

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, JANUARY 7, 2014.

**1. Call to Order**

**A. Roll Call**

Mayor Hanks called the meeting to order at 7:03 pm.

On roll call:

Present: Trustees Burgess, Myers, Poskin, Washington and Williams

Absent: Trustee Morden (entered the meeting at 7:18 pm)

**2. Micro Tech- USA- Mike Gillani –Absent due to inclement weather**

Tabled until January 21, 2014

**3. An Ordinance Amending Article II (Enforcement and Administrative Adjudication) of Chapter 74 (Traffic and Vehicles) of the Village Code**

Chief Holevis referred to minor changes to the current tow policy which reduces the limit from ten tickets to three tickets which is in line with neighboring communities. This item will be placed on the next consent agenda.

**4. An Ordinance Adopting a Social Media policy for the Village of Sauk Village**

Trustee Myers stated the Village Attorneys have submitted a draft of the Social Media policy for board review. Trustee Myers has reviewed the policy, which was modeled after the current policy in place with the Police Department, with Sergeant Sailsbury. The Social Media policy will apply to all village employees and will not eliminate any policy guidelines already in place by the Police Department. Chief Holevis requested further review with Trustee Myers and the Village Attorney. This item will be tabled until January 21, 2014.

**5. An Ordinance Amending Certain Sections of the Unified Development Code of the Village of Sauk Village- (Marijuana Distribution and Cultivation Center)**

Mayor Hanks stated the Zoning Board has approved the area as a special use and an M-2. Interested parties must also pass all state requirements. Chief Holevis stated the entire supervisory staff will be attending a class on medical marijuana in late January. This item will be placed on the next consent agenda.

**6. An Ordinance Adopting the Sauk Village Neighborhood Watch**

The first draft of the Neighborhood Watch Ordinance was presented for board review. Trustee Myers requested replacing the word “commissioner” with the word “trustee” throughout the ordinance and eliminating the ability to appoint the “commissioner/ trustee”. This appointment should be made by the Police Chief and the Mayor. Chief Holevis stated he has several concerns and requested a meeting with

the village attorneys and Trustee Myers to review the entire ordinance. Mayor Hanks also has several concerns including the responsibilities of the block captain. This item will be tabled until January 21, 2014. The Neighborhood Watch proclamation will be read and the signs will be dedicated on January 14, 2014. Trustee Washington stated this is a model being presented for the purpose of review and all suggestions will be helpful in getting this moving forward. Trustee Washington thanked Trustee Myers for his efforts on this ordinance.

### **7. An Ordinance Establishing a Minimum and Maximum Setback Zone**

Mayor Hanks stated this ordinance refers the ground water minimum and maximum setbacks. This ordinance is required according to the IEPA loan requirements. Village Attorney McGrath will readdress this matter at the board meeting next week and answer all questions before the issue is brought to the table for approval.

### **8. Public Comment including any comments on the Minimum and Maximum Setback Zone which is scheduled to be approved January 14, 2014. All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.**

Pat Couch commended all village departments for their hard work during the horrible weather conditions and referred to ticketing cars on the street after heavy snows. Chief Holevis stated tickets can be written when Public Works begins to plow after 2 inches have fallen. Exceptions could include if a car is buried under a pile of snow.

### **9. Miscellaneous Business- Comments from the Trustees**

Trustee Williams stated the Sauk Talk is available. The finalists of the village sticker contest are included in the Sauk Talk. The finalists will also be announced and receive their awards at the January 14<sup>th</sup> board meeting. The Public Relations Committee is also working on Student Government Day. Eighth grade students who live in Sauk Village but do not attend Sauk Village schools can pick up a packet of information at the front desk. The next Community Outreach Partnership committee meeting is scheduled for 6 pm on Tuesday, January 14, 2014.

Trustee Myers warned everyone to be careful in the extreme weather conditions. There have been several road closings. Watch for black ice and other treacherous driving conditions.

The Ordinance Review committee meeting has been rescheduled. Trustee Myers thanked the village departments for their assistance.

Trustee Washington stated applications are being accepted for the Diversity Dinner through January 16, 2014. The Diversity Dinner will be held on Friday, January 24, 2014 in the Senior Center.

The Neighborhood Watch will now meet on the second Monday of each month in the Fire Station.

Trustee Washington was glad to report that the Neighborhood Watch signs are in and will be dedicated at the board meeting of January 14, 2014. Trustee Burgess asked about sign placement. Trustee Myers stated the committee reviewed the recommendations of Public Works Director Kevin Weller.

Trustee Morden thanked all of the emergency services departments for their hard work during the storms and residents who helped fellow residents. The Beautification Committee will meet Sunday, January 12, 2014 in the Village Hall at 2 pm.

Trustee Poskin reported the Boy Scouts will be using the Community Center on January 25<sup>th</sup> and 26<sup>th</sup> for an overnight event. The Boy Scouts need to provide a certificate of insurance. The basketball program starts Saturday with games at 11:00 am and 1:00 pm. Candy bars are still on sale to support the program. Mayor Hanks thanked Pat Couch for her presents of warm logo hats to the board. Mayor Hanks thanked all department heads and village employees and volunteers for their assistance during the extreme cold weather. Warming centers include all municipal buildings during regular business hours. The Fire Department has extended their hours for overnight shelter. Mayor Hanks thanked the Public Works department for their hard work in keeping our streets cleared. Sauk Trail and Torrence Avenue are county/state roads. Mayor Hanks wished everyone a Merry Christmas and Happy New Year! Mayor Hanks stated he put out a State of Sauk Village address. There will be difficult times ahead in the coming year. Mayor Hanks is looking for input from all board members and residents and ask that all board members vote their conscience. Mayor Hanks thanked everyone and stated that they may not agree on everything but asked them not to be disagreeable as we try to move the village forward.

## **10. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Burgess and seconded by Trustee Williams.

All ayes

The meeting was adjourned at 7:50 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **JANUARY 14, 2014.**

**1. CALL TO ORDER**

Mayor Hanks called the meeting to order at 7:03 pm.

**A. Pledge of Allegiance**

Mayor Hanks lead those assembled in the Pledge of Allegiance.

**B. Roll call**

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. PUBLIC COMMENT- None**

**A. Public Comments including any comments on the Minimum and Maximum Setback Zone which is scheduled to be approved January 14, 2014. All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.**

Mayor Hanks directed Village Attorney McGrath to review the ordinance. Village Attorney McGrath reviewed the ordinance and explained the need for a minimum and maximum setback for what can be built around the wells so the wells are not disturbed. The guidelines were received from the EPA.

**3. REPORTS OF OFFICERS**

**A. Mayor's Report- Mayor David Hanks**

Mayor Hanks read the Collectors Report for the months of September and October. Mayor Hanks reported that Sauk Village is hosting the Chicago Southland Economic Development Corporation Winter Quarterly forum on January 24, 2014. Speakers include Mayor Hanks, Brian Quigley- DP Partners, Mike Wojik- Senior Vice President- Port Group, Rusty Winchell- Northwest Indiana Business Development- and Deputy Director of Economic Development and project coordinator for Chicago Southland Fiber Network. Parking for residents will be in the back. Between 150-200 people are expected to attend. This is a great time to showcase Sauk Village and to bring developers, investors, local and state official and members from other communities together. Mayor Hanks read a history of the Neighborhood Watch programs and a proclamation in support of the Sauk Village Neighborhood Watch program in order to move our community forward.

**B. Village Clerk – Mrs. Debbie Williams**

Village Clerk Williams reported the list of new laws introduced in 2014 is listed on [www.saukvillage.org](http://www.saukvillage.org). These laws include smoking with children in the car, using hand held devices while driving, increase of speed limits, and voting at 17. U.S. Citizens who will turn 18 by November 4, 2014 can register to vote and vote in the March 18, 2014 primary. Voter registration is open until February 18, 2014. Voter registration is available at the village hall. Sauk Village e-blasts are up and running and receiving rave reviews. Village Clerk Williams asked all departments, committees, commissions and outside agencies to provide information that can be forwarded to our residents in order for the program to be a success. E- blasts flyers are on the back table and listed in the Sauk Talk. The January Calendar and applications are also on the back table. Please join one of the committees or groups of volunteers to be a part of something positive. The name of the five finalists for the Village sticker contest and their drawing is on display on the back window. It was honor to work with the Public Relations Committee and the students on this project.

**C. Village Treasurer – Mr. Jim Griegel- Absent- No report**

**D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath**

Village Attorney McGrath recommended consent agenda item 6C)-c be moved to 6D)-e

## **E. Village Engineer – Mr. Jim Czarnik- No report**

### **4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

#### **A. Parks and Recreation Committee- Trustee Poskin / Trustee Morden**

Trustee Poskin thanked everyone who came to the first games of the basketball season. Games will continue every Saturday through April. Everyone is encouraged to come out and watch the games. The next Parks and Recreation meeting will be held on Thursday, January 16<sup>th</sup> at 7pm in the Community Center.

#### **B. Beautification Committee- Trustee Morden- No report**

#### **C. Ordinance Review Committee- Trustee Myers**

Trustee Myers reported the Social Media Ordinance is still under review with the Police Department

#### **D. Intergovernmental Relations Committee- Trustee Burgess**

Trustee Burgess reported there will be a Career Fair in Chicago on Thursday, January 16, 2014 at 2444 West 16<sup>th</sup> Street focusing on trades such as electrical, plumbing, HVAC, pipe fitting which also encourages women who would like to work in those fields. The Intergovernmental Relations Committee is also working on a workshop to bring awareness of how to get into various trades in the South Suburbs. Trustee Burgess submitted a proclamation for board review at the next Committee meeting. Trustee Burgess stated he did attend the basketball program and stated the Parks and Recreation Committee is doing a great job but they need a new shot clock and more volunteers. The next Intergovernmental Relations Committee meeting is scheduled for Thursday, January 23<sup>rd</sup> at 7pm in the Village Hall.

#### **E. Neighborhood Watch Committee- Trustee Washington**

##### **1) Proclamation- Neighborhood Watch**

##### **2) Dedication- Neighborhood Watch signs**

Trustee Washington reported the Neighborhood Watch is noted internationally as the first line of defense against home invasion, burglary and assault. Trustee Washington conducted the dedication ceremony for the Neighborhood Watch signs. The Neighborhood Watch will continue to work with the Police Department and the board. Trustee Washington recognized the committee members who were present – Trustee Myers, President Jerry, Vice President Daniel, Larry, Gary, Terry and Arlene and mentioned that several others were not present. The signs will be installed throughout the community early in the morning in the near future. Everyone is invited to participate. The signs were paid for by proceeds from a recent Tag Day in the amount of \$684.00. Trustee Myers thanked everyone for their efforts and explained the Neighborhood Watch program. The symbol on the signs is the most used symbol nationwide. Four large sign will be installed at the main arteries in the village. Smaller signs will be placed throughout the neighborhoods. Trustee Washington asked Mayor Hanks to unveil the Neighborhood Watch signs. Trustee Washington thanked the board members, school board members, businesses and residents that are helping to support the Neighborhood Watch to take the village back. Mayor Hanks thanked all of the volunteers who helped make this happen. Mayor Hanks read the Neighborhood Watch proclamation.

#### **F. Public Relations Committee/ Community Outreach Partnership-Trustee Williams**

##### **1) Sauk Village sticker contest winners**

**Public Relations Committee-** Trustee Williams stated the January 8<sup>th</sup> Public Relations Committee meeting was rescheduled for Wednesday, January 15<sup>th</sup> due to the weather. Trustee Williams explained the Student Government Day process involves Sauk Village eight grade students. This year the Public Relations Committee has invited students from 3<sup>rd</sup> to 7<sup>th</sup> grade to compete in a contest to design the 2014 village sticker. Twenty six students participated. The committee is considering opening the contest to a wider range of people next year. Trustee Williams thanked the students that participated, the Public Relations Committee members and Gary Holcomb for his continued support of the committee.

The five finalists were introduced and presented a certificate that included a copy of their drawing. Trustee Williams thanked the committee – Village Clerk Debbie Williams, Nanette Wargo and Melvin Stevenson and village personnel who helped judge the artwork. The students were also awarded a Walmart gift card.

Angel Le- Winner

Aleisha Cullick- Finalist

Ethan Knight- Finalist

Kalea Thomas- Finalist

Jamayah Stokes- Finalist

Village stickers will go on sale starting May 1, 2014. Mayor Hanks recognized Superintendent Travaglini, School Board President Sharon Davenport, Vice President Mary Howard and members Tammy Jones, Delores Green and Melvin Stevenson and the principals and teachers in the audience. Mayor Hanks thanked the schools and the committee for working hard to push pride and progress in Sauk Village. Trustee Williams thanked School District 168 for their continued support of the Public Relations Committee and all Sauk Village programs and looked forward to working together in the future for a better Sauk Village.

**COP-** The Community Outreach Partnership Committee meeting has been rescheduled to Tuesday, January 21, 2014.

## **5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

### **A. Fire Department/ 911 Committee- Chief Stoffregen – Absent- report read by Trustee Myers**

Chief Stoffregen reported the Fire Department responded to 31 calls in the past two weeks, including 5 car accidents, 8 fire alarms, 5 medical assists, 3 CO alarms, 1 structure fire, 2 smells of gas, 3 broken pipes, 1 smell of electrical burning, 1 roof collapse and 1 change of quarters.

Mayor Hanks asked for additional hours for the warming center from January 4<sup>th</sup> through the 7<sup>th</sup> because of the snow and will chill temps of between 20 to 40 degrees below zero. Four man crews were added to get people out of harms way in the Fire Department warming center. Mayor Hanks thanked the Fire Department for adding crew members to the additional shifts during this time.

### **B. Police Department- Chief Holevis**

Sergeant Sailsbury stated since January 3<sup>rd</sup> the Police Department has responded to 606 calls for service including 28 domestics, 13 disturbances, 40 arrests including possession of controlled substance and endangering the life of a child and driving on a suspended/ revoked drivers license. Sergeant Sailsbury congratulated Trustee Washington and her committee for their efforts on the Neighborhood Watch.

### **C. Public Works Department- Mr. Weller**

Public Works Director Weller reported calls are coming in regarding broken mailboxes. Public Works will repair them if they are found responsible. The salt will not work during extreme cold conditions- drive safely. Pothole patching will begin at the end of the week. Director Weller stated water will be shut off later in the week for the area surrounding Yates and 223<sup>rd</sup> for a main replacement. Residents will receive notices of the shut off in their mailboxes or their doors and boil orders as well as notices when the boil order is lifted within 48 hours. Water main and truck repairs are ongoing.

Mayor Hanks thanked all of the departments who worked so hard to see that the residents were safe on the streets and in the warming centers- Police, Fire, ESDA and Public Works. Mayor Hanks added that the Public Works department did a fantastic job of keeping the roads open with the amount of heavy snow that kept falling. Sauk Village roads were open when so many surrounding roads were closed.

### **D. Administrative Services Director- Ms. Jasinski**

Administrative Services Director Jasinski stated the department wrote 1,819 tickets between January 1, 2013 and December 31, 2013. Tickets written from January 1, 2014 to January 14<sup>th</sup> total 33 tickets- 27 parking in the street after 2” snowfall and 7 parking on the street on garbage day. Village Hall will be closed Monday, January 20<sup>th</sup> in observance of Martin Luther King Day. Director Jasinski clarified the marijuana center includes distribution and cultivation.

### **E. Finance Director- Mr. Rao- Absent- No report**

### **F. Sauk Village Homeland Security Agency- Mr. Johnson**

Director Johnson reported over the past two weeks the department responded to 20 calls including 4 car accidents, 5 fire alarms, 1 structure fire, 2 CO alarms, 1 smell of electrical, 2 gas leaks, 1 broken water pipe, 2 school patrols, 1 structure fire and 1 roof collapse.

### **G. Human Relations Commission**

Trustee Washington reminded everyone to fill out their forms for the Diversity Dinner scheduled for Friday, January 24, 2014 from 6:30 – 9:30 pm. This is a free potluck dinner- first come first served basis. See Commissioner Frank Williams for details.

## **H. Housing Commission- Mr. Holcomb**

Commissioner Holcomb reported the 2013 Housing Commission in Review report is available on the back table and in the hallway.

## **I. Senior Committee-Ms. Langston**

Bloom Township: Senior Community Luncheon is this Thursday, January 19, 2014 'Welcome 2014' luncheon 'ringing in the New Year with Pete Relli Trio' at Glenwoodie Golf Course. Tickets will go on sale (deadline by Wednesday, February 12th) for the Wednesday, February 19<sup>th</sup> 'That's Amore' love Italian style with sounds of Frank Rossi. Senior chair exercise continues every Friday 10-11 a.m. Suburban Legal Assistance Clinic is every 4<sup>th</sup> Tuesday by appointment. Blood pressure screening held every third Wednesday by appointment. Assistance on health insurance selection, the Senior Insurance Program (SHIP) counseling is available. For low cost transportation within the township by Senior Wheels call 708-754-8200. Call the Bloom Township Senior Dept. 708-754-9400 ext. 244 for additional information and/or services. Events the Senior Committee sponsors: Zumba Gold classes are suspended due to lack of participants; FREE monthly blood pressure screening for all village residents and village employees in the Senior Center office Monday, February 3, 2014 from 1-1:45 p.m. and every 1<sup>st</sup> Monday; the paperback book exchange continues; the blood pressure and monthly senior movie 'Parental Guidance' is on Monday, February 10, 2014 co-sponsored with the McConathy Public Library. A flyer listing the village senior activities and movies are available in the lobby literature rack. A Senior Center survey is available for your interest and input. Fun Club meeting resumes every 2<sup>nd</sup> and 4<sup>th</sup> Sundays at 3:00 p.m. Sunshiner's next meeting will be on Monday, January 20<sup>th</sup> with nominations and elections of officers. The Leisure Timers will not meet until February 12th. This past Friday, January 10<sup>th</sup> several seniors participated in the social hour for various activities, thanks to committee member Larry Stewart. This program mirrors our summer program. SV Blue Grass continues every Sunday from 6-10 p.m. Golden Age on will meet this Wednesday, January 15<sup>th</sup> at Jones Memorial Community Center, 220 E 15<sup>th</sup> St., Chicago Heights – 10 a.m. social hour, 10:30 a.m. meeting with lunch at 11:30 a.m. Cost for lunch is \$5 – reservation, call 708-757-5395. Annual dues of \$5 for the year 2014 will be collected at the meeting. A workshop for the newly bereaved (within past six months) is on Tuesday, February 11, 2014 from 6-7 p.m. The event is sponsored by Horizon Hospice & Palliative Care, 3408 Vollmer Rd (Vollmer Rd & Governor's Hwy), Olympia Fields. Light refreshments will be served. There is no fee for the workshop, but reservations are required. Call 708-283-8150. A reminder to qualified seniors to complete and return their annual senior or freeze tax exemption application. The next Senior Committee meeting will be held on Thursday, February 13<sup>th</sup> at 5 p.m. The committee has scheduled the next Chili Cook-off for Saturday, March 29<sup>th</sup>.

## **6. CONSENT AGENDA**

**A. Motion to Approve Special Board Meeting minutes-December 10, 2013**

**B. Motion to Approve Board meeting minutes- December 10, 2013**

**C. Motion to Approve and Release: Executive Session minutes-**

- a. September 17, 2013
- b. October 1, 2013
- c. October 8, 2013- Moved to Item D

**D. Motion to Approve and Hold: Executive Session minutes-**

- a. September 10, 2013
- b. October 22, 2013
- c. November 12, 2013
- d. December 10, 2013
- e. October 8, 2013

**F. Motion to Approve an Ordinance Amending Article II (Enforcement and Administrative Adjudication) of Chapter 74 (Traffic and Vehicles) of the Village Code**

**G. Motion to Approve an Ordinance Amending Certain Sections of the Unified Development Code of the Village of Sauk Village (Marijuana Distribution and Cultivation facility)**

Mayor Hanks asked for any questions or comments on the consent agenda. Hearing none- Mayor Hanks asked for a motion to approve the consent agenda as amended. The motion to approve was made by Trustee Washington and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

## **7. ORDINANCES AND RESOLUTIONS**

### **A. Motion to Approve an Ordinance Establishing a Minimum and Maximum Setback Zone**

Mayor Hanks asked for a motion to approve. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

## **8. NEW BUSINESS**

### **A. Motion to Approve Accounts Payables and Disbursements for December 11, 2013 through January 14, 2014.**

Mayor Hanks asked for a motion to approve the Accounts Payables and Disbursements for December 11, 2013 through January 14, 2014.

The motion to approve was made by Trustee Morden and seconded by Trustee Poskin.

Trustee Burgess stated the report from the Finance Director does not mention the need to move any money. Mayor Hanks stated Finance Director Rao reviews the situation daily and will alert the board when the need to move money does arise.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

## **9. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES**

Trustee Poskin is looking for volunteers to form a sports association group to start the baseball program.

Trustee Washington commended the Public Works Department for the great job they are doing to keep the streets cleared and Village Clerk Williams for the email alerts. Trustee Washington recommended everyone to sign up for the alerts. Trustee Washington thanked everyone who helped with the Neighborhood Watch signs including her sister and husband.

Trustee Burgess thanked School District 168 for coming out and commended Trustee Washington for a doing a fine job and for everyone working together. Trustee Burgess thanked Trustee Washington for doing a great job with the Neighborhood Watch and the signs.

Mayor Hanks thanked the volunteers who participated in the efforts of the committees led by the trustees. Mayor Hanks stated he attended the basketball program on Saturday. The kids looked like they were having fun and the uniforms looked great. Mayor Hanks thanked the trustees and volunteers who are working on that program and encouraged other volunteers to work on getting the baseball program. Enbridge, Inc. has made a donation to upgrade our baseball fields. Mayor Hanks stated 2014 has started off on a good note!



**10. ADJOURNMENT**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Burgess and seconded by Trustee Washington.

All Ayes

The meeting was adjourned at 8:07 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams

MINUTES OF THE **COMMITTEE OF THE WHOLE MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, **JANUARY 21, 2014.**

**1. Call to Order**

**A. Roll Call**

Mayor Hanks called the meeting to order at 7:08 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

**2. Micro Tech- USA- Mike Gillani**

Mike Gillani presented a proposal to reduce the cost of maintaining the technology network in all departments, reviewing and revamping the website, analyzing our current equipment for necessary updates or cost savings and reviewing all technology contracts in place including telephones and cell phones. Micro- Tech offers 24/7 support which includes one technician visiting the facilities on a weekly basis. This matter is still under review and will be placed on the February 4, 2014 agenda for further discussion.

**3. Municipal Solutions- Rita Miotti**

Rita Miotti presented a proposal for outsourcing the water billing. The costs were reviewed for the available options including monthly billing which may be easier for residents to pay a smaller bill, replacing postcards with full sheets which could have additional sheets included for current news and updates for the same postage or remain with bi-monthly billing with either postcard or full size sheets. Sauk Village would still perform the readings and perform troubleshooting with the assistance of Municipal Solutions. This matter is still under review and will be placed on the February 4, 2014 agenda for further discussion.

**4. Proclamation- Patsy Louise Wedmore-Nichols- Trustee Burgess**

A draft copy of the proclamation was submitted for board approval. Items #3 and 4 will be removed and the final draft of the proclamation will be read by Trustee Burgess during the January 28, 2014 Intergovernmental Relations Committee report. Trustee Burgess will deliver a copy of the proclamation to the family.

**5. Public Comment - All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.**

Rose Langston asked if all water meters have been converted to digital, inquired about returned water bills and requested to have advance notice of events to be held in the Senior Center. Mayor Hanks apologized for the last minute notice for the request to use the Senior Center. Sauk Village is hosting the Chicago Southland Economic Development winter forum. Due to the overwhelming number of

RSVP's, the breakfast reception was moved to the Senior Center. Mayor Hanks thanked everyone who is participating in this event, including the volunteers, in advance. This is a great way to showcase Sauk Village. Mayor Hanks is not aware of any houses that currently have old meters. Meters are switched out as new occupancy occurs.

Judy Cast thanked everyone for their condolences on the loss of her great granddaughter. Judy thanked John Poskin for allowing the PLAN Group to assist Parks and Recreation in the Christmas Give away. Judy stated that the PLAN group was not mentioned in the papers and thanked the PLAN Group and all volunteers for their assistance. Judy stated it is hard to hear what is being said. Mayor Hanks stated someone will be investigating the microphones and speakers soon.

## **6. Miscellaneous Business**

### **Comments from the Trustees**

Trustee Williams stated Student Government fundraising is ongoing.

Trustee Burgess stated the Intergovernmental Relations Committee will meet Thursday, January 23, 2014 at 7 pm in the Village Hall. Trustee Burgess stated the Christmas giveaway was well attended and thanked the PLAN Group for their assistance. Trustee Myers supplied toys again this year. Trustee Burgess recommended that all trustees attend the CSEDC Forum on Friday. There is a lot of networking at these events.

Trustee Poskin thanked the PLAN Group for their help and looks forward to working with them in the future.

Trustee Morden thanked the PLAN Group for their help in the community.

Trustee Washington reported the Diversity Dinner applications are due tonight. Approximately 80 people are expected to attend the free event. Trustee Washington thanked everyone for their support of the Neighborhood Watch signs and Mayor Hanks for the proclamation. The Neighborhood Watch Committee will now meet on the second Monday of each month at 6:30 pm at the Fire Station.

Trustee Myers stated the PLAN Group did a fantastic job. Trustee Myers stated it was an honor to play a role again in the Christmas event. Trustee Myers is working with Chief Holevis on the Social Media ordinance. Be careful during the extreme weather conditions.

Mayor Hanks reported the department heads have signed off on a list of Team Values which include Integrity and Transparency, Trust and Respect for All, Teamwork and Partnerships Produce Winners, Improvement is our Lifeblood, Positive People Living to Full Potential and a Sense of Urgency. The board and other employees may want to also be included in this. Local and State officials, contractors, developers, etc. will be visiting Sauk Village on Friday. Parking lots will be empty. Elected officials and employees are asked to park behind the Community Center. School District 168 will open their lot for overflow. Spaces will be reserved for village residents. Sauk Village has received donations towards the refreshments. Volunteers are already working on the event. The information pertains to all of the Chicago Southland area. Mayor Hanks will present the opportunities available in Sauk Village.

DP Partners Representative Brian Quigley will speak on improvements and expansions in the TIF 3 area. Speakers will also be on hand to discuss Broadband and the Affordable Care Act. Over 200 people are expected to attend. Public Works, the Police Department and ESDA will handle traffic control. The event will take place from 8:30 am – 10:30 am.

## **7. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Burgess and seconded by Trustee Williams.

All ayes

The meeting was adjourned at 9:35 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER  
**JANUARY 28, 2014.**

**1. CALL TO ORDER**

Mayor Hanks called the meeting to order at 7:00 pm.

**A. Pledge of Allegiance**

Mayor Hanks lead those assembled in the Pledge of Allegiance.

**B. Roll call**

Present: Trustees Burgess Myers, Poskin, Washington and Williams

Absent: Trustee Morden (called in)

**2. PUBLIC COMMENT**

**A. Public Comments- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.**

Judy Cast commented on water running from a vacant house on 223<sup>rd</sup> and Merrill causing dangerous conditions. Happy birthday to Trustee Burgess.

Rose Langston commented on the great job ESDA and Public Works is doing while short staffed, the village attorney for assistance with a recent FOIA and the Mayor and Human Relations Commission for a great job at Friday's events.

**3. REPORTS OF OFFICERS**

**A. Mayor's Report- Mayor David Hanks**

Mayor Hanks reported that agreements for the IEPA loan were signed Friday. The loan in the amount of \$4,868,923.00 was approved by the IEPA for the water improvement. The IEPA has also approved the contract award and a notice to proceed will be given within 60 days. The loan agreement and the consent order require that the village will complete the project within 365 days. Upon completion of the project, the village will submit an application to the IEPA for permit approval for the village's permanent vinyl chloride treatment equipment. Temporary equipment will remain in place and the village will continue to test its water supply to insure that no contaminants exist. The permanent equipment which will be installed will ensure that the village's water will be safe for consumption for the foreseeable future. Mayor Hanks thanked Robinson Engineering and Odelson & Sterk for their assistance to move things through the proper channels.

Mayor Hanks stated the Chicago Southland Economic Development Corporation Winter Quarterly forum held in Sauk Village on January 24, 2014 was a great success. Mayor Hanks thanked everyone involved for their help, including the department heads, Village Clerk Williams and resident volunteers. It was a huge joint effort by all. Visitors commented on the great volunteers and about our great facility. Mayor Hanks provided the welcoming speech to a crowd of over 200. Guest speakers included Senator Dick Durbin and Congresswoman Robin Kelly It was a great day for Sauk Village. Sauk Village is looking forward to hosting more events like this to showcase Sauk Village. Mayor Hanks thanked Enbridge, Inc. and Baxter and Woodman, Inc. for sponsoring the refreshments.

**B. Village Clerk – Mrs. Debbie Williams**

Village Clerk Williams reported Voter's registration for students who will turn 18 by November 4, 2014 will be conducted at Bloom Trail High School on February 4<sup>th</sup>. These students can register to vote and vote in the March 2014 primary. Sauk Village e-blasts are up and running and receiving rave reviews. Village Clerk Williams asked everyone to suggest that others subscribe. Village Clerk Williams stated she was proud to be a part of Friday's event. It was great meeting lots of new people and hearing all the positive comments about our staff and volunteers. Village Clerk Williams thanked volunteers Heidi Parker, Sharon Nowak, Linda Todd, Bob and Rose Ketcham, Pat Couch and Gary Holcomb. Mayor Hanks thanked Village Clerk Williams in her help for putting the event together.

Mayor Hanks mentioned if you signed up for email alerts and you are not receiving them check the SPAM filter. One incident has been reported that emails were not being received and that was found to be the cause after conducting an investigation.

Let the Village Clerk know if there are any issues with receiving the alerts. Email alerts are available to everyone, not just residents. This is a great way of letting others know what is happening in our community.

Mayor Hanks stated department heads were excused from tonight's meeting due to the inclement weather.

**C. Village Treasurer – Mr. Jim Griegel- Absent- No report**

**D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath- No report**

**E. Village Engineer – Mr. Jim Czarnik**

Village Engineer Czarnik stated he is excited about the upcoming project. A preconstruction meeting will take place in a couple of weeks with the project starting in late February or early March.

**4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

**A. Parks and Recreation Committee- Trustee Poskin / Trustee Morden**

Trustee Poskin reported the next Parks and Recreation Committee meeting will be held on Thursday, February 6, 2014 at 6pm in the Community Center. The basketball program is ongoing. Games will continue every Saturday through April beginning at 11:00 am. Everyone is encouraged to come out and watch the games.

**B. Beautification Committee- Trustee Morden- Absent- No report**

**C. Ordinance Review Committee- Trustee Myers**

Trustee Myers stated Friday's event was great. Trustee Myers enjoyed hearing Senator Durbin's report. Trustee Myers also enjoyed the Diversity Dinner and thanked the entire committee for their work on the event. The next Ordinance Review Committee meeting will be held the third week of February if the ordinances currently under review by Chief Holevis are ready at that time.

**D. Intergovernmental Relations Committee- Trustee Burgess**

Trustee Burgess asked Mayor Hanks to read a proclamation honoring Patsy Louise Nichols- wife of the first Mayor of Sauk Village. Mayor Hanks read the proclamation and proclaimed January 28, 2014 Patsy Louise Nichols day. Trustee Burgess will deliver a copy of the proclamation to the Nichol's family.

**E. Neighborhood Watch Committee- Trustee Washington**

Trustee Washington reported the Neighborhood Watch Committee meetings will be moving from Thursdays at 7pm to Mondays at 6:30 pm starting February 10, 2014 in the Fire Station. Guest speaker Robert Brown will be there to explain the concealed carry laws.

**F. Public Relations Committee/ Community Outreach Partnership-Trustee Williams**

**Public Relations Committee-** Trustee Williams stated the February Public Relations Committee meeting was rescheduled for later in the month to accommodate Student Government Day judging. Trustee Williams stated judges are needed and fundraising is ongoing.

**COP-** The Community Outreach Partnership Committee meeting has been rescheduled to Tuesday, January 21, 2014 at 6pm. Mayor Hanks and Chief Holevis will be in attendance.

**5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

**A. Fire Department/ 911 Committee- Chief Stoffregen**

Chief Stoffregen reported the Fire Department responded to 22 calls in the past two weeks, including 5 car accidents, 6 fire alarms, 2 medical assists, 4 CO alarms, 3 gas leaks, 1 assist of other agency. Chief Stoffregen reminded everyone to watch out for elderly neighbors during this extreme cold weather. Mayor Hanks thanked the Fire Department for keeping the Fire Station open overnight during the extreme cold weather.

**B. Police Department- Chief Holevis**

Sergeant Sailsbery stated during the time period of January 15<sup>th</sup> to date the Police Department has responded to 640 calls for service including 46 for suspicious activity, 105 traffic related, 80 other services, 23 parking

violations, 49 burglar alarms, 44 ambulance assists and 63 building checks. The 62 arrests during that time period include 14 drug arrests. Chief Holevis reported he attended a large conference last week and met with several valuable contacts including vendors and manufacturers that can help the police department moving forward.

**C. Public Works Department- Mr. Weller- Absent- No report**

**D. Administrative Services Director- Ms. Jasinski- Absent- No report**

**E. Finance Director- Mr. Rao- Absent- No report**

**F. Sauk Village Homeland Security Agency- Mr. Johnson-(Absent) read by Chief Stoffregen**

Director Johnson reported over the past two weeks the department responded to 27 calls including 6 car accidents, 4 fire alarms 4 CO alarms, 3 gas leaks, 8 school patrols and 1 assist other agency.

**G. Human Relations Commission**

Trustee Washington thanked everyone who came to the Diversity Dinner. There were a lot of new people, great food and interesting topics for conversation. Trustee Washington recognized Commissioners Frank Williams and Steve Shymkus in the audience and thanked Village Clerk Debbie Williams, the sponsor of the new beautiful banner, School board members Melvin Stevenson, Sharon Davenport, Delores Green, Superintendent Travaglini and the Mayor and the trustees who did attend and support the event. Mayor Hanks stated the event was well attended with great food. Mayor Hanks stated he appreciates the working relation with the school board and acknowledged their participation in recent events.

**H. Housing Commission- Mr. Holcomb- No report**

**I. Senior Committee-Ms. Langston**

Bloom Township: Senior Community Luncheon for the Wednesday, February 19<sup>th</sup> theme is 'That's Amore' love Italian style with sounds of Frank Rossi at Glenwoodie Golf Course. Tickets sale deadline is Wednesday, February 12<sup>th</sup>. Senior chair exercise Fridays 10-11 a.m. Suburban Legal Assistance Clinic 4<sup>th</sup> Tuesday by appointment. Blood pressure screening held third Wednesday by appointment. Assistance on health insurance selection, the Illinois Senior Insurance Program (SHIP) counseling is available. Tax preparation is available by appointment. For low cost transportation within the township by Senior Wheels call 708-754-8200. Call the Bloom Township Senior Dept. 708-754-9400 ext. 244 for additional information and/or services.

Events the Senior Committee sponsors: FREE monthly blood pressure screening for all village residents and village employees in the Senior Center office Monday, February 3, 2014 from 1-1:45 p.m. and every 1<sup>st</sup> Monday; the paperback book exchange continues; the blood pressure and monthly senior movie 'Parental Guidance' is on Monday, February 10, 2014 co-sponsored with the McConathy Public Library. Friday senior social activity dates will be posted on the monthly calendar. A flyer listing the village senior activities and movies are available in the lobby literature rack. A Senior Center survey is available for your interest and input.

Fun Club meets every 2<sup>nd</sup> and 4<sup>th</sup> Sundays at 3:00 p.m. Sunshiner's elected 2014 officers on January 20<sup>th</sup>. Officers are Rose Ketcham, president, Bob Ketcham, vice president, Rose Langston, secretary, Leon Lindner, treasurer, and Claude Diamond, sergeant at arms. Their next meeting is on Monday, February 3<sup>rd</sup> at 7:00n p.m. The Leisure Timers first meeting of the year is on Wednesday, February 12<sup>th</sup> at 5:00 p.m. Ceramics Group meets every Wednesday from 8-11 a.m. The SV Blue Grass continues every Sunday from 6-10 p.m. Two Sundays this month were canceled due to the weather.

Golden Age on will meet this Wednesday, February 19<sup>th</sup> at Jones Memorial Community Center, 220 E 15<sup>th</sup> St., Chicago Heights – 10 a.m. social hour, 10:30 a.m. meeting with lunch at 11:30 a.m. Cost for lunch is \$5 – reservation, call 708-757-5395. Annual dues of \$5 for the year 2014 are being collected. The Cook County first installment tax bills were mailed with a due date of March 4<sup>th</sup>. A late penalty of 1.5% per month will apply. Reminder, qualified seniors must complete and return their annual senior or freeze tax exemption application in order to receive the exemption on the second installment.

Congratulations to the two successful (Mayor's and Human Relations) events held last Friday, January 24<sup>th</sup>.

Blood drive Sunday, February 16<sup>th</sup> from 9:00 a.m. until 1:00 p.m. Dieder Hall, St. James Catholic Church.

There will be no tax preparation at the McConathy Public Library, however, tax forms are available. The next Senior Committee meeting will be held on Thursday, February 13<sup>th</sup> at 5 p.m. The committee has scheduled their 6th Chili Cook-off for Saturday, March 29<sup>th</sup> and will be looking for chili chefs.

## **6. CONSENT AGENDA**

**A. Motion to Approve Committee meeting minutes – January 7, 2014**

**B. Motion to Approve Board meeting minutes- January 14, 2014**

**C. Motion to Approve Committee meeting minutes – January 21, 2014**

Mayor Hanks asked for any questions or comments on the consent agenda. Hearing none- Mayor Hanks asked for a motion to approve the consent agenda as amended. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Myers, Poskin, Washington and Williams

Nays: None

Absent: Trustee Morden

Motion carried

## **7. NEW BUSINESS**

**A. Motion to Approve Accounts Payables and Disbursements for January 15, 2014 through January 28, 2014.**

Mayor Hanks asked for a motion to approve the Accounts Payables and Disbursements for January 15, 2014 through January 28, 2014.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

Trustee Burgess asked for an update on the email he received stating that money will be moved. Mayor Hanks confirmed that money was moved to make payroll. The village board has discussed previously that there may be a need to move money until tax money is received. Mohan is instructed to notify the trustees when the need arises. A consensus vote is not needed. If anyone objects to the transaction they should contact Mohan immediately upon notification. In this case, an email was sent to the board and there were no objections. Trustee Burgess asked for clarification of the exact amount of the transfer and where the money was transferred from and a copy of the invoice to show what services were provided by REM. Finance Director Mohan Rao will provide that information. REM has concluded their investigation. Two individuals applied and the recommendation was given to Mayor Hanks. Chief Holevis agreed that the services provided by REM were great. Trustee Burgess asked if the lobbyist has been paid. Mayor Hanks stated they lobbyists have not been paid. The lobbyists were present at Friday's event.

On roll call:

Ayes: Trustees Burgess, Myers, Poskin, Washington and Williams

Nays: None

Absent: Trustee Morden

Motion carried

## **8. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES**

Trustee Washington stated the Neighborhood Watch signs will be posted when the weather clears. Trustee Washington asked for advance notice when the sign at 394 and Sauk Trail will be posted in order to have a photo op. Trustee Washington asked for clarification on the loan amount and conditions. Mayor Hanks stated the IEPA loan in the amount of \$4,868,923.00 with a fixed interest rate of 1.9% will be used for new permanent air strippers at all three wells, iron removal system, frag tanks, etc... Well #3 has been shut down since 2009 and will be the first well to receive the new air stripper.

Mayor Hanks stated Public Works has been working tirelessly with the bad weather. They are aware of the situation reported by resident Judy Cast. They have tried to get a hold of the owners twice.



They are working day and night. Roads around Sauk Village have been closed and they are making sure our roads are cleared.

Trustee Burgess stated he has attended many economic development seminars. The seminar hosted by Sauk Village was one of the most well attended in the south suburbs. Many mayors, and for the first time a U.S. Senator, were in attendance. Trustee Burgess did discuss the need for help from the government to help pay the \$4.8 million dollars back. Trustee Burgess will follow up for his assistance to bring Lake Michigan water to Sauk Village. Trustee Burgess stated Sauk Village did a great job and thanked everyone who was involved, especially the volunteers who gave a personal touch to the event.

Trustee Washington stated Mayor Hanks did a great job on the power point presentation and represented Sauk Village well.

## **9. ADJOURNMENT**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams and seconded by Trustee Poskin.

All Ayes

The meeting was adjourned at 7:46 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, FEBRUARY 4, 2014.**

**1. Call to Order**

**A. Roll Call**

Mayor Hanks called the meeting to order at 7:00 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin and Williams

Absent: Trustee Washington (entered the meeting at 7:11 pm)

**2. Micro Tech- USA- Mike Gillani (Mike Gillani- not present)**

Mayor Hanks recommended putting off Micro Tech for 6 months. IT Consultant Gerald Pyke has presented a proposal that shows a possible \$11,000.00 costs savings from his annual fee. Mayor Hanks is in favor of allowing time for Gerald to also implement some changes to the current email system which will include archiving for 7 years and further upgrades which may include allowing individual departments to make changes to the website. Micro Tech is also not agreeable to 90 day net terms. Gerald has never charged a late fee and has been patient with Sauk Village. Another concern was the lack of Micro Tech's experience working with municipalities. The board agreed to continue with Gerald Pyke.

**3. Municipal Solutions- Rita Miotti (Rita Miotti- not present)**

Discussion was held regarding the various proposals presented by Rita Miotti for outsourcing the water billing. The board agreed to choose the option of bimonthly billing on postcards. Discussion was held on how this would be funded. Raising the cost of late fees or adding an administration fee on the bill could help offset the cost of \$1.50 per bill. Trustee Burgess suggested hiring a part time clerk for the front desk or for water billing. Mayor Hanks stated the unions will not allow hiring a part time employee while other employees are still laid off. This item will appear on the next board agenda for consideration. Trustee Williams asked for information to be placed in the board packets regarding the amount of time spent by the current water clerk on water billing and how outsourcing the water will affect the day to day life of the front desk clerk. How many hours? Mayor Hanks stated employees are pulled from their other jobs to help at the front desk.

**4. Public Comment - All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.**

Roberta Radkovich asked who to contact about starting a girls basketball team. Mayor Hanks stated that Trustee Poskin is preparing a flyer for distribution that will ask for programming ideas and volunteers. Ed Shankel asked everyone to leave the mikes on.

Robert Andrzejewski was looking for information to start a business on nuisance animal removal. Mayor Hanks referred him to speak to Code Director Sherry Jasinski and Trustee Myers.

Judy Cast stated concerns about hidden costs with outsourcing the water. Mayor Hanks stated hidden

costs are a concern. Rita has spent several days with the employees and met with the board several times and has a very good idea what of she is getting into and is familiar with the software.

## **5. Miscellaneous Business**

### **Comments from the Trustees**

Trustee Williams stated the COP meeting was cancelled due to Chief Holevis not being able to attend. The next Public Relations Committee meeting will take place on Wednesday, February 26<sup>th</sup> for Student Government Day essay judging. Trustee Williams reported that Senator Toi Hutchinson will be sponsoring a seminar on the Affordable Care Act on Saturday, February 8, 2014 from 9 am – 1pm at Prairie State College.

Trustee Burgess reported Congresswoman Robin Kelly is sponsoring a video contest for students from grades 1-8 which includes prizes. Check out the Intergovernmental Relations Committee and Sauk Village websites for more information. The deadline is February 27, 2014. The Intergovernmental Relations Committee will meet Thursday, February 6, 2014 at 7 pm in the Village Hall.

Trustee Myers stated new ordinances are still under review. Watch for the snow storm tonight.

Trustee Washington reported the Neighborhood Watch Committee will now meet on the second Monday of each month at 6:30 pm at the Fire Station.

Trustee Morden stated the next Beautification Committee meeting will be held on Sunday, February 9, 2014 at 2pm. Be careful. The roads are slick.

Trustee Poskin reported the Parks and Recreation Committee will meet Thursday, February 6<sup>th</sup> at 6pm in the Community Center. The basketball games that were cancelled due to the weather will be rescheduled. A flyer will be distributed asking residents what programs they would like to see in 2014. Volleyball, Baseball, cheerleading, board game night, chess club, etc... to name a few to make the summer exciting. Volunteers are needed to get the programs started.

Mayor Hanks stated the information on the video contest is on the official village Facebook page and Mayor's website. Pictures of the H&R Block grand opening are included on the official Sauk Village page. H&R block has reopened after two years. There are two waves of bad weather coming. Check on neighbors and friends. There are a lot of irons in the fire. Businesses are interested in coming to Sauk Village. Next week there will be proclamations for Boy Scouts and Black History month.

## **6. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Morden and seconded by Trustee Williams.

All ayes

The meeting was adjourned at 7:40 pm.

---

Village Clerk Debra L. Williams

---

Mayor David Hanks

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **FEBRUARY 11, 2014.**

**1. CALL TO ORDER**

Mayor Hanks called the meeting to order at 7:05 pm.

**A. Pledge of Allegiance**

Boy Scouts Troop 152 and Cub Pack 152 of America lead those assembled in the Pledge of Allegiance.

**B. Roll call**

Present: Trustees Burgess, Morden, Myers, Poskin and Williams

Absent: Trustee Washington (called in)

**2. PUBLIC COMMENT**

**A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.**

Judy Cast asked for an update on the audits. Mayor Hanks stated there is only one issue that needs to be resolved. Once the issue is resolved the audit will be complete. Two audits have been completed this year, one audit is near completion and the final audit (6 month audit) will begin shortly thereafter.

Rose Langston asked for a correction to the minutes of January 28<sup>th</sup> to include acknowledging the Human Relations Commission on their Diversity Dinner.

**3. REPORTS OF OFFICERS**

**A. Mayor's Report- Mayor David Hanks**

Mayor Hanks read a proclamation proclaiming February as Boy Scouts of America month.

Mayor Hanks read the November 2013 and December 2013 Collector's reports.

Mayor Hanks asked Trustee Williams to read the proclamation proclaiming February 2014 African American Month in the absence of Human Relations Commissioner and Trustee- Lynda Washington.

Mayor Hanks reported information is available for the Illinois Black Caucus scholarship. Mayor Hanks also reported the offices held by the Human Relations Commission as follows- Steve Blom is the new chairperson, Vice Chair- Frank Williams, Secretary- Deb Davis and Treasurer-Steve Shymkus. Mayor Hanks stated a crew will be filming for the Showtime Original show "Shameless" at the intersection of Torrence Avenue and Route 30 on Thursday (may cause traffic delays.)

**B. Village Clerk – Mrs. Debbie Williams**

Village Clerk Williams reported voter registration ends February 18<sup>th</sup> for the March 18<sup>th</sup> Primary Election. A new law states that anyone turning 18 years old by November 4, 2014 can register to vote and vote in the primary. A list of important election dates, offices up for election, a directory of all local, state, county and federal elected officials and the referendum that will appear on the March 18<sup>th</sup> ballot can be found at [www.saukvillage.org](http://www.saukvillage.org). For more information or to check your voter registration visit [www.cookcountyclerk.com](http://www.cookcountyclerk.com)

Voter registration was conducted at Bloom Trail High School on Monday, February 10<sup>th</sup>. Over 100 students were registered; many of whom were 17 and able to vote due to the new law. Over 40 students were from Sauk Village and an overwhelming amount of students were interested in serving as election judges.

Village Hall will be closed Monday, February 17<sup>th</sup> in observance of President's Day. Village Clerk Williams thanked the department heads and others who have provided updates for the Sauk Village email alerts. The response to the email alerts is very positive. Please encourage others to subscribe by visiting [www.saukvillage.org](http://www.saukvillage.org) and click on "Get Access Today". An email will be sent for confirmation. If you encounter any issues signing up please check your SPAM filter or contact Village Clerk Debbie Williams. Village Clerk Williams personally acknowledged a bit of Sauk Village African American history. Congratulations to Trustee Rosie Williams- First African American Sauk Village Trustee first

elected in 2005 and serving her third term and Trustee Derrick Burgess- First African American Male Sauk Village Trustee - first appointed in 2006 and serving his second full term School District 168 will be hosting a Black History Celebration on Friday, February 21, 2014 from 5:30- 7:30 pm at Rickover Junior High. Doors open at 5:00 pm. Celebrate African American history, family, food and fun with performances by Strassburg choir, Rickover drama team and choir, Tommy Ford – co star of “Martin”, actor and impressionist Anthony Brady from Las Vegas and Shirley Wahls- song writer and producer. Village Clerk Williams commented on the great choirs from both schools.

**C. Village Treasurer – Mr. Jim Griegel- Absent- No report**

**D. Village Attorney - Odelson & Sterk, LTD- Matt Byrne**

Village Attorney Byrne reported the state just recently approved the Village’s construction plan and contractor for the water improvement project plan. Construction should begin within the next 60 days.

**E. Village Engineer – Mr. Jim Czarnik- Absent (Vacation)- No report**

**4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

**A. Parks and Recreation Committee- Trustee Poskin / Trustee Morden**

Trustee Poskin reported basketball makeup games will be played on February 22<sup>nd</sup> with games in the morning and the afternoon. A flyer is being distributed with a list of possible summer programs. Trustee Poskin is looking for volunteers and other program ideas. The Animal Vaccination Clinic will take place between 9am and 1pm at the Community Center on Wednesday, February 26<sup>th</sup>.

**B. Beautification Committee- Trustee Morden**

Trustee Morden reported the Beautification Committee is considering two garage sales this summer. One is planned for June and one in conjunction with the Corn and Dog Roast in August. The Beautification Committee is looking for more members and volunteers.

**C. Ordinance Review Committee- Trustee Myers**

Trustee Myers reported the next Ordinance Review Committee meeting has been rescheduled to the second week of February at 7pm in the Village Hall. Several ordinances are under review; some are time sensitive.

**D. Intergovernmental Relations Committee- Trustee Burgess**

Trustee Burgess also reported on the School District’s Black History event and agreed everyone should come out and support the event. The Black Caucus information is available on the Intergovernmental Relations Committee and Sauk Village websites. Trustee Burgess thanked Mayor Hanks for the proclamation which he referred to as Black History Month. Mayor Hanks stated research shows that President Obama and others before him used the term African American History Month. Mayor Hanks stated Trustees Williams and Burgess are included in the photo montage of African American elected officials on the official Sauk Village Facebook page.

**E. Neighborhood Watch Committee- Trustee Washington- Absent- No report**

**F. Public Relations Committee/ Community Outreach Partnership-Trustee Williams**

**Public Relations Committee-** Trustee Williams provided a breakdown of what Student Government Day is and how the essays are judged. Trustee Williams stated judges are needed and fundraising is ongoing.

**COP-** The Community Outreach Partnership Committee meeting will need to be rescheduled. Mayor Hanks and Chief Holevis will be in attendance to address questions from the committee.

**5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

**A. Fire Department/ 911 Committee- Chief Stoffregen**

Chief Stoffregen reported the Fire Department responded to 21 calls in the past two weeks, including 4 car accidents, 5 fire alarms, 3 medical assists, 2 CO alarms, 2 gas leaks , 1 oven fire, 2 car fires, 1 smoke scare and 1 assist of other agency. Chief Stoffregen thanked everyone who has taken the time to remove the snow from the fire hydrants. Chief Stoffregen reminded everyone to watch out for elderly neighbors during this extreme cold weather. Mayor Hanks thanked the Fire Department for keeping the Fire Station open overnight during the extreme cold weather.

### **B. Police Department- Chief Holevis**

Chief Holevis stated during the time period of January 28<sup>th</sup> to date the Police Department has responded to 745 calls for service including 182 traffic related, 30 domestic calls, 20 motorist assists, 89 other services, 37 parking violations and 48 ambulance assists. The 68 adult and juvenile arrests during that time period include 7 drug arrests.

End of the year statistic- Crime is down- 75 less burglaries than last year.

20,000 calls for service in 2012 compared to 18,505 in 2013. Calls for service were reduced but arrests are up.

**2012 arrests-** 1293    **2013 arrests** 1547.    An increase of 254 arrests in 2013.

Chief Holevis credited the officers for doing an outstanding job. Chief Holevis reported unfortunately the Combined Area Gang Enforcement unit will be temporarily disbanded due to economic difficulties by both communities. The officers were Brad Aguayo from Sauk Village PD and Craig Barnes from Lynwood PD. Chief Holevis and Lynwood's Chief Mears started the unit in August of 2013 by assigning one man per department. The Combined Area Gang Enforcement (CAGE) unit made 20 misdemeanor arrests, 36 felony arrests, captured one fugitive from justice and six search warrants were conducted which resulted in 7 ambulance assists, 4 ½ lbs of cannabis, 1 ounce of cocaine, two ounces of heroin and approximately \$6,000.00 in cash that will eventually be distributed between Sauk Village and Lynwood. Chief Holevis would like to bring them back to service again in the spring. The officers will be invited to a board meeting in the near future.

Chief Holevis commented on the concerns regarding snow parking. Over 200 tickets were written in the past month. A specialized unit assisted Public Works in removing 8 cars that were snowed in for the past three weeks. The streets should be cleared. Call the Police Department to report any vehicles that are snowed in.

Chief Holevis reported he applied for several grants late last year for the Police Department respirators and ballistic plate carriers. Chief Holevis happily reported the Department of Homeland Security and the Illinois Law Enforcement Alarm System has granted and delivered respirators and ballistic plate carriers for every officer at no cost to the Village. Mayor Hanks thanked Chief Holevis on the great job.

### **C. Public Works Department- Mr. Weller**

Director Weller reported this year's salt supply has been cut back from 600 tons to 500 tons. There is currently 400 tons of salt available and another 100 tons available if needed. Potholes are a problem due to the weather. Pothole repairs will begin once the ice is out of the holes. Please report potholes to Public Works. Snow removal is ongoing. Water main breaks also are ongoing and repairs are ongoing if the weather helps out. Public Works is working with Code Enforcement and the Police Department to enforce the snow parking ban. Please do not park on the street after two inches of snow fall until the snow completely stops and Public Works has made all passes and placed the salt in the street. Building repairs are also ongoing in the Police Department, Community Center, Municipal Center and Public Grounds Department.

### **D. Administrative Services Director- Ms. Jasinski**

Director Jasinski reported the Village Hall will be closed Monday, February 17<sup>th</sup>. Tom's Tap has a new owner. Level Sports Bar will be opening in about two weeks after remodeling is complete. Letters have been sent to four businesses that are in violation of the sign ordinance by placing temporary signs and flashing lights outside of their businesses. The cell tower issue is resolved. Permits have been issued for the storage facility and the generator. Mayor Hanks asked for an update on Round the Clock. Director Jasinski reported the restaurant will not reopen as Round the Clock. The deal was set to close on Thursday but has been delayed. Director Jasinski will follow up and provide an update to the board.

### **E. Finance Director- Mr. Rao- Absent- No report**

### **F. Sauk Village Homeland Security Agency- Mr. Johnson**

Director Johnson reported over the past two weeks the department responded to 21 calls including 5 car accidents, 5 fire alarms 2 CO alarms, 2 gas leaks, 4 school patrols, 2 car fires and 1 smoke scare. FEMA brochures are located on the back table to inform residents of Emergency Preparedness procedures.

### **G. Human Relations Commission- Absent- (Called in)**

In the absence of Trustee Washington, Village Clerk Williams reported the Human Relations Commission is fully commissioned and very excited about the turnout of the Diversity Dinner. The Human Relations Commission is planning a Diversity Seminar in March or April. The commissions is looking for leaders in the field to participate, including, Diversity, Inc. director Joseph Martin.

### **H. Housing Commission- Mr. Holcomb**

Commissioner Holcomb reported the Housing Commission will meet Thursday, February 13<sup>th</sup> at 7 pm.

### **I. Senior Committee-Ms. Langston**

Bloom Township: Senior Community Luncheon is next Wednesday, February 19<sup>th</sup> theme is 'That's Amore' love Italian style with sounds of Frank Rossi at Glenwoodie Golf Course. Tickets sale deadline is tomorrow Wednesday, February 12<sup>th</sup>. Senior chair exercise Fridays 10-11 a.m. Suburban Legal Assistance Clinic 4<sup>th</sup> Tuesday by appointment. Blood pressure screening held third Wednesday by appointment. Assistance on health insurance selection, the Illinois Senior Insurance Program (SHIP) counseling is available. Tax preparation is available by appointment. For low cost transportation within the township by Senior Wheels call 708-754-8200. Call the Bloom Township Senior Dept. 708-754-9400 ext. 244 for additional information and/or services.

Events the Senior Committee sponsors: FREE monthly blood pressure screening for all village residents and village employees in the Senior Center office Monday, March 3, 2014 from 1-1:45 p.m. and every 1<sup>st</sup> Monday; the paperback book exchange continues; the next blood pressure and monthly senior movie 'Heat' is on Monday, March 10, 2014 co-sponsored with the McConathy Public Library. A tai chi presentation will be at 11:30 a.m. followed with a luncheon, reservations are required – call 708-757-4771. This month schedule for the Friday senior social activity will be February 14<sup>th</sup> and 28<sup>th</sup>. A flyer listing the village senior activities and movies are available in the lobby literature rack. A Senior Center survey is available for your interest and input.

Fun Club meets every 2<sup>nd</sup> and 4<sup>th</sup> Sundays at 3:00 p.m. Sunshiner's next meeting is on Monday, February 17<sup>th</sup> at 7:00n p.m. The Leisure Timers have canceled their meetings for the month of February (12<sup>th</sup> and 26<sup>th</sup>). Ceramics Group meets every Wednesday from 8-11 a.m. The SV Blue Grass continues every Sunday from 6-10 p.m.

Golden Age on will meet next Wednesday, March 19<sup>th</sup> at Jones Memorial Community Center, 220 E 15<sup>th</sup> St., Chicago Heights – 10 a.m. social hour, 10:30 a.m. meeting with lunch at 11:30 a.m. Cost for lunch is \$5 – reservation, call 708-757-5395. Annual dues of \$5 for the year 2014 are being collected.

Reminder the Cook County first installment tax bills is due date of March 4<sup>th</sup>. A late penalty of 1.5% per month will apply. Reminder, qualified seniors must complete and return their annual senior or freeze tax exemption application in order to receive the exemption on the second installment.

Blood drive is this Sunday, February 16<sup>th</sup> from 9:00 a.m. until 1:00 p.m. Dieder Hall, St. James Catholic Church.

There will be no tax preparation at the McConathy Public Library, however, tax forms are available.

The next Senior Committee meeting will be this Thursday, February 13<sup>th</sup> at 5 p.m. The committee 6<sup>th</sup> Chili Cook-off is scheduled for Saturday, March 29<sup>th</sup> and will be looking for chili chefs.

## **6. CONSENT AGENDA**

### **A. Motion to Approve Board meeting minutes- January 28, 2014**

### **B. Motion to Approve Committee meeting minutes – February 4, 2014**

Mayor Hanks asked for any questions or comments on the consent agenda. Hearing none- Mayor Hanks asked for a motion to approve the consent agenda as amended. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin and Williams

Nays: None

Absent: Trustee Washington

Motion carried

## **7. NEW BUSINESS**

### **A. Motion to Approve Accounts Payables and Disbursements for January 29, 2014 through February 11, 2014.**

Mayor Hanks asked for a motion to approve the Accounts Payables and Disbursements for January 29, 2014 through February 11, 2014.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin and Williams

Nays: None

Absent: Trustee Washington

Motion carried

## **8. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES**

Trustee Myers commented that construction has begun on the restaurant. Director Jasinski will follow up.

Trustee Morden said think happy thoughts- summer is coming. Watch for information on the 4<sup>th</sup> of July parade.

Trustee Burgess reported on the broken delineators on Torrence Avenue. Director Weller stated there are 22 broken delineators and some replacements are available.

Trustee Burgess recognized Scoutmaster Janette Barron, Eagle Scout Josh Witt and the other scouts, leaders and parents on a job well done and thanked them for being involved and doing what they do.

Mayor Hanks thanked the Boy Scouts and Cub Pack for coming out tonight and being a part of the proclamation.

Mayor Hanks asked all adult participants to provide their name for the record.

Representing the Boy Scouts of America were District Council Executive Dave Esposito, Charter Organizational Representative Belinda DeKruiff, Leaders Traci Witt, Matt Ilg and Ed Barton.

Mayor Hanks stated two proclamations were presented tonight. Going a step further, resident Nathan Griffin will be recognized at the February 25th board meeting. Mayor Hanks is proud to recognize Nathan Griffin for his accomplishments on the Negro Baseball League.

Please do not park on the street after two inches of snow. Tickets will be issued.

Don't forget about Valentine's Day and President's Day.

## **9. ADJOURNMENT**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Burgess and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 7:58 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams



MINUTES OF THE **COMMITTEE OF THE WHOLE MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, **FEBRUARY 18, 2014.**

**1. Call to Order**

**A. Roll Call**

Mayor Hanks called the meeting to order at 7:15 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. Illinois Department of Transportation- Route 30 Intersection- Village Engineer Czarnik**

Village Engineer Czarnik referred to correspondence received from the Illinois Department of Transportation which requested Sauk Village to pick up 5% of the cost to switch out the standard bulbs for the traffic signal at Route 30 and Transportation Way to a more cost effective LED light. Village Engineer Czarnik stated the road is a private road and not under Sauk Village's jurisdiction. Sauk Village is not responsible for this traffic light and therefore should not be expected to absorb any of the cost. This information will be verified with Public Works Director Kevin Weller. No action to be taken at this time.

**3) MCSI- Municipal Collections Services, Inc.- Dan McDonald/ Matt Regan- CEO**

MCSI representatives Dan McDonald and Matt Regan provided information on the debt collection services available through MCSI. MCSI works with many surrounding municipalities to assist in the collection of past due parking and code enforcement tickets, utility bills, etc... at a split rate of 68/32%. An ordinance is required to add an additional fee to the collection in order to offset the MCSI percentage. Advantages to MCSI are that repeat offenders are already in their system from nearby communities, mobile solutions software (tickets can be issued from the squad car), convenient payment plans (also accepts online credit card payments) and the split is three percent greater than the current debt collection service. Debts can also be recovered through state payments such as lottery winnings, state income tax and state employee's paychecks. MCSI will review the current software to determine eligibility. The boot/tow program and the ability to suspend the debtor's driver's license were also discussed. The motion to approve MCSI's contract will appear on the February 25, 2014 consent agenda for approval.

**4. Recommendation from Liquor Commissioner-**

**a) An Ordinance Amending Chapter 6 "Alcoholic Beverage Establishments" of the Village of Sauk Village, Cook and Will Counties, Illinois – Liquor Licenses)**

**b) An Ordinance Amending Chapter 6 "Alcoholic Beverage Establishments" of the Village of Sauk Village, Cook and Will Counties, Illinois – Number of Liquor Licenses)**

The amendment to Chapter 6 cleans up the language and refers to the amount of existing liquor licenses and possible license fee increases. New liquor license applications will come to the

Liquor Commissioner. Recommendations will be issued to the board for consideration. The Ordinance Review Committee recommended adding the list of licenses and the proposed fee increases as an exhibit to the ordinance, specifying Christmas Eve as December 24th and requiring a “last call” thirty minutes before closing. These recommendations will be forwarded to the village attorneys. Both ordinances will appear on the February 25, 2014 consent agenda for approval.

### **5. Review Fees and Fines**

A list showing the projected revenue for 2014 and suggested increases for fees and fines was presented for board review. These increases could bring an additional \$48,000.00 in revenue. The fees and fines are comparable to other municipalities and have not been raised in several years. Increases include business license and liquor license fees (the village is not making any money on these due to the expense of adding Police Department personnel to the late shift to cover the businesses and working after hours when situations happen at the end of the shift), village stickers fee(\$5.00 across the board), tickets, amusements, animal licenses, scavenger, etc... No change is projected for kennel or senior fees. This matter will be readdressed at the Committee meeting of March 4, 2014.

### **6. An Ordinance Adopting Social Media Policy for the Village of Sauk Village- Trustee Myers**

Trustee Myers stated the Social Media Policy has been reviewed and approved by the village attorneys and Police Chief Holevis. Chief Holevis stated the policy mirrors what is currently in place with the Police Department. The policy addresses how information an employee posts on their personal website could violate the ordinance. This ordinance will be placed on the February 25, 2014 consent agenda for approval.

### **7. Public Comment – All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be given one opportunity to speak.**

Judy Cast asked for an update on the lobbyist, the red light ticket program, the 911 referendum that will appear on the March ballot and the possibility of farming out dispatch.

Mayor Hanks stated the lobbyists, Al Ronin and Associates will be lobbying the Governor and State Reps for Sauk Village in Springfield during the spring session for projects that include road reconstruction, water infrastructure (including the loops that are needed and additional lines), etc... The total presentation in the amount of \$5,150,000.00 is broken down by priority.

Unfortunately, Sauk Village does not qualify for many grants because they are matching grants and Sauk Village does not have funds available to match. Mayor Hanks reported a review of the traffic at the main intersections show there is not enough traffic to warrant the red light program. Chief Holevis will be asked to provide an update. Mayor Hanks stated the 911 referendum was discussed and approved by the board and will appear on the March ballot. The wording does not clearly state that \$1.00 is already charged to the phone lines for 911. The referendum is an additional \$1.00 per line. This increase was requested by the Fire Department due to the fact that

the current \$1.00 per line does not cover the current costs. Mayor Hanks stated the village was contacted about outsourcing the dispatch but no discussion has been held by the board relative to that issue. However, tough decisions will have to be made in the coming year. The dispatch center costs \$600,000.00 per year. A possible \$300,000.00 savings in dispatch costs may be presented to the board in the future. Mayor Hanks stated his heart is in dispatch but it is hard to say no to \$300,000.00 in savings. The State of the Village address asked board members and residents to also provide solutions to help move Sauk Village forward.

Francine Anderson referred to the 911 increase, recent employee raises, the attorney's fees, the increase in fees with no increase in service and streets not being plowed.

Mayor Hanks stated salary increases were due to union contracts. The attorney bills are comparable or less than last year and they include at least \$20,000.00 in fees due to the election challenge. Fees and fines are under review. Most of them have not been raised in 17 years or more. Overtime, revenue spending and cutbacks will be reviewed. Public Works is doing a great job keeping the streets plowed. They are working overtime to accomplish this. The Police Department has reported the call volume is down but arrests are up. Mayor Hanks stated he will continue to look for the board and the residents for cost savings suggestions.

Rose Langston stated the roads are plowed very well, curb to curb, even with the small force (number of employees).

#### **8. Miscellaneous Business- Comments from the Trustees**

Trustee Burgess asked if Sauk Village has received the money from the low interest loan yet and status of the construction. Mayor Hanks stated Sauk Village does not receive any money.

Invoices throughout the project are reviewed by Robinson Engineering, approved by the mayor and forwarded to the state for payment. Construction will begin on well #3 next week. Loan repayment does not begin until the project is complete (within 365 days).

Trustee Williams reported volunteers are needed to help judge Student Government Day essays.

Judging will take place Wednesday, February 26<sup>th</sup> at 6pm in the Village Hall. Donations are needed for Student Government Day. The Community Outreach Partnership meeting is scheduled for Tuesday, February 25<sup>th</sup>. Mayor Hanks and Police Chief Holevis will be in attendance.

Trustee Washington stated the email alerts are very useful. More people should be encouraged to sign up. Trustee Washington will help get the word out to the businesses and residents.

Trustee Morden commended Public Works on getting the streets cleared during the heavy snow falls. Trustee Morden does investigate when residents call and did agree that Poplar Avenue needed more attention. Public Works took care of it immediately. Trustee Morden asked residents to please help the municipality by digging out the fire hydrants and clearing the storm drains in front of their house.

Trustee Poskin thanked Public Works on the great job they do. There will be a Pet Clinic on Wednesday, February 26<sup>th</sup> from 9am- 1pm to provide shots for the pets. Check out the flyer in the back asking for suggestions for summer programs. Basketball make up games will be held Saturday, February 22, 2014.

Mayor Hanks provided information on the Miss Illinois competition. The event is scheduled for April 19<sup>th</sup> in Elgin, Illinois. Nominations are currently being accepted. Call Joe at 630/325-4305 or the producer 630/327-4305 for an application.

**9. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Poskin and seconded by Trustee Williams.

All Ayes.

The meeting was adjourned at 8:55 pm

---

Mayor David Hanks

---

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **FEBRUARY 18, 2014.**

**1. Roll Call**

Mayor Hanks called the meeting to order at 6:00 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. Recess to Executive Session**

**A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2014)**

Mayor Hanks asked for a motion to recess to executive session. The motion was made by Trustee Morden and seconded by Trustee Williams.

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

The meeting was recessed to executive session at 6:01 pm.

**3. Reconvene Special Meeting**

Mayor Hanks asked for a motion to reconvene. The motion was made by Trustee Poskin and seconded by Trustee Williams.

Ayes: Trustees Burgess, Morden, Myers, Poskin and Williams

Nays: None

Not present: Trustee Washington

The meeting was reconvened at 7:14 pm.

**4. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams and seconded by Trustee Morden.

All Ayes

Meeting was adjourned at 7:14 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER FEBRUARY 25, 2014.**

**1A. CALL TO ORDER**

Mayor Hanks called the meeting to order at 7:05 pm.

**B. Roll call**

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. PUBLIC COMMENT**

**A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.**

Jan Clark referred to item #7 and how it relates to the last bar that received an occupancy permit. Village McGrath stated a moratorium or freeze needs to be put in place regarding adult book stores, bars, etc... until regulations are in place after the Zoning Board recommends where they can locate.

Trustee Burgess made a motion to move item 9 to item 6A. The motion was seconded by Trustee Myers.

Ayes: Trustees Burgess, Morden, Myers, Washington and Williams

Nays: Trustee Poskin

**3. REPORTS OF OFFICERS**

**A. Mayor's Report- Mayor David Hanks**

Mayor Hanks welcomed Enbridge Representatives Mike Wortham (Regional Manager – Government Affairs) and Mike Murray (Line 78 Project Manager)

**1) Enbridge Presentation**

Mike stated Enbridge did an Open House in Sauk Village last March to discuss the pipeline project and is here today to review the project and provide feedback. The 79 mile project runs northeast from Pontiac to Sauk Village and Griffith, Indiana. The project adds an additional 570,000 barrels to the capacity. The 36' diameter line follows as many existing corridors as possible by working with Com Ed, private businesses and Norfolk Southern and CN railroads with a low impact to local land owners. Enbridge has been working with the Mayor, Clerk and the Board to establish a good working relationship and will continue being a good neighbor while bringing the safe pipeline to Sauk Village.

Mayor Hanks joined Enbridge at Prairie State last week where two \$1,000.00 scholarships were presented to Sauk Village residents. Enbridge is currently working with 100 Black Men of Chicago on a \$5,000.00 scholarship for a South Suburban student and working with the Mayor and Village Clerk on criteria for two additional \$1,000.00 scholarships to be awarded as soon as possible to be used at any institution of higher learning.

Enbridge is now donating two Trailblazers to Sauk Village to be used for emergency response. Enbridge has also donated to both Parks and Recreation and the Public Relations Committee and will continue to help with revitalizing the baseball fields and the baseball league and would like to help with a regional league. Mike stated State Representatives Marcus Evans and Elgie Sims and Cook County Commissioner have also been instrumental by following the impact Enbridge has had in Sauk Village.

Mayor Hanks and the board thanked Mike for his continued support and for the much needed help to get the baseball fields ready to start the baseball league that has been postponed due to the condition of the fields. Trustee Burgess asked if discussion can be held regarding employment for Sauk Village residents. Mike stated the businesses in Sauk Village will feel the impact by the 60 pipeline workers who will be utilizing the businesses during the time of the pipeline work.

Trustee Williams thanked Enbridge for the Student Government sponsorship. Mike also mentioned the \$1,000.00 donation to Parks and Recreation for basketballs.

## **2) Motion to Approve a Resolution of the Village of Sauk Village, Cook and Will Counties, Authorizing the Donation from Enbridge**

Mayor Hanks asked for a motion to approve the above resolution. The motion was made by Trustee Williams and seconded by Trustee Washington.

Mayor Hanks stated the vehicles just got approved for release and the resolution is required to accept the donated vehicles. The vehicles have been approved for use by Enbridge for Homeland Security and the Administration Departments.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

## **3) Someone You Should Know- Nathan “Sonny” Weston (Griffin)**

Mayor Hanks stated a new program called “Someone you should know” will begin with Nathan “Sonny” Weston-Griffin. Mayor Hanks stated he has known Mr. Griffin for many years including as his limo driver for his 8<sup>th</sup> grade banquet. Mayor Hanks read a biography of Mr. Griffin’s experiences with the Negro Baseball League. Mr. Griffin proudly accepted his award and thanked the Mayor and the Board for their efforts in bringing the people in the village together and for the Diversity Dinner. Mr. Griffin provided more history, notably, being accepted into the Hall of Fame at Bloom High School. Mr. Griffin introduced his family and promised a gift for the village in the future.

Mayor Hanks reported he participated in a conference call with President Obama and other elected officials pertaining to the push to get Affordable Care Act events scheduled before March 8<sup>th</sup> and to prepare for the March 31<sup>st</sup> deadline. State Rep. Marcus Evans will hold an ACA event on March 1st from 11am- 2pm. Chicago State University will be hosting a Job Fair from 10 am – 2pm on March 3<sup>rd</sup>. State Representative Elgie Sims is working on State Government Internship opportunities. All of this information will be posted on the Official Facebook page, village website and the Mayor’s website page at [www.mayor.davidahanks.com](http://www.mayor.davidahanks.com).

Mayor Hanks read a prepared statement regarding the restructuring efforts and reiterated the State of the Village address and the need for difficult cuts was addressed several times in several places. Mayor Hanks stated the cuts that were made last week were a difficult business decision and not a personal one. Mayor Hanks stated he knew the employees that were affected by the cuts and the decision was not taken lightly. Further cuts and reductions will be taking place as the Board and department heads start planning for next year’s budget. Department heads will be challenged to find ways to cut their budgets and their overtime and to stay within their budget. Mayor Hanks hears the residents who are asking for more services, for vendors who are asking to get paid on time or prior to work being done and employees who are asking to get paid on time. The goal is to continue to serve and protect the community while lowering our debt and paying our providers. Mayor Hanks stated the momentum started last year by the employees, board and volunteers will continue in 2014. Sauk Village will continue to work with state and federal representatives for assistance with grants for road and infrastructure improvements, reduce litigation and will go after those filing frivolous lawsuits. Mayor Hanks stated he is working with current businesses and working on bringing new business to Sauk Village. Mayor Hanks asked everyone to be supportive of the employees and their families during this time of transition.

## **B. Village Clerk – Mrs. Debbie Williams**

Village Clerk Williams reported on the success of the Sauk Village email alerts. During the extreme weather, email alerts have been sent for school closings, road closings, warming center openings, etc... The email alerts are immediate notifications that do not require logging on to the internet. VC Williams encouraged board members, department heads, businesses and residents to utilize the email alerts to their fullest extent. The School Board has asked for time sensitive information to be relayed. Scholarship information may be released at this time of year. Information on seminars and other workshops are often

time sensitive and need to be released quickly. Election news will be posted daily after March 1<sup>st</sup> to help educate residents on election facts.

VC Williams stated that after two months of 2014 she is proud and honored to be a part of the board that has presented so many positive activities, proclamations, community activities like the Diversity Dinner, etc... to help bring the community together. The next ten months can only get better.

#### **C. Village Treasurer – Mr. Jim Griegel- Absent- No report**

#### **D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath- No report**

#### **E. Village Engineer – Mr. Jim Czarnik**

Village Engineer Czarnik stated the construction on the water treatment project has begun. A preconstruction meeting was held on February 14<sup>th</sup>. Inspections were conducted at each of the treatment plants on February 19<sup>th</sup>. Work is beginning on water treatment plant #2. Demolition has started and they are working on replacing some electrical components.

VE Czarnik stated he has been working with Kevin Weller on roadway construction projects for this year and next year. The 2014 MFT Program consists of reconstruction of Jeffrey Avenue from Sauk Trail to 217<sup>th</sup> Place and Peterson Avenue from 215<sup>th</sup> Place to Constance Avenue. The CDGB funding for next year has been expanded from \$200,000.00 to \$400,000.00. We are applying for 216<sup>th</sup> Street from 216<sup>th</sup> Place and Jeffrey Avenue, Constance Avenue, Peterson Avenue, 225<sup>th</sup> from Yates to Jeffrey Avenue, 223<sup>rd</sup> Place from Chappel Avenue to Clyde Avenue and 216<sup>th</sup> Court from Merrill Avenue to the cul de sac.

