. Trustee Poskin reported the Parks and Recreation Committee meeting is scheduled for June 20, 2013 at 7pm on the Community Center. The parade committee will meet every Friday until the date of the event at the Village Hall. Free lunch is available to all children under the age of 18 in the Paesel Center Monday through Friday from noon until 1:30 pm.

Trustee Morden reported the parade committee met last Friday to discuss the layout. More vendors have signed up. A Memorial Service will be held after the parade at the Veteran's Memorial. A Lieutenant Colonel will be on hand. All vets are encouraged to attend. Festivities include dunk tank and vendors after the parade behind the Village Hall. Applications for the parade are available at the Village Hall.

Trustee Washington was excited to hear about the free lunch program and has two young people in the audience who could take advantage of summer jobs. Trustee Washington stated the Neighborhood Watch will work with the Housing Commission to identify the vacant homes. A new Neighborhood Watch flyer is being distributed. The Neighborhood Watch program has met with the Deer Creek Homeowners Association and District 168 School Board. A meeting is also scheduled with Lincoln Meadows. Trustee Washington reminded everyone to turn on their front and back porch lights.

Trustee Myers stated the emergency service departments were ready for any calls relating to bad weather last week when tornados were threatening the area. The Fire Department responded to a structure fire on Navaho and another incident where a car drove into a house barely missing a couple in bed. The next Ordinance Review meeting will be held on June 19, 2013 at 7 pm in the Village Hall.

Trustee Myers asked for attorney clarification regarding a portion of a property that may have been annexed to Steger.

Mayor Hanks stated letters were sent to businesses that have signs on 394 and Sauk Trail. Businesses do not feel it is fair to take their signs down until all businesses will comply. Mayor Hanks met with Senator Donnie Trotter and State Representative Elgie Sims regarding \$2.6 million dollars in funding for a priority list of 4.2 miles of street repairs and summer jobs. Ten summer workers ages 16-24 were requested to work in the Police Department, Administration and Public Works. Sauk Village individuals were requested. The summer workers can help cut grass at vacant homes. Property owners will receive a bill for the grass cutting. Discussion was held regarding the summer workers using power equipment. Mayor Hanks stated that is being done in all communities. This will be a great help getting the grass cut.

One worker will work in the Senior Center from 9 am – 3pm. The Senior Center will be open for seniors to come and play games, watch TV, etc... There will be a \$1.00 fee for non-Sauk Village Seniors only. A letter will be sent next week asking that all keys for the Senior Center, Community Center and Paesel Center be returned. The policy of checking in at the Police Department to gain entry to these buildings will be reinstated. State Representative Sims is hosting a job boot camp at South Suburban College at 6pm on June 19<sup>th</sup>. Additional information regarding Medicare, Medicaid and small businesses is available on the back table.

### **16. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Burgess and seconded by Trustee Williams.

The meeting was adjourned at 9:32 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER JUNE 25, 2013.**

**1. CALL TO ORDER**

Mayor Hanks called the meeting to order at 7:02 pm.

**A. Pledge of Allegiance**

Mayor Hanks lead those assembled in the Pledge of Allegiance.

**B. Roll call**

Present: Trustees Burgess, Morden, Poskin, Washington and Williams

Absent: Trustee Myers

**2. PUBLIC COMMENT- None**

**A. All questions must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.**

**3. REPORTS OF OFFICERS**

**A. Mayor's Report- Mayor David Hanks**

Mayor Hanks read the April 2013 Collector's Report. Mayor Hanks reported the Cancer Support Center will hold their annual Walk for Hope on Sunday, October 6, 2013 at Irwin Park located at 18120 Highland Avenue in Homewood, Illinois. The Cancer Support Center offers free programs to families in the south suburbs that are dealing with cancer.

**B. Village Clerk – Mrs. Debbie Williams**

Village Clerk Williams stated Village stickers are on sale and must be displayed by midnight June 30<sup>th</sup>. The last day to purchase Village stickers from the Village Hall before the deadline is Friday, June 28<sup>th</sup>. Doors close promptly at 5pm.

Fines may be issued and sticker prices will double after midnight on June 30<sup>th</sup>.

**C. Village Treasurer – Mr. Jim Griegel- Absent- No report**

**D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath- No report**

**E. Village Engineer – Mr. Jim Czarnik**

Village Engineer Czarnik reported Robinson Engineering is pursuing three grants. The grants include energy efficient materials for the water improvement project, HVAC improvements for the Police and Fire Departments and parks and playground equipment.

**4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

**A. Parks and Recreation Committee- Trustee Poskin**

Trustee Poskin reported the free lunch program for children 18 years old and younger has had a good turnout. Flyers have been distributed in the summer schools. The free lunch program is also open to children outside of Sauk Village from noon – 1:30 pm in the Community Center. Registration will take place for the basketball program on July 12<sup>th</sup>, 13<sup>th</sup>, 19<sup>th</sup> and 20<sup>th</sup> in the Community Center.

Trustee Morden stated more participants are encouraged for the July 6<sup>th</sup> parade. There are various events throughout the day after the parade which include a dunk tank, basketball shootout and a rap contest. Trustee Morden asked residents to alert the trustees of any problems in the parks. Call the police department if you notice any irregularities.

**B. Ordinance Review Committee- Trustee Myers- Absent- No report**



### **C. Intergovernmental Relations Committee- Trustee Burgess**

Trustee Burgess stated the Intergovernmental Relations Committee will schedule their first meeting for July 10, 2013 at 7pm in the Village Hall. Anyone interested in joining the committee should contact Trustee Burgess.

### **D. Neighborhood Watch Committee- Trustee Washington**

The Neighborhood Watch will meet on the second Thursday of July due to the July 4<sup>th</sup> holiday and every first Thursday of the month unless stated otherwise. The Neighborhood Watch Committee is looking for volunteers to walk in the parade.

### **E. Public Relations Committee-Trustee Williams**

Public Relations Committee- Trustee Williams is working with department heads on employee appreciation events like softball and a cook off to be held in August 3<sup>rd</sup> and 17<sup>th</sup>. Flyers are being reviewed by the committee and will be distributed at a later date to all employees and service providers. Trustee Williams is looking for a representative from each department. The Public Relations Committee is looking for volunteers to work on those events.

Police Alliance Committee- Trustee Williams asked to have the Police Alliance Committee placed on the next Committee agenda for discussion of the mission and name change.

## **5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

### **A. Fire Department/ Police Department/ 911 Committee- Chief Stoffregen**

Chief Stoffregen reported 807 Police Department calls of service since June 11, 2013 which included 38 domestics, 40 disturbances and 57 arrests.

Chief Stoffregen reported the Fire Department has responded to 29 calls in the past two weeks, including 1 structure fire, 1 car fire, 1 trash fire, 4 odor investigations, 6 car accidents which include one vehicle driving into a house, 8 fire alarms, 1 gas leak, 3 ambulance assist,, 1 weather watch and 3 assists to other agencies.

### **B. Public Works Department- Mr. Weller**

Public Works Director Weller stated the fourth fire hydrant flush of the year will begin on July 9th until complete. Street flooding has occurred partly due to grass clippings being placed in the street. Pothole patching and grass cutting on village owned buildings and lots is ongoing. The department is working on water shut off list for the north side. Broken tree limbs caused by the storm must be set out at the curb for removal. Road projects and street light repairs are on going. There are 500 street lights in town; 12 of the 24 non working lights have been repaired. The water quality report was delivered to all homes. Please complete the survey in the report and return the survey to the Village Hall.

### **C. Administrative Services Director- Ms. Jasinski**

Director Jasinski reported second notices have been sent to businesses asking for the signs on 394 to be removed. Mayor Hanks is speaking with the business owners and is following up to find alternatives to the current signs on 394.

DH Jasinski stated there have many complaints about the Title Max opening in Sauk Village. Finance companies are allowed according to the sign ordinance under C2. The Village can be sued if the business is denied. Title Max should be open within two weeks. Just Phones installed a sign without a permit, incomplete business license application and the sign is too large.

### **D. Finance Director- Mr. Rao**

Finance Director Rao reported the audit for the DCEO sidewalk repair work has been completed with no issues. Kane, McKenna is completing the 2010 TIF report and will be filed within 10 days. The final reporting for the COPS grant will be completed as of June 30<sup>th</sup> and will be filed by the first or second of July. The General Funds balance is \$69,050.25 and First Midwest Balance is \$166,901.13. Water Fund balance is \$280,946.45.

### **E. Emergency Services & Disaster Agency- Mr. Johnson**

ESDA Director Johnson stated the department has responded to 19 calls during the last two weeks- 1 structure fire, 1 car fire, 5 car accidents, 4 smells of smoke, 5 fire alarms, 1 traffic patrol, 1 weather watch and 1 assist with other agencies.

### **F. Human Relations Commission/ Beautification Committee- Ms. Campbell-Pruitt**

Human Relations Commission Chair Campbell- Pruitt reported the Movie in the Park event is planned for Friday, July 19<sup>th</sup>- movie suggestions are welcomed.

Beautification Committee- Ms. Campbell – Pruitt reported it rained throughout most of the day during the Community Yard Sale; some vendors were still able to make a nice profit. All plants have been planted in the Community Garden. The people who provided the Cook County Cook Fresh grant will be present at the Community Garden Wednesday, July 3 at 10:00 am to install their sign. The NWI Times will also be visiting the garden on that day. All are welcomed to attend.

The Hootsies are coming; judging will start the 3<sup>rd</sup> week of July. One hundred Hootsie awards will be given out.

### **G. Housing Commission- Mr. Holcomb**

Housing Chair Gary Holcomb reported the Housing Commission has been working aggressively to address the unkempt properties through their mapping efforts. The village wide inspection is 99% complete with the data compiled on 408 abandoned homes. Thirty one abandoned homes were found to have people living in them with no water or electricity. Those addresses will be turned over to the police department. The mapping information will be turned over to South Suburban Mayors and Managers for inclusion into the GIS system. Housing Chair Holcomb thanked the Housing Commission members, Jack and Linda Todd and Bob and Rose Ketcham for their efforts in getting this project off the ground and completed.

### **H. Senior Committee-Ms. Langston**

The Senior Center Summer Program will be open FREE to all Sauk Village seniors starting tomorrow, June 26<sup>th</sup>. There will be a \$1.00 fee for non-resident seniors. Seniors may drop in every Monday through Friday from 8:30 a.m. until 3:00 p.m. except on Thursday, July 4<sup>th</sup>. A brown bag lunch is optional and vending machines are available in the lobby for snacks and beverages. Proof of residency and registration are required. Various games (cards, dice, etc.) will be available and/or bring your knitting or sewing or just come and meet new and old friends. The committee is finalizing the guidelines.

There are also openings available for new members in the three senior organizations (2<sup>nd</sup> and 4<sup>th</sup> Sunday at 3:00 p.m. Fun Club, 1<sup>st</sup> and 3<sup>rd</sup> Monday at 7:00 p.m. Sunshiners and 2<sup>nd</sup> and 4<sup>th</sup> Wednesday at 5:00 p.m. Leisure Timers) meeting in the Senior Center. All seniors age 50 and up are invited to join, dues are \$10, \$14, and \$15 respectively.

Other groups are available for new participants. Meeting in the Senior Center are: the Sauk Village Blue Grass every Sunday from 6pm until 10 p.m. The event is free; no dues and a free will donation is taken to cover the cost of beverages and paper supplies; Sauk Village VFW Center, every 2<sup>nd</sup> and 4<sup>th</sup> Tuesday at 8 p.m.; BMW Crossroads every 3<sup>rd</sup> Tuesday at 7:30 p.m.; and Ceramics Group every Wednesday from 8 to 11 a.m.

The Senior Committee FREE Zumba Gold class meets Saturday, July 6<sup>th</sup> and every 1<sup>st</sup> and 3<sup>rd</sup> Saturday from 1-1:45 p.m. for all seniors 50+ regardless of residency. The next FREE monthly blood pressure screening co-sponsored with P.L.A.N. will be provided to all village residents and village employees in the Senior Center office on July 1<sup>st</sup> and every 1<sup>st</sup> Monday from 1-1:45 p.m. The next monthly movie will be on Monday, July 8<sup>th</sup> 'Independence Day' at 12:30 p.m. co-sponsored with the McConathy Library and held at the library. See flyers for detailed and future scheduled dates.

The Bloom Township annual senior picnic will be held on Thursday, August 1<sup>st</sup>, tickets will not be available until July 1<sup>st</sup>. As a convenience to our seniors, Rose will have tickets to sell.

The Senior Committee continues to work on the ongoing maintenance and security problems in the Senior Center. The next Senior Committee meeting is Thursday, July 11<sup>th</sup> at 5 P.M. in the Senior Center and every second Thursday at 5 p.m.

## **6. CONSENT AGENDA**

**A. Motion to Approve an Ordinance to Change the Name of the Sauk Village Emergency Service Disaster Agency (ESDA) to the Sauk Village Department of Homeland Security and Emergency Management Agency**

**B. Motion to Approve ESDA Purchase- Tornado siren batteries and maintenance agreement**

**C. Motion to Approve an Ordinance Adopting Prevailing Wage Standards**

**D. Motion to Approve an Ordinance Adopting and Enacting a New Code for the Village of Sauk Village, Illinois; Providing for the Repeal of Certain Ordinances not Included Therein; Providing Penalty for the Violation Thereof; Providing for the Manner of Amending Such Code; and Providing when Such Code and This Ordinance shall become effective (RECODIFICATION)**

**E. Motion to Approve DJ Contract for July 6<sup>th</sup> Independence Celebration**

**F. Motion to Approve an Ordinance Adopting the Automated Traffic Law Enforcement System for the Village of Sauk Village**

**G. Motion to Approve a Resolution Agreeing to Indemnify the State of Illinois for Photo Enforcement Equipment Attached to IDOT Facilities Pending Attorney Review and Approval**

**H. Motion to Approve an Agreement between Redspeed Illinois, LLC and the Village of Sauk Village for Traffic Law Enforcement System**

**I. Motion to Approve May 29, 2013 Special Meeting- Budget Review**

**J. Motion to Approve June 4, 2013 Committee Meeting**

**K. Motion to Approve June 11, 2013 Regular Board Meeting**

**L. Motion to Approve up to \$44,649.36 per year for four years for the purchase of six police vehicles**

Mayor Hanks asked for a motion to approve the Consent Agenda.

The motion to approve was made by Trustee Williams and seconded by Trustee Morden.

On roll call:

Ayes: Trustees Burgess, Morden, Poskin, Washington and Williams

Nays: None

Absent: Trustee Myers

Motion carried

## **7. ORDINANCES AND RESOLUTIONS**

**A. Motion to Approve an Ordinance Approving an Increase in Sewer Rates and Miscellaneous Water Charges**

Mayor Hanks asked for a motion to table item 7A until the Committee meeting of July 2, 2013 for further review.

The motion to table was made by Trustee Morden and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Morden, Poskin, Washington and Williams

Nays: None

Absent: Trustee Myers

Motion carried

## **8. NEW BUSINESS**

### **A. Motion to Approve Accounts Payables and Disbursements for June 11, 2013 through June 25, 2013**

Mayor Hanks asked for a motion to approve the Accounts Payable and Disbursements for June 11, 2013 through June 25, 2013.

The motion to approve was made by Trustee Burgess and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Poskin, Washington and Williams

Nays: None

Absent: Trustee Myers

Motion carried

## **9. APPROVAL OF MINUTES**

### **A. May 30, 2013 Special Meeting- Appraisal Proposal**

Mayor Hanks asked for a motion to approve the minutes of May 30, 2013 Special Meeting- Appraisal Proposal. The motion to approve was made by Trustee Williams and seconded by Trustee Burgess.

On roll call:

Ayes: Trustees Burgess, Poskin, Washington and Williams

Nays: None

Abstain: Trustee Morden

Absent: Trustee Myers

Motion carried

### **B. May 30, 2013 Special Meeting- Budget Review**

Mayor Hanks asked for a motion to approve the minutes of May 30, 2013 Special Meeting- Budget Review. The motion to approve was made by Trustee Burgess and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Poskin, Washington and Williams

Nays: None

Absent: Trustee Myers

Motion carried

### **C. June 4, 2013 Special Meeting**

Mayor Hanks asked for a motion to approve the minutes of June 4, 2013 Special Meeting- ABC Wireless. The motion to approve was made by Trustee Poskin and seconded by Trustee Washington.

On roll call:

Ayes: Trustees Burgess, Morden, Poskin and Washington

Nays: None

Absent: Trustee Myers  
Abstain: Trustee Williams

Motion carried

#### **10. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES**

Trustee Poskin reported the Parks and Recreation Committee will meet on Thursday, June 27<sup>th</sup> at 7 pm in the Village Hall. The July 6<sup>th</sup> parade committee will meet on Friday, June 28<sup>th</sup> at 7 pm in the Village Hall.

Trustee Washington reported the Neighborhood Watch Committee will also be meeting on Friday, June 28<sup>th</sup> at 7 pm in the conference room to finalize plans for the parade.

Trustee Burgess asked Village Engineer Czarnik for updates on the delineators and railroad crossing repairs. VE Czarnik will follow up with the railroad to see who will be completing the repairs. Mayor Hanks followed up with IDOT who stated the repairs are the railroad's responsibility. The project is 85% complete. Upon completion, the permits will need approval for the installation of the delineators.

Trustee Burgess asked for clarification about branches that need to be removed from storm damage. Public Works DH Weller stated branches must be set out at least one week after the storm. Trustee Burgess thanked the ESDA, Police and Fire Departments for their help during the storm. Great job!

Mayor Hanks invited everyone to the July 6<sup>th</sup> parade, events after the parade and the fireworks. Pass the word on. Mayor Hanks also invited everyone to National Night Out on Tuesday, August 6<sup>th</sup>. All keys to the Community Center and Senior Center must be turned in. A calendar of events will be maintained and the keys to the buildings will be picked up at the police department after surrendering a driver's license. Thirteen Sauk Village individuals from ages 16 through 24 will start work tomorrow in the Village under a summer youth program provided by State Representative Elgie Sims and Senator Donnie Trotter. Mayor Hanks thanked Village Clerk Williams for getting the word out. Two workers in the Police Department, two in the Fire Department, five in Public Works, two in Administration and two in the Senior Center. They will work 30 hours a week. SSDMC will employ an additional 10 individuals on a separate program.

Mayor Hanks thanked State Representative Sims and Senator Trotter for providing summer employment for these young people.

Art Johnson stated Sauk Trail will be shut down at 12:50 pm on July 6<sup>th</sup> for the parade until traffic clears out.

#### **11. ADJOURNMENT**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Morden and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 7:40 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, JULY 2, 2013.**

**1. Call to Order**

**A. Roll Call**

Mayor Hanks called the meeting to order at 7:18 pm.

On roll call:

Present: Trustees Morden, Myers, Poskin, Washington and Williams

Absent: Trustee Burgess

Mayor Hanks asked for a moment of silence for the 19 firefighters who lost their lives in Arizona.

**2. Motion to recess to Executive Session**

**Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1)(2013)**

Mayor Hanks asked for a motion to recess to executive session. The motion to recess was made by Trustee Williams and seconded by Trustee Myers.

All Ayes

The meeting was recessed to executive session at 7:05 pm.

**3. Motion to Reconvene Committee Meeting**

Mayor Hanks asked for a motion to reconvene the committee meeting. The motion to reconvene was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Present: Trustees Morden, Myers, Poskin, Washington and Williams

Absent: Trustee Burgess

The meeting was reconvened at 8:15 pm.

**4. GNP Lighting- Price Sowers**

GNP Representative Price Sowers has been working since February of last year to retrofit 460 of Sauk Village street lights to an LED version that will provide savings on energy costs. The LED lighting is a better light that will save approximately \$2.1 million dollars in savings over a 20 year period. Sample street lights are currently in place. Price is attempting to get financing for the balance of the cost that will not be covered by qualified grants. Price stated the DCEO grant will expire by October 31, 2013. The amount financed will be covered by the energy cost savings. The lender is aware of a second company that is making a similar presentation to the village and was discouraged by village staff that

stated they were hesitant about moving forward.

The lender is still willing to proceed but a higher level of commitment is required before moving on with the project. Price submitted a committal letter for Board review that allows the lender to secure financial information in order to prepare a financing agreement. Mayor Hanks stated the committal letter is agreeing to provide the necessary information to the lender. The committal letter is not an agreement with GNP Lighting to install the lights. The financing agreement will be submitted to the Board for review at a later date. The lights will be removed if the village chooses not to move forward.

#### **5. Fiscal Year May 1, 2013- April 30, 2014 Budget Hearing- Mohan Rao**

Finance Director Rao submitted the final draft of the May 1, 2013- April 30, 2014 budget for board review. The only change to the budget was the purchase of a fully equipped 1999 Expedition for the Fire Department to replace the Blazer that is in bad shape. Office supplies were reduced in the Fire Department budget to offset the vehicle purchase.

Finance Director Rao stated Sauk Village will receive approximately \$160,000.00 less this year in County tax and the amount of the levy may be decreased due to the EAV going down.

Mayor Hanks stated the draft budget is available at the Village Hall, library and village website for resident review. The budget hearing, including public comment, will take place on July 9, 2013 at 6 pm.

#### **6. Ordinance Making Appropriations for all Corporate Purposes for the Village of Sauk Village, Counties of Cook and Will, State of Illinois, for the 2013-2014 Fiscal Year**

This ordinance will be presented for Board approval following budget approval.

#### **7. Ordinance Approving an Increase in Sewer Rates and Miscellaneous Water Charges**

Mayor Hanks stated this ordinance was presented previously. The proposed \$5.00 rate increase has been reduced to \$3.00 per month. Finance Director Rao clarified the need for the increase and limits to the miscellaneous water charges for rehab water.

#### **8. Police Alliance Committee- Trustee Williams**

Trustee Williams stated the Police Alliance Committee is being reestablished as the Community Outreach Partnership. The basic goal of the committee is to reach out to the Police Department, the residents and the Board. Deputy Chief Holevis will work with the committee. The focus is to promote, inform and educate the residents about public safety in general. Meet and greets with the Police Department will be scheduled. The mission statement will be adopted at the next meeting. Meetings will be held on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of each month at 6 pm in the Village Hall. The COP committee will work with the Neighborhood Watch committee and National Night Out. Trustee Williams encouraged all trustees to use the Sauk Talk to inform residents of news and events.

### **9. National Night Out- Village Clerk Williams**

National Night Out will take place on Tuesday, August 6, 2013. Deputy Chief Holevis has several ideas for the event. Please contact Village Clerk Williams if you are interested in volunteering on the National Night Out committee.

Mayor Hanks read a statement regarding an unexpected occurrence regarding last week's payroll. The payroll funds were transferred timely. An unexpected hold was placed on the paychecks that were included in direct deposit bank accounts. Employees that received paper checks experienced no issues with cashing or depositing their checks. The village is working with the bank to ensure that this does not happen again. All employees received the deposit in their account no later than 5 am the following business day, Monday, July 1<sup>st</sup>. The village will cover any applicable bank fees. Mayor Hanks apologized for the unexpected inconvenience and stated the village appreciates the hard work and efforts of all employees. Please direct all comments or concerns to Mayor Hanks.

### **10. Public Comment- All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.**

Rose Langston requested placing the name of the Mayor on the Village sign on the corner of 394. Rose commented on the positive press from the NWI Times on the Sauk Village Bluegrass program. Tickets are available for the Bloom Township luncheon.

Delores Brady commented on the loud sounds made by motorcycles.

Francine Anderson referred to the marketing in Sauk Village, the cost of the fireworks and broken hydrants, water quality, the number of new employees, the missed payroll, the summer program, appropriations, the cost of the truck purchase by the fire department, the executive session placed at the beginning of the agenda and the DCEO grant for the light. Mayor Hanks stated \$4,300.00 of the \$5,000.00 cost of the fireworks has already been raised. Fundraising will continue. The deadline for the Village sticker is included in the new move in packet and is placed on the sticker, on the website and in the Sauk Talk. Vacancies have been filled in the Police Department. The summer help has been provided by Senator Trotter and Representative Sims. They are split between all departments including the senior center. Executive session was placed at the beginning of the agenda because there is a cost involved when an attorney is present. The cost of the fire truck was \$7,000.00.

Judy Cast questioned what miscellaneous water charges were. Mayor Hanks stated that applies to water needed for rehabbing.

Cynthia Banse commented on the deficit in the sewer fund that caused a rate increase and the fence in her back yard that was installed by the village and kids keep destroying it. Mayor Hanks will refer the fence to Kevin Weller. The increase in the sewer rate was brought up in the previous administration and not followed up on.

Pat Couch commented on a recent situation in her checking account involving scamming and unauthorized charges.



## **11. Miscellaneous Business**

Comments from the Trustees

Trustee Williams reminded everyone to come out on July 6<sup>th</sup> for the parade and other activities.

Trustee Poskin stated parade entrant applications are still being accepted. Vendors will be on hand after the parade. Fireworks will take place at dusk. The free lunch program for kids 18 years old and younger will take place at the Community Center Monday- Friday from noon- 1:30 pm from now until August 2<sup>nd</sup>. There have been a total of 250 lunches served.

Trustee Morden asked everyone to pass the word on about the parade. Three Illinois House Representatives, one Senator and Congresswoman Kelly will be participating in the parade.

Trustee Washington stated the Neighborhood Watch meeting has been postponed to July 11<sup>th</sup> due to the holiday. Trustee Washington asked for volunteers to walk in the parade and thanked an anonymous resident for the signs that were produced for the parade.

Trustee Myers has been asked to review an ordinance for scrappers. Trustee Myers invited kids to ride their bikes in the parade. Be careful during parade line up; watch for other vehicles. Be careful with fireworks.

Mayor Hanks stated flyers regarding disaster assistance from FEMA are located on the back table. The last day to apply for assistance for the April storms is July 9, 2013. Service will take place after the parade at the Veteran's Memorial. Talk to your neighbors about National Night Out. A request for street closure came in yesterday for the 4<sup>th</sup> of July. There is not enough information or time to work on that. Trustee Williams is working with Deputy Chief Holevis to get a form in place for street closures.

Sauk Trail will be closed down at 12:50 pm until after the parade.

Have a Safe, Happy Fourth of July!

## **12. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Morden and seconded by Trustee Williams.

The meeting was adjourned at 9:32 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER JULY 9, 2013.**

**1. CALL TO ORDER**

Mayor Hanks called the meeting to order at 7:18 pm.

**A. Pledge of Allegiance**

Mayor Hanks lead those assembled in the Pledge of Allegiance.

**B. Roll call**

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. PUBLIC COMMENT**

**A. All questions must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.**

Francine Anderson commented on the companies bidding for the street lights project and the five totals for gas, the Police Department flash drives and the background checks on the Accounts Payable and asked why the sewer rates were increased. Mayor Hanks stated no company has been chosen to provide the street lights. Each department is charged separately for gas.

**3. REPORTS OF OFFICERS**

**A. Mayor's Report- Mayor David Hanks**

Mayor Hanks asked Village Clerk Williams to read a proclamation for Frances McClain who was recently inducted into the Bouche' Hall of Fame as requested by Trustee Myers.

Mayor Hanks reported Illinois Tollway is looking to hire residents from within certain zip codes including 60411. Kickert Bus Line is also hiring. The deadline for FEMA applications has been extended until July 24th.

**B. Village Clerk – Mrs. Debbie Williams**

Village Clerk Williams stated she was honored to read the proclamation as requested by Trustee Myers. The Board will be happy to honor residents for outstanding achievements. Contact Village Clerk Williams to prepare a proclamation. VC Williams stated it was great to see everyone work together on the parade, fireworks and vendors in between. VC Williams thanked all of the volunteers who made it all possible. VC Williams read an invitation she received regarding the Building One America summit in Washington, D.C. Village Clerk Williams stated Trustee Williams and herself will be attending the summit July 18-19<sup>th</sup> at their own expense. A senior resident will also be attending.

**C. Village Treasurer – Mr. Jim Griegel- Absent- No report**

**D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath- No report**

**E. Village Engineer – Mr. Jim Czarnik- Absent- No report**

**4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

**A. Parks and Recreation Committee- Trustee Poskin**

Trustee Poskin thanked the Mayor, Trustees, volunteers and the people of Sauk Village for all of their hard work to make the parade such a success. Trustee Poskin reported the free lunch program for children 18 years old and younger has had a good turnout. Over three hundred kids have been served. The free lunch program is also open to children outside of Sauk Village from noon – 1:30 pm in the Community Center. Registration will take place for the basketball program on July 12<sup>th</sup>, 13<sup>th</sup>, 19<sup>th</sup> and 20<sup>th</sup> in the Community Center- Fridays from 4pm- 7pm and Saturdays from noon- 2pm. The fireworks went off very well. The fireworks cost \$5,000.00 of which \$4,835.00 has been raised to offset the cost.

Trustee Morden commented on the three trustees that worked hard with the volunteers who made the July 6<sup>th</sup> parade a great event. Vendors were pleased that the residents stayed behind after the parade and spent money. There were over 40 parade entrants, 200 walkers and 37 vehicles. Among those present: Sauk Village Board members, Congresswoman Robin Kelly, State Representatives Elgie Sims and Marcus Evans. There were also representatives from Senator Trotter's office.

Parade trophies:

Theme-

1<sup>st</sup>-Sauk Village Community Outreach

2<sup>nd</sup>-School District 168

3<sup>rd</sup>- Sauk Village Baptist Church

Appearance-

1<sup>st</sup>- Art Wiggins

2<sup>nd</sup>- Holy Praise Tabernacle Church

3<sup>rd</sup>- Neighborhood Watch Program

Originality-

1<sup>st</sup>- Color Guard- Boy Scout Troop 152

2<sup>nd</sup>- Illinois Democratic Women's Association

3<sup>rd</sup>- Bloom High School

Performance-

1<sup>st</sup>- Dancing Horses

2<sup>nd</sup>- Ronald McDonald

3<sup>rd</sup>- Sauk Village Church of God

Special Awards-

Steger Police Department

US Army

US Marine Corp

Special thank you to Illinois National Guard Lt. Colonel Maurice Rochelle who spoke at the Veteran's Memorial service and Mayor Hanks for sitting in the dunk tank which raised \$66.00 towards the fireworks.

Trustee Williams suggested the trustees split the balance due for the fireworks.

Mayor Hanks acknowledged State Representative Anthony DeLuca, former State Representative David Miller and Hazel Crest Mayor Alsberry were also in attendance.

#### **B. Ordinance Review Committee- Trustee Myers**

Trustee Myers has requested the attorneys review a scavenger ordinance. Trustee Myers thanked the parade judges, the parade committee, Sauk Village residents and the Fire and ESDA departments. The streets were lined with residents.

#### **C. Intergovernmental Relations Committee- Trustee Burgess**

Trustee Burgess stated the Intergovernmental Relations Committee will hold their first meeting on July 10, 2013 at 7pm in the Village Hall. Anyone interested in joining the committee should attend. Trustee Burgess stated he could not attend due to his work schedule but has heard it was a great event and commended the trustees who put it together.

#### **D. Neighborhood Watch Committee- Trustee Washington**

Trustee Washington stated it was awesome to see the residents come out and enjoy the parade and the fireworks. Trustee Washington thanked Debbie Warn for providing the banners and the logo for the Neighborhood Watch. Trustee Washington also thanked the kids who walked, DJ David Chick, Chuck, Larry and Cynthia for their assistance and the trustees who organized the event.

#### **E. Public Relations Committee/ Community Outreach Partnership-Trustee Williams**

Public Relations Committee- Trustee Williams stated the Public Relations Committee will meet Wednesday, July 10<sup>th</sup> at 6 pm in the Village Hall.