VE Czarnik announced a scholarship opportunity for full time undergraduate students pursuing college, university or technical educations primarily in the field of civil engineering. The Verlon Braselton Memorial Foundation Scholarship is open to applicants whose primary residence is within 50 miles of a Robinson Engineering office. For details check out [www.saukvillage.org](http://www.saukvillage.org). The application submission deadline is May 30, 2014. Through the years, a total of \$75,000.00 has been awarded to 54 students. Mayor Hanks referred to the broken delineators and a pothole near the tracks.

Trustee Morden asked for an update on who is responsible for Transportation Drive. VE Czarnik stated information varies depending on what document you look at. Nothing proves it is Sauk Village responsibility but Sauk Village does cost share the traffic light but not the electrical. The road was donated back in 1990 and we do not plow it.

### **4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

#### **A. Parks and Recreation Committee- Trustee Poskin / Trustee Morden**

Trustee Poskin reported the basketball program is running well. The double header games were held last Saturday. The games are all caught up. A flyer is being distributed with a list of possible summer programs. Trustee Poskin is looking for volunteers and other program ideas. The Animal vaccination clinic will take place between 9am and 1pm at the Community Center on Wednesday, February 26<sup>th</sup>. The next Parks and Recreation Committee meeting will be held March 6<sup>th</sup> at the Community Center at 6pm. Parks and Recreation is working with the PLAN on the Easter Egg Hunt scheduled on April 19<sup>th</sup> from 1pm – 3pm at the Community Center. Trustee Poskin thanked the PLAN for their help.

Mayor Hanks thanked the PLAN, the Senior Groups and all of the volunteers for their help and support.

#### **B. Beautification Committee- Trustee Morden**

Trustee Morden reported the Beautification Committee is looking for more members and will meet March 9<sup>th</sup> at 2pm in the Village Hall.

#### **C. Ordinance Review Committee- Trustee Myers**

Trustee Myers reported the next Ordinance Review Committee meeting is scheduled for March 14<sup>th</sup> at 7pm in the Village Hall.

#### **D. Intergovernmental Relations Committee- Trustee Burgess**

Trustee Burgess reported the Conference of Women's Legislatures has established a scholarship fund to



assist mature women age 25 and older who wish to continue their undergraduate education. The focus is on women who had to interrupt their education and will emphasize on women who have shown leadership qualities through community service. The one year scholarship will cover tuition, books and fees up to \$2,500.00. Information can be found at [www.cowlil.com](http://www.cowlil.com) and the Intergovernmental Committee and Sauk Village websites. Applications must be postmarked by March 31<sup>st</sup>.

Trustee Burgess stated the Job Fair will be held at Chicago State University. Several companies will be on hand. The next Intergovernmental Relations Committee Meeting will be held next Thursday at 7pm in the Village Hall.

#### **E. Neighborhood Watch Committee- Trustee Washington**

Trustee Washington reported the Neighborhood Watch Committee meets the second Monday of every month at the Fire Station at 7pm. The Neighborhood Watch Committee spoke with residents about their concerns. The Committee is adding a No Texting while Driving Pledge. A No Bullying campaign will also be kicked off. Trustee Washington stated Superintendent Travaglini is excited about the campaign. Everyone is encouraged to sign the No Texting Pledge. Pledges names will be posted. Trustee Washington invited everyone to participate in a video by the song "Happy".

#### **F. Public Relations Committee/ Community Outreach Partnership-Trustee Williams**

**Public Relations Committee-** Trustee Williams stated the Public Relations Committee will meet Wednesday, February 26th 5pm for Student Government Day judges. Trustee Williams thanked the supporters of Student Government Day including Enbridge, Inc. Reminder to the department heads that Student Government Day is March 25<sup>th</sup>. Personnel and vehicles will be needed.

**COP-** The Community Outreach Partnership Committee met with Mayor Hanks and Chief Holevis to discuss how the committee can be effective to the Police Department. The Community Outreach Committee will use that as a base to reaching out to other departments.

### **5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

#### **A. Fire Department/ 911 Committee- Chief Stoffregen**

Chief Stoffregen reported the Fire Department responded to 12 calls in the past two weeks, including 1 truck fire, 4 fire alarms, 1 wires burning, 1 structure fire, 2 CO alarms, 2 gas leaks and 1 stove fire. The weather will be colder overnight. Check on the seniors.

#### **B. Police Department- Chief Holevis**

Chief Holevis stated during the time period of February 11th to date the Police Department has responded to 846 calls for service. The certified canine officer should be on the street within one month-weather permitting. Chief Holevis reminded everyone about the drunk driving and seatbelt enforcement through St. Patrick's Day.

#### **C. Public Works Department- Mr. Weller**

Director Weller reported street light and pothole repairs are ongoing as weather permits. Water main breaks are occurring due to the cold weather including one major break and one hydrant was repaired. Director Weller asked residents to pick up the garbage in front of their homes. Repairs were made to a pipe in Village Hall.

#### **D. Administrative Services Director- Ms. Jasinski**

Director Jasinski reported Level Sports Bar will probably be closed for another two weeks. They are still remodeling. Sherry also reported George Panos stated there is no current lease on the Round the Clock Restaurant. Interior repairs are ongoing. The broken signs will be repaired when the material is received. Two out of four businesses did comply when notified of the sign violation. The two businesses in noncompliance will receive tickets. The total ticket count by Code Enforcement will be included in next month's report.

## **E. Finance Director- Mr. Rao- Absent- No report**

## **F. Sauk Village Homeland Security Agency- Mr. Johnson**

Director Johnson reported over the past two weeks the department responded to 14 calls including 1 car accident, 2 fire alarms 2 CO alarms, 2 gas leaks, 4 school patrols, 1 truck fire, 1 stove fire and 1 structure fire.

## **G. Human Relations Commission**

Trustee Washington reported the Human Relations Commission is planning a Diversity Seminar in March or April as a follow up to the overwhelming success of the Diversity Dinner. The Human Relations Commission has rescheduled the March meeting to take place on Monday, March 17<sup>th</sup> at 7pm. Diversity, Inc. director Joseph Martin will be attending the March 17<sup>th</sup> meeting. Trustee Washington stated the Housing Commission presented a framed picture of the elected officials. Trustee Washington thanked Housing Commissioners Gary Holcomb, Heidi Parker, Larry Stewart and Wanda Lemell who were in the audience. Mayor Hanks thanked the Housing Commission and reported the Public Relations Committee is working on getting more framed pictures placed in the hall. Mayor Hanks thanked Gary Holcomb for getting the awards ready for Mr. Griffin- Someone You Should Know.

## **H. Housing Commission- Mr. Holcomb**

### **I. Senior Committee-Ms. Langston**

Bloom Township: Senior Community Luncheon at Glenwoodie Golf Course 'Erin Go Bragh' is on Tuesday, March 18<sup>th</sup> with Steve Lydell at the keyboard singing old Irish favorites. Tickets sale deadline is on Tuesday, March 11<sup>th</sup>. Senior chair exercise Wednesdays 10:30-11:30 and Fridays 10-11 a.m. Suburban Legal Assistance Clinic is every 4<sup>th</sup> Tuesday by appointment. Blood pressure screening held third Wednesday by appointment. Assistance on health insurance selection, the Illinois Senior Insurance Program (SHIP) counseling is available.

FREE tax preparation for low income families and individuals through April 15<sup>th</sup> in multipurpose room. Preparation by Center for Economics Progress (CEP) IRS-certified volunteers on Tuesday and Thursday 5:30 p.m. and Saturday 10:00 a.m. First come, first served basis - tax site closes when capacity is reached. For low cost transportation within the township by Senior Wheels call 708-754-8200. Call the Bloom Township Senior Dept. 708-754-9400 ext. 244 for additional information and/or services.

Mobile tax services FREE for south suburban and Indiana seniors and students. Contact Jamie 708-977-8687 (per chicagoheights.patch.com).

CEDA Senior Opportunities & Services Program provides Bloom Township seniors ages 60 years and older. Service locations & hours: Monday 9am-1pm Village of Lynwood, 21460 Lincoln Hwy; 1<sup>st</sup>, 2<sup>nd</sup> & 5<sup>th</sup> Tuesday 8:30am-3 pm CEDA Chicago Hts, 1203 West End; 3<sup>rd</sup> & 4<sup>th</sup> Tuesday 11am-3pm Lynwood Educational Services Center, 2551 Glenwood Lansing Rd; Wednesday 8:30am-2pm CEDA Chicago Hts, 1203 West End; Thursday 9am-1pm Village of Glenwood Centers for Seniors, 1 Rebecca St; and Friday 10am-2pm Steger-South Chicago Heights Library, 54 E 31<sup>st</sup> St., Steger. Call 312-254-6096 Denise Chaffee, CEDA Senior Advocate for an appointment.

Events the Senior Committee sponsors: FREE monthly blood pressure screening for all village residents and village employees in the Senior Center office Monday, March 3, 2014 from 1-1:45 p.m. and every 1<sup>st</sup> Monday; the paperback book exchange continues, thank you trustee John Poskin for recent donations; the next blood pressure and monthly senior movie 'Heat' is on Monday, March 10, 2014 co-sponsored with the McConathy Public Library. A tai chi presentation will be at 11:30 a.m. followed with a luncheon, reservations are required – call 708-757-4771. This Friday, March 28<sup>th</sup> is the open senior social activity at 12:00 p.m. A flyer listing the village senior activities and movies are available in the lobby literature rack. A Senior Center survey is available for your interest and input.

Fun Club meets every 2<sup>nd</sup> and 4<sup>th</sup> Sundays at 3:00 p.m. Sunshiner's next meeting is on Monday, March 3<sup>rd</sup> at 7:00n p.m. The Leisure Timers have canceled their meeting tomorrow Wednesday, February 26<sup>th</sup>. Ceramics Group meets every Wednesday from 8-11 a.m. The SV Blue Grass continues every Sunday

from 6-10 p.m. Golden Age on will meet next Wednesday, March 19<sup>th</sup> at Jones Memorial Community Center, 220 E 15<sup>th</sup> St., Chicago Heights – 10 a.m. social hour, 10:30 a.m. meeting with lunch at 11:30 a.m. Cost for lunch is \$5 – reservation, call 708-757-5395. Annual dues are \$5. Reminder the Cook County first installment tax bills is due date of March 4th. A late penalty of 1.5% per month will apply. Reminder, qualified seniors must complete and return their annual senior or freeze tax exemption application in order to receive the exemption on the second installment. There will be no tax preparation at the McConathy Public Library, however, tax forms are available. E-books are now available at the library. The next Senior Committee meeting will be Thursday, March 13<sup>th</sup> at 5 p.m. The committee’s 6th Chili Cook-off is scheduled for Saturday, March 29<sup>th</sup> and the committee will be looking for chili chefs.

## **6. Consent Agenda**

### **Motion to Recess to Executive Session**

#### **A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2014)**

Mayor Hanks asked for a motion at recess to executive session. The motion was made by Trustee Burgess and seconded by Trustee Washington.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams  
Nays: None

Motion carried

The meeting was adjourned to Executive Session at 8:25 pm.

Mayor Hanks asked for a motion to reconvene the Regular Board meeting. The motion was made by Trustee Morden and seconded by Trustee Burgess.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams  
Nays: None

Motion carried

The meeting reconvened at 10:12 pm.

#### **A. Motion to Approve Board meeting minutes- February 11, 2014**

#### **B. Motion to Approve Committee meeting minutes – February 18, 2014**

#### **C. Motion to Approve Special Meeting minutes – February 18, 2014**

#### **D. Motion to Approve an Ordinance Amending Chapter 6 “Alcoholic Beverage Establishments” of the Village of Sauk Village, Cook and Will Counties, Illinois- (Liquor Licenses)**

#### **E. Motion to Approve an Ordinance Amending Chapter 6 “Alcoholic Beverage Establishments” of the Village of Sauk Village, Cook and Will Counties, Illinois- (Number of Liquor Licenses)**

#### **F. Motion to Approve an Ordinance Adopting a Social Media Policy for the Village of Sauk Village (Removed from the Consent Agenda per Trustee Burgess)**

#### **G. Motion to Approve MCSI-Municipal Collection Services, Inc.**

Mayor Hanks asked if there were any issues with the consent agenda. Trustee Burgess asked to have Item E removed from the consent agenda. Mayor Hanks asked for a motion to approve the amended consent agenda with Item E moved to New Business.

The motion to approve was made by Trustee Morden and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

## **7. Ordinances and Resolutions**

### **A. Motion to Approve a Resolution of the Village of Sauk Village, Cook and Will Counties, Illinois Authorizing a Proposal to Amend the Sauk Village Zoning Ordinance in order to Create a 180 – Day Moratorium on the Acceptance of Applications for, and Issuance of Building Permits, Certificates of Occupancy, Zoning Applications and Other Permits for Licenses for Adult Uses**

Mayor Hanks asked for a motion to approve the above resolution. The motion was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

## **8. New Business**

### **A. Motion to Approve Accounts Payables and Disbursements for February 12, 2014 through February 25, 2014**

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

### **B. Motion to Approve Fire Department Layoff**

Mayor Hanks asked for a motion to approve the Fire Department layoff. The motion was made by Trustee Washington and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Morden, Myers, Poskin and Washington

Nays: Trustees Burgess and Williams

Motion carried

### **C. Motion to Approve Police Department Layoff**

Mayor Hanks asked for a motion to approve the Police Department layoff. The motion was made by Trustee Washington and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Morden, Myers, Poskin and Washington

Nays: Trustees Burgess and Williams

Motion carried

**D. Motion to Approve an Ordinance Adopting a Social Media Policy for the Village of Sauk Village**  
Mayor Hanks asked for a motion to approve the ordinance listed above. The motion was made by Trustee Morden and seconded by Trustee Williams.

Trustee Burgess stated Social Media was shot down by the Labor Relations Board and several municipalities. Trustee Burgess asked the attorneys to review the policy; it should be more specific about posting your opinion. Village Attorney McGrath stated two Village Attorneys reviewed the ordinance. Several municipalities have passed this same policy. Trustee Williams stated Police Chief Holevis also reviewed and approved the policy. Mayor Hanks stated the Police Department already has this policy in place.

On roll call:

Ayes: Trustees Morden, Myers, Poskin and Washington

Nays: Trustees Burgess and Williams

Motion carried

#### **8. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES**

Trustee Williams stated the Resolution does state on the first page that the vehicles can be used for any department.

Trustee Washington stated several people signed the No Text While Driving Pledge. Trustee Washington encouraged everyone to participate in the No Text While Driving, No Bullying campaigns and the Neighborhood Watch Shuffle.

#### **9. ADJOURNMENT**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Morden and seconded by Trustee Washington.

All Ayes

The meeting was adjourned at 10:22 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **MARCH 4, 2014.**

**1. Roll Call**

Mayor Hanks called the meeting to order at 6:02 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin and Williams

Absent: Trustee Washington (Joined in Executive Session)

**2. Recess to Executive Session**

**A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2014)**

Mayor Hanks asked for a motion to recess to executive session. The motion was made by Trustee Poskin and seconded by Trustee Myers.

Ayes: Trustees Burgess, Morden, Myers, Poskin and Williams

Nays: None

Absent: Trustee Washington

The meeting was recessed to executive session at 6:03 pm.

**3. Reconvene Special Meeting**

Mayor Hanks asked for a motion to reconvene. The motion was made by Trustee Poskin and seconded by Trustee Williams.

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

The meeting was reconvened at 6:45 pm.

**4. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Burgess and seconded by Trustee Williams.

All Ayes

Meeting was adjourned at 6:45 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER  
**MARCH 11, 2014.**

**1. CALL TO ORDER**

Mayor Hanks called the meeting to order at 7:03 pm.

**B. Roll call**

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. PUBLIC COMMENT**

**A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.**

Judy Cast questioned why department heads are not present on Committee meeting nights. Mayor Hanks stated the department heads work all day. Residents can ask them questions through the week during working hours.

**3. REPORTS OF OFFICERS**

**A. Mayor's Report- Mayor David Hanks**

**1) Proclamation - National Fair Housing Month**

Mayor Hanks read the proclamation for National Fair Housing Month.

**B. Village Clerk – Mrs. Debbie Williams**

Village Clerk Williams thanked Village Engineer Jim Czarnik for his assistance once again with preparing the CDBG Grant Funding Application. Village Clerk Williams thanked the department heads and others who have provided updates for the Sauk Village email alerts. The response to the email alerts is very positive. Please encourage others to subscribe by visiting [www.saukvillage.org](http://www.saukvillage.org) and click on “Get Access Today”. An email will be sent for confirmation. If you encounter any issues signing up please check your SPAM filter or contact Village Clerk Debbie Williams. A list of important election dates, offices up for election, a directory of all local, state, county and federal elected officials and the referendum that will appear on the March 18<sup>th</sup> ballot can be found at [www.saukvillage.org](http://www.saukvillage.org). For more information or to check your voter registration visit [www.cookcountyclerk.com](http://www.cookcountyclerk.com).

**C. Village Treasurer – Mr. Jim Griegel- Absent- No report**

**D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath-No report**

**E. Village Engineer – Mr. Jim Czarnik**

Village Engineer Czarnik reported Norfolk Southern was contacted regarding the railroad repairs. Cold patch is in place now. The tracks will be ripped out and asphalt will be in place as soon as the weather improves. There is a stock supply of delineators to replace the ones that were destroyed by the heavy snow and plows. There is a one year warranty on the delineators. Demolition is continuing on well #3. Trustee Burgess referred to the work that is being done in Lynwood that may cause potholes in Sauk Village. There is a need to get the names of who to contact if that occurs.

**4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

**A. Parks and Recreation Committee- Trustee Poskin / Trustee Morden**

Trustee Poskin reported there will be a Mobile Food Pantry at the Community Center on Wednesday, March 26<sup>th</sup> from 4pm – 6pm open to all Cook County residents. Contact 773/247 FOOD for more information.

Family Game Night is scheduled for April 4<sup>th</sup> at 6pm. Bring games. Parents have come forward to start a cheerleading program. March Madness starts in three weeks for the basketball teams. The Easter Egg Hunt co-sponsored with the PLAN will take place on April 19<sup>th</sup> from 1pm -3pm.

### **B. Beautification Committee- Trustee Morden**

Trustee Morden reported the Beautification Committee is considering two garage sales this summer. One is planned for June 14<sup>th</sup> and one in conjunction with the Corn and Dog Roast in August. The Beautification Committee is looking for more members and volunteers.

### **C. Ordinance Review Committee- Trustee Myers**

Trustee Myers reported the Ordinance Review Committee met to review several ordinances including Redbox and Section 18-29- Fees. The Ordinance Review Committee reported the Redbox should be a separate ordinance because it does not fit in any other category.

### **D. Intergovernmental Relations Committee- Trustee Burgess**

Trustee Burgess also reported Congresswoman Robin Kelly is hosting a housing workshop at Victory Apostolic Church located at 208 Matteson Avenue in Matteson from 9:30am- 1 pm on Saturday, March 15<sup>th</sup>. Trustee Burgess stated the legislators are there to help us out. Residents should contact them with their concerns. The representative's contact numbers are on the village's website.

### **E. Neighborhood Watch Committee- Trustee Washington**

Trustee Washington reported on the No Text While Driving and No Bullying pledges. The pledges are available at the library, Village Hall and the village website. Names of those who take the pledges will be posted. The Neighborhood Watch Committee will be shooting a video to the song "Happy". Everyone is invited to attend.

### **F. Public Relations Committee/ Community Outreach Partnership-Trustee Williams**

**Public Relations Committee** Trustee Williams thanked the Student Government Day judges. Winners have been notified. Student Government Day is March 25<sup>th</sup>. Reports are due next Friday. There will be a reception afterwards. **COP-** The Community Outreach Partnership Committee meeting was cancelled due to the Special 6pm meeting. Chief Holevis was in attendance. Due to special meetings and Student Government day the next COP meeting will take place in April.

## **5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

### **A. Fire Department/ 911 Committee- Chief Stoffregen**

Chief Stoffregen reported the Fire Department responded to 22 calls in the past two weeks, including 3 car fires, 10 fire alarms, 4 car accidents, 4 medical assists and one water shut off.

Chief Stoffregen reported thanks to a grant the department has received 10 new sets of gear.

### **B. Police Department- Chief Holevis**

Chief Holevis introduced Officer Chad Fredericksen and Canine Officer Falko. Today was the first day on the street for the pre-certified officers. Don't drink and drive will be enforced throughout the state during St. Patrick's Day. Officer Fredericksen stated Falko is three years old.

Jack Todd asked if the dog has a vest. There is a fundraiser for a vest for the dog and a grant that may supply the vest. Chief Holevis reported all new rifle racks will be received due to a grant and at no cost to the village. The department also expects to receive the bulletproof vest grant. Chief Holevis stated the department has started the restructuring process for staff and clerks. The Records Department will be closed Monday and Tuesday, open Wednesday through Friday from 9 am – 5pm and open Saturday and Sunday from 10 am- 2pm for the convenience of the residents and these hours work best for the Record Clerk. Respirators have also been issued at no cost working with [change.org](http://change.org)/first responders.

The Police Department has responded to 790 calls for service including 196 traffic related, 49 burglaries, 40 ambulance assists, 95 building checks and 86 others in the past two weeks.

Mayor Hanks recognized the work of the department heads to secure the grants. Thank You!

### **C. Public Works Department- Mr. Weller- Absent- No report**

### **D. Administrative Services Director- Ms. Jasinski**

Director Jasinski reported Animal Licenses go on sale April 1<sup>st</sup>. The Code Department wrote 115 tickets for the month of February. Several tickets have been issued for signs. A Zoning Board meeting is scheduled for March 24<sup>th</sup> to address the text amendment for the 180 day moratorium. The restaurant formerly known as Round the Clock and Level Sports Bar, formerly known as Tom's Tap should both be opening on April 1<sup>st</sup>. Mother Goose may be back in the hands of Jean McNeal.



Trustee Burgess inquired about the tickets issued to Boost Mobile and Just Phones. Sherry said the flashing lights and temporary signs that take up more than 25% of the window are not allowed. Some corrections have been made. They will continue to receive tickets until the matter is resolved. Trustee Burgess asked if Fairway is leaving. Sherry stated she does not know anything about that.

#### **E. Finance Director- Mr. Rao**

Finance Director Rao stated the first installment of the IEPA loan has been received in the amount of \$330,000.00. This amount will be placed into the Water Fund. FD Rao stated Cindy Wagner received \$50.00 for catching fraud at the front desk. This was deposited as miscellaneous income. Employees are not able to accept awards. The 2012 draft audit should be available by March 17<sup>th</sup>. The next audit will start immediately afterwards with a proposed completion date of May 31<sup>st</sup>.

Mayor Hanks stated the auditors are taking their time and they continue to ask for information. It is their job to dig.

#### **F. Sauk Village Homeland Security Agency- Mr. Johnson**

Director Johnson reported over the past two weeks the department responded to 26 calls including 4 car accidents, 8 fire alarms, 1 medical assist, 8 school patrols, 1 semi brake fire, 1 water shut off, 2 car fires and 1 assist other agency. Director Jonson reported there is a chance of 1-2 per inches of snow fall and blizzard conditions tonight and reminded everyone that March, April and May is tornado season.

#### **G. Human Relations Commission- Trustee Washington**

Trustee Washington reported the Human Relations Commission meets the first Monday in the Village Hall. The Human Relations Commission is planning a Diversity Workshop.

#### **H. Housing Commission- Mr. Holcomb**

Commissioner Holcomb reported the Housing Commission will meet Thursday, March 13<sup>th</sup> at 7 pm in the Village Hall.

#### **I. Senior Committee- Ms. Langston**

Bloom Township: Today was the deadline to purchase the Senior Community Luncheon ticket at Glenwoodie Golf Course 'Erin Go Bragh' Tuesday, March 18<sup>th</sup> with Steve Lydell at the keyboard singing old Irish favorites. Doors open at 11:30 a.m. Senior chair exercise Wednesdays 10:30-11:30 and Fridays 10-11 a.m. Suburban Legal Assistance Clinic by appointment every 4<sup>th</sup> Tuesday. Blood pressure screening by appointment every third Wednesday. Assistance on health insurance selection, the Illinois Senior Insurance Program (SHIP) counseling is available. FREE tax preparation for low income families and individuals through April 15<sup>th</sup> in multipurpose room. Preparation by Center for Economics Progress (CEP) IRS-certified volunteers on Tuesday and Thursday 5:30 p.m. and Saturday 10:00 a.m. First come, first served basis - tax site closes when capacity is reached. For low cost transportation within the township by Senior Wheels call 708-754-8200. Call the Bloom Township Senior Dept. 708-754-9400 ext. 244 for additional information and/or services. Mobile tax services FREE for south suburban and Indiana seniors and students. Contact Jamie 708-977-8687 (per [chicagoheights.patch.com](http://chicagoheights.patch.com)). Reminder, there will be no tax preparation at the McConathy Public Library, however, tax forms are available. E-books are now available at the library.

CEDA Senior Opportunities & Services Program provides Bloom Township seniors ages 60 years and older. Various service locations in Chicago Heights, Glenwood, Lynwood, and Steger and various hours Monday through Friday. Call 312-254-6096 Denise Chaffee, CEDA Senior Advocate for an appointment.

Franciscan St. James Health sponsors FREE 'Day of Dance 2014' 6:00n p.m. Thursday, March 13<sup>th</sup> at St., James Health & Wellness Institute, 100 197<sup>th</sup> PL., Chicago Heights. Many FREE heart health screenings, raffles and refreshments. Call 800-785-2637 or visit [FranciscanAtJames.org/dayofdance](http://FranciscanAtJames.org/dayofdance) for reservation.

Events the Senior Committee sponsors: FREE monthly blood pressure screening for all village residents and village employees in the Senior Center office Monday, April 7, 2014 from 1-1:45 p.m. and every 1<sup>st</sup> Monday; the paperback book exchange continues thanks to the recent donors; yesterday, approximately nineteen participated in the 'Qigong' demonstration by village resident Brian Thompson, blood pressure, a very delicious lunch and monthly movie(many thanks to the McConathy Public Library for hosting the event). This Friday, March 14<sup>th</sup> is the open senior social activity at 12:00 p.m. Brian Thompson invites seniors to attend 'Qigong & Tai Chi for Seniors' Friday, March 21<sup>st</sup> from 10:30 a.m. until 12:00 p.m. at the Glenwood Library.

Fun Club meets every 2<sup>nd</sup> and 4<sup>th</sup> Sundays at 3:00 p.m. Sunshiner's next meeting is on Monday, March 3rd at 7:00n p.m. The Leisure Timers have canceled their beef sandwich meal and meeting tomorrow Wednesday, March 12th. Leisure Timers next meeting in on Wednesday, March 26<sup>th</sup> and every 2<sup>nd</sup> and 4<sup>th</sup> Wednesday at 5:00 p.m. Ceramics Group meets every Wednesday from 8-11 a.m. The SV Blue Grass continues every Sunday from 6-10 p.m.

Golden Age on will meet next Wednesday, March 19<sup>th</sup> at Jones Memorial Community Center, 220 E 15<sup>th</sup> St., Chicago Heights – 10 a.m. social hour and snacks, 10:30 a.m. meeting with lunch (soup, corned beef and cabbage, carrots, Rye bread, peppermint ice cream, coffee, tea & hot chocolate) at 11:30 a.m. Fall prevention program by VCP Home Health Care. Cost for lunch is \$5.00 reservation, call 708-757-5395. Annual dues are \$5.00.

The next Senior Committee meeting will be this Thursday, March 13<sup>th</sup> at 5 p.m. The committee 6th Chili Cook-off is scheduled for Saturday, March 29<sup>th</sup> and we are still looking for chili chefs.

## **6. Consent Agenda**

**A. Motion to Approve Board meeting minutes- February 25, 2014**

**B. Motion to Approve Committee meeting minutes – March 4, 2014**

**C. Motion to Approve Special Meeting minutes – March 4, 2014**

**D. Motion to Approve a Resolution Authorizing and Directing the Submission of an Application to the County of Cook, Illinois Requesting Community Development Block Grant Funds for Program Year 2014 for the Village of Sauk Village, Illinois**

**E. Motion to Approve an Ordinance Amending Fees and Fines**

**F. Motion to Approve 2014-2015 Executive Insurance Renewal- The Owens Group**

**G. Motion to Approve a Local Agency Agreement between IDOT and the Village of Sauk Village- Reimbursement of TIF funds to the Village of Sauk Village that was expended for the Logisticenter Drive Project**

**H. Motion to Reaffirm a previous Engineering Service Agreement between Baxter & Woodman, Inc. and the Village of Sauk Village dated September 18, 2007- BLR05610**

**I. Motion to Approve an Ordinance Amending Sections 18-29 (Fee Schedule), 10-41 (Licensing), 74-245 (Fee), 74-247 (Time of Payment; License Year), and 74-250 (Duplicate Windshield Decal) of the Village Code**

**J. Motion to Approve Appointment of Zoning Board Commissioner to unexpired term (4-30-2015)**

**K. Motion to Approve Appointment of Zoning Board Commissioner to unexpired term (4-30-2016)**

Mayor Hanks asked to remove item E from the consent agenda. It is a duplicate entry of item I. Mayor Hanks asked for any other questions or comments on the consent agenda. Hearing none- Mayor Hanks asked for a motion to approve the consent agenda as amended. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

Village Clerk Williams gave the oath of office to Zoning Board Commissioners Sharon Nowak and Jack Todd. Board members thanked Jack Todd and Sharon Nowak for volunteering.

## **7. NEW BUSINESS**

### **A. Motion to Approve Accounts Payables and Disbursements for February 26, 2014 through March 11, 2014.**

Mayor Hanks asked for a motion to approve the Accounts Payables and Disbursements for February 26, 2014 through March 11, 2014.

The motion to approve was made by Trustee Morden and seconded by Trustee Washington.

Trustee Burgess stated he asked for copies of the attorney bills and he will now request the bills for Kane, McKenna and Baxter & Woodman.

Trustee Morden inquired about ammunition charges billed to different accounts within the Police Department. Chief Holevis said that may be a typo. Trustee Morden also inquired about car wash charges to two different companies. Chief Holevis stated the bills refer to a time of transition. The cars now go to Aqua Wash in Dyer where that is saving the village money. The Sauk Village Car Wash may be used for special detail. The cars are washed as needed but closely monitored.

On roll call

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

## **8. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES**

Trustee Morden reported there is a lot of debris from an accident on Sauk Trail and Torrence that the tow service should have picked up.

Lynda Washington reported the Human Relation Committee will meet next on March 17, 2014 at 7pm in the Village Hall.

Trustee Burgess thanked everyone who attended St. James Church last Sunday to welcome Cardinal Francis George, including ESDA and Rich Township for assisting with traffic.

Mayor Hanks stated it was a great service and an honor to meet the Cardinal.

Village Clerk Williams stated that there needs to be better communication so that when something special happens in the village that word gets out. Village Clerk Williams did send out an email alert Saturday morning when she was first told about the Cardinal's visit. Village Clerk Williams will encourage the neighborhood businesses, schools and churches to be a part of the Sauk Village email alerts.

Mayor Hanks stated he met with Senator Mark Kirk and several other mayors at Senator Kirk's roundtable. Mayor Hanks discussed the \$5.1 million dollars in improvements Sauk Village is requesting. Discussion was held regarding the struggle all mayors face competing with Indiana and Will County for economic development. The mayors agreed it is hard to recruit or retain business with Indiana having such an aggressive economic development team. Mayor Hanks spoke about Sauk Village receiving the IEPA loan to get the wells up and running. Other mayors spoke about how the rates continue to rise on Lake Michigan water. Chicago and Hammond control the costs which are unbelievable. Crime, road and infrastructure issues, such as potholes, were also discussed.

Senator Napoleon Harris is working on setting up a Town Hall meeting soon.

Mayor Hanks stated there may be a 6pm Special Meeting next week. Watch for the notice.

## **9. ADJOURNMENT**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Poskin and seconded by Trustee Washington.

All Ayes

The meeting was adjourned at 8:08 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams

**MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER MARCH 11, 2014.**

**1. Roll Call**

Mayor Hanks called the meeting to order at 6:02 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. Recess to Executive Session**

**A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2014)**

Mayor Hanks asked for a motion to recess to executive session. The motion was made by Trustee Poskin and seconded by Trustee Washington.

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

The meeting was recessed to executive session at 6:04 pm.

**3. Reconvene Special Meeting**

Mayor Hanks asked for a motion to reconvene. The motion was made by Trustee Morden and seconded by Trustee Williams.

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

The meeting was reconvened at 6:47 pm.

**4. A Resolution Authorizing and Directing the Submission of an Application to the County of Cook, Illinois Requesting Community Development Block Grant Funds for Program Year 2014 for the Village of Sauk Village, Illinois**

Mayor Hanks asked for a motion authorizing and directing the submission of an application to the County of Cook, Illinois requesting Community Development Block Grant funds for Program Year 2014 for the Village of Sauk Village application. The application is requesting \$400,000.00 for the purpose of street repairs.

The motion to approve was made by Trustee Poskin and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

**5. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Poskin and seconded by Trustee Williams.

All Ayes

Meeting was adjourned at 6:48 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER MARCH 18, 2014.

**1. Call to Order**

Trustee Williams presided as Mayor Pro Tem with no objections in the absence of Mayor Hanks.

**A. Roll Call**

Mayor Pro Tem Williams called the meeting to order at 7:02 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Washington and Williams

Absent: Trustee Poskin and Mayor Hanks (both absent with notice)

Mayor Pro Tem Williams read a statement from South Suburban Mayors and Managers Association (SSMMA) regarding the death of Oak Forest Police Officer James Morrisy, husband of Janice Morrisy, following a two car accident while on duty. Janice Morrisy is the Deputy Director of Housing at SSMMA. Mayor Pro Tem Williams asked everyone to keep Janice and their three sons in their thoughts and prayers and asked for a moment of silence.

**2. Bond Abatements- Kane, McKenna, Inc.- Mary Thompson**

a) An Ordinance abating taxes for General Obligation Tax Increment Refunding Bonds, Series 2002A, and General Obligation Capital Appreciation Bonds (Tax Increment Alternate Revenue Source), Series 2002B, of the Village of Sauk Village, Cook and Will Counties, Illinois.(Municipal Building)

b) An Ordinance abating a tax for General Obligation Tax Increment Bonds (Alternate Revenue Source), Series 2008, of the Village of Sauk Village, Cook and Will Counties, Illinois. (Fire Truck)

c) An Ordinance abating a tax for General Obligation Tax Increment Bonds (Alternate Revenue Source), Series 2009, of the Village of Sauk Village, Cook and Will Counties, Illinois.(Dispatch Center)

Kane, McKenna Representative Mary Thompson reviewed the tax abatements for the 2013 tax levy year and provided draft ordinances for review. The TIF bonds have done well and are abated in full. The Series 2010 (Working Cash Bonds) are not subject to abatement. The failure to pass and file the required abatement ordinances by April 1, 2014 will cause a levy on the taxpayers for all of the bonds.

Mary stated at the time the bonds were issued the economy was much better and it was expected that impact fees would materialize through the completion of the four phases DP Partners was looking to complete. DP Partners is now halfway into the third phase. Future impact fees can be applied to debt service.

These ordinances will appear on the March 25<sup>th</sup> board agenda.

**3. MFT Resolutions and Agreements**

a) Preliminary Construction Engineering Services Agreement for MFT Funds-Resolution- BLR05512

b) Resolution for Maintenance of Streets and Highways by Municipality under the Illinois Highway Code- BLR14230

c) Maintenance Engineering to be Performed by a Consulting Engineer- BLR05520

d) Resolution for Improvement by Municipality under the Illinois Highway Code- BLR09111

Mayor Pro Tem Williams asked the board to review the MFT resolutions and agreements listed above and to forward any questions to Village Engineer Jim Czarnik. These resolutions and agreements will appear on the March 25<sup>th</sup> board agenda.

**4. Energy Presentation**

Mayor Pro Tem Williams stated the person making the energy presentation asked to be placed on the next Committee agenda when the full board will be present. A DVD is available in the Village Clerk's office with the full presentation for board members to review so they can have their questions ready. This item is tabled for the Committee meeting of April 1, 2014.

## **5. Cost Savings Initiatives**

Mayor Pro Tem Williams stated Mayor Hanks has stated the matter of cost savings initiatives will be added to the agenda going forward. Mayor Hanks is looking for the trustees to bring recommendations for consideration. Mayor Pro Tem Williams asked if there were any updates at this time. Trustee Burgess stated he will be reviewing the attorney and engineering bills looking for any duplicate charges or overbilling.

## **6. Public Comment – All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be given one opportunity to speak.**

Rose Langston reported the group who requested use of the Senior Center on the second and fourth Friday have not been attending. Committee members make themselves available and last week only one individual showed up. Trustee Burgess suggested the group should be informed of the low attendance. Rose thanked Trustees Morden, Washington and Myers for their support by attending the final service at United Church of Christ. Rose asked the Police Department to use the lot to patrol from until another group takes over the church. Judy Cast stated the word did not get out about the 911 referendum. Judy reported the PLAN will be working with the Parks and Recreation Committee on the Easter Egg hunt. Donations are requested. There will be ponies and over 5,000 eggs.

## **7. Miscellaneous Business- Comments from the Trustees**

Trustee Burgess stated it is not the job of the village to get the word out about the referendum and offered to donate \$20.00.

Trustee Morden stated it was sad to see the church close but they went out on a high note. He felt very welcomed in the church. Trustee Morden reported the Democratic Women of the South Suburbs will be sponsoring a Get Covered America workshop on Saturday, March 22, 2014 from 10am – 1 pm in the Village Hall.

Trustee Washington enjoyed the fellowship with the United Church of Christ members and watching the video of the past days at the church.

Trustee Myers stated he had a great time at the church and hated to see it go. Trustee Myers was a past member of the church and also personally worked on the reconstruction of the church.

Mayor Pro Tem Williams presented an ordinance for the board to review. The issue of the sale of the surplus property located at 2842 East 225<sup>th</sup> Place has been discussed in the past but was placed on hold. This final draft of the ordinance will be placed on the March 25<sup>th</sup> agenda for approval. Mayor Pro Tem Williams reminded everyone that Student Government Day is Tuesday, March 25<sup>th</sup>. All board, committee and department head reports are due in by Friday. Please be available at 6:00 pm for pictures.

Mayor Pro Tem Williams asked everyone to keep Janice and her family in their prayers.

## **8. Adjournment**

Mayor Pro Tem Williams asked for a motion to adjourn. The motion was made by Trustee Morden and seconded by Trustee Washington.

All Ayes.

The meeting was adjourned at 7:32 pm.

---

Mayor Pro Tem Rosie Williams

---

Village Clerk Debra L. Williams

**MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER MARCH 18, 2014.**

**1. Roll Call**

Trustee Williams presided as Mayor Pro Tem with no objections in the absence of Mayor Hanks. Mayor Pro Tem Williams called the meeting to order at 6:02 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Washington and Williams

Absent: Trustee Poskin and Mayor Hanks

**2. Republic Services- Anthony DeLuca and Hank Potts**

Republic Services representatives Anthony DeLuca and Hank Potts stated they were invited by Mayor Hanks to provide an overview of their services and to answer any questions from the board or audience.

Anthony stated that Republic Services (formerly Skyline Disposal) has a long history with Sauk Village. Services remained the same when Republic took over. Skyline toters will be replaced with the Republic blue toters as the old ones break down. Republic is working on an option to order roll offs and special pick ups on line. In case of an emergency when garbage was not put out timely, you can call and ask for another sweep through the neighborhood and they will try to accommodate the request. Electronics can no longer be picked by law. Republic cannot take e-waste to the landfill. Hank provided further clarification on the Cook County ordinance that applies to e-waste. A recycling option may be available in the future. Residents must dispose of these at recycling centers. Republic still picks up one large item per week (refrigerator, stove, sofa, etc...), Christmas trees and all municipal buildings at no additional charge. Hank will communicate any situations that affect garbage pick up to the Mayor and the Clerk.

The board thanked both Anthony and Hank for attending and for providing such a great service to the community.

Rose Langston asked if there was a senior discount. Hank stated he will provide the information to the Village Clerk.

**3. Motion to Approve Office and Technical Contract**

**4. Motion to Approve Steelworkers Contract**

Mayor Pro Tem Williams stated the final drafts of the contracts are still not available. The final drafts should be in everyone's box for review prior to the March 25<sup>th</sup> board meeting.

**5. Adjournment**

Mayor Pro Tem Williams asked for a motion to adjourn. The motion to adjourn was made by Trustee Morden and seconded by Trustee Myers



.

All Ayes

Meeting was adjourned at 6:33 pm.

---

Mayor Pro Tem Rosie Williams

---

Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **MARCH 25, 2014. (STUDENT GOVERNMENT DAY)**

**1. Call to Order**

Mayor Recendiz (Hanks) called the meeting to order at 7:10 pm.

**1a. Pledge of Allegiance**

Mayor Recendiz (Hanks) led the Pledge of Allegiance.

**1b. Roll call**

Mayor Recendiz (Hanks) asked Village Clerk Eskew- King (Williams) to call the roll.

On roll call:

Present: Trustees Arroyo (Burgess), Schaffer (Morden), Dye (Myers), Griggs (Poskin), Rogers (Washington), Turner (Williams)

Absent: None

**2. Reports of Officers**

**A. Mayor's Report – Ms. Beatriz Recendiz (Mayor David Hanks)**

The Mayor would like to thank all that contributed in this year's Student Government Day event and congratulations to all the winners. Also, thanks to the Sauk Village Public Relations committee, District 168, Sauk Village Public Library, families, teachers, employees, volunteers, judges and anyone that may have been missed that helped make this day such a success.

The Mayor's office is excited about the positive upcoming events that Trustees and committees continue to focus on this coming year as we move Sauk Village "Forward".

Today, Sauk Village hosted the first Illinois 394 & Illinois Route 1 Corridor Study Steering Committee Meeting. The Mayor represents the village on this committee as a charter member and since Sauk Village is one of the communities along this corridor. The agenda consisted of making decisions regarding the number and format of future meetings, key stakeholders to be interviewed and essential data to be gathered.

Sauk Village continues to recruit potential developers and businesses to Sauk Village and especially in our TIF areas. Last week Brain Quigley from DP Partners and Reggie Greenwood from SSMMA met with representatives from the CN Railroad to discuss adding an additional rail spur in TIF #3 just East of Behr Paint and West of 394. This new rail spur would provide 100 acres of developable land with rail access. This would make this site even more appealing to businesses that require land with easy access to rail.

Keep your eyes open as two businesses are scheduled to reopening under new ownership on Sauk Trail during the second quarter of this year. The Sauk Village Economic Development team is also working with the property owners at Sauk Plaza to recruit a nationally known chain store. Negotiations are looking positive and residents could see construction starting as early as May or June of this year.

The village audits for 2011/2012 are in the final review and the village board should be able to start reviewing the final 2011/2012 audit results at the committee meeting on April 1<sup>st</sup>. This will be the third audit completed in just over a year and we are on schedule to be caught up and in state compliance within the next six months and going forward.

A special thank you from the Mayor's office goes out to Financial Director Mohan Rao for his dedication and long hours during these audits.

Lastly, the village still has about \$20,000.00 for repairs and improvements to Sauk Village parks along the CN railroad; through donations from Enbridge and the CN Railroad. The Village along with the Parks and Recreations committee will be looking at the ball fields and playground equipment behind Wagner School and repairs and improvements should start this spring.

### **B. Village Clerk – Ms. Jasmine Eskew- King (Ms. Debbie Williams)**

The Village Clerk attends all board meetings and transcribes the minutes which are preserved as the permanent record. The Village Clerk also seals and files all village documents and assists the mayor, board, staff and residents as the need arises.

Sauk Village recently placed a referendum on the March 18<sup>th</sup> Primary Election ballot to increase 911 Surcharge. The referendum was defeated:

Total votes cast: 476

YES 110 23.11% of the vote

NO 366 76.89% of the vote

Thanks to the Democratic Women of the South Suburbs and Jeff Sopko Insurance for sponsoring two Affordable Health Care Act enrollments session this past week. The deadline to enroll is March 31<sup>st</sup>.

Village Stickers go on sale May 1<sup>st</sup>. This year's sticker was designed by 3<sup>rd</sup> grade student Angel Le. Angel's sticker promotes breast cancer awareness.

This year we rolled out a new program as a way of getting information to the residents in a more timely manner. We encourage everyone to enroll in the Sauk Village Email Alerts. The email alerts have been useful in supplying information on weather, traffic alerts and warming centers during the long winter cold and inclement weather, election information and local events. The email alerts will be expanded to include information from outside agencies as schools, churches, businesses, etc... Look to the village website for the latest meeting agendas, village calendar, ordinances, resolutions, meeting minutes and to subscribe to the Sauk Village email alerts at [www.saukvillage.org](http://www.saukvillage.org).

### **C. Village Treasurer – Ms. Breanna Felton (Mr. James Griegel)**

#### **D. Village Attorney – Mr. Kennedy Lawson (Attorney Mike McGrath)**

The Village Attorneys are hired by the Mayor and Board of Trustees and their primary responsibility is to advise the Village regarding the legality of its actions. The Village Attorneys also attend the Village Board meetings and answer any legal questions which arise. Prior to all Board meetings, the Village Attorney works with Village Officials regarding the preparation of the meeting agenda and the preparation of any formal actions which will be taken at the meeting. This may include the drafting of ordinances, resolutions and policies. The Attorneys also advise the Mayor and Board of Trustees regarding the appropriate procedures for conducting Board meetings and how to legally carry out Village business.

The Village Attorneys also work with the Mayor and Trustees regarding the drafting and negotiating of contracts for services, real estate and goods. These contracts include agreements with employees as well as contracts with companies which provide services to the Village, such as garbage disposal, landscaping and construction.

Additionally, the Village Attorney advises and defends the Village regarding any pending or active lawsuits. These lawsuits include those filed against the Village and lawsuits filed by the Village. For example, the Village Attorney is updating the Village tonight on the Dwight Beck

lawsuit which was filed against the Village. On March 19, 2014, Judge Snyder entered a judgment order in favor of the Village - this represents the latest legal victory for the Village. Copies of Judge Snyder's decision are available from Clerk Williams.

### **E. Village Engineer- Mr. Christopher Randle (Mr. Jim Czarnik)**

Tonight the Board will vote on approval of items relating to the Village's street repair program, which involves about half a million dollars of roadway improvements. The items to be voted on include the following:

- A resolution for repair of the Village's streets;
- An agreement with Robinson Engineering for design and construction engineering services relating to the street repair program;
- A resolution for maintenance of the Village's streets; and
- An agreement with Robinson Engineering to prepare the necessary formwork to submit to the Illinois Department of Transportation for reimbursement of the Village's expenses.

## **3. Reports of Trustees and Board Committees**

### **A. Parks and Recreation- Trustee Kyja Griggs (Trustee Poskin)**

The winter basketball program has its playoff tournament this Saturday at 9:00 am. All are invited. The flyers for the summer basketball and cheerleader programs with registration dates and times are on the back table. Flyers are on the back table for Family Game Night Friday, April 4<sup>th</sup> at 6:00 pm at the Community Center. The PLAN and Parks and Recreation will have the Easter Egg hunt at the Community Center at 1:00 pm on April 19<sup>th</sup>.

### **B. Beautification Committee- Trustee Jermisha Schaffer (Trustee Morden)**

The committee met on Sunday March 9<sup>th</sup> and things that were discussed were the upcoming clean up day to be held on Saturday May 17<sup>th</sup>. The committee along with volunteers will be cleaning up around the three welcome to Sauk Village signs, the village markie, the memorial site and the village hall. Anyone that is willing to help please see me after the meeting.

We are going to be doing a community yard sale again, this year it will be held on Saturday June 14<sup>th</sup> from 8am-3pm. Again see me after the meeting for further details.

And last the Beautification Committee is always looking for volunteers, please come out and take part in making a difference in your community...

### **C. Ordinance Review Committee – Trustee Arianna Dye (Trustee Myers)**

The Ordinance committee has been very busy this year we have already passed 8 ordinances and 3 resolutions. We are currently working to prepare a ordinance for the Red Box DVD rentals, this should be prepared for the board to review and vote on soon. We are also in the process of amending ordinances that residents of Sauk Village have requested us to look into. The other ordinance we are developing is Fleet Truck License ordinance. The ordinance committee is always looking for new members. If you wish to join us please see any ordinance review committee member. Our meetings are on the second Thursday of the month at 7:00 pm here in the village hall. Just a reminder all village residents can go to the village web site [www.saukvillage.org](http://www.saukvillage.org) and click on ordinances to read our village ordinances.

### **D. Intergovernmental Relations Committee- Trustee Paula Arroyo (Trustee Burgess)**

The Sauk Village Intergovernmental Relations Committee was created in May 2013 to provide guidance to the Board of Trustees on important issues with other governmental agencies. The

IGRC works to keep residents informed of employment opportunities, workshops available, available housing help and information of school districts, as well as any other information to help residents know what is happening in their community. The Committee continues to work towards helping residents to be aware of available programs and how to go about obtaining the information needed. During the time since it began, the IGRC has held an event in cooperation with CEDA and helped many residents file paperwork to get assistance in paying their utilities. The IGRC is comprised of concerned residents, looking to help better the community in which we live.

Everyone is welcome to come and join the Committee. We meet on the 1st Thursday of the month at the Village Hall at 7pm.

### **E. Neighborhood Watch Committee- Trustee Dominique Rogers (Trustee Washington)**

I would like to report the Neighborhood Watch Committee meets every 2nd Monday at the Fire Station at 7:00 p.m. We are currently preparing to film a LIVE video off the HAPPY sound track by Pharrell. All interested participants can see me or call my office at (708) 758-5130. Also, we have launched a NO TEXTING while driving & NO BULLYING campaign. Pledges are on the back table. This concludes my report.

### **F. Public Relations Committee – Trustee Thalia Turner (Trustee Williams)**

## **4. Reports of Departments, Committees and Commissions**

### **A. Fire Department – Fire Chief Daniel Sigler (Fire Chief Alan Stoffregen)**

My report to you this evening will include the following: Status of equipment, personnel and training.

#### Equipment

Through our preventative maintenance program, we have been able to keep repair costs on Fire Department vehicles and equipment to a minimum. Our dedication to this program has kept our equipment in excellent working condition.

#### Personnel

Because of his hard work and dedication to the Sauk Village Fire Department, we have promoted Engineer Paul Myers to the rank of Lieutenant effective December 9, 2013.

#### Training

Our weekly Tuesday night training continues to provide ongoing classroom lectures as well as extensive hands on training. Participation has been very good. We also continue to train with firefighters from the surrounding towns in an effort to promote continued support and excellent working relationships. We also have several firefighters continuing their education and development through college course study.

#### Recruitment

Word of mouth has historically been our greatest recruitment tool. We're looking for Sauk Village residents who want to do something positive for themselves and our community. Interested persons should contact Assistant Chief Myers for more details.

Over the past four weeks, the fire department responded to 34 calls. The fire department responded to 1 truck fire, 14 fire alarms, 1 wires burning, 2 CO alarms, 1 structure fire, 2 gas leaks, 1 stove fire, 3 car fires, 4 medical assist, 1 water shut off, and 4 car accidents.

### **B. 9-1-1 Board – Ms. Breanna Felton**

911 board approved expenditures for the purchase of two new computers, two chairs, and video cameras for the dispatch center.

**C. Police Department –Police Chief Morgan (Police Chief Timothy Holevis/Sergeant Rebecca Sailsbery))**

I would first like to report for the period of March 11<sup>th</sup> thru today. The Police Department responded to total of 561 calls for service. Those calls included 36 burglar alarms, 24 ambulance assists, 55 building checks, 129 traffic violators and 66 other service calls. There was one reported shooting with a victim who sustained a gunshot wound to the abdomen. The victim is listed in good condition and his injury is non life threatening. A suspect has been identified and police are attempting to locate his whereabouts.

I would also like to extend my condolences to the Oak Forest Police Department and to the family of James Morrisy, who was killed in the line of duty on Monday, March 17<sup>th</sup>. Please remember, Police Officers not only give speeding tickets, they sacrifice their lives everyday, so that the citizens of their communities can be safe. “Blessed are the peacemakers, for they shall be called sons of God”

I would also like to report Officer Luis Ayala has resigned his position with the Police Department in order to seek employment elsewhere.

**D. Director of Public Works Department –Mr. Christopher Randle (Mr. Kevin Weller)**

Our first scheduled street sweeping for 2014 will begin on Monday April 14. Residents are reminded that local ordinance prohibits parking on the streets between the hours of 7:00 A.M. and 3:30 P.M. during the day of your garbage pickup.

The first scheduled hydrant flushing will be on the south side of town. This area is located south of Sauk Trail & west of Torrence extending to Deer Creek. Flushing will begin at 11:00 P.M. on April 14 and will continue through the morning of April 15 until the area has been completed. Resident should refrain from washing light colors for 24 to 36 hours after flushing.

**E. Director of Administrative Services – Mr. Tyrese Stevenson (Ms. Sherry Jasinski)**

The Administration Department is responsible for determining water consumption and creating combined water, sewer and garage bills.

The department monitors the reception of payments for water bills, village stickers, animal tags and other daily revenue. Accounts payable, accounts receivable any payroll also fall under this department.

This department also issues and monitors building permits, business and contractors licenses, health inspections and Zoning within the Village.

**F. Finance Director – Ms. Dakiyah Pedraza (Mr. Rao)**

**G. Director of Homeland Security – Ms. Jessica Morden (Art Johnson)**

We will discuss severe weather. Extreme weather impacted nearly every part of Illinois in 2013, from major flooding in the spring to a quickly developing drought in the summer. However, the

largest impact was from a record setting severe weather event in mid – November. An outbreak of 25 tornados devastated parts of the state from the Chicago Suburbs through Central Illinois, all the way to the Ohio River on Sunday November 17<sup>th</sup>. This was illustrating that tornados can occur anytime of the year. Fourteen of the tornados were either strong or violent and resulted in eight fatalities, 181 injuries, and nearly a billion dollars in damage to homes and businesses. Family and business preparedness, close monitoring, severe weather threats, and taking protective actions made a big difference minimizing the death toll from the intense tornados on November 17<sup>th</sup>.

Prepare your family and yourself before severe storms impact Illinois again.

## **H. Human Relations Commission- Mr. Leonard Biggs**

The Human Relations Commission is currently planning a Diversity Workshop a follow up from our Diversity Dinner. If you would like to participate we meet on the 1st Monday of every month at the Village Hall at 7:00 p.m. We encourage all ages to come and give us your input for this workshop especially the youth!

## **I. Senior Committee - Ms. Nakiyah Jordan (Rose Langston)**

Bloom Township's last Senior Community Luncheon for the season will be 'Flashback' featuring 'The Incognito's' at Glenwoodie Golf Course on Wednesday, April 16, 2014. The Township offers many services and events for seniors: chair exercise; Suburban Legal Assistance Clinic; Blood pressure screening; Assistance on health insurance selection; FREE tax preparation through April 15<sup>th</sup>; and low cost transportation. Call the Bloom Township Senior Dept. 708-754-9400 ext. 244 for additional information and/or services.

CEDA Senior Opportunities & Services Program provides Bloom Township seniors ages 60 years and older. Call 312-254-6096 Denise Chaffee, CEDA Senior Advocate for an appointment.

Sauk Village Senior Committee provides: FREE monthly blood pressure screening for all village residents and village employees; paperback book exchange; monthly movies co-sponsored with McConathy Library at the library; Friday open senior activities; and quarterly event – 6<sup>th</sup> annual Chili Cook-Off this Saturday, March 29<sup>th</sup>. The Village sponsors three senior organizations: Sunday afternoon Fun Club; Monday evening Sunshiner's; and Wednesday evening Leisure Timers. Other events held are Wednesday morning Ceramics Group and Sunday evening Sauk Village Blue Grass.

The next Senior Committee meeting will be this Thursday, April 10<sup>th</sup> at 5 p.m. We are still in need of more chili chefs for this coming Saturday, March 29<sup>th</sup>.

## **J. Housing Commission- Ms. Jasmine Broadway (Gary Holcomb)**

The Housing Commission is pleased to report that over the past 18 months the number of vacant properties in the village has had a remarkable turnaround. As of this report the number of vacant and abandoned properties has been reduced to less than 350 within the village and improving daily. There will be a free "Rent to Own" housing seminar held on Saturday April 5<sup>th</sup>, 2014 from 9 a.m. to noon in the village senior center for all residents interested in owning their own home. This seminar is open to renters and first time buyers alike.

## **K. Community Outreach Partnership Committee- Ms. Nicole Cook**

## **5. Ordinances and Resolutions**

### **A. Motion to Approve an Ordinance of Sauk Village, Cook and Will Counties, Illinois Authorizing the Sale of Surplus Property- (2842 East 225<sup>th</sup> Place)**

Mayor Recendiz (Hanks) asked for a motion to approve.

Trustee Arroyo (Burgess)- Moved

Trustee Shaffer (Morden)- Second

Mayor Recendiz (Hanks) asked if there were any questions. Hearing None- Mayor Recendiz (Hanks) asked Village Clerk Eskew-King (Williams) to call the roll.

On roll call:

Ayes: Arroyo (Burgess), Schaffer (Morden), Dye (Myers), Griggs (Poskin), Rogers (Washington), Turner (Williams)

Nays: None

Motion carried

**B. Motion to Approve a Local Agency Agreement between Robinson Engineering and the Village of Sauk Village- Various Streets- BLR05520**

Mayor Recendiz (Hanks) asked for a motion to approve.

Trustee Dye (Myers)- Moved

Trustee Griggs (Poskin)- Second

Mayor Recendiz (Hanks) asked if there were any questions. Hearing None- Mayor Recendiz (Hanks) asked Village Clerk Eskew-King (Williams) to call the roll.

On roll call:

Ayes: Arroyo (Burgess), Shaffer (Morden), Dye (Myers), Griggs (Poskin), Rogers (Washington), Turner (Williams)

Nays: None

Motion carried

**C. Motion to Approve a Local Agency Agreement between Robinson Engineering and the Village of Sauk Village- Various Streets- BLR05512**

Mayor Recendiz (Hanks) asked for a motion to approve.

Trustee Rogers (Washington)- Moved

Trustee Turner (Williams)- Second

Mayor Recendiz (Hanks) asked if there were any questions. Hearing None- Mayor Recendiz (Hanks) asked Village Clerk Eskew-King (Williams) to call the roll.

On roll call:

Ayes: Arroyo (Burgess), Shaffer (Morden), Dye (Myers), Griggs (Poskin), Rogers (Washington), Turner (Williams)

Nays: None

Motion carried



**D. Motion to Approve a Resolution for Maintenance of Streets and Highways by Municipality under the Illinois Highway Code-BLR14230**

Mayor Recendiz (Hanks) asked for a motion to approve.

Trustee Arroyo (Burgess)- Moved

Trustee Shaffer (Morden)- Second

Mayor Recendiz (Hanks) asked if there were any questions. Hearing None- Mayor Recendiz (Hanks) asked Village Clerk Eskew-King (Williams) to call the roll.

On roll call:

Ayes: Arroyo (Burgess), Shaffer (Morden), Dye (Myers), Griggs (Poskin), Rogers (Washington), Turner (Williams)

Nays: None

Motion carried

**E. Motion to Approve a Resolution for Improvement by Municipality Under the Illinois Highway Code-BLR0911**

Mayor Recendiz (Hanks) asked for a motion to approve.

Trustee Dye (Myers)- Moved

Trustee Griggs (Poskin)- Second

Mayor Recendiz (Hanks) asked if there were any questions. Hearing None- Mayor Recendiz (Hanks) asked Village Clerk Eskew-King (Williams) to call the roll.

On roll call:

Ayes: Arroyo (Burgess), Shaffer (Morden), Dye (Myers), Griggs (Poskin), Rogers (Washington), Turner (Williams)

Nays: None

Motion carried

**F. Motion to Approve an Ordinance Abating Taxes for General Obligation Tax Increment Refunding Bonds, Series 2002A, and General Obligation Capital Appreciation Bonds (Tax Increment Alternate Revenue Source), Series 2002B, of the Village of Sauk Village, Cook and Will Counties**

Mayor Recendiz (Hanks) asked for a motion to approve.

Trustee Rogers (Washington)- Moved

Trustee Turner (Williams)- Second

Mayor Recendiz (Hanks) asked if there were any questions. Hearing None- Mayor Recendiz (Hanks) asked Village Clerk Eskew-King (Williams) to call the roll.

On roll call:

Ayes: Arroyo (Burgess), Shaffer (Morden), Dye (Myers), Griggs (Poskin), Rogers (Washington), Turner (Williams)

Nays: None

Motion carried

**G. Motion to Approve an Ordinance Abating a Tax for General Obligation Tax Increment Bonds, (Alternate Revenue Source), Series 2008, of the Village of Sauk Village, Cook and Will Counties**

Mayor Recendiz (Hanks) asked for a motion to approve.

Trustee Arroyo (Burgess)- So Moved

Trustee Shaffer (Morden)- Second

Mayor Recendiz (Hanks) asked if there were any questions. Hearing None- Mayor Recendiz (Hanks) asked Village Clerk Eskew-King (Williams) to call the roll.

On roll call:

Ayes: Arroyo (Burgess), Shaffer (Morden), Dye (Myers), Griggs (Poskin), Rogers (Washington), Turner (Williams)

Nays: None

Motion carried

**H. Motion to Approve an Ordinance Abating a Tax for General Obligation Tax Increment Bonds, (Alternate Revenue Source), Series 2009, of the Village of Sauk Village, Cook and Will Counties**

Mayor Recendiz (Hanks) asked for a motion to approve.

Trustee Dye (Myers)- Moved

Trustee Griggs (Poskin)- Second

Mayor Recendiz (Hanks) asked if there were any questions. Hearing None- Mayor Recendiz (Hanks) asked Village Clerk Eskew-King (Williams) to call the roll.

On roll call:

Ayes: Arroyo (Burgess), Shaffer (Morden), Dye (Myers), Griggs (Poskin), Rogers (Washington), Turner (Williams)

Nays: None

Motion carried

**6. Consent Agenda**

**A. Motion to Approve Board meeting minutes- March 11, 2014**

**B. Motion to Approve Special Meeting minutes- March 11, 2014**

**C. Motion to Approve Committee meeting minutes – March 18, 2014**

**D. Motion to Approve Special Meeting minutes – March 18, 2014**

Mayor Recendiz (Hanks) asked for a motion to approve the consent agenda.  
Trustee Rogers (Washington) – Moved  
Trustee Turner (Williams) –Second

Mayor Recendiz (Hanks) asked if there were any questions. Hearing None- Mayor Recendiz (Hanks) asked Village Clerk Eskew-King (Williams) to call the roll.

On roll call:

Ayes: Arroyo (Burgess), Shaffer (Morden), Dye (Myers), Griggs (Poskin), Rogers (Washington), Turner (Williams)

Nays: None

Motion carried

## **7. New Business**

### **A. Approval of Accounts Payables and Disbursements for March 12, 2014 through March 25, 2014.**

Mayor Recendiz (Hanks) asked for a motion to approve the consent agenda.  
Trustee Arroyo (Burgess)- Moved  
Trustee Shaffer (Morden)- Second

Mayor Recendiz (Hanks) asked if there were any questions. Hearing None- Mayor Recendiz (Hanks) asked Village Clerk Eskew-King (Williams) to call the roll.

On roll call:

Ayes: Arroyo (Burgess), Shaffer (Morden), Dye (Myers), Griggs (Poskin), Rogers (Washington), Turner (Williams)

Nays: None

Motion carried

### **B. Motion to Approve Office and Technical Contract**

### **C. Motion to Approve Steelworkers Contract**

Mayor Recendiz asked for a motion to table items 7 B and 7C due to the fact that the contracts have not been finalized.

Trustee Dye (Myers)- Moved

Trustee Griggs (Poskin)- Second

Mayor Recendiz (Hanks) asked if there were any questions. Hearing None- Mayor Recendiz (Hanks) asked Village Clerk Eskew-King (Williams) to call the roll.

On roll call:

Ayes: Arroyo (Burgess), Shaffer (Morden), Dye (Myers), Griggs (Poskin), Rogers (Washington), Turner (Williams)

Nays: None

Motion carried

## **8. Miscellaneous Comments from the Mayor and Board of Trustees**

### **9. Adjournment**

Mayor Recendiz (Hanks) asked for a motion to adjourn.

Trustee Arroyo (Burgess)- Moved

Trustee Shaffer (Morden)- Second

Mayor Recendiz (Hanks) asked for all in favor.

All Ayes

The meeting was adjourned at        pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER APRIL 1, 2014.**

**1. Call to Order**

**A. Roll Call**

Mayor Hanks called the meeting to order at 7:02 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. Review 2011-2012 Sauk Village draft audit**

Miller, Cooper representative Betsy Cooper reviewed a draft of the 2011-2012 audit with the Mayor and Board of Trustees. The Police Pension Fund audit was only available in draft form and could not be included in the audit. The current audit through April 2013 is in process and may be completed by the end of April. The State Comptroller has been notified that the audit could be filed as soon as Friday, April 4th.

**3. Transforming Neighborhoods- Jay Ready**

Chicago Lawyers' Committee of Civil Rights representative Attorney Jay Ready presented a program that will serve the dual purpose of repurposing vacant houses and providing employment for individuals who live in areas of concentrated poverty and can devote themselves to community- building and reinvestment in their neighborhood. The project is still in the development stages. Jay Ready will continue to work with Housing Commissioner Gary Holcomb and the Cook County Land Bank and the South Suburban Land Bank to provide future updates.

**4. Sauk Village Municipal Center EV Charger Installation**

Green Wheels, Ltd. Representative Keith Baubkas presented information on electric car charging stations for board consideration. The cost of the charging stations could be absorbed by grants and money received from companies that can advertise on the screen located on the charging station.

**5. Ordinance Amending Articles IX "Local Vehicle Licenses" of Chapter 74 "Traffic and Vehicles" of the Municipal Code of the Village of Sauk Village, Illinois establishing a Fleet Vehicle license.**

This item pertains to creating a new fleet license for fleets of 25 or more vehicles. This item was tabled for further discussion.

**6. Ordinance amending Chapter 18 "Businesses and Business Regulations" of the Municipal Code of the Village of Sauk Village, Illinois establishing an automated Rental Machine License.**

This ordinance establishes an automated Rental Machine License (Redbox) at a cost of \$100.00. The fine for non-compliance could range up to \$250.00. This item will appear on the consent agenda.

**7. Ordinance Amending Section 1-15 of the Village Code regarding Penalties and Collections**

This ordinance will amend Section 1-15 to include that all fees charged by the collection agency will be added to the amount of the fine. This item will appear on the consent agenda.

**8. Ordinance amending Chapter 82 "Zoning, Planning and Development" of the Zoning Ordinance of the Village of Sauk Village, Cook County, Illinois (Adult Use Moratorium)**

The Zoning Board has reviewed this amendment and recommends passing this ordinance with regards to the 180 day moratorium on adult use. This item will appear on the consent agenda.

### **9. Independent Inspections, Ltd contract renewal**

The board asked for certifications and a list of qualifications for the inspector before considering renewing the contract which calls for a 7% increase. There has been no increase in 7 years. The increase would be added to the cost of the license. The board suggested going out to bid and exploring other options.

### **10. Public Comment – All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be given one opportunity to speak.**

Larry Stewart stated the residents should get answers to their questions.

Rose Langston reported the Chili Cook Off was a great success. Rose thanked the judges which included Mayor David Hanks, Trustee Derrick Burgess, Barb Dohrman and two senior participants Bob Burzhett and Heidi Kloss. First place – Jim List Second place- Debbie Morgan Third place- Rose Ketcham. Door prizes were donated by members. Rose thanked volunteers Sharon Nowak, Heidi Parker, Linda Todd and Chris Turner and senior committee members Gary Holcomb, Bob Ketcham, Floyd Morgan, Delores Randall, Bev Sterret and Larry Stewart for their help. One vacationing senior committee member was missing.

Bernadine Hopkins said the harassment from the police officers had slacked off but has picked up now. Where do you take a complaint to other than the Police Department? Bernadine stated it is not good for people to have their backs to the residents when they address the board. The residents cannot hear them or ask questions.

Mayor Hanks stated everyone can fill out a form requesting an administrative hearing. The police will forward this to the hearing officer which is not part of the Police Department. The presenters are there to provide the information to the board. People often follow them to the hallway and ask questions. Residents are given the opportunity to ask the board questions at committee meetings and before the vote is taken at board meetings. The seating arrangement may be able to be moved to help residents hear better. That has worked well with board meetings.

Sheila Zinn stated she has reached out to the Mayor, Police Chief and Police Sergeant and no one is available to answer her regarding her claim that her car was improperly impounded last week due to a fraudulent charge. Mayor Hanks stated he did try to call her back but did not reach her. Ms. Zinn has been instructed from others to file a request for an administrative hearing and still has not done so. The board or police department cannot intervene.

Michelle asked when the potholes would be fixed. Mayor Hanks stated some potholes are being fixed now but it is better to wait until the weather stabilizes. Grant money in the amount of \$400,000.00 will help to fix the streets that need the repairs most. Sauk Village was hit hard just like other communities.

Burrell Wilkerson questioned how many cars in Sauk Village would take advantage of the EV Charging station. Mayor Hanks stated the village is exploring green initiatives including the EV chargers and other initiatives with Cook County such as illuminated street lights. These initiatives come before the board.

Merri Wilkerson stated the debris around Sauk Village should be maintained better especially around I-394. Merri suggested cameras at stop lights to take pictures. Merri also asked if there are children's clubs set up for the kids and if the walking in the streets ordinance is being enforced.

Mayor Hanks stated it has been a rough winter and the debris is visible now. Trustee Morden and the Beautification Committee are working on a village wide clean-up May 17<sup>th</sup>. Public Works has started clean up efforts and the boy scouts and girl scouts need to be contacted to see if they need service hours for volunteering. The village is currently working with a red light company that is in the process of completing a study for viable locations which will be presented to the board at a later date.

Mayor Hanks stated the mayors and police chiefs from surrounding towns agree that this more than likely will be a bad year because the kids have been stored up during the bad winter. Police will need to be beefed up and a closer eye is needed. Parks and Recreation does have several programs planned for the summer, such as, basketball, baseball, a mentoring program, etc... Walking in the street is not permissible.

Nate Griffin asked about ordinances for horses and kids walking in the street and asked if Sauk Village has truant officers. Mayor Hanks said both ordinances are in effect. Officers are writing tickets. Call the police to alert them to the problem. Some areas the horses may be riding in could be Cook County property not Sauk Village. There is no truant officer. Bloom Trail does have a juvenile officer.

Arthur Johnson inquired about Ms. Zinn's situation and asked why both cars did not get a ticket and why her daughter was put in jail? Arthur asked what the solution is.

Mayor Hanks stated he did try to reach out and Ms. Zinn was told to fill out a form requesting an administrative hearing in order to start the process and hear all of the facts. The board cannot change the decision or the process that needs to be followed.

### **11. Miscellaneous Business- Comments from the Trustees**

Trustee Williams stated the potholes are the result of the long, cold winter. It is not ideal to fill them now and then have to fill them again once the weather stabilizes. Trustee Williams thanked the volunteers and sponsors from last week's Student Government Day. Four kids did not show up that night but the other kids did a great job adapting. Sergeant Sailsbery and Officer Frederickson were very present. The kids were impressed with the young officer that worked with our canine Officer Falco.

Trustee Burgess thanked the Senior Committee for sponsoring the Chili Cook off and for asking him to judge. Trustee Burgess will speak with the Zinn family after the meeting. The next Intergovernmental Relations Committee meeting will take place on Thursday, April 3rd at 7pm. An event is being planned.

Mayor Hanks reiterated that the board cannot intervene. The Zinn matter must be heard by the hearing officer. The proper paperwork needs to be filed before the process can start.

Trustee Poskin stated the Student Government Day program ran very well. Trustee Poskin congratulated the Bulls for winning the recent basketball championship. The basketball banquet will be held Saturday, April 5th. Parks and Recreation and the Plan group will sponsor an Easter Egg hunt on Saturday, April 19<sup>th</sup> from 1pm- 3 pm at the Community Center. Parks and Recreation is working on summer basketball and dance programs and is hoping to bring back the Sauk Village Sports Association. Volunteers are needed to help run these programs. The next parks and Recreation meeting is scheduled for Thursday, April 3<sup>rd</sup> at 6pm. Family Game Night will be held in the Community Center on Friday, April 4<sup>th</sup> at 6pm. Light refreshments will be served.

Trustee Morden stated the trash at I-394 is state jurisdiction. Trustee Morden stated he was pleased to see a volunteer picking up trash on 223<sup>rd</sup> Street.

Trustee Washington stated that residents like Ms. Hopkins and Ms. Zinn have the right to get answers. There needs to be better communication between the residents and the Police Department. Officers should be friendly otherwise residents get enraged. Trustee Washington reported the Human Relations Commission will meet on Monday, April 7<sup>th</sup> at 7pm to discuss the upcoming workshop. Trustee Washington stated Mayor Hanks wants the residents to get out and bring families together. The Neighborhood Watch Committee is preparing several segments of videos to the song of "Happy" and encouraged everyone to participate.

Trustee Myers stated the Student Government Day was dynamite. Trustee Myers apologized for the potholes and stated that several miles of streets will be repaired this summer.

Mayor Hanks stated last Tuesday's Student Government Day program was a great example of the teachers, parents and village working together. Mayor Hanks thanked District 168 for the great partnership with the village and the Public Relations Committee, the volunteers and the students and their family members.

Mayor Hanks recalled that Trustee Mary Seery was a Student Government Day winner who later became a Trustee. Mayor Hanks stated he had a great time at the Chili Cook Off. Mayor Hanks stated the PLAN and Parks and Recreation are raising money to offset the costs of the Easter Egg hunt. Please support their efforts. Mayor Hanks thanked the PLAN for getting involved. Mayor Hanks stated the board wants to hear from the residents and encourages them to let them know what is going on. In certain police matters, like these, a hearing needs to be held so an impartial third party will hear both sides. We cannot give residents false hope that we can get involved. That process must be followed. It is the job of the board to lead residents toward what needs to be done. Mayor Hanks congratulated the Sauk Village Bulls on their win.

## **12. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Burgess and seconded by Trustee Williams.

All Ayes.

The meeting was adjourned at 9:30 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams



MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **APRIL 8, 2014.**

**1. CALL TO ORDER**

Mayor Hanks called the meeting to order at 7:00 pm.

**A. Pledge of Allegiance**

Mayor Hanks lead those assembled in the Pledge of Allegiance.

**B. Roll call**

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. PUBLIC COMMENT**

**A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.**

Jovante Hasty commented on a summer job program through the Illinois Department of Commerce and Economic Opportunity. Mayor Hanks apologized and stated that matter is not an agenda item and asked Jovante to pass the information on to the Village Clerk.

**3. REPORTS OF OFFICERS**

**A. Mayor's Report- Mayor David Hanks**

Mayor Hanks congratulated the Sauk Village Bulls on their winning season and thanked the Parks and Recreation Committee and volunteers for a successful basketball season. The season ended with trophies and a pizza party. The Parks and Recreation Committee have a lot of activities planned for the summer. Mayor Hanks reported there is movement in TIF 2 with Chicago Air Power and business owner George Panos stated the new restaurant would open within 30-60 days.

**B. Village Clerk – Mrs. Debbie Williams**

Village Clerk Williams reported on the Bloom Township Summer Youth program. The village has applied for young people as part of that program. This year's Bloom Township program is limited outside work only. There is supervision available for these five summer workers. Another summer job opportunity is available through the Illinois Department of Natural Resources which also is limited to outside work and there is no one to supervise additional outside projects. Village Clerk Williams will follow up on the DCEO program. Statements of Economic Interests are due May 1<sup>st</sup>. Village Clerk Williams offered to assist in the completion of the SEI's if needed. Illinois' Second Congressional Financial Empowerment workshop sponsored by Congresswoman Robin Kelly will be held Wednesday, April 16<sup>th</sup> at New Faith Baptist Church located at 25 S. Central Avenue in Matteson, Illinois. Register at [http://repkellyfinance\\_workshop@eventbrite.com](http://repkellyfinance_workshop@eventbrite.com) or call 708/679-0078. Village Clerk Williams recently passed a resident's concern over the cost of their yard waste tote on to Republic Services management. Resident's garbage bills are attached to the water bill. Special services such as extra totes are billed separately. The response was that the area in question is charged for the cost of the tote and the cost of the collection of the yard waste bags. The fee charged to Sauk Village residents includes the cost of the tote and the collection of the yard waste. Village Clerk Williams wished Rose Langston a Happy Birthday in advance and encouraged everyone to sign up for Sauk Village email alerts as a way to get information in a timelier manner. Sauk Village Church of God will host the annual Easter Egg Hunt on Saturday, April 19<sup>th</sup> from 2pm-4pm.

**C. Village Treasurer – Mr. Jim Griegel- Absent- No report**

**D. Village Attorney - Odelson & Sterk, LTD- Matt Byrne**

Village Attorney Byrne reported three ordinances are on the agenda for approval. The ordinances refer to automated rental machines, amending village fines and creating a moratorium on adult use.

### **E. Village Engineer – Mr. Jim Czarnik**

Village Engineer Czarnik provided an update on the water treatment plant improvement. The job trailer has been delivered to treatment plant #1. Work also continues on well #3. Prep work has started on wells #1 and #2. The VFD's (variable frequency drive- energy saving devices) need to be installed by May 15<sup>th</sup> in order to qualify for the \$8,200.00 savings grant. Energy savings will continue for up to twenty years. Future MFT projects include Jeffrey Avenue and Peterson Avenue in the spring. The replacement delineators will be ordered and replaced by Public Works. This will certify that the Quiet Zone is complete. Governor Quinn has authorized additional funding (approximately \$42,000.00) for road repairs.

## **4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

### **A. Parks and Recreation Committee- Trustee Poskin**

Trustee Poskin reported the basketball program was a great success. The Sauk Village Bulls won the tournament. The program ended with trophies and a party last Saturday. Trustee Poskin thanked everyone who participated including the parents, coaches and other supporters. Registration will begin on Fridays and Saturdays during the month of April for the summer basketball and cheerleading programs. The mobile food pantry was a great success last week. Over 80 families picked up food. Another mobile food pantry may be scheduled. The PLAN and Parks and Recreation will host the annual Easter Egg Hunt on Saturday, April 19<sup>th</sup> from 1pm – 3 pm at the Community Center. Pony rides and other activities are planned. Other programs under consideration are a mentoring program and girls dance program. Additional program suggestions are appreciated.

The next game night will be held May 2<sup>nd</sup> at 6pm in the Community Center. Light refreshments will be served. Volunteers are needed for the 4<sup>th</sup> of July celebration. The next Parks and Recreation Committee meeting is scheduled for Thursday, April 10<sup>th</sup> at 6pm in the Community Center.

Mayor Hanks thanked all of the volunteers and committee members who spend the time to work on these programs. Anyone interested in working on the parade activities should see Trustee Poskin or Trustee Morden.

### **B. Beautification Committee- Trustee Morden**

Trustee Morden reported the Beautification Committee is meeting at 2pm on April 13<sup>th</sup> at the Village Hall.

### **C. Ordinance Review Committee- Trustee Myers**

Trustee Myers reported the next Ordinance Review Committee meeting has been rescheduled for Thursday, April 10<sup>th</sup> at 7pm in the Village Hall. The Ordinance Review Committee is working with Sherry Jasinski and the State of Illinois to pull the drivers license of anyone with 10 or more unpaid parking tickets.

### **D. Intergovernmental Relations Committee- Trustee Burgess**

Trustee Burgess reported State Senator Napoleon Harris is hosting a Fraud and Foreclosure workshop on Wednesday, April 23rd at the Taylor Banquet Hall located at 12841 Broadway in Harvey. The Attorney General's office will be on hand to answer questions regarding foreclosure and preparing for other financial issues. RSVP at 708/893-0552- first come first served. Flyers are available and information will be posted on the Intergovernmental Relations Committee website. Additional seminars will be presented throughout the summer.

### **E. Neighborhood Watch Committee- Trustee Washington**

Trustee Washington reported the next Neighborhood Watch meeting is scheduled for Monday, April 14<sup>th</sup> at 7pm at the Fire Station. The committee is working very hard on new programs. Trustee Washington introduced Carolyn Frye- a new block club captain from the Brookwood area. The final rehearsal will be held Saturday from 11 am to 1pm at the Community Center for the Neighborhood Watch video.

### **F. Public Relations Committee/ Community Outreach Partnership-Trustee Williams**

**Public Relations Committee-** Trustee Williams thanked the Student Government Day sponsors: Jackie Glaze, Chief Stoffregen, Pat Couch, Enbridge, Robinson Engineering and Odelson and Sterk. The event could not be held without the sponsors. Trustee Williams thanked the staff members and volunteers who helped throughout the tours and the cake reception held after the meeting. Special thank you to Officer Frederickson, Sergeant Sailsbery and K-9 Officer Falco. The officers also joined the students at lunch at Hometown Gyros and followed them back to Rickover Junior High for a canine demonstration. Next year is the 40<sup>th</sup> Anniversary of Student Government Day. That calls for a special presentation.

**COP-** The Community Outreach Partnership Committee is considering another meet and greet with the Police Department and will work to also include other departments. Another idea is also under consideration.

## **5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

### **A. Fire Department/ 911 Committee- Chief Stoffregen**

Fire Chief Stoffregen reported the department has responded to 19 calls in the past two weeks including 1 gas leak, 7 fire alarms, 5 medical assists, 2 car fires, 2 CO's, 1 smell of gas and one other investigation. The Fire Department is in the process of fitting men and women with new gear paid for by a State grant. Illinois Fire Storm was the lowest bidder out of three and will be awarded the bid. Mayor Hanks thanked Chief Stoffregen for applying for the \$25,000.00 grant.

Pumper 5100 is in the shop for repairs and should be back by April 17<sup>th</sup>. The pumper is 21 years old and must be maintained for insurance purposes. The pumper should be replaced in the next two years.

### **B. Police Department- Chief Holevis**

Chief Holevis reported the department has recorded 779 calls for service in the past two weeks- 145 traffic related, 40 department violations, 98 other calls for service, 39 domestic calls, 58 ambulance assists and 80 miscellaneous. Chief Holevis stated Officer Frederickson has reported the grant has been approved for the vest for canine officer Falko. Mayor Hanks thanked Chief Holevis and Officer Frederickson on a great job.

### **C. Public Works Department- Mr. Weller- Absent (sick)**

### **D. Administrative Services Director- Ms. Jasinski**

Director Jasinski reported the restaurant should be opening the week of Easter for breakfast and lunch. Dinner may be added later. A new sign and awning is in the process of being installed. The public notice will be placed in the newspaper for bids for inspectional services. Bids will be due by May 13<sup>th</sup> at 5pm. Code Enforcement wrote 156 tickets in the month of March. Animal licenses are on sale now at a cost of \$10.00 if spayed or neutered or \$25.00 if not. There is one \$5.00 discount per household for seniors. Village stickers go on sale May 1<sup>st</sup>. Village stickers fees have not been raised. Stickers must be displayed by midnight June 30<sup>th</sup>. Trustee Burgess asked for an update on the tickets issued for the sign violations and Advance Auto. Tickets for the sign violations were addressed in court. Some were paid and others were thrown out. Advance Auto is looking to open in August or September. Mayor Hanks stated a Class 8 is being investigated for two separate PINs. Trustee Burgess asked if Advance Auto is in conflict with the proposed TIF 5. Mayor Hanks stated there is no conflict.

### **E. Finance Director- Mr. Rao**

Finance Director Rao stated the 911 report requested by the Illinois Commerce Commission has been completed. The 2011-2012 audit has been completed and will be filed with the Illinois Comptroller's office in the next day or two after final review. The 2012-2013 audit is in process and should be completed by the end of the month or early May. Mayor Hanks stated he is working with department heads on their budgets. The audits have been a priority.

### **F. Sauk Village Homeland Security Agency- Mr. Johnson**

Director Johnson reported over the past two weeks the department responded to 24 calls including 1 car accident, 7 fire alarms, 2 gas leaks, 1 smell of gas, 10 school patrols, 1 car fire and 1 odor investigation.

### **G. Human Relations Commission- Trustee Washington**

Trustee Washington reported the Human Relations Commission is planning a Diversity Seminar; the date is still pending.

### **H. Housing Commission- Mr. Holcomb**

Commissioner Holcomb reported the Housing Commission will meet Thursday, April 10<sup>th</sup> at 7 pm in the Village Hall. Mayor Hanks thanked the Housing Commission for the successful event held last Saturday. Commissioner Holcomb stated the Rent to Own program had a good turnout and was very successful. Commissioner Holcomb thanked the commissioners for their help working with Community Bank from Beecher. Commissioner Holcomb stated 5 people got processed to get a home.

## **I. Senior Committee-Ms. Langston**

Rose reported that tickets have been sold out for the Bloom Township April luncheon. The next outing will be the Senior Picnic in August. The next Senior Committee meeting will be held on Thursday, April 10<sup>th</sup> at 5 pm. The refrigerator continues to remain cleaned out. There is a problem with key access. Mayor Hanks wished Rose a Happy Birthday.

## **6. CONSENT AGENDA**

**A. Motion to Approve Board meeting minutes- March 25, 2014**

**B. Motion to Approve Committee meeting minutes – April 1, 2014**

**C. Motion to Approve an Ordinance amending Chapter 18 “Businesses and Business Regulations” of the Municipal Code of the Village of Sauk Village, Illinois establishing an automated Rental Machine License.**

**D. Motion to Approve an Ordinance Amending Section 1-15 of the Village Code regarding Penalties and Collections**

**E. Motion to Approve an Ordinance amending Chapter 82 “Zoning, Planning and Development “ of the Zoning Ordinance of the Village of Sauk Village, Cook County, Illinois (Adult Use Moratorium)**

Mayor Hanks asked for any questions or comments on the consent agenda. Hearing none- Mayor Hanks asked for a motion to approve the consent agenda. The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

On roll call

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

## **7. NEW BUSINESS**

**A. Motion to Approve Accounts Payables and Disbursements for March 26, 2014 through April 8, 2014.**

Mayor Hanks asked for a motion to approve the Accounts Payables and Disbursements for March 26, 2014 through April 8, 2014.

The motion to approve was made by Trustee Poskin and seconded by Trustee Williams.

Trustee Burgess asked what the US Postal Service charges include. Finance Director Rao stated it includes the postage for the postage machine which is paid once or twice a year. Trustee Burgess asked when the lobbyist can come before the board to provide a report.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

## **8. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES**

Trustee Morden stated he attended the Illinois Corridor Partnership for Progress to network with small businesses last week. Trustee Morden asked if they would be willing to participate in a job fair in the south suburbs.

Trustee Washington stated the No Texting while Driving and No Bullying pledges will be accepted through June 1<sup>st</sup>. Trustee Washington thanked the school boards and Superintendents Travaglini and Superintendent Navarrone for their support. Trustee Washington stated she attended the Sauk Village Blue Grass with Tom Hasse before he left town. Trustee Washington said she will miss Tom.

Trustee Burgess stated Trustee Poskin took a program that was virtually non existent and turned it into a viable program. Hats off to Trustee Poskin. Trustee Burgess remarked that Rose has tenacity and attends all village events and gets involved. Congratulations on her birthday.

Mayor Hanks thanked Trustee Williams and the Public Relations Committee and all of the parents, teachers and volunteers on a fantastic Student Government Night. Mayor Hanks and Superintendent Travaglini agreed it gets better every year. This event could not happen without the volunteers. Next year is the 40<sup>th</sup> Anniversary which is very special. Mayor Hanks has been appointed to the South Suburban Mayors and Managers Transportation Committee. Trustee Morden will be his alternate. This will help get things done for Sauk Village.

**9. ADJOURNMENT**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 7:47 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER APRIL 15, 2014.

**1. Call to Order**

**A. Roll Call**

Mayor Hanks called the meeting to order at 7:00 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. An Ordinance prohibiting the Private Use of Groundwater within Maximum Setback Zone Areas**

Mayor Hanks stated this ordinance is required by the IEPA to ensure the area around the wells remains a restricted area. No new wells can be added within the maximum setback zone areas. This does not affect private wells.

**3. Cost Savings Initiatives**

Trustee Washington asked the procedure to bring new business in town and asked if maps of current available properties are available. Mayor Hanks stated that all new businesses inquiries should be presented to him first so that he may know what they need and what type of business they are bringing. Housing Commissioner Holcomb had prepared maps of all available land in Sauk Village. The maps show the properties owned by both the village and other entities. Trustee Washington stated she has been approached by businesses and will follow the procedure.

Trustee Myers inquired about the old Pizza Hut building. The village does not own that property.

Trustee Burgess stated he will continue to review both past and current legal bills for redundancies. Mayor Hanks stated if any discrepancies are discovered they should be brought to the table.

Mayor Hanks introduced the new owners of the restaurant formerly known as Round the Clock. Paul Kousis stated he has been in business since 1978. Eggcellent Breakfast will open Wednesday, April 23<sup>rd</sup>. Flyers and promotional items will be distributed. Mr. Kousis thanked Sauk Village for the opportunity to come to Sauk Village.

Mayor Hanks presented a Mid-Session report from the lobbyist. Current issues they are working on include Capital bills which include Sauk Village's plan for \$1.9 million in street repairs and \$5.3 million which includes plans for infrastructure repairs including loops that are needed. A summary of the plan has been sent to all State Representatives who are already speaking with the lobbyist on behalf of Sauk Village. Mayor Hanks will attend Lobby Day in Springfield with the Illinois Municipal League and South Suburban Mayors and Managers Association on April 30<sup>th</sup>. Mayor Hanks will attend a lunch with Governor Quinn.

Grants applied for:

\$50,000.00 for buffalo box repairs and jetting. Once repaired, the priority will be the homes that owe the largest amounts.

\$25,000.00 for repairing and replacing fire hydrants in Sauk Village.

A grant for additional bulletproof vests has been passed off to Chief Holevis.

Gambling expansion under state control and minimum wage were also under discussion. The IEPA loan had to be adjusted due to the Federal mandate to increase minimum wage.

Our lobbyist works for municipalities and businesses so they can show potential businesses what Sauk Village has to offer. A final report will be provided at the end of the session in Springfield. They will address the board in June or July.

**4. Public Comment – All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be given one opportunity to speak.**

Judy Cast asked for clarification on the bulletproof vests, an update on the marijuana distribution facility and thanked Mayor Hanks for the update on the lobbyist; that was good information. Judy reminded everyone about the Easter Egg Hunt taking place on Saturday, April 19<sup>th</sup> from 1-3 pm at the Community Center. The PLAN group is working in conjunction with the Parks and Recreation Committee. The bunnies will be available to take pictures. Mayor Hanks stated Sauk Village worked ahead of Governor Quinn's approval of the medical marijuana distribution facilities. The Zoning Board has already met and advised if Sauk Village had any areas suited for the facilities and everything has been approved by the board. No further action is required at this time.

Mayor Hanks stated the PLAN/Parks and Recreation event starts at 1:00 pm, Sauk Village Church of God and Culvers both start at 2:00 pm. Mayor Hanks thanked the PLAN and Parks and Recreation Committee volunteers for sponsoring the Easter Egg hunt. It is a great opportunity for the families in the community.

Carolyn Fry inquired about benches and a basketball rim in the park near her home (Murphy Park).

Mayor Hanks stated the rims were removed due to the problems at the courts. A basketball court was installed behind the Police Department and basketball is available in the Community Center. There was a winter basketball program and a summer program is in the works. Parks and Recreation Committee Chairman Trustee Poskin will research the benches. Benches may be available at the Public Works garage. Carolyn stated the Neighborhood Watch could control the park.

Mayor Hanks acknowledged Rose Langston's birthday. Rose thanked everyone who attended her birthday party and for all the birthday greetings. Rose stated benches have been turned over behind the Police Department basketball court.

John Clybourn asked why you cannot park on Jeffrey Avenue by the Fire Department after 30 years. Mayor Hanks stated signs used to be posted. The parking restriction is in place for the safety of the residents as the fire trucks exit the station.

**5. Miscellaneous Business- Comments from the Trustees**

Trustee Washington thanked her Neighborhood Watch captains for getting involved. Two new captains will be introduced to the board soon. Trustee Washington referred to the area near the night deposit box that needs to be cleared for the video shoot and asked if there was a decision on the electronic disposal dumpsters and who is responsible for black topping the business lots and potholes. Trustee Washington stated residents have asked what the procedure is for deputizing or using volunteers to assist during events like last Friday with the shooting and stabbing incidents. Mayor Hanks stated Trustee Poskin was working with a group but the individual no longer works there. Trustee Poskin stated he is working with another group to determine the best location. Parking lots are the property owner's responsibility. Sauk Village applied for \$400,000.00 in CDBG grant funding to address repaving Jeffrey Avenue and Peterson Avenue. Public Works addressed potholes in a recent email alert. Potholes will continue to be repaired as the weather stabilizes.

Mayor Hanks addressed the incidents of last weekend. The village's stance is that official statements must come from the department heads. Sauk Village email alerts were not set up to provide this type of information unless an official statement is received by the department head, village board or committee. The Police, Fire and ESDSA departments have to keep the area safe and secure. The safety of the residents is the main concern. Mayor Hanks stated an official statement may come from the Police Chief next week. Premature statements may jeopardize the investigation or the handling of the case. The Village Clerk will send an email alert when a press release is received. Mayor Hanks sent prayers to the families involved. All communities are concerned with the criminal element that they may face this summer.

Trustee Washington invited all elected officials on behalf of Family Christian Center to attend the “Jesus of Nazareth” play on Friday, April 18<sup>th</sup> as their guests.

Trustee Morden stated the Beautification Committee is scheduling the next community clean up day. We should try to beautify your yards and your community daily. Trustee Morden and his wife did a community clean up of their own this weekend. The Beautification Committee will host a yard sale at the lot near Cornell Avenue on June 14<sup>th</sup> with a rain date scheduled for June 21<sup>st</sup>. The State requires a resolution. Trustee Morden reported he attended an 8 hour truck enforcement class at no cost to the village. Trustee Morden passed the exam as a civilian. Trustee Morden is aware of what truck enforcement officers can do. Truck enforcement can bring revenue to the village.

Trustee Poskin restated the PLAN and Parks and Recreation Committee will co sponsor the Easter Egg hunt Saturday, April 19<sup>th</sup> from 1-3 pm at the Community Center. Summer basketball and cheerleading registration is ongoing on Saturdays from noon – 2pm and during regular Community Center business hours. The next Game Night is scheduled for Friday, May 2<sup>nd</sup>. The first fundraiser for fireworks will take place Friday, April 18th from 6 am to 4pm at the corner of Sauk Trail and Torrence Avenue. Volunteers are needed.

Trustee Burgess stated he was told to ask when Sauk Village will be assessed a levy. Mayor Hanks stated he will get back to him.

Trustee Williams thanked everyone for their help with Student Government Day. The Public Relations Committee encourages everyone to submit a letter acknowledging “Someone you should know” within our community to highlight the shining stars of Sauk Village. The Public Relations Committee will decide how they will go out depending on how and when they are submitted. Trustee Williams wished everyone a happy “respective holiday”.

Mayor Hanks thanked Trustee Morden and his wife for the clean up efforts. The Boy Scouts are looking for project to complete. Mayor Hanks thanked Housing Commissioner Holcomb and the Housing Commission for offering to work with the five summer workers that will be provided through the Bloom Township Summer work program. This year’s program involves outside work only. Additional volunteers are needed. Someone you should know is a great way to acknowledge our residents. Mayor Hanks asked the Public Relations Committee to address the sign that Mayor Peckham is due to acknowledge his three terms in office.

Trustee Williams stated the Public Relations Committee is working with Kevin Weller to determine the costs of the sign and updating the elected official’s plaques. Mayor Hanks again welcomed the owners of the Eggcellent Breakfast restaurant. Plan on visiting the restaurant the week after Easter. Mayor Hanks wished everyone a Happy Easter.

Board members wished a Happy Birthday to Trustee Jeff Morden.

## **6. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Burgess and seconded by Trustee Williams.

All Ayes.

The meeting was adjourned at 7:50 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams



MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **APRIL 15, 2014.**

**1. Roll Call**

Mayor Hanks called the meeting to order at 6:02 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Washington and Williams

Absent: Trustee Poskin (Joined in Executive Session)

**2. Motion to Recess to Executive Session**

**A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2014)**

Mayor Hanks asked for a motion to adjourn to executive session.

The motion was made by Trustee Morden and seconded by Trustee Washington.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Washington and Williams

Nays: None

Absent: Trustee Poskin (Joined in Executive Session)

The meeting was recessed to executive session at 6:03 pm.

**3. Motion to Reconvene**

Mayor Hanks asked for a motion to reconvene.

The motion was made by Trustee Burgess and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

The meeting was reconvened at 6:52 pm.

**4. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Burgess and seconded by Trustee Williams.

All Ayes

Meeting was adjourned at 6:53 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **APRIL 22, 2014.**

**1. CALL TO ORDER**

Mayor Hanks called the meeting to order at 7:17 pm.

**A. Pledge of Allegiance**

Mayor Hanks lead those assembled in the Pledge of Allegiance.

**B. Roll call**

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. PUBLIC COMMENT**

**A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.**

Bernadine Hopkins asked why she can comment on agenda items only. Mayor Hanks stated Public Comment is at the end of the Committee Meeting agenda so residents can comment and question items that the board just discussed as well items not on the agenda. Board meetings are business meetings where the board takes action on the items previously discussed in Committee. Public Comment is at the beginning of the Board Meeting agenda so residents can make final comments or ask questions before the board votes.

Residents who discuss items not on the agenda are asked to stay after the meeting to meet with the Mayor, Department Head or Trustees or return on Committee meeting nights.

**3. REPORTS OF OFFICERS**

**A. Mayor's Report- Mayor David Hanks**

Mayor Hanks read a proclamation for Earth Day. Mayor Hanks provided information on County Care. County Care is an Illinois medical program for adults 19-64 that live in Cook County, that have been US citizens for at least 5 years and earn no more than \$1,300.00 monthly or \$16,000.00 annually for one person or \$1,800.00 monthly or \$21,700.00 for a family of two. Call 312/ 864-8200 for more information. Nicor is hosting a construction engineering summit for suppliers on May 1<sup>st</sup> from 9am- 2pm at the Nicor facilities located at 90 N. Finley Road in Glen Ellyn. Preregister by Thursday.

**B. Village Clerk – Mrs. Debbie Williams**

Village Clerk Williams reported there is no board meeting scheduled on Tuesday, April 29<sup>th</sup>. The board does not meet on the fifth Tuesday of the month unless a Special Meeting is called. Village stickers go on sale May 1<sup>st</sup>. Passenger stickers remain at \$30.00 and trucks at \$48.00. There is one \$20.00 discount per household. Village stickers must be displayed by midnight June 30<sup>th</sup> or tickets can be issued and the price of the sticker will double. Village Clerk Williams thanked all of the department heads, committee chairs and outside sources for supplying information for the email alerts. All of the information provided for the various departments, such as, Police, Fire, Public Works, Finance and Administration, etc... will only be posted on the village website and email alerts per the direction and or the press release received by the department head. All departments and committees are encouraged to continue to provide information that can be disseminated to the residents in a timely manner. Sauk Village meeting agendas are posted in the hallway in the Municipal Center and the library and also available at [www.saukvillage.org](http://www.saukvillage.org). Suggestions for additional posting places would gladly be considered.

**C. Village Treasurer – Mr. Jim Griegel- Absent- No report**

**D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath- No report**

#### **E. Village Engineer – Mr. Jim Czarnik**

Village Engineer Czarnik reported the Public Works crew has replaced the delineators that were damaged by the snowplows. An inspection will be scheduled to certify the Quiet Zone. Treatment plant improvements continue. The Variable Frequency Drives (VFD's) have been installed. Training will be required for start up which will qualify the village for the \$8,200.00 grant. The contractor has completed the access road that runs from the plant up north (Carlisle) and has begun working on the parking lot and utility mains at treatment plant #. Mayor Hanks questioned if solar lighting at the Quiet Zone is attainable.

### **4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

#### **A. Parks and Recreation Committee- Trustee Poskin**

Trustee Poskin thanked the PLAN, Parks and Recreation Committee and all volunteers for a successful Easter Egg program. The next game night will be held May 2<sup>nd</sup> at 6pm in the Community Center. Light refreshments will be served. Bring some games and enjoy yourselves. The last registration for the summer basketball and cheerleading programs will be held Saturday, April 26<sup>th</sup> from noon -2 pm. Registration is \$35.00 for about 10 games. The next Parks and Recreation Committee meeting is scheduled for Thursday, May 1st at 6pm in the Community Center. The upcoming July 5<sup>th</sup> celebration will be discussed.

#### **B. Beautification Committee- Trustee Morden**

Trustee Morden reported the Beautification Committee will host a Sauk Village Clean Up Day from 8am – noon on May 17<sup>th</sup>. Volunteers are asked to meet outside the Village Hall at 8 am. Clean up will take place at the village signs, marquee and buildings. The Annual Yard Sale is scheduled for June 14 th from 8 am – 3pm. The spots are available for \$15.00. Trustee Morden stated he has noticed residents are picking up trash and thanked them. Trustee Morden asked Chief Holevis to cite people for littering.

#### **C. Ordinance Review Committee- Trustee Myers**

Trustee Myers reported the next Ordinance Review Committee meeting has been rescheduled for Thursday, April 24th at 7pm in the Village Hall.

#### **D. Intergovernmental Relations Committee- Trustee Burgess**

Trustee Burgess reported a Job Fair will be held at the Kankakee Valley Park District Rec Center this Thursday located at 150 North Indiana. Thirty or forty employees will be present. Bring your resume and dress appropriately. The next Intergovernmental Relations Committee Meeting will be held on Thursday, May 1<sup>st</sup> at 7pm.

#### **E. Neighborhood Watch Committee- Trustee Washington**

Trustee Washington thanked Public Works Director Kevin Weller for getting the Neighborhood Watch signs posted throughout the village and for everyone who has been participating by going around the village taping the “Happy” video. Trustee Washington stated new block club captains are in the audience tonight and they were introduced to the Mayor and other elected officials before the meeting.

#### **F. Public Relations Committee/ Community Outreach Partnership-Trustee Williams**

**Public Relations Committee-** Trustee Williams stated the May Public Relations Committee meeting will be rescheduled.

**COP-** The Community Outreach Partnership Committee is scheduled to meet on May 13<sup>th</sup> if no special board meeting is scheduled.

### **5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

#### **A. Fire Department/ 911 Committee- Chief Stoffregen**

Fire Chief Stoffregen reported the department has responded to 19 calls in the past two weeks including 1 assist other agency, 5 fire alarms, 5 medical assists, 2 car accidents, 1 vehicle lock out, 1 smell of gas, 1 trash fire, 1 smoke showing and 1 structure fire.

#### **B. Police Department- Chief Holevis**

Chief Holevis reported the department has recorded 759 calls for service in the past two weeks. Chief Holevis reported 78 residential burglaries between the period of 1-1-13 and 4-22-13 and 45 burglaries between the period of 1-1-14 and 4-22-14 showing a decrease of 33 burglaries. Calls for service during the 2013 period- 5,327. Calls for service during the 2014 period- 5,744. Chief Holevis referred to a shooting that occurred on April 11<sup>th</sup> on Carol Avenue. One person was shot. This was a non life threatening shooting that was not a random shooting and

posed no danger to the community. There were concerns about a shooting at the library yesterday. There were no shots fired. Chief Holevis also responded to an inquiry about when the public is notified with regards to a serious crime. If there is a serious crime notification will be sent through the alert system. When serious crimes occur that are no threat to the community there will be no notification to the citizens. Information cannot be released during a current investigation. The Mayor and Trustees will be informed. Chief Holevis stated the Police Department has shown that they are more than capable of handling crimes in the village as crimes have increased. The Police Department welcomes helpful volunteers but will not place a citizen's life or well being in jeopardy by placing them in a crime scene or deputizing them.

Trustee Washington stated she and others did hear gun shots at the library. Trustee Washington stated that she reported what others had suggested regarding citizen's participation during crimes and how they can assist the police department like other Neighborhood Watch programs and stated she also would never place a resident's life in danger.

Trustee Morden asked for an update to the Crime Free Ordinance. Chief Holevis stated two officers have been assigned to the Crime Free Ordinance but the training is not affordable at this time, however, there is a voluntary program in place.

### **C. Public Works Department- Mr. Weller**

Pothole patching is  $\frac{3}{4}$  complete. The street sweeping is one week behind due to equipment problems. Pleased do not park on the street on garbage days. Branch pick- up starts May 5. Branches must be out by May 11<sup>th</sup>. Do not set branches out after May 11<sup>th</sup>. Tickets could be issued. The department is working on the dig list for outstanding water bills. Grass cutting will begin Friday.

### **D. Administrative Services Director- Ms. Jasinski-Absent (sick)**

### **E. Finance Director- Mr. Rao**

Finance Director Rao reported another IEPA installment in the amount of \$268,000. Last month the first installment was received in the amount of \$333,000.00. The 2011 –2012 audit is updated on the Illinois Comptroller's website. The hard copy will be mailed to Sauk Village soon. The February and March Collector's reports will be available soon. The 2012-2013 audit should be completed by mid-May or month end which will bring us current. Moving forward the audits will be completed within 6 months. Mayor Hanks stated that the village is completing these audits without receiving audits from the Pension Boards. Mayor Hanks has directed the village attorneys to draft a letter to the Pension Boards stating that moving forward no funds will be released to the pension boards until the audits are received. These audits need to be started immediately, particularly the Police Pension Board. They are four years behind. Sheriff Dart's office will also be notified that the audits are incomplete and have been incomplete for years. The Pension Boards are separate boards with their own attorneys and boards. It is not the village's responsibility to perform their audits. The village has completed three audits in the past year and is currently working on the fourth.

### **F. Sauk Village Homeland Security Agency- Mr. Johnson**

Director Johnson reported over the past two weeks the department responded to 20 calls including 3 car accidents, 6 fire alarms, 1 gas leak, 1 CO alarm, 1 smoke showing, 1 structure fire and 1 motorcycle accident.

### **G. Human Relations Commission- Trustee Washington**

The Human Relations Commission is planning a Diversity Seminar; the date is still pending. The Human Relations Commission meets the first Monday of every month at 7 pm in the Village Hall.

### **H. Housing Commission- Mr. Holcomb**

### **I. Senior Committee-Ms. Langston**

Rose Langston reported that some of Bloom Township's many Senior programs include basic line dance classes (4 week session through July), chair exercise, FREE Legal Assistance, Blood pressure screening, AARP Smart driving courses, health insurance assistance, and low cost transportation. Call the Bloom Township Senior Dept. 708-754-9400 ext. 244 for additional information and/or services.

The National Prescription Drug Take Back Day is this Saturday, April 26 10 a.m.-2 p.m. at the Lansing Police Department, 2710 170<sup>th</sup> St., Lansing, IL. Dispose your unwanted and expired medications properly. CEDA Senior Opportunities & Services Program provides Bloom Township seniors ages 60 years and older. Call 312-254-6096 Denise Chaffee, CEDA Senior Advocate for an appointment. Sauk Village Senior Committee provides: FREE monthly blood pressure screening for all village residents and village employees on the 1<sup>st</sup> Monday from 1-2 p.m.; honor system paperback book exchange; 2<sup>nd</sup> Monday movies co-sponsored with McConathy Library at the library; and 2<sup>nd</sup> and 4<sup>th</sup> Friday open senior social activities.

The Village sponsors three senior organizations looking for members: Sunday afternoon Fun Club; Monday evening Sunshiner's; and Wednesday evening Leisure Timers. Other events held are Wednesday morning Ceramics Group and Sunday evening Sauk Village Blue Grass.

The next Senior Committee meeting will be this Thursday, May 8th at 5 p.m. Thank you, this ends my report.

## **6. CONSENT AGENDA**

**A. Motion to Approve Board meeting minutes- April 8, 2014**

**B. Motion to Approve Committee meeting minutes – April 15, 2014**

**C. Motion to Approve Special Meeting Minutes – April 15, 2014**

**D. Motion to Approve an Ordinance Prohibiting the Private Use of Groundwater within Maximum Setback Zone Areas**

Mayor Hanks asked for any questions or comments on the consent agenda. Hearing none- Mayor Hanks asked for a motion to approve the consent agenda as presented. The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

On roll call

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

## **7. NEW BUSINESS**

**A. Motion to Approve Accounts Payables and Disbursements for April 9, 2014 through April 22, 2014.**

Mayor Hanks asked for a motion to approve the Accounts Payables and Disbursements for April 9, 2014 through April 22, 2014.

The motion to approve was made by Trustee Burgess and seconded by Trustee Washington.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**B. Motion to Approve a Resolution Approving a Class 8 Real Estate Tax Assessment Classification for the Occupation of Abandoned Property in the Village of Sauk Village, Cook and Will Counties, Illinois (6810 Euclid Avenue) for Sauk Plaza Shopping Center**

Mayor Hanks asked for a motion to approve a Resolution approving a Class 8 Real Estate Tax Assessment Classification for the Occupation of Abandoned Property in the Village of Sauk Village, Cook and Will Counties, Illinois (6810 Euclid Avenue) for Sauk Plaza Shopping Center subject to the following changes: to change the terminology from industrial to retail, to have an address correction made and to have the applicant amend his application to provide the correct information.

The motion to approve was made by Trustee Myers and seconded by Trustee Williams.

Trustee Burgess requested that Mr. Duckat appear before the board to discuss the issues with the repairs that are needed within the plaza. Mayor Hanks stated that could be arranged at an upcoming committee meeting.

On roll call:

Ayes: Trustees Myers, Poskin, Washington and Williams

Nays: Trustee Burgess

Abstain: Trustee Morden

Motion carried

**C. Motion to Approve the Collective Bargaining Agreement between the Village of Sauk Village and Office and Technical Employees with a term of May 1, 2012- April 30, 2016**

Mayor Hanks asked for a motion to approve.

The motion to approve was made by Trustee Williams and seconded by Trustee Morden.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**D. Motion to Approve a Resolution Authorizing Submittal of the Existing Development Plans List by the Village of Sauk Village**

Mayor Hanks asked for a motion to approve.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**8. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES**

Trustee Williams stated she attended all three Easter Egg hunts and all were well attended. Trustee Williams asked that a notice be placed in the meeting room or hallway, Sauk Talk and eblast that explains the meeting structure.

Trustee Myers thanked the Public Works Department for putting the Neighborhood Watch signs up around the village. Trustee Myers stated it was great to see the kids out for the Easter Egg hunts.

Trustee Morden stated people should report things they see and not to get involved. Let the professionals handle it. Call the Police Department.

Trustee Poskin stated an electronic recycling bin will be available on the Community Clean Up Day.

Trustee Washington stated she was happy to assist the Parks and Recreation Committee on their Tag Day last Friday. The money raised will be used to pay for fireworks on July 5<sup>th</sup>. Trustee Washington thanked the elected officials who came to Family Christian Center at the invitation of Pastor Steve Muncie to see "Jesus of Nazarene".

Trustee Washington stated she attended the parks and Rec Easter Egg Hunt and the Church of God. They were well attended. The "Happy" video taping continues. A line dancing shot for the video will be made on May 3<sup>rd</sup>.

Trustee Burgess stated the Easter Egg hunt sponsored by the PLAN and Parks and Rec was well attended. Many gifts were given out. Trustee Burgess stated everyone has to get involved to see what they can do to get involved with the safety of the residents.

Mayor Hanks thanked the PLAN and Parks and Rec. It was great to see the kids and parents out and enjoying themselves. Mayor Hanks thanked the volunteers who participated. Everyone wanting to get involved in the July 5<sup>th</sup> celebration please see Trustees Poskin, Myers or Morden. Last year's event was great thanks to all of the volunteers. Fundraising has already begun for the fireworks. It is the goal to fundraise for the cost of the fireworks. Mayor Hanks stated this summer will be hard as far as crime is concerned. Mayors and police chiefs everywhere are talking about it. Everyone has to be prepared on what to look for and what to tell the police when you call.

**9. ADJOURNMENT**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Morden and seconded by Trustee Washington.

All Ayes

The meeting was adjourned at 8:23 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **APRIL 22, 2014.**

**1. Roll Call**

Mayor Hanks called the meeting to order at 6:02 pm.

On roll call:

Present: Trustees Burgess, Myers, Poskin, Washington and Williams

Absent: Trustee Morden

Also Present: Village Attorney Mike McGrath

**2. Resolution Approving a Class 8 Real Estate Tax Assessment Classification for the Occupation of Abandoned Property in the Village of Sauk Village, Cook and Will Counties, Illinois (6810 Euclid Avenue) for Sauk Plaza Shopping Center**

Kane, McKenna Representative Mary Thompson reviewed the resolution to approve a Class 8 tax assessment classification for the abandoned property located in Sauk Plaza Shopping Center. A special circumstance application is required since this property has not been abandoned for a two year period. There is an end user who will receive the tax rate reduced from 25% to 10% for a period of ten years, then 15% in year eleven and full tax rate from year twelve on. This Class 8 classification is not renewable due to the property not being vacant for the full two years. This plaza was subdivided by PIN to include the Class 8 for certain vacant parcels. Trustee Burgess questioned giving a tax break for these parcels when the property owner did not upgrade the parking lots and façades while the property was still in a TIF district and is not taking care of the existing properties.

Mary Thompson referred to the agreement with the original owner and the current owner stating the current may not have been aware of what could have been done with the TIF funds. Trustee Burgess stated the owner was aware of the improvements that could have been made with TIF funds and does not maintain the existing properties. Mary stated the new business that will occupy these parcels will generate income for the owner to make repairs to the existing properties. Mary also stated that area may be Re-TIFed.

Village Attorney McGrath questioned the tax rate now compared to the time the TIF was in place and stated the repairs are a private matter between the owner and the tenants. Safety issues should be addressed by the Code Department.

The terminology in the resolution requires changing “industrial” to “retail” on pages 3 and 4. The Euclid address was also questioned. Village Attorney McGrath stated the application refers to the Euclid address. These issues will be addressed before the resolution is brought before the board for approval.

Mayor Hanks stated the Class 8 is necessary to keep the business in Sauk Village and not Will County or Indiana. Multiple meetings and discussions were held with Cook County, Mr. Duckat and the end user. Putting an anchor store in this plaza will bring economic growth and employment to a blighted area. The village needs to follow up Code Department issues but cannot interfere with the landlord/ tenant matters.

Trustee Williams stated the village can either move forward and reap the benefits of a new business that will bring additional traffic to the other businesses or disregard the incentive. Board members agreed that the issues with the other properties have been a problem for a while and should be addressed.

**3. Resolution Authorizing Submittal of the Existing Development Plans List By The Village of Sauk Village**

Village Attorney McGrath stated the above resolution is required by the Metropolitan Water Reclamation District (MWRD) that addressed the new requirements for the watershed that will come into effect on May 1st and flood plains in the Logistic Center. The affected PIN's are included with the resolution.

**4. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams and seconded by Trustee Washington.

All Ayes

Meeting was adjourned at 7:11 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams



**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER MAY 6, 2014.**

**1. Call to Order**

**A. Roll Call**

Mayor Hanks called the meeting to order at 7:14 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. Independence Celebration and Fireworks**

Trustee Poskin provided a copy of the Mad Bomber contract for the July 5<sup>th</sup> fireworks display. There has been no increase in the \$5,000.00 cost from last year. Fundraisers and donations will be used to offset the cost. A total of \$1,200.00 has already been raised. Another Tag Day will take place Friday, May 9<sup>th</sup> at 7 am at Torrence Avenue and Sauk Trail. Volunteers are needed. This item will be included on the Consent Agenda of May 13, 2014.

**3. An Ordinance Approving the Execution of a Letter of Support for Sauk Village Beautification Committee Garage Sales**

Mayor Hanks asked the board to review the letter of support and ordinance required by IDOT to secure the property located at Sauk Trail between Prairie Avenue and Cornell Avenue for the June 14<sup>th</sup> Beautification Committee Annual Garage Sale. This item will be included on the Consent Agenda of May 13, 2014.

**4. A Resolution Approving the Execution of a Law Enforcement Mutual Aid Agreement and the Existence and Formation of the Illinois Law Enforcement Alarm System by Intergovernmental Cooperation**

Chief Holevis presented a resolution to approve the Illinois Law Enforcement Alarm System (ILEAS) intergovernmental agreement. This resolution contains updates to an existing agreement in place with over 900 communities. The mutual aid agreement stipulates that agencies will bind together during an emergency such as a natural disaster, terrorist act, civil disturbance, etc... ILEAS will respond to the alarm with hundreds of officers. Two officers are currently members of the mobile field forces. ILEAS is supported by Homeland Security at no cost to the village. This item will be included on the Consent Agenda of May 13, 2014.

**5. Review Garage Sales**

Trustee Myers asked the board to review the fees and stipulations for Sauk Village garage sales. Residents can apply for a permit at a cost of \$15.00 three times for sales lasting no more than three consecutive days within a one year period. The sign ordinance must be followed when displaying garage sale notices. Signs must be displayed on private property only and not on public parkways. Trustee Morden stated residents are concerned because they cannot advertise their sale properly. Mayor Hanks stated the Temporary Sign Ordinance that was passed in 2011 applies to all signs including garage sale signs, political signs, etc... This ordinance could be turned over to the Ordinance Review Committee for reconsideration. Trustee Williams stated the ordinance was put in place because people were not removing their signs. Trustee Myers stated that wires from the signs that were left behind caused damage to Public Works Department equipment and personnel. Trustee Burgess stated clarification is needed because the amendment states that the signs must be removed from the private property within three days or will be fined and other signs, such as a For Sale sign, remain for several days at a time. Mayor Hanks stated some residents held several sales during the year and did not remove the signs. Several areas, 223<sup>rd</sup> Street in particular, would constantly be cluttered with signs. Trustee Washington recommended residents pay a deposit that will be refunded once the signs are removed. This was past practice before the

ordinance amendment, Trustee Myers will review this amendment with the Ordinance Review Committee.

## **6. Review of Parking Recreational Vehicles in Driveways**

Trustee Myers stated several residents met with him and the Mayor after last week's meeting referring to the 2008 zoning ordinance that prohibits parking recreational vehicles on private property without proper storage, screening or fencing. Recreational vehicles include trailers, ATV's, campers, motor homes, boats, pop up campers, etc... a prior ordinance stipulated that parking recreational vehicles on private property was acceptable as long as their was current registration, village stickers and resting on a hard surface. The language was changed by the Zoning Department. Trustee Myers would like to send this back to the Ordinance Review Committee for reconsideration. Trustee Burgess asked how many residents complained prior to last week. Trustee Myers stated that letters are sent to violators when the violation occurs and does not know how many residents have complained. Mayor Hanks agreed to send this ordinance for additional review.

## **7. Cost Savings Initiatives**

Mayor Hanks provided a draft of a Travel and Expense policy and expense report for board review that is more in line with corporate policy per the recommendation of the auditors. The policy refers to travel, transportation, lodging, Per Diem reimbursements and receipts, meals and the use of employee's vehicles for village business, prohibited expenses and the approval process. The policy reflects the IRS guidelines. Mayor Hanks stated this item will be included on the next Committee agenda for further discussion.

Trustee Washington is speaking with a few developers who are interested in coming to Sauk Village and may wish to speak with the Mayor.

## **8. Public Comment – All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be given one opportunity to speak.**

Rose Langston stated it took a long time to get the signs prohibited from 223<sup>rd</sup> Street. It is time consuming for the Public Works to remove the signs in order to cut the grass. Rose stated their was no announcement of when the Sauk Talk was due.

Trustee Williams stated she did not announce the Sauk Talk deadline at the last meeting in error due to the fifth Tuesday of the month there was no meeting scheduled. There has not been a change to the Sauk Talk schedule. The Sauk Talk is produced every other month. Articles are due the last Friday before the month the Sauk Talk comes out. Reminders have always been stated in the past as a courtesy. Please contact Trustee Williams for a copy of the Sauk Talk policy.

Latonya Felder asked for clarification of the date of the fireworks. Latonya asked if there is a percentage of Section 8 that Sauk Village must take and if we have met this percentage. Mayor Hanks stated Sauk Village is not home rule and cannot limit Section 8.

Carolyn Frye questioned if the stumps will be removed from the trees the village has removed. Mayor Hanks stated Public Works is in the process of removing diseased trees. Mayor Hanks will inquire about the stump removal. Quite a few trees, 400 or so, are scheduled to be removed. The village is applying for a grant and will accept donations for replacement trees.

Danny Hammond asked for some floor time next week or a meeting at the conclusion of this meeting. Mayor Hanks suggested meeting with him and a couple of trustees after the meeting.

## **9. Miscellaneous Business- Comments from the Trustees**

Trustee Poskin announced the free Bright Start Summer Program for children ages 11-18. Registration began last Saturday and will continue on May 17<sup>th</sup>. The program will include sporting events, field trips, tutoring, Math, Writing, Life Skills, Culinary Arts, etc... The program will run Monday through Friday from 9am – 6pm. Basketball sign ups are also ongoing. Please see Trustee Poskin for more information.

Trustee Morden stated the Beautification Committee will hold the Community Clean Day Up day on Saturday, May 17<sup>th</sup>. Volunteers are needed to help clean up around the signs and municipal buildings around the village. The garbage disposal company stated that residents can dispose of an additional large item during clean up week. An electronic recycling receptacle will also be located behind the Village Hall on May 17<sup>th</sup> in order to dispose of computers, fax machines, monitors, etc...

The Beautification Committee is hosting a Community Wide Yard Sale on June 14<sup>th</sup> at Sauk Trail and Cornell from 8am – 3 pm. The cost for a 10' X 10' space is \$15.00. Vendors need to set up at 7 am. Registration forms are available. Trustee Poskin stated USagain will also be on hand to collect clothing and other textiles.

Trustee Washington stated the Neighborhood Watch Committee continues to speak with residents on safety and continues to go throughout the village taping the “Happy” video. The Human Relations Commission is hosting the Diversity Workshop on Friday, May 23<sup>rd</sup> as a follow up to the Diversity Dinner. A guest speaker will be in attendance. All are welcome to attend.

Trustee Myers announced the passing of firefighter James Couch on Sunday morning. The services will be held at Steger Memorial Chapel on Wednesday, May 7<sup>th</sup> and the funeral will take place Thursday, May 8<sup>th</sup> at 11:00 am. Jim started as a fire cadet in 1968. Jim was one of the first two or three fire cadets in Illinois to receive his firefighter II in 1986. Jim moved up to the rank of Lieutenant. Jim went on to work with the Steger and Indiana Harbor Fire departments. Jim will have a fire department funeral. Trustee Myers stated the Ordinance Review Committee will meet and discuss the ordinances presented tonight.

Trustee Williams stated Sauk Talk articles will be accepted until Friday, May 9<sup>th</sup>. There will be no Public Relations Committee meeting on May 7<sup>th</sup>.

Trustee Burgess asked about scheduling the meeting with Mr. Dukatt and when the budget will be ready. Mayor Hanks stated Mr. Dukatt has not responded and the budget is 90% complete. Once the budget is completed he will meet with the department heads one more time before sending a draft to the board and setting up budget meetings in two or three weeks or so. The focus has been on getting the audits done.

Mayor Hanks stated the audits for 2009-2010, 2010-2011, and 2011-2012 are completed, 2012-2013 is close to completion. The 2013-2014 will begin immediately which will bring the village back on track. The Pension Board attorneys have been notified that no money will be released until their audits are completed. They are refusing to give the audits to the village. The village has worked diligently to complete our audits. Sheriff Dart's office has also been notified. Once the Pension Board audits have been completed they will be turned over to the State.

Mayor Hanks thanked everyone for supporting the new Eggcellent Restaurant. State Representative Thaddeus Jones and Sauk Village co-hosted a meeting with the Mayors and Village Managers on April 24<sup>th</sup> in the Village Hall. Mayor Hanks attended Career Day on Friday, April 25<sup>th</sup>. Trustee Myers represented the Sauk Village Fire Department. Mayor Hanks attended Lobby Day on April 30<sup>th</sup> and received updates from our legislatures on what is being voted on and how it will affect the municipalities and what programs will soon be available through organizations such as DCEO, IEPA and South Suburban Mayors and Managers. The Mayors also met with Governor Quinn to discuss the issues the municipalities are dealing with. Discussion was held on pension reform, temporary sales tax (the village is losing 4% of what we should be getting- approximately \$65.00 per capita or \$650,000.00 annually), etc... Mayor Hanks met with the lobbyists and State Representatives to discuss the needs of Sauk Village.

Mayor Hanks met with developers on Friday morning and attended a surprise retirement party for retiring School Superintendent Al Travaglini that afternoon. Al will be missed.

Our sympathy and condolences to the Couch family on the passing of Jim Couch.

Mayor Hanks asked for the discussion of using gaming revenue for pension funds to be placed on the next Committee agenda.

### **10. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Burgess and seconded by Trustee Williams.

All Ayes.

The meeting was adjourned at 7:50 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **MAY 6, 2014.**

**1. Roll Call**

Mayor Hanks called the meeting to order at 6:02 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. Motion to Recess to Executive Session**

**A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2014)**

Mayor Hanks asked for a motion to adjourn to executive session.

The motion was made by Trustee Myers and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

The meeting was recessed to executive session at 6:03 pm.

**3. Motion to Reconvene**

Mayor Hanks asked for a motion to reconvene.

The motion was made by Trustee Williams and seconded by Trustee Burgess.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

The meeting was reconvened at 7:10 pm.

**4. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Poskin and seconded by Trustee Williams.

All Ayes

Meeting was adjourned at 7:11 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **MAY 13, 2014.**

**1. CALL TO ORDER**

Mayor Hanks called the meeting to order at 7:02 pm.

**A. Pledge of Allegiance**

Mayor Hanks lead those assembled in the Pledge of Allegiance.

**B. Roll call**

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. PUBLIC COMMENT**

**A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.**

None

**3. REPORTS OF OFFICERS**

**A. Mayor's Report- Mayor David Hanks**

Mayor Hanks read the Collector's Report for the months of January, February, March and April 2014.

Mayor Hanks presented a Certificate of Sustainability received by USAgain which acknowledged 33,449 pounds of textiles collected, water saved 46, 268,000 gallons, land fill space saved 189 cubic yards and prevented 231,433 pounds of emissions with 8 garbage truck loads.

Mayor Hanks announced the Sauk Village Firefighter Walk a Thon is scheduled for June 28, 2014. The 4 mile walk will support the Firefighters Association.

**1) Bid Opening- Building Inspections- One bid submitted**

Mayor Hanks reviewed the specs from the bid provided by Independent Inspections, LTD. Independent Inspections, LTD currently performs the inspections. The bid includes a 1% increase per year for the next seven years. The agreement can be cancelled with 30 day written notice. The cost of the inspection is passed on to the homeowner. The bid will be reviewed by Administrative Service Director Sherry Jasinski.

**B. Village Clerk – Mrs. Debbie Williams**

Village Clerk Williams reported village stickers go on sale May 1<sup>st</sup>. Passenger stickers remain at \$30.00 and trucks at \$48.00. There is one \$20.00 senior discount per household. Village stickers must be displayed by midnight June 30 , 2014 or tickets can be issued and the price of the sticker will double. A reminder has been posted in the Municipal Center hallway, the Sauk Talk and the email alerts explaining the structure of the village board meetings, including Public Comment periods. Village Clerk Williams thanked all of the department heads, committee chairs and outside sources for supplying information for the email alerts. All of the information provided for the various departments, such as, Police, Fire, Public Works, Finance and Administration, etc... will only be posted on the village website and email alerts per the direction and or the press release received by the department head. No alterations will be made to the material received. Consolidated Community School District 168 has sent notice that the School Board meeting of Monday, May 19<sup>th</sup> will be moved to the Rickover Junior High School gym located at 22151 Torrence Avenue. The Finance Meeting will be held at 5pm followed by the Regular Board meeting at 6 pm. A Meet and Greet will be held throughout the day to introduce the incoming School Superintendent Dr. Donna Leak between the hours of 3pm-9 pm.

**C. Village Treasurer – Mr. Jim Griegel- Absent- No report**

**D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath**

Village Attorney Mike Mc Grath presented a check in the amount of just under \$10,000.00 from the sale of the surplus property listed as 2842 East 225<sup>th</sup> Place. The property sold for \$12,000.00. Closing costs

and the property taxes that accumulated on the property were deducted. A tax exemption for the property has been filed with Cook County. A Certificate of Error will be filed at a future date to recoup the property taxes paid.

#### **E. Village Engineer – Mr. Jim Czarnik**

Village Engineer Czarnik stated all paperwork has been submitted since the installation of the Variable Frequency Drives (VFD's) which will qualify the village for the \$8,200.00 grant.

The interior painting at treatment plant #2, iron filter building and the well house is nearing completion. The proposed water main has been installed from the iron filter building to the air stripper building. The foundation for the air stripper building has been poured. The electrician is working on the conduit to treatment plant # 2, iron filter building, air stripper building, well house, generators and transformers. The bid date for the Road Improvement Project is July 8, 2014.

### **4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

#### **A. Parks and Recreation Committee- Trustee Poskin**

Trustee Poskin reported registration for the RSOC Summer Program summer and the final registration for the basketball and cheerleading programs will take place on May 17<sup>th</sup> in the Community Center from Noon – 2pm. There is room for 100-120 kids. Sauk Village kids have first priority. The next Game Night is June 6<sup>th</sup> at 6pm. Registration forms are available for participation in the Independence parade and for vendors after the parade.

#### **B. Beautification Committee- Trustee Morden**

Trustee Morden reported the Beautification Committee will hold a Community Clean up Day on Saturday, May 17<sup>th</sup> from 8 am – Noon. Volunteers are needed. Please meet the Committee behind the Village Hall at 8 am.

Clean up will take place along Sauk Trail and Torrence Avenue and focusing on the village signs. The Annual Yard Sale will take place on June 14<sup>th</sup> across the street from Do It Best Hardware. All proceeds will be used to help purchase flowers to plant throughout the municipality.

#### **C. Ordinance Review Committee- Trustee Myers**

Trustee Myers reported the next Ordinance Review Committee meeting has been rescheduled for Thursday, May 22, 2014 at 7pm in the Village Hall. Trustee Myers read a letter from a resident (the McClain family) thanking Public Works for a great job removing a tree in the lawn that was a danger to the family and other residents. The outstanding crew was courteous and efficient.

#### **D. Intergovernmental Relations Committee- Trustee Burgess**

Trustee Burgess reported Senator Napoleon Harris is sponsoring the Highways Construction Career Program is available for anyone 18 years old and up with high school diploma and driver's license interested in working in the construction field. The program consists of an intense 12 week program to learn the skills necessary to gain acceptance in Highway Construction trade. The Orientation will take place June 10, 11 and 12 at South Suburban College. Training will be included for masons, plumbers, electricians, equipment operators, pipe fitters, painters and laborers. Information will be included on the Intergovernmental Relations Committee website and Mayor Hanks' Facebook page. Trustee Burgess will continue to reach out to Congresswoman Kelly about another program.

#### **E. Neighborhood Watch Committee- Trustee Washington**

Trustee Washington stated the Neighborhood Watch Committee is very busy and working hard going throughout the neighborhood taping the "Happy" video. Trustee Washington stated new 10 block club captains have joined the Neighborhood Watch Committee and are collaborating with one another. The NWC has received new banners for the No Texting While Driving and the No Bullying campaigns and two radios. The NWC will be working with the Community Outreach Partnership Committee on a citizen alert piece. The NWC is preparing for participating in the parade. Volunteers are needed to march in the parade.

#### **F. Public Relations Committee/ Community Outreach Partnership-Trustee Williams**

**Public Relations Committee-** Trustee Williams stated the May Public Relations Committee meeting will be rescheduled. The May Sauk Talk is available. The Public Relations Committee is asking for nominations for "Someone You Should Know" which will highlight accomplishments of our residents and help us to get to know our neighbors. Please submit a nomination to Trustee Williams or Village Clerk Williams. "Someone You Should Know" will be placed in the Sauk Talk. Resident Nathan Griffin was the first honoree. The Battle of the Badges will take place on Saturday, June 21<sup>st</sup> thanks to Codi Raemacher for organizing the event.

**COP-** The Community Outreach Partnership Committee is working on lots of new projects including their participation in the National Night Out for Tuesday, August 5<sup>th</sup>. The COP committee will be selling refreshments and hosting a Bean Bag Tournament. Forward any questions regarding National Night Out to Chief Holevis, Trustee Williams or Village Clerk Williams.

## **5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

### **A. Fire Department/ 911 Committee- Chief Stoffregen**

Fire Chief Stoffregen reported the department has responded to 34 calls in the past two weeks including 3 assist other agencies, 9 fire alarms, 5 medical assists, 5 car accidents, 1 hazmat spill, 1 possible gas leak, 1 brush fire, 1 animal complaint, 1 fence fire, 5 CO alarms, 1 stove fire and 1 wires burning. Chief Stofreggen stated emergency service departments will continue to be visible during the severe weather outbreaks.

### **B. Police Department- Chief Holevis- Absent- No Report**

### **C. Public Works Department- Mr. Weller- Absent- No Report**

### **D. Administrative Services Director- Ms. Jasinski**

Administrative Services Director Jasinski reported letters have been sent to local business regarding sealing and striping the parking lots and addressing the litter. Director Jasinski is working with Village Attorney Shine on the necessary paperwork for Advance Auto. The Code Department wrote 80 tickets for the month of April. Level Sports Bar will open Friday, May 16<sup>th</sup>.

### **E. Finance Director- Mr. Rao**

Finance Director Rao reported there will be no Accounts Payable due to the considerable amount of payroll for this period. The 2012-2013 audit is in the finishing stages and should be completed with 10 - 15 days.

### **F. Sauk Village Homeland Security Agency- Mr. Johnson- Absent- Written Report Provided**

Over the past two weeks the department responded to 36 calls including 5 car accidents, 9 fire alarms, 1 gas leak, 1 brush fire, 14 school patrols, 4 CO alarms, 1 stove fire and 1 assist other agency.

### **G. Human Relations Commission- Trustee Washington**

The Human Relations Commission is hosting a Diversity Workshop on Friday, May 23, 2014 from 6:30-9:30 pm in the Senior Center. Flyers are available and will be circulated in the neighborhood. Everyone is welcomed to attend. The guest speaker is Joseph Martin-Executive Director of Diversity, Inc.

### **H. Housing Commission- Mr. Holcomb**

Commissioner Holcomb provided a report on the recent property cleanup of 22240 Yates and the legal process a municipality has to follow by county and state law. This particular property has been abandoned since October 2011, went into foreclosure in December 2011 and went into tax delinquent status in April 2012. The village could not touch the property without the mortgage holder's permission. It has to be on tax delinquent status for two years before it can be sold or ordered for destruction by Cook County Vacant Building Ordinance. The village was informed in mid-April that the property could be entered. Per the Mayor's instructions, the Housing Commission worked with the Public Works Department and several volunteers on May 7, 2014 and removed 9 tons of trash, bushes and tree limbs at a cost of under \$500.00. The village must follow the law to the letter to prevent being sued for trespassing on private property.

### **I. Senior Committee-Ms. Langston**

Senior Chair Rose Langston reported she attended the 2nd Annual Illinois SMP Volunteer Conference at Age Option in Oak Park at her own expense. Subjects covered were, 'Efforts to Combat Fraud', 'Culture Diversity Training', and 'Navigating the IllinoisSMP.org web site. To volunteer with the Illinois SMP



Program to educate and empower others to protect themselves from fraud call AgeOptions at (800)699-9043, background check is required.

St. James Catholic Church is sponsoring a blood drive at Didier Hall on Sunday, May 18<sup>th</sup> from 9:00 a.m. until 1:00 p.m. Bloom Township has ended the community lunch program until fall. The annual senior picnic is scheduled for Thursday, August 7<sup>th</sup>. Tickets will go on sale July 1<sup>st</sup>. Some other Senior programs offered by the township include basic line dance classes (4 week session through July), chair exercise, FREE Legal Assistance, Blood pressure screening, AARP Smart driving courses, health insurance assistance and low cost transportation. Call the Bloom Township Senior Dept. at 708-754-9400 ext. 244 for additional information and/or services.

CEDA Senior Opportunities & Services Program provides assistance for Bloom Township seniors ages 60 years and older. Call 312-254-6096 Denise Chaffee, CEDA Senior Advocate for an appointment. The Sauk Village Senior Committee provides FREE monthly blood pressure screening for all village residents and village employees on the 1<sup>st</sup> Monday from 1-2 p.m.; honor system paperback book exchange; 2<sup>nd</sup> Monday movies co-sponsored with McConathy Library at the library and 2<sup>nd</sup> and 4<sup>th</sup> Friday open senior social activities.

The Village sponsors three senior organizations that are looking for members: Sunday afternoon Fun Club; Monday evening Sunshiner's; and Wednesday evening Leisure Timers. Other events held are Wednesday morning Ceramics Group and Sunday evening Sauk Village Blue Grass.

The May 8<sup>th</sup> Senior Committee meeting was canceled due to a lack of quorum. The next meeting will be held on Thursday, June 12<sup>th</sup> at 5 p.m.

## **6. CONSENT AGENDA**

**A. An Ordinance Approving the Execution of a Letter of Support for Sauk Village Beautification Committee Garage Sales**

**B. A Resolution Authorizing the Execution of a Law Enforcement Mutual Aid Agreement and the Existence of and Formation of the Illinois Law Enforcement Alarm System by Intergovernmental Cooperation**

**C. Motion to Approve Fireworks Production Agreement with Mad Bomber in the amount of \$5,000.00.**

Mayor Hanks asked for any questions or comments on the consent agenda. Hearing none- Mayor Hanks asked for a motion to approve the consent agenda as presented. The motion to approve was made by Trustee Williams and seconded by Trustee Morden.

On roll call

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

## **7. NEW BUSINESS**

**A. Motion to Approve Accounts Payables and Disbursements for April 23, 2014 through May 13, 2014.**

Mayor Hanks asked for a motion to table the Accounts Payables and Disbursements for April 23, 2014 through May 13, 2014. No Bills will be paid during this cycle except payroll. Trustee Burgess stated payroll should be included and approved in the Accounts Payable. Finance Director Rao stated due to the excessive payroll there are no funds left to pay bills. The payroll will be included in the next Accounts Payable which is often the case. Mayor Hanks stated payroll is already an approved budgeted expense. Village Attorney McGrath stated payroll can be approved before or after. Finance Director could not provide the payroll numbers at this time.

The motion to table was made by Trustee Williams and seconded by Trustee Morden.

On roll call:

Ayes: Trustees Morden, Myers, Poskin, Washington and Williams

Nays: Trustee Burgess

Motion carried

## **8. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES**

Trustee Poskin stated the next Fireworks Fundraiser will be held Friday, May 23<sup>rd</sup> on the corners of Sauk Tail and Torrence Avenue from 7am-10 am and 4pm – 6:30 pm. Volunteers are needed.

Trustee Washington commented on the flyers in the Sauk Talk and asked if the No Texting While Driving and No Bullying campaigns be included in the next issue. Trustee Washington was instructed to email the flyers for submission. Trustee Washington stated the Diversity Workshop is FREE. The Neighborhood Watch Committee is developing a grid for the neighborhoods.

Trustee Burgess asked for an update on meeting with Mr. Dukatt. Mayor Hanks is working on getting him to appear at the next Committee meeting.

Mayor Hanks stated residents have inquired about stump removal. The village does not have a stump remover but will rent one at a later date after the trees have been cut down for the year. Mayor Hanks reported Cook County is providing a mobile clinic for shots and microchips for animals throughout the year at a low cost. Flyers are available. The next clinic is June 3<sup>rd</sup> in Crestwood located at 5505 W. 127<sup>th</sup> Street. Call 389-2125 for more information.

Congresswoman Kelly is hosting “All About Pink” which is offering free mammograms for the uninsured on May 17<sup>th</sup> at Mercy Hospital located at 2525 S. Michigan Avenue on the 12<sup>th</sup> floor in Chicago and a Youth Summit Job Expo for youth 15-21 years old on Saturday, May 31<sup>st</sup> from 11am – 1 pm at Gwendolyn Brooks College located at 250 East 111<sup>th</sup> Street in Chicago. More information can be found on the Mayor’s Facebook page, village website and email alerts.

## **9. ADJOURNMENT**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Morden and seconded by Trustee Washington

All Ayes

The meeting was adjourned at 7:56 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL MAY 20, 2014.**

**1. Call to Order**

**A. Roll Call**

Mayor Hanks called the meeting to order at 7:07 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. Health Insurance Premium Increase- Deneen Castellon- (Assurance)**

Assurance Representative Deneen Castellon reviewed the renewal information for the Health, Dental, Vision and Life insurance plans. An Affordable Care Cadillac tax of 10% per year will go into effect in 2018. The excise tax is based on how much the village is paying per employee per year. As of January 1, 2014, the ACA fees are reflected in the renewal. If the tax employee benefits exceed \$10,500.00 per employee the village will be taxed 40% over the amount of \$10,500.00. High risk like Police and Fire or the older population and a projection of how much to inflate according to the current trend is currently in legislation. Deneen provided an example of how this may affect Sauk Village in 2018 at a cost of \$167,000.00 and stated the way to get around the excise tax is to put in place a more consumer driven product. Alternative plans were discussed. Alternative plans for Life and Vision need further clarification. The renewal date is July 1, 2014. Finance Director Rao was instructed to start the application process with all eligible employees. The renewals will be included on the May 27<sup>th</sup> consent agenda for approval.

**3. 2014 Request for Municipal Support of South Suburban Housing Center's (SSHC) Assistance Programs (Foreclosure, Homeowner's Preservation Counseling and Fair Housing Enforcement)**

This item was tabled until June 3, 2014. A representative from SSHC will be invited to attend the June 3<sup>rd</sup> meeting to discuss the scope of the program and the request for support.

**4. Review Village Travel and Expense Policy**

Additional discussion was held on the draft Travel and Expense policy. The auditors recommended following the guidelines set forth by the IRS. The board was asked to provide feedback. Mayor Hanks has received no feedback but did review the IRS guidelines and provided a draft of a Travel and Expense policy and expense report for board review that is more in line with corporate policy per the recommendation of the auditors. The policy refers to travel, transportation, lodging, Per Diem reimbursements and receipts, meals and the use of employee's vehicles for village business, prohibited expenses and the approval process. The policy reflects the IRS guidelines. Mayor Hanks stated this item will be included on the June 3, 2014 Committee agenda for further discussion.

**5. LED Update Program – US 30 at Access Road/ Transportation Drive**

Public Works Director Weller was asked previously to review the proposal for the LED update. Director Weller and Village Engineer Czarnik confirmed Sauk Village does share the maintenance of this traffic light and recommended the village move forward. IDOT will fund all but \$747.50 of the cost to perform the LED update at this location. This item will be included on the May 27<sup>th</sup> consent agenda for approval.

**6. Pension Funding Options**

Mayor Hanks suggested earmarking gaming revenue to the Police and Fire pension funds. Finance Department Rao will research the financials and provide a report for the board's review at a later date.

**7. Cost Savings Initiatives**

Trustee Myers asked if the process of collecting money through the Secretary of State and the collection agency is moving forward. This matter will be researched.

Trustee Burgess stated he will meet with Finance Director Rao to discuss Accounts Payable.

Mayor Hanks stated he meets regularly with the department heads to prioritize bill payments.

Trustee Washington is referring individuals to speak with Mayor Hanks regarding potential business opportunities. Trustee Washington suggested changing the zip code. Mayor Hanks stated the Postmaster General has not been receptive to giving Sauk Village their own zip code in the past.

Trustee Washington asked how much it would cost to hire a Village Manager. The cost with benefits is approximately \$140,000.00 per year. Trustee Washington stated a Village Manager is needed and could help find money to pay their salary. A part time Village Manager could also be considered. Grants should be explored to pay the salary annually. Mayor Hanks suggested Trustee Washington bring information to the board for review. There is no budget for a Village Manager.

Trustee Myers asked for a budget update. Mayor Hanks stated Finance Director Rao is crunching the numbers while he is reviewing the wish list of the department heads. Budget hearing meetings will be scheduled at a later date.

Mayor Hanks stated this item will appear on the agenda every Committee meeting for board members to bring suggestions for discussion.

**8. Public Comment – All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be given one opportunity to speak.**

James Harvey inquired about pothole repairs. Mayor Hanks stated the village applied for \$400,000.00 in funding for street repairs and will probably receive \$200,000.00. Jeffrey Avenue from Sauk Trail to the library and the Peterson and 215<sup>th</sup> and Constance area will be completed using the CDBG funds. The State Reps and Senators are also pushing for additional funding for street repairs. Mayor Hanks will ask Director Weller to check on cold patch repairs.

Rose Langston reported the St. James Blood Drive is cancelled for this Sunday and will be rescheduled for a later date. Rose suggested passing an increase on to the employees for insurance. Rose questioned travel expenses paid for employee spouses.

Mayor Hanks stated corporate policy puts this clause in as a precaution and asks for two managers to sign off in the event this is necessary. Union negotiations are pushing toward a 85/15 insurance split for employees who used to have 100% coverage.

Danny Hammond complained about getting two tickets from the Code Department-lack of screen door and not removing garbage cans. Danny also inquired about the Mayor's screen door. Mayor Hanks stated the tickets are written according to the village code. The garbage cans must be removed by code. Mayor Hanks will research the ticket for the screen door. Trustee Myers stated the code refers to different types of openings that may require screens.

Merri Wilkerson stated the garbage in the area was cleaned up but has come back and requested garbage cans throughout the village. Merri asked why the Accounts Payable is not being paid, if CDBG grants are available for residents and called for enforcement on the saggy pants ordinance.

Mayor Hanks stated the saggy pants ordinance can be enforced on public property but is more difficult to enforce on private property. Trustee Myers stated the ordinance is in the new Municipal Code Book and can be enforced. Further review is needed.

Mayor Hanks stated the CDBG grants are used for street repairs. Cook County may have grants for residents. Trustee Burgess suggested inquiring to Bloom Township. The bills are paid according to the revenue received. Payroll is the priority. The village does not want to borrow money as was done in the past. There are garbage cans at the parks and Jeffrey and Sauk Trail and Torrence and Sauk Trail at the bus stops. Garbage cans require labor and the cooperation of people.

Ms. Skye complained about her personal information being placed on Facebook by a Housing Commissioner and the fine she received. Mayor Hanks stated he will look into the matter.

Judy Cast reported the PLAN Group and volunteers got gift certificates from Eggcellent Restaurant and pizzas from Hometown Gyros for the Police Department for Police Appreciation Week. The PLAN Group will be holding a raffle to benefit Special Olympics. McConathy Public Library donated approximately 40 books and a Hooked on Phonics set for prizes. The PLAN is working with the Police Department for Cop on Top. Tickets will be sold until May 30<sup>th</sup>. Judy discussed the lack of village contribution to the Police pension fund. Judy asked how the village can hold the money back and if the employee contributions are being maintained separate from the General Fund.

Mayor Hanks stated the pension money is held to the side and is being withheld from the Police Pension Board because they refuse to submit their audits. The village has completed audits for 2009-2010, 2010-2011, 2011-2012 in the past year or so, 2012-2013 is under auditor review and the village is currently working on 2013-2014. The Police Pension Board refuses to hand in their audits. The money will be held until the audits are received. Sheriff Dart's office has been notified. Mayor Hanks announced Cop on Top will take place on May 30<sup>th</sup> at Dunkin Donuts. Volunteers will be on the corners raising money. Please support the fundraiser.

Jackie Glaze asked about the status of making 221<sup>st</sup> Street a one way street and discussed no police presence on her street in the past month. Jackie said kids line up on the street daring you to hit them.

Mayor Hanks stated there has been no progress on the one way street but talks do continue with the state regarding Federal routes. 223<sup>rd</sup> is a Federal Route. If 221<sup>st</sup> becomes a Federal route it will receive Federal funding. The narrow width of the street is an issue. Police are out and are busy going from call to call. This summer the police will be dealing with several issues depending on the weather.

Frank Williams announced the Diversity Workshop will take place on Friday, May 23<sup>rd</sup>. Frank commented that Mayor Hanks answers the resident's questions very well or tells them he will get back to them.

Pat Couch thanked everyone who came out after the loss of her son. Mayor Hanks stated prayers continue to go out to Pat Couch.

## **9. Miscellaneous Business- Comments from the Trustees**

Trustee Myers stated the Ordinance Review Committee will meet at 7pm on Thursday, May 22<sup>nd</sup> in the Village Hall.

Trustee Washington suggested forming a committee that will look for grants to raise money for a Village Manager.

Trustee Washington stated the Neighborhood Watch Committee will meet on June 9<sup>th</sup> at 7pm at the Fire Station. Ten new Block Captains have joined the NWC.

Trustee Washington asked everyone to attend the Diversity Workshop from 6:30 -9:30 pm in the Senior Center. Joseph Martin from Diversity, Inc. will be the guest speaker. Trustee Morden reported the Beautification Committee held a Community Clean Up on Saturday, May 17<sup>th</sup>. Trustee Morden thanked all of the volunteers for their help and thanked Trustee Poskin for supplying the electronics recycling dumpster. The Beautification Committee planted flowers near the Eggcellent Restaurant. Do It Best Hardware adopted the marquee. Trustee Morden thanked Public Works for the clean up around the municipality now that the rains have stopped.

Trustee Poskin announced the next Game Night will be held on Friday, June 7<sup>th</sup>. The RSOC summer program will begin on June 9<sup>th</sup>.

Trustee Burgess suggested the lobbyist looks for grant money. Trustee Burgess questioned a flyer regarding paying residents to cut grass according to a grant the village received. Trustee Burgess stated the board needed to discuss this before the program started and how the grant money should be spent.

Trustee Burgess stated the Intergovernmental Relations Committee is working to get some things through the legislatures and will arrange a meeting with Commissioner Holcomb on housing matters. Trustee Burgess stated the Cure for Cancer Walk a Thon was very well attended last week at Bloom Trail. Lots of people from Sauk Village attended.

Mayor Hanks reported on the severe weather and 70 mile per hour winds and suggested people stay in until the weather improves.

Trustee Williams reported the Sauk Village Church of God is sponsoring a FREE Spaghetti Dinner on Saturday, May 24<sup>th</sup> from 12:00-2:00 pm. The revised Sauk Talk includes some time sensitive material. The next Sauk Talk will be released in July; saggy pants information can be printed in that issue. Trustee Williams stated some residents maintain non village owned garbage cans in their neighborhood. Trustee Williams reported attending the South Suburban Mayor and Managers meeting last week at the request of Mayor Hanks and is glad to report that everyone was commenting on the fact that Sauk Village is on the rise, is being handled differently and looking good. The Public Relations Committee will meet Wednesday, May 21<sup>st</sup>.

Mayor Hanks reported having fun last week with the Beautification Committee, attended Tourism Day in Lansing, a broker's open house where Sauk Village was showcased, met with Enbridge and Attorney McGrath regarding a future project and attended a meeting about the grass cutting. To find out where the low cost rabies and microchip mobile unit will be next check out [www.cookcounty.il.gov](http://www.cookcounty.il.gov). Rickover Junior High graduation takes place on May 29<sup>th</sup> at 7pm. A Summit of Hope sponsored by the Illinois Department of Corrections, Department of Public Health and the State Reps will be held on June 5th regarding healthcare, state identification, counseling, sheltering, family care, etc... Look for flyers and more information on the Mayor's Facebook page.

Mayor Hanks stated the Sauk Village Housing Commission worked through Cook County to receive the \$75,000.00 grant for grass cutting. The Housing Commission must follow the rules and guidelines set forth by Cook County. Sauk Village does not receive the grant money. The Housing Commission will employ people in the community, will handle all paperwork associated with the grass cutting and turn the paperwork over to Cook County to pay the individuals who cut the grass. Public Works employees may be a part of this effort but this will cut down in overtime. Cook County has given the Housing Commission the authority to start cutting grass. Trustee Burgess stated this program should have been discussed in a Committee meeting for board review. Mayor Hanks stated an update on the grant program will be placed on the next agenda. Discussion was held on the distinction between committees and commissions like Housing Commission, Zoning Board Commission and the Police and Fire Pension Board. Police and Fire is a totally separate board whereas the Zoning Board makes recommendations to the village board. Check the state statutes for the distinction. Trustee Burgess asked where the flyers were distributed and stated the board should be notified if village residents will be asked to work in the village. Mayor Hanks stated everything moved very quickly once Cook County approved the program. The Housing Commission is holding a Special Meeting on May 21<sup>st</sup> to discuss cutting policies, rules and procedures, time frames and establish grass cutting locations. A Special Meeting notice has been posted.

## **10. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Washington and seconded by Trustee Williams.

All Ayes.

The meeting was adjourned at 9:17 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **MAY 27, 2014.**

**1. CALL TO ORDER**

Mayor Hanks called the meeting to order at 7:03 pm.

**A. Pledge of Allegiance**

Mayor Hanks lead those assembled in the Pledge of Allegiance.