Community Outreach Partnership - Trustee Williams stated she was proud to have the newest committee that was recently formed receive first place in the parade. Trustee Williams stated the parade was awesome and thanked committee members Linda Todd, Pat Couch, Bob and Rose Ketchum, Debbie Warn, Kevin Freeman, Ed Shankel, Frank Williams and Wanda Lemell for putting the float together. Special thanks to Jack Todd for the use of the truck and to Lady Liberty, Uncle Sam and the Marine who passed out the flags. The Community Outreach Partnership Committee will meet the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of every month at 6 pm in the Village Hall.

## **5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

### **A. Fire Department/ Police Department/ 911 Committee- Chief Stoffregen**

Police Department- no report.

Chief Stoffregen reported the Fire Department responded to 25 calls in the past two weeks, including 1 car fire, 2 dumpster fires, 2 car accidents, 10 fire alarms, 4 gas leaks, 1 ambulance assist, 1 weather watch and 4 calls for wires down.

### **B. Public Works Department- Mr. Weller- Absent- No report**

### **C. Administrative Services Director- Ms. Jasinski- No report**

### **D. Finance Director- Mr. Rao- Absent- No report**

### **E. Sauk Village Homeland Security Agency- Mr. Johnson**

Director Johnson stated the department has responded to 17 calls during the last two weeks- 3 car accidents, 5 fire alarms, 2 dumpster fires, 2 gas leaks, 1 wire down, 1 weather watch and 3 assists with other agencies. Director Johnson stated 9 communities for a total of 27 personnel assisted with the parade as well as 15 people from three different jurisdictions.

### **F. Human Relations Commission/ Beautification Committee- Ms. Campbell-Pruitt**

Human Relations Commission Chair Campbell- Pruitt commended the planners and the residents who came out to the parade and invited everyone to the Movie in the Park event planned for Friday, July 19<sup>th</sup> starting at 6:30 pm – movie at dusk.

Beautification Committee- Ms. Campbell – Pruitt commented on the positive press Sauk Village is receiving. The Beautification Committee had an article in the Southland Voice and two articles in the Indiana Times last week. Committee and community members came out to meet with the representatives from the Cook County Fresh grant. Ms. Pruitt read a letter from a child involved in the Community Garden.

The Hootsies are coming; judging will start the 3<sup>rd</sup> week of July. One hundred Hootsie awards will be given out. Contact Beth Zupon to suggest a nomination.

### **G. Housing Commission- Mr. Holcomb**

Housing Chair Gary Holcomb reported the Housing Commission meeting is scheduled for Thursday, July 11<sup>th</sup> at 7pm.

### **H. Senior Committee-Ms. Langston**

The Sauk Village Senior Center Summer Program began last week with a very low turn-out. The Senior Center will be open Monday through Friday from 8:30 a.m. until 3:00 p.m. Admission is FREE to all Sauk Village seniors 50 and over. Non-resident seniors will be charged \$1.00 fee per visit. Paperback book exchange is also available without charge. In addition to the activities listed on the flyer, basic line dance class will be provided per request and by appointment.

There are also openings available for new members in the three senior organizations. Fun Club meets on the 2<sup>nd</sup> and 4<sup>th</sup> Sundays at 3:00 p.m. with FREE line dancing for members. On the 1<sup>st</sup> and 3<sup>rd</sup> Mondays at 7:00 p.m. Sunshiners meet and an indoor family picnic will be on Monday, July 15<sup>th</sup> at 5 p.m. Leisure Timers meet on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday at 5:00 p.m. All seniors age 50 and up are invited to join, dues are \$10, \$14, and \$15 respectively.

Other groups are available for new participants, meeting in the Senior Center are: the Sauk Village Blue Grass every Sunday from 6 until 10 p.m. (except for vacation on July 21<sup>st</sup>), the event is free, no

dues and a free will donation is taken to cover the cost of beverages and paper supplies; Sauk Village VFW Center, every 2<sup>nd</sup> and 4<sup>th</sup> Tuesday at 8 p.m.; BMW Crossroads every 3<sup>rd</sup> Tuesday at 7:30 p.m.; and Ceramics Group every Wednesday from 8 to 11 a.m.

The Senior Committee FREE Zumba Gold class meets Saturday, July 20<sup>th</sup> and every 1<sup>st</sup> (except August 3<sup>rd</sup>) and 3<sup>rd</sup> Saturday from 1-1:45 p.m. for all seniors 50+ regardless of residency. The next FREE monthly blood pressure screening co-sponsored with P.L.A.N. will be provided to all village residents and village employees in the Senior Center office on August 5<sup>th</sup> and every 1<sup>st</sup> Monday from 1-1:45 p.m. The next monthly movie will be on Monday, August 12<sup>th</sup> at 12:30 p.m. with lunch at 1 a.m. co-sponsored with the McConathy Library and held at the library. Reservation for lunch is required- call the library 708-757-4771. See flyers for detailed and future scheduled dates.

Tickets are available for the Bloom Township annual senior picnic held on Thursday, August 1<sup>st</sup>. As a convenience to our seniors, I have the advanced tickets to sell for \$3. Township seniors may call Senior Wheels 708-754-8200 to attend the picnic without charge. See flyer for details.

The Senior Committee is continuing working on the ongoing maintenance and security in the Senior Center. The next Senior Committee meeting is this Thursday, July 11<sup>th</sup> at 5 P.M. in the Senior Center and every second Thursday at 5 p.m.

## **6. CONSENT AGENDA - None**

## **7. ORDINANCES AND RESOLUTIONS**

### **A. Motion to Approve an Ordinance Approving an Increase in Sewer Rates and Miscellaneous Water Charges**

Mayor Hanks asked for a motion to approve an ordinance approving an increase in sewer rates and miscellaneous water charges. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

Trustee Burgess asked if the sewer rates and the miscellaneous charges could be placed in two separate ordinances. The miscellaneous charges need to be raised; the sewer rate increase should have been discussed and increased along with the water.

Mayor Hanks stated the ordinance is an amendment to a previous ordinance.

On roll call:

Ayes: Trustees Morden, Myers, Poskin, Washington and Williams

Nays: Trustee Burgess

Motion carried

### **B. Motion to Approve an Ordinance Making Appropriations for all Corporate Purposes for the Village of Sauk Village, Counties of Cook and Will, State of Illinois, for the 2013-2014 Fiscal Year**

Mayor Hanks asked for a motion to approve an ordinance making appropriations for all corporate purposes for the Village of Sauk Village, counties of Cook and Will, State of Illinois, for the 2013-2014 Fiscal Year.

The motion to approve was made by Trustee Morden and seconded by Trustee Burgess.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

## **8. NEW BUSINESS**

### **A. Motion to Approve Accounts Payables and Disbursements for June 25, 2013 through July 9, 2013**

Mayor Hanks asked for a motion to approve the Accounts Payable and Disbursements for June 25, 2013 through July 9, 2013.

The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

Trustee Burgess asked for an update on the bank balances. Mayor Hanks stated the corporate account balance - \$182,823.76 and \$193,385.71 in Illinois Funds; funds are available for payroll and Accounts Payable. Trustee Burgess will follow up with Finance Director Rao regarding transfers from the water fund.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**B. Motion to Approve granting GNP Lighting the ability to secure outside financing for the Village of Sauk Village for the street light project**

Mayor Hanks asked for a motion to approve granting GNP Lighting the ability to secure outside financing for the Village of Sauk Village for the street light project.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

Trustee Washington stated for clarification that the motion only allows GNP to secure financing; not to start the work. Mayor Hanks agreed that this is the last chance for GNP to secure financing or they will pull the lights. GNP will come back to the Board with a proposal. The other company bidding for this project will be included on next week's agenda. The village will not go with either company if there is a cost to the village.

On roll call:

Ayes: Trustees Myers, Poskin, Williams and Mayor Hanks

Nays: Trustees Burgess, Morden and Washington

Motion carried

**9. APPROVAL OF MINUTES**

**A. June 18, 2013 – Committee Meeting**

Mayor Hanks asked for a motion to approve the minutes of June 18, 2013 Committee Meeting.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**B. June 25, 2013 – Regular Board Meeting**

Mayor Hanks asked for a motion to approve the minutes of June 25, 2013 Regular Board Meeting.

The motion to approve was made by Trustee Morden and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**10. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES**

Trustee Morden reported the winners of the basketball shoot out:

Richard Turner- 10 years old and under

Dontell Nelums- 11-14 years old

Ethan Hanks - 15-18 years old

All received trophies.

Trustee Morden thanked the Emergency Service departments that came from other communities.

Trustee Washington reported the Neighborhood Watch Committee will meet Thursday, July 11th at the Fire Station at 7pm. Neighborhood Watch decals are available.

Trustee Williams mentioned that resident Pat Couch will be accompanying Village Clerk Williams and herself to the Building One America summit.

Mayor Hanks thanked Trustees Myers, Poskin and Morden and all of the volunteers that made the parade, fireworks and the Memorial Service last Saturday such a wonderful success. Mayor Hanks thanked all of the departments, vendors and residents. It was a peaceful day with no incidents. The next event is National Night Out on Tuesday, August 6<sup>th</sup>. Come out again and meet and spend time with your neighbors.

Mayor Hanks thanked Trustee Williams, Village Clerk Williams and Pat Couch for volunteering to represent Sauk Village and the entire South Suburbs in the upcoming important event.

## **11. ADJOURNMENT**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams and seconded by Trustee Morden.

All Ayes

The meeting was adjourned at 8:23 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, **JULY 9, 2013.**

**1. Roll Call**

Mayor Hanks called the budget hearing to order at 6:07 pm.

**On roll call:**

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. 2013- 2014 Budget Hearing**

Mayor Hanks stated questions pertaining to the final draft of the budget may be answered by Mayor Hanks or Trustee Burgess in absence of Finance Director Rao. FD Rao is also available by cell phone if needed.

The total appropriation is \$19,525,539.00.

Discussion included:

The public hearing was held and concerns were addressed.

The IEPA loan looks favorable and is included in the budget. MFT may have a surplus after the work is completed.

The proposed sewer rate increase is not included in the budget.

TIF 1 has been closed and funds have been distributed. A TIF audit is included in the 2010-2011 currently in process.

Check with Finance Director Rao where the Winpak donation is included in the budget.

**3. Public Participation**

Chief Stoffregen asked what additions or subtractions have been made since the June 18<sup>th</sup> draft of the budget.

Mayor Hanks stated Committee budgets were reduced to \$500.00 or less and the Fire Department purchased a vehicle in the amount of \$7,000.00 (which is offset within their budget). Mayor Hanks will check with Finance Director Rao to verify if other changes were made.

Carey Pratt asked if there have been any changes with reducing the 100% coverage for the insurance for village employees and commented on a broken street light at 216<sup>th</sup> & Gailine Avenue. Mayor Hanks stated negotiations are ongoing. Street light repairs are on going; follow up is needed on the Gailine street light.

Francine Anderson commented on the posting of the public hearing notice and the availability of a draft budget. Village Clerk Williams stated public hearing notices were posted and draft copies of the budget have been available in the Village Hall, library, and website for the last twelve days. The public hearing was also announced at the last Board meeting. A draft copy of the budget was provided to Francine Anderson at this time.

Francine Anderson asked how many employees are represented in the Police Department and asked for clarification of the budgeted amounts. Mayor Hanks explained the budgeted, actual and proposed columns in the budget and stated new officers have been hired to replace those who left. The canine is also back on the force.



How many employees in Community Development? (One employee)

How many employees are in Parks and Rec? (One part time employee)

Clarification of the costs for the audits. The last audit was a six month audit. The budgeted amount of \$35,000.00 will cover the current audit. Any future audits may not be included in this budget.

How many employees are covered in dispatch? Estimate: 4-5 employees.

How many employees in Fire Department and asked for clarification on other contractual services? 2 full time 2 part time and others on call. IMRF is included for one full time employee. Bud's Ambulance is a contracted service.

Questioned Drug Seizure- Tough stance on crime allows for the budgeted amount.

How many employees in Water Department? Not available.

Contractual and Professional services under Water Fund- Many services are contracted for the testing and maintaining the water system. Further research is required for definitive answer.

How many employees in Sewer Department? Not available.

CN Noise Mitigation Fund- Balance of \$125,000.00 available to provide barriers and delineators to mitigate noise from the trains.

Verified TIF 1 is closed. All other TIF Professional Services are included under TIF 4.

Asked for clarification on the Pension Contribution and Fire Pension Fund Expenses- Contingency. Not available.

Referred to Debt Service. The page is self explanatory.

Administration- Verified trustee meeting pay and Professional Services- (usually refers to Village Attorney and other litigation).

FOIA's can be submitted for any questions not answered fully.

#### **4. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Morden and seconded by Trustee Poskin.

All Ayes

Meeting was adjourned at 7:06 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams

The regularly scheduled Board meeting followed this Special Meeting.

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, JULY 16, 2013.**

**1. Call to Order**

**A. Roll Call**

Trustee Williams called the meeting to order at 7:03 pm.

Trustee Williams presided as Mayor Pro Tem.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. American Green Technology- Jalil Mohammed**

American Green Technology Representatives Jalil Mohammed, Larry Seurnyck and Joel Green restated their position on the street light project for Sauk Village. The proposal provides for 463 lights in the amount of \$190,000.00 plus \$18,000.00 installation. Sauk Village could also install the lights themselves. A grant is secured for \$127,000.00. The annual energy and maintenance savings could recoup this cost over a period of four years or less. Leasing approval is pending for the initial outlay of \$81,469.75. The lease payment would be approximately \$31,000.00 per year. The energy savings would be approximately \$65,000.00 per year. Energy and maintenance savings could total \$100,000.00 in the first year. Ten year warranty includes full replacement for the first five years and \$40.00 charge for the next five years. The lighting is induction lighting with 100,000 hour lite capacity. IP65 rated lighting is pure white light that does not attract bugs. Grants for the Neighborhood Watch in the amount of \$3,000.00 and Parks and Recreation basketball uniforms can be secured if the lighting is approved by September 1<sup>st</sup>.

**3. GNP Lighting- Price Sowers**

GNP Representative Price Sowers stated the Board previously gave him unanimous approval to go ahead to secure funding in February of last year. It was difficult to secure financing with the village bond rating suspended. Another lender approached the village while Price was trying to secure financing. One lender was willing to start the process but was told by the Finance Director that the village could not afford to make payments on the street project. The financier needs a letter to know that the village is serious about securing funding for the project. The DCEO grant is also available for this program. Price is looking for direction to proceed with securing financing or to stop at this point. Price has provided references to Kevin Weller that have not been called. Price stated LED lighting is preferred over induction lighting - U.S. versus overseas. The Village Engineer should be consulted to properly vet out the best decision for the village. Price stated the \$400,893.00 cost will be covered by the \$156,000 DCEO incentive rebate and energy and maintenance savings.

New Board members need to be given both packets for review. Price submitted a committal letter for Board review that allows the lender to secure financial information in order to prepare a financing agreement. The committal letter is agreeing to provide the necessary information to the lender. The committal letter is not an agreement with GNP Lighting to install the lights. The financing agreement will be submitted to the Board for review at a later date. The lights will be removed if the village chooses not to move forward. The DCEO grant could expire on October 31, 2013.

#### **4. Neighborhood Watch- Trustee Washington**

Trustee Washington stated the Neighborhood Watch committee has been working hard to get the word out. A thorough presentation will be made at a later date. Neighborhood Watch decals are available throughout Sauk Village thanks to Debbie Warn. Trustee Washington is encouraging block captains. Signs will be installed through out the village soon. Trustee Washington thanked Cynthia Banse for establishing the Sauk Village Neighborhood Watch Face book page. Trustee Myers stated Trustee Washington is doing a fantastic job. Trustee Washington thanked the Fire Department for allowing the meetings to take place in the Fire Station.

#### **5. National Night Out- Village Clerk Williams**

National Night Out will take place on Tuesday, August 6, 2013. Several communities from many states participate annually. Deputy Chief Holevis and the National Night Out committee have several ideas for the event. Village Clerk Williams invited all departments, committees and residents to get involved in the event and attend a planning meeting on Tuesday, July 23<sup>rd</sup> at 6 pm. It is great seeing the committees working so well together on recent events. Mayor Hanks is encouraging residents to bring out their grill or pick up dinner and spend the night with their neighbors to discuss the fight against crime. Basketball, volleyball and bags will be available. Meet Safety Pup and your safety personnel. There will be no Board meeting on Tuesday, August 6<sup>th</sup>. Sauk Village wants to build this event year after year.

#### **6. Agreement to Establish the South Suburban Land Bank and Development Authority**

Commissioner Gary Holcomb stated the South Suburban Land Bank voted unanimously to accept Sauk Village as the fifth community to join the land bank. As a South Suburban Land Bank member Sauk Village will qualify for CDBG funding for senior housing and for assistance in tearing down homes that irreparable. Out of 433 homes in the village 117 properties are deserted and abandoned; 41 of those properties need to be torn down. Properties will be acquired through the land bank at no cost to the village. All costs will be absorbed by the land bank including marketing, inspections and repairs. The properties can be torn down at the county's expense. Sauk Village will share in the 47 million dollars in grant funding. Home repair grants may be made available for seniors 65 and over.

#### **7. Resolution Authorizing Execution of the Intergovernmental Agreement Entitled "An Agreement to Establish the South Suburban Land Bank and Development Authority"**

Housing Commissioner Holcomb stated the resolution is the final step to being included in the South Suburban Land Bank.

### **8. Resolution to Appoint a Local Government Director to the South Suburban Land Bank and Development Authority**

Housing Commissioner Holcomb stated Mayor Hanks will be placed as the Local Government Director to the land bank. Housing Commissioner Holcomb will represent Sauk Village and report back to the Board.

Mayor Pro Tem Williams asked if there was any objection to placing items 6, 7 & 8 on the consent agenda. There was no objection.

### **9. Public Comment- All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.**

Mayor Pro Tem Williams encouraged trustees to respond in the Mayor's absence.

Rose Langston stated the signs are an excellent idea but they are costly; start with a few. Rose asked if investors will be able to purchase these homes.

Commissioner Holcomb stated they have to live in the house for five years. Trustee Washington stated fundraising will be done to pay for the signs. Signs may be available through Public Works.

Bernadine Hopkins asked if the saggy pants ordinance was passed. Bernadine asked what precautions will be taken to make sure the homes are abandoned and what the criteria is for turning over the homes.

Trustee Myers stated the new owners will need to be 65 and over and live in the home for five years.

The Saggy pants ordinance still stands. Officers can write a ticket. Other communities enforce the ordinance. The ordinance has been challenged in court but is still standing. Housing Commissioner Holcomb stated the county does the paperwork and HUD relinquishes homes for redistribution.

Vanessa Colburn asked where Sauk Village stands on assault weapons. Mayor Pro Tem Williams suggested a letter be addressed to Mayor Hanks, Chief Stoffregen and Deputy Chief Holevis.

Delores Brady commented that a nice young man helped her at the fireworks.

Judy Cast said the Board should be honest with the lighting reps. Sauk Village cannot afford to pay for the lights. Judy referred to a house on Paxton that was condemned and has been rented out without an inspection. Mayor Pro Tem Williams asked Judy to give her the address.

American Green Technology Rep. Joel Green stated the cost is absorbed by the energy and maintenance savings. AGT Rep. Larry stated that it can take up to 18-36 months to review and close a deal.

### **10. Miscellaneous Business**

#### **Comments from the Trustees**

Trustee Burgess stated the Intergovernmental Affairs Committee will meet Thursday at 7pm to discuss bringing resources to the village. The committee will meet every Thursday for a month. All are welcome.

Trustee Poskin stated The Parks and Recreation Committee is working with the Human Relations Commission on the Movie in the Park scheduled for Friday, July 19<sup>th</sup> starting at 6:30 pm. The movie “The Great and Powerful Oz” will start at dusk. Refreshments will be sold. Basketball registration will be held at the Community Center on Thursday and Friday, July 18<sup>th</sup> and 19<sup>th</sup> from 4pm- 7pm and Saturday from noon- 2pm. The next Parks and Recreation meeting will be held Thursday, July 18<sup>th</sup> in the Community Center. The July Celebration Committee will meet on Friday, July 26<sup>th</sup> in the Village Hall.

Trustee Washington encouraged every home to display the Neighborhood Watch decals. Decals are available at the library, Village Hall and elsewhere throughout the village. Over 2,000 have been distributed. Like the Neighborhood Watch Face book page or email saukvillageneighborhoodwatch@gmail.com. Trustee Washington stated residents should keep their front and back porch lights on at night. Trustee Washington asked for clarification on the Intergovernmental Relations and Economic Development Committees.

Trustee Burgess stated the committee is working within Sauk Village first and will be reaching out to the library and School District 206 in the near future. Trustee Burgess stated Mayor Hanks is working with a team of consultants on Economic Development.

Trustee Myers stated the Ordinance Review Committee will not be meeting this week. Trustee Myers asked Housing Commissioner Holcomb to report back to the Board regarding any homes that people are living in without inspections. Trustee Myers suggested installing energy saving bulbs outside.

Mayor Pro Tem Williams reported a meeting was held at Sandridge School tonight to discuss property tax appeals. Information regarding property tax appeals can be found at [www.cookcountyboardofreview.com](http://www.cookcountyboardofreview.com).

Mayor Pro Tem Williams asked all trustees to forward any questions about the lighting project to Village Clerk Williams.

Trustee Morden stated State Representative Marcus Evans will be hosting a Meet and Greet at the Lansing Public Library on Friday, July 19<sup>th</sup> from 6pm-8pm. State Representative Evans represents residents from East of Torrence Avenue. State Representative Elgie Sims represents residents west of Torrence Avenue.

## **11. Adjournment**

Mayor Pro Tem Williams asked for a motion to adjourn. The motion to adjourn was made by Trustee Burgess and seconded by Trustee Poskin.

The meeting was adjourned at 8:40 pm.

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Mayor Pro Tem Rosie L. Williams

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Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **JULY 23, 2013.**

**1. CALL TO ORDER**

Trustee Williams called the meeting to order at 7:00 pm.

**A. Pledge of Allegiance**

Trustee Williams lead those assembled in the Pledge of Allegiance.

**B. Roll call**

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

Village Attorney Byrne stated a motion is needed to nominate a Mayor Pro Tem in Mayor Hanks' absence. Trustee Poskin made a motion to nominate Trustee Williams as Mayor Pro Tem. The motion was seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin and Washington

Nays: None

Motion carried

Mayor Pro Tem Williams stated Mayor Hanks will be in attendance shortly.

**2. PUBLIC COMMENT- None**

**A. All questions must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.**

**3. REPORTS OF OFFICERS**

**A. Mayor's Report- Mayor David Hanks- postponed**

**B. Village Clerk – Mrs. Debbie Williams- postponed**

**1) Proclamation- National Night Out**

Village Clerk Williams asked to reserve her report until later in the agenda.

**C. Village Treasurer – Mr. Jim Griegel- Absent- No report**

**D. Village Attorney - Odelson & Sterk, LTD- Matt Byrne- No report**

**E. Village Engineer – Mr. Jim Czarnik**

Village Engineer Czarnik stated a permit was received for the water treatment plant improvement project. The project will be out for bid in early August. The bid opening will take place October 8<sup>th</sup> 2013. The MFT/CDBG curb project is complete.

**4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

**A. Parks and Recreation Committee- Trustee Poskin / Trustee Morden**

Trustee Poskin reported the Community Center will now be open from 10 am- 6 pm due to the extra help supplied by the State of Illinois. Basketball, volleyball and other games will be available. Volunteers are needed for the September Corn and Dog Roast. The Free Lunch program will run through August 2<sup>nd</sup>. Over 400 lunches have been distributed to date. Free lunches are available for children 18 and younger from noon- 1:30 pm Monday through Friday in the Community Center.

### **B. Ordinance Review Committee- Trustee Myers**

Trustee Myers stated the Ordinance Review Committee is considering changing the meeting date to Thursday. The next meeting is scheduled for Thursday, July 25<sup>th</sup> at 7pm in the Village Hall.

### **C. Intergovernmental Relations Committee- Trustee Burgess**

Trustee Burgess stated the long and short term goals of the committee will be working on a career fair for apprentice tradesmen, providing information on the CEDA and CDBG programs and free healthcare screenings twice a year. The Intergovernmental Relations Committee will hold their next meeting on Thursday, August 1, 2013 at 7pm in the Village Hall.

### **D. Neighborhood Watch Committee- Trustee Washington**

Trustee Washington is in the process of negotiating the price of Neighborhood Watch signs. The next Neighborhood Watch meeting will be held Thursday August 1, 2013 at the Fire Station. Trustee Washington reminded everyone to put their front and back porch lights on at night.

### **E. Public Relations Committee/ Community Outreach Partnership-Trustee Williams**

Public Relations Committee- Trustee Williams stated Sauk Talk and website policies are available for anyone who does not have one. The Sauk Talk deadline has been extended to Friday, July 26<sup>th</sup> due to the lack of articles submitted. Trustee Williams encouraged Board members, department heads and committee chairs to utilize the Sauk Talk to provide information on upcoming events. All information for the Sauk Talk and/ or website should be sent to Public Relations Chair Rosie Williams or Internet Contact person Village Clerk Debbie Williams. The Public Relations Committee is working on employee appreciation events. The first event is the Battle of the Badges. One team has signed up so far. Another team is needed to compete.

The Community Outreach Partnership Committee will be working with Village Clerk Williams on the National Night Out. The Community Outreach Partnership Committee will meet every second and fourth Tuesday at 6pm in the Village Hall.

## **5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

### **A. Fire Department/ Police Department/ 911 Committee- Chief Stoffregen**

Chief Stoffregen reported the Fire Department responded to 23 calls in the past two weeks, including structure fire, 1 stove fire, 2 dumpster fires, 2 electrical problems, 3 car accidents, 9 fire alarms, 1 gas leaks, 1 CO alarm, 2 ambulance assists, and 1 call for wires down.

Chief Stoffregen thanked everyone who attended and supported the fund raiser at Hometown Gyros.

The Fire Department Association will be hosting a Back to School Drive. At least 50 book bags will be distributed filled with essential supplies that children need to return back to school. Free haircuts will also be given to young men of the community. This will be available to Sauk Village residents only on a first come first served basis.

Mayor Pro Tem Williams stated Mayor Hanks will be arriving shortly and asked for motion to recess for five minutes.

The motion to recess was made by Trustee Burgess and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin and Washington

Nays: None

Motion carried

The meeting was recessed at 7:17 pm.

Mayor Hanks asked for a motion to reconvene at 7:22 pm.

The motion to reconvene was made by Trustee Morden and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

### **3. REPORTS OF OFFICERS**

#### **A. Mayor's Report- Mayor David Hanks**

Mayor Hanks apologized for being late. No report.

#### **B. Village Clerk – Mrs. Debbie Williams**

##### **1) Proclamation- National Night Out**

Village Clerk Williams read a proclamation for National Night Out to be held on August 6, 2013.

There will be no Village Board meetings on Tuesday, July 30, 2013 (fifth Tuesday) or Tuesday, August 6, 2013 (National Night Out). The community is invited to participate in a night out behind the Village Hall from 4pm- 9pm to promote safety. Everyone is encouraged to bring a grill or dinner from a local restaurant. Refreshments may be sold. Tour the SWAT van, meet Safety Pup and the new Sauk Village canine officer. A speaker will provide tips on Senior Safety and Parental Drug Awareness.

Village Clerk Williams reported on the Building One America summit that took place on July 18th & 19<sup>th</sup>. Additional discussion was held regarding issues pertaining to a public official taking a personal trip which involves representing Sauk Village in the process. Mayor Hanks encouraged all Board members to attend various events and represent Sauk Village.

#### **B. Public Works Department- Mr. Weller**

Public Works Director Weller stated grass cutting and pothole repairs are ongoing. Ash trees throughout the village are being removed. The south side shut off list is smaller than in the past. Please do not hassle Public Works employees if they are shutting off the water. They are doing their job and they will call the police. Branches are picked up for up to two weeks after a storm. Call the Village Hall for a pick up after a storm. Tickets may be issued if they are left out for several weeks. The next branch pick up is in September. Work is getting done on the MFT/CDBG punch list. There has been a rash of water main breaks due to the tampering of fire hydrants. Please call the police to report hydrant tampering.

Trustee Burgess stated Torrence Avenue was paved by the railroad tracks. Trustee Washington asked how many workers are employed in Public Works and the hours they work. There are 10 employees that work from 7:00am- 3:30 pm. Trustee Washington asked what the current water leakage rate was. DH Weller stated the last report was over 40%. We may be closer to 30% now.

Trustee Myers asked if the summer workers are cutting residential lots. DH Weller stated no. Trustee Myers referred to a recent leak that ran for several days. DH Weller stated some leaks may require a dig.

#### **C. Administrative Services Director- Ms. Jasinski- Absent- No report**

#### **D. Finance Director- Mr. Rao**

Finance Director Rao stated the reimbursement for the COPS grant in the amount of \$5,300.00 was received July 10<sup>th</sup>. The total grant was \$236,000.00 spread over 3 years. The Treasurer's report for the period of six months and the May and June Collector's reports will be completed by next week. The balance in Illinois Funds is \$265, 143.60 and 2st Midwest balance is \$208,312.33.

Trustee Burgess asked if there was money to pay the distributions listed. Finance Director Rao stated yes.

Trustee Myers asked if the Water Fund has been repaid completely. Finance Director Rao stated yes.

Trustee Burgess asked for the adjudicators report. Finance Director Rao is waiting for information from the Police Department.

#### **E. Sauk Village Homeland Security Agency- Mr. Johnson**

Director Johnson stated the department responded to 21 calls during the last two weeks- 1 structure fire, 1 electrical fire, 1 stove fire, 2 rubbish fires, 3 car accidents, 6 fire alarms, 1 CO alarm, 1 wire down , 3 traffic patrols, 1 missing person and 1 assist with another agency. Director Johnson stated the siren maintenance has been completed. Four batteries, sensor lights and one belt were replaced.

#### **F. Human Relations Commission/ Beautification Committee- Ms. Campbell-Pruitt**

Human Relations Commission Chair Campbell- Pruitt thanked all of the residents who attended the



Movie in the Park and all of the volunteers, especially Larry Stewart, and the Parks and Recreation Committee. The next movie in the park will be August 16<sup>th</sup>. The Community Center will be used in case of inclement weather. Movies will continue on the third Friday of the month with the exception of November and December. The Human Relations Commission along with the Alpha Kappa Alpha sorority will host a major health and resource fair on September 28<sup>th</sup>. At least thirty health care providers and vendors have confirmed. The fair is open to all southland communities. Marva thanked Homeland Security for providing staff at the movie in the park. Fundraising will continue for the village wide directory.

Beautification Committee- Ms. Campbell – Pruitt thanked the Fire Department for watering the flowers with the run off water. The homes have been judged for the Hootsies. Awards will be placed in the lawns of the winners. Marva communicated with Title Max regarding the landscaping. Title Max is communicating with the corporate office. The Beautification Committee will have five summer workers helping to pull weeds and cleaning up trash. The Beautification Committee has responded to a FOIA request; additional time is needed to get all of the requested information. Concession sales will resume at the next meeting.

### **G. Housing Commission- Mr. Holcomb**

Housing Chair Gary Holcomb reported the Housing Commission meeting is scheduled for Thursday, July 25<sup>th</sup> at 7pm in the Village Hall. Everyone is invited.

### **H. Senior Committee-Ms. Langston**

The Sauk Village Senior Center Summer Program kinks have been worked out and attendance is still very low. Flyers have been distributed to several churches and businesses. The Senior Center will be open Monday through Friday from 8:30 a.m. until 3:00 p.m. Admission is FREE to all Sauk Village seniors 50 and over. Non-resident seniors will be charged \$1.00 fee per visit. Paperback book exchange is also available without charge. In addition to the activities listed on the flyer, basic line dance class will be provided per demand.

There are also openings available for new members in the three senior organizations. Fun Club meets on the 2<sup>nd</sup> and 4<sup>th</sup> Sundays at 3:00 p.m. with FREE line dancing for members. Sunshiners meet on the 1<sup>st</sup> and 3<sup>rd</sup> Mondays at 7:00 p.m. Leisure Timers meet on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday at 5:00 p.m. The Leisure Timers indoor picnic is scheduled for Saturday, August 3<sup>rd</sup> at noon. All seniors age 50 and up are invited to join, dues are \$10, \$14, and \$15 respectively.

Other groups are available for new participants, meeting in the Senior Center are: the Sauk Village Blue Grass every Sunday from 6 until 10 p.m. (except for vacation on July 21<sup>st</sup>), the event is free, no dues and a free will donation is taken to cover the cost of beverages and paper supplies; Sauk Village VFW Center, every 2<sup>nd</sup> and 4<sup>th</sup> Tuesday at 8 p.m.; BMW Crossroads every 3<sup>rd</sup> Tuesday at 7:30 p.m.; and Ceramics Group every Wednesday from 8 to 11 a.m.

The Senior Committee FREE Zumba Gold class will not meet on Saturday, August 3<sup>rd</sup>. The next Zumba Gold class is on August 17<sup>th</sup> from 1-1:45 p.m. and every 1<sup>st</sup> and 3<sup>rd</sup> Saturday. The next FREE monthly blood pressure screening co-sponsored with P.L.A.N. will be provided to all village residents and village employees in the Senior Center office on August 5<sup>th</sup> and every 1<sup>st</sup> Monday from 1-1:45 p.m. The next monthly movie will be on Monday, August 12<sup>th</sup> at 12:30 p.m. with lunch at 1 a.m. co-sponsored with the McConathy Library and held at the library. Reservation for lunch is required; call the library 708-757-4771. See flyers for detailed and future scheduled dates.

Tickets are available for the Bloom Township annual senior picnic held on Thursday, August 1<sup>st</sup>. As a convenience to our seniors, Rose has advanced tickets to sell for \$3. Township seniors may call Senior Wheels 708-754-8200 for transportation without charge. See flyer for details.

The next Senior Committee meeting is on Thursday, August 8<sup>th</sup> at 5 P.M. in the Senior Center and every second Thursday at 5 p.m.

Mayor Hanks stated Cook County Board President Toni Preckwinkle, Cook County Clerk David Orr, State Representatives Marcus Evans and Anthony DeLuca will be attending the senior picnic.

## **6. CONSENT AGENDA**

### **A. Motion to Approve a Resolution Authorizing Execution of the Intergovernmental Agreement Entitled “An Agreement to Establish the South Suburban Land Bank and Development Authority”**

#### **B.A Motion to Approve a Resolution to Appoint a Local Government Director to the South Suburban Land Bank and Development Authority**

Mayor Hanks asked for questions or comments on the consent agenda items. Hearing none- Mayor Hanks asked for a motion to approve the consent agenda as is.

The motion to approve the consent agenda was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

## **7. NEW BUSINESS**

### **A. Motion to Approve Accounts Payables and Disbursements for July 10, 2013 through July 23, 2013**

Mayor Hanks asked for a motion to approve the Accounts Payable and Disbursements for July 10, 2013 through July 23, 2013.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

Trustee Burgess requested an itemized bill from the attorneys. Trustee Burgess asked Finance Director Rao to explain the phone expense for the Police Department. DH Johnson stated replacement air cards were ordered. Trustee Burgess asked for verification on redundant charges. These charges were verified by FD Rao. Mayor Hanks stated the Accounts Payable is distributed on Thursday or Friday of the previous week to allow trustees adequate time to ask questions of the Finance Director which would also allow any issues to be resolved before the meeting.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

Finance Director Rao stated the postage machine is twelve years old and must be replaced. The lease is \$139.00 per month. The postage meter lease and the breathalyzer machine needs to be readdressed at a future meeting. Village Attorney Byrne stated no vote is needed on emergency expenses as long as the board is in agreement. Stamps may be purchased until the lease is in place.

## **8. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES**

Trustee Williams thanked all of the residents for the well wishes on the trip to Washington, D.C. The trip was great. Speaking with individuals from other communities all over the country was truly an eye opening experience; learning that other suburbs of cities like Philadelphia, Cincinnati and Newark and countless other towns have similar issues with things like infrastructure, education, transport and housing. Discussions were held through group efforts to discuss how to attack problems and how to provide information to our residents. We had the opportunity to speak with senior members of CMAP, HUD, EPA and other important organizations regarding municipal matters. The contacts made were invaluable. Many states, such as New Jersey, Ohio and Pennsylvania have formed their own Building One group for their state which has inspired her to inquire why there is not a Building One Illinois. It was amazing to see so many people with so many similar problems trying to find power

individually and as a community working together with smaller suburbs of larger states. Sauk Village is at the southern tip of Cook County. A large part of Cook County is Chicago. A large part of Cook County funding goes to Chicago which leaves very little for the south suburbs to divide amongst themselves. They spoke about how working with others is better because there is strength in numbers. Since the summit started two years ago, many cities built their own Building One group. Trustee Williams looks forward to providing more information at a later date. It was interesting listening to the problems others had and how they worked to solve issues. It was a very educational experience that was well worth the time. The video will be made available on line by Friday.

Trustee Myers asked what the times are for the outside basketball court. Trustee Poskin stated the time is dusk to dawn. Trustee Poskin will research getting a sign for that area.

Trustee Morden attended the Lansing meet and greet for State Representative Marcus Evans. State Rep. Evans would like to host a similar event in Sauk Village.

Trustee Poskin stated the July 6<sup>th</sup> Celebration Committee meeting has been rescheduled from July 26<sup>th</sup> to August 2<sup>nd</sup> at the Village Hall. SSDMC has hired 26 summer workers between the ages of 16-24 to work within the area.

The workers are being paid by the State of Illinois and will start each day at 10:00 am.

Trustee Washington would like to utilize the summer workers for the Neighborhood Watch program. Various businesses are displaying and distributing the Neighborhood Watch decals. Residents are encouraged to display the decals on their front and back doors.

Trustee Burgess stated the Intergovernmental Relations Committee will meet on the first Thursday in August at 7:00 pm in the Village Hall.

Mayor Hanks thanked Sherry Jasisnki for working with the businesses to work with the village to remove the signs along 394. Mayor Hanks is working with IDOT to research the blue signs that are displayed along the highway for lodging, gas and food to help bring back pride and progress.

Mayor Hanks apologized for being late; he was returning from a business trip and thanked the people who took care of his family in his absence.

## **9. ADJOURNMENT**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Poskin and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 8:33 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams

The Committee of the Whole meeting of Tuesday, August 6, 2013 was cancelled due to the National Night Out event

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER AUGUST 13, 2013.**

**1. CALL TO ORDER**

Trustee Williams called the meeting to order at 7:02 pm.

**A. Pledge of Allegiance**

Mayor Hanks lead those assembled in the Pledge of Allegiance.

**B. Roll call**

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. PUBLIC COMMENT**

**A. All questions must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.**

Bernadine Hopkins asked why comments from the audience are listed first on the agenda. Mayor Hanks stated residents can ask questions or make comments prior to the Board voting on agenda items.

**3. REPORTS OF OFFICERS**

**A. Mayor's Report- Mayor David Hanks**

Mayor Hanks reported a resolution, a proclamation and the swearing in of Human Relations Commissioner Deb Davis is included on this agenda. State Representative Marcus Evans is hosting a Heath Fair on Saturday, August 17<sup>th</sup> from 11am- 3 pm in Lansing. State Representative Thaddeus Jones is hosting a Back to School cookout from 1pm-7pm in Calumet City. IDOT is hiring employee service interns paying \$12.00- \$14.00 per hour. Governor Quinn signed the Medical Marijuana Distribution Act. Sauk Village was proactive on this and can now take the next step. The Zoning Board will hold a public meeting on October 7<sup>th</sup> to discuss the issue.

Mayor Hanks read a proclamation for Drive 4 Pledges Day which addressed texting and driving. Mayor Hanks read the collector's reports for May and June 2013.

Mayor Hanks stated Finance Director Rao prepared a memo regarding fund balances for review which include a balance in First Midwest \$ 173,601.00 and \$712,747.00 in Illinois Funds. A total of \$886,348.00 is available.

Mayor Hanks discussed the Accounts Payable breakdown of expenses from various funds.

Trustee Myers asked for clarification on the Fire Fund expense. Trustee Burgess asked for clarification on the Accounts Payable and asked for copies of the adjudicator's report and the legal bills.

Mayor Hanks stated Shine on Sauk Village will take place on September 14<sup>th</sup>. Mayor Hanks will send a letter of consent with the consensus of the Board. The entire Board agreed to send the letter to the Illinois Board of Transportation.

**B. Village Clerk – Mrs. Debbie Williams**

Village Clerk Williams thanked everyone who attended the National Night Out event. Village Clerk Williams thanked Public Works for setting up the grounds, the Police, Fire and Homeland Security Departments for their participation and Al Bock- Magicnow.com and DJ J.R. Garza for volunteering their time. Village Clerk Williams thanked Trustee Morden for inviting Scoopy from Culver's and Attorney Sondra Denmark who provided presentations on Senior Safety and Parental Drug Awareness. Safety Pup, Flash and the SWAT van were also on hand. An attack demonstration was performed with the new PD canine, Falco. It was a great night with the residents. The University of Illinois in Chicago is hosting The Path to Healthy and Sustainable Communities at South Suburban College located at 15800 S. State Street in South Holland on September 10<sup>th</sup> from 8:30 am – 4:30 pm. Topics include healthy food policies and initiatives.

**C. Village Treasurer – Mr. Jim Griegel- Absent- No report**

**D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath- No report**

## **E. Village Engineer – Mr. Jim Czarnik**

Village Engineer Czarnik stated the water treatment plant improvement project has been advertised and is out for bid. An ESSE energy grant in the amount of \$8,000.00 has been applied for. The bid opening will take place October 8<sup>th</sup>. Permits have been applied for through IDOT and Cook County to begin Quiet Zone construction.

## **4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

### **A. Parks and Recreation Committee- Trustee Poskin / Trustee Morden**

Trustee Poskin reported the lunch program has ended. There will be a school supply giveaway on Saturday, August 17<sup>th</sup> from noon- 3pm. Basketball registration will continue this Friday, Saturday and Sunday from 4pm-7pm for ages 7- 14. The new Community Center hours will be announced once school starts. The Parks and Recreation Committee will meet Thursday, August 22<sup>nd</sup> at 7pm in the Community Center. Trustee Burgess asked for clarification that the Back to School event is sponsored by Parks and Recreation and open to Sauk Village residents only.

Trustee Morden stated he has been focusing on the safety of the parks. Trustee Morden stated the parks are always full and stated parents and kids need to be more involved.

### **B. Ordinance Review Committee- Trustee Myers**

Trustee Myers stated the next Ordinance Review Committee meeting is scheduled for Thursday, August 27<sup>th</sup> at 7pm in the Village Hall. The Police Department asked the committee to verify if the adult supervision ordinance is on line with the Illinois State statutes. Trustee Myers reminded parents they are responsible for their children. The ordinance will be reviewed and adapted to the State statute.

### **C. Intergovernmental Relations Committee- Trustee Burgess**

Trustee Burgess stated the Intergovernmental Relations Committee will have a website filled with information including CEDA mortgage assistance. The website will be updated weekly. A link will be provided on the village website. The Intergovernmental Relations Committee will hold their meetings on Thursdays.

### **D. Neighborhood Watch Committee- Trustee Washington**

Trustee Washington stated there are a few decals left. Trustee Washington thanked Officer Mike Brown for the informative presentation and for answering the resident's questions at the last Neighborhood Watch meeting. Trustee Washington asked everyone to LIKE the Neighborhood Watch Face book page and watch for updates. The next Neighborhood Watch meeting will be held the third Thursday in September at 7 pm at the Fire Station. Trustee Myers stated Officer Brown did an outstanding job taking time to talk to the residents.

### **E. Public Relations Committee/ Community Outreach Partnership-Trustee Williams**

Public Relations Committee- Trustee Williams stated Sauk Talk and website policies are available for anyone who does not have one. The Public Relations Committee will meet Wednesday, August 14<sup>th</sup>. The committee will update the current policies.

The Community Outreach Partnership Committee met before the Board meeting. The committee also helped with the National Night Out event. The next event will be a Meet and Greet with the Police Department tentatively scheduled for Friday, October 10<sup>th</sup>. Questions and topics for discussion can be emailed to Trustee Williams.

## **5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

### **A. Fire Department/ Police Department/ 911 Committee- Chief Stoffregen**

Chief Stoffregen reported the Fire Department responded to 39 calls in the past two weeks, including 1 structure fire, 1 brush fire, 2 gas leaks, 2 residential electrical problems, 8 car accidents, 13 fire alarms, 1 citizen assist, 3 CO alarms, 6 ambulance assists, 1 call for wires down and one call to assist Richton Park.

The Fire Department Association will be hosting a Back to School Drive Saturday, August 17<sup>th</sup> from noon -3pm. Free haircuts and at least 60 book bags filled with essential school supplies will be given away to Sauk Village residents only on a first come first served basis.

The Sauk Village Firefighters Association will be hosting their annual golf outing on Saturday, September 14<sup>th</sup> at Longwood Country Club in Crete. Please call the firehouse for more information. Fire Chief Stoffregen discussed how the Fire Departments work together to assist each other from neighboring communities.

There is no Police Department report at this time.

### **B. Public Works Department- Mr. Weller**

Public Works Director Weller stated hydrant repairs are ongoing. Com Ed removed a wire from the street light at 219<sup>th</sup> and Gailine. Public Works will replace the wire if Com Ed does not replace it soon. Grass cutting continues. Ash trees throughout the village are being removed. Logs will be made available for the residents but the logs must stay in town. DH Weller thanked all of the departments who have worked so well together through all of the recent events. Lights around the Municipal Center have been repaired. DH Weller reported on recent water main breaks.

### **C. Administrative Services Director- Ms. Jasinski**

Director Jasinski reported 2,802 Village stickers sold from May 1<sup>st</sup> to July 31<sup>st</sup> and 185 animal tags from April 1<sup>st</sup> to current. A Zoning meeting will take place on October 7<sup>th</sup> at 7pm regarding the marijuana facilities. Title Max is in the process of getting bids for the landscaping. The church located at 1717 Sauk Trail will be holding a fundraiser on August 17<sup>th</sup> from 10 am – 2 pm. Sue has written 1,062 tickets for various violations from January- July 31<sup>st</sup>. There were 154 tickets written in July alone. DH Jasinski will follow up with a list of the revenue from adjudication and the collection agency.

### **D. Finance Director- Mr. Rao- Absent**

Finance Director Rao stated the Treasurer's report as of April 30, 2013 was sent certified mail to Cook County today. The Water/ Sewer fund outstanding bills in the amount of \$91,000.00 has been turned over to the collection agency this month. Last Thursday's safety meeting went very well. A report will be generated for the 2014 insurance renewal. FD Rao stated the 2010-2011 audit cannot be completed until the Police Pension report is received. This audit is for a 12 month period. The 18 month 2011-2013 audit will begin within 10 days of the completion of the 2010-2011 and should be completed within 3 months.

### **E. Sauk Village Homeland Security Agency- Mr. Johnson**

Director Johnson stated the department responded to 32 calls during the last two weeks- 1 structure fire, 1 brush fire, 2 gas leaks, 1 wire down, 2 residential electrical problems, 7 car accidents, 10 fire alarms, 3 CO alarms, 1 traffic control and 4 assists with other agencies. DH Johnson asked everyone to be careful with the children going back to school.

### **F. Human Relations Commission/ Beautification Committee- Ms. Campbell-Pruitt**

Human Relations Commission Chair Campbell- Pruitt reported the next Movie in the Park will be August 16<sup>th</sup>. The movie will start at dusk. The title of the movie has not yet been chosen. Suggestions are encouraged. The Movie in the Park will also be on the third Friday in October. An email will be sent to include The Movie in the Park on the village website. Marva stated the Human Relations Commission assisted with the summer food program. Jovante Hasty did a fantastic job running that program.

Deb Davis was not present to be sworn in as Human Relations Commissioner due to illness. The next Human Relations Commission meeting is scheduled for Monday, September 16<sup>th</sup> due to the holiday.

Beautification Committee- Marva stated the summer workers that were assigned to the Beautification Committee were excellent. The workers helped with the Veteran's Memorial, Community Garden, Community Center and other municipal buildings.

Marva stated the Beautification Committee will no longer accept responsibility for the Community Garden therefore the Village of Sauk Village is no longer responsible either. Marva stated a letter has been drafted to the Executive Director of the library to honor her request to take over the garden. The agreement that was signed last year needs to be reviewed to make sure all tenants of the agreement are completed in order to absolve further responsibility.

Marva stated the Beautification Committee had to meet outside because they did not have access to the Village Hall. Marva contacted several trustees that were unavailable to let her in. Last month the committee met at the Fire Station. The committee cannot meet at the Community Center because Line Dancing is already scheduled there. Trustee Williams asked to have the discussion of who has keys to the buildings on the next agenda. In the past, residents were able to pick up keys from the Police Department. Mayor Hanks stated he asked for the return of all village keys and no one has responded. Mayor Hanks will send out a memo asking for the return of the keys.

Mayor Hanks asked to verify if the correct date for the Movie in the Park is posted on the marquee.

Mayor Hanks asked for a motion to approve Deb Davis as Human Relations Commissioner. The motion to approve Deb Davis was approved by Trustee Morden and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

Deb Davis was not present and will be sworn in at a later date.

### **G. Housing Commission- Mr. Holcomb**

Housing Commission Chair Gary Holcomb reported the Illinois Hardest Hit Program has been extended until September 30, 2013. Low interest rate loans of up to \$35,000.00 can be applied for through the State of Illinois. The Neighborhood Housing Services will host Help for Homeowners on Saturday, August 24<sup>th</sup> in Matteson. Commissioner Holcomb reported Commissioner Heidi Parker, Village Clerk Williams and himself will attend a conference downtown on Wednesday, August 21<sup>st</sup>. The conference is an opportunity to promote the village with regards to commercial development. Commissioner Holcomb is compiling data to present at the event. Mayor Hanks is preparing a power point presentation for the event. Trustee Myers thanked Gary Holcomb and Code Director Sherry Jasinski for cleaning up the house at 222<sup>nd</sup> & Yates. Gary stated the Code Department provided the information from the bank and they followed up together.

### **H. Senior Committee-Ms. Langston**

Senior Committee Chair Rose Langston thanked Aaron and Stephanie Moore and Abby Purdue from the youth program for their assistance. Rose also thanked Shavonne, Sidney and Stacy for their assistance in distributing the flyers and calling seniors about the summer program. Thank you to Public Works Director Kevin Weller for providing cleaning supplies and tools for the youth worker Aaron Moore to use for the first cleaning of all the chairs in the Senior Center.

The Sauk Village Senior Center Summer Program ends this Friday, August 16<sup>th</sup>; few seniors participated. It was unfortunate that some misinformation of the program was circulated by some individuals.

Sauk Village supports three senior organizations: Fun Club meeting on the 2<sup>nd</sup> and 4<sup>th</sup> Sundays at 3:00 p.m. with FREE line dancing for members; Sunshiners meeting on the 1<sup>st</sup> and 3<sup>rd</sup> Mondays at 7:00 p.m.; and Leisure Timers meeting on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday at 5:00 p.m. All seniors age 50 and up are invited to join, dues are \$10, \$14, and \$15 respectively.

Other groups meeting in the Senior Center are: the Sauk Village Blue Grass every Sunday from 6 until 10 p.m., no dues only a free will donation to cover the cost of beverages and paper supplies;

Sauk Village VFW Post #2690 Center, every 2<sup>nd</sup> and 4<sup>th</sup> Tuesday at 8 p.m.; BMW #55 Crossroads every 3<sup>rd</sup> Tuesday at 7:30 p.m.; and Ceramics Group every Wednesday from 8 to 11 a.m.

The Senior Committee sponsors: FREE Zumba Gold classes from 1-1:45 p.m. every 1<sup>st</sup> and 3<sup>rd</sup> Saturday; FREE monthly blood pressure screening co-sponsored with P.L.A.N. for all village residents and village employees in the Senior Center office 1<sup>st</sup> Monday from 1-1:45 p.m.; paperback book exchange; and monthly senior movies co-sponsored with the McConathy Public Library on the first Monday (except holidays) at 12:30 p.m. held at the library.

The Bloom Township annual senior picnic was a huge success, the staff and youth helpers were wonderful. It was a beautiful day.

A flyer listing the village senior activities are in the lobby literature rack.

The Senior Center needs a new broom. The other broom is worn out.

The next Senior Committee meeting is scheduled for Thursday, September 12<sup>th</sup> at 5 P.M. in the Senior Center and every second Thursday at 5 p.m.



## **6. CONSENT AGENDA - None**

## **7. NEW BUSINESS**

### **A. Motion to Approve Accounts Payables and Disbursements for July 24, 2013 through August 13, 2013**

Mayor Hanks asked for a motion to approve the Accounts Payable and Disbursements for July 24, 2013 through August 13, 2013.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

### **B. Motion to Approve WSI Inducement Resolution**

Mayor Hanks asked for a motion to approve the WSI Inducement Resolution.

The motion to approve was made by Trustee Myers and seconded by Trustee Poskin.

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

## **8. APPROVAL OF MINUTES**

### **A. July 2, 2013 – Committee Meeting**

Mayor Hanks asked for a motion to approve the minutes of July 2, 2013 Committee Meeting.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

### **B. July 9, 2013 – Regular Board Meeting**

Mayor Hanks asked for a motion to approve the minutes of July 9, 2013 Regular Board Meeting.

The motion to approve was made by Trustee Poskin and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

### **C. July 9, 2013 – Special Meeting- Budget Hearing**

Mayor Hanks asked for a motion to approve the minutes of July 9, 2013 Special Meeting.

The motion to approve was made by Trustee Williams and seconded by Trustee Morden.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

#### **D. July 16, 2013 – Committee Meeting**

Mayor Hanks asked for a motion to approve the minutes of July 16, 2013 Committee Meeting. The motion to approve was made by Trustee Morden and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

#### **E. July 23, 2013 – Regular Board Meeting**

Mayor Hanks asked for a motion to approve the minutes of July 23, 2013 Regular Board Meeting. The motion to approve was made by Trustee Poskin and seconded by Trustee Morden.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

#### **9. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES**

Trustee Washington stated she enjoyed the National Night Out program especially Flash the Fire Dog and the SWAT demonstration. Trustee Washington attended the Housing meeting and congratulated the commissioners for all the work they have done including the mapping of vacant homes. Trustee Washington also attended the Senior Committee meeting and thanked Rose Langston and Larry Stewart for their persistence in getting the senior summer program up and running. Trustee Washington thanked Trustee Poskin for his assistance and Mayor Hanks and Trustee Burgess for attending the Sauk Village Community dialogue program. The program was a great way to hear a lot of dialogue from the residents. Trustee Washington thanked resident Sharon Nowak for creating a calendar of committee meetings with contact numbers. The residents appreciate the calendar. Trustee Washington thanked Officer Mike Brown for volunteering to help answer resident's questions.

Trustee Burgess stated he received the correspondence from the Village Attorney but it does not address his concern about ethics. Village Attorney Mike McGrath stated the Village code and the Municipal Code were reviewed and no violation were found. VA McGrath also stated he is not aware of any violation of the Ethics Code or any ethics violations.

Mayor Hanks thanked Public Works for placing the name on the marquee and the sign on I-394. Mayor Hanks stated we had fantastic kids in the summer youth program. One of the best summer youth programs ever. The program ends Friday and the kids will be missed. Mayor Hanks thanked the workers and Senator Trotter for initiating the program that employed 12 kids for the summer. Mayor Hanks also thanked SSDMC for employing 26 summer workers that will work in the Community Center until school starts. A letter will be sent to Senator Trotter thanking him for the project. All comments about the program have been positive.

#### **10. MOTION TO RECESS TO EXECUTIVE SESSION**

##### **A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2013)**

Mayor Hanks asked for a motion to recess to executive session.

The motion to recess was made by Trustee Morden and seconded by Trustee Williams.

All ayes

The meeting was recessed at 8:18 pm.

#### **11. MOTION TO RECONVENE REGULAR BOARD MEETING**

Mayor Hanks asked for a motion to reconvene the regular board meeting.

The motion to reconvene was made by Trustee Williams and seconded by Trustee Morden.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

The meeting was reconvened at 9:27 pm.

**12. ADJOURNMENT**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 9:27 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, AUGUST 20, 2013.

**1. Call to Order**

**A. Roll Call**

Mayor Hanks called the meeting to order at 7:02 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. Ordinance amending Section 6-34 (Revocation of License) of Chapter 6 of the Village Code**

Trustee Myers asked that this item be tabled until September 3, 2013. Further review by the Ordinance Review Committee is required.

**3. Sale of Donated Property- 2842 East 225<sup>th</sup> Place**

Discussion was held regarding the sale of donated property located at 2842 East 225<sup>th</sup> Place. The Board agreed to get an appraisal to assess the current value of the property.

**4. SSMMA Surface Transportation Program (STP) Local Assurance Resolution- Sauk Trail Bike Path Improvement**

**5. SSMMA Surface Transportation Program (STP) Local Assurance Resolution- Sauk Trail at Mark Collins Drive Improvement**

Discussion was held regarding funding available through South Suburban Mayors and Managers Association for bike path improvements on Sauk Trail and installation of a traffic light on Sauk Trail at Mark Collins Drive. The resolutions must be passed by August 27<sup>th</sup> in order for SSMMA to move forward with the project. Further research is needed to verify additional bike path grants that are available, the costs of the projects and if accepting the resolution will obligate Sauk Village to provide matching funds.

**6. Motion to Recess to Executive Session**

Mayor Hanks stated there was no need for executive session at this time.

**7. Motion to Reconvene Committee Meeting- None**

**8. Public Comment-** All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.

Bernadine Hopkins commented on the agenda style, the need to fix her curb instead of installing a bike path, asked if Sauk Village requires paramedics or EMT's are on board of the ambulances and asked why Marva Campbell- Pruitt resigned and who will be replacing Marva as Beautification Committee Chair.

Trustee Myers stated Bud's Ambulance is contracted through the village to have 2 paramedics on board of each ambulance.

Mayor Hanks stated he regretted to accept Marva Campbell- Pruitt's resignations from her committee/ commission after speaking with her last Thursday because Marva does have a love for her community. The Beautification Committee will be discussed during his report. Any other questions should be directed to Marva personally.

Mayor Hanks stated the agenda is set by the Mayor and everything depends on funding. The bike path grant is available to promote health. The CDBG grant that was applied for in the amount of \$200,000.00 for street repairs was totally denied due to Cook County's lack of funding. Mayor Hanks will continue pushing State Representatives for funds for street repairs.

Larry Stewart also inquired about Marva's resignation. Mayor Hanks stated he spoke with Marva at length. It was her decision to resign from her committee and commission but she will continue to be involved in village activities.

Mr. O'Brien stated the street light at 219<sup>th</sup> and Jeffrey is still not working. Trees need to be removed in his front yard. Crossing guards have not had a raise in a long time. Mayor Hanks will refer the broken street light to Public Works Director Weller. Emerald Ash trees are scheduled to be removed throughout the village during a multiyear project. The lumber can be used in Sauk Village but cannot leave Sauk Village boundaries. Mayor Hanks stated the budget has already been passed. Many employees and department heads have not received raises because of the lack of funds. Mayor Hanks stated the village appreciates their service. Mayor Hanks will speak with Finance Director Rao regarding any available funds.

Cortez Stewart- Community Center volunteer for three - discussed the lack of communication between himself and others who have worked in the Community Center over the last couple of months. Cortez is concerned about the kids working and the lack of communication when it comes to turning in the money from the Community Center, unlocked doors, etc.... Cortez stated the black chairs should not be removed from the rental side and asked how old someone should be to be able to obtain a key from the Police Department and who is responsible for cleaning at the end of the day.

Mayor Hanks stated only an adult with a background check should be allowed to get the keys to the Community Center. Trustee Poskin stated a list of four names has been submitted to the Police Department. Whoever rents the Community Center is responsible for the cleaning. The cleaning service comes on Monday and Thursday. Mayor Hanks asked Cortez to meet with Trustees Poskin and Morden and himself after the meeting.

John Hinko stated cars that are parked on village streets after 10:00 pm should have to pay for a permit. Other towns enforce that practice.

Mayor Hanks stated village stickers are an issue. Mayor Hanks attended the last traffic court and witnessed that many residents had the sticker now but not at the time of the ticket. Additional traffic safety stops are planned for seat belt, plates and sticker violations.

John Hinko and Ed Shankel asked the Board to use the microphones. Mayor Hanks stated he will be meeting with someone to check the sound system.

Danny Hammond stated Sauk Village, along with the Neighborhood Watch, is moving forward. The Police Department is also doing a great job of patrolling.

## **9. Miscellaneous Business**

### **Comments from the Trustees**

Trustee Williams stated last week's Public Relations Committee meeting was cancelled due to illness. The committee will meet Wednesday, August 21<sup>st</sup> at 7pm in the Village Hall.

Trustee Burgess asked if the list of who has keys to village buildings will be on the next agenda. Trustee Burgess asked how the Village will respond to the letter from the library and asked for an accounting from the adjudicators. Mayor Hanks decided to go with option number two which allows the library to continue the Community Garden. (There was no opposition from the Board to this decision.) Mayor Hanks stated a memo was sent out asking for the return of keys. A list of key holders will be provided at a later date.

Trustee Myers stated the Ordinance Review Committee will meet Thursday, August 22<sup>nd</sup> at 7pm. Knock on the back door to get in.

Trustee Washington stated the next Neighborhood Watch meeting will be held on Thursday, September 5<sup>th</sup>. Donations are being accepted for the Neighborhood Watch signs. Residents are working to pay for signs for their blocks. Thirty two signs will be ordered. Six signs will be used for the main intersections. A ceremony will be scheduled once the signs are ready to be installed. Trustee Washington thanked Trustee Morden for providing cardboard signs.

Trustee Morden reported networking Saturday with State Reps Marcus Evans, Thaddeus Jones and Al Riley. Mayor Hanks and Village Clerk Williams also attended the events. Trustee Morden thanked Jovante who did a wonderful job organizing the Back to School event. The book bags were a true blessing.

Trustee Poskin stated Jovante did a wonderful job on her own to raise money, arrange for book bags and schedule the Back to School event. Trustee Poskin stated 1,085 lunches were served during the Free Lunch program. Trustee Poskin stated the next Parks and Recreation meeting is scheduled for Thursday, August 22<sup>nd</sup> at 7pm in the Community Center. The Corn and Dog Roast will be discussed. Trustee Poskin reported that Ed Sullivan is handling basketball sign ups September 6th, 7th and 8th in the Community Center with hopes of getting the program up and running by October.

Mayor Hanks reported attending various events including Back to School events and a Heath Fair along with Village State Reps and Village Clerk Williams. Mayor Hanks also reported speaking with the State Reps about hosting a Town Hall meeting with all three reps attending and providing satellite offices in Sauk Village for the Reps to meet with residents. State Rep. Evans is working on a carnival for the entire district. Mayor Hanks read a memo asking for the return of all keys and requesting a list of committee members who are allowed to pick up keys from the Police Department. The list will be provided at a later date. Mayor Hanks stated August 11<sup>th</sup> was National 811 Day which promoted pipeline safety. Mayor Hanks reported he recommended the library continue the Community Garden as is. Mayor Hanks asked for a consensus to appoint Jeff Morden as Beautification Committee Chair. All Board members agreed to the appointment.

Trustee Morden thanked Marva Campbell-Pruitt and stated she is a wonderful woman. Trustee Morden helped her with a lot of events and he has big high heels to fill. Trustee Morden stated he cares about the community and it will be a privilege and an honor to chair the Beautification Committee. Trustee Morden hopes the committee members will return.