**B. Roll call**

Present: Trustees Burgess, Myers, Poskin, Washington and Williams

Absent: Trustee Morden

**2. PUBLIC COMMENT**

**A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.**

None

**3. REPORTS OF OFFICERS**

**A. Mayor's Report- Mayor David Hanks**

**1) MABAS Presentation by MABAS 27 President Chief Larry Nardoni-: James W. Couch**

MABAS 27 President Larry Nardoni, Chief Jeff Roesner and Deputy Jeff Daniel presented Resolution #2014-1 to the Couch family which honored the life of James W. Couch and his commitment and perseverance on the fire service by starting as a Sauk Village Cadet in 1986 and moved through the ranks to the rank of Captain which he held until the time of his passing. James Couch served as a firefighter and paramedic with the Sauk Village Fire Department, Steger Fire Department, Crete Township Fire Protection District and Indiana Harbor Fire Department. James was a leader, mentor and friend.

Pat Couch thanked everyone for being there for the family and thanked them for the honor in the name of her son.

**2) Proclamation: Superintendent Al Travaglini**

Mayor David Hanks read a proclamation for retiring Community Consolidated School District 168 Al Travaglini. Mr. Travaglini started his career as a Principal at Strassburg Elementary during the 1978-79 school term. Mr. Travaglini left for a short time and returned in 2006 moving up through the ranks to the position of Superintendent since 2011. Mr. Travaglini's focus has always been on the district's economics, social development of all students and working with parents, students and community leaders. The board wished Mr. Travaglini well on his retirement.

Mr. Travaglini stated he was honored and thanked everyone for working collaboratively and invited everyone to observe how education has changed. Mr. Travaglini may be working with Bloom Trail Superintendent Navarrone by assisting future Bloom Trail students prepare for graduation.

**3) Someone You Should Know: Briana Anderson**

Trustee Williams read a report on Bloom Trail High School graduate Briana Anderson that was prepared by her mother. Brianna's mother was proud that her daughter worked hard to reach her current success in light of the struggles along the way. Brianna dropped out of college just shy of her degree due to financial reasons and pursued a career in Real Estate. Brianna currently works as a Flight Attendant and lives in New York.

Mayor Hanks presented a check for \$1,250.00 which is the result of a grant the Police Department applied for. The grant money will be used for trauma kits.

There will be a Grand Opening for the new gas station at Route 30 and Torrence Avenue on Saturday, May 31<sup>st</sup> from 11:00 – 4pm. Refreshments will be served. The ribbon cutting ceremony will take place at 12 pm. Mayor Hanks thanked everyone who turned out for the Memorial Service on Monday. Rickover Junior High will be holding their graduation on Thursday, May 29<sup>th</sup> at 7pm. Mayor Hanks reported Congresswoman Kelly will be hosting a Job Fair and Youth Summit on May 31<sup>st</sup> at Gwendolyn Brooks College from 11- 4pm. State Rep. Elgie Sims is hosting an Employment Fair from 11 am – 5pm at the River Oaks Food Court on May 29<sup>th</sup>. There will be a Health and Wellness Fair on May 31<sup>st</sup>, the Hope Summit on June 5<sup>th</sup> at South Suburban College, Veterans Resource Fair on June 6<sup>th</sup>, Work Force Development program for 16-24 year olds (applications will be accepted through June 30<sup>th</sup>) and the Highway Construction Career program. Further details can be found on the Mayor's Facebook pager

**B. Village Clerk – Mrs. Debbie Williams**

Village stickers go on sale May 1<sup>st</sup>. Passenger stickers remain at \$30.00 and trucks at \$48.00. There is one \$20.00 senior discount per household. Village stickers must be displayed by midnight June 30<sup>th</sup>. Receive email alerts by signing up through the Sauk Village website at [www.saukvillage.org](http://www.saukvillage.org). There have been a few glitches with the system recently that have since been resolved. Please confirm your registration and check your SPAM folder if you have trouble receiving the email alerts. The youth summer employment programs are slowly coming through. Please leave your name and phone number at 708/753-5121 if interested in summer employment.

**C. Village Treasurer – Mr. Jim Griegel- Absent- No report**

**D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath- No report**

**E. Village Engineer – Mr. Jim Czarnik**

Village Engineer Czarnik reported on the progress of the final steps of the Quiet Zone and the treatment plant construction at wells 1 and 2 and the progress with well 3. Mayor Hanks reported signing off on the DCEO grant in an amount over \$8,000.00.

**4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

**A. Parks and Recreation Committee- Trustee Poskin**

Trustee Poskin reported registration has begun for a co-ed T-Ball program for 5-6 year olds. Volunteers are needed. The next Game Night will be held June 6th at 6pm in the Community Center. Light refreshments will be served. The Amazing Spiderman II will be playing at Movie Night June 13th. Concessions will be available. Friday, May 30th is the last time to register for summer basketball. The Free RSOC Summer Camp registration is continuing. BBQ's and field trips are also planned. A Meet and Greet will be held June 7<sup>th</sup> for camp parents. The program runs Monday- Friday from 9am – 6 pm starting in June. There is room for 100 campers. Breakfast and Lunch will be served. Mayor Hanks thanked Trustee Poskin for the hard work on the summer programs.

**B. Beautification Committee- Trustee Morden- (Absent) – No report**

**C. Ordinance Review Committee- Trustee Myers**

Trustee Myers reported the next Ordinance Review Committee will be reviewing the vacant building ordinance, sign ordinance and parking ordinance after more information is available.

**D. Intergovernmental Relations Committee- Trustee Burgess**

Trustee Burgess reported the Honorable Dorothy Brown will be hosting an Expungement Summit to be held on Saturday, June 7<sup>th</sup> at 7600 Roosevelt Road in Forest Park from 8:30am - 6 pm. The next Intergovernmental Relations Committee meeting will be held the first Thursday in June at 7pm.

**E. Neighborhood Watch Committee- Trustee Washington**

Trustee Washington reported the No Texting while Driving and No Bullying campaigns are continuing. Two more block captains have joined the Neighborhood Watch today. This is the last week to participate in the “Happy” video. The next Neighborhood Watch meeting will be held on Monday, June 9<sup>th</sup> at the Fire Station. The video should be ready by mid-June.

**F. Public Relations Committee/ Community Outreach Partnership-Trustee Williams**

**Public Relations Committee-** Trustee Williams stated the Public Relations Committee meeting met last week and discussed the upgrades to the website, fundraisers and future events. The committee also discussed bringing back employee appreciations which have not been done since 2009.

**COP-** The Community Outreach Partnership Committee met and discussed National Night Out and a special presentation for June. The Battle of the Badges is scheduled for June 21<sup>st</sup>.



## **5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

### **A. Fire Department/ 911 Committee- Chief Stoffregen**

Fire Chief Stoffregen reported the department has responded to 23 calls in the past three weeks including 3 assists other agencies, 8 fire alarms, 3 medical assists, 4 car accidents, 1 car fire and 1 weather alert.

### **B. Police Department- Sergeant Salisbery**

Sergeant Salisbery reported the department has recorded 39 adult arrests, 4 juvenile arrests, 4 felonies, 1 loaded gun, 1 child endangerment, 3 burglary and 1 robbery arrests and miscellaneous citations for traffic and local ordinances. Several complaints have been addressed regarding large groups congregating. The Police Department is taping the gatherings and sending the tape to the landlords. Cop on Top will be held on May 30<sup>th</sup> at Dunkin Donuts to raise money for Special Olympics from 5a – 2pm. Look for volunteers on the corners at Torrence Avenue and Sauk Trail. Battle of the Badges is scheduled for June 21<sup>st</sup>. Mayor Hanks stated he drives by Carol and Peterson Avenues and thanked the Police Department for the extra patrols in the area.

### **C. Public Works Department- Mr. Weller**

Public Works Director Weller stated more staff is needed in Public Works. The department is still short from the layoffs. Grass cutting, pothole patching and street light repairs are ongoing. The department is working on the dig list for outstanding water bills. Director Weller reminded everyone not to throw grass clippings and leaves in the street. Do not litter. Keep Sauk Village Clean. Branch pick up continues. Public Works works with each committee on their events, maintains village buildings and vehicles. The department cuts 47 village properties and is working with the Housing Commission to cut the vacant lots. The parks are being upgraded and grants are being researched for park repairs. Cutting down the dead ash trees is also ongoing but will take several years to complete. Theft of manhole covers continues throughout the south suburban area. Please call the police if you witness this.

### **D. Administrative Services Director- Ms. Jasinski**

Director Jasinski reported the Zoning Board will meet Monday, June 16, 2014 at 6pm in the Village Hall to discuss a variance for a second sign for Advance Auto. Permitting and inspections are almost completed. Remodeling should start soon. Windows were broken from the old Consumers Pharmacy, laundry mat and Jiffy Lube that required board up. The garage has also been boarded up at the house on Yates that the Housing Commission cleaned up. Mayor Hanks stated a contractor may begin working on at Advance Auto on or around June 5<sup>th</sup> or 6<sup>th</sup>.

### **E. Finance Director- Mr. Rao**

Director Rao reported health insurance open enrollment is available online for all full time employees and should be completed by the end of this month. The 2013-2014 Treasurer's Report will be submitted within the next few days.

### **F. Sauk Village Homeland Security Agency- Mr. Johnson**

Director Johnson reported over the past three weeks the department responded to 30 calls including 3 car accidents, 8 fire alarms, 1 gas leak, 10 school patrols, 1 CO alarm, 1 tree down, 2 weather watches and 1 funeral detail. Director Johnson stated he will be attending the Cook County Hazardous Mitigation meeting May 28<sup>th</sup> to discuss the final steps to the jurisdictional annex and funding that may be available in the event of a disaster. An ordinance will need to be approved once it is finalized.

### **G. Human Relations Commission- Trustee Washington**

The Human Relations Commission hosted a Diversity Workshop on Friday, May 23<sup>rd</sup>. Trustee Washington was unable to attend due to her work schedule. Trustee Washington asked Village Clerk Williams to report on the event. Village Clerk Williams reported Diversity, Inc. Director Joseph Martin presented a power point presentation which he may share for the website. The crowd was small due to graduations and great weather. Mayor Hanks thanked Joseph Martin School Superintendent Travaglini and School Board Members Sharon Davenport and Tammy Jones for attending. The Human Relations Commission meets the first Monday of every month at 7 pm in the Village Hall. The next meeting is June 7<sup>th</sup>.

## **H. Housing Commission- Mr. Holcomb**

Commissioner Holcomb report that the grass cutting program is moving forward and there has been significant progress, but we have a long way to go before it is perfect. We are finding that many of the back yards of the vacant homes have not been maintained in years. It is an arduous task to even cut some of these yards to the point that chainsaws and bush mowers are the only thing that can penetrate them. There is no shortage of residents wanting to sign up, yet there is a limited number of properties that qualify for the program. Neighbors are asking why some get cut and others do not. The ones being cut qualify because they are abandoned and vacant since the owners cannot be located under the Cook County Vacant Building Ordinance. There is an excess of 300 homes needing to be cut, yet there are only 135 that presently qualify for program. An additional 50 parcels are being maintained by Public Works. The Housing Commission will be meeting with residents on Thursday, May 29th at 7 PM in the Village Hall to discuss issues residents in the program are having and to give the Commission an update as to their progress. We will also be addressing issues as to the timeline and determining if some individuals need to be replaced. The majority of those cutting lawns are doing an excellent job with minor issues arising, others have not responded to attempts to contact them and letters were sent requesting as to their status by Thursday, June 12th. To date only one individual has given notification that he is unable to cut lawns. Code Enforcement is actively issuing tickets for properties that owners are identified and that the properties are not being maintained according to Village codes.

## **I. Senior Committee-Ms. Langston**

Rose Langston reported the Sauk Village Senior Committee provides: FREE monthly blood pressure screening for all village residents and village employees on the June 2<sup>nd</sup> and the 1<sup>st</sup> Monday of every month from 1-2 p.m.; the honor system paperback book exchange continues with many donations. June 9<sup>th</sup> and every 2<sup>nd</sup> Monday of the month movies are co-sponsored with McConathy Public Library at the library; and on the 2<sup>nd</sup> and 4<sup>th</sup> Fridays of the month the Senior Center is open senior social activities. Sauk Village sponsors three senior organizations who are looking for members: 2<sup>nd</sup> and 4<sup>th</sup> Sunday at 3 p.m. Fun Club; on the 1<sup>st</sup> and 3rd Monday at 7 p.m. Sunshiner's (a Mother/Father catered dinner from Glenwood Oaks is scheduled at 5 p.m. June 2<sup>nd</sup>); and on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday at 5 p.m. Leisure Timers, however, a 4 p.m. meal will be served tomorrow. May 28th. Other events held are BMW Crossroads on the 3rd Tuesday at 7 p.m., the 8-11 a.m. Wednesday Ceramics Group will begin their summer hours with no ceramics on June 11<sup>th</sup> & 25<sup>th</sup> and on June 18<sup>th</sup> from 3-5 p.m. and Sunday 6-10 p.m. Sauk Village Blue Grass.

Just a reminder to groups using the Senior Center to appoint an individual to be sure all doors to the Senior Center are secured. A door to the lobby was left open and this week the outer door was not secured. The Senior Committee will meet Thursday, June 12 at 5pm.

## **6. Consent Agenda**

**A. Motion to Approve Board meeting minutes- April 22, 2014**

**B. Motion to Approve Special Meeting minutes-April 22, 2014**

**C. Motion to Approve Committee meeting minutes – May 6, 2014**

**D. Motion to Approve Special Meeting minutes-May 6, 2014**

**E. Motion to Approve Employee Medical Insurance Renewal- Blue Cross Blue Shield**

**F. Motion to Approve Employee Dental Insurance Renewal-MetLife**

**G. Motion to Approve Employee Vision Insurance Renewal-VSP**

**H. Motion to Approve Employee Life Insurance Renewal-Principal**

**I. Motion to Approve IDOT Agreement- LED upgrades for traffic signal at US30 and Transportation Drive**

**J. Motion to Approve Independent Inspections, Ltd. contract as submitted**

Mayor Hanks asked for any questions or comments on the consent agenda. Hearing none- Mayor Hanks asked for a motion to approve the consent agenda as presented. The motion to approve was made by Trustee Poskin and seconded by Trustee Williams.

On roll call

Ayes: Trustees Burgess, Myers, Poskin, Washington and Williams

Nays: None

Absent: Trustee Morden

Motion carried

## **7. NEW BUSINESS**

### **A. Motion to Approve Accounts Payables and Disbursements for April 23, 2014 through April May 27, 2014.**

Mayor Hanks asked for a motion to approve the Accounts Payables and Disbursements for April 23, 2014 through May 27, 2014.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Myers, Poskin, Washington and Williams

Nays: None

Absent: Trustee Morden

Motion carried

### **B. Motion to Approve Settlement Agreements**

Mayor Hanks asked for a motion to approve the settlement with Timothy Holevis for Case No. 12CV2110 in the amount of \$103,000.00, terms of payout dates to be worked out by the parties.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Myers, Poskin, Washington and Williams

Nays: None

Absent: Trustee Morden

Motion carried

Mayor Hanks asked for a motion to approve settlement with Rebecca Sailsbery for Case No. 13CV8150 in the amount of \$65,000.00 and negotiate with Ms. Sailsbery for the position of Deputy Chief.

The motion to approve was made by Trustee Poskin and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Myers, Poskin, Washington and Williams

Nays: None

Absent: Trustee Morden

Motion carried

## **8. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES**

Trustee Poskin reported the next Parks and Recreation Committee meeting is scheduled for Thursday, June 5th at 6pm in the Community Center. Volunteers and vendors are needed for the July 5<sup>th</sup> Independence parade and the event afterwards. Application forms are available at the Village Hall.

Trustee Washington encouraged everyone to join the Neighborhood Watch Program and to volunteer as a block club captain. Trustee Washington thanked Kevin Weller and the Public Works Department for getting the Neighborhood Watch signs up in the village. Trustee Washington stated the sign at 394 and Sauk Trail is obstructed by a bush.

Mayor Hanks reported St. Francis/ St. James Public Health has ended its efforts to find a buyer and is no longer for sale.

**9. ADJOURNMENT**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Burgess and seconded by Trustee Washington.

All Ayes

The meeting was adjourned at 8:10 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **MAY 27, 2014.**

**1. Roll Call**

Mayor Hanks called the meeting to order at 6:00 pm.

On roll call:

Present: Trustees Burgess, Myers, Poskin, Washington and Williams

Absent: Trustee Morden

**2. Motion to Recess to Executive Session**

**A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2014)**

Mayor Hanks asked for a motion to recess to executive session.

The motion was made by Trustee Poskin and seconded by Trustee Washington.

On roll call:

Ayes: Trustees Burgess, Myers, Poskin, Washington and Williams

Nays: None

Absent: Trustee Morden

The meeting was recessed to executive session at 6:01 pm.

**3. Motion to Reconvene**

Mayor Hanks asked for a motion to reconvene.

The motion was made by Trustee Poskin and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Absent: Trustee Morden

The meeting was reconvened at 7:02 pm.

**4. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Myers and seconded by Trustee Williams.

All Ayes

Meeting was adjourned at 7:02 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL JUNE 3, 2014.**

**1. Call to Order**

**A. Roll Call**

Mayor Hanks called the meeting to order at 7:03 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. 2014 Request for Municipal Support of South Suburban Housing Center's (SSHC) Assistance Programs (Foreclosure, Homeowner's Preservation Counseling and Fair Housing Enforcement)**

SSHC Executive Director John Petruczak was invited to provide details on the request for funding that was presented to the board in April and answer any questions. SSHC has been helping South Suburban families since 1985 and currently services 100 communities including Sauk Village with Homeowner's Preservation Counseling, Fair Housing Enforcement, Foreclosure and First Time Homebuyer programs, etc... Funding opportunities range from \$500.00- \$4,500.00 depending on how much each village can afford. Services will be provided to Sauk Village whether funding is received or not. Thirty four Sauk Village families have received intensive one on one counseling and resources in the past year. SSHC also held a Foreclosure Outreach event in Sauk Village in the past year. A cost analysis of staff and other resources provided to Sauk Village in the past year shows \$10,015.00 for the cost of services. Assistance grants have also been offered to South Suburban residents due to a community relief fund of \$1.4 million dollars and through the Inclusive Communities Funding Program. The program provides up to \$15,000.00 in grants to first time home buyers, foreclosure assistance and renters in mortgage distress situations in thirty different communities including Sauk Village. Assistance depends on AMI (average median income). The grant is the result of discrimination in marketing and maintaining abandoned REO properties in the predominately African American communities. Local support is necessary when applying for local funding.

Mayor Hanks suggested a link for the website for [www.southsuburbanhousing.org](http://www.southsuburbanhousing.org) and recommended placing a \$500.00 donation on the next agenda for consideration. Questions or concerns regarding where the funds will come from should be directed to Finance Director Rao,

**3. IEMA Offers Tips for Summertime Safety- Press Release**

Homeland Security Director Johnson reported each week during the month of June, IEMA will focus on a summertime safety topic, beginning with vacation safety (June 1-7), heat safety (June 8-14), outdoor activities safety (June 15-21) and lightning safety (June 22-30). Safety tips also will be posted on the state's Ready Illinois Facebook ([www.Facebook.com/ReadyIllinois](http://www.Facebook.com/ReadyIllinois)) and Twitter ([twitter.com/ReadyIllinois](http://twitter.com/ReadyIllinois)) pages. This has been placed on the village email and web page.

**4. Discussion of the Cook County Hazard Mitigation Plan Partner Review (draft)-Art Johnson**

Homeland Security Director Johnson provided a table of contents for the Cook County Hazard Mitigation Plan Partner for review. Director Johnson suggested everyone access the website to view the plan due to the number of pages in the plan. Comments or concerns should be submitted to Director Johnson by June 10<sup>th</sup>. IEMA and FEMA will review the plan after June 13<sup>th</sup>. Once approved, the board will be asked to adopt the plan.

Mayor Hanks recommended a copy be sent to Robinson Engineering for review as the wells are included in the plan. No claims for flood damage have been filed in the past 10 years.

**5. Review Village Travel & Expense Policy**

Changes suggested for the Village Travel and Expense Policy that was presented for board review was to remove "local law" and the term Village Manager and insert "designee". Add "Municipal Employee Corporate Rate". Replace company with village and other legal jargon. The policy is per State and Federal law. The Travel and Expense Policy will be placed on the next agenda for approval.

## **6. Youth Summer Work Program Update**

Mayor Hanks reported Sauk Village is working with Bloom Township for outside workers (5) who will be working the Housing Commission and Bloom Trail High School. Four applicants have been submitted to Bloom Trail High School. Bloom Township and Bloom Trail High School will choose Sauk Village students depending on their own criteria. Village Clerk Williams is keeping track of students interested in working this summer. Calls have been coming in since April. Village Clerk Williams reported a third program may provide additional opportunities as soon as funding is available. Summer workers require supervision. The program will begin in June. Summer workers are paid through the individual programs. Age groups are also per the discretion of the program directors. There is no guarantee of employment. Paperwork is passed on to other organizations. Students may be used in the summer camp, front office and other departments.

## **7. Cost Savings Initiatives**

Trustee Washington asked if Mayor Hanks met with the developer she referred. Mayor Hanks stated he met with the developer who deals with international companies and showed him what Sauk Village has to offer for distribution and manufacturing facilities. The developer was interested in being part of the Sauk Village Economic Development team. Trustee Washington reported she is gathering options on how to secure a village manager on a part or full time basis and will hold a meeting Thursday. Village Clerk Williams stated no more than three trustees can attend the meeting if the Mayor is in attendance according to the Open Meetings Act (unless the meeting is posted). Trustee Myers asked for clarification on the grass cutting program. Mayor Hanks stated the program is funded by Cook County for grass cutting on vacant properties. The Housing Authority has offered to take on this project. In some cases, people were found to be living in houses that were supposedly vacant. These addresses have been reported to the Water and Code Departments to research if they are squatting, issue tickets and report file reports to Cook County. Mayor Hanks stated residents have suggested cutting down on the amount of board meetings which would save paying trustees to attend and take home vehicles which are usually provided per contract. Mayor Hanks thanked the residents for their suggestions.

## **8. Public Comment – All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be given one opportunity to speak.**

Delores Brady reported one neighbor does not dispose of the grass clippings, another neighbor is absent and the grass is too tall. Delores reported on the continuing poor condition of her street. Mayor Hanks asked for the addresses of the houses in question to be forwarded to the Code Department. Street repairs are done on a priority basis and depend on funding. This year's CDBG funds will be used for Peterson/ Constance/ 215<sup>th</sup> Place and Jeffrey/Sauk Trail to 217th Street. Additional MFT funding has been secured by our lobbyist in the amount of \$45,000.00. An additional \$1.9 million dollars has been requested from the Governor's office to repair our streets.

Frank Harvey commented his water bill being higher than normal, no enforcement of the low pants ordinance, garbage is everywhere and senior citizen discounts on water bills. Frank stated he signed up to help cut grass but it is not an easy job because the grass is so high. Mayor Hanks stated the Beautification Committee just organized a community clean up. Businesses have been asked to clean up their properties. People that litter do not have character and encouraged residents to clean up their yards. Mayor Hanks suggested checking for leaks. Mayor Hanks thanked Mr. Harvey for helping to cut the lots. The first cuts are tough.

Merri Wilkerson said her street has litter including broken glass and stated she has seen no police presence on her block. The young men wear their pants below their butts and are pitching pennies in the streets. Merri again mentioned garbage cans should be distributed around the village.



Merri mentioned spousal travel on the Travel and Expense policy and inquired when meeting minutes are available. Mayor Hanks stated approved minutes are posted on the website within one or two weeks. Copies are available upon request. Spousal travel is part of the policy and would require approval from the Mayor and Department Head. The Village does not encourage spousal travel. The language is there in case it does happen and there would have to be special circumstances to prove why the village should pay for it. Police Department staffing is not advertised in order to protect the citizens and not alert criminals how many officers are on at any given time. Minimum requirements are met. Mayor Hanks will inquire with Allied Disposal on the cost of garbage cans. The village does maintain garbage cans on certain corners at this time. The address is needed for the littering concern.

Rose Langston stated she has noticed a difference with the grass cutting that has been going on. Rose mentioned a notice stated that a new church claims they are coming to Sauk Village. The new church will have to maintain the property and change over the utilities.

Nathan Griffin asked if Code Enforcement is in effect, when hydrants will be flushed, how does a water bill increase if there are no leaks and asked if the Mayor and Police Chief meet to discuss issues in the village. Mayor Hanks stated he meets with the Police Chief regularly. Mayor Hanks gets regular updates from the Police Department. Monthly department head meetings are held once a month when possible and meetings are held with individuals often. Check if the water meter is running when water is turned off or call the Village Hall to set up an appointment to have someone come out and check. Hydrant flushing is scheduled for the east side tomorrow. The schedule is listed in the Sauk Talk. Code Enforcement has one employee. Tickets are being written. An update was provided last week.

Jovante Hasty asked for a listing of all village Facebook and website pages and to list whether they are official or unofficial. Jovante inquired about posting minutes and board meeting summaries. Jovante asked if commissions and committees can post their agendas and minutes on their sites. Village Clerk Williams stated minutes cannot be posted until they are approved by the board. Mayor Hanks stated it is the individual committee's responsibility to post their agendas and maintain their minutes. Reach out to the individual committees. Mayor Hanks stated the village does not recognize any unofficial website or Facebook pages. Some committees have their own website and Facebook pages. Several pages are out there that list Sauk Village in their name but are not recognized by the village. The most up to date information including a calendar of events is listed on the official Sauk Village website [www.sauk-village.com](http://www.sauk-village.com).

Lois Bellamy stated the police are always in her area (217<sup>th</sup> & Carol) but they don't do anything. Hit the parents in the pocketbook. There is always a problem with littering. Mayor Hanks stated special details have been set up in that area. Large crowds have been gathering. Mutual Aid is called out when necessary. Mayor Hanks rides through daily and gets updates from the police department.

James Harvey stated pit bulls were loose while he was cutting grass and asked if there is a leash law and asked for more copies of the Accounts Payable to be made available, Mayor Hanks stated Accounts Payable reports are available every two weeks and can be provided upon request. Trustee Myers stated there is a leash law in Sauk Village and the Cook County Vicious Dog Ordinance is enforced. Mayor Hanks asked James to provide the address to Trustee Myers.

Burrell Wilkerson inquired about electronic recycling, gazebo rental and non working fire hydrants. Mayor Hanks stated the non working fire hydrants have been identified and repairs are in process. A \$25,000.00 grant will help offset the costs of repairs. Trustee Poskin stated he is working to secure the electronic recycling bins and forms are available to rent the gazebo.

Kelly Flynn commented on how dark it is at 2507 Orion. Mayor Hanks stated he will turn the address over to the Public Works Department to see if they are aware of it.

Bernadine Hopkins inquired about minimum usage on water bills, curb cutting and air testing in Sauk Village;

do the air strippers disperse something into the air. Bernadine asked how someone applies for the summer youth program and the housing website. Mayor Hanks stated there is a minimum usage charge on the bills. The front desk clerks can give specific information. There is no air testing or schedule for curb cutting at this time. Water bills include sewer and garbage disposal and charges for water per 1,000 gallons. The website is [www.southsuburbanhousing.org](http://www.southsuburbanhousing.org). Leave the name, age and phone number for summer jobs with the Village Clerk. Each program has their own requirements. The air strippers purify the water by removing the vinyl chloride gas at the distribution center and not in the air.

Carol Frye asked if residents can read their own meters to provide a comparison and asked how to get a blue trash container. Mayor Hanks stated residents have to contact Allied Disposal for receptacles. There is an additional charge. Residents can read the numbers on the meter and keep track on their own. The amount of gallons used is listed on the bill as well as sewer, garbage disposal and taxes.

Judy Cast stated the grass cutting program is doing a great job but grass is left on the sidewalks in some areas. Judy stated Accounts Payable reports and minutes are not always available at the back table. Judy asked for an update on the lobbyist. Judy referred to the conditions at the businesses and stated the Sauk Plaza area is not being taken care of and asked if a meeting has been arranged with Mr. Duckatt. Mayor Hanks stated Kevin Weller is addressing a man hole issue with Surreybrook Plaza and a meeting is being arranged with Mr. Duckatt. The Code Department has issued several tickets to Mr. Duckatt and he has been fined. Businesses have to be brought up to standards. The lobbyist just got out of session and he has provided an end of session report. The lobbyist will be at a board meeting in June or July. Mayor Hanks is in constant contact with the lobbyist to find out what funding opportunities are available and to discuss how certain bills will affect Sauk Village. Additional copies of Accounts Payable can be provided. Minutes are no longer printed for the meetings due to the cost. Copies are available upon request and on [www.saukvillage.org](http://www.saukvillage.org). An address needs to be provided to investigate grass cutting issues.

## **9. Miscellaneous Business- Comments from the Trustees**

Trustee Burgess reported the Intergovernmental Relations Committee will meet Thursday, June 5<sup>th</sup> at 7pm at the Village Hall.

Trustee Williams reported the Public Relations Committee will not meet on Wednesday, June 4<sup>th</sup>. Battle of the Badges is scheduled for June 21<sup>st</sup> at 12pm (11:00 am) at the Wagoner ball fields. Trustee Williams stated individual committees approve their minutes at their next meeting. Trustee Williams stated her street is also dark. She has talked to Kevin Weller about additional light poles at a cost of \$3,000.00 each. Funding is needed for that project.

Trustee Poskin stated volunteers are needed for the parade and festival. The Parks and Recreation Committee will meet Thursday, June 5<sup>th</sup>. A Basketball Committee meeting will be held prior to the Parks and Recreation Committee meeting. Children will be contacted regarding the basketball tryouts on Saturday, June 7<sup>th</sup> for 7-14 year olds. Registration is open on Friday or Saturday. Game Night is Friday, June 6<sup>th</sup> at 6pm. The Right Start summer program for 11-18 year olds is holding a Meet and Greet on Saturday, June 7<sup>th</sup>. The program runs Monday through Friday from 9am – 6pm. There are still openings.

Trustee Morden stated the Beautification Committee will meet Sunday, June 8<sup>th</sup> at 2pm in the Village hall. The Annual Community Yard Sale will take place on Saturday, June 14<sup>th</sup> along Sauk Trail. 10' X 10' spaces are available for \$15.00. Proceeds will go to the Beautification Committee. Please come out and shop. Anyone interested in participating in the parade or other Independence celebrations please contact Trustees Myers, Poskin or Morden.

Trustee Washington stated the Neighborhood Watch Committee will meet Monday, June 9<sup>th</sup> at 6pm. Pictures will be taken for ID badges for the Block Captains. Lynda Washington reported a resident's complaint regarding a fallen branch and dead trees. Block Captains are needed on the north side of Sauk Trail. Contact Trustee Washington to volunteer.

Trustee Myers stated the Ordinance Review Committee will meet next Thursday at 7pm.

Mayor Hanks stated tree cutting has continued now that winter is over. Over 400 trees need to be cut. Bloom Township Annual Senior picnic is Thursday, August 7<sup>th</sup> at Veteran's Memorial Park in Glenwood. There's a lot going on this summer: Game Nights, June 6<sup>th</sup> & 7<sup>th</sup> boot drive to benefit Boot Camp, June 9<sup>th</sup> – Summer Camp starts, June 13<sup>th</sup> - Movie Night- The Amazing Spiderman II, June 14<sup>th</sup> - Annual Yard Sale, June 21<sup>st</sup> – Battle of the Badges , June 28<sup>th</sup> -Fire Department Walk A Thon and July 5<sup>th</sup> Independence Parade and Day of Fun. Thanks to Trustees Morden, Myers and Poskin. Fundraisers will pay for the fireworks.

### **10. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Burgess and seconded by Trustee Williams.

All Ayes.

The meeting was adjourned at 9:23 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **JUNE 3, 2014.**

**1. Roll Call**

Mayor Hanks called the meeting to order at 6:00 pm.

On roll call:

Present: Trustees Burgess, Myers, Poskin, Washington and Williams

Absent: Trustee Morden (Entered during Executive Session)

**2. Motion to Recess to Executive Session**

**A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2014)**

Mayor Hanks asked for a motion to recess to executive session.

The motion was made by Trustee Poskin and seconded by Trustee Washington.

On roll call:

Ayes: Trustees Burgess, Myers, Poskin, Washington and Williams

Nays: None

Absent: Trustee Morden

The meeting was recessed to executive session at 6:01 pm.

**3. Motion to Reconvene**

Mayor Hanks asked for a motion to reconvene.

The motion was made by Trustee Washington and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

The meeting was reconvened at 6:56 pm.

**4. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Poskin and seconded by Trustee Williams.

All Ayes

Meeting was adjourned at 6:56 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **JUNE 10, 2014.**

**1. CALL TO ORDER**

Mayor Hanks called the meeting to order at 7:03 pm.

**A. Pledge of Allegiance**

Mayor Hanks lead those assembled in the Pledge of Allegiance.

**B. Roll call**

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. PUBLIC COMMENT**

**A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.**

None

**3. REPORTS OF OFFICERS**

**A. Mayor's Report- Mayor David Hanks**

Mayor Hanks reported flyers and notices are posted regarding current events and activities including how to apply for the school board vacancy. The lobbyists have been working hard with the Governor and State Representatives on House Bill 3793. Sauk Village has been preauthorized for projects such as \$135,000.00 for park district repairs for Arrowhead and Carol Avenue Parks, \$50,000.00 for general infrastructure- b-boxes and jetting, \$25,000.00 for general infrastructure- fire hydrants and additional \$175,000.00 for general infrastructure- road repairs. The priority list will be reviewed by Mayor Hanks, Kevin Weller and Village Engineer Czarnik. Mayor Hanks thanked Governor Quinn, our State Reps and our lobbyists for their assistance in getting this approved. Check the Mayor's Facebook page to get more information on the Minor Guardianship Workshop (could not print the flyer).

**B. Village Clerk – Mrs. Debbie Williams**

Village stickers are now on sale. Passenger stickers remain at \$30.00 and trucks at \$48.00. There is one \$20.00 senior discount per household. Village stickers must be displayed by midnight June 30<sup>th</sup>. A notice in the back explains that Committee meetings are held the first and third Tuesday of the month and Board meetings are held the second and forth Tuesday of the month and how public comment is handled at each of those meetings. In response to recent inquiries, Sauk Village agendas are posted in the Municipal Center hallway and village website no less than 48 hours prior to the meeting. Agendas are also posted at the McConathy Public Library on Monday morning. Draft copies of all meeting minutes are included with the board packets. Any and all revisions should be brought to Clerk's attention prior to 6 pm the night of the meeting. Once minutes are approved, after any necessary revisions, the final draft of the minutes will be placed on the internet. Email alerts are sent at the request of board members, department heads or outside entities. No alterations are made to the material submitted which is often not possible due to the format by which the submissions are received. The same rules apply to the Sauk Talk. Board summaries are a courtesy and may not follow every meeting. Agendas and minutes from individual committees must be maintained by the individual committees. Any FOAI request for that committee will be given to the chair of that committee. It is the responsibility of the committee chair to turn in all agendas and minutes to the Village Clerk at the end of the year to be filed away.

**C. Village Treasurer – Mr. Jim Griegel- Absent- No report**

**D. Village Attorney - Odelson & Sterk, LTD- Matt Byrne-No Report**

**E. Village Engineer – Mr. Jim Czarnik**

Village Engineer Czarnik reported on the progress of the treatment plant's construction. The foundation

has been formed for the air stripper building, performed excavation for the parking lot and back wash tank expansion at treatment plant #1. The form has been poured for the air stripper building and the new sidewalks. The motor control center has been installed at treatment plant #2

#### **4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

##### **A. Parks and Recreation Committee- Trustee Poskin**

Trustee Poskin reported there is still time to register to be a part of the July 5<sup>th</sup> parade and for vendors to reserve a table after the parade. The goal has almost been met for the fireworks and donations are encouraged and appreciated. Trustee Poskin will run a two person team- Single Elimination- Bags Tournament at the July 5<sup>th</sup> Celebration. Forty three kids have signed up for basketball so far. The teams will draft starting this week. A new league for 15-18 year olds will be starting soon. The RSOC Summer Camp opening has been delayed until June 16<sup>th</sup> at 9:00 am at the Community Center due to schools still being in session. The camp will run all summer for kids 11-18. A Cardio Vascular Risk Assessment event sponsored by St. Margaret's and St. Francis Health Centers will be held July 17<sup>th</sup> at the Community Center. Call 219/864-2274 to enroll. T-ball for 5-6year olds and a baseball camp are in the planning process.

##### **B. Beautification Committee- Trustee Morden**

Trustee Morden reported the Annual Yard Sale will take place Saturday, June 17<sup>th</sup> from 8am- 3pm. Vendors are coming from Indiana and the south suburbs. Trustee Morden thanked Bultema's, Smit's Farm and Do It Best. All the Adopt a Spot areas are covered. The Beautification Committee is looking for volunteers and committee members. Trustee Morden thanked all of his committee members for the back breaking work they do.

##### **C. Ordinance Review Committee- Trustee Myers**

Trustee Myers reported the next Ordinance Review Committee meeting is scheduled for Thursday, June 12<sup>th</sup> at 7pm in the Village Hall. Questions regarding the ordinances should be directed to Trustee Myers. Copies of the ordinances are available upon request.

##### **D. Intergovernmental Relations Committee- Trustee Burgess**

Trustee Burgess reported the Intergovernmental Relations Committee did not meet due to a family emergency. Trustee Burgess introduced two individuals who recently received their Eagle Scout badge. Lance James and Aaron Davis are both leaving for college soon. Aaron and Lance had to complete a project of their own and find help to assist them in the project. Aaron's project was centered around the Sauk Village basketball court. Trustee Williams asked Trustee Burgess to write an article for the Sauk Talk and Village Clerk Williams stated a proclamation can be presented for both scouts. Trustee Burgess stated that will be done upon their return at a later date.

##### **E. Neighborhood Watch Committee- Trustee Washington**

Trustee Washington reported more block captains have joined the Neighborhood Watch Committee. The block captains will have badges prepared for them at the next meeting.

##### **F. Public Relations Committee/ Community Outreach Partnership-Trustee Williams**

**Public Relations Committee-** Trustee Williams stated the Sauk Talk articles are due the 27<sup>th</sup> of June. The Public Relations Committee is looking for more candidates for "Someone You Should Know". If you know any residents that deserve special recognition, please contact Trustee Williams or Village Clerk Williams. A flyer is available on the back table that includes updates being considered for the new Sauk Village website. Highlights include a unified calendar on the front page that will show the next fifteen events, an event reminder that will send email notifications three days before the events to calendar subscribers, anonymous reporting to police, fire and code departments, the ability for users to upload pictures from recent events, etc... These enhancements will make the website more user friendly and will allow the trustees to add information to their own web pages.

**COP-** The Community Outreach Partnership Committee is working on ways to recognize employees and residents who go above and beyond similar to "Someone You Should Know". The Battle of the Badges (Fire department VS Police Department) is scheduled for June 22<sup>nd</sup> and National Night Out is scheduled for August 5<sup>th</sup>.

Mayor Hanks reported that it is the individual committee's responsibility to post their own agendas and notices in the event a meeting is cancelled.

## **5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

**A. Fire Department/ 911 Committee- Chief Stoffregen** Fire Chief Stoffregen reported the department has responded to 19 calls in the past two weeks including 1 possible structure fire, 4 fire alarms, 3 medical assists, 3 car accidents, 1 car leaking gas and oil, 1 gas leak, 1 car in the ditch, 3 CO alarms and 1 garbage fire. Chief Stoffregen thanked everyone who helped with or donated to the recent Burn Camp Fundraiser. The donations for the two days totaled \$2,200.00.

### **B. Police Department- Chief Holevis**

Chief Holevis stated he will gladly answer all questions at the police station or those in writing and reported 753 calls for service in the past two weeks, 106 traffic related, 46 domestic, 60 juvenile issues, 45 burglar alarms, 119 other calls for service, 41 burglary calls and 60 ambulance assists. Chief Holevis thanked everyone who helped with Cop on the Rooftop last week. A Special Olympics team that started in Sauk Village continues throughout the south suburbs. Several sergeants have been sent to specialized training through Multi Assault Counter-terrorist Action Capability to protect shooters while they protect the citizens. Sergeants will be experts in that field. Two self contained breathing apparatus (SCBA's) and two other breathing apparatus to be used during SWAT operations have been received through ILEAS for a total of over \$60,000.00 in donated equipment. Three suspects have been taken into custody and charged with murder with regard to a recent murder in Sauk Village. Chief Holevis thanked the citizens who came forward to help the police solve the case. Mayor Hanks thanked the Sauk Village Police and other task forces that also assisted. Chief Holevis thanked the detectives from Sauk Village and the South Suburban Major Crimes Task Force.

### **C. Public Works Department- Mr. Weller**

Director Weller thanked residents for calling in complaints to alert the department where the issues are. Pothole patching and street sweeping continue. Please do not place garbage in the street. Branch pick up program will last about one month. Do not place branches in the street after the pick up. Tickets can be issued. Grass cutting continues on a priority basis. Calls have come in regarding park equipment. If you notice anyone bothering park equipment please call the police. The ash tree removal is continuing. There are several hundred more that need to be removed. Hydrant flushing is also in process. Street light and light pole repairs are on going. Work continues on the water shut off lists. The Public Works Department is working with the Code Department regarding residents that are living in houses that did not establish water service but are receiving water. Director Weller asked that everyone remain patient as these issues are addressed as the department still remains short staffed.

### **D. Administrative Services Director- Ms. Jasinski**

Director Jasinski reported the Code Department wrote 194 tickets for the Month of May. The Zoning Board met Monday, June 16, 2014 to discuss a variance for a second sign for Advance Auto. The Fire Department inspections are almost completed. Director Jasinski responded to recent resident inquiries. Residents should call the Village Hall to report high water bills to schedule a visit from the water department, visits have been made to resolve issues with tall grass and the Sauk Plaza parking lot lights will be checked by their maintenance man. Director Jasinski stated a resident complained at a recent Board meeting that the Code Department is writing tickets for no screen door. The department is not writing tickets for not having a screen door but has written that resident tickets for moving tenants in without occupancy certificates or establishing water service over the past two years. Storm or screen doors are not required on the doors but if they are present they need to be maintained. There were questions about new tenants at the old United Church of Christ. The Village has not been notified of who is moving in. The Village Clerk was notified that another church intends to come to that space in the near future.

### **E. Finance Director- Mr. Rao**

Finance Director Rao reported on CDBG grant funding for 2011- \$270,000.00 and 2012- \$200,000.00. The 2013-2014 audit will begin June 30<sup>th</sup> and should be completed within 2 months. The 2012-2013 audit should be completed within the next few days. The 2011-2012 TIF report will be available at the end of the week.

### **F. Sauk Village Homeland Security Agency- Amon Darnall**

Over the past two weeks ESDA has responded to 21 calls. 3 vehicle accidents, 3 fire alarms, 8 school patrols, 2 gas leaks, 2 CO alarms, 1 trash fire, 1 car in the ditch and 1 possible structure fire. Director Johnson is home from the hospital but will be laid up for at least two weeks.

### **G. Human Relations Commission- Trustee Washington**

Trustee Washington thanked everyone who attended the Diversity Workshop and invited everyone to attend the Human Relations Commission meetings on the first Monday of every month at 6pm in the Village Hall and to bring ideas on how to keep unity in the community.

### **H. Housing Commission- Mr. Holcomb**

Commissioner Holcomb reported the grass cutting program is moving forward and there has been significant progress, but there is still a long way to go before it is perfect. There are many homes and back yards that have not been maintained in years. It is an arduous task to even cut some of these yards to the point that chainsaws and bush mowers are the only thing that can penetrate them. There is no shortage of residents wanting to sign up, yet there are a limited number of properties that qualify for the program. Neighbors are asking why some get cut and others do not. The ones being cut qualify because they are abandoned and vacant since the owners cannot be located under the Cook County Vacant Building Ordinance. There are in excess of 300 homes needing to be cut, yet there are only 135 that qualify for the program presently. An additional 50 parcels are being maintained by Public Works. The Housing Commission will be meeting with residents on Thursday at 7 PM in the Village Hall to discuss issues residents in the program are having and to give the Commission an update as to their progress and addressing issues as to the timeline and determining if some individuals need to be replaced. The majority of those cutting lawns are doing an excellent job with minor issues arising, others have not responded to attempts to contact them and letters were sent requesting as to their status by Thursday, June 12<sup>th</sup>. To date only one individual has given notification that he is unable to cut lawns. Code Enforcement is actively issuing tickets for properties that owners are identified and that the properties are not being maintained to Village codes.

Mayor Hanks commented on the squatters that are being discovered. Director Jasinski stated 42 tickets were issued in one day. Eighty seven residents have come in to set up service and will be back billed for water and garbage bills. License plates will also be run from those residents to verify who is living in the homes that were supposed to be vacant. The Cook County Health Department will not intervene. Legal issues with squatters will be reviewed.

### **I. Senior Committee-Ms. Langston**

Chair Langston reported the Sauk Village Senior Committee provides: FREE monthly blood pressure screening (canceled on June 2<sup>nd</sup>), the next date will be on Monday, July 7<sup>th</sup> from 1-2 p.m. The honor system paperback book exchange is very successful with many donations and participants. The blood pressure screening and the movie 'Breakfast at Tiffany' co-sponsored with McConathy Library at the library was held Monday, June 9<sup>th</sup>. Friday, June 13<sup>th</sup> and on the 2<sup>nd</sup> and 4<sup>th</sup> Fridays is open senior social activities at the Senior Center.

The Village sponsored three senior organizations are looking for members, seniors fifty and older: 2<sup>nd</sup> and 4<sup>th</sup> Sunday at 3 p.m. Fun Club; on the 1<sup>st</sup> and 3<sup>rd</sup> Monday at 7 p.m. Sunshiner's; and on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday at 5 p.m. Leisure Timers. Other events held are BMW Crossroads on the 3<sup>rd</sup> Tuesday at 7 p.m., the 8-11 a.m. Wednesday Ceramics Group will begin their summer hours with no ceramics on June 11<sup>th</sup> & 25<sup>th</sup> and on June 18<sup>th</sup> from 3-5 p.m. Sundays from 6-10 p.m. the Sauk Village Blue Grass provides blue grass, country western and gospel music for your dancing and/or listening pleasure.

The Bloom Township annual senior picnic is scheduled for Thursday, August 7<sup>th</sup>. Tickets will go on sale July 1<sup>st</sup>. Some other Senior programs offered by the township include basic line dance classes (4 week session through July), chair exercise, FREE Legal Assistance, Blood pressure screening, AARP Smart driving courses, health insurance assistance and low cost transportation. Call the Bloom Township Senior Dept. 708-754-9400 ext. 244 for additional information and/or services.

CEDA Senior Opportunities & Services Program provides assistance for Bloom Township seniors ages



60 years and older. Call 312-254-6096 Denise Chaffee, CEDA Senior Advocate for an appointment. The next Senior Committee meeting will be held this Thursday, June 12<sup>th</sup> at 5 p.m.

## **6. Consent Agenda**

**A. Motion to Approve Board meeting minutes- May 13, 2014**

**B. Motion to Approve Committee Meeting minutes – May 20, 2014**

**C. Motion to Approve Special Meeting minutes-May 27, 2014**

**D. Motion to Approve Special Meeting minutes- June 3, 2014**

**E. Motion to Approve Agreement between the Village of Sauk Village and USW Local 7234 Public Works Employees for a term of May 1, 2012 through April 30, 2015**

**F. Motion to Approve the revised Sauk Village Travel/ Expense Policy**

**G. Motion to Approve Summer Youth Employment programs including Chicago Workforce Partnership-Bloom Trail and Youth Conservation and Leadership Corp. (Y.C.L.C.) -Bloom Township and others**

Mayor Hanks asked for any questions or comments on the consent agenda.

Trustee Burgess asked for clarification on how many youth workers will be working. Village Clerk Williams reported five kids will be working through Bloom Township and will work outside with the Housing Commission. Bloom Trail is offering three kids to work within the various departments. Another program is being explored to help employ as many young people as possible.

Mayor Hanks asked for a motion to approve the consent agenda as presented. The motion to approve was made by Trustee Williams and seconded by Trustee Washington.

On roll call

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

## **7. NEW BUSINESS**

**A. Motion to Approve Accounts Payables and Disbursements for May 28, 2014 through June 10, 2014**

Mayor Hanks asked for a motion to approve the Accounts Payables and Disbursements for May 28, 2014 through June 10, 2014.

The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

Trustee Morden asked for clarification in the Motor Fuel Tax Fund. Director Weller stated the expense refers to traffic light maintenance.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**B. Motion to Approve South Suburban Housing Services (NHS) Sponsorship in the amount of \$500.00.**

Mayor Hanks asked for a motion the NHS Sponsorship in the amount of \$500.00. The motion to approve was made by Trustee Poskin and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

## **8. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES**

Trustee Morden reminded everyone about the Annual Community Yard Sale and thanked Kevin Weller for cutting the grass and requested the notice be placed on the marquee.

Trustee Poskin announced the Movie Night on Friday, June 17th 7pm in the Community Center. The Amazing

Spiderman will be playing and concessions will be sold to help the summer program.

Trustee Washington announced the first meeting was held to try to find funds for a Village Manager. Anyone with any suggestions or who wants to be a part of the brainstorming should contact Trustee Washington or Mayor Hanks.

Trustee Burgess said everyone needs to be involved and let the police know if people are congregating. Trustee Burgess stated he will be around the village tomorrow to talk to anyone who wants to talk. The village needs to come together as one.

Mayor Hanks agreed that if you see a suspicious vehicle or person to call the police. Keep an eye on your neighborhood. Mayor Hanks stated all questions that were raised by residents last week were passed onto the department heads. Some of the matters were addressed tonight. We need to hear your comments and complaints but it may take time especially if the matter is a police matter. Not all comments or complaints are valid, such as getting a ticket for no screen door, but all concerns will be researched and addressed. Mayor Hanks wants to hear from the pastors, residents and businessmen in the area to discuss the issues. We will continue to push family oriented events and summer youth events. Trustee Poskin is working hard at getting the summer youth camp going and summer basketball. Trustees Poskin, Morden and Myers are working hard on the Independence parade and reaching out to businesses and residents to raise money. Mayor Hanks thanked the residents for their help and stated how all this is important for our community.

.

## **9. ADJOURNMENT**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Morden and seconded by Trustee Washington.

All Ayes

The meeting was adjourned at 8:18 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL JUNE 17, 2014.**

**1. Call to Order**

**A. Roll Call**

Mayor Hanks called the meeting to order at 7:02 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. Enbridge**

Enbridge Representatives Mike Wortham and Mike Price responded to issues Mayor Hanks brought to their attention per concerns of the residents regarding damage to the roads during the recent Integrity Program. Heavy equipment was necessary during this program which may have caused damage to Jeffrey Avenue and a small part of Peterson Avenue. Enbridge would like to continue a good relationship with Sauk Village and presented a check to Sauk Village in the amount of \$23,000.00 for fair compensation. A tour was conducted of the area in order to calculate the fair amount of compensation. The Enbridge funds will be added to the MFT and CDBG funds to repair Jeffrey Avenue. Mayor Hanks and the board thanked Enbridge for the compensation. An update was presented on the Line 78 project. The project is nearing the end of the planning stage and will soon be moving forward with the permitting stage. A series of preconstruction Open Houses will be scheduled. Construction may begin this year or the spring of 2015 with an in service date of 2015. Mayor Hanks stated he is in constant contact with Enbridge. Enbridge has been working very well with the village and has made sure that they are not impacting current landowners or future developments. Future issues may be brought to the board as they arise. Crews may be in the village for surveys and other preconstruction work.

**3. A Resolution of Authorization-215<sup>th</sup> & Jeffrey Park Rehabilitation APP #856**

A resolution to authorize the 215<sup>th</sup> & Jeffrey Park rehabilitation as part of a matching grant in the amount of \$200,000.00. The 90/10 match grant was presented by Robinson Engineering. The \$20,000.00 match will come from CN parks donation. This grant will focus on that area which includes the ball fields. Another \$135,000.00 is available through funding from Springfield for additional repairs at various other parks. This item will be on the next consent agenda for approval.

**4. An Ordinance Adopting Prevailing Wage Standards**

The Prevailing Wage Ordinance lists the prevailing wage standards for Cook and Will County and does need to be approved annually. This item will be on the next consent agenda for approval.

**5. Amend 5/27/14 Motion to Approve Principal Renewal for Life Insurance to Approve Metlife**

**6. Amend 5/27/14 Motion to Approve VSP Renewal for Vision Insurance to Approve Metlife**

A review of the current union contracts and the Life Insurance and Vision Insurance renewals shows that Metlife will result in a cost savings for the village and is within union guidelines. This item will be on the next consent agenda for approval.

**7. Ordinance Review- Trustee Myers**

The sections of the Municipal Codebook were rearranged with the last recodification. Terminology is also different in some cases. The Animal Control Ordinance may need to be amended to include that roosters, chickens, sheep and cows are prohibited. This does not apply to unincorporated areas. Amendments to the village code can only be made through board action. There is an index in the back of the book. Trustee Myers reviewed the new codebook and made a list of the most common violations and the code numbers to be used by the Police and Code Departments. The Saggy Pants ordinance is being used in neighboring towns without a

challenge. The Ordinance Review Committee is reviewing the Sign Ordinance and recommends an amendment to allow up to five signs for Garage Sales. The Fleet Ordinance is still under review and is not ready at this time. Posting engine breaking signs are also under discussion. Trustee Myers will review the codebook and the cheat sheet with the Police Department. Trustee Myers provided a list of the ordinances dating back to 1957. This ordinance list is available on [www.saukville.org](http://www.saukville.org). Trustee Burgess stated the Police Department should honor the ordinances and write tickets for saggy pants and walking in the streets. Mayor Hanks stated Trustee Myers is working with the Police Department and will provide the code numbers available to write the tickets starting immediately. The Police Department can also write tickets according to State statute.

#### **8. Sauk Talk and Website Update and Policy- Trustee Williams**

Trustee Williams reported changes to the new website include the ability of all users to update their own sites on their own which will save time and make the site more user friendly with timely updates. The calendar will also allow for email reminders for coming events. The Sauk Talk Policy was also reviewed for the benefit of those that needed a review. The schedule for submission of Sauk Talk articles was submitted to the board. All submissions will be printed as presented unless reformatting is needed. Sauk Talk articles are due by midnight the last Friday of the month prior to the publication. Please adhere to this schedule. All articles must be submitted electronically. The Sauk Talk is printed in January, March, May, July, September and November. Committees should plan ahead to submit articles for future events.

Mayor Hanks stated the new website is a cost savings to the village. Currently, all submissions to the website have to go through Gerald. Mayor Hanks stated each page should list who is responsible for posting on each page in case anyone wants to question the content. Gerald will review the new site at an upcoming committee meeting.

#### **9. Budget Hearing Meeting Schedule- Mayor Hanks**

Mayor Hanks stated the budget is in the last stage of review with the Department Heads. A Budget Review meeting will be held Monday, June 30<sup>th</sup> at 5pm and Wednesday, July 2<sup>nd</sup> at 5pm if needed. Copies of the draft budget will be placed in the trustee's boxes.

#### **10. Cost Savings Initiatives**

Trustee Washington stated she has other developers interested in meeting with Mayor Hanks.

#### **11. Public Comment**

**All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.**

Rose Langston reported there will be no Bluegrass or Fun Club on June 22, 2014. Applications are available for the Senior Farmer's Market in Calumet City on Tuesday, Wednesday and Thursday from 9am -11am per the guidelines listed. Rose inquired about the littering ordinance. Mayor Hanks stated there is an ordinance on littering.

Charlene referred to Ordinance 14-135- Parking on the sidewalk. Charlene stated she spoke with the Watch Commander about a ticket she received. The Watch Commander verified the ordinance but nine or ten cars on the block were parked like that but they did not get a ticket. Charlene also referred to the ordinance that requires her place of employment (Legends Sports Bar) to close at 2am. Charlene referred to shootings on Carol and Peterson Avenues. Mayor Hanks verified there is an ordinance that prohibits parking on the sidewalk. That issue needs to be addressed with the Police Department. The Police Department and the Mayor are making patrols in that area.

Legends Sports Bar Owner Sam Wilson referred to the recent ordinance change that will drastically affect his business. Mayor Hanks will speak with him after the meeting. Trustee Washington asked if the police have ever been called to the bar due to a disturbance. Mr. Wilson stated he has 4-5 security guards and their have been no

incidents. Trustee Burgess asked if the bar can have a dispensation for a trial period providing there are no incidents.

Eagle Scout Ian referred to auctioning the police cars. Mayor Hanks stated there will be a police car and bike auction possibly this summer. An inventory is on process.

Judy Cast asked if the second parks grant is also a matching grant and asked if the laid off police officers will be brought back to work. Judy inquired about the woman who was in executive session recently discussing the dispatch service. Judy wanted an update. Judy asked if money was replaced in various funds when the tax money was received in March. Judy did not understand the budget process.

Mayor Hanks stated the department heads turn in their budget wish list to the Finance Director. The Mayor reviews how much revenue is expected compared to the amount of proposed expenses. This year the wish lists totaled \$19 million dollars when expected revenue is \$15 million dollars. Cuts are discussed with the department heads before the budget is presented to the board. All money was reimbursed from the tax levy. The information regarding the dispatch center is false. No one ever spoke with the board in executive session regarding dispatch services or joint dispatch. The Mayor's office has been contacted by different communities but nothing has been presented to the board in open or closed session. It is the job of the Mayor to see if it is a cost savings to the community. There have been no police officers laid off. Some police officers have left. Seven police officers have been hired since Mayor Hanks first became Acting Mayor. There are still four more officers than this time last year. There is currently no money in the budget to hire additional officers. Mayor Hanks will verify that

the parks grant preauthorized in Springfield does not require a match. Grants include \$135,000.00 Parks- \$175,000.00 Streets- \$50,000.00 to repair B-boxes and jetting and \$25,000.00 for fire hydrants. Sauk Village is working with the State Reps and the lobbyist to continue to take the steps to get the funds.

Carolyn Frye stated there is still no park bench at Murphy Park. Trustee Poskin stated Public Works will be installing a bench. Mayor Hanks stated the Public Works Department is busy with street light repairs and grass cutting but he will follow up with them.

Frank Harvey referred to a leaking fire hydrant. That matter will be referred to the Water Department.

Bernadine Hopkins inquired about funds for curb cutting and if all parks will receive the same consideration and why 215<sup>th</sup> & Jeffrey has been specifically designated. Bernadine asked if the residents pay for the employee insurance and if the residents have input and asked if the saggy pants ordinance has been investigated that it will not infringe on people's right. Bernadine stated someone needs to be in charge and rules need to be available for the Senior Center. She was denied access recently.

Mayor Hanks stated curb cutting is included in the Enbridge money by priority. Jeffrey Avenue and Peterson Avenue is a priority right now. The grant funding deals with parks and ball fields. Another playground in that area may get equipment. Grants are very specific. Insurance brokers get the best price possible. The employees with current contracts now pay 15% of the cost instead the 100% coverage in the past. Research has been done on the saggy pant ordinance since 2011. Some communities have been challenged but won in court. Bring problems with the Senior Center directly to the Mayor.

## **12. Miscellaneous Business**

### **Comments from the Trustees**

Trustee Poskin reported the RSOC summer camp opened with 60-70 kids. The lunch program has a glitch. The last movie night had 25-30 in attendance. The next movie night will be June 27<sup>th</sup> at 7pm in the Community Center. The movie is "Frozen". There will be two movies per month. The Battle of the Badges is scheduled for Saturday, June 21<sup>st</sup>. There will be baseball camps in July for different age groups. Parade participants are encouraged. The Cardiac Program is coming in July. Appointments are necessary. Flyers are available for all of these events.

Trustee Morden stated the Beautification Committee held a successful Annual Yard Sale. Many were in attendance. Trustee Morden asked for an update on the Crime Free Ordinance and asked when the police officer list will get started. The Crime Free Ordinance needs to be enforced and a current list is needed.

Trustee Washington stated the Neighborhood Watch Committee is looking for block captains and for people to sign up for the “No Texting While Driving” and “No Bullying” campaigns.

Trustee Myers warned everyone to be more careful with kids in the street. Another kid was hit by a car.

Trustee Williams reminded everyone that Battle of the Badges is scheduled for Saturday, June 21<sup>st</sup>.

Refreshments will be sold. Trustee Williams stated the Police and Fire Departments set everything up this year. Come out and support them and the Parks and Recreation concessions. Sauk Talk articles are due June 27<sup>th</sup> by midnight.

Trustee Burgess thanked everyone who came out to the Town Hall meeting. The next meeting will be held Wednesday, July 7<sup>th</sup> (?) at the Village Hall. It was very informative. Mayor Hanks took several notes. The Intergovernmental Relations Committee will be holding a forum on filing amendments to property taxes in August or September. Seniors should verify if it will benefit them or not due to the recent assessment. Check out [intergovcommitteesaukvillage.com](http://intergovcommitteesaukvillage.com).

Mayor Hanks stated there is no current list for the police at this time but money has been allocated in the upcoming budget. There are costs involved such as the applications, background checks, physicals, testing, etc... Chief Holevis and Sergeant Sailsbery are working with other communities on the Crime Free Ordinance and officers will be sent for the training. Mayor Hanks thanked Trustee Myers for working on the Walking in the Street and Saggy Pants ordinances. It is not safe for the kids walking in the street. Mayor Hanks will not be present for Battle of the Badges but appreciates all the work the employees are doing. Mayor Hanks stated the floor will be open for all trustees to discuss what their committees have done, what their mission statement is and what is your plan for the future on the agenda in two weeks. Mayor Hanks asked all adhoc committees to let us know what is going on. Last Sunday Mayor Hanks found out there was a fundraiser at Culver’s where 10% of the proceeds would benefit the Sauk Village K-9. People kept the information to their self or to a select few. If you are doing something for Sauk Village it is about Sauk Village. The girl at the cash register had to ask her manager if there was a program for Sauk Village. The restaurant was empty. How many churches let out that did not know about it? There was no eblast sent out because no one contacted the village. It was not on the village websites or Facebook. How many trustees knew about it? It is not about the Mayor- it is about Sauk Village. If the information is provided to the Mayor he will post it and give credit to whomever or whatever the group is. That was a missed opportunity for Sauk Village by keeping it among themselves. A resident asked why the village was not writing tickets for high grass. During the month of May through June 16<sup>th</sup>, the village has written 210 tickets for high grass. Tickets are being issued. The Zoning Board met last night to discuss a sign variance for Advance Auto. The Zoning Board approved the variance and the matter will be on the next agenda for board approval. Everything is moving quickly with Advance Auto. Construction will begin soon. Opening date is probably in September. Mayor Hanks stated there was a good turnout at the Town Hall meeting with a good atmosphere. Mayor Hanks is already meeting with department heads and Trustee Myers on the issues that were brought up. Mayor Hanks asked trustees if they know of different avenues that can be used to get information out. Residents are not aware of all the programs going on. Sauk Village has a website, email alerts, Sauk Talk, Facebook pages, the marquee and announcements at the meetings.

### **13.Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Burgess and seconded by Trustee Williams.

All Ayes.

The meeting was adjourned at 8:50 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **JUNE 24, 2014.**

**1. CALL TO ORDER**

Mayor Hanks called the meeting to order at 7:02 pm.

**A. Pledge of Allegiance**

Mayor Hanks lead those assembled in the Pledge of Allegiance.

**B. Roll call**

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. PUBLIC COMMENT**

**A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.**

None

**3. REPORTS OF OFFICERS**

**A. Mayor's Report- Mayor David Hanks**

Mayor Hanks announced the Battle of the Burbs will take place on July 20<sup>th</sup> in Crestwood. Sauk Village will receive a portion of the proceeds that go towards Special Olympics. State Rep Elgie Sims will be hosting two Town Hall Meetings at his office located at 8658 S. Cottage Grove, Suite 404 in Chicago.

**B. Village Clerk – Mrs. Debbie Williams**

Village Clerk Williams stated there was a meeting to discuss the summer workers. The summer workers will be starting soon. Unfortunately, due to budget cuts many kids were not able to get work through these programs. The last program finally has been approved through Senator Trotter and State Rep. Sims' offices. At least ten kids will be working through that program. They are a great group of kids this year. Village Clerk Williams thanked Bloom Township, Bloom Trail, Senator Trotter and State Representative Sims for working to get these projects started. The Bloom Township Youth Department sent other options for those who are still looking for work. Contact Southland Human Services at 708/248-7911 or Aunt Martha's at 708/679-8124. The Sauk Village Firefighters are still looking for more walkers for the Walk a Thon this Saturday at 8:00 am at St. James Church.

**C. Village Treasurer – Mr. Jim Griegel- Absent- No report**

**D. Village Attorney - Odelson & Sterk, LTD- Matt Byrne**

Village Attorney Byrne reported there is one ordinance on the agenda for approval. The Annual Prevailing Wage Ordinance is a requirement from the Department of Labor.

**E. Village Engineer – Mr. Jim Czarnik**

Village Engineer Czarnik reported a bid opening will take place at the next regular board meeting for the next MFT program. Sauk Village has been approved for \$200,000.00 in CDBG funding for next year's road improvement projects. Last year Sauk Village received no funding.

**4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

**A. Parks and Recreation Committee- Trustee Poskin**

Trustee Poskin reported "Frozen" will be playing at Movie Night June 27<sup>th</sup> at 7pm. Concessions will be available. There is a free trip to see Chicago Sky in July. The bus ticket is \$10.00. Flyers are in the back of the room. Six teams have signed up for summer basketball. The season starts July 12<sup>th</sup>. Beggar's Pizza will be at the Independence Celebration. There will be volunteers on the corners from 7am – noon and from 4pm-6pm on Friday, June 27<sup>th</sup>. Volunteers are needed. Volunteers are also needed for the parade. Sign up in advance for the Cardio Risk Assessment on Friday, July 17<sup>th</sup>.

### **B. Beautification Committee- Trustee Morden**

Trustee Morden stated the Beautification Committee will now be meeting on the second Wednesday of the month at the Village Hall at 7pm starting July 9<sup>th</sup>.

### **C. Ordinance Review Committee- Trustee Myers**

Trustee Myers reported the Ordinance Review Committee has put together a booklet of all of the most common calls for the Police Department. The new Codebook is arranged differently from the old one. This will help when writing tickets. Trustee Myers thanked Sherry Jasinski for her assistance. The Ordinance Review Committee will meet the third Thursday in June.

### **D. Intergovernmental Relations Committee- Trustee Burgess**

Trustee Burgess reported the Intergovernmental Relations Committee will not meet in July. There will be a Town Hall meeting on July 9<sup>th</sup> at 7pm. Trustee Burgess is looking for a venue to include more people. Flyers will be out next week.

### **E. Neighborhood Watch Committee- Trustee Washington**

Trustee Washington reported the "Happy" video is in the final editing stage and should be ready for the 4<sup>th</sup> of July parade. Volunteers are needed to be block captains.

### **F. Public Relations Committee/ Community Outreach Partnership-Trustee Williams**

**Public Relations Committee-** Trustee Williams stated the Public Relations Committee will not be meeting in July.

**COP-** The Community Outreach Partnership Committee will meet at 5pm on July 8<sup>th</sup>. The committee will be working on a project to present at the board meeting. Trustee Williams presented the Battle of the Badges trophy to the Police Department for last year's win. The trophy will be passed on to the winner of this year's event. The names of the winners will be engraved on the trophy.

## **5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

### **A. Fire Department/ 911 Committee- Chief Stoffregen**

Fire Chief Stoffregen reported the department has responded to 18 calls in the past two weeks including 3 assists to other agencies, 5 fire alarms, 1 medical assist, 2 car accidents, 1 gas leak, 1 wires arching, 1 CO alarms, 1 smoke report and 1 collapsed roof.

### **B. Police Department-Chief Holevis**

Chief Holevis reported the department has recorded 313 calls for service in the past two weeks including 113 traffic related, 40 domestics, 115 other services, 36 suspicious persons, 4 shots fired calls and 42 ambulance assists. Residents are concerned about the police vehicle that was shot at on Peterson Avenue. That area has had a couple of saturation details. On June 18<sup>th</sup>, there was a lot of activity due to a joint effort with adjoining police departments. Over 100 warrant arrests, a dozen Sauk Village evictions and checked on individuals with electronic monitoring were conducted. The Police Department continues to receive weapons from the state CMS grant program that saves the village several hundreds of dollars a piece for a total of almost \$11,000.00. Two officers completed SWAT school today. Every member of the department will attend SWAT training.

### **C. Public Works Department- Mr. Weller- Absent- No report**

### **D. Administrative Services Director- Ms. Jasinski**

Director Jasinski reported the Code Department wrote 272 grass tickets from May 1<sup>st</sup> through June 24<sup>th</sup>, 35 No Certificate of Occupancy tickets, 39 no water service tickets and 58 tickets for No Parking on the Street on Garbage Day and other offenses. Village stickers are due June 30<sup>th</sup>. The fees will double on July 1<sup>st</sup>. Advance Auto is waiting for bids from outside contractors.

### **E. Finance Director- Mr. Rao- No report**

### **F. Sauk Village Homeland Security Agency- Mr. Johnson**

Director Johnson reported over the last two weeks the department responded to 16 calls including 2 vehicle accidents, 4 fire alarms, 2 school patrols, 1 gas leak, 1 CO alarm, 2 smoke showing, 1 roof collapsed, 1 structure fire, 1 assist other agency and 1 sparking wires.



The area around 223<sup>rd</sup> and Torrence will be congested or temporarily blocked during the Walk a Thon this weekend.

### **G. Human Relations Commission- Trustee Washington**

Trustee Washington reported the Human Relations Commission meets the first Monday of every month at 7 pm in the Village Hall.

### **H. Housing Commission- Mr. Holcomb- No report**

### **I. Senior Committee-Ms. Langston**

Senior Committee Chair Langston reported the Illinois Senior Farmer's Market coupon booklets are available for eligible seniors at least 60 years of age. Park Forest Health Dept. and Argento Senior Center in Calumet City are of the known suburban locations.

Illinois Benefit program (formerly called Circuit Breaker) provides eligible seniors 65 years or older or certain disabled individuals (16-64) for \$75.00 license plate discount and ride free transit card. Government nutrition sites are available for seniors 60 years old (spouse may be any age) Monday thru Friday at various locations at a nominal cost. Also provides many activities (monthly movies and trips are at some locations) and monthly parties. SNAP (food stamps) are available if your income is less than \$1915 per month.

The Sauk Village Senior Committee provides FREE monthly blood pressure screening for all village residents and village employees and will be held on Monday, July 7<sup>th</sup> from 1-2 p.m. The honor system paperback book exchange is very successful with donations from Bev Sterrett and many others plus participants to the program. The next blood pressure screening and the movie 'Almost Famous' co-sponsored with McConathy Library will be shown at the library on Monday, July 14<sup>th</sup> at 12:30 p.m. This Friday, June 27<sup>th</sup> and on the 2<sup>nd</sup> and 4<sup>th</sup> Fridays the open senior social activities are held in the Senior Center. Come join your peers for conversation and/or games.

Sauk Village sponsored three senior organizations that are looking for members, seniors fifty and older: 2<sup>nd</sup> and 4<sup>th</sup> Sunday at 3 p.m. Fun Club; on the 1<sup>st</sup> and 3<sup>rd</sup> Monday at 7 p.m. Sunshiner's with an indoor family picnic on July 21<sup>st</sup> at 5:00 p.m.; and on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday at 5 p.m. Leisure Timers. Other events held are BMW Crossroads on the 3<sup>rd</sup> Tuesday at 7 p.m., the 8-11 a.m.

Wednesday Ceramics Group will begin their summer hour changes on Wednesdays, June 25<sup>th</sup>, July 2<sup>nd</sup>, 16<sup>th</sup> and 30<sup>th</sup> from 3-5 p.m.; and every Sunday 6-10 p.m. the Sauk Village Blue Grass provides blue grass, country western and gospel music for your dancing and/or listening pleasure.

The Bloom Township annual senior picnic is on Thursday, August 7<sup>th</sup>. \$3.00 tickets will go on sale July 1<sup>st</sup> with free bus transportation for township seniors. Some other Senior programs offered by the township includes basic line dance classes (4 week session through July), chair exercise, FREE Legal Assistance, Blood pressure screening, AARP Smart driving courses, health insurance assistance, and low cost transportation. Call the Bloom Township Senior Dept. 708-754-9400 ext. 244 for additional information and/or services.

CEDA Senior Opportunities & Services Program provides Bloom Township seniors ages 60 years and older. Call 312-254-6096 Denise Chaffee, CEDA Senior Advocate for an appointment.

The next Senior Committee meeting will be held Thursday, July 10<sup>th</sup> at 5 p.m.

## **6. Consent Agenda**

**A. Motion to Approve Board Meeting minutes- May 27, 2014**

**B. Motion to Approve Committee Meeting minutes – June 3, 2014**

**C. Motion to Approve a Resolution of Authorization- 215<sup>th</sup> & Jeffrey Park Rehabilitation APP#856**

**D. Motion to Approve an Ordinance Adopting Prevailing Wage Standards**

**E. Motion to Amend 5/27/14 Motion to Approve Principal Renewal for Life Insurance to Approve Metlife**

**F. Motion to Amend 5/27/14 Motion to Approve VSP Renewal for Vision Insurance to Approve Metlife**

**G. Motion to Approve Granting a Variance for the Property Commonly Located at 17-21 Sauk Plaza / 6810 Euclid, Sauk Village, Illinois (Sign Variance)**

Mayor Hanks asked for any questions or comments on the consent agenda. Hearing none- Mayor Hanks asked for a motion to approve the consent agenda as presented. The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

On roll call

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

## **7. NEW BUSINESS**

### **A. Motion to Approve Accounts Payables and Disbursements for June 11, 2014 through June 24, 2014.**

Mayor Hanks asked for a motion to approve the Accounts Payables and Disbursements for June 11, 2014 through June 24, 2014.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

Trustee Burgess asked for clarification on D. Kraven, PC. Finance Director Rao will give him the information at a later date. It may be part of the court reporter or legal fees.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

## **8. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES**

Trustee Poskin stated the July 3<sup>rd</sup> Parks and Recreation Committee meeting will be moved to July 10<sup>th</sup>.

Trustee Washington stated pictures can still be taken for the video by Friday.

Trustee Burgess stated the Town Hall meeting will be held on July 9<sup>th</sup>. The location is not known.

Trustee Williams reported Sauk Talk articles are due Friday, June 27<sup>th</sup> by midnight.

Mayor Hanks stated budget meetings will be held on Monday, June 30<sup>th</sup> and Wednesday, July 2<sup>nd</sup> at 5:00 pm (if needed). Draft copies will be provided for review. Next week's committee meeting will be the time to discuss each committee's mission statement, meeting times and brag on what your committee has done and what your goals are moving forward. Trustee Washington asked that an email blast is sent out informing the residents that the various committees will be discussed.

## **9. ADJOURNMENT**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Morden and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 7:36 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **JUNE 30, 2014.**

**1. Call to Order**

Mayor Hanks called the meeting to order at 5:08 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. Budget Review**

Discussion was held between the Mayor and the Board of Trustees and the Department Heads.

Highlights include:

**Public Works-**

Director Weller discussed the purchase of additional vehicles (possibly 5 vehicles at \$119,000.00 if financing comes through) and the option to pass one vehicle on to ESDA. Grants for B-Box and Hydrant repairs are anticipated in the amount of \$25,000.00. Grant money in the amount of \$335,000.00 is also anticipated (pending final paperwork) for parks and playgrounds with the majority of the funding going to Arrowhead and Carol Avenue Parks and general infrastructure improvements.

Director Weller is agreeable to this budget with the exception that overtime is dependent on the seasonal needs. The air conditioning unit in the Community Center may not make it through this season. Director Weller stated new doors and windows may be needed throughout the season- approximately \$7,000.00 for doors. DCEO grants may be available.

**Homeland Security-ESDA**

Director Johnson stated the need for the vehicle Director Weller referred to and requested \$1,700.00 for a maintenance agreement and batteries of the tornado sirens. Director Johnson also requested the \$.25 per call approved at last year's budget meeting that never took place. If the raise was not instituted last year, it should begin with the approval of this budget. Vehicle maintenance costs may be an issue. Discussion was held regarding striping the vehicles for Homeland Security (approximately \$2,400.00). Grants will be investigated.