Mayor Hanks stated two seats are open on the Human Relations Commission. Mayor Hanks will ask if a current Human Relations Commissioner would like to step up as chair before appointing someone.

## **10. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Burgess and seconded by Trustee Washington.

The meeting was adjourned at 7:55 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER AUGUST 27, 2013.**

**1. CALL TO ORDER**

Trustee Williams called the meeting to order at 7:05 pm.

**A. Pledge of Allegiance**

Mayor Hanks lead those assembled in the Pledge of Allegiance.

**B. Roll call**

Present: Trustees Burgess, Poskin, Washington and Williams

Absent: Trustee Morden (entered at 7:13 pm) and Trustee Myers (entered at 8:30 pm)

**2. PUBLIC COMMENT- None**

**A. All questions must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.**

**3. REPORTS OF OFFICERS**

**A. Mayor's Report- Mayor David Hanks**

**1) Proclamation- 811- Call Julie**

Mayor Hanks asked Village Clerk Debbie Williams to read a Proclamation for "811-Call before you dig".

Mayor Hanks announced a Back to School Health Fair will be held at the Cottage Grove Health Center located in Ford Heights on Cottage Grove Avenue on August 29<sup>th</sup> from 9 am -11:30 am and 1 pm- 3 pm. Congresswoman Kelly will be hosting a "Learn the ABC's of the Affordable Care Act "" on August 29<sup>th</sup> from 6pm-8pm at the Mary Magdalene Missionary Baptist Church located on Princeton Avenue in Chicago. Com Ed has introduced Save Energy/ Save Money energy saving rebates. Information is available at [Nicorgasenergyrebates.com/ home](http://Nicorgasenergyrebates.com/home) energy savings. The Illinois Tollway is taking applications for a Purchasing Supervisor, Roadway Electric Manager, Sign Shop Supervisor and a Utility Intergovernmental Agreement Coordinator through September 3<sup>rd</sup>. State Representatives Anthony DeLuca, Thaddeus Jones, Will Davis, Al Riley, Robert Rita, Ed Sullivan, Marcus Evans and other representatives invites spectators to watch them play wheelchair basketball against the Mighty Rolling Falcons on Friday, September 6<sup>th</sup> at Lincolnway Central High School north gym located at 1801 East Lincoln Hwy in New Lenox at 6pm. The Second Annual Job Fair hosted by the Illinois Department of Employment Security will be held August 28<sup>th</sup> from 10am -2pm at the Lan-Oak Park District in Lansing. Mayor Hanks warned of the high heat; check on your neighbors. Outages can be reported by texting [comed.comtext](http://comed.comtext). [Comed.com/maps](http://Comed.com/maps) will zoom in and provide details on estimated time to restore and status of the crews. Mayor Hanks reported he attended the Economic Development Forum with Village Clerk Williams and Housing Commission Chair Gary Holcomb and other members of the Housing Commission in the historic Ford Hanger at the Lansing airport. Mayor Hanks discussed the issues with Cook County having to compete with Will County and Indiana with regards to Economic Development with State Representatives and other Mayors.

**B. Village Clerk – Mrs. Debbie Williams**

Village Clerk Williams stated the Village Hall will be closed Monday, September 3<sup>rd</sup> in observance of Labor Day. VC Williams stated it was an honor to attend the Economic Development forum in Lansing and other events with the Housing Commission. The Housing Commission is working hard and is very visible at many events. Cook County Board President Toni Preckwinkle and many mayors know the commissioners by name.

**C. Village Treasurer – Mr. Jim Griegel- No report**

**D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath**

Village Attorney McGrath responded to recent inquiries regarding the legal bills. VA McGrath reported on adjudication and prosecution collection data comparing January 2012 through August 2012 and January 2013 through August 2013. The fees and fines assessed are up in 2013. There has been an increase of \$9,000.00 in



“P” tickets. Court fees and fines are up \$4,000.00. “J” tickets are doubled. Night Court increased from \$100.00 to \$1,000.00. Collections are not the responsibility of the law firm. Also, during the same time the village saved tens of thousands of dollars in 2013. In 2012 Del Galdo was doing TIF work, Giannopoulos was doing prosecution and adjudication, Tim Lapp was handling some litigation and Odelson and Sterk. Water issues were also ongoing last year. The litigation, conferences and meetings happened more into the fall after August of 2012. Total law fees were just under \$390,000.00 for that period. For the same time period this year the total is \$331,000.00 which included \$20,000.00 in legal fees due to the election cycle which included the electoral board hearings for the challenges. This is a savings of \$80,000.00 with the exception of the election cycle fees. A number of cases were resolved including cases with Henrietta Turner, cases relating to the water issue and the case with Attorney General which ended up with a very small fine. The remaining pending litigation is winding down. The savings in legal fees will continue to go up as litigation is resolved. VA McGrath gave credit to the Police Department, Sherry Jasinski and the Code Department for writing more tickets. A lot of legal fees are due to non sensical FOIA's and litigation. Odelson and Sterk has succeeded in all of the cases. Questions regarding the legal bills can be directed to Village Attorneys Mike McGrath, Burt Odelson, Matt Byrne or Felecia Frazier.

Trustee Burgess requested a status report on court cases and copies of legal bills for review.

Village Attorney McGrath stated it would be a great idea to review the legal bills quarterly.

Mayor Hanks stated the staff has been instructed to provide the information of what information is requested, who requested the information, the cost to provide the information (including staff time and attorney and engineering fees). The top five requestors will be listed on the website along with their aliases within the next 30-45 days.

Trustee Burgess stated that questions from the trustees to the attorneys should be reduced. Mayor Hanks stated the attorney is available at meetings for questions.

Village Attorney McGrath stated one group sent out 20 FOIA requests yesterday that will need to be answered by Finance Director Rao, the Village Clerk, Engineer and Attorney and other staff. The majority of FOIA requests come from a handful of individuals.

Trustee Williams stated publicizing the FOIA requests allows all residents to receive the same information. The Board needs to know what type of questions the residents are asking so they have the information available for the next resident.

FOIA Clerk Jasinski stated it took 2 ½ hours to log in and distribute the 20 FOIA's. An updated FOIA log is kept in the glass cases in the hallway at all times. A letter was sent to the person who sent the letter to inform them they are now a frequent recurrent requestor which allows the village 21 days to respond. A letter may be sent after that requesting more time if needed.

#### **E. Village Engineer – Mr. Jim Czarnik**

Village Engineer Czarnik stated the Quiet Zone construction is wrapping up. The water treatment plant improvement project has been advertised and has gone out for bid. The bid opening will take place October 8<sup>th</sup>.

### **4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

#### **A. Parks and Recreation Committee- Trustee Poskin / Trustee Morden**

Trustee Poskin reported the Octoberfest Adoptathon will take place at Animal Medical Center on October 19<sup>th</sup> and 20<sup>th</sup> which will include food, craft fair and pets to adopt. A flyer listing information on the pets and fees pets is available.

Boy Scout Aaron Davis will be working on his Eagle Scout project this Saturday on the basketball court located by the Community Center. Aaron is looking for volunteers to assist on his project. Volunteers should bring a shovel and protective glasses. Basketball registration will continue Friday, September 6<sup>th</sup>, Monday, September 9<sup>th</sup>, Thursday, September 12<sup>th</sup>, Friday September 13<sup>th</sup> and Saturday, September 14<sup>th</sup> from 4pm-7pm for ages 7- 14 in the Community Center. The after school program which provides homework assistance, movies, games and arts and crafts will be ongoing until September 6<sup>th</sup>. The lunch program served 1,085 children over the summer. The Back to School giveaway on Saturday, August 17<sup>th</sup> was a success. The Corn and Dog Roast and the First Annual Rib Cook Off will take place on September 21<sup>st</sup> from noon until 5 pm. Volunteers are needed. There will be no movie due to the holiday.

### **B. Beautification Committee- Trustee Morden**

Trustee Morden reported working with the Mayor's office and other committee members to gather information regarding the Beautification Committee.

### **C. Ordinance Review Committee- Trustee Myers- absent**

### **D. Intergovernmental Relations Committee- Trustee Burgess**

Trustee Burgess stated the next Intergovernmental Relations Committee meeting will be held on Thursday, August 29<sup>th</sup> at 7 pm.

### **E. Neighborhood Watch Committee- Trustee Washington**

Trustee Washington stated the decals are well distributed throughout the village. The Neighborhood Watch Committee is accepting donations to purchase signs. Trustee Washington thanked Trustee Morden for getting We Call Police window signs from Representative Elgie Sims' office. The next Neighborhood Watch meeting will be held Thursday, September 5<sup>th</sup> at 7 pm in the Fire Station.

### **F. Public Relations Committee/ Community Outreach Partnership-Trustee Williams**

Public Relations Committee- Trustee Williams stated Sauk Talk articles are due Friday, August 30<sup>th</sup>. Trustee Williams asked committee chairs and department heads to be diligent about turning articles in on time. The Employee Grill Off will take place at the Corn and Dog Roast. The last day to sign up is September 13<sup>th</sup>. The Community Outreach Partnership Committee met before the Board meeting. The committee finalized their mission statement. A Meet and Greet is scheduled at the Police Department on Friday, October 11<sup>th</sup> at 6:30 pm. Doors will be open at 6pm. Please submit possible agenda topics for discussion via the email address that will be listed on the flyer.

## **5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

### **A. Fire Department/ Police Department/ 911 Committee- Chief Stoffregen**

Chief Stoffregen reported the Fire Department responded to 18 calls in the past two weeks, including 3 gas leaks, 2 residential electrical problems, 7 car accidents, 1 smoke scare, 1 odor investigation, 1 call for wires down ,3 fire alarms,1 CO alarm and 1 ambulance assists.

The Fire Department Association hosted a Back to School Drive Saturday, August 17<sup>th</sup> from noon -3pm. A special thanks to all who helped get the word out.

The Sauk Village Firefighters Association will be hosting their annual golf outing on Saturday, September 14<sup>th</sup> at Longwood Country Club in Crete. Please call the firehouse for more information.

There is no Police report at this time.

### **B. Public Works Department- Mr. Weller- Absent**

### **C. Administrative Services Director- Ms. Jasinski**

Director Jasinski provided a report of tickets issued –

“P” tickets from January 1<sup>st</sup> – August 27<sup>th</sup> \$26,530.00 collected. “J” tickets \$22,310.00 collected. \$5,037.87 was received from the collection agency. Director Jasinski stated Odelson and Sterk are doing a great job in night court over the past three months. The biggest problem is residents do not turn out. Over 1,000 tickets were written. A letter is sent to those that do not appear stating they are in default and the fines have doubled. The whole process takes about three months before they get to the collection agency. Director Jasinski stated liens should be pursued. If fines were paid additional code officers could be hired. Gerald pulled numbers for village stickers from 2012- 3,130 were sold which includes duplicates. Sold so far this year- 2, 815. Gerald will prepare a report of purchasers from last year to this year. Sue has been making rounds in the apartment complex for stickers and inoperable autos. Sue worked Saturday and found residents building porches and other violations. Sue is willing to switch a week day for a weekend day to continue looking for weekend violations. God's Universal Blessing has rescheduled their fundraiser until Saturday, August 31<sup>st</sup> from 10 am – 2pm. A lot of complaints have been received about the dumpsters and garbage bins being placed on the street instead of the parkway. There used to be two or more companies to provide rolloffs. There is only one company now and there are issues. Sherry suggested asking for bids from other companies. The matter will be addressed on the next committee agenda.

Trustee Burgess stated there has to be more teeth in collecting the ticket revenue. Trustee Burgess suggested the Police Department assist in writing tickets on weekends. Director Jasinski stated Mayor Hanks requested a sting on July 1<sup>st</sup>. The sting has not taken place.

Trustee Morden asked for clarification on possible ways to increase compliance. Village Attorney McGrath stated some huge amounts could be settled for less. Mayor Hanks stated the tickets eventually get turned over to a collection agency which is reflected on the credit report. Mayor Hanks suggested adding the discussion of collection and a possible amnesty program for the huge amounts that are extremely past due. Mayor Hanks stated Sue also did a night patrol. Mayor Hanks stated he did attend the last night court and suggested the trustees attend to see the attorneys doing a fantastic job.

Trustee Washington commented on loose dogs running around. Mayor Hanks stated the residents should call the Police Department. Cook County Animal Control may also have to be called because Sauk Village does not have an animal control officer.

Trustee Williams asked for verification on the last sticker sting. Mayor Hanks stated the last sting was in April but the officers are doing a great job of catching them.

#### **D. Finance Director- Mr. Rao**

Finance Director Rao stated the First Midwest balance- \$176,294.76 and Illinois Funds balance- \$581,962.24. The General Funds Accounts Payable is \$494,938.47 which leaves a cash balance of \$263,318.53. A detailed listing was provided to all trustees. All funds have the required balances.

Revenue in the amount of \$2,589,249.63 has been collected out of the \$2,989,519.00 tax levy. The balance of \$400,359.53 may not be collected 100% due to vacant homes and houses under water. FD Rao anticipates an additional \$150,000.00 will be collected. The July Collector's report will be available soon. The audit is still delayed due to the Pension Fund. Once the audit is completed the new audit will be started within 10 days and completed within three months. Trustee Burgess asked if the Village has any legal recourse. Village Attorney McGrath suggested asking if the audit can be submitted without the Pension Fund. A letter to the Pension Board could be sent stating contributions will be withheld until the audit is received. Village Treasurer Griegel stated the hold up is with locating who prepared the 2011 actuarial reports for both the Police and Fire Funds.

#### **E. Sauk Village Homeland Security Agency- Mr. Johnson**

Director Johnson stated the department responded to 19 calls during the last two weeks- , 3 gas leaks, 1 odor investigation, 1 smoke scare, 1 ambulance assist, 1 lost child, 2 wires down, 5 car accidents, 1 fire alarm, 1 CO alarm, 2 traffic controls and 1 school patrol. DH Johnson reported on a press release for the Great Shakedown and Earthquake Drill that will take place at 10:17 on October 17<sup>th</sup> in 37 states.

Everyone is asked to drop cover and hold on. The drill will be held across the US to raise awareness. Illinois has participated for the past three years. Check out [www.ready.ill.gov](http://www.ready.ill.gov) for more information.

#### **F. Human Relations Commission/ Beautification Committee-**

##### **1) Swear in Human Relations Commissioner (s)**

Mayor Hanks asked for a motion to appoint Steve Shymkus as Human Relations Commissioner. The motion to approve was made by Trustee Williams and seconded by Trustee Washington.

On roll call:

Ayes: Trustees Burgess, Morden, Poskin, Washington and Williams

Nays: None

Absent: Trustee Myers

Motion carried

Steve Shymkus was sworn in as Human Relations Commissioner.

## **G. Housing Commission- Mr. Holcomb**

Housing Commission Chair Gary Holcomb reported the Housing Commission's report card is on the back table. The number of vacant homes has decreased to 393. 148 homes have been placed back on the tax roles since November 1, 2012. The Housing Commission will be providing information for Homeowner assistance up to \$35,000 on the village website. A Wall of Shame has been created on the Housing Commission's Facebook page. The Housing Commission meets on the second and fourth Thursday at 7pm in the Village Hall. Commissioner Holcomb reported progress in getting homes brought up to code with the donation of supplies from various businesses, removing houses from Section 8 and helping employ individuals to enable them to pay for their homes. Winpak has hired three Sauk Village residents.

## **H. Senior Committee-Ms. Langston**

Bloom Township announced: 2013-2014 October through April Senior Community Program schedule. A new deadline 7 days prior to the date of the event will apply to purchase tickets. Tickets for the Thursday, October 24<sup>th</sup> event will be available at the township office on September 9<sup>th</sup>. A FREE 4 week beginners Country Line Dancing class is scheduled on Thursday, September 26, October 3, 10 and 17 from 9:30-10:30 a.m. Class size is limited and registration is required, call Bloom Township Senior Dept. 708-754-9400 ext. 244 to register. Flu shots by appointment will be on Wednesday and Thursday, October 22 & 23 from 9:00 a.m.-1:00 p.m.

The committee's 10<sup>th</sup> Annual Senior Citizens Spaghetti Dinner is on Saturday, October 26, 2013 from 1:00 P.M. – 4:00 P.M. Ticket donation \$6.00 - \$5.00 Advance includes Spaghetti with Meat Sauce, Salad, Bread & Butter, Dessert and Beverage -All you can eat spaghetti -Music by The Morgan Family and Larry Long - Line dance instruction by Flora Haynes -Door Prizes and 50/50 Raffle. Committee members will have advanced ticket available after September 12<sup>th</sup>.

Only authorized individuals of groups utilizing the Senior Center building must obtain (leaving driver's license) and return the key from the police department. Sauk Village supports three senior organizations: Fun Club meeting on the 2<sup>nd</sup> and 4<sup>th</sup> Sundays at 3:00 p.m. with FREE line dancing for members; Sunshiners meeting on the 1<sup>st</sup> and 3<sup>rd</sup> Mondays (except September 2<sup>nd</sup>) at 7:00 p.m.; and Leisure Timers meeting on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday at 5:00 p.m. All seniors age 50 and up are invited to join, dues are \$10, \$14, and \$15 respectively. Other groups meeting in the Senior Center: the Sauk Village Blue Grass every Sunday (except this Sunday, September 1<sup>st</sup>) from 6 until 10 p.m. No dues only a free will donation to cover the cost of beverages and paper supplies. Sauk Village VFW Post #2690 meets every 2<sup>nd</sup> and 4<sup>th</sup> Tuesday at 8 p.m. BMW Crossroads #55 meets every 3<sup>rd</sup> Tuesday at 7:30 p.m and Ceramics Group meets every Wednesday from 8 to 11 a.m.

The Senior Committee sponsors: FREE Zumba Gold classes from 1-1:45 p.m. every 1<sup>st</sup> and 3<sup>rd</sup> Saturday; FREE monthly blood pressure screening co-sponsored with P.L.A.N. for all village residents and village employees in the Senior Center office 1<sup>st</sup> Monday from 1-1:45 p.m.; paperback book exchange; and monthly senior movies co-sponsored with the McConathy Public Library on the first Monday (except holidays) at 12:30 p.m. held at the library. A flyer listing the village senior activities are available in the lobby literature rack.

The Senior Committee next is on Thursday, September 12<sup>th</sup> at 5 P.M. in the Senior Center and every second Thursday at 5 p.m.

## **6. CONSENT AGENDA - None**

## **7. ORDINANCES AND RESOLUTIONS**

### **A. Motion to Approve a Resolution for SSMMA Surface Transportation Program (STP) Local Assurance Resolution- Sauk Trail at Mark Collins Drive Improvement**

Mayor Hanks asked for a motion to approve a Resolution for SSMMA Surface Transportation Program (STP) Local Assurance Resolution- Sauk Trail at Mark Collins Drive Improvement.

The motion to approve was made by Trustee Morden and seconded by Trustee Williams.

Trustee Burgess clarified that no money will be paid out of the General Fund. Mayor Hanks stated that a stop light was part of the original plan for TIF #3.

The remaining 20% from the grant will be funded through TIF #3. Studies need to be done. It may take years to complete.

On roll call:

Ayes: Trustees Burgess, Morden, Poskin, Washington and Williams

Nays: None

Absent: Trustee Myers

Motion carried

## **8. NEW BUSINESS**

### **A. Motion to Approve Accounts Payables and Disbursements for August 14, 2013 through August 27, 2013**

Mayor Hanks asked for a motion to approve the Accounts Payable and Disbursements for August 14, 2013 through August 27, 2013.

The motion to approve was made by Trustee Burgess and seconded by Trustee Williams.

Trustee Poskin stated the payment for the Mad Bomber was collected through donations and without the use of the General Fund. Mayor Hanks thanked all who contributed to the fireworks.

Ayes: Trustees Burgess, Morden, Poskin, Washington and Williams

Nays: None

Absent: Trustee Myers

Motion carried

## **9. APPROVAL OF MINUTES**

### **A. August 13, 2013 – Regular Board Meeting**

Mayor Hanks asked for a motion to approve the minutes of August 13, 2013 Regular Board Meeting.

The motion to approve was made by Trustee Williams and seconded by Trustee Morden.

On roll call:

Ayes: Trustees Burgess, Morden, Poskin, Washington and Williams

Nays: None

Absent: Trustee Myers

Motion carried

### **B. August 20, 2013 – Committee Meeting**

Mayor Hanks asked for a motion to approve the minutes of August 20, 2013 Committee Meeting.

The motion to approve was made by Trustee Morden and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Morden, Poskin, Washington and Williams

Nays: None

Absent: Trustee Myers

Motion carried

## **11. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES**

Trustee Williams discussed Board participation in sponsoring a basketball team.

Trustee Morden thanked individuals that were weeding and picking up trash. Trustee Morden commented on a recent rollover accident. Trustee Morden stated the individual involved is fine and stated all of the emergency service people involved did a great job.

Trustee Poskin stated the next Parks and Recreation Committee meeting will be held September 5<sup>th</sup> at the Community Center.

Trustee Washington asked for an update on the Human Relations Commission. Mayor Hanks stated there will probably be a chair in place by the next meeting scheduled for September 16<sup>th</sup>.

Trustee Burgess commented that everyone should thank Jovante for donating over 100 uniforms at the Back to School giveaway. Barbers were on hand and some actually gave free haircuts.

Trustee Myers apologized for being late. Trustee Myers reported the Ordinance Review Committee is asking the Village attorney to review Chapter 74 entirely regarding walking in the street an amendment is needed. Trustee Myers commented on the Parental Responsibility Ordinance and the review of the Curfew Ordinance.

Mayor Hanks asked if the Vicious Dog Ordinance can be reviewed, address some of the wording and put more bite in the ordinance.

Mayor Hanks wished everyone a Happy, Safe Holiday.

## **11. MOTION TO RECESS TO EXECUTIVE SESSION**

### **A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2013)**

Mayor Hanks asked for a motion to recess to executive session.

The motion to recess was made by Trustee Morden and seconded by Trustee Williams.

All ayes

The meeting was recessed at 8:35 pm.

## **12. MOTION TO RECONVENE REGULAR BOARD MEETING**

Mayor Hanks asked for a motion to reconvene the regular board meeting.

The motion to reconvene was made by Trustee Morden and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

The meeting was reconvened at 10:08 pm.

## **12. ADJOURNMENT**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Burgess and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 10:08 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams

MINUTES OF THE **COMMITTEE OF THE WHOLE MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, **SEPTEMBER 3, 2013.**

**1. Call to Order**

**A. Roll Call**

Mayor Hanks called the meeting to order at 7:13 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. National Motor Club**

National Motor Club representatives Dirk Carter and LaVern Harrison provided a presentation regarding benefits available to Sauk Village employees and other individuals at a cost of \$20.00 per month. Benefits include roadside assistance, hospital benefits and discounts on shopping, prescriptions and eye care. Discounts are also available to additional family members. Mayor Hanks stated the Board will take this under review.

**3. Discussion of Roll off/ Dumpsters**

Code Director Jasinski stated there have been several complaints regarding the availability of residential roll offs. Sherry suggested adding additional scavenger licenses which would also bring in additional revenue from the purchase of business licenses. The scavengers would also need to be bonded. Discussion was held regarding the review of Ordinance 05-21 that stipulates “no more than one scavenger license shall be issued at any time for the provision of residential roll-off services only”. Mayor Hanks has contacted Allied representatives to discuss issues with the roll offs and garbage collection. Three companies were providing this service. Two companies merged and one company no longer exists. Further review is needed. Mayor Hanks will continue reaching out to Allied Disposal for longer time limits. This item will be passed to the Ordinance Review Committee for consideration of a possible amendment to the ordinance which may include adding one or two more scavenger licenses for the purpose of residential roll- off services only if the Board so chooses.

**4. Discussion of Past Due Ticket Collection**

Mayor Hanks suggested a ticket amnesty program that would provide individuals with past due tickets the opportunity to wipe out the debt. Discussion was held regarding the need for liens on properties rather than passing the past due bills on to new move-ins and the ability to attach the debt to the individual’s driver’s license. Mayor Hanks asked the Board to consider the issue of past due ticket collection further and provide possible solutions for future discussion. The matter of ticket amnesty died in committee.

## **5. Discussion of Vicious Dogs Ordinance**

Discussion was held regarding the review of Ordinance 04-01 - Dangerous, vicious and rabid animals. Discussion was held regarding the need to update the language in this ordinance. This item will be passed on to the Ordinance Review Committee for further review. Trustee Myers asked Board members to review the ordinance and provide suggestions.

## **6. Ordinance Amending Village Code Reinstating the Position of Chief of Police**

Discussion was held regarding the review of the first draft of an ordinance amending the Village code reinstating the position of Police Chief. Additional information is required to clarify that the duties once devolved to the Fire Chief are now the responsibility of the Police Chief. The first draft of this ordinance requires further review from the Village Attorney and Board members. Trustee Myers asked Board members to provide suggestions. This item may be placed on the next committee meeting agenda for further discussion or the next Board agenda if the final draft is ready.

## **7. Public Comment- All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.**

Eddie Kimbel referred to issues the residents in his area are experiencing with the police officers. Eddie asked if more police presence can be placed in high crime areas. Mayor Hanks stated the issue will be passed on to the Police Department. Trustee Williams invited Eddie to the Meet and Greet scheduled for October 11<sup>th</sup> at the Police Department.

Larry Stewart invited everyone to the Shine Gospel Fest on September 14<sup>th</sup> from noon – 4 pm at the corner of Sauk Trail and Prairie Avenue. Trustee Myers asked Village Clerk Williams to write a letter to MABUS requesting the light plant.

Ernest Walker referred to a house that is being rented with mold and a bad roof. Mayor Hanks stated heating, roofing, electrical and plumbing inspections and certifications from a qualified contractor are required before an occupancy permit is provided. Some landlords are moving people in and bypassing these requirements. The address was given to the Code Department for follow up.

Cynthia Banse agreed that residents should have another option for residential roll offs. Cynthia stated it was not right that she had to pay a past due water bill from a previous occupant when she bought her home. Cynthia commented on the issues she faced with a recent dog bite and the difficulties to evaluate whether the dog had shots and a dog license from Sauk Village.

John Hinko stated the amnesty program is wrong when others had to pay and asked for an article that would update residents on the status of the water situation. Mayor Hanks stated the Board chose not to follow up on the amnesty program. Mayor Hanks agreed that an update can be provided. The village is working within the timeline the court order. The project is currently out for bid.



Judy Cast reported an issue with tree limbs at a nearby residence. The limbs have been there for three months. Judy inquired about the firm that was hired to evaluate the Police Department. Judy stated the PLAN Group previously submitted a petition to Mayor Towers to consider Tim Holevis as Police Chief. The PLAN Group stands by that request.

Mayor Hanks stated the tree limb issue has been researched. The limbs were placed out after the last tree limb pick up. The last pick up of the year is currently ongoing. The firm evaluating the Police Department and litigation matters was hired by the new insurance brokers at no cost to the Village. Representatives from the firm spoke with residents, police officers, Board members and businesses to put together a survey. There is nothing available to pass out to the residents. Mayor Hanks stated there is no ordinance on the books for the Police Chief at this time. Everything remains the same.

## **8. Miscellaneous Business**

### **Comments from the Trustees**

Trustee Burgess reported the Intergovernmental Relations Committee will meet Thursday, September 5<sup>th</sup> at 7 pm in the Village Hall.

Trustee Washington stated the next Neighborhood Watch meeting will be held on Thursday, September 5<sup>th</sup> at the Fire Station at 5pm. Donations are currently being accepted towards the purchase of Neighborhood Watch signs. One donation of \$50.00 has been received by a private donor.

Trustee Morden reported he participated in a ride along with a couple of officers Sunday from 4pm-12am. Trustee Morden stated it is a tough job and the police did a great job. They take their job seriously. Residents should say thank you to our public safety officers from Police, Fire and Homeland Security for putting their lives on the line for us.

Trustee Morden reported the October Adoptathon will take place October 19, 20, 26 and 27, 2013 at the Animal Medical Center. Saturday hours are 9am- 4pm and Sunday hours are 9am- 5pm. The next Parks and Recreation meeting is scheduled for Thursday, September 5<sup>th</sup> at 7 pm in the Community Center.

Mayor Hanks reported September events include:

- 9-14 Shine on Sauk Village  
Fire Department Golf Outing
- 9-21 Corn and Dog Roast  
Employee Grill Off
- 9-28 Fitness Health Fair

Bluegrass takes place every Sunday evening in the Senior Center. Movies for seniors are shown every second Monday at the McConathy Public Library.

Final tree limb pick up- All tree limbs must be out by September 8<sup>th</sup>.

Check the village calendar for more information on events and committee meetings – [www.saukvillage.org](http://www.saukvillage.org).

Watch for the youth as they are heading back to school.

**9. Motion to Recess to Executive Session**

Mayor Hanks stated there was no need for executive session at this time.

**10. Motion to Reconvene Committee Meeting- None**

**11. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington and seconded by Trustee Williams.

The meeting was adjourned at 8:18 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **SEPTEMBER 10, 2013.**

**1. CALL TO ORDER**

Mayor Hanks called the meeting to order at 7:03 pm.

**A. Pledge of Allegiance**

Mayor Hanks lead those assembled in the Pledge of Allegiance.

**B. Roll call**

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

Trustee Morden made a motion to suspend the rules to go into executive session for the purpose of Personnel and Pending Litigation. The motion was seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

The meeting was recessed to executive session at 7:04 pm.

Mayor Hanks asked for a motion to reconvene the regular board meeting. The motion was made by Trustee Morden and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

The regular board meeting was reconvened at 8:18 pm.

**2. PUBLIC COMMENT- None**

**A. All questions must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.**

**3. REPORTS OF OFFICERS**

**A. Mayor's Report- Mayor David Hanks**

Mayor Hanks reported that a current water update is included in the new Sauk Talk. Congresswoman Robin Kelly is sponsoring "Learn the ABC's of the Affordable Healthcare Act" from 7pm – 9pm at the First Baptist Church in University Park on September 16<sup>th</sup>. The Seeds Special Education Joint Agreement program with District 802 has invited everyone to attend their ribbon cutting ceremony on Tuesday, September 24<sup>th</sup> at 5 pm at the Speed campus on Division Street in Chicago Heights. Shine on Sauk Village will take place this Saturday. Permission was granted from IDOT to use the property. Congratulations to the Fire and Public Works Departments for moving to a classification of #4 in the ISO rating. Sauk Village has been a #5 five for quite a few years. This will help with the insurance.

Mayor Hanks asked for a motion to appoint Emmett Farmer as Zoning Board Commissioner. The motion was made by Trustee Morden and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

Village Clerk Debbie Williams swore in Emmet Farmer as Zoning Board Commissioner.

**B. Village Clerk – Mrs. Debbie Williams**

Village Clerk Williams thanked Colleen Baughman for her continued help in the production of the Sauk Talk. Colleen does a fantastic job compiling all of the articles for the Sauk Talk. VC Williams encouraged everyone to say “Thank You” to Colleen the next time they see her. The Village calendar was put out today for review. Please notify Village Clerk Williams of any necessary corrections.

**C. Village Treasurer – Mr. Jim Griegel- Absent- No report**

**D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath**

Village Attorney McGrath stated the Village receives many FOIA requests and sometimes the requestor is not happy with the response from the village. Requestors have the right to appeal. An opinion was received from the Attorney General’s office on September 4<sup>th</sup> regarding an appeal filed by Ms. Houston which stated that the response from the Village was appropriate. A dismissal order was received on September 5<sup>th</sup> in the case filed by the Illinois Municipal League declining coverage of one of the water cases. A dismissal order was also granted on the Milan Knox v. Officer Luke. Resolution on a number of ongoing cases may be reported in the near future.

**E. Village Engineer – Mr. Jim Czarnik**

Village Engineer Czarnik met with Public Works Director Kevin Weller and the MWRD to get help with some drainage and erosion problems. They were unable to help but did direct them to the Army Corps of Engineers.

**4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

**A. Parks and Recreation Committee- Trustee Poskin / Trustee Morden**

Trustee Poskin reported the Octoberfest Adoptathon will take place at the Animal Medical Center on October 19, 20, 26 and 27<sup>th</sup>. The Corn and Dog Roast will take place on September 21<sup>st</sup> from noon until 5 pm. Hot dogs, corn and pop will be available for sale. Volunteers are needed to run the games. A part time position is available in Parks and Recreation. Information is available at the Village Hall, the village website or contact Trustee Poskin; apply at the Village Hall. The Parks and Recreation Committee will meet on Monday, September 16<sup>th</sup> to discuss the Corn and Dog Roast.

Trustee Morden- No report

**B. Beautification Committee- Trustee Morden**

No report.

**C. Ordinance Review Committee- Trustee Myers**

Trustee Myers reported the Ordinance Review Committee has passed the curfew and vicious dog ordinance over to the Village Attorneys for further review. The vicious dog ordinance should be in line with Cook County’s ordinance. The police department recommended a lower curfew time to 10:30 pm instead of 11:30 pm.

**D. Intergovernmental Relations Committee- Trustee Burgess**

Trustee Burgess stated the Intergovernmental Relations Committee met Thursday, August 29<sup>th</sup>. There will be a link to the new Intergovernmental Relations Committee website from the village website once it is completed. CEDA will provide a presentation on their programs on October 16<sup>th</sup> at 9:00 am in the Village Hall. CEDA information will also be included on the website. The next Intergovernmental Relations Committee meeting will be held on Thursday, September 12<sup>th</sup> at 7 pm in the Village Hall.

**E. Neighborhood Watch Committee- Trustee Washington**

Trustee Washington reported the Neighborhood Watch Committee is discussing fundraisers to raise money to pay for the street signs to be placed at village entrances and various blocks. LIKE the Sauk Village Neighborhood Watch page on Facebook. The committee discussed cameras on properties and the Neighborhood Watch grid.

#### **F. Public Relations Committee/ Community Outreach Partnership-Trustee Williams**

Public Relations Committee- Trustee Williams stated the Sauk Talk is completed. Trustee Williams thanked everyone who is placing articles in the Sauk Talk and encouraged everyone to continue sending articles.

COP- The Meet and Greet with the Police Department is scheduled for Friday, October 11<sup>th</sup> at 6:30 pm. Trustee Williams asked for suggestions of topics for discussion to be submitted to her or Village Clerk Williams.

### **5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

#### **A. Fire Department/ Police Department/ 911 Committee- Chief Stoffregen**

Chief Stoffregen reported the Fire Department responded to 15 calls in the past two weeks, including 1 structure fire, 2 assist other agencies, 6 car accidents, 1 pole on fire, 1 car fire, 2 fire alarms and 2 ambulance assists.

There is no Police report at this time.

Sauk Village Firefighters Association will be hosting their annual golf outing on September 14<sup>th</sup> at Longwood Country Club in Crete. Please call the firehouse for more information.

#### **B. Public Works Department- Mr. Weller**

Public Works director Weller stated if Com Ed does not resolve the street light issue on 219<sup>th</sup> and Gailine soon the Public Works Department will handle the wires on the pole. Branch pick up is ongoing. Branches were due out by September 8<sup>th</sup>. Hydrant flushing and repairs are ongoing.

#### **C. Administrative Services Director- Ms. Jasinski**

Administrative Services Director Jasinski reported the next Zoning Board meeting will be held on October 7<sup>th</sup>.

#### **D. Finance Director- Mr. Rao- Absent- No report**

#### **E. Sauk Village Homeland Security Agency- Mr. Johnson**

Director Johnson stated over the past two weeks the department responded to 1 weather watch, 6 car accidents, 1 fire alarm, 1 structure fire, 4 school patrols, 6 assisting other agencies, 1 car fire and 1 pole on fire. Director Johnson provided information on a State and Federal surplus resolution and applications that must be filled out by each department individually. This item will be placed on the next committee meeting for discussion.

#### **F. Human Relations Commission- No report**

#### **G. Housing Commission- Mr. Holcomb**

Housing Commission Chair Holcomb reported the next Housing Commission meeting will be held Thursday, September 12<sup>th</sup> at 7 pm.

#### **H. Senior Committee-Ms. Langston**

Bloom Township: tickets for the first Senior Community Lunch 'It's a Monster Bash' starring Joe Vega are available through October 17<sup>th</sup> at the township office. The FREE 4 week beginners Country Line Dancing classes on Thursday, September 26, October 3, 10 and 17 are full. There is a waiting list for the next session. Flu shots by appointment for Wednesday and Thursday, October 22 & 23 from 9:00 a.m.-1:00 p.m. Senior chair exercise every Friday from 10-11 a.m. Secretary of state drivers review class Tuesday, October 1<sup>st</sup> from 10 a.m.-12:00 p.m. Blood pressure screening every third Wednesday by appointment. Senior insurance program (SHIP) counseling and senior wheels. Call the Bloom Township Senior Dept. 708-754-9400 ext. 244 for additional information and/or services. Golden-Age Club at Jones Memorial Community Center, 220 E 15<sup>th</sup> St., Chicago Heights resumes their meetings Wednesday, September 18<sup>th</sup>. Social hour and snacks at 10 a.m., business meeting at 10:30 a.m., and lunch at 11:30 a.m. The menu consists of soup du jour, spaghetti, meatballs, garlic bread, tossed salad and cake. Walgreens Flu Shot Clinic is the program. Annual membership is \$5.00 and cost of the lunch is \$5.00. Reservations, call 708-757-5395.

Plans are being finalized for the Senior Committee's 10<sup>th</sup> Annual Senior Citizen's Spaghetti Dinner on Saturday, October 26, 2013 from 1:00 P.M. – 4:00 P.M. Ticket donation is \$6.00 at the door and \$5.00 in advance includes All you can eat Spaghetti with Meat Sauce, Salad, Bread & Butter, Dessert and Beverage, music by The Morgan Family and Larry Long, line dance instruction by Flora Haynes, door prizes and 50/50 raffle. Committee members will have advanced ticket available after their September 12<sup>th</sup> meeting.

Reminder that only authorized individuals of groups utilizing the Senior Center building must obtain (leaving driver's license) and return the key from the police department. Sauk Village supports three senior organizations: Fun Club on the 2<sup>nd</sup> and 4<sup>th</sup> Sundays at 3:00 p.m. with FREE line dancing for members; Sunshiners on the 1<sup>st</sup> and 3<sup>rd</sup> Mondays at 7:00 p.m.; and Leisure Timers on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday at 5:00 p.m. All seniors age 50 and up are invited to join, dues are \$10, \$14, and \$15 respectively. Other groups meeting in the Senior Center: Sauk Village Blue Grass every Sunday from 6 until 10 p.m., no dues only a free will donation to cover the cost of beverages and paper supplies; Sauk Village VFW Post #2690 every 2<sup>nd</sup> and 4<sup>th</sup> Tuesday at 8 p.m.; BMW Crossroads #55 every 3<sup>rd</sup> Tuesday at 7:30 p.m.; and Ceramics Group every Wednesday from 8 to 11 a.m.

The Senior Committee sponsors: FREE Zumba Gold classes from 1-1:45 p.m. every 1<sup>st</sup> and 3<sup>rd</sup> Saturday; FREE monthly blood pressure screening co-sponsored with P.L.A.N. for all village residents and village employees in the Senior Center office 1<sup>st</sup> Monday from 1-1:45 p.m.; paperback book exchange; and monthly senior movies co-sponsored with the McConathy Public Library on the second Monday (except holidays) at 12:30 p.m. held at the library. The seniors were treated by the library with a delicious ice cream social at the movie on Monday, September 9<sup>th</sup>. Thanks to the McConathy Library for the treats. A flyer listing the village senior activities and movies are available in the lobby literature rack. The next Senior Committee is on Thursday, September 12<sup>th</sup> at 5 P.M. in the Senior Center and every second Thursday at 5 p.m.

## **6. CONSENT AGENDA**

Mayor Hanks asked for questions or comments on the consent agenda items. Hearing none- Mayor Hanks asked for a motion to approve the consent agenda as is.

The motion to approve the consent agenda was made by Trustee Williams and seconded by Trustee Myers.

Mayor Hanks asked for a motion to approve the Consent Agenda.

The motion to approve was made by Trustee Morden and seconded by Trustee Williams

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

## **7. ORDINANCES AND RESOLUTIONS**

### **A. Motion to Approve an Ordinance establishing the Office of Police Chief**

Mayor Hanks asked for a motion to approve an ordinance establishing the Office of Police Chief.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

## **8. NEW BUSINESS**

### **A. Motion to Approve Accounts Payables and Disbursements for August 28, 2013 through September 10, 2013**

Mayor Hanks asked for a motion to approve the Accounts Payable and Disbursements for August 28, 2013 through September 10, 2013.

The motion to approve was made by Trustee Morden and seconded by Trustee Poskin.

Trustee Morden asked for clarification on the Police Department car wash expense and why the cars are taken across state line to be washed. Trustee Morden also asked for clarification on the postage meter expense for the Police Department. Further clarification is needed on the choice and location of the car wash. The Police Department has their own postage meter. Postage was replenished.

On roll call:

Ayes: Trustees Burgess, Morden, Poskin, Washington and Williams

Nays: None

Motion carried

#### **B. Motion to Approve an Agreement between REM Management and the Village of Sauk Village**

Mayor Hanks asked for a motion to approve an agreement between REM Management and the Village of Sauk Village.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Morden, Myers, Poskin, Washington and Williams

Nays: Trustee Burgess

Motion carried

#### **9. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES**

Trustee Williams sent best wishes to the Shine Gospel Fest. Trustee Williams is unable to attend due to a prior engagement (wedding shower- she is in the wedding party). Trustee Williams mentioned September 10<sup>th</sup> is National Suicide Awareness and Prevention Day. People are asked to wear yellow on this day. Trustee Williams is available to provide information on Suicide Prevention, Chronic Migraine Awareness or Chronic Migraine Suicide Awareness.

Trustee Myers reported the Ordinance Review Committee will meet on Thursday, September 26<sup>th</sup> at 7pm.

Trustee Morden expressed condolences to the family who lost a youth to violence earlier in the week. Mayor Hanks, Trustee Burgess and Trustee Washington also expressed condolences to the Erwin family and related personal experiences with the family.

Trustee Washington reported the next Human Relations Commission meeting will be held on Monday September 16<sup>th</sup> at 6:30 pm in the Village Hall.

Trustee Burgess explained he did not approve REM Management because loyalty means a lot. Tim Holevis should be given the opportunity; he stepped up in the past.

Mayor Hanks reminded everyone September 11<sup>th</sup> is Patriot's Day. Take time out to remember those who lost their lives on September 11<sup>th</sup>. Other reminders- September 14<sup>th</sup>- Shine Gospel Fest and Firemen's Association Golf Outing.

#### **10. ADJOURNMENT**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Morden and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 8:57 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, SEPTEMBER 17, 2013.

**1. Call to Order**

**A. Roll Call**

Mayor Hanks called the meeting to order at 7:02 pm.

On roll call:

Present: Trustees Burgess, Myers, Poskin, Washington and Williams

Absent: Trustee Morden (entered the meeting at 7:04 pm)

**2. Increase of Petty Cash from \$500.00 to \$1,000.00**

Tabled for two weeks.

**3. State and Federal Surplus Property Application through the State of Illinois (CMS)**

Homeland Security Director Johnson provided information on a program offered by the State of Illinois that allows municipalities to apply for surplus property at a service charge of about 10% or less than the original value. There is no cost to join. The Police Department has priority and a larger selection and only has to pay shipping and handling after a \$400.00 annual fee. Each department will need to complete a separate application for Federal and State in order to research the items on the internet and visit the warehouse. A single Resolution is required to apply for the surplus property through this program. The resolution will be included on the consent agenda of September 24, 2013.

**4. Intergovernmental Agreement with Cook County for the Provision of Environmental Health Inspection Services**

This agreement is required annually in order for Cook County to continue to provide health inspectional services in Sauk Village. Trustee Morden asked if Sauk Village could perform their own inspections. Trustee Myers stated the agreement covers court and other costs. This is the preferred option. This item will be included on the consent agenda of September 24, 2013.

**5. Motion to Recess to Executive Session**

**Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2013)**

Mayor Hanks asked for a motion to recess to executive session. The motion was made by Trustee Burgess and seconded by Trustee Morden.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None



The meeting was recessed at 7:13 pm.

#### **6. Motion to Reconvene Committee Meeting**

Mayor Hanks asked for a motion to reconvene the committee meeting. The motion was made by Trustee Poskin and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

The meeting was reconvened at 7:58 pm.

#### **7. Public Comment - All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.**

Bernice Brewer Houston- SVP- provided a list of several questions to Mayor Hanks in reference to the broken fire hydrants, balance in the Fire Fund, FOIA requests and the hiring of an outside firm to look for a Police Chief and where the money will come from. Mayor Hanks stated the answers to the fire hydrant questions were not readily available. This request will be forwarded to the appropriate department heads. Mayor Hanks stated there are times when a FOIA request is necessary in order to get information. By placing the FOIA request and the answer to the request on the village website it would allow for transparency and allow all residents the opportunity to receive the same information. Research is being conducted on how other municipalities have structured FOIA's on their websites. Past FOIA requests for both the Police Department and the Administration will be placed on the website for 2012 and 2013. Current FOIA's will include the request and the answer. The FOIA log is kept up to date in the hallway. Mayor Hanks asked residents to let him know what they would like to see more of.

Mayor Hanks stated Tim Holevis has already been sworn in as Police Chief after months of discussion before the ordinance passed last Tuesday. The initial offer was made to Chief Holevis on Labor Day and placed in writing on Friday. Chief Holevis accepted the position on Monday morning. Promoting from within allowed Chief Holevis to move to a salaried position which represents a cost savings to the village. The ordinance is within the State Statute. A job description will be released soon.

Frank Harvey reported a broken sliding board at the park near St. James Church and mentioned the grass needs to be cut further back. Mayor Hanks stated the park belongs to the Village and the slide will be investigated. The property around the park belongs to either St. James Church or United Church of Christ.

Cortez Stewart voiced complaints over the way the workers from the summer program maintained the Community Center. Cortez asked the Board to support him and give him a bigger role. The kids and parents respect him. Cortez wants to be placed in the part time position that is currently available.

He will donate his paycheck back to the village in programming for the kids. Mayor Hanks asked Cortez to meet with the Parks and Recreation Chairmen and fill out an application for the position.

Katie Muhm – a representative from Ma's Wholesale requested the opportunity to hold a Truckload Sale in the parking lot belonging to Cardinal Liquors. Shoes, clothes, etc... will be available at very low cost. Ma's Wholesale has donated thousands of dollars to Sauk Village events in the past. Mayor Hanks asked Trustee Myers to research any applicable ordinances.

Larry Stewart reported the Shine Gospel Fest was a huge success. The Corn and Dog Roast will take place Saturday, September 21<sup>st</sup> from noon – 5 pm. The Annual Senior Spaghetti Dinner will take place on Saturday, October 26<sup>th</sup> from 1pm – 4pm. Larry stated Cortez needs to be supported.

Francine Anderson referred to two State Police reports she filed against Tim Holevis for harassment. Francine stated she will contact her lawyer if she is harassed by the Police Department. Francine referred to issues with the latest water update in the Sauk Talk but stated no comment from the Mayor was required.

Judy Cast stated the appointment of Tim Holevis was well deserved and stated that the PLAN Group was behind him. Any discussion of disagreeable conduct should be handled in a different manner. Judy asked if he is a permanent chief and why REM is necessary. Judy complained about tree limbs that are still not picked up on her block.

Mayor Hanks stated tree limb pick up is ongoing along with water main breaks and grass cutting. REM is a consultant group brought in through the insurance company to perform a complete review of the Police Department. REM has informed the Board what changes were needed to help the Police Department as a whole. REM recommended that a Police Chief is necessary to put order back on the books. Mayor Hanks stated the Sauk Village Police Department is one of the best around. Chief Holevis was appointed because he knew what is going on in the department. REM will work up a job description. Village residents will have the opportunity to see other candidates for the position. Chief Holevis reviewed everything over the weekend and feels confident he will be in the lead. As Chief he can do more than in his current role. Chief Holevis and the Board have been working together to fill vacancies, repairing and replacing squads, etc... Chief Holevis will continue to look for cost savings. Major discussions with Chief Holevis have included walking in the streets, break ins, drug and gang activity and getting the Crime Free Housing Ordinance up and running. Chief Holevis has Mayor Hanks' support 100% moving forward. Any further questions, (other than confidential related items) should be directed to Mayor Hanks.

## **8. Miscellaneous Business**

### **Comments from the Trustees**

Trustee Burgess stated the Intergovernmental Relations Committee has invited CEDA to provide a program on October 16<sup>th</sup> from 9 am – 1pm at the Village Hall. Bloom Township may be available to discuss the many options for seniors. Flyers will be distributed.

Trustee Burgess stated if we believe in who we have we cannot afford REM. Pull back unless it is to get guidelines, etc... Give him full reign to make changes without pressure.

Trustee Morden stated the Shine Fest was a beautiful event where residents came together as a community and without negativity. We care about the community. Tim Holevis is a wonderful, very intelligent man; looking for more great things to come.

Trustee Washington stated Neighborhood Watch meetings are held on the first Thursday of every month. Businesses are still displaying decals and street signs are being ordered. Trustee Washington thanked her Administrative Assistant Cynthia Banse and Co-chair Trustee Myers. Cynthia has been maintaining the Facebook page. Please LIKE the Neighborhood Watch Facebook page.

Trustee Myers stated the Ordinance Review Committee will move their meeting to September 26<sup>th</sup>. Trustee Myers may not be attending next week's meeting due to his wife's surgery. Trustee Myers reported between 200-300 people attended Shine last Saturday including department heads and elected officials. Trustee Myers stated that Board members have a right to vote however they want. Trustee Myers will research the fire hydrants. (The Board will keep Carol Myers in their prayers.)

Mayor Hanks stated he had a good time at Shine with his family and then attended the golf outing dinner. A request was received for a block party on September 28<sup>th</sup>.

Mayor Hanks stated a recent appraisal will be submitted for Trustee review and placed on the agenda of September 27, 2013 to approve the sale or bid process of the property.

Mayor Hanks also submitted an agreement for Trustee review that pertains to hiring a full time lobbyist to represent Sauk Village in Springfield. The lobbyist will focus on water, streets and economic development. This item will be placed on the agenda of September 27, 2013 for consideration.

## **9. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Williams and seconded by Trustee Washington.

All ayes

The meeting was adjourned at 8:47 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **SEPTEMBER 24, 2013.**

**1. CALL TO ORDER**

Mayor Hanks called the meeting to order at 7:07 pm.

**A. Pledge of Allegiance**

Mayor Hanks lead those assembled in the Pledge of Allegiance.

**B. Roll call**

Present: Trustees Burgess, Morden, Poskin, Washington and Williams

Absent: Trustee Myers (entered the meeting at 7:18 pm)

**2. PUBLIC COMMENT**

**A. All questions must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.**

Rose Langston congratulated Chief Holevis on his appointment.

Judy Cast commented on the Board approving REM and the lobbyist and questioned the completion of the audit. Judy asked if the questions and comments can be placed at the end of the agenda.

Mayor Hanks stated the lobbyist is important to Sauk Village. The lobbyist will be working in Springfield to look for money for infrastructure, roads and economic development. The village is in constant contact with the auditors. A draft audit is expected on Monday. Questions and comments are at the beginning of the agenda to in order to allow residents to express their opinions before the Board votes; otherwise your comment would be in vain.

**3. REPORTS OF OFFICERS**

**A. Mayor's Report- Mayor David Hanks**

Mayor Hanks read the Collector's Reports for July and August.

Update on questions from last week: (Answered previously by FOIA)

Fire Fund: Balance \$43,686.76. Sixty three fire hydrants not working. Public Works is completing the repairs. The cost of approximately \$18,000.00 to repair the hydrants will be split between the Fire Fund and Water/Sewer Fund when money is available.

Earmarked funds for Parks and Recreation from 2012: the money was never obligated.

The Health and Wellness Fair is scheduled for Saturday, September 28<sup>th</sup>. Tables will be available for committees to provide information if needed. Senator Trotter and State Representative Elgie Sims will host an Open House on Saturday September 28<sup>th</sup>.

1) Mayor Hanks asked for a motion to appoint Patricia Couch to the Police and Fire Pension Board. The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

2) Mayor Hanks asked for a motion to appoint Police Chief Timothy J. Holevis according to an agreement dated September 16, 2013.

The motion to approve was made by Trustee Williams and seconded by Trustee Morden. Trustee Burgess asked if the position is permanent. If the position is permanent REM services are no longer needed.

Trustee Burgess asked that this motion be amended. Mayor Hanks stated Chief Holevis is being sworn in as permanent Police Chief. Mayor Hanks spoke with REM to amend their agreement to looking for a Deputy Chief rather than Chief. The Board will receive the amended agreement next week. Chief Holevis has agreed with the amendments.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin and Williams

Nays: None

Abstain: Trustee Washington

Motion carried

Village Clerk Debbie Williams swore in Police Chief Timothy Holevis. Mayor Hanks stated the proposed agreement with REM for the Deputy Chief's position will be discussed next Tuesday.

**B. Village Clerk – Mrs. Debbie Williams**

Village Clerk Williams stated according to the Open Meetings Act all committee and commission meetings must be open to the public. Agendas must be posted within 48 hours of the meeting time. Meeting minutes should be prepared and readily available for review and FOIA responses at all times. Meeting minutes should be submitted to the Village Clerk at the end of the year for the purpose of preservation. Access is granted by entering the front doors of the Municipal Center for meetings held in the board room. Unattended access to the office hallways is prohibited after hours. Meetings can also be held in the Community Center, the Executive Session Room or the Senior Center. Last week a resident was walking through the hallways to pay a water bill after hours while a meeting was in session in a conference room.

**C. Village Treasurer – Mr. Jim Griegel- No report**

**D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath**

Village Attorney McGrath stated the appraisal is available for the donated property. The village can put the property up for bid or list the property for sale at the appraised price of \$12,000.00.

Trustee Burgess made a motion to sell the property As Is for \$12,000.00. The motion was seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

Trustee Burgess asked about the liability of vehicles owned by non village employees that have a sign displayed on their vehicle (Sauk Village Housing Commission). Village Attorney McGrath stated it is best practice not to display the sign on the vehicle when the vehicle is not being used for the purpose of the commission.

**E. Village Engineer – Mr. Jim Czarnik**

Village Engineer Czarnik stated ICC approval is the last step to securing permits from IDOT for the Quiet Zone. Delineator materials will be ordered next week. CN agreed to perform the work. Construction will start in early November and run for a short time.

**4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

**A. Parks and Recreation Committee- Trustee Poskin / Trustee Morden**

Trustee Poskin reported the Parks and Recreation Committee will meet on Thursday, October 3, 2013 in the Community Center. Trustee Poskin thanked everyone who came out for the Corn and Dog Roast including Public Works, ESDA, Fire Department and volunteers Linda, Sharon, Cindy, Sue, Steve, Carey, Marsha, Heidi, Ed, Trustee Williams and the committee. It was a successful day. Trustee Morden also thanked everyone and stated it was a beautiful day with a great crowd and great DJ.

### **B. Beautification Committee- Trustee Morden**

Trustee Morden stated the Beautification Committee is looking for volunteers. Email Trustee Morden at jmorden@saukville.org if interested. There will be a meeting scheduled next month.

### **C. Ordinance Review Committee- Trustee Myers**

Trustee Myers reported the Ordinance Review Committee will not meet Thursday. Trustee Myers will provide his new email address to the Village Clerk to forward on.

### **D. Intergovernmental Relations Committee- Trustee Burgess**

Trustee Burgess stated the Intergovernmental Relations Committee website is completed ([www.svintergov.org](http://www.svintergov.org)). There will be a link to the new Intergovernmental Relations Committee from the village website. Important information from Sauk Village, Cook County and the State of Illinois will be updated as information becomes available. Call Trustee Burgess with any questions at 708/927-0081. Links to elected officials, School District 168 and Bloom Township are also available on the site. CEDA will provide a presentation on their programs on Wednesday, October 16<sup>th</sup> at 9:00 am to 1 pm in the Village Hall. CEDA staff will be on hand to provide assistance to all qualified applicants. Be prepared with all necessary documentation including proof of social security numbers and gross income from all household members for a 30 day period prior to application date, most recent heat and electric bill, copy of rental agreement if utilities are included in the rent and medical card if applicable. Income guidelines vary. CEDA information will also be included on the website. The next Intergovernmental Relations Committee meeting will be held on Thursday, September 12<sup>th</sup> at 7 pm in the Village Hall.

### **E. Neighborhood Watch Committee- Trustee Washington**

Trustee Washington reported the Neighborhood Watch Committee meets the first Thursday of every month at the Fire Station at 7pm. LIKE the Sauk Village Neighborhood Watch page on Facebook.

### **F. Public Relations Committee/ Community Outreach Partnership-Trustee Williams**

Public Relations Committee- Trustee Williams stated the Grill Off was cancelled due to lack of participation. The Corn and Dog Roast was amazing. The firefighters suggested a Chili cook-off. The Public Relations Committee is looking for ways to show support for the village employees. The committee is reviewing possible topics for Student Government Day. Please provide suggestions to the committee members. School District 168 has agreed to partner with the Public Relations Committee to have all Sauk Village students from 3<sup>rd</sup> through 7<sup>th</sup> grade create the new village sticker.

COP- The Meet and Greet with the Police Department is scheduled for Friday, October 11<sup>th</sup> at 6:30 pm; doors open at 6pm. Light refreshments will be served. Trustee Williams asked for suggestions of topics for discussion to be submitted to her or Village Clerk Williams. The COP committee met with Chief Holevis to discuss a police employee of the month program in order to continue the partnership with the police officers and the citizens.

Trustee Williams stated the committee as a whole thanked Chief Holevis for being an active part of the community. Trustee Williams presented a personalized parking sign to Chief Holevis from the committee. The committee is researching the cost if the signs for other departments.

## **5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

### **A. Fire Department/ / 911 Committee- Chief Stoffregen**

Chief Stoffregen reported the Fire Department responded to 22 calls in the past two weeks, including 1 structure fire, 1 assist other agency, 2 car accidents, 1 wire down, 2 car fires, 10 fire alarms, 1 CO alarm, 1 dryer fire and 1 ambulance assist. Chief Stoffregen stated the Fire Department congratulated Chief Tim Holevis on his appointment and will be there to help if needed.

### **B. Police Department- Chief Holevis**

Chief Holevis thanked the Mayor, Trustees and the citizens for their continued support. Chief Holevis stated it has been a long struggle and he has learned from the mistakes of the past chiefs. Chief Holevis will continue to keep the people of Sauk Village safe starting with telling the criminals that Sauk Village is not the place they want to be. Chief Holevis thanked his family, friends and coworkers, most especially the police officers of Sauk Village. Chief Holevis has a lot of respect for them and the work they do.

From August 13<sup>th</sup> through September 24<sup>th</sup> there were 2,268 calls of service- 425 traffic related, 108 domestics, 113 juvenile problems, 309 calls for other services, 11 shots fired, 32 accidents, 191 burglar alarms, 129 ambulances, 40 animal complaints and 23 burglaries.

A suspect was arrested and taken into custody in the recent shooting on 218<sup>th</sup> Street and charged with unlawful use of weapon; bond was set at a quarter million dollars.

The red light camera program is continuing on schedule. Assessments of the intersections are complete. The new squads should be available by the end of next week. Chief Holevis thanked everyone for the group effort to bring the department up to staff as close as it has been in six years. Two officers have been assigned to Crime Free Housing. A few landlords have signed up for the training. The Police Department website is almost completed.

### **C. Public Works Department- Mr. Weller-Absent- No report**

### **D. Administrative Services Director- Ms. Jasinski**

Administrative Services Director Jasinski reported the next Zoning Board meeting will be held on Monday, October 7<sup>th</sup> to discuss the text amendment for the Marijuana Distribution Facilities. Public notices have been placed in the paper. Code Enforcement wrote 115 tickets from September 1<sup>st</sup> through September 24<sup>th</sup>. The FOIA list is updated and displayed in the hallway.

Mayor Hanks thanked the Board for taking a proactive stance in the past by passing the Medical Marijuana Ordinance. This matter is now before the Zoning Board while other communities are just getting started since Governor Quinn signed this into law.

### **E. Finance Director- Mr. Rao- No report**

### **F. Sauk Village Homeland Security Agency- Mr. Johnson**

Director Johnson stated over the past two weeks the department responded to 1 police investigation, 2 car accidents, 5 fire alarms, 1 kitchen fire, 3 school patrols, 1 assisting with other agencies, 2 car fires, 1 dryer fire, 1 wire down, 1 smoke report and 1 stove fire. Director Johnson congratulated Chief Holevis.

### **G. Human Relations Commission- Trustee Washington**

Trustee Washington reported the Human Relations Commission meets the first Monday of the month at the Village Hall. There is one vacancy on the Human Relations Commission. Please send a letter of interest to Mayor David Hanks.

### **H. Housing Commission- Mr. Holcomb**

Housing Commission Chair Holcomb reported the next Housing Commission meeting will be held Thursday, September 26<sup>th</sup> at 7 pm in the Village Hall.

### **I. Senior Committee-Ms. Langston**

Bloom Township: tickets are available through October 17<sup>th</sup> for the first Senior Community Lunch 'It's a Monster Bash' starring Joe Vega; the Secretary of State Drivers review class Tuesday, October 1<sup>st</sup> 10:00 a.m. – 12:00 p.m.; Low cost Rabies Vaccine & Microchip Clinic (Mobile Clinic hosted by Cook County Commissioner Joan Patricia Murphy) Tuesday, October 8<sup>th</sup> 10 a.m.-2:30 p.m.; AARP Driver Safety Course Tuesday and Wednesday, October 15<sup>th</sup> & 16<sup>th</sup> 9:00 a.m.-1:00 p.m.; Flu shots by appointment for Wednesday and Thursday, October 22<sup>nd</sup> & 2<sup>rd</sup> 9:00 a.m.-1:00 p.m.; senior chair exercise every Friday 10-11 a.m.; secretary of state drivers review class Tuesday, October 1<sup>st</sup> 10 a.m.-12:00 p.m.; Medicare Open Enrollment Part D October 15<sup>th</sup>-December 7<sup>th</sup>; Suburban Legal Assistance Clinic every 4<sup>th</sup> Tuesday by appointment; blood pressure screening every third Wednesday by appointment; senior insurance program (SHIP) counseling; and senior wheels. Call the Bloom Township Senior Dept. 708-754-9400 ext. 244 for additional information and/or services. Golden-Age Club at Jones Memorial Community Center, 220 E 15<sup>th</sup> St., Chicago Heights next meeting Wednesday, October 16<sup>th</sup>. Social hour and snacks at 10 a.m., business meeting at 10:30 a.m., and lunch at 11:30 a.m. Annual membership is \$5.00 and cost of the lunch is \$5.00. Reservations, call 708-757-5395. Advanced tickets for the Senior Committee's 10<sup>th</sup> Annual Senior Citizens Spaghetti Dinner on Saturday, October 26, 2013 from 1:00 P.M. – 4:00 P.M. are available. The menu consist of Spaghetti with Meat Sauce, Salad, Bread & Butter, Dessert and Beverage -All you can eat spaghetti -Music by The Morgan Family and Larry Long - Line dance instruction by Flora Haynes –

Door Prizes and 50/50 Raffle. All committee members and village hall have the advanced ticket for \$5.00 - tickets are \$6.00 at the door. Reminder that only authorized individuals of groups utilizing the Senior Center building must obtain (leaving driver license) and return the key from the police department. Sauk Village supports three senior organizations: Fun Club on the 2<sup>nd</sup> and 4<sup>th</sup> Sundays at 3:00 p.m. with FREE line dancing for members; Sunshiners on the 1<sup>st</sup> and 3<sup>rd</sup> Mondays at 7:00 p.m.; and Leisure Timers on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday at 5:00 p.m. All seniors age 50 and up are invited to join, dues are \$10, \$14, and \$15 respectively. Other groups meeting in the Senior Center: Sauk Village Blue Grass every Sunday from 6 until 10 p.m., no dues only a free will donation to cover the cost of beverages and paper supplies; Sauk Village VFW Post #2690 every 2<sup>nd</sup> and 4<sup>th</sup> Tuesday at 8 p.m.; BMW Crossroads #55 every 3<sup>rd</sup> Tuesday at 7:30 p.m.; and Ceramics Group every Wednesday from 8 to 11 a.m.