**Police Department-**

Chief Holevis stated the Police Department can deal with the proposed budget. The vehicle situation is most important just as it was last year. Over 90% of the fleet has over 100,000 miles. The remaining vehicles have 85,000 miles on them. No money was budgeted for vehicle maintenance last year. Chief Holevis spoke with Mayor Hanks and suggested leasing another six vehicles in order to eliminate maintenance costs. Chief Holevis provided a cost analysis for new vehicles (cost for 2, 4 or 6 vehicles). The price is the same as last year and good until November 2014. Mayor Hanks stated six new squads were approved last year and this budget proposes six more vehicles. Chief Holevis recommended getting a new list and tests going for new officers. Program vehicles are seven years old now and also need to be replaced. Last year's tow fund budgeted for \$150,000.00 and came in over \$220,000.00. The K-9 fund brought in \$90,000.00 in the last two years. Chief

Holevis is working on a proposal for another K-9 with monthly payments as an option. The dog will not be ready for another 10 months or longer and could be paid off by that time. Chief Holevis requested replacing the north door to the police department at a cost of \$5,000.00. A solid door is needed. This request has been made for several years. Overtime is expected when the department is short staffed. Last year 60-70% of the overtime was spent on training seven new officers. The department is short three officers. Recent litigation settlements in the amount of \$100,000.00 are also included in the Police Department budget. Pension reform was discussed. Mayor Hanks stated the board needs to look at Police and Fire Pensions very carefully. A Pension Reform bill in Springfield ( if not repealed) will allow pension boards to pull any shortages starting in 2015-2016 before releasing any money to the municipality which could cause cutting several programs and possibly layoffs. The state will be short 2 billion dollars in 2015 and 4 billion dollars short in 2016 because the Governor's temporary tax did not pass. Municipalities are already getting cuts. This is a state wide issue. Mayors from all over Illinois have been to Springfield and talking to State Reps about the effect of the Pension Reform bill on their municipalities. This bill, if not put on hold or repealed, could cause many municipalities to go under starting in 2015. Sauk Village is making sure the required payments are being made and setting aside revenue from gaming. Any current shortage is unknown until the Police and Fire Pension Boards provide their past due audits. Sauk Village may be short \$1.9 million dollars. Home rule communities like Chicago will place a tax on the residents. Mayor Hanks explained the pension process of how much and how long a retiring officer and their spouses receive pensions. Payments are being paid longer due to people living longer. Mayor Hanks stated money is included in the budget to start a new list for police officers that includes testing, physicals, etc.... Rather than spend \$80,000.00 in maintenance for an older fleet there is \$47,000.00 allotted to lease 6 new vehicles in this budget. Departments have been encouraged to bring in revenue and to reduce overtime but unforeseen things do come up especially in the Police Department. Overtime will be reviewed throughout the budget year. Chief Holevis stated overtime in Dispatch reflects the hiring of two new employees; one dispatcher resigned and one dispatcher was terminated which left the department short for almost a year. The overtime will be less now that the Dispatch Department is fully staffed.

Additional discussion included:

The overtime costs required when bars stay open after hours. There are many problems with the bars being open after bars in the surrounding areas are closed. The overtime costs far exceed the amount of revenue received for the business license. The new ordinance will call for bars to close at 2 am.

Equipment updates at a cost of \$185,000.00 are needed in Dispatch. Updates to programs have been paid for that cannot be used due to outdated equipment. This is hurting the reporting process. Chief Holevis is working with Gerald on updates and will be meeting with New World on July 1<sup>st</sup>. Updated equipment could cost \$20,000- \$50,000.00 but will last for several years with continual upgrades.

The collection agency will be working on recovering State refunds for past due fees and fines.

Mayor Hanks asked for a motion to recess. The motion to recess was made by Trustee Poskin and seconded by Trustee Washington.

All Ayes

The meeting was recessed at 6:55 pm.

Mayor Hanks asked for a motion to reconvene. The motion to reconvene was made by Trustee Poskin and seconded by Trustee Williams.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

The meeting was reconvened at 7:17 pm

### **Fire Department-**

Chief Stoffregen reviewed the department's budget and stated last year's budget was exceeded due to required building maintenance and part time wages for special duties due to weather. Chief Stoffregen stated the 911 Fund can no longer pay for New World. New World was supposed to supply upgrades and support but not the equipment. The Fire Department is also working with outdated equipment and server. Mayor Hanks reported Gerald is looking into new equipment. Gerald will need to do a comprehensive report of the necessary equipment updates. There is some money set aside. The Fire department received a \$25,000.00 grant for gear that brings the department up to 50% compliance. Chief Stoffregen is applying for another grant. Mayor Hanks stated the money is set aside for the additional gear if no grants are available. Chief Stoffregen stated grant writers are available that will charge a fee if the grants are provided. The board agreed to utilizing the grant writers. Training is done in house but outside consultants do come in. Chief Stoffregen stated that the department has paid \$375,000.00 towards the new truck. There is a balance of \$150,000.00 due in payments of \$75,000.00. Another truck will be needed in two years. It takes a year to build. The new truck payments will coincide with the current truck payments.

Further discussion was held on the miscellaneous professional expenses of the administrative budget which includes the attorneys and engineers. Trustee Burgess stated the law firm should be listed as a separate line item on the budget and should be capped and reviewed. Finance Director Rao will provide the breakdown of fees paid to Odelson & Sterk last year. Mayor Hanks stated he will be meeting with the department heads quarterly to review the budget. Mayor Hanks reported attorney fees have gone down in the last year and a half. Litigation resulting from the last administration and handled by outside counsel: 8 cases- village won 3 settling the remaining 5 cases for \$702,000.00. Odelson & Sterk represented the village in 29 cases- won 23 and settled the remaining 6 cases for approximately \$15,000.00. Odelson & Sterk is trying to save the village money and trying to keep the village out of litigation.

Trustee Williams asked for \$150.00 for the Police Alliance Committee which is now Community Outreach Committee.

The IML Conference is budgeted with funds from DP Partners. Receipts will be needed to substantiate the per diem. Unused per diem will need to be returned.

The Code Department includes the payroll and benefits for one employee.

Trustee Poskin stated the wages paid to the part time employee needs to be increased \$5,000.00. The employee started half way into last year's budget. Fireworks will be paid by donations.

### **Budget Adjustments:**

Mayor Hanks stated that any additions to this budget should include a reduction somewhere else in the budget.

Radio room repairs will be discussed at a later date.

\$ 4,500.00 ESDA- car striping, siren maintenance, pay raises  
\$ 5,000.00 Police Department door  
\$ 5,000.00 Parks & Rec employee wages  
\$14, 500.00

Finance Director Rao stated the budget must be passed by August 1, 2014.

A draft copy of the budget will be made available for review on Thursday, July 3, 2014 at the front desk, library and village website. A notice will be placed in the newspaper to announce a Special Meeting on July 15, 2014 at 6:00 pm for the budget hearing. Approval of the budget will be included on the July 22, 2014 agenda.

### **3. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams and seconded by Trustee Washington.

All Ayes

Meeting was recessed at 9:35 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. William

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **J ULY 7, 2014.**

**1. Roll Call**

Mayor Hanks called the meeting to order at 6:02 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin and Williams

Absent: Trustee Washington (Joined in Executive Session)

**2. Motion to Recess to Executive Session**

**A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2014)**

Mayor Hanks asked for a motion to adjourn to executive session.

The motion was made by Trustee Poskin and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin and Williams

Nays: None

Absent: Trustee Washington

The meeting was recessed to executive session at 6:03 pm.

**3. Motion to Reconvene**

Mayor Hanks reconvened the special meeting.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

The meeting was reconvened at 6:50 pm.

**4. Review Illinois 394 Sauk Trail Improvement Joint Agreement**

Mayor Hanks stated the joint agreement between the State of Illinois and Sauk Village relates to improvements to Illinois 394 and Sauk Trail which includes additional lanes on I-394, identified walk paths, light signals and a sidewalk on the south side of Sauk Trail running between Cornell and Harper Avenue. The STEP Grant through the South Suburban Mayors and Managers Association will pay towards Sauk Village's \$19,600.00 portion leaving approximately \$5,000.00 which will likely be paid through MFT or TIF funds. An intergovernmental agreement between Cook County, Steger, Sauk Village and the State of Illinois is also working relating to continuing the sidewalks from Harper Avenue to Cottage Grove and forward. All Sauk Village property within these improvements is located in the TIF area. This item will be included on the July 15<sup>th</sup> consent agenda.

## **5. Open New Bank Accounts:**

### **A. Drug Enforcement Administration**

Mayor Hanks stated an officer was placed on the South Suburban Gang Task Force. Money collected from the Task Force must be placed in a separate account. Any money from drug busts conducted by the SSGTF is divided by the participating forces and could be used for specific purposes.

### **B. Sauk Village Housing Commission**

Mayor Hanks stated a separate account is needed to receive grant money from Cook County for the grass cutting project. Sauk Village will continue to pay the grass cutting expenses from this account. There is a lot of paperwork accompanying this grant. This bank account will be audited thoroughly. The signatories that will be included on this account were not known at this time.

These items will be listed on the July 15<sup>th</sup> agenda under New Business.

## **6. Public Comment**

**All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.**

Judy Cast asked who will be listed as a signer on the Police Department account and what the benefit is of the special accounts. Mayor Hanks stated the special accounts are mandated according to the grant requirements. Finance Director Rao will have the information regarding the signers on the account.

## **7. Miscellaneous Business**

### **Comments from the Trustees**

Trustee Burgess stated he passed out flyers and reiterated that the second in a series of Town Hall meetings will be held on Wednesday, July 8<sup>th</sup> at Rickover Junior High from 7:00 pm – 8:30 pm. Flyers were passed out yesterday (at the parade) and are available on the back table. This meeting is not an open meeting and is not in relation to the Intergovernmental Relations Committee meetings. If more than three trustees come, one will have to leave in order to not violate the Open Meetings Act. Bring friends and family, particularly the youth. The meeting is about the youth of Sauk Village.

Trustee Washington stated that when she started an organization called Sauk Village for Informative Dialogue she was told she could not put flyers out in the Village Hall and had other restrictions because it was not a board sanctioned. Trustee Washington asked for clarification if the trustees chair other committees that are not sanctioned by the village can they distribute literature in the Village Hall and other municipal buildings. Trustee Washington asked who determines which trustee would have to leave if more than three trustees show up. Trustee Washington stated Trustee Burgess' meetings are almost exactly like the meetings she held by allowing residents to speak freely. Trustee Burgess stated the last trustee who comes in will have to leave or ask the one who was there the longest to leave. Trustee Burgess stated this is not a committee. This is just him talking to people without talking to them on the street by holding this venue at the school. The Mayor has sanction rights what is placed on the back table. This is just a group of residents meeting. Trustee Washington again asked for clarification. Mayor Hanks stated one difference between the meetings is the Sauk Village for Informative Dialogue had its own board and residents came to ask questions. Trustee Burgess' Town Hall meeting is at a location where residents can ask questions similar to Meet the Mayor that was held at Dunkin Donuts. State Reps hold Town Hall meetings at various places. The difference is when a board is put in place at the meetings. Any trustee can host a meeting where people can ask questions.



Mayor Hanks stated he will also be hosting things throughout the year. The Open Meetings Act will need to be researched. Discussion only is acceptable when no action is being taken.

Village Clerk Williams texted the Village Attorney during the meeting for clarification. Village Attorney McGrath replied that it was okay for any amount of trustees to attend the Town Hall meetings as long as they are scattered in the audience and not sitting as a board.

Village Clerk Williams stated outside of the quorum issue there is the matter of posting a public notice whenever a meeting is to be held in a municipal facility discussing the village or public business. Meeting notices should be posted so everyone is aware of the meeting. The last Town Hall meeting was informative only and no action was discussed. Trustee Washington encouraged all trustees to have meetings with groups of people and be able to put their flyers anywhere they want.

Trustee Poskin thanked everyone who helped with the parade particularly his committee and volunteers. The fireworks were paid 100% with donations. There is even a surplus.

Trustee Morden also thanked everyone who helped with the parade. A lot of good positive statements were made about the parade. Special thanks to Trustee Myers for setting up the parade. The Beautification Committee will meet July 9<sup>th</sup> at 7pm in the Village Hall. State Rep. Elgie Sims will be hosting an information seminar on concealed carry at the City Hall in Calumet City at 204 Pulaski Road on July 9<sup>th</sup> from 6pm -8pm.

Trustee Washington thanked her committee for participating in the parade with cars, floats and walkers.

Trustee Myers stated there were 34 units and 400-500 people and a fantastic crowd. Trustee Myers thanked everyone who came out to the parade and the park afterwards.

Mayor Hanks stated the parade and the fireworks were great. Many elected officials from the village board and school board attended the Memorial Service afterwards including Senator Donne Trotter and State Rep. Marcus Evans. State Rep. Elgie Sims did have representation present. Mayor Hanks thanked everyone for their help particularly Trustee Myers for setting up the parade. Color Guards were provided by Bloom High School and the Boy Scouts. The Bloom Band played at the direction of the school principal. Thanks to the Police, Fire and ESDA Departments for all of their help.

Mayor Hanks passed out confidential information on an intergovernmental agreement for the 9.4 square mile multi – jurisdictional Enterprise Zone that is comprised of Sauk Village, Steger, Ford Heights, Chicago Heights, South Chicago Heights and Olympia Fields. This does include Sauk Village TIF's, commercial areas and the railroad. Sauk Village has 1.53 square miles in the Enterprise Zone. The cost to the village will be approximately \$3,060.00 which equates to \$2,000.00 per square mile. This information is for discussion only. No action at this point. Other funding is coming from Cook County. The breakdown of the staff time for SSMMA and information on the other Enterprise Zones was included. The Enterprise Zone is still in discussion and will affect future development in Sauk Village.

Mayor Hanks stated a newsletter from the Mayor was sent out last week and can be found on the Mayor's Facebook page and will be available on the village website. The newsletter is a year in review discussing litigation, outside counsel representing cases from the last administration and reduced attorney fees, reduced grievances handled in a timely manner, insurance actions including improvements with the safety committee, taking a tough stance on crime, businesses in Sauk Village, information on the completion of the 2009-2010, 2010-2011, 2011- 2012 and 2012-2013 audits all completed during his administration. The 2013-2014 audit has already been started.

Mayor Hanks stated there was a quote in the newspaper that is untrue regarding police cars not being in the budget. Mayor Hanks stated he never gave that quote to the newspaper and the budget actually includes six new squad cars bringing the total to twelve new cars in two years. It is possible the reporter did not hear the discussion or may have left before it was explained that rather than put \$80,000.00 in maintenance it made better sense to lease six new cars. Public Works Director Weller is also negotiating with the dealer for 3-5 new cars that will mean ESDA will get one of their trucks. Additions in the budget included a new door to the police station, striping for Homeland Security cars and other minor changes for a total of \$14,500.00. The budget is balanced. Mayor Hanks met with the department heads to work creatively to offer a balanced budget to the board. The draft copy of the budget is available on the village website, at the front desk and the library. The Budget Hearing will be held July 15<sup>th</sup> at 6pm in the Village Hall. Mayor Hanks has a new app for Android users. The Apple version will be available soon. Go to Google Play- type in Mayor David A Hanks. Push notifications, pay your water bill, email alerts, etc... will be included.

### **8. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Morden and seconded by Trustee Williams.

All Ayes

Meeting was adjourned at 7:35 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **JULY 8, 2014.**

**1. CALL TO ORDER**

Mayor Hanks called the meeting to order at 7:03 pm.

**A. Pledge of Allegiance**

Mayor Hanks lead those assembled in the Pledge of Allegiance.

**B. Roll call**

Deputy Clerk Jasinski called the roll in the absence of Village Clerk Williams.

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. PUBLIC COMMENT**

**A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.**

None

**3. REPORTS OF OFFICERS**

**A. Mayor's Report- Mayor David Hanks**

**1) Someone You Should Know-**

**Smits Farms-** recognized with a Certificate of Appreciation for working with the Beautification Committee for three years on the Adopt a Spot Program. Carl Smits thanked the volunteers who work to beautify the community and stated he was honored to be asked to participate. Mayor Hanks stated he has known Carl for many years and he appreciates how active they are in our community.

**Bultema's Farm and Greenhouse-** Not present- Also in the program for three years.

**Do It Best Hardware-** Not Present- First year participating in the program.

Mayor Hanks thanked all of the businesses for participating and asked village residents to support them as well.

**2) Bid Opening- 2014 MFT Roadway Reconstruction Project**

**Iroquois Paving- Watseka, IL           \$341,031.58**

**D Construction- Coal City, IL       \$330,468.18**

**Gallagher Asphalt- Thornton, IL     \$329,412.53**

The bids were presented to Village Engineer Czarnik for further review

Mayor Hanks referred to the storm and power outage of June 30<sup>th</sup>. Three quarters of the village was without power for many days which also included the Municipal buildings. Village staff and residents pulled together.

Chief Holevis provided extra patrol on village streets, Chief Stoffregen opened the Fire Station for use as a cooling center and Public Works Director Weller had crew patrolling streets to pick up fallen branches, trees and other debris. Homeland Security was on high alert. Residents made the best out of the worst situation. Mayor Hanks thanked the employees who spent extra hours away from their families to make sure Sauk Village residents remained safe.

Mayor Hanks stated the latest Mayor's newsletter can be found on Facebook and the new Mayor's app. Go to Google play store- Mayor David A Hanks for android users. The app will take you to the village website, the Mayor's website, pay your water bill, etc... The Apple app will be released shortly.

Mayor Hanks thanked Trustees Morden, Myers and Poskin for taking on the parade for the second year in a row and Senator Trotter, State Representative Evans and staff from State Representative Elgie Sims office for participating in the parade and the memorial service. Thanks to the Police, Fire and Homeland Security Departments and other outside organizations who participated or worked in the parade and events. Thanks to the volunteers and the behind the scenes individuals and those who donated to the fireworks. Mayor Hanks asked Trustees to review the information on the Enterprise Zone.

The Budget Hearing is scheduled for July 15<sup>th</sup> at 6pm. South Cook County Mosquito Abatement is planning on donating a truck to Sauk Village for \$1.00.

**B. Village Clerk – Mrs. Debbie Williams- Absent- No report**

**C. Village Treasurer – Mr. Jim Griegel- Absent- No report**

**D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath- No report**

**E. Village Engineer – Mr. Jim Czarnik**

Village Engineer Czarnik reported the bids will be reviewed. At this time, Gallagher Asphalt falls well under the estimated bid by at least \$40,000.00. Treatment plant 1 update- working on the back wash tank for wells 1 & 2. Treatment plant 2 update- well 3- Iron filter building and well house roofs have been replaced. Iron filter vessels, stand by generator and air stripper building are on site now. The goal is to have well 3 back in operation by the end of the month. The IEPA will be notified to ensure they are happy with the progress on well 3. The contractors are working on schedule. Mayor Hanks stated Com Ed is working on a new transformer due to the storm. Sauk Village met with the IEPA on June 30<sup>th</sup> to update them on the progress.

#### **4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

**A. Parks and Recreation Committee- Trustee Poskin**

Trustee Poskin reported game night will be held August 1<sup>st</sup>. Everyone is welcome. Light refreshments will be served. The baseball camp for kids 8 and under will start this week from 10 am – 11 am and 9- 11 year olds from 1:30 pm- 2:30 pm and 13-14 year olds from 3pm – 4pm for the next three weeks. The baseball camp is courtesy of The Sky is the Limit Youth Organization- Red Hawks Baseball Camp. There is a \$25.00 fee. Contact Dave Laxton my email [davelaxton1@live.com](mailto:davelaxton1@live.com). There is a free trip to see Chicago Sky on July 11th. The bus ticket is \$10.00. The bus will leave at 5:30 pm sharp. Trustee Poskin thanked his committee and all of the volunteers who made the Independence Parade such a success. Special thanks to Sauk Village Police, Fire, ESDA and Public Works Departments and all of the donors who made it possible. Trustee Poskin stated the entire day's events were sponsored by donations which included a surplus that will be used to start next year's programs. Corn and Dog Roast will be held Saturday, August 30<sup>th</sup> from 2pm – 5 pm behind the Village Hall. Volunteers are needed to run the games.

**B. Beautification Committee- Trustee Morden**

Trustee Morden thanked Mayor Hanks for making the presentation to Smit's Farms and thanked volunteer Sharon for her dedication to the committee and for taking the time to talk to the businesses and volunteer Linda for her hard work as well. Trustee Morden stated the Beautification Committee will not be meeting on July 9<sup>th</sup> due to a scheduling conflict. Volunteers are always needed on the committee.

**C. Ordinance Review Committee- Trustee Myers**

Trustee Myers thanked everyone who participated in the parade. Trustee Myers thanked everyone who helped out during the four day power outage. The village departments and the residents really pulled together. The Ordinance Review Committee is putting together a booklet of all of the most common calls for the Police Department that will help when writing citations. Trustee Myers is working with Municode on clarification on another ordinance.

**D. Intergovernmental Relations Committee- Trustee Burgess**

Trustee Burgess reported the second property tax installment has been sent out. Make sure you have filed for your homeowner's exemptions. If there is a problem you can go to Markham to file for corrections. There will be a workshop on September 5<sup>th</sup> to work on tax appeals. Bring your paperwork to file an appeal. CEDA and Bloom Township will be present in October to see if residents qualify for assistance. A list of required documents will be provided at a later date. The Intergovernmental Relations Committee will not meet in July. There will be a meeting the 1st of August.

**E. Neighborhood Watch Committee- Trustee Washington**

Trustee Washington reported the Neighborhood Watch Committee will meet Monday, July 14<sup>th</sup> at 7pm at the Fire Station. Three new block captains have been added. More people have shown interest in joining since the parade. Trustee Washington will talk to Chief Holevis about organizing a Meet and Greet with the Police Department. Residents can meet the officers and ask questions.

## **F. Public Relations Committee/ Community Outreach Partnership-Trustee Williams**

**Public Relations Committee-** Trustee Williams stated Sauk Talks are located on the back table. Village Clerk Williams asked to remind everyone to continue to send information for the eblast or the website to keep residents informed. Sauk Talks were passed out along the parade route.

**COP-** The Community Outreach Partnership Committee met earlier tonight and discussed National Night Out which will take place on August 5<sup>th</sup> behind the Village Hall. The committee is working on a project to present at a future board meeting to show our appreciation to our employees. Vendors and committees are encouraged to set up a table.

Mayor Hanks stated there will be no board meeting on August 5<sup>th</sup>.

## **5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

### **A. Fire Department/ 911 Committee- Chief Stoffregen (Absent-fire call- Trustee Myers gave the report)**

Fire Chief Stoffregen reported the department has responded to 48 calls in the past three weeks including 6 assists to other agencies, 12 fire alarms, 4 medical assist, 7 car accidents, 1 wires burning, 2 arching wires, 2 structure fires, 1 roof collapsed, 5 CO alarms, 1 wire burning, 1 station standby, 2 wires down, 1 house struck by lightning, 1 blown transformer, 2 weather watches and 1 burning carpet. The Fire Department would like to thank everyone who helped with the weather watch and the patrol of the Village streets.

Trustee Myers warned everyone not to put a generator inside the house during a power outage. The CO gas is deadly.

### **B. Police Department-Chief Holevis**

Chief Holevis reported the department has recorded 892 calls for service in the past two weeks including 107 traffic related, 20 assist other agencies, 108 other services, 7 shots fired calls and 74 burglar alarms. Please watch for anything suspicious. Officers Tomalis, Bugajski and Hufnagl completed SWAT School graduating with honors. Officer Luke has again been recognized by Alliance Against Intoxicated Motorists (AAIM) for the fifth year in a row for his commitment.

### **C. Public Works Department- Mr. Weller**

Branches will be picked up from the storm damage until July 13<sup>th</sup>. The next branch pick up will not take place until the end of the season. Place branches by the curb. Grass cutting is ongoing. Cook County does treat the detention ponds for mosquitoes. There has been a rash of damages to park equipment. Please call Police if you notice anyone damaging the equipment. Public Works is working to make repairs as soon as possible. Ash tree removal and other tree trimming are ongoing. Call the Village Hall if tree trimming is required. Flushing will take place on July 14<sup>th</sup> on the Southside. Street light repairs continue.

### **D. Administrative Services Director- Ms. Jasinski**

Director Jasinski reported signing off on four sign permits for Advanced Auto. A brochure is available for review. There is a form available from ComEd for anyone who lost food during the power outage.

### **E. Finance Director- Mr. Rao- Absent- (Jury Duty) No report**

### **F. Sauk Village Homeland Security Agency-Mr. Johnson- Absent-Fire Call**

Director Johnson left a report that over the last two weeks the department responded to 36 calls including 7 vehicle accidents, 4 fire alarms, 4 CO alarms, 1 unfound incident, 1 roof collapsed, 1 structure fire, 5 assist other agencies, 1 arching wires, 1 patrol of Sauk Village, 1 blown transformer, 2 wires down, 2 weather watch, 1 porch fire, 1 burning iron, 1 fire in the ditch, 1 gate stuck down and 1 house struck by lightning.

### **G. Human Relations Commission- Trustee Washington**

Trustee Washington reported the Human Relations Commission meets the first Monday of every month at 7 pm in the Village Hall. Visitors are always encouraged to come in and share ideas to bring to the community.

## **H. Housing Commission- Mr. Holcomb**

Housing Commissioner Holcomb stated the Housing Commission will meet at 7pm Thursday in the Village Hall. Call the police if you notice anyone dumping trash at vacant homes. Watch for clogging sewers during heavy rains.

## **I. Senior Committee-Ms. Langston**

Senior Committee Chair Langston reported the Illinois Senior Farmer's Market coupon booklets are no longer available, they were all distributed. Government nutrition sites are available for seniors 60 years old (spouse may be any age) Monday thru Friday at various locations at a nominal cost. Also provides many activities (monthly movies and trips are at some locations) and monthly parties. Argento Senior Center in Calumet City provides a free lunch for 1<sup>st</sup> time attendees.

Sauk Village Senior Committee provides: FREE monthly blood pressure screening for all village residents and village employees is held on the 1<sup>st</sup> Monday from 1-2 p.m. in the Senior Center office. The honor system paperback book exchange is very successful with many donors and participants to the program. The next blood pressure screening and the movie 'Philadelphia Story' co-sponsored with McConathy Library at the library this coming Monday, July 14<sup>th</sup> at 12:30 p.m. This Friday, July 11<sup>th</sup> and on the 2<sup>nd</sup> and 4<sup>th</sup> Fridays is the open senior social activities, come join your peers for conversation and/or games.

The Village sponsors three senior organizations that are still looking for members- seniors fifty and older: 2<sup>nd</sup> and 4<sup>th</sup> Sunday at 3 p.m. Fun Club; on the 1<sup>st</sup> and 3<sup>rd</sup> Monday at 7 p.m. Sunshiner's with an indoor family picnic on July 21<sup>st</sup> at 5:00 p.m. and on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday at 5 p.m. Leisure Timers with pies being served tomorrow. Other events held are BMW Crossroads on the 3<sup>rd</sup> Tuesday at 7 p.m., the 8-11 a.m. Wednesday Ceramics Group continues their summer hour changes on Wednesdays, July 16<sup>th</sup> and 30<sup>th</sup> from 3-5 p.m.. Every Sunday 6-10 p.m. the Sauk Village Blue Grass provides blue grass, country western and gospel music for your dancing and/or listening pleasure. The Bloom Township annual senior picnic is on Thursday, August 7<sup>th</sup>, \$3.00 tickets are on sale (as a courtesy to our seniors, Rose will have the tickets) - free bus transportation for township seniors. Some other Senior programs offered by the township includes basic line dance classes (4 week session for \$8.00), casino trip, chair exercise, FREE Legal Assistance, Blood pressure screening, AARP Smart driving courses, health insurance assistance, and low cost transportation. Call the Bloom Township Senior Dept. 708-754-9400 ext. 244 for additional information and/or services. CEDA Senior Opportunities & Services Program provides Bloom Township seniors ages 60 years and older. Call 312-254-6096 Denise Chaffee, CEDA Senior Advocate for an appointment. The Senior Committee sold pop and water as a fund raiser last Saturday's Independence Day celebration. Thank you to Gary Holcomb, Bob and Rose Ketcham, Rose Langston, Delores Randall and Bev Sterrett for your hard work.

The next Senior Committee meeting will be held Thursday, July 10<sup>th</sup> at 5 p.m.

## **6. CONSENT AGENDA**

**A. Motion to Approve Board Meeting minutes- June 10, 2014**

**B. Motion to Approve Committee Meeting minutes – June 17, 2014**

**C. Motion to Approve Board Meeting minutes- June 24, 2014**

**D. Motion to Approve a Resolution for Improvement by Municipality Under the Illinois Highway Code (Route 394 and Sauk Trail)**

**E. Motion to Approve Illinois 394/ Sauk Trail Improvement Joint Agreement**

Mayor Hanks asked for any questions or comments on the consent agenda. Hearing none- Mayor Hanks asked for a motion to approve the consent agenda as presented. The motion to approve was made by Trustee Morden and seconded by Trustee Williams.

On roll call

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

## **7. NEW BUSINESS**

### **A. Motion to Approve Accounts Payables and Disbursements for June 25, 2014 through July 8, 2014.**

Mayor Hanks asked for a motion to approve the Accounts Payables and Disbursements for June 25, 2014 through July 8, 2014. There was no Accounts Payable list available. Mayor Hanks asked for a motion to table the approval of the Accounts Payable and Disbursements for this period.

The motion to table was made by Trustee Burgess and seconded by Trustee Washington.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

### **B. Motion to Approve Opening New Bank Accounts**

#### **1) Drug Enforcement Administration**

Mayor Hanks asked for a motion to approve the opening of a new bank account for Drug Enforcement Administration. The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

#### **2) Sauk Village Housing Commission**

Mayor Hanks asked for a motion to approve the opening of a new bank account for Sauk Village Housing Commission. The motion to approve was made by Trustee Morden and seconded by Trustee Williams.

Trustee Burgess asked for clarification on who will be the signers on the account. Trustee Burgess asked to table this item. Mayor Hanks stated Finance Director Rao will be able to provide this information but encouraged to move forward with the motion. Delaying the motion will delay the village from receiving the funds from Cook County. Trustees Morden and Williams rescinded their motion. Mayor Hanks amended the motion to approve only the Mayor, Village Clerk, Treasurer and Finance Director as signers on the account at this time. Any additional signers will be brought before the board for approval.

The amended motion was approved by Trustee Poskin and seconded by Trustee Washington.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

## **8. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES**

Trustee Morden thanked the Police, Fire and Emergency Service Departments for participating throughout the entire day on July 5<sup>th</sup>. Thank you letters will be sent out to all outside departments.

Trustee Poskin reported the Parks and Recreation Committee will meet Thursday, July 10<sup>th</sup> at 6pm at the Community Center. The basketball program is selling candy. The trophy winners are Dairy Queen, School District 168, Bloom ROTC, the horse show and Parks and Recreation Committee float. The judges were anonymous and handled by a resident. Mayor Hanks suggested residents can text in their vote next year.

Trustee Washington stated she received a call from a resident that called in with suspicious activity. Trustee Washington inquired about the yellow tape at the Village Hall playground. Director Weller stated the playground area is mushy and saturated from the rain. Tape was placed in order to keep kids out.

Trustee Washington thanked Public Works for placing the Neighborhood Watch signs out throughout the community.

Trustee Burgess reminded everyone he will be hosting the second series of Town Hall meetings at Rickover Junior High School from 7pm-8:30pm to allow residents to come out and participate and voice their concerns. Trustee Burgess asked that no cameras are present. This is for discussion only to express their concerns and not for Facebook or publication. Cameras will be asked to be checked at the door. Trustee Burgess asked for an update on Mr. Dukatt. Mayor Hanks will secure a date for trustees to speak with Mr. Dukatt in small groups. Trustee Burgess wants to know what Mr. Dukatt will be doing with the Class 8 and the rest of the property. Mayor Hanks stated the Class 8 only refers to the Advanced Auto PIN numbers. The PIN numbers were split up for the Advanced Auto property. This was discussed and approved by the board previously. Village Attorney McGrath verified this information. The Class 8 is strictly for Advanced Auto. Trustee Burgess would like to bring Mr. Dukatt before the board to ask him how he will spruce up the rest of the property. Mayor Hanks stated there is open litigation that prohibits open discussion with Mr. Dukatt. Mayor Hanks asked Trustee Burgess what was discussed during the time Trustee Burgess was in charge of Economic Development. Trustee Burgess stated he made Mr. Dukatt aware of the fact money was available through TIF funds before the TIF dissolved. Mr. Dukatt needs to be held accountable.

Mayor Hanks stated the Class 8 helped to bring in Advanced Auto. There will be approximately \$500,000.00 worth of remodeling completed inside the strip mall and will create 13 new jobs with preference to Sauk Village residents. A new TIF may be created to include that area in the near future.

Trustee Washington spoke to Mr. Dukatt. Mr. Dukatt stated that he does have plans for the plaza to bring it up to par but was unable to do much over the harsh winter.

Mayor Hanks stated the Code Department is working with the local business to spruce things up. This has made a difference.

## **9. ADJOURNMENT**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Burgess and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 8:13 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams



**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL JULY 15, 2014.**

**1. Call to Order**

**A. Roll Call**

Mayor Hanks called the meeting to order at 7:08 pm.

On roll call:

Present: Trustees Burgess, Myers, Poskin, Washington and Williams

Absent: Trustee Morden

Mayor Hanks stated he would like to table Items 3 and 4 in order to return to the Special Meeting- Public Hearing.

**2. Springfield Update-Al Ronin**

Lobbyist Al Ronin provided background information on his firm and an update of the very aggressive session in Springfield. The primary goal of his firm was to secure additional funding for various projects in Sauk Village. Sauk Village will continue to receive funding for street repairs due to the passage of a \$31 billion dollar capital bill six years ago. Sauk Village has received \$45,000.00 in Motor Fuel Tax funds for the past five years and will receive an additional \$45,000.00 this year due to a small capital bill that was passed this year for state and local roads with no increase in taxes.

Four projects are pending for Sauk Village- waiting for final paperwork to be submitted to Department of Commerce and Economic Opportunity- DCEO. These are straight grants that require no matching funds. These funds could theoretically be received by the end of the year if all paperwork is sent in.

\$135,000.00- Repairs to Arrowhead and Carol Park Districts

\$50,000.00- General Infrastructure- B Boxes and jetting

\$25,000.00-General Infrastructure- Replace Fire Hydrants

\$175,000.00-General Infrastructure- Road repairs

Additional discussion was held involving mandatory manning and prohibiting ticket quotas. The General Assembly is in recess until November. A larger capital bill is expected to be passed by January.

Al Ronin encouraged the board to continue to work with the State Legislators who are committed to do the right thing for Sauk Village. Sauk Village has a lot of support in Springfield.

Mayor Hanks asked to table Item #3.

Trustee Washington thanked everyone from the Neighborhood Watch Committee for coming out. Trustee Washington will notify everyone when the item is rescheduled.

**3. Committee Review-**

**Intergovernmental Relations Committee- Trustee Burgess**

**Beautification Committee- Trustee Morden**

**Ordinance Review Committee- Trustee Myers**

**Parks and Recreation Committee- Trustee Poskin**

**Neighborhood Watch- Trustee Washington**

**Community Outreach Partnership Committee- Trustee Williams**

**Public Relations Committee- Trustee Williams**

Mayor Hanks asked to table Item #4.

**4. Cost Savings Initiatives**

**5. Public Comment**

**All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.**

Francine Anderson referred to the recessing of the budget hearing in order to begin the Committee of the Whole meeting, crime and break-ins and the need to layoff staff in order to balance the budget. Mayor Hanks stated it is important to let residents know the progress that is being made in Springfield and what projects are planned for the future. The list will be started for the Police Department to begin the process of hiring additional police officers. There have been many special details in the higher crime areas. We are working hard not to eliminate staff. Eliminating staff means fewer services for our residents. Mayor Hanks is asking the board to pass the budget without a reduction in staff.

Nolan McKenney referred to a street light out at the 1700 block of 223<sup>rd</sup> Street. Mayor Hanks stated repairs have begun on the north side and will check when the south side will begin.

Rose Langston stated not passing the budget next week will mean more called special meetings which cost money. Mayor Hanks stated this past year special meetings have been scheduled prior to the Tuesday meetings in order not to incur additional costs.

Judy Cast thanked Mayor Hanks for inviting the lobbyist to the meeting to provide the update. Judy stated it is crazy to ask for a budget to be passed without the entire board reviewing the holes in the budget. Judy stated that she doubts any of the trustees looked at the budget except Trustee Burgess. Mayor Hanks welcomes further review of the budget. If changes are made they must come without the loss of staff.

Tatyana Fisher stated she works with the Neighborhood Watch and has a dance group in the village. Tatyana stated she calls about gunshots in the village but the police do not come out. Mayor Hanks will pass this concern off to the Police Department. Incoming calls are recorded and records are kept of the progress from the time of the call.

Ms. Shafer complained about the water. Mayor Hanks stated the village just received a \$4.8 million dollar low interest loan through the IEPA to install permanent air strippers and new iron removal system. That should eliminate the discolored water. Well number 3 should be brought back on line shortly after IEPA review and inspection. Work will begin on wells one and two at that time.

Burrell Wilkerson referred to the timeline of receiving Police Department equipment and hiring of new officers. Burrell also referred to the lawn stickers. Mayor Hanks stated the board will need to approve the budget before the cars or hiring process can begin in the Police Department. Mayor Hanks stated the disposal service will pick up one large piece in addition to the trash but they do require a special sticker for lawn clippings. Public Works does perform branch pick ups throughout the year.

Jan Clark referred to a street light that flashes and turns off in the middle of the block on Talandis. Jan asked if the board had any knowledge of the Mayor's communications with Al Ronin. Mayor Hanks stated he will inform Kevin of the light issue. Mayor Hanks stated he works with the South Suburban Mayors and Managers Association and the Village Engineers and shares the information with the board.

Merri Wilkerson asked why the Police Chief is not present at the meetings. Merri referred to the way other villages charged for extra garbage cans instead of by bags. Merri stated the trustees and police should be more involved in the Neighborhood Watch. Mayor Hanks stated the department heads attend the meetings on the second and fourth Tuesday but not the Committee meetings unless discussion is held that affects their department. Allied Disposal may have a separate receptacle for yard waste. They need to be contacted directly.

## **6. Miscellaneous Business**

### **Comments from the Trustees**

Trustee Williams stated the entire board does review the budget page by page with the department heads during the budget review meetings. Questions are asked and discussion is held with the department heads at that time. The board would not have moved forward with presenting the budget if there were outstanding issues or concerns at that time. Trustee Williams did voice her concerns at that time. If changes need to be made let's make them. Issues were brought up with no solutions. Valid concerns need to be brought to the table with solutions. If you add money to other line items it will require cuts in other line items. Trustee Williams will not approve any lay offs.

Trustee Burgess thanked everyone for coming out to the last Town Hall meeting. The next Town Hall meeting is scheduled for August 13<sup>th</sup> hopefully at the same place. Amendments to property taxes cannot be filed until after September 5<sup>th</sup>. There will be no Intergovernmental Relations Committee meeting this month. There will be a workshop in August to discuss what needs to be done to appeal the property taxes. Property taxes were inflated last time. A representative from the Assessor's office will be present.

Trustee Poskin cancelled the Baseball Camp last weekend due to the weather. This weekend the camp will take place behind Wagoner School. The Lego Movie will be shown this Friday. Frozen will be shown if the Lego movie is not available. Family Game Night is Friday, August 1st at 6pm in the Community Center. Summer basketball will run every weekend from now until the end of August. The Cardio Test will take place from 12pm – 3pm on Thursday at the Community Center.

Trustee Washington thanked her committee members for coming out. The badges are ready. The Neighborhood Watch Committee meets at the Fire Station every second Monday of the month at 6:30 pm. Trustee Washington stated the No Texting While Driving and No Bullying campaigns are now on the District 168, Bloom Township and Bloom Trail websites. Several students and residents signed up at the parade. Trustee Washington asked for clarification if Trustees can pass out information and make announcements at board meetings for outside meetings that are not sanctioned by the board. She was told she could not announce her meetings or give out information on the back table or the foyer for the committee she formed for Informative Community Dialogue. Trustee Washington stated she remembered when she was a resident when Mayor Towers asked for trustees to help with the budget and thanked Trustee Hanks for coming forward to assist with the budget. Trustee Washington asked Mayor Hanks if any trustee can assist with preparing the budget.

Trustee Myers wants to see what is contained in the 13 pages prepared by Trustee Burgess. The lady who stated the police do not come when they call needs to get answers from the Police Chief. Trustee Myers thought the Town Hall meeting was good.

Mayor Hanks stated he will think about placing materials in the back and will have to talk to the attorneys about that. You have to be careful that it does not appear to be campaigning. Mayor Hanks stated he looks for the board for support when it comes to the budget. The department heads provide their budget. The first review is with the Finance Director. The second review is with the department heads to see what cuts can be made. There was open dialogue with the department heads. They were satisfied with the end result before the budget was presented to the board. Dialogue between the trustees is also good when it comes to the budget.

Mayor Hanks will follow up with Chief Holevis. Congresswoman Kelly is looking for fall interns to apply by July 25<sup>th</sup>. Applications will also be taken December 18<sup>th</sup> for spring interns and April 11th for summer interns. Internships take place in Washington, DC. Illinois District is looking for internships. Applications will be taken August 16<sup>th</sup>, November 25<sup>th</sup> and April 11<sup>th</sup>. Call her office for more information. The Release Hispanic Heritage Organization is hosting the 24th annual essay contest. "How can Latinos be more involved in the betterment of their community?" The contest is open to Illinois students in grades 4-12 and college and adult education students. There will be 14 winners chosen.

## **7. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Washington and seconded by Trustee Myers.

All Ayes.

The meeting was adjourned at 8:16 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **JULY 15, 2014.**

**1. Roll Call**

Mayor Hanks called the meeting to order at 6:00 pm.

On roll call:

Present: Trustees Burgess, Myers, Poskin, Washington and Williams

Absent: Trustee Morden

Mayor Hanks announced Trustee Morden's Mother-in-Law passed away. The services are being conducted tonight and he will not be present this evening. Please keep their family in prayer.

**2. 2014-2015 Budget Hearing**

Trustee Burgess referred to the aging report and past dues bills that are not included in the budget. Trustee Burgess also referred to a list of his concerns. Mayor Hanks stated the board did not receive a copy of the list Trustee Burgess is working with.

Discussion included:

Much of the aging report relates to litigation that is covered by insurance or reimbursed by the insurance company and water project expenses that will be paid through the IEPA loan which is included in the budget. Past due bills have never been included in the current budget. Sauk Village has always had an aging report.

Overtime reduction- Department heads are encouraged to reduce overtime. Meetings will be held throughout the year to monitor the budget. Increasing the overtime budget would require making cuts elsewhere.

Interfund borrowing/ Account sharing and Enterprise Funds cover General Fund expenses or loans that are paid back when the revenue is in place. Water and sewer funds can be charged on a reasonable basis to allow reimbursement to cover General Fund expenses.

The budget has been on the table since June 30<sup>th</sup>. Questions are being presented with no solutions. Mayor Hanks has been asking the board for cost savings initiatives and ways to cut the budget for several months. The Department Heads provided their wish list which was reviewed by the Finance Director and the Mayor. The budget is the end result of working to make sure they have what they need to run their departments.

There was a \$500,000.00 shortfall (result of impact fees never received) from the 2008-2009 budget that was inherited by the Towers administration. The village has been trying to catch up for five years. Departments have been expected to cut their budgets ever since. Sauk Village has always borrowed \$500,000.00 annually to get through until tax time. The village did not borrow any money last year. Much of the aging report will be eliminated through the resolution of litigation and when work with the wells concludes throughout the year.

The option is to hold off approving the budget by the end of the month and face fines (our tax levies will be docked) or pass the budget as is and provide solutions to the concerns. The budget can be reviewed further and amended at a later date. Any changes to the current budget would require presenting the revised budget to the public ten days in advance of another public hearing that requires proper posting. There is not enough calendar days left to meet these requirements to revise the budget at this time. Trustee Burgess stated he is not asking to hold off approving the budget or make any changes and agreed to meet with the Mayor and Finance Director to discuss his concerns.

Mayor Hanks agreed to meet with Trustee Burgess and asked Trustee Burgess to provide a copy of his budget analysis. Mayor Hanks stated it is important to pass the budget before the end of the month. If there are solutions to the concerns they will be reviewed. Mayor Hanks stated there will be no reduction in staff or resident safety. Board members agreed to review the information provided by Trustee Burgess.

Mayor Hanks asked for a motion to recess the Special Meeting in order to begin the regularly scheduled Committee meeting. The motion to recess was made by Trustee Williams and seconded by Trustee Myers.

Ayes: Trustees Burgess, Myers, Poskin, Washington and Williams

Nays: None

Absent: Trustee Morden

Motion carried

Meeting was recessed at 7:08 pm.

Mayor Hanks asked for a motion to reconvene the Special Meeting. The motion to reconvene was made by Trustee Poskin and Trustee Williams.

Ayes: Trustees Burgess, Myers, Poskin, Washington and Williams

Nays: None

Absent: Trustee Morden

Meeting was reconvened at 8:16 pm

### **3. Public Participation**

Francine Anderson voiced her confusion and concerns over the budget page by page. Mayor Hanks addressed some of the concerns.

There was no further public participation.

### **4. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 9:00 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **JULY 22, 2014.**

**1. CALL TO ORDER**

Mayor Hanks called the meeting to order at 7:02 pm.

**A. Pledge of Allegiance**

Mayor Hanks lead those assembled in the Pledge of Allegiance.

**B. Roll call**

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. PUBLIC COMMENT**

**A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.**

Francine Anderson asked if the trustees met to discuss her concerns with the budget and referred to issues with the Police Department. Mayor Hanks stated there has been no special meeting. Mayor Hanks is working with Chief Holevis; crime is at the top of the list.

Bernadine Hopkins asked what the Village Clerk does and who is in charge of Parks and Rec and asked for clarification on the ordinance restricting parking. Mayor Hanks stated the parking restriction refers to construction that will take place on 394. Trustee Poskin is the chair of Parks and Rec and he does have a committee. The Village Clerk has a lot of responsibilities. Mayor Hanks suggested an article for the next Sauk Talk could list the responsibilities of the Village Clerk.

**3. REPORTS OF OFFICERS**

**A. Mayor's Report- Mayor David Hanks**

Mayor Hanks stated Item 7C will be removed from the agenda. There will be a Special Meeting on Thursday, July 24<sup>th</sup> at 7:00 pm in the Village Hall to allow Trustee Burgess an opportunity to discuss a report he presented to the board regarding the budget. Anyone interested in filling openings on the Housing Commission and the Police and Fire Pension Board please submit a letter to the Mayor's office. Meet the Mayor in the Park was held last Saturday at Carol Park. It was a great opportunity to meet with the residents. More events like these will be scheduled in the future. Mayor Hanks participated in the Battle of the Burbs in Crestwood. Battle of the Burbs is an event for Special Olympics that features the Mayors playing against the Police and Fire Chiefs. The 2012-2013 audit has been submitted to the Comptroller's office. Sauk Village is up to date with the audits. The 2013-2014 audit is in progress. In just over a year the 2009-2010, 2010-2011, 2011-2012 and 2012- 2013 audits have been completed and submitted. Audits should be done annually. Mayor Hanks stated a house located at 1604 216<sup>th</sup> Place was recently torn down by the bank.

**B. Village Clerk – Mrs. Debbie Williams**

Village Clerk Williams thanked Deputy Clerk Jasinski for filling in at the last board meeting. Sherry is a great back up. There will be no meeting next Tuesday, July 29<sup>th</sup>. No meetings are held on the fifth Tuesday unless a Special Meeting is called. There is no meeting on Tuesday, August 5<sup>th</sup>. National Night Out will take place behind the Village Hall on August 5<sup>th</sup> from 5pm- 9 pm. Several vendors and outside organizations plan on attending including the Police, Fire, ESDA, Smoothie King, K-9 demonstration at 7pm etc... Committees, businesses and vendors are encouraged to set up a table free of charge. You can bring your BBQ grill or bring your dinner. National Night Out is a night to fight crime and discuss public safety. Village Clerk Williams thanked the Beautification Committee for the beautiful flowers along Sauk Trail and 394. The Beautification Committee works very hard to make everything look so nice. Student workers have been working with the committee this summer. Village Clerk Williams thanked the department heads for working with the summer workers again this year. We have a lot of good kids this year.

**C. Village Treasurer – Mr. Jim Griegel- Absent- No report**

**D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath**

Village Attorney McGrath stated the ordinances and resolution listed as items 7B 1-4 are required per the Illinois 394- Sauk Trail Improvement Project agreement passed July 8<sup>th</sup>.

**E. Village Engineer – Mr. Jim Czarnik**

**1) Recommendation to Approve bid for street repairs**

Village Engineer Czarnik stated all bids presented at the last meeting were in order. Gallagher Asphalt was the lowest bidder coming in 11% lower than the estimated figure. Village Engineer Czarnik recommended approving Gallagher Asphalt for the MFT project with a bid of \$329,412.53.

Mayor Hanks asked for a motion to approve Gallagher Asphalt for the resurfacing project in the amount of \$329,412.53. The motion to approve was made by Trustee Williams and seconded by Trustee Morden.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

**4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

**A. Parks and Recreation Committee- Trustee Poskin**

Trustee Poskin reported game night will be held August 1<sup>ST</sup> at 6pm in the Community Center. Summer basketball games are played on Saturday starting at 11:30 am and Sunday at 1:30 pm in the Community Center. Volunteers are needed for the Corn and Dog Roast on August 30<sup>th</sup> from 2pm – 5pm to run the games and other activities.

**B. Beautification Committee- Trustee Morden**

Trustee Morden thanked Mayor Hanks for presenting the certificate to Carl Smit as Someone You Should Know and thanked Sharon for delivering the certificates to the businesses that were unable to attend. Trustee Morden also thanked Gary Holcomb for printing the certificates and for working with all of the committees. Trustee Morden thanked the Housing Commission and the summer workers who are working with the Beautification Committee to clean up multiple sites throughout the community.

**C. Ordinance Review Committee- Trustee Myers**

Trustee Myers reported the Ordinance Review Committee will meet the 3rd Thursday in August.

**D. Intergovernmental Relations Committee- Trustee Burgess**

Trustee Burgess reported attending a workshop on tax appeals in Lynwood. Forms are available to complete and mail downtown. A pre-assessment form can be done now if you feel your taxes are too high. A response will be sent to you. There will be a class after September 5<sup>th</sup> to file a property tax appeal. CEDA will also be on hand. Forms are available to help in the tax appeal. Cook County Property Fraud Outreach forms are also available. The Cook County Recorder of Deeds will notify you if anyone is trying to claim your property.

**E. Neighborhood Watch Committee- Trustee Washington**

Trustee Washington thanked all of the new block club captains. Block club captains were recruited at the parade. There are currently 27 block club captains. They all have their ID badges. They have made the commitment to keep their blocks safe and to remind them to keep their porch lights on. We Call the Police signs are available courtesy of Trustee Morden and State Representative Elgie Sims. Neighborhood Watch meetings are scheduled for the second Monday of the month at the Fire Station. The September 8<sup>th</sup> meeting will take place behind the Village Hall and will consist of a Back to School Rally and book bag giveaway. Two hundred book bags will be given away. Donations of school supplies are needed. Residents can address the police officers on safety and complete the No Texting While Driving and No Bullying pledges. Trustee Washington met with Bloom Superintendent Navarre and

District 168 Superintendent Leak. The pledge applications will be available at the school registration tables. Volunteers are needed to participate in the Neighborhood Watch Committee.

## **F. Public Relations Committee/ Community Outreach Partnership-Trustee Williams**

**Public Relations Committee-** Trustee Williams stated the next Sauk Talk will be released in September. Articles would normally be due on August 29<sup>th</sup>. The deadline will be extended until September 5<sup>th</sup> to allow for articles on the August 30<sup>th</sup> Battle of the Badges and Corn and Dog Roast. Send all articles and pictures electronically. The committee is working on Employee Recognition.

**COP-** The Community Outreach Partnership Committee will be participating in national Night Out.

## **5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

### **A. Fire Department/ 911 Committee- Chief Stoffregen**

Fire Chief Stoffregen reported the department has responded to 27 calls in the past three weeks including 3 assists to other agencies, 11 fire alarms, 2 medical assist, 3 car accidents, 1 possible electrical fire, 1 possible truck fire, 1 structure fire, 3 CO alarms, 1 gas leak and 1 vehicle fire. Chief Stoffregen stated the summer workers have been very helpful by working on the grass and planting flowers at the Fire Station and washing and waxing 12 patrol cars for the Police Department and will start on the Fire department vehicles next. They are doing a great job.

### **B. Police Department-Chief Holevis-Absent- No report**

### **C. Public Works Department- Mr. Weller**

Director Weller reported the street sweeper is out of service and will be down for 2 ½ weeks. Branch pick up from the storm is completed. The next branch pick up is in September. Please call the Village hall if you notice dangerous conditions of broken branches that need to be trimmed. Grass cutting continues; the detention ponds will be done last. Chains are being cut at the parks. Park repairs are ongoing. Sign replacement and installations are taking place throughout the main drags including Neighborhood Watch signs. Street light repairs are ongoing. Please keep your house lights on.

### **D. Administrative Services Director- Ms. Jasinski**

Director Jasinski reported Advanced Auto is working on the first phase by cleaning out the buildings. The Code Department is working on ticketing vacant homes with residents living without paying for water service. There have been 3001 Village stickers sold this year totaling \$88,264.00 up from last year's total of 2878 and \$84, 445.00 through the end of August 2013.

The Code Department has written 295 grass and no water service tickets in June and 129 tickets from July 1<sup>st</sup> through July 21<sup>st</sup>.

### **E. Finance Director- Mr. Rao**

Finance Director Rao stated the financial report was turned into the Comptroller's office two weeks ago. The current audit is 25% complete and should be final by the end of August.

The auditors are working with the TIF report for 2012-13 which will be filed with the State Comptroller's office upon completion. The amount of \$565,000.00 was received by the IEPA and placed in the Water/Sewer fund.

### **F. Sauk Village Homeland Security Agency-Mr. Johnson**

Director Johnson reported over the last two weeks the department responded to 26 calls including 3 vehicle accidents, 12 fire alarms, 3 CO alarms, 1 semi-fire unfound, 1 towel burning, 2 assist other agencies, 1 truck fire and 2 gas leaks..

### **G. Human Relations Commission- Trustee Washington**

Trustee Washington reported the Human Relations Commission is fully commissioned and meets the first Monday of every month at 7 pm in the Village Hall. Trustee Washington stated volunteers are needed and resident input is needed for the next workshop.

### **H. Housing Commission- Mr. Holcomb**

Commissioner Holcomb reported the Housing Commission will meet Thursday, July 24<sup>th</sup> in the Senior Center at 7pm.



## **I. Senior Committee-Ms. Langston**

Senior Committee Chair Langston reported events include Leisure Timers, BMW Crossroads on the 3rd Tuesday at 7 p.m., the 8-11 a.m. Wednesday Ceramics Group continues their summer hour changes on the 1<sup>st</sup>, 3<sup>rd</sup> and 5<sup>th</sup> Wednesdays through August from 3-5 p.m.; and every Sunday 6-10 p.m. the Sauk Village Blue Grass provides blue grass, country western and gospel music for your dancing and/or listening pleasure.

The Bloom Township annual senior picnic is on Thursday, August 7<sup>th</sup>, \$3.00 tickets are on sale (as a courtesy to our seniors, Rose has the tickets) - free bus transportation for township seniors. Some other Senior programs offered by the township includes basic line dance classes (4 week session for \$8.00), Horseshoe casino trip, Wednesday and Friday chair exercise, FREE Legal Assistance, Blood pressure screening, AARP Smart driving courses, health insurance assistance, and low cost transportation. Call the Bloom Township Senior Dept. 708-754-9400 ext. 244 for additional information and/or services. CEDA Senior Opportunities & Services Program is provided for Bloom Township seniors ages 60 years and older. Call 312-254-6096 Denise Chaffee, CEDA Senior Advocate for an appointment. The next meeting will be on Thursday, August 14<sup>th</sup> at 5 p.m.

## **6. CONSENT AGENDA**

**A. Motion to Approve Special Board Meeting minutes--June 30, 2014 Budget Review Meeting**

**B. Motion to Approve Special Board Meeting minutes-July 7, 2014**

**(July 1<sup>st</sup> Special and Committee meetings cancelled due to weather)**

Mayor Hanks asked for any questions or comments on the consent agenda. Hearing none- Mayor Hanks asked for a motion to approve the consent agenda as presented. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

## **7. NEW BUSINESS**

**A. Motion to Approve Accounts Payables and Disbursements for July 9, 2014 through July 22, 2014.**

Mayor Hanks asked for a motion to approve the Accounts Payables and Disbursements for July 9, 2014 through July 22, 2014.

The motion to approve was made by Trustee Morden and seconded by Trustee Washington.

Trustee Burgess asked for clarification on the current Accounts Payable. No Accounts Payable was given for the last board meeting. Finance Director Rao stated this report includes payroll and all expenses since the last report.

Trustee Burgess inquired about the payments to the grass cutting individuals. Finance Director Rao stated the payments are made through the Water/Sewer funds and will be reimbursed once the grant money is received.

Discussion was held whether or not the water fund could be used and if Finance Director Rao needs to get prior approval from the board before transferring money from the water fund. Director Rao stated the Water Fund is an Enterprise account that can be borrowed from to pay these expenses. Additional discussion included whether there was a past ordinance that gave the Finance Director the ability to transfer money. The Ordinance Review Committee will review this matter further.

On roll call:

Ayes: Trustees Morden, Myers, Poskin and Williams

Nays: Trustee Burgess

Abstain: Trustee Washington

Motion carried

Mayor Hanks directed Finance Director Rao to provide a memo to the board when the grant money is received.

**B. Motion to Approve Resolution and Ordinances required for the Illinois 394 – Sauk Trail Improvement Project- per the agreement passed on July 8, 2014**

- 1) **Funding Resolution**
- 2) **An Ordinance Restricting Parking**
- 3) **An Ordinance Prohibiting the Discharge of Sanitary and Industrial Waste into any Storm Sewer or Drainage Facility**
- 4) **An Ordinance Prohibiting Encroachments within the State of Illinois Right of Way**

Mayor Hanks asked for a motion to approve the ordinances and resolution listed above as are required for the Illinois 394- Sauk Trail Improvement Project- per the agreement passed on July 8, 2014.

The motion to approve was made by Trustee Williams and seconded by Trustee Washington.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**C. Motion to Approve 2014/ 2015 Sauk Village Budget**

Mayor Hanks asked to have this item removed from the agenda.

**8. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES**

Trustee Morden thanked everyone for their kind words with the regards to the passing of his Mother-in-Law. Trustee Morden commented on the Community Garden at the library. The vegetables are there to be given to the community. Trustee Morden stated he also played at the Battle of the Burbs and enjoyed playing with the other elected officials.

Trustee Washington stated block club captains do have badges that identify themselves. Trustee Washington commented on pictures taken at the Community Center and a memo from the cleaning service stating they would no longer clean the center. Trustee Washington will address her concerns with Trustee Poskin about how the center will be cleaned.

Mayor Hanks stated it is expected that with that amount of kids throughout the camp things can happen but it is the responsibility of the camp to keep the property clean. The matter of the cleaning service can be addressed at a future committee meeting.

Mayor Hanks announced a Special Meeting will take place at 7pm in the Village Hall on Thursday, July 24th.

**9. ADJOURNMENT**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Morden and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 8:02 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **JULY 24, 2014.**

**1. Roll Call**

Mayor Hanks called the meeting to order at 7:02 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. Final Board Review of Proposed 2014-2015 Sauk Village Budget**

Mayor Hanks stated Trustee Burgess declined meeting with the Finance Director and the Mayor but rather preferred reviewing his budget analysis with the entire board present. Mayor Hanks stated Trustee Burgess provided copies of his budget analysis to the board of trustees for review on July 14th. Mayor Hanks provided a copy of Trustee Burgess' budget analysis with Trustee Burgess' narrative and his own responses. (See attached)

**Discussion included:**

\*The board did not have sufficient time to review the budget.

Mayor Hanks reviewed the budget with the Finance Director and the Department Heads in depth before presenting the final draft for board review at the budget meeting where trustees had the opportunity to discuss the budget with the department heads line by line. After much dialogue and brainstorming between the Mayor and the department heads and working within the restraints of the current financial situation this is the budget Mayor Hanks is asking the board to approve.

Filing past due audits was a priority for the Finance Department.

Since Mayor Hanks was sworn in as Acting Mayor in November 2012, the following audits have been completed:

2009-2010, 2010- 2011, 2011-2012, 2012-2013 (near completion), 2013-2014 (in process)

\*Trustee Burgess did not see the need to review his analysis if the board is planning to pass the budget anyway. Mayor Hanks stated Trustee Burgess asked for a review with the entire board and the trustees should have the opportunity to review the analysis before they vote.

The options are to not pass the budget by the end of the month and face fines or pass the budget timely; budget amendments can take place at any time within the budget year.

Upon further review of the budget analysis and the Mayor's follow up comments it was determined that the suggestions in the budget analysis are not followed by solutions other than stating the fact that the board should work collaboratively on long term solutions to bring the General Fund back into balance. Mayor Hanks is asking the board to approve this budget and agreed that the board should work together collaboratively to resolve some issues addressed in the budget analysis for the 2014-2015 fiscal year.

Mayor Hanks is receptive to any recommendation for budget amendments.

**Additional discussion included:**

\*Provisions should be in place to pay down the aging report.

The administration prior to 2009 established a fund balance account that they ended up using within 6 months. The 2009 administration faced a \$1 million dollar deficit from the prior administration. There was \$500,000.00 worth of checks sitting in a drawer left over from that administration when Mayor Towers took office. The debt still exists but has been reduced over the past two years.

The budget is a reflection of the expected revenue. To pay include past due bills the budget would need to be altered; there would have to be cuts. The Village cannot afford any more reduction in staff. Reduction in staff would mean reduction in services.

Sauk Village has always taken out a \$500,000.00 loan each year to covers expenses between tax payments. There was no loan taken out last year.

The board will be notified when inter fund transfers are needed.

There will be other financial issues facing Sauk Village and other municipalities in the upcoming years due to the pension payments and cuts that are planned statewide that could bankrupt some municipalities.

**3. Motion to Approve 2014-2015 Sauk Village Budget**

Mayor Hanks asked for a motion to approve the 2014-2015 Sauk Village Budget.

Trustee Williams made the motion to approve the 2014-2015 Sauk Village budget. The motion was seconded by Trustee Morden.

On roll call:

Ayes: Trustees Morden, Myers, Poskin, Washington and Williams

Nays: Trustee Burgess

**4. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams and seconded by Trustee Morden.

All Ayes

Meeting was adjourned at 9:52 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams

**2014-2015 Budget Analysis**  
Village of Sauk Village

**PREPARED BY:**        **Derrick Burgess**    **DATE:**    **July 14, 2014**

Mayor David Hanks presented what he said was a balanced budget for FY2014-15 on June 30, 2014, nearly 2 months after when the fiscal year was to start. The budget and process lacked input and involvement from the Board of Trustees and Departments Heads. Furthermore it did not allow enough time for the Village Board to have a robust debate and open discussion about the merits of the budget. The Public Hearing was scheduled at such a time where public input could not have been taken into consideration to where amendments or changes could have been made before passage.

***Note: This statement is incorrect and misleading. The budget process consisted first working with department heads. After adjusting the budget and verifying with the Financial Director the budget was sent back to the department heads prior to presenting to the board. On June 30<sup>th</sup> the board met to review the budget. The budget was made available for residents to review prior to the public hearing on July 15<sup>th</sup>. There was a public hearing and only one resident asked questions. In addition, the board is meeting on July 24<sup>th</sup> for a final review and for a chance for Trustee Burgess to provide evidence of the statements made in this report.***

Many questions remained without answers as we went into the Budget meeting on June 30<sup>th</sup> and further analysis was clearly needed. We received the budget the day of the budget hearing and nobody, except the Mayor Hanks, had any opportunity to review the data.

***Note: The Mayor's office has been open and has encouraged trustees to ask question which, many have since the June 30<sup>th</sup> meeting. This administration is the first to have trustees be liaisons between the departments and the board. There is no reason for questions especially from this trustee since he is the liaison for the finance department***

Given the Village's fragile financial condition and lack of timely financial reporting it was hoped that more attention to detail would have been given the budget and budgetary process, however that does not seem to be the case. This is absolutely the worst budget that I have seen. This budget lacks attention to detail, lacks thoughtful consideration to some very serious financial situations, lacks a clear plan of action and does not consider many short and long term goals and objectives.

***Note: The budget presented to the board will be challenging but is balanced. The proposed budget addresses paying bills that we have inherited from a previous administration and moves the village forward. This budget does not call for layoffs or to end any services that are already provided for village residents.***

***The budget does include:***

- ***Negotiated pay raises for union employees and pay raises or increases for non-union employees***
- ***New vehicles in police, public works and possibly homeland security***
- ***Completion of work to our wells as mandated by the IEPA and Attorney General***
- ***Lowering attorney costs as previous litigation cases are resolved or dismissed***
- ***Funds for police and fire commission to start a hiring list for the police department so we can continue to address crime by filling vacancies in our police department***
- ***\$335,000 in grants for renovations and improvements to village parks***
- ***\$75,000 in grants for Infrastructure renovations and improvements to b-boxes and fire hydrants***
- ***Approx \$500,000 (including funds from CDBG, MFT and State) for street improvement projects***

The Mayor advises that he took it upon himself to meet with department heads and cut over \$5 million from a budget that the Board of Trustees had not reviewed nor seen. It has not been determined what had been cut and the logic and consideration behind the cuts. The Mayor advised that he did not seek the "advice and consent" during those meetings.

***Note: This statement is an assumption and is incorrect and not true. The budget process started with the department heads and the Mayor also reached out to Mayors and communities for help and advice.***

**2014-2015 Budget Analysis**  
**Village of Sauk Village**

Just because some things were past practice does not mean that they were correct and that they should simply be continued. Given the challenging financial condition of the State of Illinois and the nation in general, Sauk Village needs to step up its game.

***Note: It is the Mayor's responsibility for preparing an annual budget and presenting it to the village board for its review and adoption.***

In order to attract major businesses, or any businesses we need to show that our financial house is in order. Reviewing this proposed budget, one can easily ascertain that our house is anything but in order.

***Note: The budget presented to the board is balanced and show that the village is financially responsible. This budget while challenging holds department heads responsible for keeping their departments in order. In addition, just as in the corporate world or our residents personal lives the village will have to more with less while living within our means.***

It appears that some are intent on playing politics and are clearly not interested in engaging in constructive dialogue to work together collaboratively to bring about changes to the Village's Budgetary process and the budget in general.

This administration had six months to prepare this budget which was presented to the Board of Trustees on June 30, 2014. I have taken two weeks to review the information to formulate my own analysis of this data. This Village Board should have given adequate time to review the budget, make changes, hold a public hear, make changes following our residents input and pass a budget. This administration waited far too long in preparing the information knowing that the budget must be passed before July 31<sup>st</sup>.

***Note: The administration has focused this last year on completing audits that went back to the 2009/2010 year. Since being elected the village has submitted audits for the following years: 2009/2010, 2010/2011, 2011/2012 and just submitted the 2012/2013 audit. In addition, the 2013/2014 audit is already underway. While the administration has had six month to prepare the budget the trustees have been asked for about the same amount of time to provide cost savings initiatives. We will continue to ask the trustees for solutions however, what is the solution to the previous statement .....not pass a budget?***

This budget and the Village's finances need fundamental change, everything should be on the table nothing should be exempt or sacrosanct when Village officials talk about the budget. We are stewards of the taxpayers, we are elected to be responsible with their tax dollars.

***Note: The Mayor's office remains open however, tactics to stall the passing of a budget especially with issues that the village has faced for years is not acceptable. Anything good in this report can be discussed at a later committee meeting and the budget can be amended with the vote of the board.***

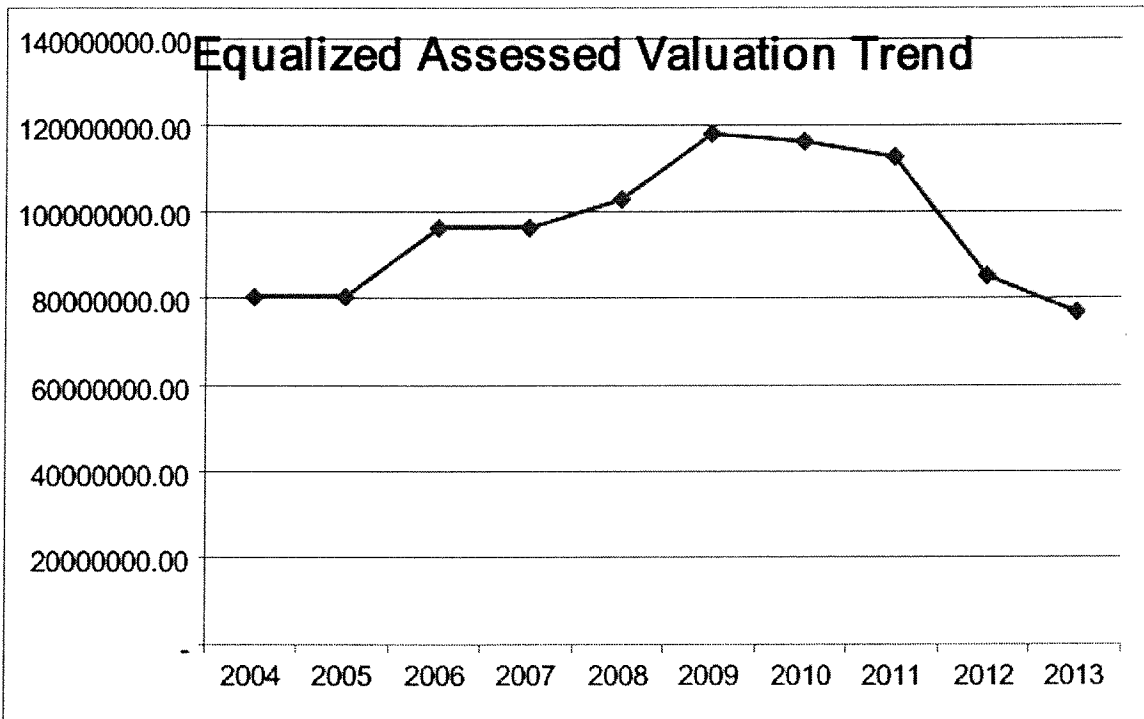
The taxpayers of Sauk Village will ultimately be responsible for the financial situation and decisions that we make as a Village Board. I for one do not agree with the status quo and believe we should be fiscally responsible with our residents tax dollars.

Yours very truly,

Derrick N. Burgess, Village Trustee

2014-2015 Budget Analysis  
Village of Sauk Village

EQUALIZED ASSESSED VALUATION HISTORY



It is expected that the reassessment will show continued decline in EAV as we near the bottom of the recession.

FUND BALANCES

No Fund Balance data was provided to the Board of Trustees to determine if the budget was in balance. The information provided below shows the historical trends of the General Fund. The Village had two 18 month budgets in 2010-11 and 2011-12 then there was an interim 6 month budget for 2012-13. No data was provided as the audit report for 2013-14 was not completed. The FY ending April 30, 2014 estimates were not provided in this budget.

***Note: As everyone knows the village has had a negative fund balance since 2009. Please provide the recommendations that you have made the last five years. In addition the village has only had one 18 month budget so any figures in this report that reference 18 month budgets are skewed since Sauk Village only had one and it was during the 2009/2010 budget year.***

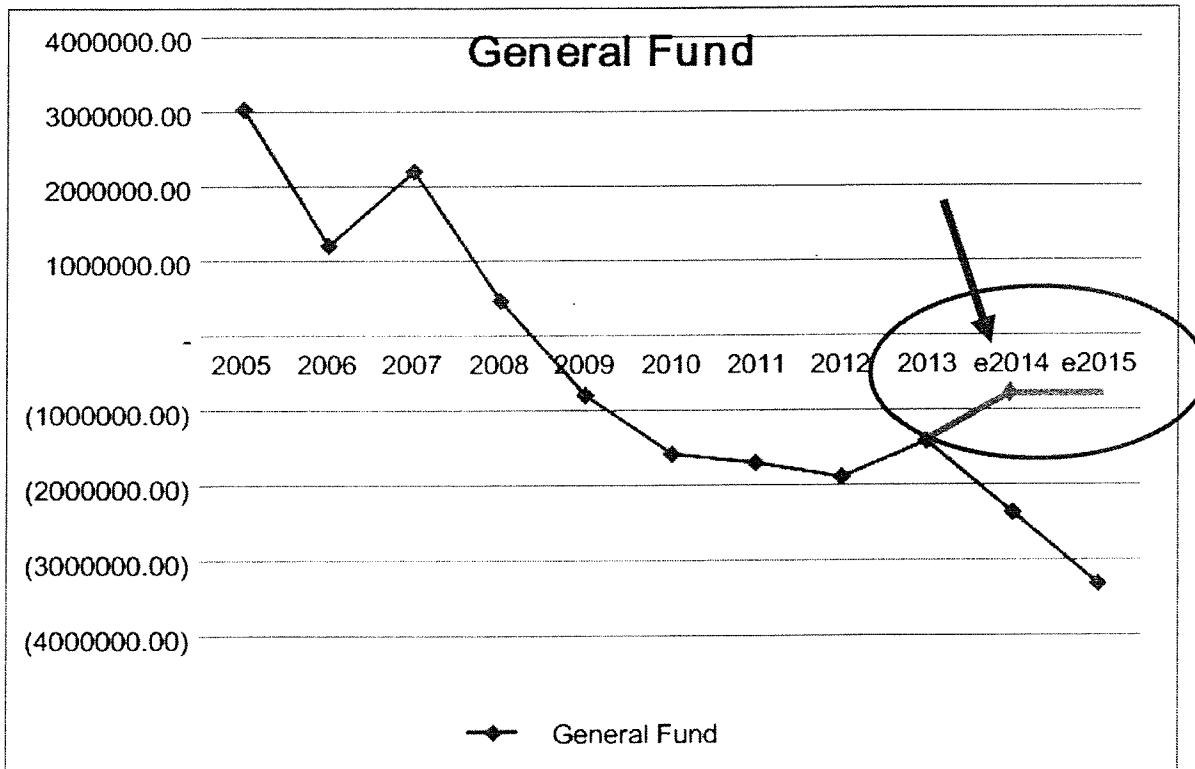
- 2009 – 2010 – 18 month budget***
- 2010 – 2011 – 12 month budget***
- 2011 – 2012 – 12 month budget***
- 2012 – 2013 – 6 month budget***
- 2013 – 2014 – 12 month budget***
- 2014 – 2015 – 12 month budget***

## 2014-2015 Budget Analysis

### Village of Sauk Village

| Fund Balances         | 2013                    | 2012                    | 2011                    | 2010                    | 2009                    | 2008                    | 2007                    |
|-----------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| Special Revenue       | \$ 1,371,389.00         | \$ 1,341,700.00         | \$ 1,336,577.00         | \$ 1,499,945.00         | \$ 812,702.00           | \$ 468,587.00           | \$ (873,156.00)         |
| Capital Project       | \$ (1,194,763.00)       | \$ 1,448,548.00         | \$ 3,764,473.00         | \$ 2,485,865.00         | \$ 8,909,460.00         | \$ 8,378,533.00         | \$ 2,448,555.00         |
| Debt                  | \$ 9,689,787.00         | \$ 11,115,718.00        | \$ 8,785,216.00         | \$ 8,713,539.00         | \$ 8,286,903.00         | \$ 2,403,903.00         | \$ 3,468,564.00         |
| Enterprise            | \$ 1,918,465.00         | \$ 2,315,987.00         | \$ 3,120,699.00         | \$ 3,008,120.00         | \$ 3,333,141.00         | \$ 3,047,425.00         | \$ 3,239,930.00         |
| Fiduciary             | \$ 156,232.00           | \$ 153,515.00           | \$ 145,431.00           | \$ 129,747.00           | \$ 4,385,531.00         | \$ 5,043,094.00         | \$ 5,017,055.00         |
| <b>TOTAL BALANCES</b> | <b>\$ 10,552,221.00</b> | <b>\$ 14,513,624.00</b> | <b>\$ 15,472,200.00</b> | <b>\$ 14,273,940.00</b> | <b>\$ 24,010,000.00</b> | <b>\$ 19,820,129.00</b> | <b>\$ 15,533,021.00</b> |

Above is a 7 year look back in the Fund Balances. As you can see the General Fund typically ran a positive Fund Balance and since 2009, no attempts have been made to bring the General Fund back into balance. Based on the proposed 2014-15 budget the General Fund will remain not balanced resulting in additional inter-fund borrowing. As indicated by the Finance Director in the proposed 2014-15 budget, there will likely be an additional deficit of \$962,677 from 2013-14 driving the General Fund much further out of balance by -\$2,351,566 according to the 2013 Audit and Mohan Roas figures.