The Senior Committee sponsors: FREE Zumba Gold classes from 1-1:45 p.m. every 1<sup>st</sup> and 3<sup>rd</sup> Saturday; FREE monthly blood pressure screening for all village residents and village employees in the Senior Center office 1<sup>st</sup> Monday (except October 14<sup>th</sup>) from 1-1:45 p.m.; paperback book exchange; and monthly senior movies co-sponsored with the McConathy Public Library on the second Monday (except on October 7<sup>th</sup> – ‘Schindler’s List’) at 12:30 p.m. held at the library. A flyer listing the village senior activities and movies are available in the lobby literature rack. The Senior Committee recently paid for the rekeying of three doors to the Senior Center for security reasons, limited keys are stamped ‘Do Not Duplicate.’ There will be no October committee meeting. The next Senior Committee meeting will be held on Thursday, November 14th at 5 P.M. in the Senior Center and every second Thursday at 5 p.m.

## **6. CONSENT AGENDA**

**A. Motion to Approve the Application and Resolution for State and Federal Surplus Property through the State of Illinois (CMS)**

**B. Motion to Approve an Intergovernmental Agreement with Cook County for the Provision of Environmental Health Services**

**C. Motion to Approve an Agreement with Alfred G. Ronan, Ltd. And the Village of Sauk Village**

**D. Motion to Approve Minutes- Regular Board Meeting**                    **September 10, 2013**

**E. Motion to Approve Minutes- Committee Meeting**                    **September 17, 2013**

**F. Motion to Approve and Close Executive Session Minutes**                    **August 13, 2013**

**G. Motion to Approve and Release Executive Session Minutes**                    **August 27, 2013**

Mayor Hanks asked for questions or comments on the consent agenda items.

Trustee Burgess asked that item 6C be moved to New Business. The motion to approve the consent agenda with the removal of item 6C was made by Trustee Poskin and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

## **7. ORDINANCES AND RESOLUTIONS**

**A. Motion to Approve an Ordinance Annexing Certain Territory to the Village of Sauk Village, Cook and Will Counties, Illinois (Commonly known as 21916 Carol)**

Mayor Hanks asked for a motion to approve an ordinance annexing certain territory to the Village of Sauk Village, Cook and Will Counties, Illinois (Commonly known as 21916 Carol)

The motion to approve was made by Trustee Myers and seconded by Trustee Morden.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried



**B. Motion to Approve an Ordinance Annexing Certain Territory to the Village of Sauk Village, Cook and Will Counties, Illinois (Commonly known as 1001-1019 Torrence)**

Mayor Hanks asked for a motion to approve an ordinance annexing certain territory to the Village of Sauk Village, Cook and Will Counties, Illinois (Commonly known as 1001-1019 Torrence)

The motion to approve was made by Trustee Morden and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**8. NEW BUSINESS**

**A. Motion to Approve Accounts Payables and Disbursements for September 11, 2013 through September 24, 2013**

Mayor Hanks asked for a motion to approve the Accounts Payable and Disbursements for September 11, 2013 through September 24, 2013.

The net cash available after Accounts Payable is \$681,993.83. Clarification was needed on two payments for Kane, McKenna & Associates. The invoice is divided by expenses for TIF 4 and the General Fund. Clarification was also requested for the uniform expense for the Police Department (badges).

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**B. Motion to Approve an Agreement with Alfred G. Ronan, Ltd. and the Village of Sauk Village**

Mayor Hanks asked for a motion to approve an agreement with Alfred G. Ronan, Ltd. and the Village of Sauk Village. The motion to approve was made by Trustee Williams and seconded by Trustee Washington.

On roll call;

Ayes: Trustees Morden, Myers, Poskin, Washington and Williams

Nays: Trustee Burgess

Motion carried

**9. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES**

Trustee Williams congratulated Chief Holevis on his appointment and stated she looks forward to working with him as the Police Department liaison for a long time to come. Trustee Williams stated the Police Department has invited everyone to join them for cake after the meeting.

Trustee Myers congratulated Chief Holevis on his appointment and asked if the squads are all up and running. Chief Holevis stated the new squad cars will add to the fleet but the fleet is still old. Recent repairs included replacing two transmissions and one motor.

Trustee Morden congratulated Chief Holevis on his appointment and stated he is a good fit for Sauk Village. Chief Holevis is extremely respectful and professional.

Trustee Poskin congratulated Chief Holevis on his appointment and stated that he has all the faith in the world that he will do a great job for our village.

Trustee Washington stated the Corn and Dog Roast was an awesome event; the corn was very good. Trustee Washington attended a dinner in honor of longtime resident Tom Hasse (son of former Trustee Pat Hasse). Trustee Washington is sad to see him move out of Sauk Village and thanked everyone who participated in the dinner.

Trustee Washington asked Village Engineer Czarnik for the latest rate on the water leakage. VA Czarnik stated there are no recent rates but it has gone down since the 20% rating of last year. Trustee Washington congratulated Chief Holevis on his appointment and stated she looks forward to working with him on the Neighborhood Watch. Trustee Burgess stated he placed copies of the Intergovernmental Committee website information in everyone's box and asked for the link to be included on the village website. Trustee Burgess stated Chief Holevis stated the journey to Police Chief has come full circle after three years and knows that he will do a great job with Mayor and the current Board's 100% support.

Mayor Hanks congratulated Chief Holevis on his appointment and thanked the Board for voting in favor of the appointment. Mayor Hanks stated he has been working with Chief Holevis for the past week and looks forward to working together to bring the village together. Mayor Hanks enjoyed the Corn and Dog Roast. The village is moving forward with new and updated websites, Facebook pages and the new Sauk Village Mayor's site [www.mayordavidahanks.com](http://www.mayordavidahanks.com). A soft launch was released last week. Lots of information is available on the web to keep residents informed. Check out the websites for more information on events this weekend and beyond.

## **10. ADJOURNMENT**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Burgess and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 8:25 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams

MINUTES OF THE **COMMITTEE OF THE WHOLE MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, **OCTOBER 1, 2013.**

**1. Call to Order**

**A. Roll Call**

Mayor Hanks called the meeting to order at 7:00 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. Public Comment -All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.**

Members of the Lincoln Meadows Home Owners Association including Marva Campbell- Pruitt, Edna Johnson, Ms. Robinson and Mr. Miller expressed they were told they can no longer meet in the Community Center unless they pay a deposit and rental fee. The group has met there without incident for quite a few years to discuss issues that pertain to their subdivision. They feel the taxes they pay should allow community groups to use the Community Center. The group also referred to the Deer Creek Homeowners Association still being allowed to meet in the Village Hall without charge. Marva-Campbell Pruitt stated Trustee Poskin provided a copy of the ordinance that relates to the use of the Community Center. Marva is requesting that the Board revise that ordinance or find an alternative place for them to hold their monthly meeting. Mr. Miller also commented on a sewer that sits high behind his house, flooding and mud that surrounds the streets. Mayor Hanks stated he will pass the information on to Public Works.

Bernice Brewer Houston stated the Sauk Village Citizens for Public Awareness was also denied the use of the Community Center. Bernice questioned payments to Baxter & Woodman and Kane, McKenna and a grandfather's clause for the Senior Center. Bernice commented on the lack of information and communication provided and asked why department heads are not present at Committee meetings. Mayor Hanks responded that Baxter & Woodman are the TIF consultants and get paid from the TIF. Mayor Hanks is not aware of the grandfather's clause. FOIA requests are answered the way they are supposed to be answered even if it is not the way people want them answered. Department heads are present on Regular Board meeting nights. The rental fees for the buildings are according to a policy that has been on the books for a long while. It is open for village residents to use according to the policy. Mayor Hanks stated the policy has not been enforced. The policy currently contains a fee structure. The Parks and Recreation Committee will be asked to review policy. The policy has to be consistent with all groups and the Community Center cannot be used for political purposes. Mayor Hanks stated he will ask Trustee Burgess to meet with the residents and the Parks and Recreation Committee. Trustee Burgess was involved with policy as previous Parks and Recreation Chair. Trustee Burgess stated the Deer Creek Homeowners Association has been meeting in the Village Hall for about nine years. He will gladly meet with the residents and The Parks and Recreation Committee chairs before the executive session. It is clearly stated in the policy what groups can use the buildings and what the buildings can and cannot be used for. The buildings cannot be used political purposes like fundraisers.

Nathan Griffin asked why messages to the Mayor are not returned.

Mayor Hanks is available to speak with residents after the meetings. Mayor Hanks stated some work days require long hours and several hours travel and it is not appropriate to return calls late at night in those cases. Mayor Hanks stated when residents leave a detailed message he provides the answer when he returns the call or passes the question on to the proper department head.

Mayor Hanks is often in his office after work and on Mondays and Fridays to return calls and speak with residents.

Rose Langston stated she is appalled that community groups use the buildings without charge; there has always been a rental fee. The Senior Committee also has a policy for rental fees for the Senior Center. Rose stated October 16<sup>th</sup> is the deadline for Bloom Township luncheon tickets. The Senior Spaghetti Dinner is scheduled for October 26<sup>th</sup>. Senior Committee members are selling tickets for \$5.00 and \$6.00 at the door. Tickets are also available at the Village Hall.

Judy Cast asked why the audits are still not completed and what the attorneys are doing about it. Judy stated ordinances are not being followed by the Board. The Water Department should be headed by the Village Clerk and layoffs in Public Works should not occur according to the ordinances. Judy stated Public Works should be paid instead of hiring a lobbyist.

Mayor Hanks stated auditors are currently working on the 2010-2011 audit. The attorneys have nothing to do with the audit. A final report will be provided by October 31<sup>st</sup>. Mohan needs to provide additional information. The 2011 – 2012 audit will begin October 15<sup>th</sup>. The audits are very detailed. Information is provided as requested. Mayor Hanks stated the lobbyist is paid from the General Fund and Public Works is paid from the Water/Sewer Fund.

James Harvey referred to repairs needed for the broken fire hydrants. James asked what the Board has decided about hiring Cortez Stewart for the Community Center. The sign says it should be open but the door is closed. Mayor Hanks met with Cortez Stewart before the meeting. Cortez stated the Community Center is closed today because the tables and tarp are still in place due to Saturday's Health and Wellness Fair. Discussion of individual employees cannot be discussed. The cost to replace all broken fire hydrants is approximately \$18,000.00. The Public Works department is replacing fire hydrants a little at a time and using spare parts from the hydrants that are being replaced.

### **3. Motion to Recess to Executive Session**

#### **Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2013)**

Mayor Hanks asked for a motion to recess to executive session. The motion was made by Trustee Morden and seconded by Trustee Washington.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

The meeting was recessed at 7:32 pm.

### **4. Motion to Reconvene Committee Meeting**

Mayor Hanks asked for a motion to reconvene the committee meeting. The motion was made by Trustee Morden and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

The meeting was reconvened at 8:34 pm.

### **5. Miscellaneous Comments from the Trustees**

Trustee Burgess stated CEDA and Bloom Township will be available on October 16<sup>th</sup> from 9 am – 1pm to assist residents and provide information on a variety of programs. A program is available that show what residents need to bring with them.

Trustee Poskin stated the Parks and Recreation Committee will meet Thursday, October 3<sup>rd</sup> at 7pm in the Community Center. Saturday's Health and Wellness Fair was very well attended.

Trustee Washington reported the next Neighborhood Watch meeting is scheduled for Thursday, October 3<sup>rd</sup> at 7 pm at the Fire Station. The Neighborhood Watch Committee is looking for block captains on every block.

Mayor Hanks stated he attended the Open House for Senator Trotter and State Representative Elgie Sims last Saturday. A Coffee and Conversation is scheduled with State Rep. Sims on Saturday, October 12 from 1pm – 3 pm. Congresswoman Kelly and Mayor Hanks will be available on November 2<sup>nd</sup> at Walgreens from 10 am – 11 am. There has been a lot of communication between our state representatives and other communities. Mayor Hanks thanked the Housing Commission and the Village Clerk for stepping up to the plate by representing Sauk Village at the frequent meetings that are taking place. Mayor Hanks met with representatives from Senator Mark Kirk and Senator Dick Durbin's office to provide a list of needs for roads, infrastructure and economic development. A light has been repaired that was referred to in an email. Saturday, October 12<sup>th</sup> is a Free Electronics Disposal day from 9 am – 2 pm at the Richton Park Village Hall.

### **6. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Poskin and seconded by Trustee Williams.

All ayes

The meeting was adjourned at 8:40 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **OCTOBER 8, 2013.**

**1. CALL TO ORDER**

Mayor Hanks called the meeting to order at 7:03 pm.

**A. Pledge of Allegiance**

Mayor Hanks lead those assembled in the Pledge of Allegiance.

**B. Roll call**

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. PUBLIC COMMENT-**

**A. All questions must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.**

Bernice Brewer- Houston asked for Public Comment to be placed at the end of the agenda and asked why department heads are not present to answer questions. Mayor Hanks stated some employees had personal business to attend to but are available throughout the week.

Francine Anderson asked for more copies of the Accounts Payable to be available. Francine inquired about Police Department overtime, an update on the IEPA loan for well #3, a total of attorney fees paid out of this year's budget and a clarification of the ordinance referring to the easement. Mayor Hanks stated there was no breakdown of the Police Department overtime or attorney fees on hand. Bids will be opened tonight to move forward with the IEPA loan. The IEPA is requesting easements to the well from Route 30 to permit travel back and forth to maintain the well.

**3. REPORTS OF OFFICERS**

**A. Mayor's Report- Mayor David Hanks**

Mayor Hanks announced State Representative Elgie Sims will be available on Saturday, October 12<sup>th</sup> from 1-3 pm in the Village Hall. Mayor Hanks read a statement regarding TIF redevelopment for Sauk LLC. This development will provide jobs, increased tax revenue and insure growth in the industrial development. Improvements included in the redevelopment agreement are additional rail sightings, rail spur, truck stop, truck docks and additional parking lot enhancements. This redevelopment will also highlight the advantages of the village's industrial center. Mayor Hanks thanked the TIF team of Kane, McKenna and Associates and Odelson & Sterk for their work in this effort. Sauk LLC is a reputable business whose continued presence within the village's industrial community is expected to stimulate and strengthen the village's business environment. Mayor Hanks looked forward to the continued relationship with Sauk LLC and wished them success with their project and improvements. An agreement will be available by the next Board meeting.

**B. Village Clerk – Mrs. Debbie Williams- No report**

**C. Village Treasurer – Mr. Jim Griegel- No report**

Mayor Hanks acknowledged the passing of Jim Griegel's brother and Sue Dobrizneicki's husband. Please keep them in your prayers.

**D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath**

Village Attorney McGrath clarified the need for the easement. An additional 1/5<sup>th</sup> of an acre was needed per the IEPA requirement. The current easement is not sufficient for the trucks to bring the permanent air strippers and other equipment to the location and for daily access to the well for maintenance and testing. YRC granted the 1/5<sup>th</sup> of an acre over to Sauk Village. The ordinance and legal exhibits will be available within the next couple of days. Village Attorney McGrath addressed the work that goes into answering FOIA requests and costs involved. VA McGrath stated Odelson & Sterk hired a former employee of the Attorney General's office to handle the FOIA request inquires received

by their office. While employed with the Attorney General's office this employee was instrumental in developing a form letter that was generated as a response to appeals filed from someone who is not happy with the response they received from the municipality. The requestor is not willing to accept the belief that the village has complied with all the documents they are entitled to receive. This form letter states that the Attorney General's office will investigate the response. Allegations have been made public that the village is under a deep investigation by the Attorney General's office based on the FOIA responses. That is not true. All appeals receive the same form letter stating that the AG's office will conduct an investigation by reviewing the information and look for more feed back. The AG's office will contact the municipality for a response and make a determination. The memo also explains documents that do not have to be turned over. Referring to a recent request for the Public Relations Committee's documents and signature cards, under the act, signature cards do not have to be turned over. The signature cards are on file with the bank to verify any signatures the bank considers to be fraudulent. VA McGrath stated he is certain the AG's office will agree that the signature cards do not have to be turned over. The Village Attorneys spend a lot of time and effort working with Sauk Village FOIA's and appeals which is very costly. The village has been found to have answered all FOIA's properly in all prior occasions. The village staff, as well as the Odelson & Sterk staff, work hard to ensure that all FOIA responses will be found to be upheld as appropriate. VA McGrath asked the village to add the cost to respond to FOIA's and subsequent appeals to the FOIA log in the hallway so that residents are aware of the cost. This list should be reviewed at the end of the year. VA McGrath will prepare a summary of what percentage of the legal bills are spent answering the FOIAs and appeals if requested. VA McGrath requested adding an executive session to the agenda for matters of pending litigation.

Mayor Hanks asked for a motion to suspend the rules and add an executive session to the agenda as item 7B. The motion was made by Trustee Williams and seconded by Trustee Washington.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

#### **E. Village Engineer – Mr. Jim Czarnik**

Village Engineer Czarnik introduced the bid opening for the Water Treatment Improvement Project.

Mayor Hanks opened the following sealed bids:

<b>Boller Construction</b>	<b>\$4,407,200.00</b>
<b>Allen Mack &amp; Sons</b>	<b>4,131,964.00</b>
<b>Thieneman Construction</b>	<b>4,449,000.00</b>

Mayor Hanks asked for a motion to accept the bids as presented and to turn them over to the Village Engineer for further review.

The motion to approve was made by Trustee Williams and seconded by Trustee Morden.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

### **4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

#### **A. Parks and Recreation Committee- Trustee Poskin / Trustee Morden**

Trustee Poskin reported the Octoberfest Adoptathon will take place at the Animal Medical Center on October 19, 20, 26 and 27th. The Parks and Recreation Committee will sponsor a Trunk or Treat on Saturday, October 26<sup>th</sup>.

The line up for the Costume Walk will begin at 11:30 am at Rickover Junior High moving on to the Community Center for the Trunk or Treat, costume judging and raffle. Volunteers are needed. Everyone is encouraged to pass candy from their trunks. Basketball sign-ups for ages 7-14 will take place this Thursday, Friday and Saturday from 4 pm- 7 pm in the Community Center. The next Parks and Recreation Committee meeting is scheduled for October 14<sup>th</sup> in the Community Center.

Trustee Morden- No report

**B. Beautification Committee- Trustee Morden**

Trustee Morden stated the Beautification Committee will hold their first meeting on Sunday, October 13<sup>th</sup> at 2 pm in the Village Hall.

**C. Ordinance Review Committee- Trustee Myers**

Trustee Myers thanked everyone who attended his retirement party. Trustee Myers stated the next Ordinance Review Committee meeting is scheduled for October 24<sup>th</sup> at 7pm in the Village Hall.

**D. Intergovernmental Relations Committee- Trustee Burgess**

Trustee Burgess stated CEDA will provide a presentation on home energy bill assistance on October 16<sup>th</sup> from 9:00 am – 1 pm in the Village Hall. Flyers are available that list all of the information you must provide. Other available programs will be discussed. Bloom Township will also discuss their programs for temporary assistance. Additional information is available at [svintergov.org](http://svintergov.org).

**E. Neighborhood Watch Committee- Trustee Washington**

Trustee Washington reported the Neighborhood Watch Committee is discussing fundraisers to raise money to pay for the street signs to be placed at village entrances and various blocks. Trustee Washington thanked everyone who LIKED the Sauk Village Neighborhood Watch page on Facebook. The Neighborhood Watch Committee will host a TAG DAY at four different intersections on Friday, November 8<sup>th</sup>.

**F. Public Relations Committee/ Community Outreach Partnership-Trustee Williams**

**Public Relations Committee-** Trustee Williams stated the Sauk Talk is completed. Trustee Williams stated last week's Public Relations Committee meeting was cancelled and rescheduled for Wednesday, October 16<sup>th</sup> at 7pm in the Village Hall.

**COP-** The Meet and Greet with the Police Department is scheduled for Friday, October 11<sup>th</sup> from 6:30- 8:30 pm. Light refreshments will be served. The event will include our canine, Falco, a tour of the Police Department and a question and answer period. Trustee Williams asked for suggestions of topics for discussion.

**5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

**A. Fire Department/ 911 Committee- Chief Stoffregen**

Chief Stoffregen reported the Fire Department responded to 20 calls in the past two weeks, including 2 car accidents, 5 fire alarms, 1 ambulance assist, 2 dive boxes, 2 car fires, 1 assist other agency, 1 small fire, 1 CO alarm, 1 child hit by vehicle, 1 gasoline leak, 1 change of quarters and 2 brush fires. Chief Stoffregen thanked everyone who came out to McDonald's on Saturday, October 5<sup>th</sup> for the open house. This is National Fire Prevention week. The firefighters have been busy with school assemblies teaching kids about fire safety. Five firefighters will be attending the Illinois Fire Service Institute for the Down and Dirty firefighting conference this weekend in Champaign. This conference is paid for by the Sauk Village Firefighters Association. The Sauk Village Beautification Committee and the Fire Department have worked hard to keep the fire station looking nice. Chief Stoffregen thanked Mayor Hanks for stopping the kids from vandalizing the flower bed recently.

**B. Police Department- Chief Holevis**

Since September 26, 2013 the police department has taken 783 calls for service. This includes 33 domestics, 39 disturbances, and 66 arrests.

**B. Public Works Department- Mr. Weller-Absent- No report**

**C. Administrative Services Director- Ms. Jasinski- Absent**

Mayor Hanks stated the Zoning Board held a meeting on October 7, 2013 at 7:00 p.m. to consider a text amendment to the Unified Development Code to classify medical cannabis cultivation centers and medical cannabis dispensing facilities as a special use in a manufacturing district.



The Zoning Board made a motion to approve the text amendment.

The Village Hall will be opened on Wednesday's starting October 16, 2013. The Hall hours will be Monday – Friday 8:00a.m. - 5:00 p.m. Total tickets written for Code for the time period of September 1, 2013 – October 8, 2013 are 123 for various violations.

#### **D. Finance Director- Mr. Rao**

Finance Director Rao stated the 2011 – 2012 audit will be completed on or before October 31, 2013. The 2012-2013 audit will commence approximately October 13, 2013.

#### **E. Sauk Village Homeland Security Agency- Mr. Johnson**

Director Johnson stated over the past two weeks the department responded to 22 calls including 4 car accidents, 5 fire alarms, 3 school patrols, 1 assisting with other agencies, 2 missing persons, 2 traffic control, 1 gas leak, 1 car fire, 1 CO alarm, 1 rubbish fire and 1 brush fire. The department will also assist during Halloween hours.

#### **F. Human Relations Commission**

Trustee Washington reported the Human Relations Commission meets the first Monday of every month at the Village Hall at 6:30 pm. Two individuals have sent letters of interest to join the Human Relations Commission. The Human Relations Commission will host A Diversity Dinner on January 24, 2014. Details will be forthcoming. Direct any questions to Commissioner Frank Williams.

#### **G. Housing Commission- Mr. Holcomb**

Housing Commission Chair Holcomb reported 100 homes have been sold in Sauk Village from January 1<sup>st</sup> through October 1<sup>st</sup> ranging in price from \$750.00 - \$2.4 million. Twenty one homes are pending for sale through Cook County and are on hold due to the government shutdown. HUD is taking over the 117 homes where the village could not identify the owners. The next Housing Commission meeting will be held Thursday, October 10<sup>th</sup> at 7 pm.

Trustee Burgess asked for an update on the land bank and a breakdown of homes sold as investment properties. Commissioner Holcomb stated that information will be provided in his quarterly report. The ratio of renters to homeowners has decreased. There are currently 556 homes available for sale in Sauk Village. There are two properties that the land bank will consider accepting on October 21<sup>st</sup> and one property up for sale.

#### **H. Senior Committee-Ms. Langston**

Bloom Township: Reminder Friday, October 17<sup>th</sup> is the deadline to purchase tickets for the October 24<sup>th</sup> Senior Community Lunch 'It's a Monster Bash' starring Joe Vega. The AARP Driver Safety Course is scheduled on Tuesday and Wednesday, October 15<sup>th</sup> & 16<sup>th</sup> 9:00 a.m.-1:00 p.m. Flu shots by appointment for Wednesday and Thursday, October 22<sup>nd</sup> & 2<sup>rd</sup> 9:00 a.m.-1:00 p.m. senior chair exercise every Friday 10-11 a.m. Medicare Open Enrollment Part D October 15<sup>th</sup>-December 7<sup>th</sup>. Suburban Legal Assistance Clinic is every 4<sup>th</sup> Tuesday by appointment. Blood pressure screening held every third Wednesday by appointment. Need assistance on health insurance selection, the Senior Insurance Program (SHIP) counseling is available. For low cost transportation, the township Senior Wheels is available, call 708-754-8200. Call the Bloom Township Senior Dept. 708-754-9400 ext. 244 for additional information and/or services.

Golden-Age Club at Jones Memorial Community Center, 220 E 15<sup>th</sup> St., Chicago Heights will meet on Wednesday, October 16<sup>th</sup>. Social hour and snacks at 10 a.m., business meeting at 10:30 a.m., and lunch at 11:30 a.m. Annual membership is \$5.00 and cost of the lunch is \$5.00. Reservations, call 708-757-5395.

Advanced tickets for the Senior Committee's 10<sup>th</sup> Annual Senior Citizens Spaghetti Dinner on Saturday, October 26, 2013 from 1:00 P.M. – 4:00 P.M. are available. The menu consist of Spaghetti with Meat Sauce, Salad, Bread & Butter, Dessert and Beverage -All you can eat spaghetti -Music by The Morgan Family and Larry Long - Line dance instruction by Flora Haynes -Door Prizes and 50/50 Raffle.

All committee members and village hall have the advanced ticket for \$5.00 - tickets are \$6.00 at the door. The Senior Committee sponsors: FREE Zumba Gold class October 19th from 1-1:45 p.m. every 1<sup>st</sup> and 3<sup>rd</sup> Saturday; FREE monthly blood pressure screening for all village residents and village employees in the Senior Center office October 14<sup>th</sup> from 1-1:45 p.m.; many seniors are participating in the paperback book exchange (thank you Nancy Baker for the donations of many paperback books and Tom Hasse's bookcase donation); sign up for the next speaker, luncheon, blood pressure and monthly senior movie 'Glory' on Monday, November 4<sup>th</sup> co-sponsored with the McConathy Public Library, call 708-757-4771. A flyer listing the village senior activities and movies are available in the lobby literature rack. A Senior Center survey is available for your interest and input. The next Senior Committee meeting will be held on Thursday, November 14th at 5 P.M. in the Senior Center and every second Thursday at 5 p.m.

## **6. CONSENT AGENDA**

**A. Motion to Approve Board meeting minutes- September 24, 2013**

**B. Motion to Approve Committee meeting minutes- October 1, 2013**

**C. Motion to Approve an Agreement between REM and the Village of Sauk Village (Deputy Chief).**

**D. Motion to Approve an Ordinance by and Between YRC, Inc. and the Village of Sauk Village Authorizing and Approving Grants of Easements, a partial release of Easement and a deed for Property Located Adjacent to Well Site #3 in the Village of Sauk Village, Cook and Will counties, Illinois**

Mayor

Hanks asked for questions or comments on the consent agenda items. Hearing none- The motion to approve the consent agenda was made by Trustee Morden and seconded by Trustee Washington.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

## **7. NEW BUSINESS**

**A. Motion to Approve Accounts Payables and Disbursements for September 25, 2013 through October 8, 2013**

The motion to approve was made by Trustee Williams and seconded by Trustee Myers. Trustee Burgess asked for clarification on the cash balance sheet and the TIF 4 expenses.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**B. Motion to Recess to Executive Session**

**Discussion of Pending Litigation with no action to be taken (5ILCS) 120/2 (C) (1) (2013)**

Mayor Hanks asked for a motion to recess to executive session. The motion was made by Trustee Morden and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

The meeting was recessed at 7:54 pm.

**C. Motion to Reconvene Regular Board Meeting.**

Mayor Hanks asked for a motion to reconvene the Regular Board meeting. The motion was made by Trustee Burgess and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

The meeting was reconvened at 8:45 pm.

**8. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES**

Trustee Burgess reported the Intergovernmental Relations Committee will meet on Thursday, October 10th at 7pm. The committee is looking for volunteers for Wednesday's event.

Trustee Washington asked everyone to LIKE the Neighborhood Watch Facebook page and reported there is a new email address. .

**10. ADJOURNMENT**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Poskin and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 8:51 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams

**SAUK VILLAGE BOARD MEETING AGENDA  
TUESDAY OCTOBER 22, 2013 7:00 PM  
SAUK VILLAGE MUNICIPAL CENTER  
21801 TORRENCE AVE SAUK VILLAGE ILLINOIS**

**1. Call to Order**

- A. Pledge of Allegiance**
- B. Roll Call**

**2. Public Comment:**

**All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on topic(s) on the agenda only. Each speaker will be allowed one opportunity to speak.**

**3. Reports of Officers**

- A. Mayor's Report – Mayor David Hanks**
- B. Village Clerk – Mrs. Debbie Williams**
- C. Village Treasurer – Mr. Jim Griegel**
- D. Village Attorney - Odelson & Sterk, LTD**
- E. Village Engineer – Mr. Jim Czarnik**

**4. Reports of Trustees And Board Committees**

- A. Parks & Recreation Committee- Trustees Poskin and Morden**
- B. Beautification Committee- Trustee Morden**
- C. Ordinance Review Committee – Trustee Myers**
- D. Intergovernmental Relations Committee – Trustee Burgess**
- E. Neighborhood Watch Committee- Trustee Washington**
- F. Public Relations/ Community Outreach Partnership Committees – Trustee Williams**

**5. Reports of Departments, Committees and Commissions**

- A. Fire Department/ 911 Commission – Chief Stoffregen**
- B. Police Department- Chief Holevis**
- C. Public Works Department – Mr. Weller**
- D. Administrative Services Director – Ms. Jasinski**
- E. Finance Director – Mr. Rao**
- F. Sauk Village Homeland Security Agency – Mr. Johnson**
- G. Human Relations Commission- Trustee Washington**
- H. Housing Commission – Mr. Holcomb**
- I. Senior Committee- Ms. Langston**

**6. Consent Agenda**

- A. Motion to Approve Board meeting minutes- October 8, 2013**
- B. Motion to Approve Notice of Intent to Award Bid- Water Treatment Plant Improvements**
- C. Motion to Approve Settlement Agreement between Village of Sauk Village and former employee Robert Fox – Re:**

**Cases: Illinois Department of Labor - Claim No. 13000371**

**Circuit Court of Cook County-Chancery Division No. 12 CH 01579**

**Illinois Department of Human Rights- No. 2013-CF-1412**

**Illinois Department of Human Rights- No. 2013-CF-1413**

**Circuit Court of Cook County- Chancery Division No. 12 CH 39305**

**Equal Opportunity Commission- No. 21BA30444**

**Equal Opportunity Commission- No. 21BA30445**

- D. Motion to Approve Resolution to Approve the Redevelopment Agreement between the Village of Sauk Village and VHE II-SAUK, LLC**

**SAUK VILLAGE BOARD MEETING AGENDA  
TUESDAY OCTOBER 22, 2013 7:00 PM  
(CONTINUED)  
SAUK VILLAGE MUNICIPAL CENTER  
21801 TORRENCE AVE SAUK VILLAGE ILLINOIS**

**D. Motion to Approve Settlement Agreement between the Village of Sauk Village and former employee Sandra Cosey- United States District Court for the Northern District of Illinois- Eastern Division- Case No. 12 cv 1076**

**7. New Business**

**A. Motion to Approve Accounts Payables and Disbursements for October 9, 2013 through October 22, 2013**

**8. Miscellaneous Comments from the Mayor and Board of Trustees**

**9. Adjournment**

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, **OCTOBER 22, 2013.**

**1. Roll Call**

Mayor Hanks called the meeting to order at 6:15 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. Recess to Executive Session**

**3. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2013)**

Mayor Hanks asked for a motion to recess to executive session. The motion was made by Trustee Myers and seconded by Trustee Williams.

The meeting was recessed to executive session at 6:16 pm.

**4. Reconvene Special Meeting**

Mayor Hanks asked for a motion to reconvene the regular board meeting. The motion was made by Trustee Poskin and seconded by Trustee Williams.

The meeting was reconvened at 6:50 pm.

**4. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Poskin and seconded by Trustee Washington.

All Ayes

Meeting was adjourned at 6:51 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams

THERE IS NO MEETING OF THE SAUK VILLAGE BOARD ON TUESDAY, OCTOBER 29, 2013.

THE REGULARLY SCHEDULED SAUK VILLAGE BOARD MEETINGS TAKE PLACE ON THE 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>RD</sup> AND 4<sup>TH</sup> TUESDAY OF EACH MONTH.

SPECIAL MEETINGS ARE CALLED AS NEEDED.

**DEBBIE WILLIAMS**  
**VILLAGE CLERK**

MINUTES OF THE **COMMITTEE OF THE WHOLE MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, **NOVEMBER 5, 2013.**

**1. Call to Order**

**A. Roll Call**

Mayor Hanks called the meeting to order at 7:00 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. Audit Update- Mohan Rao**

Miller, Cooper Representative Betsy Allen and the Board reviewed the final draft of the 2010-2011 (through October 31, 2011) audit along with the required communication letter and the control deficiency letter which includes any adjustments made during the audit procedure. The 2011- 2012 audit will begin soon. Mohan is in the process of providing the necessary information to the auditors. The 2011-2012 audit should be completed by December 31, 2013. The 2012 - 2013 (through April 2013) will begin shortly after December 31, 2013.

Mayor Hanks stated Mohan has been instructed to make the audits a priority. This is the second audit completed this year. The completion of the audits is mandatory to move forward with the IEPA loan and other village business. The attorneys may have to get an extension on the court order that will include the completion of all three audits. The goal is to have the third audit also completed before the end of the year. The past due audits were inherited. The cost of multiple audits was not in the budget but must be done. All questions should be directed to Mayor Hanks or Finance Director Mohan Rao.

**3. Electronic Recycling**

Universal Recycling Technologies Representative Tish Taylor provided a power point presentation on electronic recycling. Tish proposed electronic recycling to Mayor Hanks and Trustee Poskin at the IML Conference. Tish suggested Sauk Village agree to allow Universal Recycling Technologies to provide bins for the purpose of electronic recycling in an area that is monitored throughout the day and locked at night. Public Works was considered as a possible site. Electronics are no longer picked up by Allied Disposal due to recent legislation and many are being thrown in ditches and other various locations. The walk- in bins are provided at no cost to the village. The cost of the recycling is covered by the electronic distributors. The recycling bins will be picked up at the village's discretion. The electronic devices are dismantled properly and recycled or destroyed. All hard drives are destroyed. This item will be included on the next Board agenda for consideration.

**4. Resolution regarding the transfer of Funds**

The resolution to transfer funds is needed to allow the transfer of monies from various funds to pay for debt service and litigation that are due in matter of weeks. It is understood that the monies will be paid back as a priority when the village receives the tax levy money.

**5. Public Comment- All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.**

Rose Langston thanked the volunteers and everyone who participated in the recent Senior Spaghetti Dinner. Rose also stated Welch Park has been named Veteran's Memorial /Welch Park by ordinance since 2005. All mentions of the park should have both names on it.



Steve Shymkus asked when the recycling bins will be picked up. The village should call for pick up as needed.

## **6. Miscellaneous Business**

### **Comments from the Trustees**

Trustee Williams stated the Public Relations Committee will meet on Wednesday, November 6<sup>th</sup> at 7pm in the Village Hall. Student Government Day and the Village Sticker competition will be discussed. The Community Outreach Partnership Committee will meet Tuesday, November 12<sup>th</sup> at 6pm.

Trustee Burgess stated the Intergovernmental Relations Committee will meet Thursday, November 7<sup>th</sup> at 7pm.

Trustee Poskin stated the Parks and Recreation Committee will meet at 6pm Thursday, November 7<sup>th</sup> at the Community Center. Trustee Poskin thanked everyone who participated in the Trunk or Treat. It was a great success.

Trustee Morden stated there will be a special meeting of the Beautification Committee on Sunday, November 24<sup>th</sup> to discuss plans for the Santa Parade.

Trustee Washington stated the Neighborhood Watch Committee will meet Thursday, November 7<sup>th</sup> at 7:00 pm in the Fire Station. The Tag Day scheduled for Friday, November 8<sup>th</sup> will be rescheduled.

Trustee Washington stated she enjoyed the spaghetti dinner, meeting with Congresswoman Kelly at Walgreens and meeting with Frank Zuccarelli over the weekend.

Trustee Myers verified that the Santa Parade is scheduled for December 14<sup>th</sup>. The Ordinance Review Committee will meet on Thursday, November 21<sup>st</sup> in the Village Hall.

Mayor Hanks thanked the trustees and residents who came to meet Congresswoman Kelly and the mayor at Walgreens. November will be a busy month. Check out the village calendar. There will be an Affordable Care Act presentation and enrollment on Thursday, November 14 from 10:30am- 1:30 pm in the Village Hall. A presentation- no enrollment- will also take place on November 14<sup>th</sup> at 7:00 pm. State Representative Thaddeus Jones' staff will be at the Village Hall on Tuesday, November 19<sup>th</sup> from 9:30 am -12:00 pm to answer any questions. A Foreclosure Workshop will be held on Saturday, November 23<sup>rd</sup> from 9:00 am - 12:00 pm as well as a Tax Appeal workshop from 10:30 am – 12:30 pm and an Affordable Care Act Presentation and Enrollment from 12:00 pm – 4:00 pm.

## **7. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Morden and seconded by Trustee Williams.

All ayes

The meeting was adjourned at 7:55 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **NOVEMBER 12, 2013.**

**1. CALL TO ORDER**

Mayor Hanks called the meeting to order at 7:05 pm.

**A. Pledge of Allegiance**

Mayor Hanks lead those assembled in the Pledge of Allegiance.

**B. Roll call**

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. PUBLIC COMMENT-**

**A. All questions must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.**

Bernice Houston asked for clarification on the non union employees and Accounts Payable expenditures for Bud's Ambulance and auto repairs for the police squad.

Mayor Hanks stated the village is catching up on past due bills for Bud's Ambulance. New squads are in the final stages of preparation before hitting the streets. The cost of repairing old vehicles will drop. The non salary employees getting raises are Sherry Jasinski (3%), Kevin Weller (3%), Rich Atwood (1.5%), Lisa Gibbons (1.5%), Al Stoffregen (4%) and Mohan Rao (5%). Many of these employees have not had raises since 2008. Three employees are paid from the General Fund, two from the Fire Fund and from Water and Sewer Funds.

Judy Cast comment on current police contract negotiations, spending money and paying raises when there is no money. Mayor Hanks stated he stands behind the proposed raises. The employees deserve the raises. The police negotiations are on this agenda for approval; they will also be getting their raises. Mayor Hanks stated the employees are great and deserve more than the village can give them.

Jackie Ziobro stated a raffle fundraiser for Officer Seth Brown and Canine Officer Falco is planned in order to purchase a bulletproof vest for Officer Falco. Jackie will be outside of Walgreens on Saturday, November 16<sup>th</sup> at 11:00 am. The tickets are \$10.00. Tickets will go on sale tomorrow.

**3. REPORTS OF OFFICERS**

**A. Mayor's Report- Mayor David Hanks**

Mayor Hanks stated there will be an Affordable Care Act presentation and enrollment on November 14<sup>th</sup> at 10:00 am and presentation only at 7:00 pm. State Representative Thaddeus Jones will have a satellite office in the Municipal Center on Tuesday, November 19<sup>th</sup> from 9:30 am – 12:00 pm. On November 23<sup>rd</sup> there will be a Foreclosure Workshop for both homeowners and renters from 9:00 am- 12:00 pm., Tax Appeal Workshop from 10:30 am – 12:30 pm and an Affordable Care Act presentation and enrollment from 12:00 pm-4:00 pm.

**B. Village Clerk – Mrs. Debbie Williams**

Village Clerk Williams stated all of the events stated are included in the village calendar and the Sauk Talk both of which are available on the back table and the website. VC Williams is preparing for Sauk Village e-blasts. Email addresses should be sent to [dwilliams@saukvillage.org](mailto:dwilliams@saukvillage.org) to be included on the e-blasts to receive village updates, notices and emergency notifications such as boil orders, meeting cancellations, etc... A Special Meeting will take place on Thursday, November 14, 2013 at 7:00 pm. The agenda has been posted.

**C. Village Treasurer – Mr. Jim Griegel- Absent- No report**

**D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath- No report**

**E. Village Engineer – Mr. Jim Czarnik**

Village Engineer Czarnik stated CN has a contractor waiting to move forward with the delineators as

soon as the permits are received from Cook County.

#### **4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

##### **A. Parks and Recreation Committee- Trustee Poskin / Trustee Morden**

Trustee Poskin reported the basketball program will begin soon awaiting the background checks of the coaches. All games will be held on Saturdays at the Community Center. The Santa Parade will take place on Saturday, December 14<sup>th</sup>. Volunteers are needed to decorate the float.

Trustee Morden- No report

##### **B. Beautification Committee- Trustee Morden**

Trustee Morden stated the Beautification Committee has called a special meeting for November 24<sup>th</sup> at 2 pm at the Village Hall.

##### **C. Ordinance Review Committee- Trustee Myers**

Trustee Myers reported the Ordinance Review Committee will be working with the department heads on a Social Media ordinance.

##### **D. Intergovernmental Relations Committee- Trustee Burgess**

Trustee Burgess stated the Intergovernmental Relations Committee is working on a multi community workshop to bring awareness of various trades to the South Suburbs. Sauk Village may be considered as a location to hold the workshop.

##### **E. Neighborhood Watch Committee- Trustee Washington**

Trustee Washington reported the Neighborhood Watch Committee Tag Day will be held on Friday, November 15<sup>th</sup> from 6 am-9 am and 3 pm-6pm at four different locations to raise money for Neighborhood Watch street signs. Volunteers are needed. Donations have been received by private and business donors. Signs will be installed throughout the village and main intersections.

##### **F. Public Relations Committee/ Community Outreach Partnership-Trustee Williams**

**Public Relations Committee-** Trustee Williams stated Sauk Talk is completed and is available on the back table and the website. The topic for the next 8<sup>th</sup> grade Student Government Day is “Who has had the most impact on your life up until now?”. Eight grade students who do not attend Sauk Village schools can still participate by contacting Trustee Williams or Village Clerk Williams. The Public Relations Committee is working with grades 3-7 to encourage students to design the next village sticker. Simple instructions have been sent to the students at Strassburg Elementary and Rickover Junior High.

**COP-** The Community Outreach Partnership Committee meeting was cancelled due to a scheduled special board meeting.

#### **5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

##### **A. Fire Department/ 911 Committee- Chief Stoffregen**

Chief Stoffregen reported the Fire Department responded to 36 calls in the past two weeks, including 11 car accidents, 7 fire alarms, 1 assist police department, 4 CO alarms, 1 structure fire, 1 car fire and 2 gas leaks. Chief Stoffregen reminded everyone to be careful on overpasses during the bad weather.

##### **B. Police Department- Chief Holevis**

Sergeant Salisbury stated since October 22<sup>nd</sup>, the Police Department has responded to 930 calls for service including 47 domestics, 41 disturbances and 148 arrests. The new vehicles are going in one at a time to be outfitted for lights and sirens. A Drive Sober or Get Pulled Over campaign will be in full force during the holiday weekend.

##### **C. Public Works Department- Mr. Weller**

Public Works Director Weller stated street light repairs are ongoing. B Box repairs are also ongoing. The Southside shut offs begin tomorrow. Leaf pick up is also ongoing. All leaves must be put out curbside before November 17<sup>th</sup>. There will be no additional sweeps once the street is cleared. Winter maintenance is being conducted on the vehicles. Potholes repairs are ongoing, Call the Village Hall to report branches down due to storm damage. Ash tree removal continues in December. There are approximately 300 out

of 500 Ash trees left to be cut. The process will take a couple of years. Trees will be replaced when funding is available.

#### **D. Administrative Services Director- Ms. Jasinski**

Administrative Services Director Jasinski stated Code Enforcement wrote 160 tickets from October 1<sup>st</sup> – October 31<sup>st</sup> and 59 from November 1<sup>st</sup>- November 8<sup>th</sup>. The Zoning Board will hold a hearing on December 2<sup>nd</sup> at 7pm. to discuss a recommendation to the Board where a zoning district for the Medical Marijuana Cultivation Center and Dispensary should be allowed, The State statute states does not allow the center to be located within 1000- 2000 square feet of a school, daycare or residential district. The special use was voted in last month.

Advance Auto Parts is interested in locating in Sauk Village. Boost Mobile may be opening in the old ABC Cellular location.

#### **E. Finance Director- Mr. Rao**

Finance Director Rao stated two new credit card machines were installed free of charge on November 2<sup>nd</sup> courtesy of Swift Pay. The machines would normally cost \$1,000.00. The financial reports from September through October will be available soon. The next audit will start Monday and run through December 15<sup>th</sup> for a proposed completion date of December 31, 2013. Finance Director Rao is also looking for a vendor to donate check scanning machines. The fee for using check scanning machines is approximately \$.05 per check. The funds will be certified by the bank if the check is accepted by the scanner. Mayor Hanks directed FD Rao to move forward with the check scanners to eliminate bounce checks.

#### **F. Sauk Village Homeland Security Agency- Mr. Johnson**

Director Johnson stated over the past two weeks the department responded to 31 calls including 11 car accidents, 7 fire alarms, 1 school patrol, 1 assist other agency, 4 CO alarms, 3 gas leaks, 1 car fire, 1 smell of burning wire and 1 smell of gas.

Director Johnson stated personnel who block the streets during emergencies are not trying to inconvenience people or keep them from getting to their home. For safety reasons, residents should tell the agency personnel their address and they will be advised where to park or allowed access.

#### **G. Human Relations Commission**

Trustee Washington reported the Human Relations Commission is sponsoring the Diversity Dinner on January 24, 2014. Flyers are on the back table to sign up. Sign ups are on a first come first served basis. See Commissioner Frank Williams for details. The Human Relations Commission meets the first Monday of every month. Trustee Washington stated the Human Relations Commission is asking for Board approval of two new members.

##### **1) Motion to Approve Robert Hudson as Human Relations Commissioner**

Mayor Hanks asked for a motion to approve Robert Hudson as Human Relations Commissioner. The motion to approve was made by Trustee Myers and seconded by Trustee Washington.

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

##### **2) Motion to Approve Earlene Levesque as Human Relations Commissioner**

The motion to approve was made by Trustee Poskin and seconded by Trustee Morden.

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

#### **H. Housing Commission- Mr. Holcomb- No report**

## **I.Senior Committee-Ms. Langston**

Bloom Township: Reminder of the Wednesday, November 13th Senior Community Lunch 'A Country Jamboree' starring Jerry Vernon's band at Glenwoodie Golf Course. Participants are asked to bring non-perishable food items for the township food pantry. Senior chair exercise continues every Friday 10-11 a.m. Medicare Open Enrollment Part D October 15<sup>th</sup>-December 7<sup>th</sup>. Suburban Legal Assistance Clinic is every 4<sup>th</sup> Tuesday by appointment. Blood pressure screening held every third Wednesday by appointment. Need assistance on health insurance selection, the Senior Insurance Program (SHIP) counseling is available. For low cost transportation within the township by Senior Wheels call 708-754-8200. Holiday food basket application are available through Wednesday, November 27<sup>th</sup>. Call the Bloom Township Senior Dept. 708-754-9400 ext. 244 for additional information and/or services. The Senior Committee would like to thank all participates and volunteers for a very successful standing room only 10<sup>th</sup> Annual Senior Citizens Spaghetti Dinner. Events the Senior Committee sponsors: FREE Zumba Gold class Saturday, November 16th from 1-1:45 p.m. and every 1<sup>st</sup> and 3<sup>rd</sup> Saturday; FREE monthly blood pressure screening for all village residents and village employees in the Senior Center office Monday, December 2nd from 1-1:45 p.m. and every 1<sup>st</sup> Monday; the paperback book exchange continues on an honor system, thank you to our recent donors Nancy Baker, Carol Manners and Linda Todd; the next blood pressure and monthly senior movie 'Heidi' on Monday, December 9<sup>th</sup> co-sponsored with the McConathy Public Library. A flyer listing the village senior activities and movies are available in the lobby literature rack. A Senior Center survey is available for your interest and input.

The American Legion #1259 thanks all who participated in their raffle. Congratulations to the winners were: 1<sup>st</sup> prize Mr. Fezzler; 2<sup>nd</sup> prize St. John's Flea Market. Who donated the winnings back to the American Legion #1259; and 3<sup>rd</sup> prize Al Stoffregen.

FREE turkey dinner to all on Sun., Nov. 17<sup>th</sup> from noon until 4 pm sponsored by South Suburban College and Thornton Township at So Suburban College field house, 15800 State St., South Holland. Also on Thurs., Nov. 28<sup>th</sup> at 2 p.m. FREE turkey dinner at the Emanuel Church in SV

The next Senior Committee meeting will be held on this Thursday, November 14th at 5 P.M. in the Senior Center and every second Thursday at 5 p.m.

## **6. CONSENT AGENDA**

**A. Motion to Approve Board meeting minutes- October 22, 2013**

**B. Motion to Approve Special Board Meeting minutes- October 22, 2013**

**C. Motion to Approve Committee of the Whole meeting minutes- November 5, 2013**

**D. Motion to Approve Collective Bargaining Agreement between the Village of Sauk Village and the Fraternal Order of Police**

**E. Motion to Approve salary increases for certain non-union employees**

**F. Motion to Approve the transfer of property to the South Suburban Land Bank**

**G. Motion to Approve an Agreement between the Village of Sauk Village and Universal Recycling Technologies**

Trustee Burgess asked to remove item 6G from the consent agenda and move the item to 7B. Mayor Hanks asked for a motion to approve the consent agenda as amended. The motion to approve was made by Trustee Poskin and seconded by Trustee Myers.

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

## **7. NEW BUSINESS**

**A. Motion to Approve Accounts Payables and Disbursements for October 23, 2013 through November 12, 2013**

Mayor Hanks asked for a motion to approve the Accounts Payable. The motion to approve was made by Trustee Williams and seconded by Trustee Washington. Trustee Burgess asked to remove Vendor #71 from the Accounts Payable until the disbursement is ratified at the November 14<sup>th</sup> Special Meeting. Finance Director Rao stated the debt service payment is due December 1, 2013 and must be mailed 10 days before.

Failure to make the payment will place the village in default. Mayor Hanks stated the Accounts Payable can be approved and the payment held until the resolution is passed similar to how payroll is expended before the Accounts Payable is approved.

Mayor Hanks asked to amend the motion to state subject to the passing of the resolution to transfer funds. The previous motions were withdrawn. Trustee Williams amended the motion to approve the Accounts Payable including the debt service payment in the amount of \$344,988.14 which is subject to the approval of the resolution at the November 14<sup>th</sup> meeting. The amended motion was seconded by Trustee Poskin.

Ayes: Trustees Myers, Poskin and Williams and Mayor Hanks

Nays: Trustees Burgess, Morden and Washington

Motion carried

### **B. Motion to Approve an Agreement between the Village of Sauk Village and Universal Recycling Technologies (Tabled)**

Trustee Burgess asked that this item be tabled for further discussion. The motion to table item 7B was seconded by Trustee Williams.

Trustee Williams clarified that the service is at no cost to the village and approving the agreement allows for logistics to be determined at a later date. Mayor Hanks stated because the Board will not be involved in the day to day operations he would like to place this in the hands of a village committee (Beautification/ Parks and Recreation) with input from Public Works.

Ayes: Trustees Burgess, Morden, Myers and Mayor Hanks

Nays: Trustees Poskin, Washington, Williams

Motion carried

### **8. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES**

Trustee Washington restated Tag Day will take place this Friday from 6 am – 9 am and 3 pm- 6 pm at four different locations to raise money for the Neighborhood Watch signs that will be posted throughout the village. Volunteers are needed.

Trustee Burgess thanked everyone who attended the Veteran's Memorial service yesterday to thanks to the men and women of the armed forces. The attendance was low this year.

Mayor Hanks restated there will be a special called meeting on Thursday, November 14<sup>th</sup> at 7pm. Mayor Hanks thanked everyone who came out yesterday and stated he was unable to attend the memorial service due to his work schedule but hoped that everyone took a moment of silence at 11:00 am to remember our servic4e men and women.

Mayor Hanks attended the SPEED Open House last week. Mayor Hanks stated the second hand store is beautiful and the money goes to a good cause. The Universal Recycling agreement will be on the next agenda. Mayor Hanks is looking for trustee to step up and move forward with this.

### **9. ADJOURNMENT**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 8:12 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, **NOVEMBER 12, 2013.**

**1. Roll Call**

Mayor Hanks called the meeting to order at 6:00 pm.

On roll call:

Present: Trustees Burgess, Myers, Poskin and Williams

Absent: Trustees Morden and Washington (Trustees Morden and Washington joined in executive session)

**2. Recess to Executive Session**

**A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2013)**

Mayor Hanks asked for a motion to recess to executive session. The motion was made by Trustee Poskin and seconded by Trustee Williams.

Ayes: Trustees Burgess, Myers, Poskin and Williams

Absent: Trustees Morden and Washington

The meeting was recessed to executive session at 6:01 pm.

**3. Reconvene Special Meeting**

Mayor Hanks asked for a motion to reconvene. The motion was made by Trustee Poskin and seconded by Trustee Williams.

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

The meeting was reconvened at 6:50 pm.

**4. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams and seconded by Trustee Washington.

All Ayes

Meeting was adjourned at 6:51 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, **NOVEMBER 14, 2013.**

**1. Roll Call**

Mayor Hanks called the meeting to order at 7:00 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. Motion to Approve a Resolution regarding the Transfer of Funds**

The motion to approve was made by Trustee Poskin and seconded by Trustee Williams. Trustee Burgess stated he did receive the information from the Finance Director with details regarding the repayment of the transfer but he still has questions.

Ayes: Trustees Morden, Myers, Poskin, Washington and Williams

Nays: Trustee Burgess

Motion carried

**3. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams and seconded by Trustee Washington.

All Ayes

Meeting was adjourned at 7:01 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams



**The November 19,  
2013 Sauk Village  
Committee of the  
Whole meeting of  
the Mayor and  
Board of Trustees  
has been cancelled.**

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER  
**NOVEMBER 26, 2013.**

**1. CALL TO ORDER**

Mayor Hanks called the meeting to order at 7:03 pm.

**A. Pledge of Allegiance**

Mayor Hanks lead those assembled in the Pledge of Allegiance.

**B. Roll call**

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. PUBLIC COMMENT-**

**A. All questions must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.**

Bernice Houston asked for clarification on the Accounts Payable expenditures for Bud's Ambulance and Schrader. Bernice referred to an application filed for the use of the senior center. Bernice asked for clarification on the policy to use the senior center and would like copies of the grandfather clause that is in place.

Mayor Hanks stated the village is catching up on past due bills for Bud's Ambulance. The village is paying the monthly bill plus a little extra. The air strippers were purchased; the Schrader payment is for rented equipment needed to operate and maintain the air strippers. Mayor Hanks will meet with the senior committee after the holidays.

**3. REPORTS OF OFFICERS**

**A. Mayor's Report- Mayor David Hanks**

Mayor Hanks stated there were Tax Appeal, Affordable Care Act enrollment and Foreclosure workshops held in the Village Hall this past weekend. Senator Trotter and a representative from State Representative Marcus Evan's office were present. Judge Alfred Swanson spoke about the judicial side of the foreclosure process. Mayor Hanks thanked the South Suburban Housing Center, Commissioner Larry Roger's office and Aunt Martha's Service Center and Legal Representation for Renters and Homeowners for providing these workshops. Mayor Hanks stated there is information in the Village Hall from Cook County Recorder of Deeds Karen Yarborough regarding a property fraud alert system.

**B. Village Clerk – Mrs. Debbie Williams**

Village Clerk Williams stated a lot of great people were on hand to assist the residents at the workshops. Presenters came as far away as Geneva, Illinois. The turnout could have been better. More residents could have taken advantage of the workshops through better communication. Village Clerk Williams asked the residents for suggestions to help increase communication with the residents. Village Clerk Williams thanked Public Works for setting up and Bob and Rose Ketcham, Heidi Parker and Trustee John Poskin for their assistance with the day long program. In an effort to increase communication, VC Williams stated the Sauk Village e-blasts are in the final stages. Email addresses should be sent to [dwilliams@saukvillage.org](mailto:dwilliams@saukvillage.org) to be included on the e-blasts to receive village updates, notices and emergency notifications such as boil orders, meeting cancellations, etc...Check out [www.saukvillage.org](http://www.saukvillage.org) for more information. Bloom Township will also be starting email blasts in the near future. Bloom Township has many services available to Sauk Village residents for seniors, youth services and general assistance.

**C. Village Treasurer – Mr. Jim Griegel- Absent- No report**

**D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath**

Village Attorney McGrath stated FOIA requests continue to pour in at an average of 5-10 per week including appeals. VA McGrath thanked Sherry Jasinski, Village Clerk Williams and staff members for

responding to the FOIA requests. Litigation update- The Martin case is over. The Cosey case is over. The village received a reimbursement on the Cosey case from the insurance carrier. The paperwork for the closing with YRC was dropped off today for the additional land that was required to be purchased to move forward with the IEPA loan.

#### **E. Village Engineer – Mr. Jim Czarnik- No report**

Mayor Hanks asked for an update on the cost and who is performing the work on the delineators. Village Engineer Czarnik stated the work is being performed by Fence Masters at a cost of \$38,000.00 which will be reimbursed by the CN Fund. Work should begin soon.

### **4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

#### **A. Parks and Recreation Committee- Trustee Poskin / Trustee Morden**

Trustee Poskin reported the basketball program is moving forward. A draft will be held this Friday. Practices will begin next week. The Santa Parade will take place on Saturday, December 14<sup>th</sup>. Volunteers are needed to decorate the float and the Community Center the week prior. Donations of Christmas trees and other decorations are appreciated.

#### **B. Beautification Committee- Trustee Morden**

Trustee Morden stated the November 24<sup>th</sup> special meeting of the Beautification Committee was cancelled due to the lack of attendance. The next scheduled meeting of the Beautification Committee is December 8<sup>th</sup> at 2 pm at the Village Hall.

#### **C. Ordinance Review Committee- Trustee Myers**

Trustee Myers reported the Ordinance Review Committee is working with attorneys to review several ordinances including the Fair Housing, Social Media and 911 ordinances. Trustee Myers suggested following the Cook County vacant property ordinance. These ordinances will be presented after final review by the Ordinance Review Committee. The Ordinance Review Committee may begin meeting on the 4<sup>th</sup> Thursday of every month subject to change.

#### **D. Intergovernmental Relations Committee- Trustee Burgess**

Trustee Burgess stated the Intergovernmental Relations Committee is working with Congresswoman Kelly on a workshop to bring awareness of how to get into various trades in the South Suburbs. Trustee Burgess stated information can be found on the direct links to Bloom Township, Districts 168 and 206 and the Village Hall at [svintergov.org](http://svintergov.org).

#### **E. Neighborhood Watch Committee- Trustee Washington**

Trustee Washington thanked everyone who participated in Tag Day for the Neighborhood Watch Committee. The amount raised for Neighborhood Watch street signs was \$684.00. Special thanks to Trustees Myers and Poskin, Terry House, Tom Hasse, Arlene Stephens, ESDA, Public Works, the Board and everyone who contributed and worked together to move forward with ordering the signs. Trustee Myers asked Mayor Hanks and the Board to allow the Village Attorneys to prepare a resolution making Sauk Village a Neighborhood Watch community.

#### **F. Public Relations Committee/ Community Outreach Partnership-Trustee Williams**

**Public Relations Committee-** Trustee Williams stated the design the next village sticker contest will be concluding soon. The Public Relations Committee is also working on Student Government Day. Volunteers, judges and donations are always welcome. The next Public Relations Committee meeting is scheduled for December 4<sup>th</sup>.

**COP-** The Community Outreach Partnership Committee meeting was cancelled due to a scheduled special board meeting. The next Community Outreach Partnership Committee meeting is scheduled for December 10<sup>th</sup> at 6pm.

### **5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

#### **A. Fire Department/ 911 Committee- Chief Stoffregen (Absent- Fire Call- see written report)**

Chief Stoffregen reported the Fire Department responded to 23 calls in the past two weeks, including 5 car accidents, 5 fire alarms, 1 lift assist, 1 vehicle lock out, 2 brush fires, 2 trees on fire, 1 weather watch and 1 blown transformer. The fire department would also like to thank all of those that generously donated clothing, food and supplies for the recent tornado victims. Fire department volunteers will be taking the donations to a disbursement center on Wednesday, November 27<sup>th</sup>. The mutual aid division- MABAS 27- sent 2 fire engines with 10 firefighters from all over the area, including 1 from Sauk Village, IL to assist to their fire department for one day.

**B. Police Department- Chief Holevis- Absent- (Report given by Sergeant Evans)**

Sergeant Evans stated from November 12 through November 26<sup>th</sup> the Police Department has responded to 652 calls for service including 11 911calls, 48 domestics, 48 burglar alarms, 36 ambulance assists, 26 suspicious persons, 32 suspicious autos, 59 building checks, 33 youth problems, 5 shots fired, 92 traffic and 79 miscellaneous. Burglaries reported during the month of November 2012- 38. Only 7 were reported for the same time frame this year- 2013. Arrests- 56- include reckless conduct, home invasion, 2 sex offenders, 11 suspended / revoked drivers and 4 DUI's.

The Police Department also conducted safety roadblocks this past weekend for DUI and Seat Belt enforcement. In regards to the roadblock, Chief Holevis would like to thank Sgt. Rebecca Sailsbery for her hard work on completing the STEP Grant.

**C. Public Works Department- Mr. Weller (Absent- vacation) No report**

**D. Administrative Services Director- Ms. Jasinski**

Administrative Services Director Jasinski stated the Village Hall will be closed for the holidays on Thursday, November 28<sup>th</sup> and Friday, November 29<sup>th</sup>. DCFS has closed down Mother Goose until further notice for several violations. Mr. Wilson is the new owner of Tom's Tap. The liquor license is in process. The Zoning Board will meet December 2<sup>nd</sup> at 7pm to discuss the text amendment for the Marijuana facilities. Code Enforcement wrote 150 tickets so far in November; 138 tickets will be in night court on December 5<sup>th</sup> at 7pm.

Mayor Hanks stated that Wise Guys will be ending their probation soon and will go back to normal hours after the holidays. There have been no problems during the probation period.