**RECOMMENDATION:** The Village Board should work collaboratively to bring the General Fund back into balance.

**Note:** The above chart appears to be skewed and incorrect. There was a rise in the chart above between 2012/2013 as we paid bills and ended litigation. Based on the numbers provided in this report (pg.22) there should another rise between 2013/2014 should be shown since the ageing report went from over 1 million down to just over \$800K. However, these numbers will need to be verified as this number has doubled since the July 16<sup>th</sup> meeting when Trustee Burgess stated it was just over \$400K. Based on our figures we project 2014/2015 this will remain flat.



## 2014-2015 Budget Analysis

### Village of Sauk Village

A conservative estimate on over anticipated" property tax income and budget shortfall would be \$252,460.00 to \$333,954.00 which will cause shortfalls in payroll and routine bills and unbalance the Village's fragile General Fund. The net result will be additional inter-fund borrowing from the water/sewer fund to meet payroll and ongoing expenses.

**Note: The figures were conservatively anticipated and according to GASB standards.**

**RECOMMENDATION:** Property taxes should be estimated on a conservative basis, revenues should be as close to what has historically been brought in. The Village Board needs to work collaboratively on a long term solution to this matter.

#### 2007A Bond Special Tax Levy

A corresponding revenue source for the 2007A Bond appears to be absent from this budget as it was in 2013. There appear to be no Impact Fees to cover the Debt Service for the 2007A Bond and the budget, as proposed has no corresponding Property Tax Levy anticipated as a result the budget does not appear to be balanced as regular property taxes are being used to pay the debt service for the 2007A Bond. This course of action could be considered, however, this will unbalance the General Fund, as budgeted, by \$690,000.

**Note: The statement above is incorrect. The 2007A bond were anticipated in the Property Taxes – Corporate (pg. 1), money is transferred under Finance and Admin (pg. 4), funds are received in Debt Service (pg. 27) and paid out in Debt Service Expenditures (pg. 27)**

**Recommendation:** need to provide a line item budgetary revenue source. The Village Board needs to work collaboratively on a long term solution to this matter. The Administration needs to show a corresponding revenue source in the budget and as this is bond obligation, it should be shown as a Special Tax Levy Property Tax segregated to cover the corresponding credit to the Debt Service account in accordance with GAAP.

#### Illinois Income & Sales Tax Revenue:

Illinois Income Tax revenues projected are at a rate of \$94.70 per capita which are in line with what has been indicated, however, the State of Illinois (State) has had a history of falling behind on distributing income tax and use tax revenues back to municipalities. In 2012-13, the State was routinely 3-4 months behind in payments totaling over \$260,000 in 2012. The State is currently attempting to make timely payments but as history shows, they tend to fall behind.

The budget as presented anticipates 100% collection rate and does not take into consideration any shortfalls which is not a prudent budgetary practice. Generally, other municipalities budget about 95% of anticipated State Income Tax and Local Use Taxes given the State's notorious history.

**Note: This is correct and based on 100% according to GASB and IML projections. Sauk Village uses GASP (Governmental Accounting Standard Board) standards for preparing its budget. GAAP (General Accepted Accounting Principles) which are used mostly in financial institutions.**

Illinois Sales Taxes, Local Use Taxes appear to be budgeted at 100% collection based on a per capita of \$17.55. Again, with the inconsistency of the State's financing budgeting at 100% collection levels is not a prudent course of action. 95% Collection rate would be a more conservative approach for this revenue source.

**Note: Again, this is correct and based on 100% according to GASB and IML projections. Sauk Village uses GASP (Governmental Accounting Standard Board) standards for preparing its budget. GAAP (General Accepted Accounting Principles) which are used mostly in financial institutions.**

## 2014-2015 Budget Analysis

### Village of Sauk Village

A conservative estimate on over anticipated" property tax income and budget shortfall would be \$252,460.00 to \$333,954.00 which will cause shortfalls in payroll and routine bills and unbalance the Village's fragile General Fund. The net result will be additional inter-fund borrowing from the water/sewer fund to meet payroll and ongoing expenses.

**Note: The figures were conservatively anticipated and according to GASB standards.**

**RECOMMENDATION: Property taxes should be estimated on a conservative basis, revenues should be as close to what has historically been brought in. The Village Board needs to work collaboratively on a long term solution to this matter.**

#### 2007A Bond Special Tax Levy

A corresponding revenue source for the 2007A Bond appears to be absent from this budget as it was in 2013. There appear to be no Impact Fees to cover the Debt Service for the 2007A Bond and the budget, as proposed has no corresponding Property Tax Levy anticipated as a result the budget does not appear to be balanced as regular property taxes are being used to pay the debt service for the 2007A Bond. This course of action could be considered, however, this will unbalance the General Fund, as budgeted, by \$690,000.

**Note: The statement above is incorrect. The 2007A bond were anticipated in the Property Taxes – Corporate (pg. 1), money is transferred under Finance and Admin (pg. 4), funds are received in Debt Service (pg. 27) and paid out in Debt Service Expenditures (pg. 27)**

**Recommendation: need to provide a line item budgetary revenue source. The Village Board needs to work collaboratively on a long term solution to this matter. The Administration needs to show a corresponding revenue source in the budget and as this is bond obligation, it should be shown as a Special Tax Levy Property Tax segregated to cover the corresponding credit to the Debt Service account in accordance with GAAP.**

#### Illinois Income & Sales Tax Revenue:

Illinois Income Tax revenues projected are at a rate of \$94.70 per capita which are in line with what has been indicated, however, the State of Illinois (State) has had a history of falling behind on distributing income tax and use tax revenues back to municipalities. In 2012-13, the State was routinely 3-4 months behind in payments totaling over \$260,000 in 2012. The State is currently attempting to make timely payments but as history shows, they tend to fall behind.

The budget as presented anticipates 100% collection rate and does not take into consideration any shortfalls which is not a prudent budgetary practice. Generally, other municipalities budget about 95% of anticipated State Income Tax and Local Use Taxes given the State's notorious history.

**Note: This is correct and based on 100% according to GASB and IML projections. Sauk Village uses GASP (Governmental Accounting Standard Board) standards for preparing its budget. GAAP (General Accepted Accounting Principles) which are used mostly in financial institutions.**

Illinois Sales Taxes, Local Use Taxes appear to be budgeted at 100% collection based on a per capita of \$17.55. Again, with the inconsistency of the State's financing budgeting at 100% collection levels is not a prudent course of action. 95% Collection rate would be a more conservative approach for this revenue source.

**Note: Again, this is correct and based on 100% according to GASB and IML projections. Sauk Village uses GASP (Governmental Accounting Standard Board) standards for preparing its budget. GAAP (General Accepted Accounting Principles) which are used mostly in financial institutions.**

## 2014-2015 Budget Analysis

| State Income    | Projected<br>2014/15   | 2013                 | 2012*                | 2011*               |
|-----------------|------------------------|----------------------|----------------------|---------------------|
| Tax             | \$ 992,817.00          | \$ 503,291.00        | \$ 603,160.67        | \$ 685,522.00       |
| State Sales Tax | \$ 336,000.00          | \$ 281,834.00        | \$ 293,786.00        | \$ 195,447.33       |
| <b>TOTALS</b>   | <b>\$ 1,328,817.00</b> | <b>\$ 785,125.00</b> | <b>\$ 896,946.67</b> | <b>\$ 880,969.3</b> |

\*amounts are annualized based on the 18 month budget.

**Note: \*This is incorrect the figures are skewed as the only budget year that Sauk Village had an 18 month budget was 2009/2010.**

**Recommendation:** State Tax Revenue should be estimated on a much greater conservative basis, revenues should be as close to what has historically been brought in. Over anticipating income will bring the General Fund out of balance. The Village Board needs to work collaboratively on a long term solution to this matter.

### Fees & Services:

While the Village has raised Licenses and Fees it appears that we're taking an aggressive approach to anticipating income and not a more conservative approach.

By now we have received revenues for Business License renewals and the bulk of the Village Sticker Revenues.

A few things are worthy of note on Fees & Services. The anticipated revenue projection for Business Licenses is up around 100%, has this revenue been realized to date? We are two months into the fiscal year and should have a good idea of where revenues should be. Additionally, Vehicle Licenses we should have a good idea where we are based on the revenue projections.

Building permits are budgeted at about 33% higher than last year? Are there any major projects coming on line to warrant such an increase?

**Note: This is incorrect as these figures are based on prior year actuals. In addition, with Advanced Auto and other potential projects this figure is conservatively low.**

We've increased the revenue in Police Reports but it is not a prudent approach to this revenue source as it varies.

Police Tow Release Fees are projected at the same level as 2013. It would be a more conservative approach to consider reducing these by \$20,000 due to the fact that the department has reduced staff and reliance on these fees should not be made to balance the budget, rather, this revenue could be earmarked for the Police Department Capital Purchases only. By using this revenue for Capital Improvement/Purchases the money could be used and budgeted based on what is actually available to spend and not simply dumped into the General Fund.

**Note: These figures are based on prior year period collections. In addition, vehicles are towed because of violations. The reasoning (although it would be nice) would be like saying that all tickets issued should also be used for capital purchases. If that is the case, where is the village to get the funds for the day-to-day, general expenses, payroll etc.?**

**Recommendation:** Fees and Services should be budgeted on a more conservative basis; Police Tow Release Fees should be earmarked for Police Department Capital Expenses or operational expenses. The Village Board needs to work collaboratively on a long term solution to this matter.

## 2014-2015 Budget Analysis

### *Illinois Bell Surcharge (9-1-1)*

The proposed budget appears to over anticipate income for this year. The budgeted Surcharge for 2013-14 was \$70,000 however the actual revenue received was \$53,153. So it appears that now we're projecting \$80,000 or \$26,847 in revenue more than the Village is likely to receive. Voters rejected a proposed increase in a binding Referendum in early 2014 so it is uncertain where the additional revenue is coming from.

Additionally, the proposed budget appears to be budgeting \$80,000 in spending but is only likely to receive about \$54,000 in revenues causing a deficit in this fund of some \$26,000

***Note: This figure is correct as the village is expected to receive additional revenue from the Illinois Comptrollers Distributive Funds according to the Illinois Commerce Commission.***

***Recommendation: The Village Board needs to work collaboratively on a long term solution to this matter.***

### *Parks and Recreation*

Program receipts and rental income for the Parks and Recreation do not indicate any growth over last year's programs based on 2013's budget income verses actual income. It appears that there is only budgeted personnel for Parks and Recreation based on anticipated grant revenue and nothing more was budgeted. Does this mean that if the Village does not get the grant, we have nobody running the community center? Additionally it appears that the individual would only work no more than 489 hours based on the amount budgeted at \$9.50 per hour which would mean that the Community Center would have this employee there no more than 10 hours per week or two hours per day during the week.

***Note: The above statements are incorrect and misleading. The Parks and Recreations and their personnel are budgeted through the general fund and no personnel were budgeted through anticipated grants. While the hours based on what is budget may be correct the community center is not opened 7 days a week. In addition, most of the events are ran by volunteers and not paid staff. Paid staff's hours are managed by the Parks and Recreations Chair.***

***As for the anticipated grants for this next year. At the July 15<sup>th</sup> meeting the board was informed that the \$135,000.00 for Arrow Park had already been approved and we are finishing up on the required paperwork. Additionally, the village has also applied for a \$200,000.00 grant for parks and playgrounds. Both these grants were included in this budget so when we receive the grants work can commence without delay.***

What is the purpose stated in the Youth Grant<sup>1)</sup> which is also anticipated in the Village's Revenue and also in the Parks and Playground Budget. There are no funds budgeted for repairs or ongoing maintenance to the Paesel Community Center. Routine cleaning and repairs should be included in this budget and they have not been budgeted out of Parks and Playgrounds Budget.

The Village levies a Property Tax for Parks and Playgrounds and anticipates \$33,339 in property tax revenue, additionally \$7,000 in program and concession receipts are anticipated for the Parks and Recreation Budget. That's \$40,339 in total Revenues for Parks and Playgrounds. The total Operating Budget of Parks and Playgrounds total \$19,766 leaving \$20,573 available to be budgeted for Parks and Recreation including any utility costs, building maintenance, insurance expenses, costs for general administration, etc. There are none budgeted and it appears that property taxes which are pledged to Parks and Playgrounds are going to fund other operations of the Village without a transparent budgetary process provided.

There is nothing budgeted for maintenance of parks equipment throughout the Village nor a maintenance schedule or assessment provided in this budget proposal. Village residents have voiced numerous questions about the Parks of Sauk Village, some residents pay extremely high property taxes bills and offering attractive and inviting parks are but one way to maintain and increase property values.

***Note: Sauk Village will continue to request for funding through Springfield and Washington. Sauk Village will also make repairs as needed and based on urgency and timing. Repairs and property upkeep is through the Public Works department.***

***Recommendation: A more realistic budget proposal should be put forth including a timeline, program costs and revenue projections. Employee costs should be budgeted with ongoing revenues. The Village Board needs to work collaboratively on a long term solution to this matter.***

## 2014-2015 Budget Analysis

**Note: Employee costs are paid through taxes and not from projected from getting additional monies throughout the year.**

### GRANTS

Balancing the Budget with Grant Revenue is not a prudent course of action as illustrated with the Youth Grant.

**Note: This statement is incorrect and misleading as projected grants are not used to balance a budget. The anticipated grant revenues are included in the budget as projected revenue and also included in the projected expenditures for the projected grant project.**

There are several grants anticipated in the proposed budget, however, it would be a much better approach to budget these grants separately so that way there is more transparency as to exactly how the grant monies are being spent. For instance, there is a Parks and Playgrounds Grant anticipated which is lumped into the Parks and Recreation Budget for \$335,000<sup>2)</sup>. The public is left guessing, what the grant is for and exactly how the funds are to be spent (ie engineering, cost of goods, Salaries, etc).

**Note: This information is included in the grant application and the village must abide by the rules laid out by the grant. The village must provide updates and show that the improvements that the village applied for through the grant were completed along with supporting data, invoices, etc. In addition, park improvements and engineering cost, etc. are not salary related. This information is known by all trustees.**

Likewise for the Other Grants & Gen. Infra Grant-State of Ill<sup>3)</sup> this lacks transparency for the residents to fully understand where this money is being sent.

**Note: This information has been provided at multiple village board meetings and shared with the residents through Sauk Talk. The remaining of the grants that were applied for are for infrastructure projects. This administration has worked diligently with our State Representatives along with our lobbyist in Springfield to bring funds to Sauk Village. At the July 15<sup>th</sup> meeting our lobbyist shared what has already been approved.**

- \$25,000.00 for fire hydrants
- \$50,000.00 for b-box and jets
- \$175,000.00 for infrastructure (roads)
- \$135,000.00 for Arrow Park

Fire Grant Revenue this revenue source anticipates about \$25,000 and should have a separate budget category showing the expense for this grant. This is simply lumped into the Fire Department Budget and lacks transparency on how this grant is going to be spent.

**Note: This fire department grant were for tools and equipment and has already been spent however, still falls within this year's budget.**

**Recommendation: Budgetary Revenues and Expenses should be segregated from operations within specific budgets. Grants should have their own budgets including breakdowns of revenues and expenses. This will provide greater transparency. The Village Board needs to work collaboratively on a long term solution to this matter.**

### TRANSFERS

The transfer of various funds to the General Fund lack transparency because there are no specifics provided. We are transferring an additional \$78,737 from TIFs 2&3 but what this lacks is any breakdown as to what the Transfer of funds are attributed (ie- Legal Fees, Engineering, etc).

**Note: When transferring funds from a TIF the village must provide a detail report as to why the funds are being requested. Sauk Village has trustees and financial advisors that review the request to make sure the request are valid and acceptable.**

Additionally, there is a \$300,000 transfer from the Water/Sewer Funds which are actually two separate funds and not one and the same. Further details are provided in the Water and Sewer Fund expenditures. This again, lacks transparency and further puts the General Fund Balance into deficit.

## 2014-2015 Budget Analysis

Both the water and sewer funds are Enterprise Funds and any use of those funds is restricted for the operation of those enterprises with some exceptions permitted

**Note: Transfers are a recovery of funds expended from the general fund that incurred due to a specific line item, department, enterprise, TIF, etc.**

**Recommendation: Transfers from the TIF Funds warrant additional consideration and documentation. Water Funds should not be arbitrarily transferred in without a detailed expense analysis provided to the Board of Trustees prior to the approval of this budget and prior to the moving of any funds. The Board needs to adopt a more stringent policy and better oversight of this matter. The Village Board needs to work collaboratively on a long term solution to this matter.**

### MISCELLANEOUS

The Budget, as proposed anticipates \$7,000 in donations; however, the Village of Sauk Village is not a 501(c)3 Not-for-Profit Organization and donations as such are not Tax Deductible as a result. Consequently these are miscategorized as a Revenue Source per GAAP.

**Note: Again Sauk Village follows the guidelines in the GASB standard. In addition, Sauk Village is a governmental entity and can receive donations (example: Police – cop on the roof, fire – boot day, etc). Volunteers collecting donations so the village residents can enjoy fireworks in celebration of our independence is acceptable and is budgeted so when the donations (funds) can be deposited and the invoice can be paid (expenditure).**

Similarly, the proposed budget has Fire Works as a Revenue Source under Miscellaneous. If Village officials are soliciting donations, these donations are NOT Tax Deductible under IRS Code for Fire Works.

Concessions, Etc<sup>4)</sup> projects less sales anticipated for the fiscal year. This line item needs some explanation as to why they would anticipate less sales if they plan a robust expansion of programs or is the anticipation that there will be less programs for the Youth.

**Note: Concessions pay for them self and now that the concessions have been purchased as they are sold additional concessions can be purchased through the sales. The Park and Receptions have already increased their programs in the last year and this question should be answered by the committee.**

**Recommendation: The Village is not a charity although some days it seems like it. We should not be soliciting donations. If not-for-profit groups want to solicit donations and provide grants to the Village that would be more desirable than exposing the Village to potential litigation regarding this. The Village Board needs to work collaboratively on a long term solution to this matter.**

| General Fund Expenditures     | 2013            | 2012*           | 2011*           |
|-------------------------------|-----------------|-----------------|-----------------|
| General Government            |                 |                 |                 |
| Financial Administration      | \$ 978,040.00   | \$ 1,563,219.00 | \$ 1,779,641.00 |
| Public Safety                 |                 |                 |                 |
| Police                        | \$ 1,344,021.00 | \$ 2,842,893.00 | \$ 3,226,212.00 |
| Fire                          |                 |                 |                 |
| Other                         | \$ 270,974.00   | \$ 570,290.00   | \$ -            |
| Transportation & Public Works |                 |                 |                 |
| Streets & Highways            | \$ 5,945.00     | \$ 8,718.00     | \$ 27,855.00    |
| Other                         | \$ 53,955.00    | \$ 155,919.00   | \$ 139,704.00   |
| Debt                          |                 |                 |                 |
| Interest                      | \$ 2,554.00     | \$ 3,742.00     | \$ 43,105.00    |
| Principal                     | \$ 25,490.00    | \$ 24,302.00    |                 |
|                               | \$ 2,680,979.00 | \$ 5,169,083.00 | \$ 5,216,517.00 |
| Annualized                    |                 | \$ 3,446,055.33 | \$ 3,477,678.00 |

## 2014-2015 Budget Analysis

*\*These amounts were annualized due to the 18 month budget process.*

***Note: \*This is incorrect the figures are skewed as the only budget year that Sauk Village had an 18 month budget was 2009/2010.***

### Water Fund Revenues

It appears based on the proposed budget that revenue projections are based on 100% collection using an average of 207,586,667 gallons of water at \$7.50 per 1000 gallons or \$1,556,900. Based on the 2013-14 collection it appears that the collection rate would be closer to 75%. Based on our current weather, which has been considerably wetter, one can reasonably expect that water usage will be down as we near the end of the heavy water use months for the fiscal year. Using a bit more aggressive collection activity one could boost the number to 85% so \$1,323,365 for water revenues.

Based on the proposed budget it would seem revenues are over estimated by \$233,535

***Note: This is incorrect the figures are based on estimation vs. billed revenue. The budget is based on billed revenue not collected revenue as required by GASB standards.***

Other Revenue projected appears to be from a grant, which as stated herein, Grants should be included in a separate budgetary category to provide greater transparency. The other major issue is that there are funds from the Village's IEPA Loan<sup>5)</sup> included as a revenue source. As this is revenue derived from an obligation of the village, this loan should be segregated out and placed under a separate budgetary category. What clearly doesn't make sense is that if there were any funds drawn upon during the 2013-14 Fiscal Year, that amount logically would have been deducted from the net amount of the loan.

***Note: Under revenues (pg. 16) the NET IEPA loan is budgeted as well as NET expenditures (pg. 17)***

One final note is that there are no revenue projections for water bill collections. Since collection rates appeared to be down in 2013-14 and an aggressive collection policy should be adopted by the Board in order to recover any shortfalls

***Note: This is already being addressed and was brought to the board by Trustee Myers. On Friday, July 18<sup>th</sup> the Mayor had a meeting with the village's current collection agency to get a status on getting Sauk Village into the Collector's program. In addition, the mayor met with the previous collection agency and requested that they provide all outstanding invoices that they still have in their position so the village can also submit those with the application. Both collection companies are gathering the information requested. A meeting will be scheduled between the Collectors office and the Village of Sauk Village once we have all the documents required.***

***Recommendations: The Village Board accepted Mr. Bud Mason's recommendation to increase water rates an additional \$2.00 per 1000 gallons to \$7.50 per 1000 gallons to allow for infrastructure improvements. None have been budgeted out of this revenue which would be \$415,173.33 according to the budgetary analysis. Furthermore, no payment arrangements are included in this year's budget, yet we are planning on an arbitrary transfer of \$300,000 to the General Fund! This makes no sense! This warrants further review and collaborative action by the board to resolve this. The Village Board needs to work collaboratively on a long term solution to this matter.***

### Sewer Fund Revenues

Sewer Fund revenues appear to be at 100% collection levels. Sewer rates are established at \$28.00 per user paid every two months, plus \$0.99 per 1000 gallons of water. Revenue based on these projection total \$558,310.70 but the proposed budget appears to anticipate a higher rate of collection or usage than the average by about \$17,344.00.

***Note: Again, this is correct and based on 100% according to GASB and IML projections. Sauk Village uses GASP (Governmental Accounting Standard Board) standards for preparing its budget.***

## 2014-2015 Budget Analysis

### EXPENSE ANALYSIS

#### Finance & Administration

Regular Employee Wages. Only the Finance Director and Administrative Services Director are paid from this line item. Their Salaries are broken down accordingly:

|                  |              |                     |  |
|------------------|--------------|---------------------|--|
| Finance Director | \$57,054.38* | Admin Svc Director: |  |
|                  | \$68,164.74  |                     |  |
| Total:           | \$125,219.12 |                     |  |

*\*note: The Finance Director Salary appropriates part of the Water and Sewer Funds \$9,509.06 (or 25% of his salary comes from both the water (12.5%) and sewer funds (12.5%) and amounts for IMRF and FICA are also included at 25% 1/2 of which comes from each fund.*

There is an ambiguous amount of \$23,000 listed as Other-Enbridge Expenses<sup>6)</sup> There is no logical explanation as to what this amount is to be used for as far as an account expense. This does not follow GAAP.

**Note: These are funds that were presented to the village at a board meeting by Embridge for repairs to Jeffery Ave. North of Sauk Trail. The funds have been received and will be spent during this budget year for the Jeffery road repairs as specified when presented to the village.**

Also Professional Services a lump sum of \$550,000 is budgeted for this line item. There is no explanation given as to the breakdown or what this amount is for. This lacks transparency as it does not breakdown exactly what professional services are being provided, by whom and how much those services are budgeted. Then one must ask are all of the Professional Services appropriately categorized under Administration and Finance?

**Note: The village has for years had a breakdown of expenditures by line items. Line 726 – Professional Services – All contractual cost that result from the use of the professional and paraprofessionals for services rendered who are compensated on a job or retainer basis. Includes attorneys, auditors, engineering services and medical services.**

In the Proposed Budget of June 30, 2014, the Projected-Actual provided for Professional Services was \$550,000, however, after review of this using the Village's Detailed Ledger for General Ledger #10.005.726.000 it was determined that only \$415,886.19 was spent during the entire fiscal year 2013-14; however, \$342,214.72 remains unpaid as of April 30, 2014 for an actual estimated amount of \$758,080.91 for the period, the numbers provide in the Proposed Budget are incorrect. Here is the breakdown for Professional Services "for vendors paid and owed during FY 2013-14 as follows:

|                         | Paid                | Still Owed          | Total                |
|-------------------------|---------------------|---------------------|----------------------|
| Robinson Engineering    | 24,014.55           | 2,1385.00           | \$ 45,399.55         |
| Baxter & Woodman        |                     | 1,556.38            | \$ 1,556.38          |
| Donald Craven PC        |                     | 1,703.00            | \$ 1,703.00          |
| Kane McKenna & Assoc    | 23,408.75           | 7,537.50            | \$ 30,946.25         |
| Kraloec Meenan LLP      |                     | 19,362.50           | \$ 19,362.50         |
| Langhenry, Gillen, Lund |                     | 28,016.34           | \$ 28,016.34         |
| Odelson & Sterk         | 344,717.89          | 253,654.00          | \$ 598,371.89        |
| A. Ronan (Lobbyist)     | 18,000.00           | 9,000.00            | \$ 27,000.00         |
| REM                     | 3,150.00            | 0                   | \$ 3,150.00          |
| Hiskes Dillner          | 1,930.50            | 0                   | \$ 1,930.50          |
| Marie L. Rogers, CSR    | 644.50              | 0                   | \$ 644.50            |
| <b>TOTALS:</b>          | <b>\$415,886.19</b> | <b>\$342,214.72</b> | <b>\$ 758,080.91</b> |



## 2014-2015 Budget Analysis

It should be noted that the \$342,214.72 is reflected in the summary as Amount of outstanding bills still unpaid *not budgeted below*.

**Note: These have already accrued/accounted or booked as of April 30, 2014. Again, this is correct and based on GASB standards. If the village followed GAAP then amounts still owed would have to be budgeted however, the village budget is based on probable rather than on cash basis.....according to GASB which the village follows.**

**Recommendation: The Village Board needs to work collaboratively on a long term solution to this matter.**

**Other Contractual Services** Once again, there is no explanation as to what other contractual services are being performed for Administration and Finance.

**Note: The village has for years had a breakdown of expenditures by line items. Line 768 – Other Contractual Services -Contractual services that do not logically fit under any 700 service line item. Miscellaneous.**

Also included as an expense to the Administration are the 2007 Series A Alternative Revenue Bond \$690,000. It is unclear as to why this being charged to Administration and Finance. The 2007 Series A Bond was an Alternate Revenue Bond used to build the Municipal Center. Alternative Revenues from Impact Fees were pledge to repay the bonds. In recent years, since 2012, the Village has had little to no impact fees and the Village had to Levy the residents to cover payments on the bonds.

There appears to be no impact fee income budgeted in FY 2014-15 budget, also, there appears to be no Special Levy for the Property Taxes. This raises several questions which should be addressed prior to the budget's passage:

**Note: The 2007A bond requires a tax levy as currently the village has no in-pact fees being generated from new construction. It's logical to charge the 2007A bond payment in this area of the budget since the village is levying taxes for this debt service.**

- 1- If NO Impact Fees are budgeted is the Village supplementing normal property taxes to cover the Debt Service 2007 A Bond?  Yes
- 2- Will the Village be Abating the 2007A Bond this year, thereby providing a little tax relief to the taxpayers?  NO
- 3- How will the Village make up the shortfall of \$690,000 in lost revenue?

**Through other sources just as the village has been doing for years**

- 4- Is the 2007A Bond Levy included in the Proposed Budget Property Tax Revenue, if so where?

**2013/2014 tax levv under Corporate Taxes**

**Recommendation: The Village Board needs to work collaboratively on a long term solution to this matter.**

### Public Grounds and Buildings

Operating Supplies was expensed last year at \$25,993 for FY 2013-14, however, it was only budgeted at \$600, the same amount is budgeted for 2014-15. It would appear that this line item is under-budgeted.

**Note: This was due to a onetime expense for delineators at the CN crossings at Torrance and Cottage Grove. This will not be an expense in the 21014/2015 budget year.**

Utilities were budgeted at \$12,000 for FY 2013-14 and \$14,625 was expensed. This year, only \$13,000 was budgeted leaving this under-budgeted

**Note: Last year the region experienced unpredicted extreme cold and snow. Utilities will remain the same as the previous year.**

Infra Improvement-State This proposed line-item is part of an anticipated grant and should have its own budgetary category. A specific and detailed plan has not been presented to the Village Board on what this project might entail. Additionally, this line item does not go into specifics and break down what this is about, lacks transparency and more specifically does not conform to GAAP.

**Note: The specifics to this are not known yet however, is included in this year's budget. The village board will receive additional information as specifics are provided.**

**Recommendation: The Village Board needs to work collaboratively on a long term solution to this matter.**

## 2014-2015 Budget Analysis

### Police-Public Safety

Regular Employee Wages consists of 1 Police Chief, 4- Sergeants, 2- Detective and 15- regular Patrol Officers. This line item appears to take into consideration the 2<sup>nd</sup> installment of Raises negotiated in the FOP Contract with the Village and Holiday Pay as well. What these figures do not include are any pay increase for a Deputy Chief of Police. The Village has lost three FTE Patrol Officers in FY2013-14 through resignations and there is no funds budgeted to replace any police officer lost through attrition. Chief Tim Holevis had requested additional Police Officers during the Village Board's Budget meeting.

**Note: This was discussed during the budget hearing on June 30<sup>th</sup> and the board was informed that this budget does include funds for the police and fire commission to start a hiring list. Once the police and fire compete the list which is estimated to take 7-8 months then the village will begin the hiring process which should fall in line with next year's budget. In addition, the department still has four officers than the previous administration. Shortly after becoming mayor Sauk Village filed vacancies by hiring seven new officers. As for raises, again this was also discussed during the June 30<sup>th</sup> meeting and negotiated FOP contract raises are included in this budget.**

Overtime<sup>7)</sup> with the loss of three patrol officers and the department spending \$271,591 in over-time last year. Common sense would dictate that overtime in the department would not likely go down, however, we see that the proposed budget is anticipating less overtime by over \$100,000. Despite the fact that new officers have gone through their 6 month training, history tells us that overtime will continue without fundamental restructuring of the Department and diligent mutual negotiations with the FOP Union. While the Village hoped to curb overtime in FY 2013-14 that did not happen. This is under-budgeted by about \$100,000. Why a short term solution is not to hire additional police officers, alternatives such as compensatory time off and exploring other options such as 12 hour shifts may help reduce overtime, but it is not likely going to go away altogether. A minimum of 15% of Regular Wages should be budgeted for this line item. (Since 2010, the department has spent about \$200,000 per year on overtime.)

**Note: Department heads have been challenged in all departments to lower overtime. A municipality is no different than the corporate world and if departments go over budget then department heads will be required to provide explanations to the board as to why. To borrow a statement..... Just because some things (overtime) were past practice does not mean that they were correct and that they should simply be continued.**

Employer Contribution-Police Pension This line item is actually categorized under Police Public Safety, however, the line item number falls under the Finance and Administration and is actually an Expense of the Finance and Administration. With that said, the Village shows the employer's contribution, however, the Village is not taking into account the accrued amounts owed to the Police Pension Fund and has no long term plan on a way to catch up the contributions it has not made over the last several years. As of the 2012 Audit Report<sup>8)</sup> the Village has not contributed to the Police Pension Fund \$176,1570 and there are no additional funds budgeted to make up this obligation. Mayor David Hanks indicated he wanted specific monies earmarked from gaming revenues, however, none are included in this budget. A viable plan realistic timeline should be constructed to repay this obligation over a 5 or 10 year period, including lost interest payments that the fund has lost as a result of the under-funding of this obligation.

**Note: This does not fall under finance and administration but rather the departments where the employees are paying from. Lastly, this also was discussed during the budget hearing on June 30<sup>th</sup> and the board was informed of the pension crisis. This is not an issue that just faces Sauk Village. We will continue to work with our State Representatives as they are committed to help all the communities in Illinois.**

Vehicle Expense—the Proposed Budget included \$73,560 for repairs to the Village's aging fleet of vehicles which have amassed over 100,000 miles and have exceeded their life expectancy. Chief Holevis proposed a lease purchase agreement of 6 new squad cars, however, at the Budget hearing Mayor David Hanks said that there was no money budgeted. In a news report published in the *NWI Times* (Tejeda, 2014)

**Note: This was discussed during the budget hearing on June 30<sup>th</sup> and the Public hearing on July 15<sup>th</sup> Resident Francine Anderson asked the same question and the board was informed that vehicle expense was for gasoline. This line item is not for the purchase/lease of new squads. Line item 620 – Vehicle Expense – Vehicle consumables and small parts installed by village personnel, Includes gas, oil (unless installed by service station facility), diesel fuel and antifreeze, tune-up parts, batteries, filters and other small parts.**

## 2014-2015 Budget Analysis

An analysis of the figures based on the media article of \$47,000 per year are as follows:

6 Squad Car Leases (\$47,000/12= \$3916.66 per month or \$652.78 per month per squad)

According to the article: *Hanks said Friday the cars would be leased for four years, with an option to purchase them afterward. The village would pay \$47,000 a year for the four years, a special rate Ford Motor Co. gives to law enforcement.*"

The total the Village would pay for these squad cars according to the budgeted amount would be \$31,333.44 over the term of the lease, the terms and conditions should have been discussed with the Village Board during the budget hearing and not simply put out to the media without a robust debate! This method would push the burden to the taxpayers down the road and could impact the the Village's Budget over the next 4 years. A more practical approach would be to utilize the Tow Release Fund to purchase squad cars ever year to replace the aging fleet on a rotational basis. Additional line items such as Other Contractual Services for \$10,000 warrant questioning. The Net amount appearing to be short in expenses in the Police budget is about \$78,500

**Note: This was discussed during the budget hearing on June 30<sup>th</sup> and the board was informed that new squads were included in the budget that was presented to the board by the mayor. In addition the NWI times submitted a retraction to the above mentioned story on July 11<sup>th</sup> (see attached article) and the video of the meeting from the PLAN group clearly states a couple of times that \$94K was budgeted which \$47K for the cars purchased last year and \$47K for the new cars this year.**

**Recommendation: The Village Board needs to work collaboratively on a long term solution to this matter.**

**Note: See below for the NWI Times retraction that was released on July 11, 2014**



### Sauk Village budget proposal includes squad car leases\*

JULY 11, 2014 12:05 PM • GREGORY TEJEDA TIMES CORRESPONDENT

**SAUK VILLAGE** | Village President David Hanks was expected to speak Friday with Police Chief Timothy Holevis about the potential purchase of six new squad cars for the Police Department.

Village government is putting together a budget of just over \$14 million for the current fiscal year, and the plan calls for \$47,000 to be used to lease the six new automobiles.

Hanks said Friday the cars would be leased for four years, with an option to purchase them afterward. The village would pay \$47,000 a year for the four years, a special rate Ford Motor Co. gives to law enforcement.

Hanks said he is not sure when the Police Department would obtain them.

"It would take some time for the order to be placed and for the vehicles to be delivered," he said.

A working copy of the village budget reviewed on June 30 included money to lease the squad cars. Money allocated for car repairs to the current fleet of police cars had already been taken out of the budget prior to the June 30 meeting."

Hanks on Friday said he sees the logic in that decision.

"It is better to take money from maintenance if it means we get new cars that will be covered by warranty," he said.

Hanks also said he'd like to see the entire fleet of squad cars replaced in coming years, although he could not say how long it would take to do so.

"We'll look at a few more squad cars next year, and keep going until we're done," he said.

Village residents will get a chance Tuesday to comment on the budget during a committee meeting. Copies of the budget proposal are available at Village Hall and the Public Library, as well as on the village's website.

Final approval of a budget for 2014-15 is likely to come at the next regularly scheduled board meeting July 22, Hanks said.

\* Editor's note: This story has been corrected from an earlier version.

## 2014-2015 Budget Analysis

### *Parks and Playgrounds*

We made mention of the personnel under P.T. Wages under Grants already.

**Note: As Stated earlier this information is incorrect. Employees in Parks and Recreations are paid through the General Fund. No salaries are through grants. The village and its residents demand proof of these allegations.**

There is a line items Infra Improvements \$335,000. There has been no detailed plan brought before the Village Board on what the money is to be used for. This Grant should have its own Section separate from the Parks and Playground Budget showing a detailed budgeting of the funds along with the plan as approved by the Village Board not a generalization of the use of funds. The plan should include appropriate timelines and cost breakdowns.

**Note: The grants have been applied for and the generalizations will be spelled out in the grant documents. As reported by the villages lobbyist at the July 15<sup>th</sup> meeting the \$135,000.00 has already been approved and the village is currently working on gathering all the information requested.**

**Recommendation: The Village Board needs to work collaboratively on a long term solution to this matter.**

### *Water Fund (Enterprise Fund)*

Regular Employee Wages consists of 1/2 the Salary of the Public Works Director, 12.5% of the salary of the Finance Director, 6 Full-Time Employees and raises pursuant to the contract for Public Works employees. Additionally 1/2 of the salary of the Payroll/Accounts Payable Clerk are paid out of the Water Fund and 1/2 the salary of clerk at Village Hall are paid from the water fund. The Payroll/AP Clerk is not likely 50% dedicated to water department services and this should not be continued as a practice as they perform services for other departments and funds responsible for funding those expenses should pickup the proportional amount. You may remember the village was involved in litigation in 1986 for paying employees out of the water fund that did not perform work exclusively for the water department. This appears this may be the case here. Likewise, if the Clerk at Village Hall is selling Vehicle Stickers or performing any type of work for the Administration, you have the same situation.

**Note: The percentages are correct and have been carefully calculated. With the reduced staff over the years everyone is covering all positions in the village hall. Everyone works the front window collecting water bills, answering calls and scheduling water department appointments.**

Water Fund employees are being paid 100% out of the water fund, yet provide work and services for the Streets and Public Grounds and Buildings which should not be covered by the water fund. Likewise the Sewer Department Personnel are performing work for other departments and are funded 100% out of the Sewer Fund. While this may have been past practice, this is not exactly legal as the water and sewer funds are enterprise funds and use of those funds are restricted to the Water and Sewer Funds.

Overtime has been cut by more than 50%, however, there appears to be no logical explanation for this reduction in overtime nor a narrative provided to explain this.

**Note: The overtime in this department was high due to the unprecedented winter. Last year employees were needed nearly every weekend due to snow and cold. This budget represents a winter with normal conditions.**

Professional Services was expensed \$15,298 in the 2013-14 budget and nothing is budgeted for FY 2014-15. Questions should be asked and answered as to what the professional services budgeted for in 2013-14 and spent were for and why none are budgeted this year.

**Note: Correct! There will not be any professional services however, line item 768 – Other Contractual Services have been increased.**

Transfer to G/F appears twice under two separate General Ledger/line item numbers on for \$160,000 the other for \$150,000 for a combined total of \$310,000. What is interesting to note is that the Proposed Budget only shows \$300,000 being transferred IN (See GL/Line Item # 100.000.380.000). Clearly this is a mathematical error which results in a \$10,000 loss or Revenue to the General Fund. What is more concerning is that there are no explanations as to what this money is actually to be used. It is an arbitrary number with no corresponding logic. These transactions are not in accordance with the GAAP. It appears that the line-item itself may be incorrect as a look into the Sewer Fund finds a transfer

## 2014-2015 Budget Analysis

IN of \$160,000 from the Water Fund but there is a Transfer out of the Sewer fund of \$150,000 to the General Fund, which is explained in the General Fund Revenue sources accordingly. Either way, this should be corrected to reflect what is actually happening in the budget. Further explanation should be considered as to what these arbitrary numbers actually reflect.

**Note: This statement is a repeat of what was stated earlier in this report (pg. 9). As previously stated transfers are a recovery of funds expended from the general fund that incurred due to a specific line item, department, enterprise, TIF, etc. There are no errors nor are the figures arbitrary. The transfer of \$150,000.00 from water and \$150,000.00 from sewer are for services accrued by the general fund**

Transfers from Enterprise Funds to the General Fund are restricted under Illinois Law and a full, complete and accurate accounting should be made and identified to be in compliance with Illinois law.

Finally and equally as important, there is no depreciation accounted for in the budget for infrastructure repairs and maintenance to the water system. It was recommended in 2012, that the Village increase water rates from \$3.50 to \$5.50 per 100 gallons of water to maintain the existing status quo and increase the rates from \$5.50 to \$7.50 per 100 gallons of water to cover "depreciation" and upgrades to the system, yet none are budgeted.

**Note: Budgeting for depreciation is optional**

**Recommendation: The Village Board needs to work collaboratively on a long term solution to this matter.**

### **Sewer Fund (Enterprise Fund)**

Regular Employee Wages<sup>9)</sup> ½ the Public Works Director's salary is derived from the Sewer Fund, 12.5% of the Finance Director's salary, ½ the salaries of the Payroll/AP Clerk and Village hall Clerk, and 100% of the salaries of 4 full-time employees for public works are paid from the Sewer Funds.

Again, we see that two employees are paid exclusively from the Water and Sewer Funds, however, perform other functions for the Village. Under Illinois Law, use of Enterprise funds are restricted and should not be comingled with other village functions.

There appears a Transfer to the G/F in GL #310.000.770.000 for \$150,000. This appears to be an arbitrary number and there is not logical formula to determine how this number was arrived.

Finally in the sewer fund, there appears to be no improvements budgeted to the sewer system nor any money budgeted to Depreciation.

**Note: Budgeting for depreciation is optional**

**Recommendation: The Village Board needs to work collaboratively on a long term solution to this matter.**

### **Fund Balances Restricted for Debt Service**

Tax increment financing districts - incremental tax revenues generated by the Village's TIF districts, and collected by the Cook County Treasurer, are remitted directly by the County Treasurer to accounts held in the Village's name at Amalgamated Bank of Chicago, the Trustee and Paying Agent. Upon receipt of any incremental tax revenues, the Trustee/Paying Agent direct the funds to the following accounts:

**Bond Funds-** used to accumulate amounts sufficient for payment of principal, interest and premium, if any, on the Parity Bonds and other additional bonds, if any. Amounts deposited into the Bond Funds should be used solely and only for such purposes until the bonds have been paid in full. If the amount in the Bond Funds at a specific date are less than the debt service requirements, as defined, the Trustee/Paying Agent shall replenish any deficiency

1) Proposed 2014-15 Budget pg 2 and pg 10

2) Proposed 2014-15 Budget, pg 2 (see 100.230.870.000) Infra Improvement"

3) Proposed 2014-15 Budget, pg 2 (see 100.000.376.005 Other State Grants and also Gen. Infr Grant-State of Ill"

4) Proposed 2014-15 Budget pg3 (see 10.230.394.000)

5) Proposed 2014-15 Budget pg 16 (see 300.000.398.001)

6) Proposed 2014-15 Budget pg 4 (see under line item 100.005.680.000)

## 2014-2015 Budget Analysis

- 7) Proposed 2014-15 Budget pg7 (see 100.025.530.000)
- 8) 2012 Audit Report pg37 see Net pension obligation: Police
- 9) Proposed 2014-15 Budget pg 19 (see 310.000.510.000)

by immediately withdrawing funds first from the Reserve Redemption Fund and then the General Account. As of October 31, 2012 \$3,153,282 was held for 2002A and 2002B bonds, \$114,003 was held for the 2008 bonds and \$887,076 was held for the 2009 Bonds:

**Bond Fund Balance: \$5,154,361 (per 2012 Audit Report)**

**Reserve and Redemption Fund**—used to hold amounts in excess of the sum of the debt service requirements, as defined, and program expenses for each bond year. Provided the ratio of the amount held in the Reserve and Redemption Fund, as of a specific date, is equal to or greater than 125% of the average annual debt service requirements or such higher amount that may be designated from time to time, the Trustee/Paying Agent may transfer any excess amount to the General Account.

**Reserve and Redemption Fund Balance: \$3,696,987 (per 2012 Audit Report)**

**General Account** - May be distributed upon the request of the Village for the following purposes: 1) to purchase, redeem or defease the Parity Bonds, 2) to pay, reimburse or provide payment of redevelopment costs or any expenditure permitted under the Tax Increment Financing Act or 3) to distribute surplus funds to taxing bodies as defined by the Tax Increment Financing Act.

**General Account Fund Balance: \$91,648 (per 2012 Audit Report)**

**Administrative Expense and Prior Note Fund**—used to make payments for certain eligible redevelopment project costs. If, as of a specific date, the amount in the Bond Fund equals or exceeds debt service requirements, as defined, the Trustee/Paying Agent, within 10 days thereafter, shall deposit into this account annually an amount not to exceed \$250,000.

**Administrative Expense and Prior Note Fund Balance: \$64,665 (per 2012 Audit)**

**TOTAL AMOUNTS RESTRICTED IN RELATION TO TIF DISTRICTS: \$9,007,661 (per 2012 Audit)**

### **TIF #2 Sauk Pointe Fund**

There are no fund balances provided in order to adequately determine how much is available in this fund. There are no revenues projected or expenses projected for this year.

**Note: No revenues are budgeted because the village abated the taxes**

### **TIF #3 LogistiCenter Fund**

There are no fund balances provided with the proposed budget. \$830,374 projected in property tax revenue.

According to the most recent Audit Report published by the Village, there are 4 Alternate Revenue Bonds in conjunction with this TIF District.

2002A a \$9,755,000 General Obligation Tax increment Refunding Bonds issued June 15, 2002 calling for principal and interest payments to be made June 1 and December 1<sup>st</sup>. This year's total payments will be \$954,928

2002B a \$4,999,356 General Obligation Capital Appreciation Bond issued June 27, 2002. These bonds are Tax Increment Alternate Revenue Bonds calling for principal and interest payments for FY2014 \$815,000.

2008 a \$9,500,000 General Obligation Alternate Revenue Bond calling for principal and interest payments to be made June 1 and December 1. This fiscal year the payment is \$767,548 up from \$379,355 last fiscal year.

2009 a \$8,000,000 General Obligation Tax Increment Alternate Revenue Bond calling for principal and interest payments to be made June 1 and December 1. This fiscal year the payment is \$584,444 up from \$329,582 last fiscal year.

## 2014-2015 Budget Analysis

Where are the payments of these bonds included in the budget? **UNBUDGETED ITEMS**

**Note: The amounts are correct and expenditures for bond payments are found on page 27 of the 2014/2015 budget. In addition, bond payments are based on debt service schedules and not the annual audits**

The Village currently has \$812,502.40 in bills which have been approved through accounts payable but have not been paid according to the Village of Sauk Village's Aging Report dated April 30, 2014. None of this is budgeted nor accounted for in the FY2014-15 Budget. As a result, the Village is carrying these unpaid bills into FY2014-15 and budgetary allowances should be considered in order to balance the budget. No narrative was provided offering no solution to the unpaid bills.

**Note: This is a repeat and as stated on page 12 this cannot be budgeted as they have already accrued/accounted or booked as of April 30, 2014. Again, this is correct and based on GASB standards. If the village followed GAAP then amounts still owed would have to be budgeted however, the village budget is based on probable rather than on cash basis.....according to GASB which the village follows.**

The Village's Housing Commission has apparently received a grant of \$75,000 from the South Suburban Mayors and Managers Association for Grass Mowing of Vacant Homes. None of these funds are included in the proposed budget.

**Note: The \$75,000.00 grant was not budgeted for since this grant was applied/submitted, and received by the Housing Commission. This grant does not belong to the village and therefore is not included in the 2014/2015 budget.**

**Recommendation: The Village Board needs to work collaboratively on a long term solution to this matter.**

### SUMMARY

There are many things that have not been considered by the Administration in this proposed budget.

|   |  |                                     |
|---|--|-------------------------------------|
| -Amount of outstanding bills still unpaid <i>not budgeted</i> |  | \$ 812,502 (actual as of 4/30/2014) |
| -Amount owed the Police Pension Fund <i>not budgeted</i>      |  | \$1,761,570                         |
| -Amount owed to Fire Pension Fund <i>not budgeted</i>         |  | \$ 10,149                           |
| -Over Anticipated General Fund Income                         |  | \$ 466,354                          |
| -Over Anticipated Income from 9-11                            |  | \$ 26,847                           |
| -Over Estimated Water Revenue                                 |  | \$ 233,535                          |
| -Over Estimated Sewer Revenue                                 |  | \$ 17,334                           |
| -Accounting Error- Water Fund Transfers to GF                 |  | \$ 10,000                           |
| -Omission of Revenue Source (2007A Tax Levy)                  |  | \$ 690,000                          |
| -Under Estimated Expenses                                     |  |                                     |
| General Fund (all)  |  | \$ 483,586                          |
| Fire Fund   |  | \$ 30,000                           |

**Total Out of Balance: \$4,632,887**

**Note: There is no supporting data to how over anticipated/over estimate amounts were figured or how it was determined (other than assuming) that the amounts were incorrect. Sauk Village has a Finance Director with over 27 years of accounting/finance experience to insure that all governmental standards and policies are being followed.**

## 2014-2015 Budget Analysis

|   |              |
|---|--------------|
| REMOVE Police Pension Obligation                | -176,1570    |
| REMOVE Fire Pension Obligation                  | - 11,149     |
| ADD General Fund Balance (as of April 30, 2014) | -\$1,388,889 |

**Total Unbalanced Budget** \$4,159,057

### GENERAL FUND:

|   |               |
|---|---------------|
| Beginning Balance May 1, 2014 (per audit) | [\$1,388,889] |
| Over Anticipated Income in General Fund   | [\$ 466,354]  |
| Under Estimated Expenses in General Fund  | [\$ 483,586]  |

**TOTAL ANTICIPATED GENERAL FUND BALANCE April 30, 2015:** **[\$3,301,506]**



MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER AUGUST 12, 2014.

**1. CALL TO ORDER**

Mayor Hanks called the meeting to order at 7:03 pm.

**A. Pledge of Allegiance**

Mayor Hanks lead those assembled in the Pledge of Allegiance.

**B. Roll call**

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. PUBLIC COMMENT**

**A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.**

Bernadine Hopkins inquired about the open position in the Housing Commission.

Mayor Hanks stated the Housing Commission vacancy was announced at the July 22<sup>nd</sup> board meeting.

**3. REPORTS OF OFFICERS**

**A. Mayor's Report- Mayor David Hanks**

**1) 811 Proclamation**

Mayor Hanks read a Proclamation supporting 811- Call JULIE before you dig.

**Mayor Hanks read a Prepared Statement:**

First I'd like to say I have an utmost respect for the men and women that serve on the Sauk Village Fire Department and how they are willing to put their lives in danger to save another.

However, I would like to take a moment to clear up some concerns that I have received and also misconceptions and misleading statements that followed a structure fire this last Saturday.

On August 9, 2014, the Sauk Village Fire Department responded to a structure fire in the Carlisle Estates Subdivision. It appeared as they started to put out the fire that the surrounding fire hydrants were broken or out of service because fire fighters were unable to turn hydrants on.

On Monday, August 11, 2014, Sauk Village Public Works Department (Kevin Weller, and two employees), Sauk Village Fire Chief Stoffregen, Trustee Myers and I went to the Carlisle Estates Subdivision. Fire hydrants were tested and were verified to all be in working order.

Some concerns that I received were the following:

**Concerns:**

- **There were multiple fire departments responding to Sauk Village.** Sauk Village has had a mutual aid agreement with surrounding communities since 2009 when well #3 was taken off line. This is also in compliance with the order by the IEPA and Attorney General.
- **Fire hydrants did not work or were broke.** Fire hydrants in the Carlisle Estates Subdivision are in working order and have been checked and verified by Sauk Village Public Works and Sauk Village Fire Department.
- **None of the hydrants in the subdivision work.** The Carlisle Estates Subdivision has 12 fire hydrants. Fire hydrants within the subdivision have been tested and verified by the Sauk Village Public Works and Sauk Village Fire Department.
- **Sauk Village is not repairing or replacing fire hydrants.** Over the last year the Public Works Department has installed three new fire hydrants and repaired eight additional hydrants. Sauk

Village will continue to replace/repair fire hydrants on an ongoing basis and while using whatever resources are available.

After verifying that the fire hydrants were working we (Fire Chief, Public Works Director, Trustee Myers and myself) met briefly to go over what could have happened.

The following are a few points that came out of our discussions.

**Discussion Points:**

- Fire fighters are using a smaller wrench compared to Public Works employees when opening fire hydrants.
- Fire hydrants that are not used often develop a calcium build up around the seal which requires a larger bar to open hydrants and more elbow grease (strength).
- Fire fighters are being more cautious when opening hydrants so not to break eternal stems, bolts or nuts which are parts that are known to fail first.

**Corrective Actions:**

- Fire Department will order four (4) larger wrenches for their trucks\engines
- When there is a larger structure fire the Fire Department has the approval to call out Public Works (at the discretion of the Fire Chief) if there is an issue with fire hydrants.
- The Fire Department will have joint troubleshooting training with Public Works in opening/closing issues with fire hydrants.
- Robinson Engineering will perform a GIS mapping of all fire hydrants and Public Works will continue to work with the Fire Chief prioritizing repair/replacement of hydrants.
- Sauk Village will work with our lobbyist and the Governor's office to request that approved funding (\$25K) for fire hydrant repairs be released.

In closing, if you have any concerns please contact Chief Stoffregen 708-758-2225 or Public Works Director Weller 708-758-3330.

Mayor Hanks reported construction will begin soon on Jeffrey Avenue from Sauk Trail to 215<sup>th</sup> Place and Peterson from 215<sup>th</sup> Place to the park. Construction will include roadway repaving, patching and various sidewalks and curb replacements. No parking will be allowed on those streets during construction. The entire project should be completed by the end of September.

**B. Village Clerk – Mrs. Debbie Williams**

Village Clerk Williams reported on the job fair scheduled for Tuesday, August 19, 2014 at 9:00 am at the Bethlehem Star MB Church located at 9231 S. Cottage Grove Avenue in Chicago. The job fair is hosted by Pastors United for Change, State Senator Donne Trotter, State Rep Elgie Sims and Cook County Commissioner Stanley Moore. Village Clerk Williams thanked SSMMA and Calumet Green Manufacturing Partnership for providing a workshop last week regarding manufacturing skills job training. Fourteen individuals attended the workshop. An evening workshop may take place soon. The Public Relations Committee and the Village Clerk's office continue to look for ways to reach out to our residents. In addition to the email alerts and Someone You Should Know, we are starting Resident Recognition for anyone celebrating a special day like a birthday, retirement, promotion, graduation, etc... A sign in sheet is available at the back of the room and will be placed on the email alerts and in the Village Hall. Several people signed up for resident recognition and email alerts at the National Night Out event. Mayor Hanks made his first recognition call tonight. Sign up for the Official Sauk Village Email

Alerts at [www.saukville.org](http://www.saukville.org). You must answer the confirmation email before you will receive the alerts. Check your SPAM filter if you are not receiving the email alerts.

### **1) Someone You Should Know – Emmanuel Miles**

Village Clerk Williams read an Award of Commendation prepared by the Fire Department and its officers to Emmanuel Miles who performed a valuable, distinguished and meritorious service when on June 8, 2014 he noticed fire coming from his neighbor's back porch at 5 am and immediately called the Fire Department and went to wake up his neighbors. The fire did not spread due to the quick actions of Mr. Miles. The family was able to get out before anyone was injured. Mr. Miles is a true hero.

### **C. Village Treasurer – Mr. Jim Griegel- Absent- No report**

### **D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath**

Village Attorney McGrath reported a memo was passed to all board members that will need to be addressed in executive session in two weeks.

### **E. Village Engineer – Mr. Jim Czarnik**

Village Engineer Czarnik provided an update on the water treatment improvement project. Treatment Plant Number 2- Well No. 3 should be ready for start up in a couple of weeks for treatments. Water will soon be available to residents.

The new electrical transformer has finally been installed by ComEd. The electrician is wiring up the plant. All piping in the filter plant has been installed and painted. The media has been installed in the iron filter. The air compressor has been installed. The rolling door on the filter building is installed. Fencing is being installed. Structural repairs to the backwash tank have been completed.

Treatment Plant Number 1- Wells 1&2 – The backwash tank is 75% backfilled and will be up and running soon. The old siding has been removed and the new siding has been installed on the garage and the office building.

## **4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

### **A. Parks and Recreation Committee- Trustee Poskin**

Trustee Poskin stated last Thursday's meeting was postponed until August 21<sup>st</sup>. The Corn and Dog Roast will be on the agenda. The Corn and Dog Roast will take place on Saturday, August 30<sup>th</sup> from 2pm-5pm. Volunteers are needed. New games are being built for the event. The summer basketball program has ended. Registration for fall basketball starts September 15<sup>th</sup>. The registration fee will be \$35.00. A travelling league may be coming in 2015.

### **B. Beautification Committee- Trustee Morden**

Trustee Morden reported on the unveiling of the Veteran's Memorial/ Albert Welch Park sign that was recently designed by a resident. Trustee Morden thanked the resident and Sharon Nowak for their hard work and diligence on the great job and thanked Public Works for their assistance. Trustee Morden reported the Beautification Committee is working on making the grounds at the Police Department more appealing. The Beautification Committee will meet on Wednesday, August 13<sup>th</sup> at 7pm in the Village Hall.

### **C. Ordinance Review Committee- Trustee Myers**

Trustee Myers has completed his review of the new code book. A list of the most often used codes will be placed in a pamphlet with the section number, brief description and the fine amount which will be given to the board and the Police Chief for review before being distributed to the officers. Trustee Myers reported the Ordinance Review Committee will meet Thursday, August 14<sup>th</sup> at 7pm in the Village Hall.

#### **D. Intergovernmental Relations Committee- Trustee Burgess**

Trustee Burgess reported the Intergovernmental Relations Committee will host a Tax Appeal Outreach Program on Thursday, September 11<sup>th</sup> at 7pm in the Village Hall. A tax appeal statement will be delivered to homes by September 5<sup>th</sup>. Bring that form and the most recent tax bill to the event. You have thirty days to appeal. Homes were recently assessed high and need to be reassessed which will lower the taxes. If you have recently been reassessed bring that information. Seniors on a freeze should not apply; it would reduce the amount of the freeze.

#### **E. Neighborhood Watch Committee- Trustee Washington**

Trustee Washington thanked all of the new block club captains that signed up at the school registrations. They all have their ID badges. The Neighborhood Watch meetings are scheduled for the second Monday of the month at the Fire Station. The September 8<sup>th</sup> meeting will take place behind the Village Hall and will consist of a Back to School Rally and book bag giveaway. Two hundred book bags will be given away. Residents can address the police officers and a panel consisting of Bloom Superintendent Navarre and District 168 Superintendent Leak and various elected officials on safety. Volunteers are needed to participate in the Neighborhood Watch Committee. Donations of school supplies or cash to buy school supplies are needed. Purchase a "Happy" video for a \$5.00 donation towards the event. There will be a tag day this Friday from 8am-12pm and 2pm-6pm outside of Walgreens. The Neighborhood Watch Committee also attended the National Night Out.

#### **F. Public Relations Committee/ Community Outreach Partnership-Trustee Williams**

Trustee Williams stated the Public Relations Committee will not be meeting in August.

**COP-** The Community Outreach Partnership Committee will meet on August 26<sup>th</sup> at 5pm instead of 6pm due to an executive session that is scheduled. Employee appreciation is on the agenda. Trustee Williams thanked everyone for participating in National Night Out. It was a great event. Attendance was greater than last year and will build every year. Trustee Williams thanked the departments for participating and helping with the event. The Fire Department dismantled a car and the Police and Fire Department squads and trucks were on display. Trustee Williams thanked the COP Committee and volunteers Anthony Nerie and Cherie Ruiz for helping with the walking tacos. Battle of the Badges is scheduled for August 30<sup>th</sup> at 11:00 am at the Wagoner ball fields.

Mayor Hanks met with IDOT and Robinson Engineering to discuss changes to the \$200,000.00 Parks Grant. If Sauk Village gets the grant, Mayor Hanks will go to Springfield in October to discuss why Sauk Village should get the money. New walking paths, soccer fields, batting cages, new playground equipment and making everything ADA compliant is in the plans.

### **5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

#### **A. Fire Department/ 911 Committee- Chief Stoffregen**

Fire Chief Stoffregen reported the department has responded to 19 calls in the past three weeks including 1 assist other agency, 4 fire alarms, 6 medical assists, 1 car accident, 1 down wire, 1 station coverage, 1 CO alarm, 3 gas leaks and 1 possible structure fire.

#### **Chief Stoffregen read the following report:**

On August 9, 2014 the Sauk Village Fire Department was called to 2113 Poplar Lane. The address resides in the Carlisle Estates Subdivision. With any fire in town we have an automatic aid agreement with South Chicago Heights, Crete, Crete Township and Steger Fire Departments to respond along with us. We primarily use this for our safety and the state of the water system with well #3 being down for repairs. Upon our arrival we found a garage and a house fully involved in flames. We attempted to open one of the hydrants down the street from the fire and we were unable to get the hydrant to operate properly. Our next course of action was to utilize Steger's tanker and begin a tanker operation. It was at this time we saw the need for additional water and manpower. We requested a Mutual Aid Box Alarm for the fire which brought in surrounding fire departments with fire engines and tankers to assist at this incident.

On Monday, August 11, 2014 the Sauk Village Public Works Department went to the Carlisle Estates Subdivision. They tested all hydrants and found them all to be in working order. If you have any concerns please contact Chief Stoffregen 708/758-2225 or Public Works Director Weller 708/758-3330.

#### **B. Police Department-Chief Holevis**

Chief Holevis stated the department answered 1,070 calls between the time period of July 23<sup>rd</sup> and August 12<sup>th</sup>.

Traffic related 150, suspicious auto 51, suspicious persons 43, criminal 34, domestics 51, juvenile problems 54, other services 117, building checks 96, ambulance assists 65 and burglary alarms 70. Burglaries are up 2% this month. Manhole covers are being stolen from the Industrial Center at a substantial cost to the village. Call the Police Department to report suspicious activity. Chief Holevis thanked everyone who turned out to National Night Out including the Public Works and Fire Departments, ESDA, Beautification Committee, Pat Couch, Rufus the Clown, Community Outreach, Intergovernmental Relations Committee, Neighborhood Watch, Monica Ciarlo, Public Relations, Smoothie King, Southland Healthcare Forum, Sauk Village Church of God and student arts and crafts. Thanks to everyone for making this a great event. Officer Brown took offenders into custody after recovering an assault weapon that was tossed out of the car during a traffic stop. Chief Holevis congratulated Officer Brown and all the officers on the street for a job well done. Chief Holevis hoped that materials given to Neighborhood Watch for National Night Out were helpful and he will try to be at the Back to School event.

#### **C. Public Works Department- Mr. Weller**

Director Weller reported the street sweeper is back in service. Grass cutting continues; 39 Village owned properties ongoing and working on ball fields. Park repairs are ongoing; repairing damaged equipment. Public Works is addressing resident's complaints about trees. Sign replacement and installations are taking place. All main entrances are completed. Stop/ Yield and MPH signs are next. Street light repairs are ongoing; 56 repaired. Potholes are being addressed by resident complaints and street by street repairs will follow. Water dig jet list – 15 worked on. Public Works needs more staff. There is more work than employees.

#### **D. Administrative Services Director- Ms. Jasinski**

Director Jasinski reported a non for profit Domestic Violence Counseling Center is coming to 2480 Sauk Trail that will include family counseling, computer lab, and literacy, resume writing, interviewing skills, food and clothing giveaways and a back to school event. They could serve about 250 people annually. Trinity Funeral and Crematory is looking to open a Crematorium and Funeral Parlor in the Industrial Area. A text amendment and special use with conditions may be needed. Nick's Wholesale has set up a tobacco distribution center at 1705 Sauk Trail that does not meet with zoning requirements. Lynwood recycling no longer takes TV's. Many TV's are being dumped in the village. Lansing Best Buy will take TV's free of charge. The drain tile collapsed in the farm field across from the Village Hall. That area is unincorporated.

#### **E. Finance Director- Mr. Rao**

Director Rao stated the last insurance meeting was rescheduled for next month. The sixth payment was received from the IEPA loan in the amount \$996,750.00. The TIF audits are completed; the financial report will be turned into the Comptroller's office. The current audit is 75% complete. The two DCEO grants in the amount of \$25,000.00 and \$50,000.00 have been approved and will be released soon after the bond issue is completed. Sixty-five percent of the tax levy has been received so far. Approximately an additional \$1.1 million dollars is still expected possibly by the end of the month.

#### **F. Sauk Village Homeland Security Agency-Mr. Johnson**

Director Johnson reported over the period of July 19<sup>th</sup> through August 8<sup>th</sup> the department responded to 1 vehicle accident, 3 fire alarms, 1 down wire, 1 assist other agency, 2 gas leaks, 1 CO alarm and 1 modest structure fire.

### **G. Human Relations Commission- Trustee Washington**

Trustee Washington reported the Human Relations Commission meets the first Monday of every month at 7 pm in the Village Hall. Trustee Washington stated the Human Relation Commission is meeting with local pastors and residents regarding working with the youth in Sauk Village and planning a Thanksgiving Dance.

### **H. Housing Commission- Mr. Holcomb**

Commissioner Holcomb reported the Housing Commission will meet Thursday, August 14<sup>th</sup> in the Village Hall at 7pm. Commissioner Holcomb asked the Board to consider appointing Kerry Pratt to the unexpired term that will expire on Aril 30, 2015.

Mayor Hanks asked for a motion to approve Kerry Pratt as Housing commissioner to the unexpired term that will expire on April 30, 2015.

The motion was made by Trustee Morden and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

Kerry Pratt was sworn in as Housing Commissioner.

### **I. Senior Committee-Ms. Langston**

Senior Committee Chair Langston reported the Sauk Village Senior Committee provides FREE monthly blood pressure screening for all village residents and village employees on the 1<sup>st</sup> Monday of the month from 1-2 p.m. in the Senior Center office. The honor system paperback book exchange is very successful many thanks to Nancy Baker for all the books she has been donating and to the many participants to the program. Yesterday, the movie "Rat Race" co-sponsored with Mc Conathy Public Library was enjoyed by the senior attendees at the library. Last Friday, there was a problem with our open senior social activities due to a misunderstanding by a police dispatcher. We apologized for the inconvenience it caused. Mark your calendar for our 11<sup>th</sup> Annual Senior Citizens Spaghetti Dinner on Saturday, October 11<sup>th</sup>.

The Village sponsors three senior organizations that are still looking for members; seniors fifty and older- 2<sup>nd</sup> and 4<sup>th</sup> Sunday at 3 p.m. Fun Club; on the 1<sup>st</sup> and 3<sup>rd</sup> Monday at 7 p.m. Sunshiner's and on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday at 5 p.m. Leisure Timers. Other events held are BMW Crossroads on the 3<sup>rd</sup> Tuesday at 7 p.m., the 8-11 a.m. Wednesday Ceramics Group continues their summer hour changes on the 1<sup>st</sup>, 3<sup>rd</sup> and 5<sup>th</sup> Wednesdays through August from 3-5 p.m. and every Sunday 6-10 p.m. the Sauk Village Blue Grass provides blue grass, country western and gospel music for your dancing and/or listening pleasure.

The Bloom Township annual senior picnic last Thursday, August 7<sup>th</sup> was a huge success, thanks to the great staff, several of our village seniors winning the folding chair door prizes and Nadine Morgan won the large bear drawing from one of the vendors. Some other Senior programs offered by the township includes: FREE senior swim every Wednesday 9am-12pm; the growing basic line dance classes (4 week session for \$8.00 -9/4- 9/25 & 10/2-10/30); the September 23<sup>rd</sup> Horseshoe casino trip, reservation and payment deadline September 9th; 10/21-10/22 Flu shots; Wednesday and Friday chair exercise; FREE Legal Assistance; Blood pressure screening; AARP Smart driving courses; health insurance assistance; and low cost transportation. Call the Bloom Township Senior Dept. 708-754-9400 ext. 244 for additional information and/or services.

One of the Community Network Nutrition (CNN) sites (Argento Senior Center in Calumet City) is serving fried catfish this Thursday, August 14<sup>th</sup>. The senior center is holding an indoor carnival & picnic on Tuesday, August 19<sup>th</sup>. See posted flyer and menu for details. All CNN locations provide affordable lunch and activities Monday through Friday with monthly parties for seniors age 60 and up. Frauds and

scams are singling out seniors! Personal data theft is growing. Guard your medical ID like your credit card. Be sure to review your Medicare Summary Notice (MSN) for accuracy.

CEDA Senior Opportunities & Services Program provides for Bloom Township seniors ages 60 years and older. Call 312-254-6096 Denise Chaffee, CEDA Senior Advocate for an appointment.

The next Senior Committee meeting will be on Thursday, August 14th at 5 p.m.

## **6. CONSENT AGENDA**

**A. Motion to Approve Board meeting minutes- July 8, 2014**

**B. Motion to Approve Committee Meeting minutes- July 15, 2014**

**C. Motion to Approve Special Meeting minutes- July 15, 2014**

**D. Motion to Approve Board Meeting minutes- July 22, 2014**

**E. Motion to Approve Special Meeting minutes- July 24, 2014**

F. Motion to Approve New Car Lease Agreement for Police Cars

G. Motion to Approve New Car Lease Agreement for Public Works Trucks

H. Motion to Approve Salary Increases for Certain Non-Union Employees

**I. Motion to Approve a Resolution of the Village of Sauk Village, Cook and Will Counties, Illinois, authorizing and accepting the Donation of a Chevy Cheyenne from South Cook County Mosquito Abatement District**

Mayor Hanks asked for any questions or comments on the consent agenda. Trustee Burgess asked that items F, G and H be removed from the Consent Agenda. Mayor Hanks asked for a motion to approve the amended consent agenda with items F, G and H moved to New Business.

The motion to approve was made by Trustee Washington and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

## **7. NEW BUSINESS**

**A. Motion to Approve Accounts Payables and Disbursements for July 23, 2014 through August 12, 2014.**

Mayor Hanks asked for a motion to approve the Accounts Payables and Disbursements for July 23, 2014 through August 12, 2014.

The motion to approve was made by Trustee Washington and seconded by Trustee Poskin.

Trustee Burgess asked for clarification of services performed by Allen Mack (contractor for the air strippers).

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**B. Motion to Approve an Ordinance Making Appropriations for all Corporate Purposes for the Village of Sauk Village, Counties of Cook and Will, State of Illinois, for the 05/1/2014- 04/30/2015 Fiscal Year**

Mayor Hanks asked for a motion to approve an ordinance making appropriations for all corporate purposes for the Village of Sauk Village, Counties of Cook and Will, State of Illinois for the 05/01/2014-04/30/2015 Fiscal Year.

The motion to approve was made by Trustee Washington and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

### **C. Motion to Approve New Car Lease Agreement for Police Cars**

Mayor Hanks asked for a motion to approve a new car lease agreement for Police Cars.

The motion to approve was made by Trustee Poskin and seconded by Trustee Williams.

Trustee Burgess asked Chief Holevis how much the striping and outfitting will cost for the vehicles (\$38,000.00).

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

### **D. Motion to Approve New Car Lease Agreement for Public Works Trucks**

Mayor Hanks asked for a motion to approve a new car lease agreement for Public Works Trucks.

The motion to approve was made by Trustee Poskin and seconded by Trustee Washington.

Trustee Burgess asked the cost of striping and outfitting the five vehicles (\$200.00 each for 5 vehicles).

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

### **E. Motion to Approve Salary Increases for Certain Non-Union Employees**

Mayor Hanks asked for a motion to approve salary increases for certain Non-Union employees.

The motion to approve was made by Trustee Poskin and seconded by Trustee Williams.

Trustee Burgess asked the dollar amount of all the increases (\$17, 153.13 includes benefits). Mayor Hanks stated the raises were included in the budget.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

## **8. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES**

Trustee Myers stated the resident did a fine job on the new park sign.

Trustee Morden stated Metra is hiring. Trustee Morden represented the Village of Sauk Village in the Bud Billeken parade. Trustee Morden spoke with Governor Quinn and other elected officials about economic development in the south suburbs.

Trustee Washington stated there will be a Tag Day this Friday to raise money for the book bags. Volunteers and block club captains are needed. Block club captains do have badges that identify themselves.

Trustee Burgess stated the third in a series of Town Hall Meetings will take place Thursday from 6:00pm – 8:30 pm. Young people are encouraged to attend. National Night Out was a great event. The firemen



did a great show of cutting up the car. People need to come out to see what the village has to offer.

National Night Out is a time to speak with the emergency and safety personnel.

Mayor Hanks stated National Night Out is growing. This is the second year in a row the village participated. State Rep Elgie Sims attended. Mayor Hanks thanked James and the Beautification Committee for the work on the park sign. The Beautification Committee has outdone themselves this year. Flowers and plants are everywhere. Mayor Hanks thanked all volunteers and Smits Farms and others who donate.

There will be a Community Shred and Electronic Recycling Day hosted by State Rep Will Davis on August 23rd at St. Paul's Community Church located on Dixie Highway in Homewood, Illinois. TV's that are being left outside abandoned homes is an issue.

Comcast is offering free Internet Essentials to those who qualify. The cost will be \$9.99 after the first six months.

Lynwood is hosting a meeting on Tuesday, August 26<sup>th</sup> at 3pm to discuss the US30/ CN Railroad project.

## **9. ADJOURNMENT**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 8:27 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL AUGUST 19, 2014.**

**1. Call to Order**

**A. Roll Call**

Mayor Hanks called the meeting to order at 7:00 pm.

Present: Trustees Burgess, Myers, Poskin, Washington and Williams

Absent: Trustee Morden

**2. American Green Technology- Larry Seuryneck**

American Green Technology representative Larry Seuryneck returned to update the board on how to reduce energy usage from 400 – 250 watts with less maintenance guaranteed for the next 10 years with induction lighting. Larry stated induction lighting is clear light, not artificial and the closest to natural sunlight. The Illinois Clean Energy Incentive will cover 40% of the cost. Also, 100% of the cost of the lights will be covered by energy savings. The lighting upgrade program application must be submitted by September 2014. The lease process is tax exempt. There are currently two sample lights installed in Sauk Village. The Illinois Clean Energy Incentive coupled with the energy savings will mean no additional cost for the 10 year period.

Public Works Director Weller will provide a complete list of village street lights.

Mayor Hanks recommended completing the program application by the deadline. The application must be completed in house. Approval in the program does not obligate Sauk Village to pursue the induction lighting.

**3. Committee Review-**

**A) Intergovernmental Relations Committee- Trustee Burgess**

**Meets the 1<sup>st</sup> Thursday of every month – Village Hall Contact: [dburgess@saukville.org](mailto:dburgess@saukville.org)**

The Sauk Village Intergovernmental Relations Committee (“IGRC”) was created on May 28, 2013 to provide guidance to the Village Board of Trustees on issues of importance concerning federal, state, county, township, local governments and governmental agencies. The Committee shall have a chairman and as many members as necessary to carry out the mandates of the Committee. The Committee will have an Intergovernmental Advisory Council composed of members selected by the Committee Chairman from various governmental bodies and agencies, who will work collaboratively on mutually beneficial endeavors and provide public awareness. The IGRC will provide ongoing advice and information to the Chairman to report to the Village Board on a broad range of issues of interest to federal, state, county, local and governmental agencies, including but not limited to, governmental finance, grants, economic development opportunities, local franchising, public rights-of-way, mutual emergency assistance, disaster preparation and response, broadband access, barriers to competitive entry, and public safety, for which the Village of Sauk Village explicitly or inherently shares responsibility or administration with local, state, county, township and local governments and or governmental agencies.

The Intergovernmental Relations Committee hosted a CEDA outreach program where 80 families received assistance.

The IGCR website is updated with information from Sauk Village and the surrounding areas. The IGCR will host a Tax Appeal Workshop on September 11<sup>th</sup> in the Village Hall.

**B) Beautification Committee- Past Chair- Trustee Morden/ Liaison- Mayor Hanks**

**New meeting date and time to be determined- Village Hall Contact: [dhanks@saukville.org](mailto:dhanks@saukville.org)**

Mayor Hanks stated Trustee Morden has resigned from the Beautification Committee and would like to bring ideas to the board for a new committee. Mayor Hanks will act as a liaison until the new chair is appointed. Mayor Hanks stated the Neighborhood Watch sign was moved because the village sign is being updated and repainted.

**What has been done under past chair?**

Christmas Decorations in the Village Hall

Spring clean up

Community yard sale (fund raiser)

\$75 for planting Round the Clock

Hootsie Awards

**Short Term Goals:**

Recruit more volunteers

Work with Parks and Recreations on Boy Scout project

Staining of gazebo, pavilion and picnic tables

Research proper naming of all village parks and work on signage

Apply for grants to add benches and foliage in parks to make them more inviting and family friendly

Work with Neighborhood Watch and Parks & Recreations to help watch over parks and maintain once and while improvements are being made

Complete the Police Station landscape

Realign the Marquee after tree removal as Public Works improvement are implemented

Realign the border blocks at the 394 sign

Start working on the landscape at the entrances of Public Works facilities

**Long Term Goals:**

Flower Planters around Village

Garbage Cans

Decorations (signage, statues, benches, etc)

Work with the Code Department and owners of strip malls and independent buildings to improve cosmetic image

Add signage at all park entrances to identify the parks

Improve the planter boxes at the welcome signs and add good dirt so the flowers and foliage can grow better

**Challenges:**

Find who is responsible for the strip between Eggcellent and the field next to it so it can be cut and maintained

Find who is responsible for the old Hometown Gyros building and get it boarded up and weeded

Commitment from Public Works as to their responsibility and commitment and work hand in hand with them to see it through on a regular basis

Encourage and ask for departments to assist with watering improvements made to their respective buildings

**Ongoing Projects:**

Adopt-A-Spot Program – This last year the beautification committee had 100% participation.

Sent out letters looking for businesses that were willing to Adopt-A-Spot

Followed up with those interested

Invited them to board meeting

Thank them through recognition during a board meeting and providing them with a certificate of appreciation

Picked up additional donations for the hall and community center

Plant and maintain flowers at Eggcellent Restaurant and Marquee

Maintain flowers and plants at 394, McDonalds and Route 30 signs

Plant flowers at the Fire Station

Expanded planter area and improved corner

Maintain Atrium – Decorate at Christmas

Maintain donated flowers for the hall

Maintain Community Center Area

Painted and added new signage to community center area

Painted statues and benches

Recruit village resident to make new Park sign

Added flowers around new park sign

Work with Housing Commission to make maintenance improvements around the village with the summer help

Encourage residents to be motivated to improve the image of our community making it more aesthetically pleasing to potential home owners, new economic development and those just passing through Sauk Village which also gives our residents hope for a better tomorrow. Continue Hootsie awards.

Our image also is set to be more inviting to those dignitaries that might be invited to visit our village providing a well maintained visual image

Continue to work with Housing Commission next year in any way to encourage the grass mowing program.

Mayor Hanks stated the Beautification Committee does a great job and goes over and above for the residents. Volunteers are important and the reason why so much is getting done and is what makes the village so successful.

### **C) Ordinance Review Committee- Trustee Myers**

**Meets the second Thursday of every month –Village Hall 7:00 pm Contact: [emyers@saukville.org](mailto:emyers@saukville.org)**

The mission statement of the Ordinance Review Committee is to take any request for an ordinance, new or old, to review it, discuss it and then decide if it is an ordinance that will benefit the community. We hope to improve our community by giving our Police Department and the Code Enforcement Department the laws they need to enforce for the betterment of our town. The committee also insures that the codes meet the State, County and Federal standards.

For the last two years we have been reviewing the Village Codebook. The Ordinance Review Committee and the department heads went through the old codebook and weeded out all outdated ordinances. The committee also made sure that all new ordinances were included in the new book. The updates were sent to Municode to be codified and printed. Now that we have received the updated codebook, codes that have been reclassified under different sections are being reviewed. A list of the most often used codes will be made available to make it easier for the police officers to write code offenses.

The Ordinance Review Committee has six members, Mrs. Poskin, Pat Couch, Trustee Jeff Morden and his wife, Carol Myers and Trustee Myers as chairman

The committee reviews requests from the Police Department, Code Enforcement, Village Board and residents if they have a problem with an ordinance that may need to be amended or if they see the need for new ordinances to be written. All ordinances are sent to the board and the Village Attorney for review before being presented to the board to be voted on. If anyone would like to join the Ordinance Review Committee, please submit your name and phone number to Trustee Myers.

### **D) Parks and Recreation Committee- Trustee Poskin**

**Meets the first Thursday of every month -Community Center 6:00 pm Contact:[jposkin@saukville.org](mailto:jposkin@saukville.org)**

Mission Statement: To provide a fun safe environment for the village resident of Sauk Village. To have a time and a place for the village residents to come together to meet and form friendships throughout the village. To keep the village moving forward and the community growing.

**In the past year, the Parks and Recreation Committee worked on many projects.**

Reopening the community center

Work with the PLAN bringing back the Easter Egg Hunt

Help set up and run the 1<sup>st</sup> Battle of the Badges game

Having a fourth of July parade

A July festival

Firework display

Annual Corn and Dog Roast with a kids fun fair

Trunk and treat for Halloween

Humane society animal vaccination

Santa Parade.

Winter Basketball program

Family Game night

**New items to come this year**

Right Start Outreach Camp for the summer

Summer Basketball Program

Trip to the Chicago Sky Basketball game

Medical Heart Screen Testing

Summer Baseball Program

## **What we are planning and are working towards in the future**

Volleyball Program  
Kids Bike Parade  
Forming a Little League  
Town carnival  
Bike Rodeo  
Bike Decoration parade

## **How does Parks and Recreation keep these programs going?**

Various Fund Raising events and donations for the fireworks  
Basketball programs registrations  
Basketball candy sales  
Concession Stands profits  
Renting out the Community Center  
Corn and Dog Sales  
ID Tags for the center  
Boy Scout eagle project to paint pavilion, gazebo and picnic tables. The scouts have raised all the supplies needed

Trustee Poskin stated the committee has managed to run all of these programs without using any tax payer's money

Parks and Recreation has big plans but none of this would be possible without the help of the committee members and volunteers and the support of the residents of Sauk Village

## **E) Neighborhood Watch- Trustee Washington**

**Meets the second Monday of every month – Fire Station 6:30 pm Contact: [lwashington@saukvillage.org](mailto:lwashington@saukvillage.org)**

Trustee Washington referred to a current hostage situation occurring in her school district in Harvey and the Neighborhood Watch sign being moved from the village sign on 394 and Sauk Trail.

Trustee Washington stated the Neighborhood Watch Committee began three years ago and was sanctioned by the board when she was elected trustee. Co- Chair /Trustee Ed Myers has worked with the Neighborhood Watch program since the beginning. The Neighborhood Watch committee worked vigorously to raise money from private donations and tag days to purchase Neighborhood Watch signs and decals that will be displayed throughout the village homes and businesses. State Rep. Elgie Sims donated an additional 400 window signs. The No Bullying and the No Texting While Driving campaigns have been added to the Neighborhood Watch program. The Neighborhood Watch Committee also has a Facebook page and email address with open dialogue with the residents. The Neighborhood Watch Committee consists of 43 block club captains that communicate with each other about the different areas. Volunteers are encouraged to join. Male volunteers are encouraged to walk with the committee members as they walk the neighborhoods to let residents know they are out there.

The committee also created a video from the "Happy" song. Proceeds will be used for the book bag giveaway.

Community service workers will help stuff the book bags for the September 8<sup>th</sup> Back to School Rally. State Reps Elgie Sims and Marcus Evans, School Superintendents Dr. Navarre and Dr. Leak, Mayor Hanks and others will be included in a safety panel facilitated by Trustee Washington. All block club captains will also be introduced that night. Two hundred book bags filled with supplies will be distributed. The Neighborhood Watch Committee works with all committees on their events and is asking the support of those committees and residents to donate to the book bag giveaway. Trustee Washington thanked all of the volunteers and those who donated towards the book bags for the Back to School Rally.

## **F) Community Outreach Partnership Committee- Trustee Williams**

**Meets the second Tuesday of every month –Village Hall 6:00 pm Contact: [rwilliams@saukvillage.org](mailto:rwilliams@saukvillage.org)**

Trustee Williams stated the Police Alliance Committee was originally formed in 2008 by herself and Trustee Anderson and was restructured in 2013 as the Community Outreach Partnership Committee with revamped goals and mission. The mission of the Community Outreach Partnership Committee is to act as a liaison between the village, the residents and various departments within the village. The COP Committee started with the Police Department by hosting Meet and Greets with the residents and the officers and asking what they could do to assist them. It is important to the committee to branch out to all the departments and help residents and businesses learn what everyone's roles and responsibilities are

and to recognize and highlight appreciation to the employees, work along side other committees to promote positivity within the village. Besides hosting Police Department Meet and Greets, the COP Committee also won 1<sup>st</sup> Place in the 2013 July 4<sup>th</sup> parade and worked with the Sauk Village Police Department on National Night Out two years in a row. National Night Out continues to grow bigger each year. Trustee Williams stated the committee is very active and eager and is currently working with the mayor and police chief to see how they are needed and what they can do to move forward. The committee is also working on appreciation gifts for current employees that may be presented next week.

#### **G) Public Relations Committee- Trustee Williams**

**Meets the first Wednesday of every month –Village Hall 5:30 pm Contact: [rwilliams@saukville.org](mailto:rwilliams@saukville.org)**

The Public Relations Committee is a long standing committee that was passed on to Trustee Williams along with the website committee in 2005. The mission of the Public Relations Committee has remained the same: to build a relationship between the village and their residents and to provide information to the residents and the businesses as well as guests of the Village of Sauk Village and to assist other committees as much as possible to promote positivity in the Village of Sauk Village. The Public Relations Committee provides a bimonthly Sauk Talk and works with the Village Clerk to provide information on the village website. The PR Committee works with other committees, elected officials and outside organizations such as church groups, etc... to provide information in the Sauk Talk or website. The Employee Appreciation dinners of the past have been eliminated due to budget cuts. The PR Committee was instrumental in raising funds for and supported the Sauk Village 50<sup>th</sup> Anniversary Celebration and fireworks prior to 2013 and worked to bring the first Battle of the Badges to Sauk Village (which has now been taken over by the Police and Fire Departments). A village sticker contest was held in 2014 for students in grades 3-7. The finalists were presented at a village board meeting. This event will become an annual event. The annual Student Government Day is the highlight every year. Eight grade students participate in an essay contest. The essays are reviewed by a judging panel. The essay winners represent all elected officials, department heads and vendors at a village board meeting. The PR Committee is working on recognizing past and current elected officials (which was also discontinued due to budget cuts) a little at a time. The elected official's plaque will also be updated.

#### **4. Mutual Aid Box Alarm System (MABAS) Contract- FEMA Recovery Policy- Trustee Myers**

Trustee Myers stated the MABAS contract allows all departments in the district to assist each other in structural fires and other disaster occurrences. Twenty seven hundred firefighters, including three or four from Sauk Village, were sent to assist in the disaster in Louisiana. The costs were not fully recoverable because there was no Federal policy in place. Future reimbursements will occur if a FEMA Recovery Policy is in place. This item will be placed on the next consent agenda.

#### **5. Cost Savings Initiatives-None**

Trustee Washington is still researching resources to get a Village Manager.

#### **6. Public Comment**

**All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.**

Dolores Brady referred to the deteriorating conditions of the streets on the 224<sup>th</sup> Place / Brookwood and Nichols Avenues. Larry Stewart referred to money transferred from the Water Department to the Housing Commission. Mayor Hanks stated no money was given to the Housing Commission. Money was transferred to pay the grass cutters directly.

Rose Langston thanked the trustees for the background information on their committees and thanked the Beautification Committee for updating the Welch/Veteran's Park sign which was named according to the ordinance.

Frank Williams thanked the committees for the reports and stated Mayor Hanks is going a very good job. Frank asked if all of the light poles belong to Sauk Village or do some of the lights belong to Commonwealth Edison. Frank stated people are talking about the police; he gets a response from the police department and the trustees when he goes to them. Frank stated that tonight was a great example of how the committees can work together and suggested staying off of Facebook with all the negativity. Mayor Hanks stated the village owns the majority of the light poles. Kevin Weller would know exactly what poles are owned by Commonwealth Edison.

Bernadine Hopkins asked why the summer program was abruptly closed and why water was not provided for the children. Bernadine stated the trip to SKY was provided by the outreach program. Bernadine asked if the village would encourage her to bring the program back to the village. Mayor Hanks stated the Right Start Program was run by the people who presented it and used a village facility. Discussion can take place if Right Start can come back next year but there

will have to be changes; what was presented was not what was received. Mayor Hanks stated he did speak with the director about the lack of workers present. It was a good first year but the director and the trustee need to evaluate what needs to be done. Trustee Poskin stated the program ended at the beginning of the school year which was the original plan. Trustee Poskin stated he personally donated 25 gallons of bottled water and provided funds to purchase water for the program. Trustee Poskin is also working with Kevin Weller to have the water fountains repaired.

Danny Hammond asked what actions are being taken regarding the recent violence and what is going on with the water (black ring around the sink). Also, why the ordinance that affected the businesses changed without letting anyone know. Mayor Hanks stated the police department is working the necessary overtime to work on the recent violence as well as the south suburban gang task force. The Police Department is on the street. Violence is happening everywhere. It is not acceptable. Sauk Village will continue to be tough on criminals. Two of the individuals were caught and are being held. One has a two million dollars bond and the other has a \$750,000.00 bond. The third individual is being sought. Sauk Village will use whatever resources it needs to go after the criminal element. Mayor Hanks stated well # 3 is still under construction. Tests will be sent to the IEPA soon. Other construction continues with wells 1 & 2 in preparation of the permanent air strippers. Mayor Hanks stated the ordinance that refers to liquor licenses was discussed in three open meetings and voted on in an open meeting.

Pat Couch stated the Police Department gets beat up but they police are working diligently. Pat gets a response when she calls the police. She is concerned now because someone posted her house on Facebook. Pat believed the problem starts at home. Parents need to know where their kids are. The village can only do so much.

## **7. Miscellaneous Business**

### **Comments from the Trustees**

Trustee Burgess thanked everyone who came out to the Town Hall meeting. Comments that were made about the Police Department are being shared with them to be resolved. Air your opinions at the next Town Hall meeting on the fourth Wednesday in September.

Trustee Poskin stated the Corn and Dog Roast will take place Saturday, August 30th from 2pm – 5pm behind the Village Hall. Volunteers are needed for the Fun Fair. Meetings will be held this Thursday and next Thursday in the Community Center at 6pm.

The basketball tournament for the older kids will take place this week. A coach is needed due to the absence of one coach who was in a serious car accident. Trustee Poskin asked for everyone to pray for him. The fall Community Center hours will start September 1<sup>st</sup> ( 4pm- 8pm).

Trustee Washington updated information on the hostage situation. More book bags and supplies or donations are needed. Two more tag days will be scheduled.

Trustee Myers invited everyone to come out to watch the Fire Department beat the Police Department in the Battle of the Badges.

Mayor Hanks reported on the Meet the Mayor in the Park event from last Saturday. Families and the new manager from Advance Auto were present. Refreshments were served. Lots of suggestions came in from the residents. One suggestion was passed on to Trustee Williams (suggestion box).

Senator Harris is partnering with the Illinois Department of Homeland Securities on a reemployment resource fair on Wednesday, August 27<sup>th</sup> from 10am - 1pm at the Gloria Taylor Recreational Center 14821 Broadway in Harvey. Central Management Services will also discuss the process of applying for state employment. The Illinois Department of Employment Securities will give attendees advice on improving their job search and information on Illinois jobs programs.

## **8. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Washington and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 8:47 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams



MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **AUGUST 26, 2014.**

**1. CALL TO ORDER**

Mayor Hanks called the meeting to order at 7:17 pm. (Delayed due to a 6pm Special Called 6pm)

**A. Pledge of Allegiance**

Mayor Hanks lead those assembled in the Pledge of Allegiance.

**B. Roll call**

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. PUBLIC COMMENT**

**A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.**

Rose Langston referred to printing that is done by Gary Holcomb and is not included on the Accounts Payable. Gary Holcomb stated he does not ask for reimbursement. Mayor Hanks stated many volunteers do a lot of things and donate their time and money and do not ask for reimbursement, such as Gary Holcomb, Beautification Committee members, etc...

**3. REPORTS OF OFFICERS**

**A. Mayor's Report- Mayor David Hanks- No report**

**B. Village Clerk – Mrs. Debbie Williams**

Village Clerk Williams stated the list for Resident Recognition was removed from the table in the back before and after the meeting. If anyone filled the form out they need to contact the Village Clerk.

Village Clerk Williams passed out information on three programs the village has started in order to help communicate with the residents. 1) The Official Sauk Village Email Alerts- enroll now at [www.saukvillage.org](http://www.saukvillage.org) to get email alerts regarding special events, emergencies, meeting notices, etc...

2) Someone You Should Know- Nominate someone you know that works or lives in Sauk Village who has made an impact on someone's life.

3) Resident Recognition- If you or someone you know will be celebrating a special event in the future please provide the name, date and reason for the event and phone number where you can be reached at least 4 weeks prior to the event in order to receive special recognition. Retiring, birthday, anniversary, graduation, etc... Contact [dwilliams@saukvillage.org](mailto:dwilliams@saukvillage.org).

Lynwood's Mayor Williams invites everyone to a White Sox outing for Wednesday, August 27<sup>th</sup>. Tickets cost \$25.00. Bus is \$5.00 if needed and leaves at 5pm from the Lynwood Municipal Center. Call Lynwood Village Hall at 708/758-6101 for more information. Tim Grant, the new store manager from Walgreens, would like to set up a flu shot clinic at the Village Hall. Contact Debbie Williams if you are interested.

**C. Village Treasurer – Mr. Jim Griegel- Absent- No report**

**D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath- No report**

**E. Village Engineer – Mr. Jim Czarnik**

Village Engineer Czarnik stated the MFT resurfacing project is up and running. The concrete work is almost done at this point. The project should be completed with two weeks or so. Robinson Engineering applied for 223<sup>rd</sup> from Torrence west to Cornell and up to Sauk trail to become a Federal route so that 80% of any work done on these streets will funded by the federal government. Funding will be requested next year for resurfacing 223<sup>rd</sup> Street. East of Torrence Avenue was deemed a Federal route last year.



#### **4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

##### **A. Parks and Recreation Committee- Trustee Poskin**

Trustee Poskin reported the Hornets won the older division in the summer basketball program. The banquet will be held on Saturday, September 13<sup>th</sup> at the Community Center. The young guys have a couple more games. The Corn and Dog Roast will be rescheduled to September 6<sup>th</sup> due to the weather conditions and the flooding in the park area. The next Parks and Recreation Committee meeting is scheduled for September 4<sup>th</sup> at 6pm in the Community Center.

##### **B. Beautification Committee- Trustee Morden- No Report**

##### **C. Ordinance Review Committee- Trustee Myers**

Trustee Myers reported the Ordinance Review Committee will meet Thursday, August 28<sup>th</sup> at 7pm to review a couple ordinances suggested by the residents.

##### **D. Intergovernmental Relations Committee- Trustee Burgess**

Trustee Burgess reported the Intergovernmental Relations Committee in conjunction with the Bloom Township/ Cook County Tax Assessor's office will host a Tax Appeals Forum on Thursday, September 11<sup>th</sup> from 6pm- 8pm. Bring the tax appeal forms received in the mail after September 5<sup>th</sup> and the most current tax bill to file the appeal. People will be on hand to help fill out the forms. It may not benefit seniors who already receive a tax freeze.

Trustee Burgess reported the construction to elevate the railroad from Lynwood to Indiana will include a 131 ft. bridge. Construction has already begun and due to be completed by 2016. They claim there should be no problems with traffic during the construction. There will also be two turning lanes at Sauk Trail and Route 30. Mayor Hanks stated the Fire Department will be working with Lynwood in an intergovernmental relation to help them out during the construction. (Mayor Hanks, Village Clerk Williams, Trustees Burgess, Morden and Myers and Fire Chief Stoffregen were in attendance at the meeting hosted by Lynwood earlier in the day where the update was provided.)

##### **E. Neighborhood Watch Committee- Trustee Washington**

Trustee Washington recognized Neighborhood Watch President Daniel Stephens and the new block captains in the audience and reported there will be two Tag Days before the September 8<sup>th</sup> Back to School Safety Rally where 200 book bags will be distributed. There will be a panel consisting of State Rep Elgie Sims, Bloom Superintendent Navarre, District 168 Superintendent Leak, police personnel, etc... to answer questions from the residents. Over 40 block club captains will be sworn in. The committee is working very hard to get supplies and is very thankful to those who have donated and who are willing to volunteer to stuff book bags. Book bags will be given out on a first come first served basis. The September 8<sup>th</sup> Back to School Safety Rally will take the place of the September meeting. Doors will open at 5:45pm.

##### **F. Public Relations Committee/ Community Outreach Partnership-Trustee Williams**

Trustee Williams stated the Public Relation Committee did not meet in August.

**COP-** The Community Outreach Partnership Committee did meet tonight to finalize the employee appreciation gifts bags as a small token of gratitude to thank all of the employees for all they do. The "employee survival kit" is a gift from the COP Committee and will be distributed to all employees once the list is submitted to the committee.

#### **5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

##### **A. Fire Department/ 911 Committee- Chief Stoffregen**

Fire Chief Stoffregen reported the department has responded to 33 calls in the past two weeks including 2 assist other agencies, 2 fire alarms, 6 medical assists, 1 controlled burn, 1 garbage fire, 1 sparking stove, 2 brush fires, 1 open burn, 6 car accidents, 5 CO alarms, 2 gas leaks, 1 possible structure fire and 4 structure fires.

Chief Stoffregen reported the Fire Department is down three fire fighters. Two more men will be retiring and moving out of town. Finance Director Rao stated money will be available to send recruits for physicals at a cost of \$900.00 each.

**B. Police Department-Chief Holevis- (Absent- sick) Report read by Mayor Hanks**

Mayor Hanks reported there were 716 calls for service during the time period of August 12, 2014 and August 26, 2014 which included 7 shots fired, 21 parking with 26 P-tickets issued, 125 Traffic with 43 citations issued and 36 arrests- adults and juveniles.

**C. Public Works Department- Mr. Weller- (Absent) – Vacation**

**D. Administrative Services Director- Ms. Jasinski**

Director Jasinski reported The Children's Place Academy will be opening a second location at 13 Surreybrook Plaza. Plans have been submitted and approved.

Advance Auto is asking the board to attend a ribbon cutting ceremony tentatively scheduled for September 26<sup>th</sup>. Boost Mobile (1715 Sauk Trail) and Just Phones (2583 Sauk Trail) are switching locations. Business licenses and sign permits are not transferable and will be applied for. The Code Department has issued 174 tickets in July and 128 tickets from August 1<sup>st</sup> through today.

**E. Finance Director- Mr. Rao- No report**

**F. Sauk Village Homeland Security Agency-Mr. Johnson**

Director Johnson reported over the last two weeks the department responded to 27 calls including 2 controlled burns, 3 structure fires, 3 CO alarms, 1 garbage fire, 6 vehicle accidents, 1 smoke report, 4 fire alarms, 2 brush fires, 1 smell of gas, 1 possible structure fire, 1 assist other agency, 1 shooting and 1 gas leak.

**G. Human Relations Commission- Trustee Washington**

Trustee Washington reported the Human Relations Commission wants to bring the youth together and is looking for anyone interested in working with the commission please attend the next meeting. The Human Relations Commission will reschedule the September meeting due to the holiday

**H. Housing Commission- Mr. Holcomb**

Commissioner Holcomb reported the Housing Commission will meet Thursday, August 28<sup>th</sup> in the Senior Center at 7pm.

**I. Senior Committee-Ms. Langston**

Senior Chair Langston reported the Sauk Village Senior Committee provides monthly blood pressure screenings. The screening will not be held on Labor Day Monday, September 1<sup>st</sup>. The honor system paperback book exchange program is very successful with overwhelming book donors, thanks to Nancy Baker, the John Barnes family, Judy Cast and Annabelle Swanson. The Monday movie at the library will be "Chicago" on September 8<sup>th</sup> and will include a pizza and salad lunch at 11:30 a.m. Thanks to our co-sponsor McConathy Public Library. Reservations for lunch are required- call 757-4771. Last Friday, a few attended our open senior social activities held every 2<sup>nd</sup> and 4<sup>th</sup> Fridays from 12:00-4:00 p.m. Our next quarterly event is the 11<sup>th</sup> Annual Senior Citizens Spaghetti Dinner on Saturday, October 11<sup>th</sup>. Seniors fifty plus are welcome to join the Village sponsored three senior organizations: 2<sup>nd</sup> and 4<sup>th</sup> Sunday at 3 p.m. Fun Club, the 1<sup>st</sup> and 3<sup>rd</sup> Monday, except Labor Day, September 1<sup>st</sup> at 7 p.m. Sunshiner's and on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday at 5 p.m. Leisure Timers. A sandwich meal will be included at 4:00 p.m. this Wednesday, August 27<sup>th</sup>. Other events held are BMW Crossroads, a motorcycle group, on the 3<sup>rd</sup> Tuesday at 7 p.m. The Ceramics Group resumes their regular schedule 8-11 a.m. every Wednesday. Every Sunday 6-10 p.m., except the Labor Day weekend Sunday, August 31<sup>st</sup>, the Sauk Village Blue Grass provides blue grass, country western and gospel music for your dancing and/or listening pleasure.

The Bloom Township Senior programs includes: basic line dance classes (4 week session for \$8.00 -9/4-9/25 & 10/2-10/30), the September 23<sup>rd</sup> Horseshoe casino trip, reservation and payment deadline September 9<sup>th</sup>, 10/21-10/22 Flu shots, Wednesday and Friday chair exercise, FREE Legal Assistance, Blood pressure screening, AARP Smart driving courses, health insurance assistance and Senior Wheels low cost transportation. Call the Bloom Township Senior Dept. 708-754-9400 ext. 244 for additional information and/or services.

Frauds and scams are targeting seniors! Personal data theft is growing. Guard your medical ID like your credit card. Be sure to review your Medicare Summary Notice (MSN) for accuracy. Never, never let any unknown person in your home!

The next meeting will be on Thursday, September 11th at 5 p.m.

## **6. CONSENT AGENDA**

### **A. Motion to Approve an Ordinance Authorizing an Addendum to MABAS Agreement Board**

Mayor Hanks asked for any questions or comments on the consent agenda. Hearing none- Mayor Hanks asked for a motion to approve the consent agenda.

The motion to approve was made by Trustee Burgess and seconded by Trustee Washington.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

## **7. NEW BUSINESS**

### **A. Motion to Approve Accounts Payables and Disbursements for August 13, 2014 through August 26, 2014.**

Mayor Hanks asked for a motion to approve the Accounts Payables and Disbursements for August 13, 2014 through August 26, 2014.

The motion to approve was made by Trustee Poskin and seconded by Trustee Myers.

Trustee Burgess asked for details on the flags being purchased. (The cost is for flags only. Mohan will give him the exact number).

Trustee Washington asked for clarification on reimbursements to Chief Holevis. (Reimbursements are valid).

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

## **8. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES**

Trustee Williams stated the Battle of the Badges has been cancelled for this weekend due to the rains and there are hopes it will be rescheduled soon.

Trustee Morden reported a Reemployment Resource Fair sponsored by Senator Napoleon Harris will be held on Wednesday, August 27<sup>th</sup> from 10am-1pm at the Gloria Taylor Recreation Center located at 14821 Broadway in Harvey. Trustee Morden reported Sauk Village was well represented at the Lynwood meeting regarding the Route 30 expansion.

Trustee Washington reported on an incident regarding a child who told her mother she needed school supplies. Parents need help. Trustee Washington stated that's why the Neighborhood Watch Committee

does what they do. Please help donate to the book bags.

Trustee Burgess reported the next Intergovernmental Relations Committee meeting is scheduled for September 3<sup>rd</sup> at 7pm in the Village hall and the next Town Hall meeting is scheduled for September 24<sup>th</sup>.

Trustee Burgess thanked everyone who attended the last Town Hall meeting. Have a safe Labor Day.

Mayor Hanks reported Comcast is offering free Internet Essentials to those who qualify through September 20<sup>th</sup>. The cost will be \$9.99 after the first six months.

## **9. ADJOURNMENT**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams and seconded by Trustee Washington.

All Ayes

The meeting was adjourned at 7:55 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **AUGUST 26, 2014.**

**1. Roll Call**

Mayor Hanks called the meeting to order at 6:00 pm.

On roll call:

Present: Trustees Burgess, Morden, Poskin, Washington and Williams

Absent: Trustee Myers (Joined in Executive Session)

**2. Recess to Executive Session**

**A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2014)**

Mayor Hanks asked for a motion to recess to executive session. The motion was made by Trustee Morden and seconded by Trustee Williams.

Ayes: Trustees Burgess, Morden, Poskin, Washington and Williams

Nays: None

Absent: Trustee Myers

The meeting was recessed to executive session at 6:01 pm.

**3. Reconvene Special Meeting**

Mayor Hanks asked for a motion to reconvene. The motion was made by Trustee Poskin and seconded by Trustee Washington.

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

The meeting was reconvened at 7:08 pm.

**4. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams and seconded by Trustee Myers.

All Ayes

Meeting was adjourned at 7:08 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL SEPTEMBER 2, 2014.**

**1. Call to Order**

**A. Roll Call**

Mayor Pro Tem Williams called the meeting to order at 7:03 pm.

On roll call:

Present: Trustees Burgess, Myers, Poskin, Washington and Williams

Absent: Mayor Hanks and Trustee Morden

**2. American Green Technology**

Mayor Pro Tem Williams reported the application for the DCEO grant is not entirely completed according to Finance Director Rao. This application will be completed as soon as possible and placed in the trustee's boxes. The application must be approved at the next board meeting in order to meet the September 11<sup>th</sup> deadline. Applying and or receiving the DCEO grant for the street lighting project is just the first step and does not obligate the village to continue to the next step.

**3. Cost Savings Initiatives**

Trustee Burgess inquired about the amount of salt needed for the winter. Mayor Pro Tem Williams stated Public Works Director Weller reported during the budget talks that we should be fine.

**4. Public Comment**

**All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.**

Beth Zupon stated she reported the street light at the entrance to Deer Creek has been out for two months and she has not heard back from anyone. Mayor Pro Tem Williams stated she will pass the information on to Mayor Hanks and Kevin Weller.

George Panos stated his tenant at 1705 Sauk Trail wants to open an office for warehouse distribution of tobacco. Sherry told them the location is not zoned for distribution. The office may open but no warehouse distribution can take place until the proper procedures are taken. Mr. Panos was referred to the Zoning Board. Rachel stated the monkey bars, slides and swings at the Murphy Park are unsafe and need repair. Children can get hurt. Trustee Poskin stated he will speak with Kevin Weller the next day.

Marti Walker stated she has been requesting speed bumps in the Plum Creek area since 2005. The cars race down that street. Marti asked that the exit be blocked off to stop the speeders. If the village cannot take care of this the residents will chip in. Marti asked for Speed Limit and Children at Play signs for Plum Creek and an eco-friendly park. Trustee Poskin stated he would like to meet with her and invited her to the Parks and Recreation meeting Thursday at 6pm at the Community Center.

Rose Langston reported the senior movie scheduled for Monday is "Chicago". There will be a pizza and salad luncheon prior to the movie at 11:30 am. Call the library at 708/757-4771 to RSVP.

**5. Miscellaneous Business**

**Comments from the Trustees**

Trustee Burgess reported the Intergovernmental Relations Committee will host a Property Tax Appeals Forum on Thursday, September 11<sup>th</sup> from 6pm- 8pm. Bring the tax appeal forms received in the mail after September 5<sup>th</sup> and the most current tax bill to file the appeal. People will be on hand to help fill out the forms. It may not benefit seniors who already receive a tax freeze. The Intergovernmental Relations Committee will meet Thursday, September 4<sup>th</sup> at 7pm in the Village Hall.

Trustee Poskin reported the Parks and Recreation Committee will meet Thursday, September 4<sup>th</sup> at 6pm in the Community Center. Scout Chris Witt will be working on his Eagle Scout Award on September 13<sup>th</sup> at 10:00 am. The project consists of staining and painting the pavilion and picnic tables. Behr Paint has donated the paint. Volunteers are needed.

The Sauk Village Spurs won the younger division basketball tournament. The basketball banquet will take place on September 13<sup>th</sup>. Trophies will be given out at that time. Registration for fall basketball will begin September 15<sup>th</sup>. Registration cost will most likely be \$50.00. There will be no candy sales. The Corn and Dog Roast is scheduled for Saturday, September 6<sup>th</sup> from 2pm-5pm. Volunteers are needed.

Trustee Washington thanked everyone for donating towards the book bags for the Back to School Safety Rally. The Neighborhood Watch Committee is working very hard to get guests to come for the safety forum. State Reps Elgie Sims and Marcus Evans, Jr, , Bloom Superintendent Navarre, District 168 Superintendent Leak, police personnel, Mayor Hanks, etc... will be available to answer questions from the residents. The new block club captains will be sworn in and 200 book bags will be distributed. Block club captains will also get their ID's.

Trustee Myers reported the Ordinance Review Committee met last Thursday to review 3-4 ordinances per the request of the residents. An amendment is being considered to allow parking RV's on the driveway, a sign ordinance is being reviewed in both the code book and the zoning book, reviewing an amendment to allow three dogs to a residence and the chicken/ livestock ordinance that was left out of the new code book. The Police Department can write tickets for chicken and livestock under the nuisance ordinance.

Trustee Poskin stated he met several people at the Gladiola Festival and he is looking to expand participants in the parade next year. Trustee Poskin stated Jesse White Tumblers and the Chicago Drill Team charge up to \$1,000.00. Trustee Poskin would appreciate any suggestions.

Mayor Pro Tem Williams stated the Sauk Talk deadline has been extended in order to get all the upcoming events in since they had to be rescheduled. The Battle of the Badges will not include softball this year but may include touch football in October or November. Next year there may be both softball and football according to the individuals who are handling the Battle of the Badges.

## **6. Adjournment**

Mayor Pro Tem Williams asked for a motion to adjourn. The motion was made by Trustee Poskin and seconded by Trustee Washington.

All Ayes.

The meeting was adjourned at 7:33 pm.

---

Mayor Pro Tem Rosie Williams

---

Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **SEPTEMBER 9, 2014.**

**1. CALL TO ORDER**

Mayor Hanks called the meeting to order at 7:02 pm.

**A. Pledge of Allegiance**

Mayor Hanks lead those assembled in the Pledge of Allegiance.

**B. Roll call**

Deputy Clerk Jasinski called the role.

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. PUBLIC COMMENT**

**A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.**

James Harvey asked why there were no Accounts Payables reports. Mayor Hanks stated there is no Accounts Payable at this time.

**3. REPORTS OF OFFICERS**

**A. Mayor's Report- Mayor David Hanks**

Mayor Hanks read the Collector's Reports for the months of May, June and July. Mayor Hanks stated the 14th Annual Shine Gospel Fest will be held at Cornell Avenue and Sauk Trail on September 20<sup>th</sup>. The Sauk Village Currency Exchange has closed after forty years. The owner is retiring. A letter of appreciation and a mural was received from the Chicago Southland Convention Bureau for participating in the Illinois Lincoln Highway Mural project. The mural which recognized the village's participation in the program will be hung in the Village Hall.

Mayor Hanks recalled growing up with Gary Bell and read a history of Gary Bell's life and employment in Sauk Village. Gary Bell is retiring from the Sauk Village Fire Department. Mayor Hanks thanked Gary for everything he has done for Sauk Village. Gary received a clock from the village to thank him for his 30 years of service. Trustee Myers also recalled many years of working with Gary on the Fire Department and said he has always thought of Gary as being a part of his family. He is very proud of him.

**B. Deputy Village Clerk – Ms. Jasinski – (Village Clerk Williams entered the meeting at 7:27pm)**

Deputy Clerk Jasinski reported Village Clerk Williams is running late. There is no report.

**C. Village Treasurer – Mr. Jim Griegel- Absent- No report**

**D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath- No report**

**E. Village Engineer – Mr. Jim Czarnik**

Village Engineer Czarnik stated the MFT resurfacing project should be completed by next week.

The siding has been installed on the building at the main station and the air strippers should be delivered by September 15<sup>th</sup> to the water treatment project site for wells 1 & 2. The fencing and gates, electrical, interior plumbing and painting are completed. The pumps systems are being integrated and are setting up communications. Soffit and fascia will be installed on the buildings. Well #3 is powered up and running. Bacterial tests have all passed. Public Works is installing new air release valves. The start up of the air



strippers and iron filter equipment is scheduled for September 22<sup>nd</sup> and should be up and running by the end of the month. Well #3 will supply the village's needs once wells #1 and #2 are taken off line.

#### **4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

##### **A. Parks and Recreation Committee- Trustee Poskin**

Trustee Poskin thanked everyone for their help with the Corn and Dog Roast. Thanks to Fairway Foods, Culvers, Dairy Queen, Smits Farm, Sauk Village Public Works, ESDA, Police and Fire Departments, Kerry, Jacque, Sue, Frank, Debbie, Bryail, Rosie, Martina, Heidi, Rachel, Eileen and Justin for their help and to the residents who attended. Registration is available from 4-8 pm at the Community Center for the next basketball program starting on September 15<sup>th</sup>. Christopher Witt will be working on his Eagle Scout project this weekend. Chris is asking for volunteers to help stain the gazebo, shelter and park benches behind the Village Hall from 10 am until they are done. The banquet for the summer basketball program will be held on Saturday, September 13<sup>th</sup> at the Community Center. The Sauk Village Hornets and Sauk Village Spurs won their divisions.

##### **B. Beautification Committee- Mayor Hanks**

Mayor Hanks reported the Beautification Committee has delivered 100 Hootsie Awards to the village residents. The decision was difficult once again. There are many beautiful homes in Sauk Village. The winners and many residents who did not receive a Hootsie will receive a thank you card acknowledging the work they did to maintain their homes. Winpak, Dunkin Donuts and McDonald's also received awards. Mayor Hanks thanked the residents and the committee for their participation.

##### **C. Ordinance Review Committee- Trustee Myers**

Trustee Myers reported the Ordinance Review Committee will meet on Thursday, September 11<sup>th</sup> at 7pm to finalize a couple of ordinances. Trustee Myers reported on the Neighborhood Watch Program Back to School Rally. Trustee Washington did a wonderful job. The Village Hall was full and almost 200 book bags were full of supplies. Various board members and department heads were also in attendance.

##### **D. Intergovernmental Relations Committee- Trustee Burgess**

Trustee Burgess reported the Intergovernmental Relations Committee in conjunction with the Bloom Township/ Cook County Tax Assessor's office will host a Tax Appeals Forum on Thursday, September 11<sup>th</sup> from 6pm- 8pm. Bring the tax appeal forms received in the mail after September 5<sup>th</sup> and the most current tax bill to file the appeal. Representatives will be on hand to help fill out the forms. Seniors who already receive a tax freeze do not need to come. Appraised values of homes went up and taxes will be based on that higher appraisal.

##### **E. Neighborhood Watch Committee- Trustee Washington**

Trustee Washington thanked everyone who helped stuff the book bags and contributed to the supplies. Trustee Washington provided a list of all of the sponsors and thanked the board members for their help and Mayor Hanks, State Rep Marcus Evans, State Rep Elgie Sims, Bloom Superintendent Navarre, District 168 Superintendent Leak and Police Chief Holevis for participating on the panel and the library and school board for their support. The block club captains were also sworn in.

##### **F. Public Relations Committee/ Community Outreach Partnership-Trustee Williams**

Trustee Williams stated the Public Relation Committee will resume meeting in October to discuss Student Government Day. Please provide suggestions for the essay topics to Trustee Williams or Village Clerk Williams.

**COP-** The Community Outreach Partnership Committee will meet on September 23, 2014 at 6pm to prepare Employee Appreciation bags and another project that involves both State Reps. If there is an executive session on that date the meeting will be held at 5pm.

## **5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

### **A. Fire Department/ 911 Committee- Chief Stoffregen**

Fire Chief Stoffregen reported the department has responded to 25 calls in the past two weeks including 2 assist other agencies, 2 smells of natural gas, 7 fire alarms, 1 medical assist, 1 vehicle fire, 2 wires down, 4 car accidents, 2 CO alarms, 3 gas leaks and 1 smoke detector. The Fire Department did call NICOR out on the gas leaks. The NICOR readings differed from the Fire Department readings due to a faulty gas sensor which will be repaired and a back up will be purchased for the safety of the residents.

### **B. Police Department-Chief Holevis**

Mayor Hanks reported there were 778 calls for service during the time period of August 28, 2014 and September 9, 2014 which included 126 traffic related, 72 suspicious activity, 31 domestics, 41 juvenile problems, 92 other calls for service, 5 shots fired, 41 burglar alarms, 44 ambulance assists, 21 burglary calls and 90 building checks. Chief Holevis acknowledged Officers Gary Luke, Chad Frederickson and Seth Brown for their recognition by AAIM (Alliance Against Intoxicated Motorists) due to their life saving efforts with DUI enforcement. The AAIM awards should be received within the next two weeks. Chief Holevis reported the third suspect involved with the most recent shooting (at the barber shop on Sauk Trail) has been apprehended in Georgia. Extradition by the US Marshall's service is expected any day. In response to a recent inquiry, Chief Holevis reported there have been over 100 walking in the street/ curfew tickets issued over the last 30 days.

### **C. Public Works Department- Mr. Weller**

Director Weller reported all branches must have been placed out by Sunday, September 7<sup>th</sup> for pickup. The street sweeper will follow the chopper when each section is completed.

Grass cutting and repairs to park equipment are ongoing. Tree damage due to the storms is being addressed as reports come in. Street light repairs are ongoing; several have already been repaired. Chipping is taking the priority over pothole patching at this time. Jets and digs are also ongoing.

Trustee Burgess asked if the park equipment issue was addressed. Public Works Director Weller stated there is an issue where a steering wheel was removed and left a jagged edge. That issue was repaired. There were no other noticeable issues at this time. Trustee Myers referred to grass cutting at a ditch on Orion and the flooding at the park behind Village Hall. Director Weller stated it is the resident's responsibility to cut that area; there is a drainage issue at that park. Trustee Washington asked the procedure for posting on the marquee. Director Weller stated village sponsored events take priority. Other events are posted on a first come first served basis.

### **D. Administrative Services Director- Ms. Jasinski**

Director Jasinski reported Advance Auto has confirmed the ribbon cutting for Friday, September 26<sup>th</sup> from 10 am – noon. The elected officials and Police and Fire Departments have been asked to attend.

Director Jasinski stated the 180 day moratorium is about to expire. The Village Attorney has prepared an extension for board review next week. Trustee Myers asked for an update on McDonald's (recent fire). The Health Department is working with McDonald's. Trustee Burgess asked if Advance Auto is upgrading the lights in the plaza. Director Jasinski is not aware of updates.

### **E. Finance Director- Mr. Rao- Absent-No report**

### **F. Sauk Village Homeland Security Agency-Mr. Johnson**

Director Johnson reported over the last two weeks the department responded to 22 calls including 2 CO alarms, 5 vehicle accidents, 5 fire alarms, 1 vehicle fire, 1 assist other agency, 3 school patrols, 2 wires down and 3 gas leaks.

### **G. Human Relations Commission- Trustee Washington**

Trustee Washington reported the Human Relations Commission will reschedule the September meeting to September 15<sup>th</sup> at 7:00 pm in the Village Hall due to the holiday. Everyone is welcomed to attend.

The Human Relations Commission wants to bring the youth together.

#### **H. Housing Commission- Mr. Holcomb**

Commissioner Holcomb reported the Housing Commission will meet Thursday, September 11<sup>th</sup> in the Senior Center at 7pm.

#### **I. Senior Committee-Ms. Langston**

The Sauk Village Senior Committee monthly movie yesterday included blood pressure screening, Beggars pizza, salad, mostoccoli, bread, beverage and dessert (Jello and a large chocolate chip cookie) lunch served by the McConathy Library staff, all for FREE. Many thanks to the library for the delicious meal they always provide. There was so much food that we were allowed to take home as much as we wanted. The next movie and blood pressure screening will be on Monday, October 6<sup>th</sup>. The honor system paperback book exchange program continues to be very successful. An overwhelming number of book donors have caused rearrangement of the books. This Friday, September 12<sup>th</sup> is our open senior social activities from 12:00-4:00 p.m. and every 2<sup>nd</sup> and 4<sup>th</sup> Fridays. The committee is working on our next quarterly event, the 11<sup>th</sup> Annual Senior Citizens Spaghetti Dinner on Saturday, October 11<sup>th</sup>. Advanced \$5.00 tickets are on sale from committee members and village hall. Seniors fifty plus are welcome to join the Village sponsored three senior organizations: 2<sup>nd</sup> and 4<sup>th</sup> Sunday at 3 p.m. Fun Club; on the 1<sup>st</sup> and 3rd Monday at 7 p.m. Sunshiner's; and on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday at 5 p.m. Leisure Timers. Other events held are BMW Crossroads, a motorcycle group, on the 3rd Tuesday at 7 p.m.; every Wednesday 8-11 a.m. the Ceramics Group; and every Sunday 6-10 p.m. the Sauk Village Blue Grass provides blue grass, country western and gospel music for your dancing and/or listening pleasure.

The Bloom Township Senior Department is co-sponsoring flu shots with Maxim Health Systems on Tuesday and Wednesday, October 21<sup>st</sup> and 22<sup>nd</sup> from 9 a.m. -1 p.m. by appointment only. The Senior Community Lunch program begins with 'Football Kickoff' Thursday, October 23<sup>rd</sup> at the Glenwoodie Golf Club. Entertainment is by 'All-In-Band.' Cost for Bloom Township seniors is \$4.00 and non-township seniors \$8.00. Ticket deadline Friday, October 17<sup>th</sup>. Other programs includes: basic line dance classes (4 week session for \$8.00 10/2-10/30); the September 23<sup>rd</sup> Horseshoe casino trip, reservation and payment deadline today, September 9th; Wednesday and Friday chair exercise; FREE Legal Assistance; Blood pressure screening; AARP Smart driving courses; health insurance assistance; and low cost Senior Wheels transportation (708-754-8200). Call the Bloom Township Senior Dept. 708-754-9400 ext. 244 for additional information and/or services.

Reminder - Frauds and scams are targeting seniors! Personal data theft is growing. Guard your medical ID like your credit card. Be sure to review your Medicare Summary Notice (MSN) for accuracy. Never, never agree for services from and unknown source or let any unknown person in your home!

The Golden-Age Club at Jones Memorial Community Center, 220 E 15<sup>th</sup> St., Chicago Heights resumes their meeting Wednesday, September 17<sup>th</sup> at 10 a.m. Business meeting begins at 10:30 a.m. with the 'Walgreens Flu Shot Clinic' and presentation on 'Medicare Fraud' by Catholic Charities/South Suburban Senior Services. Lunch (soup, baked chicken, scalloped potatoes, green beans, tossed salad, brownies and coffee & tea) served at 11:30 a.m. Annual club dues are \$5.00, reservation for lunch (\$5.00) is preferred, call 708-757-5395.

The next meeting will be this Thursday, September 11th at 5 p.m.

#### **6. CONSENT AGENDA**

- A. Motion to Approve Board Meeting minutes- August 12, 2014**
- B. Motion to Approve Special Meeting minutes- August 26, 2014**
- C. Motion to Approve Board Meeting minutes- August 26, 2014**
- D. Motion to Approve Committee Meeting minutes – September 2, 2014**
- E. Motion to Approve and Hold Executive Session minutes- February 18, 2014**
- F. Motion to Approve and Hold Executive Session minutes- March 11, 2014**
- G. Motion to Approve and Hold Executive Session minutes- April 15, 2014**
- H. Motion to Approve and Release Executive Session minutes- February 25, 2014**

**I. Motion to Approve and Release Executive Session minutes- March 4, 2014**

**J. Motion to Approve and Release Executive Session minutes- May 6, 2014**

**K. Motion to Approve and Release Executive Session minutes - May 27, 2014**

**L. Motion to Approve DCEO Energy Savings Grant/ Street Lighting**

Mayor Hanks asked for any questions or comments on the consent agenda. Hearing none- Mayor Hanks asked for a motion to approve the consent agenda.

The motion to approve was made by Trustee Myers and seconded by Trustee Morden.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

## **7. NEW BUSINESS**

**A. Motion to Approve Accounts Payables and Disbursements for August 27, 2014 through September 9, 2014**

**B. Motion to Approve Collective bargaining Agreement between the Village of Sauk Village and Illinois Fraternal Order of Police Labor Council (Telecommunicators) for a term of May 1, 2011- April 30, 2015.**

Mayor Hanks asked for a motion to table items A & B.

The motion to table was made by Trustee Poskin and seconded by Trustee Washington.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

## **8. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES**

Trustee Williams commended both Trustee Washington and Trustee Poskin for the events that were held this past week. Trustee Williams was thankful to be a part of both events.

Trustee Myers reported nasty weather is moving in. Call the Fire Department if you need assistance.

Trustee Washington thanked Housing Commissioners and chair Gary Holcomb, Arlene and Danny Stephens and the entire Neighborhood Watch Committee for their help with the Back to School Rally. Donations totaled \$1,384.16 including the contribution from the Village Attorney and proceeds from the sale of the Happy video.

Trustee Burgess stated there was great participation and positive action in the village at both the Corn and Dog Roast and the Book Bag Giveaway. Everyone enjoyed the events and the question and answer period. Lots of dignitaries were also in attendance. Trustee Burgess reminded everyone to come out to appeal their taxes by October 5<sup>th</sup>.

Mayor Hanks reported State Rep Elgie Sims will hold a satellite office in Sauk Village on Saturday, September 27<sup>th</sup> from 10am – noon. State Rep Marcus Evans and Senator Trotter may also be attending. Senator Dick Durbin and Congresswoman Kelly will be in Richton Park on Saturday, September 13<sup>th</sup>.

It is great to meet the elected officials who are always helping Sauk Village.

Trustee Burgess mentioned the Fireman's Association golf outing taking place this weekend at Cardinal Creek.

Trustee Washington stated a few book bags are left for anyone who could not make the event.

**9. ADJOURNMENT**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Burgess and seconded by Trustee Washington.

All Ayes

The meeting was adjourned at 8:03 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL SEPTEMBER 16, 2014.**

**1. Call to Order**

**A. Roll Call**

Mayor Hanks called the meeting to order at 7:03 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. Enbridge**

**A. Right of Way and Easement Grant**

**B. Tenant/ Lessee Recognition**

Mayor Hanks introduced Mike Wortham and Mike Murray regarding the Enbridge Line 78 Pipeline Project update. Mike Murray stated the project is progressing well. Most right of ways have been acquired. The project includes a 36" steel pipeline that extends approximately 80 miles diagonally from Pontiac, Illinois to Schererville, Indiana. Construction is planned to begin mid-April 2015 weather depending with a proposed completion date of September 30, 2015. Everything is on schedule and moving along well.

Discussion was held regarding a 50 ft. permanent easement required for a small parcel of land the village owns in the Logisticenter. Enbridge is also working with Dermody Properties (north portion) and National Loan Investors (southwest portion) regarding property in the Logisticenter. The pipeline has been moved to the east and will not encroach on any future development.

Mayor Hanks stated Enbridge has worked closely with the Village of Sauk Village since the beginning of the project. Enbridge has worked hard to make sure that they do not affect future developments in the TIF. The pipeline will run in ComEd easements along Sauk Trail and will closely follow ditch lines along Interstate 394.

The agreement before the board includes the request for the 50 ft. easement and a small parcel of land in the central portion. In return, Enbridge will compensate the village in the amount of \$65,500.00.

Mike Wortham stated additional outreach meetings will most likely take place before the pipeline construction. The areas affected include Indiana and Will, Cook and Livingston Counties in Illinois.

Trustee Myers asked if the board could receive a copy of the permit Enbridge will receive later in the year from the Corps of Engineers.

Discussion was held regarding placing the compensation in the General Fund. Trustee Burgess suggested a 50/50 match program for sidewalk repairs. Mayor Hanks stated the sidewalk repair program was a great idea but paying vendors is a priority at this time.

Mayor Hanks asked for these items to be included on the next consent agenda.

**3. An Ordinance Amending Chapter 82 "Zoning, Planning and Development" of the Zoning Ordinance of the Village of Sauk Village, Cook County, Illinois (Adult Use Moratorium Extension)**

Mayor Hanks stated the village attorneys have recommended extending the ordinance referring to the Adult Use Moratorium for a period of 180 days as reflected in the ordinance amendment. This item will also be included on the next consent agenda.

**4. Cost Savings Initiatives - None**

**5. Public Comment**

**All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.**

Frank Harvey suggested using the Enbridge money to pay the grass cutters. Mayor Hanks stated the grant

money has not been received from the program the Housing Commission is working with. The grass cutters need to be paid. The board needs to consider whether the program should be placed on hold until the funds are received or pay the cutters and be reimbursed later. Mayor Hanks stated that none of the participating communities have received the funding but have been assured that payment will be coming.

Rose Langston agreed vendors do need to be paid. Fire hydrants and streets should take a priority over sidewalks. Rose stated the Rochester's blue grass / gospel group will hold a concert at First Baptist Church on Burnham on September 21st at 6:00 pm. Walgreens will be at the Jones Center (Golden Agers) on September 17<sup>th</sup> giving out free flu shots. Bloom Township has appointments on Tuesday and Wednesday, October 21<sup>st</sup> and 22<sup>nd</sup> for free flu shots. The 11<sup>th</sup> Annual Senior Spaghetti Dinner will be held on October 11<sup>th</sup> from 1pm – 4pm in the Senior Center. Tickets are \$5.00 in advance and \$6.00 at the door.

Mayor Hanks stated the paperwork has been signed off on for the \$50,000.00 and the \$75,000.00 grants for fire hydrants and B box repairs that have been approved by Governor Quinn. The street repairs to Jeffrey Avenue through Peterson Avenue west have been completed with the use of Enbridge and MFT funds.

Rachel Lupian agreed that sidewalk repairs are important.

Judy Cast stated there was a request to have the owner of the Sauk Plaza attend a board meeting to discuss necessary repairs at the plaza and referred to the tax break the owner received. Judy referred to a trailer parked on personal property.

Mayor Hanks stated tickets are issued when the ordinance referring to parking restricted vehicles on driveways is not adhered to. Mayor Hanks stated Class 8 tax incentives are offered to businesses in distressed areas.

Multiple meetings were held with Advance Auto and the property owner. Advance Auto required the Class 8 in order to make the move to Sauk Village affordable. Tickets are issued to property owners who do not maintain the parking lots, landscape, etc... A lot of areas are now being maintained due to the efforts of the Code Enforcement Department. The village works with the county, state and South Suburban Mayors and Managers Association to keep abreast of the various tax incentives that are available to bring business to the community. Tax incentives are necessary due to the competition from Will County and Indiana that have lower taxes to offer to the same businesses.

Vanessa Coburn referred to the violence in Sauk Village and a recent murder in Sauk Village. Vanessa stated Peterson Avenue is a bad area. Mayor Hanks stated Sauk Village has a great Police Department that is working with the Major Crimes Task Force and 40 officers from surrounding communities on the murder from last week. The investigation is ongoing. All individuals in previous incidents have been caught and brought to justice.

Kevin Freeman stated his house was broken into to recently. Kevin referred to footprints left by the kids who robbed his home. The police should know where these kids live and stash property. Another resident with Kevin stated his mail has not been delivered to his neighborhood for two weeks because of the pit bulls in the area. Mayor Hanks agreed that the kids are on foot. Mayor Hanks also agreed that the police officers are aware of some of the kids involved. These kids watch the areas and wait for people to leave. It is important that residents call the police when they notice suspicious activity. Mayor Hanks stated he was aware of the dog situation in the past and the dogs were tranquilized. This is the first time it has been brought to his attention at this time. Mayor Hanks asked the resident to meet with Trustee Myers after the meeting to follow up.

## **6. Miscellaneous Business**

### **Comments from the Trustees**

Trustee Williams stated her house was broken into in March. Three TV's were taken and no one in the neighborhood saw kids walking away with three TV's. It was children because they got in through burglar bars. Recently kids knocked on her door and her neighbor's doors looking for someone. It could have been a ploy to see if people were at home. Trustee Williams did call the police and did ask for a follow up call from the police.

Kids are being used to help gain entry into homes. Keep a look out. All suspicious activity should be reported to the police immediately.

Trustee Burgess stated he found out about the dog situation yesterday and asked if the dogs can be tranquilized and taken to the Anti Cruelty Society. Just tranquilizing them is not enough. The next Town Hall Meeting will take place at Rickover Junior High on Wednesday, September 24, 2014 from 7:00 pm to 8:30 pm. Mayor Hanks asked Trustee Myers to follow up now that it has been brought to his attention.

Trustee Myers stated the board passed a vicious dog ordinance. The police officers have the right to take the dog. Cook County can also take the dog and set up a hearing with the dog owner.

Trustee Washington stated a Village Manager is needed so these incidents can be reported and the information given to the trustees. Failure to communicate with one another is a problem. Trustees should attend the session at the IML that addresses that issue. There is an issue with how the officers respond to the callers who do report crimes. There should also be a way to let residents and trustees know there is an incident while it is happening for the safety of the residents. Trustee Washington stated that Wagoner Elementary students are no longer allowed to take a field trip to the library because parents are concerned about their kids walking the neighborhood.

Mayor Hanks stated that details of an ongoing investigation cannot be revealed otherwise the information can be released to the criminals at the same time. Revealing details could also be harmful in pending or future litigation. This prevents the board from making statements that could cause problems later. Sauk Village works with Major Crimes Task Force on these crimes. Chief Holevis reports at board meetings. Trustee Washington stated all she is asking for is notification- just the facts – rather than seeing the information on Facebook. Residents call for information and she is unaware of what is going on. Mayor Hanks stated people have scanners and show up at incidents. It is up to the police to release the information. The police are busy handling the situation. They will notify the board before they release the information to the public. Anything released on Facebook is not official information.

Trustee Williams agreed that a lot of information is leaked on Facebook before the Trustees even know an incident occurred. There has even been information leaked on Facebook before a family was even notified. In the past, the trustees were given a quick chirp on the Nextel phones just to make them aware of the situation. Now the notifications are sporadic. The incident from last week has still not been relayed to the trustees.

Mayor Hanks reiterated “Call the Police”

Trustee Williams agreed if you notice someone in your neighborhood you do not recognize- “Call the Police”. Trustee Washington stated residents have stories of what they have been through and how the police handled situations. Other communities have better methods to communicate.

Trustee Myers stated there may be a break down in communication with the Police Department and agreed that the trustees should be notified. Someone in the department should be assigned the task to communicate with the board in the chief’s absence.

Mayor Hanks will follow up with Chief Holevis when he returns.

Trustee Poskin stated he is working with the Postmaster who is aware the mail is being curtailed due to two incidents where carriers were attacked. Trustee Poskin will make sure the addresses are given to the Police Department. Trustee Poskin thanked Christopher Witt and the volunteers for the work they did on staining the gazebo and picnic tables as part of his Eagle Scout project. It looks really good. The Trunk or Treat will take place on Saturday, October 25<sup>th</sup> at 12:00 pm. Volunteers to pass candy from the trunk are needed. There will be a costume judging and a drawing for pumpkins. The basketball banquet was held last week. It was a good day and everyone had a good time. Trophies were passed out.

Mayor Hanks stated IDOT has approved Shine at that location. Mayor Hanks reminded everyone to follow the travel and expense policy during the IML conference. The Rochester’s will be at First Baptist Church on September 21<sup>st</sup>. State Representative Elgie Sims will have a satellite office in Sauk Village on Saturday, September 27<sup>th</sup>. Bloom Township is offering services in Sauk Village.

Mayor Hanks read a letter from a resident commending Water Department employee Eric Cook on his professionalism. A copy of the letter will be given to Public Works Director Kevin Weller.



## **7. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Poskin and seconded by Trustee Williams.

All Ayes.

The meeting was adjourned at 8:27 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **SEPTEMBER 23, 2014.**

**1. CALL TO ORDER**

Mayor Hanks called the meeting to order at 7:02 pm.

**A. Pledge of Allegiance**

Mayor Hanks lead those assembled in the Pledge of Allegiance.

**B. Roll call**

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. PUBLIC COMMENT**

**A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.**

None

**3. REPORTS OF OFFICERS**

**A. Mayor's Report- Mayor David Hanks**

**1) Proclamation/ Dedication of Prairie Avenue- Mayor Roger Peckham**

Mayor Hanks read a proclamation in recognition of former Mayor Roger Peckham and the dedication of Prairie Avenue in his honor and to thank him for his years of service to the community. Mayor Peckham thanked the board for the recognition and the Prairie Avenue street sign.

Mayor Hanks thanked Christie Peckham for all of the years she supported Mayor Peckham. Former elected officials and School Board President Davenport were in attendance.

**B. Village Clerk – Mrs. Debbie Williams**

Village Clerk Williams stated the board will not meet on Tuesday, September 30<sup>th</sup>. The board does not meet on the fifth Tuesday of the month unless a special meeting is called. Voter registration ends October 7<sup>th</sup>. There are three trustee seats open for the April 2015 election. Check out [www.elections.state.il.us](http://www.elections.state.il.us) for the candidate's guide and calendar. Village Clerk Williams congratulated Mayor Peckham and acknowledged Deputy Clerk Jasinski and Colleen Baughman. Village Clerk Williams stated as a part time clerk it is invaluable to have someone on board to assist when needed. Village Clerk Williams thanked Sherry who is always there at a minute's notice. Flowers were presented to Deputy Clerk Jasinski. Village Clerk Williams also recognized former Deputy Clerk Colleen Baughman. Sherry stepped in without hesitation after Colleen moved out of Sauk Village. Colleen continues to also be invaluable due to the work she does in preparing the bimonthly Sauk Talk.

**C. Village Treasurer – Mr. Jim Griegel- Absent- No report**

**D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath- No report**

**E. Village Engineer – Mr. Jim Czarnik**

Village Engineer Czarnik provided an update on the water treatment improvement project. The air strippers have been delivered and set in place at wells 1&2. Equipment start up continues at well 3. The electrical installation is complete and the generator has been tested. Work continues on the final grading of the pavement. The MFT resurfacing project is 99% complete.

**4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

**A. Parks and Recreation Committee- Trustee Poskin**

Trustee Poskin reported the next parks and Recreation Committee meeting is scheduled for October 1<sup>st</sup> at 6pm in the Community Center. Flyers are available for the Flea Market scheduled for November 8<sup>th</sup> at 9am in the Community Center. Tables are available to rent. Trunk or Treat starts at noon on October 25<sup>th</sup> following the costume parade that will leave Rickover Junior High at 11:30 am. Volunteers are needed to fill their trunks for the Trunk or Treat. Trustee Poskin congratulated Mayor Peckham on receiving his awards.

#### **B. Beautification Committee- Mayor Hanks**

Mayor Hanks thanked the Beautification Committee and volunteer James for doing a great job staining and painting the sign at 394 and Sauk Trail. Mayor Hanks thanked James again for doing a great job on the sign at Albert Welch/ Veteran's Memorial park and encouraged everyone to go see it. The committee will start the fall decorations. Volunteers are needed. Mayor Hanks met with the Cook County Sheriffs office and viewed vacant houses that need to be torn down and areas that they can assist in cleaning up. Cook County is reviewing the information.

#### **C. Ordinance Review Committee- Trustee Myers**

Trustee Myers reported the Ordinance Review Committee met and reviewed several ordinances suggested by the residents including the sign ordinance and the ordinance that pertains to chickens. An amendment to the sign ordinance will be presented to the board for Article 58.4 for the garage sales. The committee has found that a medical excuse must be brought to the Zoning Board to request a variance with regards to the chickens. An ordinance regarding recreational vehicles in the Unified Code may be moved to the Municipal Code after further review.

#### **D. Intergovernmental Relations Committee- Trustee Burgess**

Trustee Burgess thanked everyone who came out to the Tax Appeals Forum. Approximately 89 people attended. Twenty five people filed applications that day and thirty more went to Bloom Township to file. Trustee Burgess stated the "Smoothing out the wrinkles and working together" and the "Roundtable with council members" were very helpful sessions at the IML Conference. Many communities face the same issues as Sauk Village. It is important to look at your elected officials for answers. Trustee Burgess acknowledged the two past Mayors (Paesel and Peckham) in the audience and thanked them for staying in the village and contributing after they left office. Former Mayor Paesel is currently the Executive Director of South Suburban Mayors and Managers Association. Ed Paesel advocates for Sauk Village and other South Suburban communities. Both gentlemen still love the village

#### **E. Neighborhood Watch Committee- Trustee Washington**

Trustee Washington thanked everyone who worked and contributed towards the Book Bag giveaway where 225 book bags have been collected. The No Texting while Driving and No Bullying campaigns have been expanded. Names are still being collected and will be posted in the hallway. A few more copies of the video Happy are available. Trustee Washington stated the IML was very informative. The classes and talking to other elected officials about solutions to problems were very helpful. Trustee Washington investigated workshops for the Police Department and finding funds for a Village Manager. Trustee Washington thanked the residents for allowing her to attend the conference.

#### **F. Public Relations Committee/ Community Outreach Partnership-Trustee Williams**

Trustee Williams stated the Public Relation Committee will resume meeting October 1st. The agenda will include planning for Student Government Day. Topic suggestions should be given to Trustee Williams or Village Clerk Williams.

#### **COP-**

##### **1) Employee Appreciation**

The Community Outreach Partnership Committee met tonight to finalize the employee appreciation gifts bags. The "employee survival kits were gifts from the COP Committee. The COP Committee appreciates

all of the employees and the hard work they do. The gift bags were given to the department heads to be distributed to all employees except the Police Department. Police Department recognition is scheduled for October 28, 2014. The Village Engineer and Village Attorney also received bags.

Trustee Williams stated in the past everyone was honored at 5 year intervals and street signs were given upon completion of the third term. The committee is trying to bring employee recognition back starting with those who have 25 years of service or more.

Trustee Williams recognized Kevin Weller for his 28 years of service.

**Sauk Village would like to thank Public Works Director Kevin Weller for 28 years of service to the community. Kevin started as a summer worker in 1986 and was hired full time as a field worker in 1987. Kevin was promoted to Assistant Public Works Director in 2000 and to Public Works Director in 2006 upon Mike Wall's retirement.**

**Kevin has been extremely instrumental and hands on during the water treatment project of the past several years. Kevin's goal is to continue to spend taxpayer's money wisely on water treatments and other municipal purchases.**

Kevin received a watch as a thank you gift from the village.

Trustee Williams asked everyone to attend the October 28<sup>th</sup> board meeting for the Police Department recognitions.

## **5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

### **A. Fire Department/ 911 Committee- Chief Stoffregen**

Fire Chief Stoffregen reported the department has responded to 27 calls in the past two weeks including 1 assist other agency, 6 fire alarms, 6 medical assists, 4 car accidents, 2 CO alarms, 1 search for missing person, 1 vehicle fire, 1 water heater fire, 1 unfound incident, 1 gas leak, and 2 structure fires.

Chief Stoffregen reported the Fire Department will host an Open House Saturday, October 11<sup>th</sup> from noon -3pm. The theme this year is "Every second counts". A demonstration will take place- weather permitting and flyers will be distributed for a coloring contest. Four firefighters will be attending the Down and Dirty Fire College on October 17<sup>th</sup> and 18<sup>th</sup>.

Chief Stoffregen thanked Trustee Rosie Williams and the Community Outreach Partnership for remembering the Fire Department personnel.

### **B. Police Department-Chief Holevis**

Chief Holevis reported 668 calls for service in the past two weeks including 105 traffic, 82 ambulance assists, 83 building checks, 54 burglar alarms, 25 domestics, 36 juvenile problems and 81 other calls of service and call for shots fired.

#### **1) Swear in Deputy Police Chief Rebecca Sailsbery**

Chief Holevis called Sergeant Sailsbery up to be sworn in as Deputy Police Chief. Village Clerk Williams gave the oath of office to Deputy Chief Rebecca Sailsbery.

### **C. Public Works Department- Mr. Weller**

Public Works Director Weller reported chipping is completed. Residents should not put branches out.

### **D. Administrative Services Director- Ms. Jasinski**

Director Jasinski reported Advance Auto is asking the board and the Police and Fire Departments to attend a ribbon cutting ceremony scheduled for Friday, September 26<sup>th</sup>. The Sauk Plaza parking lot is in the process of being sealed.

### **E. Finance Director- Mr. Rao**

The 2013 TIF annual report is complete. The village is current on all financial reporting. Mayor Hanks asked everyone to applaud the efforts of Finance Director Rao. Mayor Hanks stated Mohan Rao has worked long hours, including weekends to get the audits up to date from 2009 to the present.

### **F. Sauk Village Homeland Security Agency-Mr. Johnson**

Director Johnson reported over the last two weeks the department responded to 14 calls including 2 structure fires, 2 CO alarms, 1 vehicle fire, 3 vehicle accidents, 4 fire alarms, 1 search for missing person and 1 trash fire.

### **G. Human Relations Commission- Trustee Washington**

Trustee Washington reported the Human Relations Commission is planning a pre-Thanksgiving Day dance for the youth of Sauk Village in the Community Center. The date will need to be confirmed by Trustee Poskin. Volunteers are needed. The youth in Sauk Village are encouraged to attend.

### **H. Housing Commission- Mr. Holcomb**

Commissioner Holcomb reported the IEPA is also willing to come out and assist with the clean up of 25-30 properties. There has been no word from IDAH (re: payment for grass cutters). Mayor Hanks requested adding the IDAH program to the next agenda.

### **I. Senior Committee-Ms. Langston**

The Sauk Village Senior Committee monthly movie 'Gravity' will be on Monday, October 6 at 12:30 p.m. following blood pressure screening at the McConathy Library. Light refreshments will be served, brown bag lunch is optional. The monthly blood pressure screening in the Senior Center office will be on Monday, October 13<sup>th</sup> from 1:00-2:00 p.m. Our honor system paperback book exchange program continues to be very popular. This Friday, September 26<sup>th</sup> is our open senior social activities from 12:00-4:00 p.m. and continues every 2<sup>nd</sup> and 4<sup>th</sup> Fridays. The advanced \$5.00 tickets for the 11<sup>th</sup> Annual Senior Citizens Spaghetti Dinner on Saturday, October 11<sup>th</sup> are on sale from committee members and village hall. Cost would be \$6.00 at the door. Coming soon on October 14<sup>th</sup> will be our 'Silver Sneaker' program at 10:00 a.m. and every Tuesday and Friday, details to follow.

Seniors fifty plus are welcome to join the Village sponsored three senior organizations: 2<sup>nd</sup> and 4<sup>th</sup> Sunday at 3 p.m. Fun Club; on the 1<sup>st</sup> and 3<sup>rd</sup> Monday at 7 p.m. Sunshiner's; and on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday at 5 p.m. Leisure Timers, except tomorrow at 4:00 p.m. for their beef sandwich meal. Other events held are BMW Crossroads, a motorcycle group, on the 3<sup>rd</sup> Tuesday at 7 p.m.; every Wednesday 8-11 a.m. the Ceramics Group; and every Sunday 6-10 p.m. the Sauk Village Blue Grass provides blue grass, country western and gospel music for your dancing and/or listening pleasure. This past Sunday's event, Nadine Morgan's family surprised her with an advanced 80<sup>th</sup> birthday celebration.

Senior Information Fair sponsored by State Representative Anthony DeLuca at Rich Township Senior Center, 297 Liberty Drive, Park Forest on Monday, October 6<sup>th</sup> from 9:00 a.m. until 12:00 p.m. See posted flyer for details.

The Bloom Township Senior Department is co-sponsoring flu shots with Maxim Health Systems on Tuesday and Wednesday, October 21<sup>st</sup> and 22<sup>nd</sup> from 9 a.m. - 1 p.m. by appointment only. The Senior Community Lunch program 'Football Kickoff' Thursday, October 23<sup>rd</sup> at the Glenwoodie Golf Club. Entertainment is by 'All-In-Band.' Cost for Bloom Township seniors is \$4.00 and non-township seniors \$8.00. Ticket deadline will be on Friday, October 17<sup>th</sup> or until sold-out. Other programs includes: basic line dance classes (4 week session for \$8.00 10/2-10/30); Wednesday and Friday chair exercise; FREE Legal Assistance; Blood pressure screening; AARP Smart driving courses; health insurance assistance, especially with Medicare Part D; and low cost Senior Wheels transportation (708-754-8200). Call the Bloom Township Senior Dept. 708-754-9400 ext. 244 for additional information and/or services.

Reminder - Frauds and scams are targeting seniors! Recently, South Suburban Senior Services of Catholic Charities made a presentation on Medicare Fraud at Jones Community Center. Also, the September 17<sup>th</sup> issue of the Southland Voice had an article on fraud/scam. Personal data theft is growing. Guard your medical ID like your credit card. Be sure to review your Medicare Summary Notice (MSN) for accuracy. Never, never agree for services from and unknown source or let any unknown person in your home! The SMP (Senior Medical Patrol) model 'PROTECT DETECT REPORT: Protect - Protect

yourself from Medicare errors, fraud, and abuse; Detect - Learn to detect potential errors, fraud, and abuse; and Report – If you suspect that you have been a target of errors, fraud, and abuse, report it. Call Age Options at (800)699-9043 or (708)383-0258.

The next meeting will be this Thursday, October 9th at 5 p.m.

## **6. CONSENT AGENDA**

**A. Motion to Approve an Ordinance Amending Chapter 82 “Zoning, Planning and Development” of the Zoning Ordinance of the Village of Sauk Village, Cook County, Illinois (Adult Use Moratorium Extension)**

**B. Motion to Approve Right of Way and Easement Grant- Enbridge**

**C. Motion to Approve Tenant/ Lessee Recognition- Enbridge**

Mayor Hanks asked for any questions or comments on the consent agenda. Hearing none- Mayor Hanks asked for a motion to approve the consent agenda.

The motion to approve was made by Trustee Morden and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

## **7. NEW BUSINESS**

**A. Motion to Approve Accounts Payables and Disbursements for August 27, 2014 through September 23, 2014**

Mayor Hanks asked for a motion to approve the Accounts Payables and Disbursements for August 27, 2014 through September 23, 2014.

The motion to approve was made by Trustee Myers and seconded by Trustee Williams.

Trustee Burgess asked for clarification on the immediate checks. Chief Holevis clarified the annual payment for supplies.

Finance Director clarified the reimbursement for the Hootsie Awards, the expense paid by Enbridge and the expense paid by the IEPA loan.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**B. Motion to Approve Collective bargaining Agreement between the Village of Sauk Village and Illinois Fraternal Order of Police Labor Council (Telecommunicators) for a term of May 1, 2011-April 30, 2015**

Mayor Hanks asked for a motion to approve the Collective bargaining Agreement between the Village of Sauk Village and Illinois Fraternal Order of Police Labor Council (Telecommunicators) for a term of May 1, 2011-April 30, 2015

The motion to approve was made by Trustee Morden and seconded by Trustee Washington.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

## **8. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES**

Trustee Williams stated the patio, shelter and gazebo behind the Village Hall all look great. Trustee Williams congratulated both Mayor Peckham and Public Works Director Kevin Weller who both have been instrumental in her development as a trustee. Both of them have been there to answer many questions through the years. There is a long list of recognitions to follow. Trustee Williams stated that employees do not hear it enough because it is not said enough but on behalf of both committees she chairs and as a trustee- "Thank you".

The IML was a wealth of knowledge as usual. One presentation will take place at the next committee meeting to bring ideas on how to get more information out to the residents.

The Community Outreach Partnership and Public Relations Committees will be working with the State Representatives and a representative from the Mayor of Chicago's office on a special project to bring information on concealed carry and medical marijuana laws to ensure the village is in compliance. Sessions will take place before the end of the year.

Trustee Myers stated the item that was brought to his attention (dogs keeping the mail from being delivered) was forwarded to Sherry Jasinski.

Trustee Morden thanked the residents. The IML conference was money well spent. All trustees attended sessions and networked with others. The conference was enlightening.

Trustee Poskin also thanked everyone for the opportunity to attend the IML conference. There was a lot of good information. The next Family Game Night is scheduled for Friday, October 3rd from 6pm-11pm in the Community Center. Light refreshments will be served.

Trustee Washington reported the date for the first Diversity Dance has been confirmed with Trustee Poskin for Friday, November 21<sup>st</sup> from 5pm – 8 pm in the Community Center. The Human Relations Commission is looking for volunteers.

The next Neighborhood Watch meeting is the second Monday in October at the Fire Station. Block club captains are needed in every area.

Trustee Burgess stated the board does appreciate the residents, but in advance of any FOIA's, clarified that the IML was not paid using taxpayer's money. Money was put aside years ago with a corporation for the purpose of the continued education for the board.

The next Town Hall meeting is scheduled for September 24<sup>th</sup> from 7:00 pm – 8:30 pm at Rickover Junior High.

Mayor Hanks reminded everyone to attend the Advance Auto Grand Opening. Mayor Hanks has met with the manager and employees. Repairs to the parking lot in Sauk Plaza are ongoing. Mayor Hanks read a letter from the pastors of Sauk Villager acknowledging the help of all of the village departments and the village board during Shine on Sauk Village that was held last week.

Mayor Hanks stated a letter from a resident acknowledging employee Eric Cook will be placed in his file. Mayor Hanks thanked the resident who presented the letter and Eric Cook for doing a great job. National Prescription Take Back Day flyers are available with locations for September 27<sup>th</sup> from 10 am -2 pm.

Senator Harris' office provided the info for the natural gas boiler program available throughout Cook County.

State Rep. Elgie Sims will be here Saturday, September 27<sup>th</sup> from 10 – noon- He wants to hear from you. Senator Trotter may also be present.

Mayor Hanks stated Trustee Poskin worked with the Post Office on the dog issue. A special investigator will be coming to Sauk Village. Trustee Myers helped to identify the area and the dogs and is working with the Police Department. The goal is to get the mail back up and running as soon as possible. Mayor Hanks thanked both trustees for going above and beyond to get this done.

Mayor Hanks stated the laws are changing constantly. Seminars and classes like the IML refresh the board and update the board on current laws and how they effect our community. This will also help keep litigation costs down. These classes help the board, especially the roundtables with other elected officials and listening to what did and did not work in other communities. Vendors that the trustees met will bring information to the board in upcoming meetings.

## **9. ADJOURNMENT**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Morden and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 8:02 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams



MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **SEPTEMBER 23, 2014.**

**1. Roll Call**

Mayor Hanks called the meeting to order at 6:03 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. Recess to Executive Session**

**A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2014)**

Mayor Hanks asked for a motion to recess to executive session. The motion was made by Trustee Poskin and seconded by Trustee Morden.

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

The meeting was recessed to executive session at 6:03 pm.

**3. Reconvene Special Meeting**

Mayor Hanks asked for a motion to reconvene. The motion was made by Trustee Poskin and seconded by Trustee Williams.

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

The meeting was reconvened at 6:34 pm.

**4. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Poskin and seconded by Trustee Williams.

All Ayes

Meeting was adjourned at 6:34 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL OCTOBER 7, 2014.**

**1. Call to Order**

**A. Roll Call**

Mayor Pro Tem Williams called the meeting to order at 7:03 pm.

On roll call:

Present: Trustees Burgess, Myers, Poskin, Washington and Williams

Absent: Mayor Hanks and Trustee Morden

**2. Sauk Village App- Trustee Williams**

Trustee Williams met Constituents Outreach Consultants representatives Emily and Liz at the IML conference and invited them to the meeting to give a presentation on a possible Sauk Village app for smart phones and tablets. Beecher currently has an app. These apps are another way to communicate with the residents and provide a lot of information in one centralized space. Constituents Outreach Consultants is a communications/ PR firm specializing in municipalities. The app will include push notifications that can instantly notify residents of emergencies or change of schedule, such as, "firework have been cancelled". The app can be customized to Sauk Village and could allow for service requests to go directly to Public Works or other departments. Other entities like schools, library and businesses can be included in the directory with touch to dial and touch to email capabilities. The app can include a coupon program, announce special events, weather conditions, etc...

There is a one time set up fee of \$1,000.00, \$500.00 additional to include business directory, \$500.00 to include a You Tube feed and a cost of \$249.00 per month that includes maintenance and unlimited updates.

Information would still be filtered to the Public Relations Committee. The Sauk Village eblasts and Sauk Talk will continue due to the difference in the formatting. A contract will be sent to Village Clerk Williams to submit for board review.

**3. Discussion of broken fire hydrants- Trustee Burgess**

Trustee Burgess addressed a grant the board considered over three years ago and the need to repair the broken fire hydrants and broken b-boxes. Trustee Burgess asked the department heads to provide the board with an update on what repairs are needed and what the cost would be to make the repairs. Trustee Burgess stated he is aware some funding has been received. Fire Chief Stoffregen and Public Works Director were present to address the board. Trustee Burgess suggested repairs begin using the Water Fund and replace the money when it is received.

Mayor Hanks stated the problem has been ongoing for approximately 12 -15 years. This administration has made this a key focus. Grant money is already coming in for applications that began over one year ago. Grants for fire hydrants (\$25,000.00), B-boxes, curbs and fire hydrants (\$50,000.00) have been approved. Seven fire hydrants have already been purchased using \$18,000.00 in grant money. Tools, equipment and parts that are needed will be purchased as the grant money comes in. At the time of taking on the role as Acting Mayor in November 2012, there were between 70-90 fire hydrants out of order. Currently there are 61 fire hydrants out of order. Since November 2012, ten fire hydrants have been repaired or replaced, three more hydrants are ready to go and parts from the old hydrants can be used to repair an additional six more hydrants. Seven more hydrants are coming in. Overtime as needed has been approved for Public Works employees to replace and repair fire hydrants. Additional grants for \$1.8 million and \$5.8 million dollars for roads, curbs and other infrastructure are still under consideration. Since November 2012, Robinson Engineering prepared "white pages" that were provided to the Governor. Mayor Hanks is in constant contact with the State Reps and the lobbyist group to keep those "white pages" in front of the Governor. The "white pages" include locations, photos, costs and a complete breakdown of shovel ready projects. The tops of the broken fire hydrants are spray painted

white to alert the Fire Department to go to the next hydrant. Public Works Director Weller stated that an alternative to the white spray paint is in the works. Mayor Hanks reported the Fire Department now has longer wrenches to assist in opening the hydrants. The water atlas to identify all village hydrants is complete and a priority list has been updated. A Mutual Aid agreement has been in place since 2009 that two tankers are automatically dispatched to Sauk Village. One tanker filled with 3,000 gallons of water goes directly to the fire and the second tanker goes to the Fire Department in case there is another fire. Fire Chief Stoffregen works closely with other communities. There are a lot of things in the works. The amount of non-working fire hydrants has decreased from 17%- 10%. The goal is to keep working on getting that number down. Other communities have numbers way over that. The departments are working hard to identify the hydrants and the costs of the repairs and to prioritize the repairs as needed. Chief Stoffregen stated the board committed to a plan six years ago and did not follow through. Public Works Director Weller stated repairs will be made during the week and on the weekends as needed to get the work done.

Trustee Burgess asked if hydrants or street light repairs will be a priority. Director Weller stated hydrants will be a priority. There is a list of priority street light repairs on going and both street lights and hydrants may be repaired simultaneously with different crews.

Trustee Burgess asked if work will continue on the b-boxes and hydrants when the grant money runs out. Alternative means of financing needs to be considered. Mayor Hanks stated the goal is to keep moving forward and to continue to apply for grants. Costs to repair all broken hydrants are: approximately \$158,000.00 to buy hydrants and \$150,000.00 labor (\$2,610 for each new hydrant). The grant covers approximately 20 b-boxes.

Mayor Hanks stated the village is constantly staying in front of the State Reps and the Governor. The grant money will be used for the specific purpose it was received for and not placed in a General Fund.

The board will receive updates as they occur.

#### **4. Intergovernmental Agreement by and between the Village of Sauk Village, Cook County, Illinois and the County of Cook, Illinois for the Provision of Environmental Health Inspectional Services for the Period of December 1, 2014 through November 30, 2015 Cook County**

This annual Intergovernmental Agreement pertaining to health inspections performed by Cook County for the Village of Sauk Village contains an increase of the fee that is passed on to the businesses. The increase to \$100.00 will require an amendment to the current ordinance and a letter to the business owner prior to business license renewal time. The ordinance amendment and the Intergovernmental Agreement will be placed on the next agenda for approval.

#### **5. Housing Authority- Commissioner Holcomb**

##### **A. IEPA I-RID Illegal Dumping Complaint Letter**

Housing Commission Chair Holcomb reviewed a packet of information regarding a \$50,000.00 grant for illegal dumping. Commissioner Holcomb asked Mayor Hanks to sign off on this grant that will be ongoing through 2019 that can be used for burned out houses and destroyed houses. Mayor Hanks stated work has already begun with the clearing of properties such as the old Hometown Gyros, behind old Consumers, Tony's, local houses, gathered furniture and debris dumped on properties and behind Fairway and the Lincoln- Lansing Drainage Ditch with the help of SWAP (Sheriff's Work Alternative Program) and the Neighborhood Revitalization Program. Some houses are being scheduled for demolition and the property will revert back to the village. Mayor Hanks will continue to work with the county on various programs including community service or training projects.

##### **B. IHDA Abandoned Residential Property Municipality Relief Program (SVHC Vacant Property Grass Cutting Program)**

Housing Commission Chair Holcomb stated the agreement with IHDA included a \$75,000.00 grant to help incur costs associated with grass cutting in Sauk Village. It was originally stated there would be no up

front costs to the village in the first draw down. Part way through the program that was withdrawn and the grant became reimbursable where the village would pay the grass cutters up front and be reimbursed later. Sauk Village halted the program for 10 days. Commissioner Holcomb stated IHDA has never done this program before and it is way beyond the scope they originally thought. Commissioner Holcomb provided information on the accounting necessary, such as, the need to take and label pictures (before and after) and provide reports. There are 750 pictures and reports that contain over 800 pages. Commissioner Holcomb asked Village Clerk Williams to report on a phone call made earlier in the day in his absence. Village Clerk Williams reported Russ Rydin from the South Suburban Land bank provided information he received from Nicky Pecori from IHDA. They have agreed that they were unprepared for the huge undertaking. IHDA has a limited staff. Sauk Village and Richton Park did a fantastic amount of properties with reports of several hundred pages. Other communities did not take on such huge projects and the reports are much smaller. IHDA keeps changing the reporting format even as late as today. IHDA did however agree to accept Sauk Village's reports for the initial drawdown and will approve the payment for reimbursement based on the applications that were submitted. Any reports for work done since the last report should be submitted in the acceptable format. Russ stated no community has received their money regardless of the size of the project. Fifty three communities participated in the program plus five communities in the land bank. Commissioner Holcomb stated IHDA is requesting the assistance of Richton Park President Reinbold and the Sauk Village Housing Commissioner next year when the program resumes. Commissioner Holcomb stated the issue is with the pictures. The pictures may be need to be changed. Most communities used the funds for property tear downs where less documentation is required. Commissioner Holcomb stated the first drawdown is due by November 6<sup>th</sup>. From 6-27-14 through 9-30-14 937 cuts were performed on a total of 122 lawns. The total draw includes Public Works employees working after hours: \$10,655.00 Resident cutters- \$12,135.00 for a grand total of \$22,790.00. Commissioner Holcomb stated that none of the funding can be used for administrative costs. The twenty cutters supplied their own supplies. Commissioner Holcomb stated the State Reps are pushing to get payments to the communities. Any additional funding can be used for tear downs. Trustee Burgess clarified that originally the grant was not a reimbursable grant and now the Housing Commission is asking for the village to pay the cutters and wait for the reimbursement. Trustee Burgess stated the last draw was not brought to the board not at no fault of Commissioner Holcomb's. This draw will need to be approved by the board. Commissioner Holcomb reiterated that the grant was not supposed to be a reimbursable grant. There should not have been a need for the village to pay out. The grass cutters did a great service to the village. Without the cutters 22 lawns would have gone uncut. Grass cutting improved the appearances of the properties, reduced the rodents and moved the village forward. The IHDA program is a five year program that the village will not move forward on in the future until the board and the Housing Commissioner review it. Commissioner Holcomb stated it took 5 cases of paper, 15 sets of ink cartridges and approximately \$1,200.00 worth of the Housing Commissioner's time to prepare the reports not including the gas and time to inspect the properties. Trustee Washington commended the Housing Commissioner and the cutters and agreed the cutters need to be paid and the board needs to be kept in the loop. Mayor Hanks asked for suggestions on where the money should come from to pay the grass cutters. Money may need to be borrowed from another fund. Trustee Williams inquired about how the money will be received, projects that may be done with the balance of the funding that is available and if they village needs to borrow the \$22,790.00 or \$75,000.00 to include additional projects. Commissioner Holcomb stated the initial payout will be received. The grant balance of \$44,550.00 could be used for demolition and possibly fire hydrants and would also be reimbursable.

Mayor Hanks stated the amount needed is \$22,790.00. If the grant can be used for fire hydrants the documentation needs to begin starting with the repairs that have already started. Discussion was held on the alternatives to where to borrow from. The loan will be paid back when the grant payment is received in November. Mayor Hanks stated the Water Fund and the CN Funds are the alternatives but does not suggest the Water Fund. Mayor Hanks suggested the cutters get paid and encouraged the board to approve borrowing the funds to pay the cutters. Most of the cutters are village residents. They have done a great service. Trustee Burgess stated he is working with the village attorneys and the Village Clerk to prepare applications for CN noise mitigation. Trustee Morden is working with the South Suburban Mayors and Managers Association Transportation Board is also working on noise mitigation issues relating to CN. The issue to borrow the money from the CN Fund will be included on the next agenda under New Business per the village attorney's recommendation. Mayor Hanks asked for a round of applause for the grass cutters.

**6. Intergovernmental Agreement by and between the Illinois Office of the Comptroller and the Village of Sauk Village regarding access to the Comptroller's Local Debt Recovery Program**

**7. An Ordinance of the Village of Sauk Village, Cook and Will Counties, Illinois approving an Intergovernmental Agreement by and between the Illinois Office of the Comptroller and the Village of Sauk Village regarding access to the Comptroller's Local Debt Recovery Program**

Trustee Myers stated this was discussed at length in June as a way to recoup money owed to the village through the State Comptroller. A new collection agency was approved by the board. An agreement and ordinance was needed to move forward. Approving the agreement and ordinance will bring revenue in for the village by going after tax returns and driver's privileges. Other communities may also file claims through the program for the same individual. Trustee Myers recommended approving both the agreement and the ordinance. These items will appear under the next consent agenda.

**8. Authorize the Village Attorney to settle the 2007 and 2008 tax rate objection cases at a rate of .007**

Mayor Hanks stated the potential loss to the village would be approximately \$300,000.00. The village has no control over this. Future tax money will be shorted by that amount. This item will appear on the next consent agenda.

**9. Public Comment**

**All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.**

Judy Cast spoke on the ladies restrooms opening nearest to the board room and the background checks, driver's licenses and residency of the grass cutters on the Housing Commission. Judy asked why Mayor Hanks is now chairing the Beautification Committee.

Mayor Hanks stated the bathrooms are available near the Senior Center and will look into getting the other bathrooms open. The Housing Commission is dealing with a new program and is experiencing delays. There is a spot to borrow from and the money will be replaced by the program. Mayor Hanks stated Trustee Morden has resigned from the Beautification Committee and he is now acting as a liaison until a Chairperson is in place. Trustee Morden will bring ideas for an alternative committee.

Mary Kloss Forbes addressed the board to ask if a street could be named for the Kloss family. Mayor Hanks stated the information should be directed to Trustee Williams and the Public Relations Committee to review the policy on street naming.

Rose Langston stated Gary Holcomb and the Housing Commission are doing a great job. Gary is probably absorbing the cost of the printing. Rose commented on the debris left by an eviction at 22453 Yates. The Senior Spaghetti Dinner will take place on Saturday, September 11<sup>th</sup>. Advance tickets are on sale. Mayor Hanks stated he will speak with Directors Weller and Jasinski on the clean up of that property.

Bernadine Hopkins referred to the recent press release on the water concerning well #3 and asked for an update on the party for the teens. Mayor Hanks stated well #3 has not been in use since 2009 but is being worked on and will require IEPA approval before it is back in use. Testing has already begun. Wells #1 & #2 will be taken down once well #3 is up so the new equipment can be installed at that site. The village is working closely with the IEPA.

Trustee Washington stated the Human Relations Commission has postponed and possibly cancelled the dance.

## **10. Miscellaneous Business**

### **Comments from the Trustees**

Trustee Burgess reported the next Town Hall meeting will take place on Wednesday, October 15<sup>th</sup> at Rickover Junior High from 7:00 pm- 8:30 pm. CEDA will bring a Home Energy Assistance Program to Sauk Village on October 23<sup>rd</sup> from 9am- 1pm in the Village Hall. Criteria for income and family size are listed on the flyer. The Intergovernmental Relations Committee will meet Thursday, October 9<sup>th</sup> at 7pm in the Village Hall.

Trustee Myers asked about the Bloom Township Satellite Office. Village Clerk Williams stated Bloom Township will host a satellite office every Thursday from 11 am – 1pm at the Village Hall to handle most all of the services that are handled at the township offices. Trustee Myers stated he will be out of town next week and will not be present at the meeting. Trustee Myers will be attending a seminar on new rules and certifications for the Fire Department. Village Clerk Williams will work with Trustee Myers to put an agenda up for the Ordinance Review Committee.

Trustee Washington stated the Neighborhood Watch Committee will meet Monday, October 13<sup>th</sup> at 6:30 pm at the Fire Station. New block club captains are encouraged to attend. Trustee Washington stated she attended the first service at Grace United Church. She enjoyed the service. The pastor is praying for the community and wants to be included in the community. Mayor Hanks, Village Clerk Williams and Trustee Burgess were also in attendance.

Trustee Poskin stated Trunk and Treat is scheduled for October 25<sup>th</sup> from noon- 2pm. Bring your trunks and candy. The costume parade kicks off at 11:30 am at Rickover Junior High. The craft show is scheduled for November 8<sup>th</sup> from 9am – 3pm at the Community Center. Table rental is available for \$10.00. Bloom Trail ROTC will have a Bake Sale. Bring your own table.

Trustee Myers stated the Fire Department will go to the schools for Fire Prevention Week. There will be an Open House at the Fire Department from 1pm-4 pm which includes a live burn demonstration and activities. Advance Auto and McDonalds will help support this event.

Mayor Hanks stated Advance Auto is a new business who wants to get involved in the community. Come out and meet the managers at the Fire Department. Don't forget the Senior Spaghetti Dinner. Tickets are \$5.00 in advance and \$6.00 at the door. Last year people were in the hallways and waiting to get in. Sign up for Sauk Village email alerts. Congresswoman Kelly is hosting a hiring event on Saturday, October 24<sup>th</sup> from 9am – 12 pm at South Suburban College gymnasium in South Holland.

**11. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Washington and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 9:23 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **OCTOBER 7, 2014.**

**1. Roll Call**

Mayor Hanks called the meeting to order at 6:34 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. 2014 CDBG Subrecipient Agreement -Village of Sauk Village Project #1406-017**

Discussion was held on the street resurfacing project that will include 216<sup>th</sup> Street, Constance Avenue, 225<sup>th</sup> Street, 223<sup>rd</sup> Street, 223<sup>rd</sup> Place and 216<sup>th</sup> Ct. The \$200,000.00 portion of the grant is a non matching grant. Also included in the agreement is a \$36,000.00 matching grant if needed for additional engineering work. Finance Director Rao will be attending a workshop Thursday, October 9<sup>th</sup> relating to this grant. Mayor Hanks stated a motion to approve the agreement is needed in order to file the agreement at this upcoming workshop.

**3. Motion to Approve 2014 CDBG Subrecipient Agreement -Village of Sauk Village Project #1406-017**

Mayor Hanks asked for a motion to approve the 2014 Subrecipient Agreement for Project #1406-017. The motion was made by Trustee Poskin and seconded by Trustee Morden.

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

**4. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Burgess and seconded by Trustee Washington.

All Ayes

Meeting was adjourned at 6:37 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams



MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **OCTOBER 14, 2014.**

**1. CALL TO ORDER**

Mayor Hanks called the meeting to order at 7:04 pm.

**A. Pledge of Allegiance**

Mayor Hanks lead those assembled in the Pledge of Allegiance.

**B. Roll call**

Present: Trustees Burgess, Morden, Poskin, Washington and Williams

Absent: Trustee Myers (Attending Conference)

**2. PUBLIC COMMENT**

**A. Public Comment-** All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.

None

**3. REPORTS OF OFFICERS**

**A. Mayor's Report- Mayor David Hanks**

Mayor Hanks reported on the Unplug for Safety Poster and Essay Contest for students in elementary school through high school. Details can be found on [www.metrocontest.com](http://www.metrocontest.com).

**B. Village Clerk- Mrs. Debbie Williams**

Village Clerk Williams stated she regretted not being available for last weekend's activities due to a death in the family. The Fire Department Open House, Senior Spaghetti Dinner and the Governor's visit were in our thoughts.

Village Clerk Williams stated several residents have inquired about individuals getting petitions signed in or around village property. One person asked where it was in writing that you could not do that. The Village Attorneys were asked to provide the information if it was available. Village Clerk Williams researched past minutes to verify where it was written so that everyone could be under the same understanding.. Everyone should want everyone to have to right opportunity to run in the next election. We can be fair. Past meeting minutes mention how an ordinance should be in place to address election etiquette. An Ethics Ordinance is in place that pertains only to village employees. Village Clerk Williams asked the village attorneys to provide an ordinance for the board to consider that will address election etiquette that everyone can follow just to be fair to all candidates. Three trustee seats will be open in the April 2015 election. Candidate's guides are available on [www.cookcountyclerk.com](http://www.cookcountyclerk.com) or consult an election attorney. The attorneys suggest not providing this information on a local level.

Trustee Burgess asked what the determination is at this time. Village Clerk Williams stated that it has always been a gentlemen's agreement not to allow petitions, pins, signs, etc... inside any village building. The Ethics Ordinance prohibits employees from these actions. There is nothing in place for non employees at this time which is the reason for asking the board to consider approving a policy. The Ordinance Review Committee will review a draft ordinance at their next meeting. Trustee Burgess stated people have been asked in the past to remove their buttons and not to have petitions signed in the rotunda but outside the rotunda was fine. Village Clerk Williams was told as a candidate that she could not have petitions signed in the Village Hall but that is taking place currently in the Village Hall, Fire Station, the village grounds, etc... Village Clerk Williams reiterated the need for a policy for everyone to follow. The board has the authority to decide what is permissible and place it in writing so everyone can play by the same rules.

### **C. Village Treasurer – Mr. Jim Griegel- Absent- No report**

### **D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath**

Village Attorney McGrath stated a draft ordinance and sample ordinances from other communities will be presented to the board for consideration.

Village Attorney McGrath also reported a hearing took place today for the revocation of the liquor license for Levels Sports Bar based on alleged misconduct over the past couple of months. Per state statutes under the liquor code, the Mayor is able to close them down for seven days if there is a finding the conduct is a nuisance or a threat to the public safety and welfare of the community. The licensee was present at today's hearing. There was no agreement or resolution. Another hearing is scheduled for 8:30 am Friday, October 17, 2014. The officers involved will need to be present.

Two correspondences were received that relate to possible Open Meetings Act violations. Based on the requests for review they are seeking further information with respect to a Housing Commission's recent meeting and the Town Hall meetings held by Trustee Burgess.

Trustee Burgess asked for clarification on how the Town Hall meetings could be a violation of the Open Meetings Act. The meetings are open to the public. Village Attorney McGrath stated there is a review on whether the board violated the Open Meetings Act by having three or more board members in attendance at the Town Hall meetings held by Trustee Burgess. Trustee Burgess recalls Mayor Hanks and Trustee Washington attending. Trustee Washington asked if the request for review was for the last meeting or all meetings in general. Village Attorney McGrath stated it applies to all of the meetings.

### **E. Village Engineer – Mr. Jim Czarnik**

Village Engineer Czarnik stated the 2014 MFT resurfacing project is essentially complete. Gallagher Asphalt has submitted their last invoice. The water treatment plan project is 75% complete. Testing is being conducted on well #3. All tests performed for vinyl chloride have been negative. The testing results will be sent to the IEPA so an operating permit can be issued. It is possible well #3 could be supplying water to the system this week. With all work on well # 3 now complete all work will be concentrated on wells 1 & 2.

## **4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

### **A. Parks and Recreation Committee- Trustee Poskin**

Trustee Poskin reported Parks and Recreation will be hosting a Craft Show on November 11<sup>th</sup> from 9am-3pm in the Community Center. Table space is \$10.00. Doors will be open at 8:00 am for vendors. Volunteers are needed for the concession stand. Trunk or Treat is scheduled for Saturday, October 25<sup>th</sup> from noon- 2pm. The parade will start at Rickover Junior High at 11:30 am and end at the Community Center for Trunk or Treat. Volunteers with trunks and candy are needed. There will also be a raffle for pumpkins. The Santa Parade will take place on December 6<sup>th</sup> starting at approximately 10:00 am.

### **B. Beautification Committee- Mayor Hanks**

Mayor Hanks reported on the progress by the Beautification Committee and hard working volunteers:

Planted and maintained the north side of 394 and Sauk Trail

Continues landscaping at Police Department; needs Public Works assistance

Planted flowers and maintained Community Center, Atrium, Veteran's Memorial and Village Hall - including the harvest/ fall look. A pot has been donated to plant the mums.

Mayor Hanks thanked the committee for all of their hard work preparing for the Governor last week and continue to do. Smit's Farm has been heavily involved and continues to donate for the village.

The committee is preparing the Adopt a Spot locations for the winter months and will encourage more businesses to participate next year. Bultema's, Smit's Farms and Do it Best are current participants.

### **C. Ordinance Review Committee- Trustee Myers- Absent- No report**

#### **D. Intergovernmental Relations Committee- Trustee Burgess**

Trustee Burgess reported CEDA will host a Home Energy Assistance Program on October 23<sup>rd</sup> in the Village Hall from 9am – 1pm. Qualifications include being a senior, families with children 6 years old or younger and disabled individuals. Flyers are located in the back. Bring the most current income for all members of the household, copies of the most current heat and electric bill, proof of social security numbers for all household members, TANF grant bring medical card and copy of the rental agreement if applicable. Thirty five or forty people received assistance last year.

#### **E. Neighborhood Watch Committee- Trustee Washington**

Trustee Washington is excited about the neighborhood Watch Committee and all they are doing. There are block captains in all areas except three. Mayor Hanks stopped by and answered questions from the committee. Trustee Washington stated the Neighborhood Watch is working with Chief Holevis and the Police Department and will also speak with Trustee Williams in regards to the Community Outreach Partnership Committee.

#### **F. Public Relations Committee/ Community Outreach Partnership-Trustee Williams**

Trustee Williams stated the Public Relation Committee met to discuss Student Government Day procedures and topics. The committee has decided to do the village sticker contest again this year. Children between the ages of 8 and 12 or grades 3-7<sup>th</sup> can participate. The committee will be reaching out to District 168 regarding Student Government Day and the sticker program. Last year's village sticker was designed by a third grader.

**COP-** The Community Outreach Partnership Committee meeting scheduled for today was cancelled due to Trustee Williams just returning from out of town. The meeting will be rescheduled until next week.

### **5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

#### **A. Fire Department/ 911 Committee- Chief Stoffregen- Absent/Conference**

Director Johnson reported the department has responded to 29 calls in the past three weeks including 1 auto aid, 1 vehicle accident, 12 fire alarms, 7 medical assists, 1 vehicle fire, 1 possible structure fire, 3 CO alarms, 2 smell of wires burning and 1 child stuck. The Fire Protection Bureau finished the fire prevention talks with the schools. Because of the holidays, winners will be chosen and bureau members will take the prizes to the winners at their schools. Chief Stoffregen wants to thank everyone for coming out to the Open House. A special thank you to Advance Auto for the refreshments. It was a pleasure to see the Governor Saturday; he brought good news to the village. This weekend 4 recruits will be sent to Champaign for firefighter training.

#### **B. Police Department-Chief Holevis**

Mayor Hanks reported there were 1,021 calls for service from September 23<sup>rd</sup> to present which included 126 traffic related, 52 suspicious persons, 6 shots fired, 114 other calls for service, 37 domestics, 43 juvenile problems, 74 burglar alarms and 71 ambulance assists. Chief Holevis reported the lease purchase agreement is in for the new vehicles. The village was awarded the COPS award this year in the amount of \$125,000.00 to hire one officer.

#### **C. Public Works Department- Mr. Weller**

Director Weller reported street sweeping has started. Grass cutting is ongoing; final cuts are being conducted for the year. Please do not toss debris on the streets or grounds. Resident's complaints regarding trees are being addressed. The Ash tree process will start mid-November through December weather depending. Street Light repairs are ongoing; several have already been repaired or near completion including Deer Creek. Pothole patching continues at this time including 224<sup>th</sup> Street. Four locations are scheduled for landscaping after the pavement work is complete. Customer service handles all day by day appointments. Call the Village Hall to schedule an appointment for water related issues. The north side shut off list is complete. Work continues on digs and jets. Seven new fire hydrants have been ordered and will be delivered on October 22<sup>nd</sup>. Fire hydrants continue to be installed. The leaf program will begin on November 9<sup>th</sup>. There will be one sweep on each street. Do not place leaves in the street or leave debris in the parkway or near catch basins. Tickets can be issued. There is an adequate supply of salt for the winter.

The department continues to work on lighting and plumbing work around the municipal buildings and set up and tear downs for events. The Public Work trucks (8) are being prepared for winter.

**D. Administrative Services Director- Ms. Jasinski**

Director Jasinski reported the Code Department wrote 178 tickets for the month including 104 for grass and 19 for businesses who did not reply to the letters that were sent out. A couple of businesses received continuances in court. The daycare expansion for the Children's Learning Center is going well. They will be taking over the Currency Exchange location.

**E. Finance Director- Mr. Rao- Absent- No report**

**F. Sauk Village Homeland Security Agency-Mr. Johnson**

Director Johnson reported over the last two weeks the department responded to 21 calls including 2 CO alarms, 1 vehicle accidents, 12 fire alarms, 1 vehicle fire, 3 school patrols, 2 wires down and 1 child stuck (playground equipment at Wagoner School).

**G. Human Relations Commission- Trustee Washington- No report**

**H. Housing Commission- Mr. Holcomb- No report**

**I. Senior Committee-Ms. Langston**

**6. CONSENT AGENDA**

**A. Motion to Approve Committee Meeting Minutes- August 18, 2014**

**B. Motion to Approve Committee Meeting Minutes – September 16, 2014**

**C. Motion to Approve Special Meeting Minutes- September 23, 2014**

**D. Motion to Approve Board Meeting Minutes- September 23, 2014**

**E. Motion to Approve an Ordinance for the Village of Sauk Village, Cook and Will Counties, Illinois approving an Intergovernmental Agreement by and between the Illinois Office of the Comptroller and the Village of Sauk Village regarding access to the Comptroller's Local Debt Recovery Program**

**F. Motion to Authorize the Village attorney to settle the 2007 and 2008 tax rate objection cases of at a rate of .007**

Mayor Hanks asked for any questions or comments on the consent agenda. Hearing none- Mayor Hanks asked for a motion to approve the consent agenda. The motion to approve was made by Trustee Poskin and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Poskin, Washington and Williams

Nays: None

Absent: Trustee Myers

Motion carried

**7. NEW BUSINESS**

**A. Motion to Approve Accounts Payables and Disbursements for September 24, 2014 through October 14, 2014.**

Mayor Hanks asked for a motion to approve the Accounts Payables and Disbursements for September 24, 2014 through October 14, 2014.

The motion to approve was made by Trustee Morden and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Poskin, Washington and Williams

Nays: None

Absent: Trustee Myers

Motion carried

**B. Motion to Approve Settlement of Case JY13J063711X- O'Sullivan vs Village of Sauk Village in the amount of \$7,500.00**

The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Morden, Poskin, Washington and Williams

Nays: None

Absent: Trustee Myers

Motion carried

**C. Motion to Approve Intergovernmental Agreement by and between the Village of Sauk Village, Cook County, Illinois and the County of Cook, Illinois for the Provision of Environmental Health Inspectional Services for the Period of December 1, 2014 through November 30, 2015**

The motion to approve was made by Trustee Morden and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Morden, Poskin, Washington and Williams

Nays: None

Absent: Trustee Myers

Motion carried

**D. Motion to Approve borrowing \$22,790.00 from the CN Fund to be reimbursed by IHDA**

The motion to approve was made by Trustee Williams and seconded by Trustee Washington.

Trustee Burgess asked if it was legal to take this borrow money from the CN Fund because the contract was with the Housing Commission and not the village. Village Attorney McGrath stated he reviewed the CN Agreement and feels that the village can borrow the money short term as long as it is paid back. Village Attorney McGrath suggested a letter should be sent to CN to alert them. The village is obligated to pay the workers who did the work or face getting sued. They obviously did the work at the direction of the Housing Authority and it looks like everyone agrees they should be paid.

On roll call:

Ayes: Trustees Morden, Poskin, Washington and Williams

Nays: None

Present: Trustee Burgess

Absent: Trustee Myers

Motion carried

**8. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES**

Trustee Williams commented a former resident inquired about the haunted house that used to be in Sauk Village and other suggestions for the Parks and Recreation Committee. The haunted house used to be done as a fund raiser for holiday baskets.

Trustee Washington stated flyers are in the back for the next Neighborhood Watch meeting. Please pass the information on. The committee is always looking for additional block club captains. Trustee Washington asked if the committee can apply for grants. Mayor Hanks stated it is okay to apply.

Trustee Burgess stated the next Town Hall meeting will take place October 15<sup>th</sup> at Rickover from 7pm- 8:30 pm. This will be the last meeting at Rickover. Another location will be found. Trustee Burgess was not aware the Town Hall meetings were open meeting sensitive and will count the board members in attendance.

Mayor Hanks stated last Saturday was a great day. The Fire Department Open House, Senior Spaghetti Dinner and the Governor's visit kept him very busy. Mayor Hanks also followed the governor to three other events that

day. The \$4.8 million was the result of working very hard with the Governor's office, the IEPA and the Attorney General's office. Questions have been asked what will be done with the money. The \$4.8 million will help pay off the IEPA loan instead of placing a burden on the taxpayers for the next 20 years with annual payments of \$260,000.00 or more. That will also free up any money we have to provide other services to the village. The village is working closely with the Attorney General's office and the IEPA to get the paperwork done to get the money in to pay on the loan. Mayor Hanks stated he will be meeting with the Illinois Department of Natural Resources in Springfield to discuss a \$200,000.00 grant for Arrowhead Park. The grant application has been accepted. The final step is the three minute presentation by the Mayor next Thursday. Improvements to the park include entrance signs at both locations, energy efficient lighting, rehabbing the baseball fields, adding ADA accessible bleacher seats, batting cages, replacing playground equipment, adding a ¼ mile walking trail, soccer field and equipment and constructing the parking lot and driveway in that area. Trustee Washington asked for clarity that the whole \$4.8 million will be applied to the IEPA loan.

## **9. ADJOURNMENT**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Morden and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 8:07 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL OCTOBER 21, 2014.**

**1. Call to Order**

**A. Roll Call**

Mayor Hanks called the meeting to order at 7:01 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. Intercon Solutions- Carla Heminger**

Ms. Heminger was not present.

**3. South Suburban Mayors and Managers Association (SSMMA) Surface Transportation Program (STP) Local Assurance Resolution**

Mayor Hanks reviewed the resolution prepared by South Suburban Mayors and Managers Association (SSMMA) that will help provide funding toward the resurfacing improvements of Route 394 and Sauk Trail. This item will be placed on the next consent agenda for approval.

**4. An Ordinance amending Section 18-29 (Fee Schedule) of the Village Code**

Mayor Hanks stated the ordinance is necessary to reflect the changes Cook County made to their fee structure for health inspections of local businesses, The fee for health inspections has been increased from \$60.00 to \$100.00. This item will be placed on the next consent agenda for approval.

**5. An Ordinance pertaining to Prohibited Political Activity**

Trustee Myers stated the Ordinance Review Committee reviewed the ordinance and is seeking input from the board. Under consideration is where campaign materials, including petitions, are allowed. The ordinance also states that the school board is not restricted on village property and vice versa. Trustee Myers stated many individuals believed these materials were prohibited but there was no ordinance found. Trustee Myers checked with the State Statutes and asked the Village Attorney to provide an ordinance for board review. The ordinance was received too late for adequate review.

Trustee Burgess asked why an ordinance is necessary. There has always been an understanding that electioneering was allowed everywhere except the rotunda and during political forums. Trustee Burgess asked what the penalty or fine would be. In the past, people were asked to cover up buttons but he always had petitions signed in the hallway. The people running for office should be able to police themselves.

Trustee Myers stated the ordinance was drafted because of questions raised last week when petitions were being signed in the hallway of the Village Hall. Trustee Burgess stated that has always been accepted.

If an ordinance is adopted it would apply to all candidates- local, state and federal.

Trustee Williams stated when she was running she was told you could not get petitions signed in any village buildings. That was past practice. An ordinance is necessary one way or the other so everyone is working within the same guidelines. Trustee Williams stated she feels that petitions should not be signed and campaigning should not be allowed in any village buildings, such as, Police Department, Fire Department, Community Center, etc... The exception for the forums where candidates bring their signs or literature to pass out everywhere except the boardroom should be included in the ordinance. State and Federal candidates can be notified of the ordinance.

Trustee Washington asked if this was already in place or just recently put together. Trustee Myers stated it was unclear what was allowed so the ordinance was prepared for board input. Trustee Washington

agreed that the ordinance as not necessary. It is difficult to police or monitor the distance of where it is not allowed to have petitions signed.

Trustee Williams stated that this discussion has come up during several past election seasons and it was stated then that something needed to be put in writing for everyone to follow. That was never done and it is still unclear.

Mayor Hanks stated there has been good discussion and asked that the item be place on the agenda in two weeks for further discussion. Mayor Hanks asked the trustees to provide input to Trustee Myers for the Ordinance Review Committee. There is no specific policy to enforce without an ordinance. There is conflicting understandings from the past. Policing ourselves is scary. The board enforces ordinances and there is no ordinance in writing to follow and therefore it is open. The forum would have to be listed as an exception. If the board approves an ordinance it will be enforced.

Trustee Burgess stated there should be no exceptions to the rule.

## **6. Public Comment**

**All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.**

Rose Langston stated Leisure Timers will have a Halloween Party at 2pm Wednesday, October 22<sup>nd</sup>. The open senior activities is this Friday from Noon – 4pm. The Silver Sneakers program takes place Tuesday at 10 am. Rose stated the forum is for all candidates; no favoritism. Rules and regulations are sent out to the candidates. Some people disregard the rules. The forum should be listed as an exception. Campaign literature is allowed in the hallway but must be removed after the forum or it is destroyed. There should be something in writing. An ordinance should be enforced. No campaign literature is allowed in the Senior Center.

Larry Stewart asked for the names of the elected officials that were at the Town Hall meeting where there may have been a violation of the Open Meetings Act. Larry stated the recording still says the Village Hall is closed on Wednesday. Mayor Hanks stated the Attorney General's office requested information because an inquiry was filed. Trustee Burgess stated the inquiry was filed by the Village Clerk because questions were raised by Trustee Washington. Trustee Burgess stated that there have been meetings where the mayor and other trustees were present but there was no village business was discussed. Trustee Burgess was not aware of the Open Meetings Act violation inquiry until just recently. Trustee Burgess asked if the Mayor was aware of the inquiry. Mayor Hanks stated he was aware that there was a question that required an answer from the Attorney General's office. Mayor Hanks stated he inquired about his meetings in the park to make sure it was not violating the act. Trustee Burgess asked why the Mayor would keep coming to the meeting if there was a question about violating the act. Mayor Hanks referred to parts of the act that discuss quorum and other rules in open meetings. Trustee Burgess stated the Town Hall meetings are not open meetings. They are an opportunity for residents to come and say what they like or don't like about the village. Trustee Burgess moved the meetings to the school.

Trustee Washington asked why her name is involved. Village Clerk Williams stated the minutes reflect Trustee Washington's concerns. Trustee Washington stated she did ask why she was not allowed to have her Sauk Village for Informative Dialogue meetings in the rotunda but Trustee Burgess could have his Town Hall meetings. Trustee Washington was told to meet in the Community Center. Trustee Washington stated her meetings were just like Town Hall meetings and the Mayor and Trustee Burgess attended and the other trustees were invited. She did not ask for the inquiry to the Attorney General's office but asked for her own information why Trustee Burgess' Town Hall meetings could be held in the



Village Hall but her meetings where residents could ask questions could not be held there.

Mayor Hanks stated two inquiries were filed to the State's Attorney's office. The Open Meetings Act changes often. Mayor Hanks stated the village will work with the Attorney General's office when information is requested. The village will follow the direction from the Attorney General. A question was asked and the information will be provided. There has been no decision by the PAC.

Trustee Williams stated there was a discussion at an open board meeting where it was stated that an investigation will be done. Village Clerk Williams stated that is reflected in the minutes of that meeting. Trustee Williams stated everything lately involves FOIA's and questions are being raised. A lot of things are happening that did not happen in the past. There is no consistency. We don't know better. Trustees never held Town Hall meetings in the past. Trustee Williams remembers the board telling Trustee Washington that she could not meet in the board room. Trustee Williams stated that she has never attended Trustee Washington or Trustee Burgess' meeting for fear of violating the Open Meetings Act. Whenever she is in a room with two other trustees she leaves so she cannot be accused of violating the act. What's the problem with asking a question? FOIA's and inquiries to the Attorney General's office are not uncommon. A trustee asked why she could not do the same thing another trustee did. The Village Clerk followed up with the only resource to answer that question. If it comes back as no violation that will be good. If there was a violation Trustee Burgess is right- it will be a violation against the entire board. We learn from our mistakes and do things differently. Trustee Burgess stated he should have been informed when the inquiry went out.

Tammy Jones stated she was aware of a "Gentleperson's Agreement" from the past that would not allow village candidates to electioneer on village grounds but can on school grounds; just like school board members cannot electioneer on school grounds but can electioneer on village grounds but not the rotunda. It should be in writing and it should be made clear if it refers to all candidates or just village candidates. Be specific so no one violates the rules.

Kevin Posey commented on his work with the Governor's office, early voting and working with young people. Sauk Village needs to make their voices heard with the Statewide officials.

Frank Harvey agreed that there should be something in writing and commented on the decorum in the meetings. Signs could be put up that says when and where materials can go.

Nathan Griffin asked if it is a violation to have a meeting at Rickover School. Do you have to live in Sauk Village to work in Sauk Village? Does the Mayor and the Police Chief discuss issues? Why does the Village use Rich Construction?

Mayor Hanks stated he did not know about meeting in the schools. We have to wait for an answer from the PAC. You do not have to live in Sauk Village to work in Sauk Village. Mayor Hanks talks to the Police Chief and other department heads several times a week about resident complaints. Rich Construction does the board up. There was a bid process. It allows Public Works to concentrate on village projects like street lights, grass cutting, etc... A lot of board up properties do not belong to the village. Rich Construction gives us a good price. Liens may have to be placed on the property. Rich Construction is used by the Fire Department and the insurance company is billed.

Trustee Myers stated that the Fire Department is obligated to use Rich Construction through MABAS. They are licensed and bonded and will show up within an hour to secure a property.

Merri Wilkerson asked about the minutes posted on the website. What is the maximum time for posting the minutes? Merri questioned how the decision was made where the \$4.8 million dollars grant will be spent. Merri referred to the Open Meetings inquiry.

Mayor Hanks stated the minutes are turned over to the Mayor to sign or veto and returned back to the

clerk to file usually within 14 days. The Governor's office made all the decisions where the grant would be spent. The grant means the residents will not have to pay the \$260,000.00 per year for 20 years. The Governor's office and the IEPA agreed that the residents should not have to carry that burden. Working with the Clean Water Initiative, Jobs First, the Illinois EPA, EPA and the Governor's office the grant was earmarked to pay off the loan. The decision was not made from anyone on the board. The Governor instructed the Mayor to keep the announcement quiet until he could come to Sauk Village and make the announcement himself. There are other things happening too. We are working with the State Reps weekly. Certain things don't get out until the last minute because blasting it on Facebook jeopardizes our relationship with the State Reps. They pass the bills and work hard to get money for us. They want to be the ones to tell the residents.

Judy Cast asked if the Mayor was aware of the Town Hall inquiry and commented on her attendance at the Town Hall meetings. Mayor Hanks stated he knew there was in an inquiry. Several meetings have been held since then because the Attorney General did not respond. The question was asked of the Attorney General but until an answer is provided it was not considered a violation. The Village Clerk took the next step after discussion that was held at a previous board meeting. Questions were raised and an inquiry was sent. The village asked for clarification before more meetings took place. The village will work with the Attorney General's office. Mayor Hanks questioned why no one is asking about the Open Meetings Act inquiry filed on the Housing Commission.

Charles Pondexter thanked Mayor Hanks and the Public Works Department for fixing the lights at the entrance of the Deer Creek subdivision. Mayor Hanks thanked the Public Works Department and thanked Mr. Pondexter for bringing the issue forward.

Pat Couch thanked Mayor Hanks for having a relationship with the Governor that provided finances to eliminate the burden on the residents of \$260,000.00 per year. Pat stated there was no complaint filed by the Clerk. The Clerk stated last week at the meeting that she contacted the Attorney General for clarification, not a complaint; there is a difference.

Frank Williams asked if the board reads their packets before the meeting. Frank stated it is sad to hear the negative comments and complaints from everyone at the podium and on Facebook. If they drive down Sauk Trail they will see the difference in Sauk Village.

## **7. Miscellaneous Business**

### **Comments from the Trustees**

Trustee Washington stated she has attended the Town Hall meetings in support of Trustee Burgess just like attending other board member's activities. Trustee Washington stated she appreciates the board's participation at her events. Trustee Washington asked if the cleaning service bill was reduced when they stopped cleaning the center and asked who is cleaning the center now. Trustee Washington commented that closing the bars results in a loss of income from the gaming machines that will be used for the Police and Fire Pensions. Trustee Washington stated she was not aware Eggcellent was closed until she heard it on the street. Is someone responsible to notify board members when things happen? That would be the job of a Village Manager. Mayor Hanks stated he will follow up on the cleaning service. The income from gaming machines was not in the budget. Levels was closed due to violations. It is the Mayor's responsibility to enforce the ordinances. As Liquor Commissioner, reports were received, charges were filed and they had their hearing. Do we overlook the violations in order to receive income from the gaming? The ruling was a \$500.00 fine and 6 month probation. Sauk Village worked hard to keep Eggcellent open. There were issues between the landlord and the tenant. Mayor Hanks stated a Village Manager is not in the budget. If a Village Manager can come in and make enough

money to pay their salary then they would be available to work with the trustees and he could pass things off to them that are very time consuming for him. He will continue to perform the duties of Village Manager and enjoys doing it.

Trustee Morden stressed that trustees and employees should read the Ethics Ordinance carefully. Trustee Morden stated he no longer chairs a committee. He has presented ideas to the Mayor but there has been no committee created yet. The Mayor has appointed him to work with South Suburban Mayors and Managers Association Transportation Council. Information is shared to the municipality pertaining to the STEP Grant, Interstate 394, the third airport and other aspects that concern economic development in the South Suburban area. Trustee Morden stated he has worked in transportation since 1996 and enjoys working with the council and sharing the information.

Trustee Poskin stated Trunk and Treat is scheduled for October 25<sup>th</sup> from noon- 2pm. Bring your trunks and candy. The costume parade kicks off at 11:30 am at Rickover Junior High. There will be a pumpkin raffle for the kids. Church of God will host a Trunk or Treat from 2pm-4pm. The next Parks and Recreation meeting will take place Thursday, November 6<sup>th</sup> at 6pm in the Community Center. The next Family Game Night is scheduled for Friday, November 7<sup>th</sup> at 6pm in the Community Center. The craft show is scheduled for November 8<sup>th</sup> from 9am – 3pm at the Community Center. Table rental is available for \$10.00. Bloom Trail ROTC will have a Bake Sale. Bring your own table. Come out and support the vendors. Santa will be coming to town on Saturday, December 6<sup>th</sup> starting at 10:00 am.

Trustee Burgess reported CEDA will bring a Home Energy Assistance Program to Sauk Village on October 23<sup>rd</sup> from 9am- 1pm in the Village Hall. The program is open to seniors, disabled individuals and families with children under 6 years of age. Trustee Burgess asked for a copy of the grant. He was told the grant should be used for a clean water initiative but it did not have to be used for the loan. Trustee Burgess stated the Town Hall meetings are in place to give residents the opportunity to ask questions or comment on village issues and politics are not part of it. Residents can speak freely without retaliation. The information received is passed on to the department heads. Trustee Burgess stated he was not aware that the meetings may have been in violation of the Open Meetings Act or he would not have held them. The next Town Hall meeting will be held in the Village Hall on Thursday, November 19<sup>th</sup> at 7:00 pm.

Trustee Williams stated this meeting was a flashback from the past. It is always like this during political times. People have questions and concerns that should be answered. There is no need for infighting.

This has been a cohesive board that has been working well together and we should not let the politics get in the way. Trustee Williams asked the residents, board members and all candidates running in April if we can all pledge to be better and continue to be the board from the past 18 months.

Mayor Hanks stated there has been active dialogue and good discussion back and forth. The trustees are passionate about what they believe. Mayor Hanks stated there could be issues with quorum, agenda postings, discussions held, etc... that could be a violation. We learn from the IML Conference that the Open Meetings Act changes every year. Two separate meetings were held to discuss the changes to the act. Mayor Hanks cannot answer whether or not there has been a violation and will wait for an answer from the Attorney General's Office. Mayor Hanks does attend the meetings. The village is going to wait until the Attorney General's office notifies the village if there is a violation before any more Town Hall meetings should be held. The IEPA press release specifically states the grant should be used for the loan per the IEPA and the Governor's office. The money came from the Governor's office and we have to use it where they say. The board should be thankful the Governor's office gave us the money and released the burden of \$260,000.00 per year on our residents. You cannot take that money and use it for something else. The Small Business Development Center is hosting for Veteran's Job Program on November 13<sup>th</sup> from 8am- 3pm at Governors State University. This event

is free to Veteran's and \$40.00 for non- Vets. There will be key note speakers, speed network sessions, information on buying a business, financial plan panels, etc... Elgie Sims is hosting a Senior Health Fair at Tuley Park located at 901 East 90<sup>th</sup> Place in Chicago from 9:30am- 2pm on October 23<sup>rd</sup> and Get Ready for College on October 25<sup>th</sup> from 10am -1 pm at Butler College. Early voting locations are listed on the flyer in the back. We encourage the residents to early vote. Mayor Hanks will be in Springfield on Friday, October 24<sup>th</sup> to make a presentation to the Illinois Department of Natural Resources for the \$200,000.00 grant for Arrowhead Park. If the Mayor does not attend we will lose the grant. Enbridge has posted information on pipeline safety. Sauk Village has offered to host a meeting on the Enterprise Zone on November 3<sup>rd</sup> from 6:30 – 8:30pm. The Route 394/ Route 30 Corridor Enterprise Zone consists of many local municipalities. The IEPA newsletter is available on the Village website, the IEPA website and the Mayor's Facebook page. Trustee Poskin asked if there will be a Veteran's Day program. Rose Langston stated the Sauk Village VFW no longer exists. Mayor Hanks said he will be out of town but hoped the board will do something.

### **8. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Morden and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 9:09 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **OCTOBER 28, 2014.**

**1. CALL TO ORDER**

Mayor Hanks called the meeting to order at 7:03 pm.

**A. Pledge of Allegiance**

Mayor Hanks lead those assembled in the Pledge of Allegiance.

**B. Roll call**

Village Clerk Williams called the role.

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. PUBLIC COMMENT**

**A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.**

Bernadine Hopkins asked for clarification if the Public Relations and Community Outreach Committees are the same and inquired about employee recognition. Mayor Hanks stated the committees are separate. Trustee Williams stated the Public Relations Committee historically was responsible for Student Government Day and Employee Appreciation. Employee appreciation is no longer done as it was in the past due to the costs. The Public Relations Committee is working with the Community Outreach Committee to provide a small token of appreciation this year and working with other committees. The Community Outreach Partnership Committee was formerly known as the Police Alliance Committee which was created to form a relationship between the residents, board and the Police Department. The COP Committee now extends to all departments. Requests to recognize an employee must contain the contact information of the person submitting the request along with the information of why this person should be recognized and submitted to Trustee Williams or Village Clerk Williams for Someone You Should Know or other form of recognition.

**3. REPORTS OF OFFICERS**

**A. Mayor's Report- Mayor David Hanks**

Mayor Hanks reported there will be a Special Meeting Thursday, October 30, 2014 at 6pm to discuss a resolution and paperwork that is required in order to accept the \$4.8 million dollar grant from Governor Quinn which the village received notice of on October 11<sup>th</sup>.

**1) Someone You Should Know- Jim Taylor/ Behr Paint**

Mayor Hanks stated Jim Taylor was recognized by Christopher Witt after Chris received a generous donation of stain to work toward his Eagle Scout project. Jim Taylor and Behr Paint have always worked with the village and provided assistance whenever approached. Jim Taylor was unable to attend tonight's meeting but was honored to be nominated.

There is a Veteran's Boot Camp scheduled for 8am – 3pm at Governors State University on November 13<sup>th</sup>. Early voting will continue through Sunday, November 2nd.

**B. Village Clerk – Mrs. Debra Williams**

Village Clerk Williams stated early voting is ongoing. The Village Hall will be open on Election Day and Veteran's Day and board meetings will be held as scheduled. It is possible to register to vote and vote at the same time. A list of Early Voting locations and other election information is available on the back table and at [www.saukvillage.org](http://www.saukvillage.org). Check out [www.cookcountyclerk.com](http://www.cookcountyclerk.com) for information on the Candidate's Guide for the Trustee vacancies that will occur in April 2015 or contact Village Clerk Debbie Williams for additional information. Calling all singers, dancers and rappers to the Battle of the

Burbs in Park Forest. Entry forms are due on November 3<sup>rd</sup>. Halloween festivities will take place at Dining on the Green at 349 Main Street in Park Forest 3-6pm on Friday, October 31<sup>st</sup>. Village Clerk Williams clarified that the Village Clerk also serves as the Open Meetings Act officer and in regards to recent inquiries, it was not personal or political on behalf of the Clerk. When an issue is brought to the attention of the Clerk it often requires passing the inquiry on to the Village Attorney and/or the Attorney General's office due to the Open Meetings Act being so ambiguous. The Village Clerk's office is open to everyone and the cell phone number is public. There is a lot going on in the village and communication is the problem. Working and playing together and attending activities together is important. Village Clerk Williams stated she is a proponent of the Town Hall meetings and enjoys the opportunity to speak as a resident.

**C. Village Treasurer – Mr. Jim Griegel- Absent- No report**

**D. Village Attorney - Odelson & Sterk, LTD- Matt Byrne**

Village Attorney Byrne stated the Attorney General's office has stated that in regards to the Town Hall Meetings, there is no violation of the Open Meetings Act as long as no deliberations or actions take place if three members of the board are present (which constitutes a quorum). There appears to have been no violation at this time.

**E. Village Engineer – Mr. Jim Czarnik**

Village Engineer Czarnik stated the testing for well # 3 is completed, has passed with IEPA approval and can be placed in operation. Village Engineer Czarnik is working with the IEPA and the Attorney General on additional work that is required on well #1 that may delay completion of the project by a couple of months.

**4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

**A. Parks and Recreation Committee- Trustee Poskin**

Trustee Poskin thanked everyone for their help with the Trunk and Treat by bringing their trunks filled with candy. The event was very successful. All of the children left with pumpkins. The next Parks and Recreation Committee meeting will take place on November 6th in the Community Center. Looking for new people to bring ideas and suggestions. The next Family Game Night is scheduled for Friday, November 7<sup>th</sup> in the Community Center at 7pm. The Flea Market/ Craft Show is scheduled to take place on November 8<sup>th</sup> from 9am-3pm in the Community Center. Fifteen or more vendors have already rented space. The next Movie Night is scheduled for November 21<sup>st</sup>. "It's a Wonderful Life" will be shown. Wagoner School students in grades Kindergarten through Second will turn in their Christmas decorations for the trees on November 29<sup>th</sup>. Trustee Poskin is looking for help setting up Christmas trees on Saturday, November 26<sup>th</sup>. Santa is coming to town on Saturday, December 6<sup>th</sup>.

**B. Beautification Committee- Mayor Hanks- No report**

**C. Ordinance Review Committee- Trustee Myers**

Trustee Myers reported the Ordinance Review Committee will meet on Thursday, November 13th at 7pm in the Village Hall. Trustee Myers is looking for any questions or comments regarding any open ordinances.

**D. Intergovernmental Relations Committee- Trustee Burgess**

Trustee Burgess reported the Intergovernmental Relations Committee needs to reschedule the CEDA presentation until next month due to technical difficulties. Residents can leave their name and number if they would like more information.

**E. Neighborhood Watch Committee- Trustee Washington**

Trustee Washington reported the next Neighborhood Watch meeting will be held on Monday, November

10<sup>th</sup> at the Fire Station at 6:30 pm. Trustee Washington also gave kudos to a block club captain who took the high road during a recent confrontation and commented on bullying.

#### **F. Public Relations Committee/ Community Outreach Partnership-Trustee Williams**

Trustee Williams stated Student Government Day will take place in April this year due to testing in the schools. Sauk Talk articles are due Friday, October 30<sup>th</sup>.

**COP-** The Community Outreach Partnership Committee met last week to finalize the Employee Appreciation bags and will meet next on November 11, 2014 at 6pm.

#### **1) Employee Appreciation – Sauk Village Police Department- 25 years of Service**

**Police Chief Timothy Holevis**

**Detective Michael Davitt**

**Police Chief Timothy Holevis-**Village Clerk Williams stated Chief Timothy Holevis has worked with the Sauk Village Police Department since 1986 working as a patrolman, undercover narcotics, worked with gangs and SWAT, and moved up in ranks from Chief of Detectives to Sergeant to Interim and Deputy Chief and most recently promoted to Chief of Police. Sauk Village would like to take this opportunity to thank Chief Holevis for his many years of service and the many years of service yet to come. Chief Holevis was given a watch for his more than 25 years of service.

**Detective Michael Davitt-** Village Clerk Williams stated that detective Michael Davitt is currently assigned as a detective and has served in that role since 2007. Shortly after his appointment to Detective, he was appointed to the Major Crimes Task Force as a Homicide Investigator. During his tenure as K9 officer, Davitt worked closely with his K9 partner and friend, Apollo, who retired in 2005 and eventually passed away at the age of 14, after serving his tour of duty. Detective Davitt enjoys serving the community as a detective and looks forward to his retirement one day. Detective Davitt was given a watch for his 25 years of service.

### **5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

#### **A. Fire Department/ 911 Committee- Chief Stoffregen**

Fire Chief Stoffregen reported the department has responded to 14 calls in the past two weeks including 1 smell of gas, 3 fire alarms, 1 illegal burn, 1 smoke coming from stove, 1 electrical fire, 5 car accidents, 1 gas leaks and 1 leaking hot water heater. Also be advised that the fire department, ESDA, and public works have all completed their mandatory CPR training.

#### **B. Police Department-Chief Holevis**

Chief Holevis reported the final suspect in the latest murder on Peterson Avenue which took place on September 13<sup>th</sup> has been turned into the Sauk Village Police Department by the Georgia Sheriff's Department and will soon go before the judge. Chief Holevis thanked both detectives for the great job they did on those murders.

#### **Officer Recognition-AAIM (Alliance Against Intoxicated Motorists)**

#### **Awards for Exceptional DUI Enforcement: Officers Gary Luke, Chad Frederickson and Seth Brown**

Chief Holevis read a letter addressed to him from the Alliance Against Intoxicated Motorists that acknowledged the exceptional lifesaving efforts with DUI enforcement performed by Officers Gary Luke, Chad Frederickson and Seth Brown. Officer Luke has received this award multiple times and is often the highest ticket writer in this area for DUI enforcement. Awards were presented to Officers Luke, Frederickson and Brown. Officer Brown will also be the recipient of the Community Service Award.

Chief Holevis thanked Trustee Williams and the Community Outreach Committee members Pat Couch, Frank Williams, Linda Todd, Ed Shankel, Debbie Warn and Rose Ketcham for the Employee Appreciation goodie bags for the department.

### **C. Public Works Department- Mr. Weller- Absent- No report**

### **D. Administrative Services Director- Ms. Jasinski**

Director Jasinski reported cars are being sold in front of businesses. There are ordinances that prohibit that and the matter is being addressed; tickets will be written. The matter of the incorrect recording for the Village Hall was investigated. Black Box was contacted and the issue is corrected. Code Enforcement wrote 93 tickets in the month of October. Trustee Burgess stated there have been lights out since Advanced Auto came in to the plaza. Director Jasinski will follow up.

Trustee Washington reported the door to the Laundromat in the plaza is broken. Director Jasinski stated the Laundromat operator has not contacted the village.

### **E. Finance Director- Mr. Rao**

Director Rao stated the Financial Report for 2013-2014 has been reported to both Will and Cook Counties. The 911 System report was filed with the Illinois Commerce Commission a couple of weeks ago. The Collector's Report for August and September will be available within the next two weeks. The 2013-2014 audit report will also be available soon. Finance Director Rao provided a report of funds that need to be borrowed from other funds to make the bond payments that are listed on the Account Payables to be approved on this agenda. Trustee Burgess asked that the matter of borrowing funds, the lack of funds and a plan be placed on the next Committee Meeting for discussion. Director Rao stated the village is due over \$500,000.00- \$600,000.00 for tax levies that are not available to pay the bonds. The bonds must be paid.

Discussion included Police Department overtime that was caused by recent murders in the village that was not included in the budget. The criminals have been brought to justice due to the hard work of the Police Department. Borrowing \$500,000.00 from low interest loans or other funds at this time of the year has been going on for many years. The village has not gotten any loans in recent years. Tax money is coming and money will be placed back in the funds. The \$4.8 million dollars from the Governor will go directly to pay off the low interest loan for the water project according to the Governor's statement which is available on the press release. The money received from the water fund will go toward a lot of work that still has to be done on infrastructure and fire hydrants (some have already been purchased). Work on streets and infrastructure is being reviewed by Public Works Director Kevin Weller and Village Engineer Jim Czarnik and will be done on a priority basis. The bond payments are time sensitive and must be paid before the tax money is received. Mayor Hanks stated he is open to all suggestions. Budgets are on paper only and require the tax money to come in to make payments. Trustee Williams asked Finance Director Rao what the ramifications of not making the bond payments are. There is a lot of discussion of what the problems are but no solutions. Director Rao stated the 2007 Series bonds are relating to the Municipal Building, 911 software and fire pumper purchases from the past in the amount of approximately \$458,060.93 which are due on December 1, 2014. Amalgamated Bank requires the funds to be transferred over by November 10<sup>th</sup>. If the funds are not provided there is a severe credit issue including penalties and the village's bond rating will fall below junk status. A Special Meeting will be called on Tuesday, November 4<sup>th</sup> to discuss this matter further with a vote to be taken at that time.

### **F. Sauk Village Homeland Security Agency-Mr. Johnson**

Director Johnson reported over the last two weeks the department responded to 20 calls including 1 structure fire, 7 vehicle accidents, 2 fire alarms, 1 stove fire, 1 report of smoke, 4 school patrols, 1 report of smoke, 1 electrical fire, 1 fire in the yard and 1 smell of gas.

### **G. Human Relations Commission- Trustee Washington**

Trustee Washington reported the Human Relations Commission will meet Monday, November 3<sup>rd</sup> at 7:00 pm in the Village Hall. Everyone is welcomed to attend.



## **H. Housing Commission- Mr. Holcomb**

Commissioner Holcomb reported the Housing Commission will meet Thursday, November 13th in the Senior Center at 7pm.

## **I. Senior Committee-Ms. Langston**

Senior Chair Langston reported the Sauk Village Senior Committee new 'Silver Sneaker' program continues every Tuesday morning at 10:00 a.m. Cost is \$2.00 per class, however, there is no charge to Silver Sneaker members. Books will be reorganized for the very successful paperback book exchange program. The next monthly blood pressure screening is this Monday, November 3<sup>rd</sup> from 1-2 p.m. in the Senior Center office. Monthly movie 'Water boy' is on Monday, November 10<sup>th</sup> at 12:30 p.m. at the McConathy Library. Light refreshment will be served and blood pressure screening will precede the movie.

The Village sponsored three senior organizations are planning holiday celebrations. Seniors fifty plus are welcome to visit and join the club/s. On the 2<sup>nd</sup> and 4<sup>th</sup> Sunday at 3 p.m. Fun Club; on the 1<sup>st</sup> and 3<sup>rd</sup> Monday at 7 p.m. Sunshiner's; and on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday at 5 p.m. Leisure Timers, except only one meeting in November and December. Other events held are BMW Crossroads, a motorcycle group, on the 3<sup>rd</sup> Tuesday at 7 p.m.; every Wednesday 8-11 a.m. the Ceramics Group; and every Sunday 6-10 p.m. the Sauk Village Blue Grass provides blue grass, country western and gospel music for your dancing and/or listening pleasure.

The largest nutrition site (Argento Senior Center, 1700 Memorial Dr., Calumet City) on Thursday, October 30<sup>th</sup> at 9 a.m. will hold their Halloween party, costume is optional. Cost for the event is a \$2.50 donation for lunch will also include a DJ and line dancing. A 50/50 raffle, a special raffle and a party sticker for bingo will be available. All nutrition sites are federally funded for seniors 60 plus years Monday-Friday at a nominal cost.

The Bloom Township Senior Community Lunch program began last Thursday, tickets were sold out earlier than the deadline. The next luncheon is on Wednesday, November 19<sup>th</sup>, 200 available tickets were sold at Thursdays' luncheon. Other programs includes: basic line dance classes (4 week session for \$8.00); Wednesday and Friday chair exercise; FREE Legal Assistance; Blood pressure screening; AARP Smart driving courses; health insurance assistance, especially with Medicare Part D; and low cost Senior Wheels transportation (708-754-8200). Call the Bloom Township Senior Dept. 708-754-9400 ext. 244 for additional information and/or services Reminder – Open Medicare Part D enrollment began October 15<sup>th</sup> and ends December 7<sup>th</sup> for the year 2015. Township offices and AgeOption are available to assist. Many frauds and scams are targeting seniors daily! Callers, mailings and e-mails who claim to be from IRS, your bank, credit card, social security, etc., are not legitimate. Unless you initiated the call, do not give out any of your personal information. Guard your medical ID like your credit card. Be sure to review your Medicare Summary Notice (MSN) for accuracy. Never, never agree for services from and unknown source or let any unknown person in your home! The SMP (Senior Medical Patrol) model 'PROTECT DETECT REPORT: Protect - Protect yourself from Medicare errors, fraud, and abuse; Detect - Learn to detect potential errors, fraud, and abuse; and Report – If you suspect that you have been a target of errors, fraud, and abuse, report it. Call Age Options at (800)699-9043 or (708)383-0258. The next meeting will be Thursday, November 13th at 5 p.m. Trustee Washington asked who seniors have to talk to for access to the Senior Center. Rose Langston stated the schedule for the center is approved by the Senior Committee. Anyone can attend the Senior Committee meeting to make a request.

## **6. CONSENT AGENDA**

- A. Motion to Approve South Suburban Mayors and Managers Association (SSMMA) Surface Transportation Program (STP) Local Assurance Resolution**
- B. Motion to Approve an Ordinance amending Section 18-29 (Fee Schedule) of the Village Code**
- C. Motion to Approve Board Meeting minutes- September 9, 2014**
- D. Motion to Approve Special Meeting minutes- October 7, 2014**
- E. Motion to Approve Committee Meeting minutes – October 7, 2014**
- F. Motion to Approve Board Meeting minutes- October 14, 2014**

Mayor Hanks asked for any questions or comments on the consent agenda. Hearing none- Mayor Hanks asked for a motion to approve the consent agenda.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

## **7. NEW BUSINESS**

### **A. Motion to Approve Accounts Payables and Disbursements for October 15, 2014 through October 28, 2014**

Mayor Hanks asked for a motion to approve the Accounts Payables and Disbursements for October 15, 2014 through October 28, 2014.

The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

Trustee Burgess asked to take a vote to hold the Accounts Payable until after the discussion is held for the bond payments. The motion and second by Trustees Williams and Poskin were withdrawn. Mayor Hanks asked for a motion to approve the Accounts Payable after removing the bond payment amounts in the amount of \$458,060.93. Trustee Burgess made a motion to approve the new Accounts Payable in the amount of \$262,507.16. The motion to approve was seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

## **8. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES**

Trustee Washington reminded everyone about the No Texting While Driving and the No Bullying Campaign pledges and the Neighborhood Watch decals and signs and Citizens Safety Alert on the back table.

Trustee Burgess stated the next Town Hall meeting will be held on Wednesday, November 19<sup>th</sup> from 7:00-8:30 pm in the Village Hall.

Mayor Hanks reported Halloween hours are 3pm-7pm on Friday, October 31<sup>st</sup>. The Beautification Committee will meet on November 12<sup>th</sup> at 7pm in the Village Hall.

A Special Meeting is scheduled for 6pm on Thursday, October 30, 2014 to approve the resolution to accept the \$4.8 million dollar grant from the state and Tuesday, November 4, 2014 at 6pm to discuss borrowing funds to pay for the bonds.

Mayor Hanks stated the governor came to Sauk Village to award the village with a grant in the amount of \$4.8 million to go toward the water treatment plant. The video of the Governor's speech and links to the IEPA site where the newsletter is posted will help to answer questions if anyone is still not clear where the money is supposed to go. These are available on the Mayor's Facebook page (and the village website).

Mayor Hanks stated bitter individuals are spreading negativity and provide no solutions for moving Sauk Village forward. They discourage homeowners and businesses from moving to Sauk Village and are causing additional litigation that costs the residents money during this political season. Mayor Hanks stated he will continue to work with the State Representatives and remain positive while speaking with potential homeowners, to recruit potential businesses to Sauk Village and take a tough stance on crime while providing the Police Department with the needed resources to fight the criminal. Mayor Hanks will never lose focus on the goal of moving Sauk Village forward and restoring Pride and Progress.

**9. ADJOURNMENT**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Poskin and seconded by Trustee Washington.

All Ayes

The meeting was adjourned at 8:26 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **OCTOBER 30, 2014.**

**1. Roll Call**

Mayor Hanks called the meeting to order at 6:00 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin and Williams

Absent: Trustee Washington (Entered the meeting at 6:03 pm)

**2. Review Resolution regarding the \$4.8 million grant**

Discussion was held regarding the application sent from the State of Illinois which included a resolution that requires board approval in order to accept the \$4.8 million grant.

Trustee Burgess asked if there is anything in writing that states the \$4.8 million dollar grant is specifically to be used to pay the low interest loan off. Trustee Burgess stated the last \$2.00 increase for the water rates was meant to pay for the air strippers. Trustee Burgess asked what the plan was to work toward Lake Michigan water once the Clean Water Initiative Grant pays for the air strippers. The \$2.00 should be used for infrastructure repairs to work towards Lake Michigan water. Trustee Burgess stated State Representative Marcus Evans suggested spending the grant money for infrastructure repairs towards Lake Michigan water. Trustee Burgess stated it does not state that the grant money has to be used to pay off the loan.

Mayor Hanks stated the discussion of the water rates can be added to a future agenda. The Special Meeting was called to review the resolution required by the State of Illinois in order to receive the grant. Governor Quinn made it clear in his speech that the grant was to be used for the water treatment plant and to replace the temporary air strippers with permanent air strippers which were paid for by the low interest loan. Finance Director Rao has been working closely with the Governor's office and the IEPA to ensure that all paperwork is filled out correctly and the proper language is inserted. Mayor Hanks is also working with the Governor's office and the IEPA.

Additional discussion was held on the water rates and borrowing from the Water Fund. Any funds borrowed from the Water Fund were borrowed in lieu of borrowing money from the outside. All money borrowed from the Water Fund have always been paid back when tax money is received.

Trustee Williams recalled presentations from the past that referred to the cost to repair the village's entire infrastructure was over \$70 million dollars. There are additional infrastructures repairs needed for the loop in Lincoln Meadows. It was also made clear at the time that the hook up to Lake Michigan water was over \$11 million dollars and another water rate increase would be required before the hook up could happen. Trustee Burgess agreed that there will need to be another increase before we can get Lake Michigan water and asked for a plan to move forward with Lake Michigan water. Trustee Burgess stated nothing has been done since water rates were increased.

Trustee Williams stated there have been costs with the air strippers. Trustee Williams stated there was talk of a Water Committee in the past. This committee should be formed and suggested Trustee Burgess, as the Finance Director liaison, work with Finance Director Rao to provide a plan.

Mayor Hanks stated the IEPA loan does not start getting paid off until the work is completed. There are additional things being discussed with the Governor's office. The stipulations for the \$4.8 million from the Governor's office are very clear. The application is before the board for approval.

Trustee Washington asked for clarification if not approving the application and the resolution tonight mean the village will not get the money. Mayor Hanks stated that is correct. The matter is time sensitive and cannot be delayed for another meeting.

Trustee Burgess stated that is not in writing and the board only has the word of the Mayor to go on.

### **3. Motion to Approve the Resolution regarding \$4.8 million grant**

Mayor Hanks asked for a motion to approve the Resolution regarding the \$4.8 million grant.

The motion was made by Trustee Williams and seconded by Trustee Myers.

Ayes: Trustees Morden, Myers, Poskin, Washington and Williams

Nays: Trustee Burgess

### **4. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Poskin and seconded by Trustee Myers.

Majority of Trustees voted in favor of adjourning.

Meeting was adjourned at 6:28 pm.

---

Mayor David Hank

---

Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **NOVEMBER 11, 2014.**

**1. CALL TO ORDER**

Trustee Poskin nominated Trustee Williams as Mayor Pro Tem in the absence of Mayor Hanks. Trustee Washington seconded the nomination.

On roll call:

Ayes: Trustees Burgess, Morden, Poskin, Williams and Washington

Nays: None

Absent: Trustee Myers

Mayor Pro Tem Williams called the meeting to order at 7:00 pm.

**A. Pledge of Allegiance**

Mayor Pro Tem Williams lead those assembled in the Pledge of Allegiance.

**B. Roll call**

Village Clerk Williams called the role.

Present: Trustees Burgess, Morden, Poskin, Washington and Williams

Absent: Trustee Myers

Mayor Pro Tem Williams asked for a moment of silence in observance of the Veteran's. Mayor Pro Tem Williams thanked all of the veterans, including those in the audience, for their service.

**2. PUBLIC COMMENT**

**A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.**

Judy Cast questioned the \$840.00 Accounts Payable expense for book bags. Judy thanked Trustee Burgess for the Veteran's Day event held earlier in the day and for recognizing the veterans in the audience. Trustee Washington stated all money that was collected was turned in at the front desk as it was collected. The invoice for the book bags was given to the Finance Department. The book bags were paid for by donations. The Neighborhood Watch is very transparent and turned in all receipts. Finance Director Rao stated the money was collected and the expense shows payment on the Accounts Payable because a credit card was used to pay for the bags.

**3. REPORTS OF OFFICERS**

**A. Mayor's Report- Mayor David Hanks- Absent- No report**

**B. Village Clerk – Mrs. Debra Williams**

Village Clerk Williams stated the committees are very busy and lots of information is on the back table. A public meeting will be held on November 12, 2014 to discuss the Route 1/ 394 Corridor Study sponsored by South Suburban Mayors and Managers Association will take place at Balmoral Park Race Track located at 26435 South Dixie Highway in Crete, Illinois from 4pm- 7:30 pm. Presentations will take place at 4:30 pm and 6pm. Please make any changes to the November and December calendar. The most recent What's Happening shows all of the upcoming events. The second Annual Sauk Village Resource Fair will take place on Thursday, November 20<sup>th</sup>. Please help spread the word. Notices go out on the eblast, marquee, at board meetings and the new Sauk Village Information Facebook page but people still say they are not aware when events happen. Please call friends and neighbors and share information. Presenters include: Neighborhood Housing Services- "Realizing the American Dream" (Home buying information that includes up to \$32,000.00 in assistance.), ComEd's Energy Efficiency Program- Tips, tools and rebates to help save money and energy, Campaign for Better Healthcare- What benefits are you eligible for, make an appointment for assistance for Medicaid or open enrollment for the Affordable Care Act. The open

enrollment period is November 15<sup>th</sup> through February 15<sup>th</sup>. Navigators will start coming to Sauk Village to provide assistance, Village Woods- 3pm-5pm-Assisted Living and Senior Day Club, Bloom Township (Also comes out every Thursday from 11am-1pm) to provide assistance with counseling, utilities, resume writing, food and pet pantry, UBER and PACE Transportation and FREE FLU SHOTS from 6pm-8pm courtesy of the Sauk Village Walgreens. People are coming from outside Sauk Village. Please pass the information on to someone who can use it.

**C. Village Treasurer – Mr. Jim Griegel- Absent- No report**

**D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath-No report**

**E. Village Engineer – Mr. Jim Czarnik**

Village Engineer Czarnik stated the 2014 MFT project is completed and Robinson will be gearing up for the 2015 project which has already begun. The well treatment project is moving along. Well 3 is now fully operational and supplying water to the system. Work will begin on wells 1 & 2 soon.

**4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

**A. Parks and Recreation Committee- Trustee Poskin**

Trustee Poskin reported the Flea Market/ Craft Show held on November 8<sup>th</sup> went very well. Approximately 100 people attended. All of the dealers were happy. Comments were requested and most were positive except for the