**E. Finance Director- Mr. Rao**

Finance Director Rao stated the financial reports through October will be available by the end of the week. The Enbridge payroll reimbursement was received in the amount of approximately \$36,000.00.

**F. Sauk Village Homeland Security Agency- Mr. Johnson (Absent- Fire Call- see written report)**

Director Johnson reported over the past two weeks the department responded to 25 calls including 5 car accidents, 5 fire alarms, 2 school patrols, 2 structure fires, 2 tree fires, 1 assist other agency, 2 CO alarms, 1 brush fire, 1 weather watch, 1 blown transformer, 1 down tree and 2 traffic controls.

**G. Human Relations Commission**

Trustee Washington reported the Human Relations Commission is fully commissioned at this time. Flyers are on the back table to sign up for the Diversity Dinner on Friday, January 24, 2014. Sign ups are on a first come first served basis. See Commissioner Frank Williams for details.

**H. Housing Commission- Mr. Holcomb**

The next meeting of the Housing Commission is scheduled for December 12, 2013 at 7 pm.

**I. Senior Committee-Ms. Langston**

Bloom Township: Reminder that Tuesday, December 10<sup>th</sup> is the deadline to purchase tickets for the Senior Community Luncheon on Tuesday, December 17<sup>th</sup> 'Happy Holidays' – it's holiday sweater time - at Glenwoodie Golf Course. Senior chair exercise continues every Friday 10-11 a.m. Deadline is approaching for Medicare Open Enrollment Part D, December 7<sup>th</sup>. Suburban Legal Assistance Clinic is every 4<sup>th</sup> Tuesday by appointment. Blood pressure screening held every third Wednesday by appointment. Need assistance on health insurance selection, the Senior Insurance Program (SHIP) counseling is available. For low cost transportation within the township by Senior Wheels call 708-754-8200. Holiday food basket applications are available through Wednesday, November 27<sup>th</sup>. Call the Bloom Township Senior Dept. 708-754-9400 ext. 244 for additional information and/or services.

Events the Senior Committee sponsors: FREE Zumba Gold classes will not meet in the month of December; FREE monthly blood pressure screening for all village residents and village employees in the Senior Center office Monday, December 2nd from 1-1:45 p.m. and every 1<sup>st</sup> Monday; the paperback book exchange continues on an honor system; the blood pressure and monthly senior movie 'Heidi' is on Monday, December 9<sup>th</sup> co-sponsored with the McConathy Public Library.

A flyer listing the village senior activities and movies are available in the lobby literature rack. A Senior Center survey is available for your interest and input.

The Senior Center will be closed for a private party on Saturday, December 7<sup>th</sup>. Saturday, Line dance classes for the Fun Club will not be given in December. On Saturday, December 14<sup>th</sup> at 1 p.m. the Sunshiner's will hold their annual catered Christmas party. The Leisure Timers Christmas party in on Sunday, December 1<sup>st</sup> 12 noon at Popolano's in Lansing and will only meet once in December on Wednesday the 13<sup>th</sup>. On Fridays, December 13<sup>th</sup> and 20<sup>th</sup>, the Senior Center 'drop-in' will be open for various activities, thanks to committee member Larry Stewart (hours between noon until 3 pm.). SV Blue Grass continues every Sunday from 6-10 p.m.; their Christmas celebration is on December 22<sup>nd</sup>. There will be no Senior Committee meeting on Thursday, December 14<sup>th</sup>.

Trustee Burgess asked for clarification on groups using the Senior Center. Discussion was held on the fees charged for the rental of the Senior Center.

## **6. Ordinances and Resolutions**

### **A. Motion to Approve an Ordinance Authorizing the Village of Sauk Village to Establish a Line of Credit**

Mayor Hanks asked for a motion to approve an ordinance authorizing the Village to Establish a Line of Credit. The motion to approve was made by Trustee Williams and seconded by Trustee Myers. Trustee Burgess stated an interest rate should be inserted in the ordinance. Village Attorney McGrath stated the ordinance was drafted and presented pending bank approval. The ordinance can be redrafted and a fixed interest rate of 7% can be inserted in section 3. Trustees Williams and Trustee Myers amended their motions to include a fixed interest rate of 7%.

Ayes: Trustees Morden, Myers, Poskin, Washington and Williams

Nays: Trustee Burgess

Motion carried

## **7. Consent Agenda**

### **A. Motion to Approve the Special Board meeting minutes of November 12, 2013**

### **B. Motion to Approve the Regular Board meeting minutes of November 12, 2013**

### **C. Motion to Approve the Special Board meeting minutes of November 14, 2013**

Mayor Hanks asked for any questions or comments on the consent agenda. Hearing none- Mayor Hanks asked for a motion to approve the consent agenda as presented. The motion to approve was made by Trustee Poskin and seconded by Trustee Williams.

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

## **8. NEW BUSINESS**

### **A. Motion to Approve Accounts Payables and Disbursements for November 13, 2013 through November 26, 2013**

Mayor Hanks asked for a motion to approve the Accounts Payable for November 13, 2013 through November 26, 2013. The motion to approve was made by Trustee Morden and seconded by Trustee Poskin.

Trustee Burgess asked for clarification on the Chicago Title and World's Finest Chocolate expenses. The Chicago Title expense refers to the purchase of property from YRC. The World's Finest Chocolate refers to the Parks and Recreation fundraiser for the basketball program.

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

## **9. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES**

Trustee Myers thanked everyone for the cards and letters for his wife.

Trustee Poskin stated the next Parks and Recreation meeting will be held Thursday, December 5<sup>th</sup> at 7pm. Trustee Poskin is looking for volunteers to form a baseball committee in January to get the little leagues started next year. Candy sales have started to raise money for basketball uniforms.

Trustee Washington stated the Neighborhood Watch Committee meets the first Thursday of every month at the Fire Station. The next meeting is scheduled for December 5<sup>th</sup> at 7 pm.

Trustee Burgess stated the next Intergovernmental Relations Committee meeting is scheduled for Thursday, December 5<sup>th</sup> at 7 pm.

Mayor Hanks thanked the Public Works department. They have been very busy with multiple water main breaks, tree removal and leaf pick up. Mayor Hanks warned everyone not to drink and drive during the holiday season. The police will be in full force.

Mayor Hanks and the Board of Trustees wished everyone a Happy Thanksgiving! Be Safe and Enjoy!

## **10. ADJOURNMENT**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Burgess and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 7:49 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams



**3. Public Comment on agenda item only-None**

**4. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams and seconded by Trustee Washington.

All Ayes

Meeting was adjourned at 6:52 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams



**MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, NOVEMBER 26, 2013.**

**1. Roll Call**

Mayor Hanks called the meeting to order at 6:02 pm. Deputy Clerk Sherry Jasinski called the roll.

On roll call:

Present: Trustees Burgess, Myers, Poskin, Washington and Williams

Absent: Trustee Morden (entered the meeting at 6:10 pm)

Village Clerk Williams entered the meeting at 6:11 pm.

**2. Discussion and Recommendations concerning the Financial Status of the Village of Sauk Village**

Mayor Hanks stated that information was distributed to the Board regarding the financial status of the village and to solicit Board input and recommendations. Mayor Hanks stated Trustee Washington responded by asking what was done in the past. Mayor Hanks stated in recent years, lines of credit were approved by Ordinance 08-51 (2008) and Ordinance 07-60 (2007) and a promissory note was approved by Ordinance 09-40 (2009). After 2009, the administration took loans from the water fund, which were legally obtained per state statute and paid back with tax monies. Since 2007, the village has had to borrow at this time of year to keep the village moving forward. Mayor Hanks recommended not borrowing any additional money from the Water Fund. The Water Fund must maintain a certain balance due to the consent order that is in place. Mayor Hanks asked the Board to consider approving the line of credit proposed by an ordinance that is based on the previous ordinances. The ordinance will allow the Board to apply for a line of credit of up to \$500,000.00 to help meet payroll and other expenses until tax revenue starts to come in. The line of credit, the outstanding Water Fund and CN loans will be paid with tax revenue in March.

Trustee Burgess asked for clarification that the November 26<sup>th</sup> payroll is covered and stated he understood the need for the line of credit and ask for clarification on the interest rate. Trustee Burgess also reiterated that the line of credit and the loans from the Water Fund and CN will be paid with tax revenue. Trustee Myers also asked for clarification on the interest rate.

The village is working with multiple banks. An ordinance is required to move forward with the application process. Terms will be determined at that time. The ordinance will include capping the interest rate at 7%. The ordinance is on the regular Board meeting agenda for approval.

**3. Public Comment on agenda item only**

Bernice Brewer Houston asked for clarification on the line of credit and asked what will be done to cut spending in the future. Mayor Hanks reiterated the need for the line of credit and the past precedence of the need to borrow at this time of year. Terms of the line of credit will be determined after working with the lenders. Spending cuts will be discussed under the next budget. Mayor Hanks stated that the village is reaching out to state representatives and various businesses to let them know that Sauk Village is the place to come. Overtime has been cut as much as possible. Department heads are working hard with a tight belt on spending. It is going to get even tougher with the next budget. The village is cutting down on litigation costs and the amount of village Board meetings if there is nothing to present to the village board. The Police Department is getting tough on crime.

Judy Cast asked if the village reached out to the lobbyist and asked what the lobbyist is doing. Judy stated the residents need to know what is going on. Mayor Hanks stated the lobbyist continues to work for the village in Springfield on water, sewer and economic development. The village is currently applying for a \$25,000.00 grant to use toward infrastructure (fire hydrants). The Special Meeting was called in order to discuss the ordinance in the open and reach out to the Board for suggestions. Mayor Hanks asked the trustees to step up; he is open to whatever suggestions the trustees present. No suggestions have been presented other than the line of credit. The ordinance is necessary to move forward with the application process. All information will be shared with the residents and the Board once the final numbers are available.

Frank Williams restated that the Board needs to suggest alternatives if they think things can be done a different way. The bills have to be paid.

Trustee Burgess stated there are only two ways to balance a budget - cut personnel or raise taxes. Trustee Burgess stated he is not for raising taxes; there is a levy every year.

Trustee Washington stated the Mayor and the Board have all reached out to other village officials and networked with several people during the IML Conference and through SSMMA. It is clear that other villages are in the same position. Trustee Washington stated it will take a whole village to work together to get through this. Trustee Washington invited the residents to provide suggestions as well.

Trustee Williams stated big cuts have already been made to Public Works and the Code Department at the cost of not being able to provide services to the residents. Trustee Williams stated she suggested raising taxes three years ago but was met with opposition. Taxes and fees are being increased everywhere. Sauk Village faces a lack of homeowners paying taxes. Raising taxes may have raised revenue or caused more people to move. The state is not paying the village on time. Trustee Williams asked for research to be done regarding raising taxes; it is a necessary evil. The village cannot cut any more services. Trustee Williams agreed that the residents should provide suggestions.

#### **4. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Morden and seconded by Trustee Williams.

All Ayes

Meeting was adjourned at 6:49 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams

MINUTES OF THE **COMMITTEE OF THE WHOLE MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, **DECEMBER 3, 2013.**

**1. Call to Order**

**A. Roll Call**

Mayor Hanks called the meeting to order at 7:02 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. Water Billing – Rita Miotti- Municipal Solutions**

Rita Miotti gave a presentation on outsourcing the water billing. Rita has presented this idea to the Board previously. Mayor Hanks invited Rita back to present these options to the newest members of the Board. Discussion included that the cost of outsourcing the water billing would free up the employee that is currently doing the water billing to concentrate on front desk duties, monthly rather than bi-monthly bills, mailing in envelopes rather than post cards and the ability to insert up to four or five pages for village updates and current events. The employee would still be needed for certain duties that should be performed in house. The cost could be approximately \$1.00- \$1.50 per bill depending on the type of services the Board decides to go with. The cost can be added to the bill or advertising can be inserted in the envelope to defray the costs. Various scenarios were discussed. Rita will prepare a more detailed list of services and costs to be presented at the Committee Meeting of January 7, 2014.

**3. An Ordinance for the Levy and Assessment of Taxes for the 2013/2014 Fiscal Year for the Village of Sauk Village, Counties of Cook and Will, Illinois**

The ordinance for the 2013/2014 Tax Levy (\$2,264,816.29) will be placed on the next Board meeting agenda for approval.

**4. Vacant Property Ordinance**

Trustee Myers is working with Housing Commissioner Gary Holcomb and the village attorneys to prepare an ordinance to approve an intergovernmental agreement with Cook County to adopt their vacant property ordinance. Working with the county ordinance will place the vacant properties in the hands of Cook County. Cook County inspectors will control the inspections, assess the fines and handle the collections including placing liens on the properties. The ordinance and intergovernmental agreement will be placed on the Consent Agenda for the next Board meeting.

**5. An Ordinance Ordering the Public Question of Increasing the Village of Sauk Village's 911 Emergency Telephone System Surcharge to be submitted to the Electors of the Village**

Fire Chief Stoffregen reported that the 911 surcharge has not been raised since its' inception 23 years ago. The 911 system is currently running at a deficit. The proposed \$1.00 per phone line increase of the 911 fee, including cell phones, would help cover the cost of running the New World System without depleting the General Fund. A referendum is needed to move forward with the increase. The referendum was attempted before and failed. It will be important to get the word out to the residents how crucial the approval of the referendum is to the emergency systems in Sauk Village.

**6. 2014 Board Meeting Schedule**

The 2014 Board Meeting schedule was reviewed by the Board with no exceptions to the normal meetings on the 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> Tuesday of the month at 7 pm in the Municipal Center.

**7. Public Comment- All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.**

Bernice Houston commented on the water billing, the contractors performing the work on the delineators and the engineer's report, Skyline's contribution to the village for handling the disposal fee on the water bill and the \$449,000.00 shortfall.

Mayor Hanks stated that Rita presented options on how she can free up issues with our current software system and help free up the front desk. The work on the delineators is being done through Cook County. The CN money will not be issued to residents but will be used to assist Quiet Zone improvements. There will be an application program in place after the holidays to explain further. Allied continues to provide many services to Sauk Village residents beyond normal pick up service just as Skyline always did. Services like picking up one large item per week, helping with leaf pick up and disposal, weekly pick up and recycling at no extra charge. There is always a shortfall at this time of year and the need to borrow money. Past practice was that loans were paid back when tax revenue came in. Money needs to stay in the Water Fund according to the Consent Order.

Delores Brady commented the disposal fee paid in Dyer is slightly higher but includes yard waste pickup without purchasing stickers. Mayor Hanks suggested inviting Allied to Committee meeting after the first of the year to discuss fees and services.

Rose Langston commented on the water billing and thanked the Beautification Committee for the holiday decorations and Public Works for the leaf pick up. Mayor Hanks stated sending bills in a sealed envelope may resolve bills getting lost in the mail. Outsourcing the water billing will be readdressed in January.

Judy Cast commented on spending by the village and once a month water billing. Mayor Hanks stated the fee for 911 has not been increased in 23 years. Hiring an additional employee for water billing is very costly and would involve payroll and benefits. The village can offset the costs of outsourcing by placing advertising in the water bills. Other ways to increase revenue could be to raise fees for water turn on and late fees.

## **8. Miscellaneous Business**

### **Comments from the Trustees**

Trustee Williams suggested that residents check the website on Friday to sign up for Sauk Village email alerts- [www.saukvillage.org](http://www.saukvillage.org). The Public Relations Committee is scheduled to meet at 7pm on Wednesday, December 4<sup>th</sup> in the Village Hall.

Trustee Poskin the Parks and Recreation Committee will be setting up trees on Thursday, December 5<sup>th</sup> at 6 pm in the Community Center. All trees should be up in the Community Center and ready for the committees to decorate by Tuesday or Wednesday. Parks and Recreation will not be responsible for anything left on the trees after December 14<sup>th</sup>. The Santa Parade will begin Saturday, December 14<sup>th</sup> at 10 am and continue through town ending up at the Community Center for the tree lighting between 4-5 pm. The Parks and Recreation Committee is looking for kids who want to ride on the float and for 5 volunteers to start the spring baseball league.

Trustee Morden stated the Beautification Committee met over the weekend to decorate the Village Hall. Trustee Morden thanked Trustee Poskin and everyone who helped decorate. The Beautification Committee is scheduled to meet on Sunday, December 8<sup>th</sup> at 2 pm in the Village Hall.

Trustee Washington stated the Neighborhood Watch Committee will meet Thursday, December 5<sup>th</sup> at 7:00 pm in the Fire Station. Trustee Washington invited everyone to sign up for the free Diversity Dinner sponsored by the Human Relations Commission that will take place on Friday, January 24, 2014.

Trustee Myers reported the Ordinance Review Committee will meet on Thursday, December 19<sup>th</sup> in the Village Hall.

Mayor Hanks recognized Homeland Security Director Johnson to discuss the upcoming Hazard Mitigation Plan public meetings taking place in December. The Village of Homewood is sponsoring a public meeting on December 9<sup>th</sup> from 6:00 pm – 8:30 pm. Public input is encouraged. A survey is also available to provide input on personal experiences with natural hazards in Cook County. Flyers are available at the Village Hall and on the website. Mayor Hanks thanked the Beautification Committee for making the Village Hall look so festive.

**9.**

**Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Morden and seconded by Trustee Washington.

All ayes

The meeting was adjourned at 9:20 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER DECEMBER 10, 2013.**

**1. CALL TO ORDER**

Mayor Hanks called the meeting to order at 7:05 pm.

**A. Pledge of Allegiance**

Mayor Hanks lead those assembled in the Pledge of Allegiance.

**B. Roll call**

Present: Trustees Burgess, Myers, Poskin, Washington and Williams

Absent: Trustee Morden

**2. PUBLIC COMMENT- None**

**A. All questions must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.**

**3. REPORTS OF OFFICERS**

**A. Mayor's Report- Mayor David Hanks**

**1) Proclamation- National Drunk and Drugged Driving Prevention Month**

Village Clerk Williams to read the proclamation.

**B. Village Clerk – Mrs. Debbie Williams**

Village Clerk Williams stated there will be no meetings on December 24<sup>th</sup> or 31<sup>st</sup> in observance of the holiday season. Watch for postings to check if the December 17<sup>th</sup> meeting is cancelled. That has not been determined as of today's date. VC Williams thanked IT Consultant Gerald Pyke for his assistance setting up the Sauk Village Alerts system. The alerts will begin rolling out on Monday, December 16<sup>th</sup>. The alerts are another way to keep residents informed in a timely manner. Sign up at [www.saukvillage.org](http://www.saukvillage.org). Click on free alerts and enter the email and name. A confirmation email will be sent to finalize the subscription. The soft launch has been well received. Emergency meetings that are scheduled or cancelled, boil orders, fires, traffic issues, etc... will be included in the email blasts. VC Williams asked the department heads to work with her in providing the information for the residents. VC Williams reminded everyone to use the village website [www.saukvillage.org](http://www.saukvillage.org).

**C. Village Treasurer – Mr. Jim Griegel- No report**

**D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath- No report**

**E. Village Engineer – Mr. Jim Czarnik**

Village Engineer Czarnik stated the delineators will be installed this Thursday and Friday at the railroad crossing at Cottage Grove and Torrence Avenues. The cost of the delineators and installation will be paid by CN directly. The IEPA is moving forward with the loan for the improvements to the water treatment plants. More information will be available at the end of the month. One approval letter has already been received.

**4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

**A. Parks and Recreation Committee- Trustee Poskin / Trustee Morden**

Trustee Poskin reported the basketball program is up and running. Practices started last week. The first game is scheduled for January 4<sup>th</sup>. The Santa Parade will take place on Saturday, December 14<sup>th</sup>. Volunteers are needed to decorate the float Thursday and Friday at 9 am. The Community Center will now be open from 4pm – 8pm Monday through Friday for open basketball. Teams will also practice during this time frame.

**B. Beautification Committee- Trustee Morden- Absent- No report**

### **C. Ordinance Review Committee- Trustee Myers**

Trustee Myers reported the Ordinance Review Committee will meet Thursday at 7pm in the Village Hall. Trustee Myers reminded residents not to heat their home with a gas stove. This caused a severe fire recently. If you need help with the utility bills let the village know.

### **D. Intergovernmental Relations Committee- Trustee Burgess**

Trustee Burgess stated the Intergovernmental Relations Committee will decorate a tree at the Community Center at 6pm Thursday. Trustee Burgess stated the committee is working with Congresswoman Kelly on a workshop to bring awareness of how to get into various trades in the South Suburbs. Trustee Burgess stated information can be found on the direct links at [svintergov.org](http://svintergov.org).

### **E. Neighborhood Watch Committee- Trustee Washington**

Trustee Washington stated the Neighborhood Watch signs have been ordered. The dedication ceremony will take place at the January 14<sup>th</sup> board meeting.

### **F. Public Relations Committee/ Community Outreach Partnership-Trustee Williams**

**Public Relations Committee-** Trustee Williams stated the winner for the village sticker contest has been chosen. The Public Relations Committee is also working on Student Government Day. Judges are needed. Twenty six students participated. The committee is considering opening the contest to all ages next year. The five finalists will be presented at the January 14<sup>th</sup> board meeting. The winner will be announced at that time. Trustee Williams thanked the committee and Sherry, Mohan and Cindy for working together to judge the artwork. The committee is also working on Student Government Day. Fundraising is ongoing and volunteers are appreciated.

**COP-** The Community Outreach Partnership Committee meeting was cancelled due to a scheduled special board meeting. The date and time for the Community Outreach Partnership Committee meetings may need to be rescheduled.

## **5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

### **A. Fire Department/ 911 Committee- Chief Stoffregen**

Chief Stoffregen reported the Fire Department responded to 18 calls in the past two weeks, including 2 car accidents, 3 fire alarms, 1 lift assist, 1 brush fires, 3 CO alarms, 1 structure fire, 3 gas leaks, 1 car in the ditch, 1 garage fire, 1 unbound semi on fire and 1 assist other agency. There will be a pancake breakfast held on December 15<sup>th</sup> from 8 am – noon at the fire station. Everyone is welcome. Keep an eye out on the elderly during the cold weather. Check on them from time to time. Chief Stoffregen reminded everyone that renters should try to get renter's insurance. The landlord only insures the structure not the renter's valuables. On December 12, 2013 the Sauk Village Fire Department will have 7 firefighters graduating from the fire academy. Chief Stoffregen congratulated Andrew Kelly on his promotion to Engineer and Paul Myers for his promotion to Lieutenant.

### **B. Police Department- Chief Holevis**

Chief Holevis stated since November 19<sup>th</sup> through the present the Police Department has responded to 987 calls for service including 174 for traffic, 11 traffic accidents, 88 suspicious activity, 29 juvenile problems, 108 other service and 51 ambulance calls. There were 77 arrests during that period of time. A roadblock was conducted in conjunction with the Department of Transportation. Chief Holevis thanked the officers who worked the early morning roadblock. Most of the new vehicles are on the road and fully equipped. One vehicle had minor repairs needed. Chief had lunch with a new recruit who is scholastically and physically ready and set for graduation soon.

### **C. Public Works Department- Mr. Weller**

Public Works Director Weller reported that Public Works needs more staff as soon as possible. Repairs are ongoing for boxes and digs and jets, Leaf pick up has concluded. Any leaves still left out must be removed by the homeowner. Tickets can be issued. Prep has been completed on all equipment for the winter weather. All trucks and the salt supply are good. The water main break on Torrence and the broken valve on Orion and Torrence were replaced the next day. There is no parking on village streets after 2" of snow until plowing has been completed. The plows usually come down the street three times and salt on the last pass. Public Works is assisting in the holiday preparation. Call the Village Hall with any concerns.

#### **D. Administrative Services Director- Ms. Jasinski**

Administrative Services Director Jasinski stated the Village Hall will be closed Christmas Eve and Christmas day. H&R Block will be moving back into 15 Sauk Plaza. The Zoning Board met December 2<sup>nd</sup> and made a recommendation to the village board for a text amendment for the special use for the Marijuana Medical Distribution facility. This needs to be placed on the next committee meeting for discussion and the next board agenda for approval. No location has been determined. It does not appear that there is any property in Sauk Village that meets the requirements. Mayor Hanks stated the village board was proactive in getting this done while others are just getting started. Boost Mobile got their license and they are open for phones and accessories only. Mayor Hanks stated this has been one of the best years for Economic Development in the past five or six years. Boost Mobile, Just Phones, H&R Block are setting up and Advance Auto and other businesses are considering coming to Sauk Village helping Sauk Village to grow.

#### **E. Finance Director- Mr. Rao- No report**

#### **F. Sauk Village Homeland Security Agency- Mr. Johnson**

Director Johnson reported over the past two weeks the department responded to 17 calls including 3 car accidents, 3 fire alarms, 1 structure fires, 1 assist other agency, 2 CO alarms, 1 brush fire, 1 traffic control, 1 car in ditch, 2 gas leaks, 1 unfound and 1 hit and run. Director Johnson reminded everyone to stay with their car if the car stalls in the bad weather. Prepare your car for long trips.

#### **G. Human Relations Commission**

Trustee Washington reminded everyone to fill out their forms for the Diversity Dinner scheduled for Friday, January 24, 2014. Sign ups are on a first come first served basis. See Commissioner Frank Williams for details.

Mayor Hanks asked Village Clerk Williams to swear in Human Relations Commissioner Earlene Levesque. (Earlene was previously approved by the board.)

#### **H. Housing Commission- Mr. Holcomb**

The next meeting of the Housing Commission is scheduled for December 12, 2013 at 7 pm.

#### **I. Senior Committee-Ms. Langston- Absent (Report was sent in – not read at meeting)**

Bloom Township: Tickets are sold out for the Senior Community Luncheon Tuesday, December 17th 'Happy Holidays' at Glenwoodie Golf Course. Tickets will go on sale (deadline by Thursday, January 9<sup>th</sup>) for the 'Welcome 2014' luncheon 'ringing in the New Year with Pete Relli Trio' at the December luncheon. Senior chair exercise continues every Friday 10-11 a.m. Suburban Legal Assistance Clinic is every 4<sup>th</sup> Tuesday by appointment. Blood pressure screening held every third Wednesday by appointment. Assistance on health insurance selection, the Senior Insurance Program (SHIP) counseling is available. For low cost transportation within the township by Senior Wheels call 708-754-8200. Call the Bloom Township Senior Dept. 708-754-9400 ext. 244 for additional information and/or services. Events the Senior Committee sponsors: FREE Zumba Gold classes will resume in January 2014; FREE monthly blood pressure screening for all village residents and village employees in the Senior Center office Monday, January 6, 2014 from 1-1:45 p.m. and every 1<sup>st</sup> Monday; the paperback book exchange continues-thank you Nancy Baker and Linda Todd for your recent donations; the blood pressure and monthly senior movie 'Sleepless In Seattle' is on Monday, January 13, 2014 co-sponsored with the McConathy Public Library. A flyer listing the village senior activities and movies are available in the lobby literature rack. A Senior Center survey is available for your interest and input.

Line dance classes for the Fun Club will resume in January 2014. This Saturday, December 14<sup>th</sup> at 1 p.m. the Sunshiner's will hold their annual catered Christmas party. The Leisure Timers last meeting of the year is this Wednesday, December 11th. This Friday, December 13<sup>th</sup> (also on Friday, December 20<sup>th</sup>) the Senior Center 'drop-in' for various activities, thanks to committee member Larry Stewart (hours



between noon until 3 pm.). SV Blue Grass continues every Sunday from 6-10 p.m., their annual Christmas celebration is on December 22<sup>nd</sup>.

St. James Catholic Church is sponsoring a blood drive from 9 a.m. until 1 p.m. in Didier Hall this Sunday, December 15<sup>th</sup> Golden Age Christmas party is on Wednesday, December 18<sup>th</sup> at Jones Memorial Community Center, 220 E 15<sup>th</sup> St., Chicago Heights – 10 a.m. social hour, 10:30 a.m. meeting with lunch at 11:30 a.m. Cost is \$5 – reservation, call 708-757-5395.

There will be no Senior Committee meeting this Thursday, December 14<sup>th</sup>. Next meeting will be held on Thursday, January 9, 2014 at 5 p.m. The committee members (Gary Holcomb, Bob Ketcham, Floyd Morgan, Delores Randall, Beverly Sterrett, Larry Stewart and Frank Williams) and I wish one and all a very Merry Christmas and a Happy New Year!

## **6. Consent Agenda**

A. Motion to Approve Board meeting minutes- November 26, 2013

B. Motion to Approve Special Board Meeting (6:00 pm) minutes- November 26, 2013

C. Motion to Approve Special Board Meeting (6:45 pm) minutes- November 26, 2013

D. Motion to Approve Committee of the Whole meeting minutes- December 3, 2013

E. Motion to Approve an Ordinance ordering the Public Question of Increasing the Village of Sauk Village's 911 Emergency Telephone System Surcharge to be submitted to the Electors of the Village

F. Motion to Approve an Ordinance Authorizing the Execution of an Intergovernmental Agreement between the County of Cook and the Village of Sauk Village

Mayor Hanks asked for any questions or comments on the consent agenda. Hearing none- Mayor Hanks asked for a motion to approve the consent agenda as presented. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Myers, Poskin, Washington and Williams

Nays: None

Absent: Trustee Morden

Motion carried

## **7. ORDINANCES AND RESOLUTIONS**

A. A motion to Approve an Ordinance for the Levy and Assessment of Taxes for the 2013/2014 Fiscal Year for the Village of Sauk Village, Counties of Cook and Will, Illinois.

Mayor Hanks asked for a motion to approve. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Myers, Poskin, Washington and Williams

Nays: None

Absent: Trustee Morden

Motion carried

## **8. NEW BUSINESS**

**A. Motion to Approve Accounts Payables and Disbursements for November 27, 2013 through December 10, 2013**  
Mayor Hanks asked for a motion to approve the Accounts Payable for November 27, 2013 through December 10, 2013.

The motion to approve was made by Trustee Myers and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Myers, Poskin, Washington and Williams

Nays: None

Absent: Trustee Morden

Motion carried

#### **9. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES**

Trustee Myers reminded everyone to be careful during the cold weather.

Trustee Washington stated she missed the recent events due to her wedding reception taking place at the same time.

Trustee Burgess stated the board and the village residents thank the fire department for all that they do and stated he enjoyed the Firemen's Christmas party.

Mayor Hanks stated he had a great time at both events and thanked all the village departments. Great crews at every level. There is nothing on the agenda for next week's meeting at this time. Watch for a meeting cancellation notice if no items for discussion come through before then. Mayor Hanks thanked Mohan for ordering the name badges. It is a great way to represent Sauk Village as we continue to attend events and meetings outside of the village. Please sign up for the Sauk Village email alerts to help get information to the Village residents.

Mayor Hanks and the Board of Trustees wished everyone a Happy Holiday Season!

#### **10. ADJOURNMENT**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Burgess and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 7:45 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, **DECEMBER 10, 2013.**

**1. Roll Call**

Mayor Hanks called the meeting to order at 6:04 pm.

On roll call:

Present: Trustees Burgess, Myers, Poskin, Washington and Williams

Absent: Trustee Morden

**2. Recess to Executive Session**

**A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2013)**

Mayor Hanks asked for a motion to recess to executive session. The motion was made by Trustee Burgess and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Myers, Poskin, Washington and Williams

Nays: None

Absent: Trustee Morden

The meeting was recessed to executive session at 6:05 pm.

**3. Reconvene Special Meeting**

Mayor Hanks asked for a motion to reconvene the regular board meeting. The motion was made by Trustee Burgess and seconded by Trustee Washington.

On roll call:

Ayes: Trustees Burgess, Myers, Poskin, Washington and Williams

Nays: None

Absent: Trustee Morden

The meeting was reconvened at 7:01 pm.

**4. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Burgess and seconded by Trustee Myers.

All Ayes

Meeting was adjourned at 7:02 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams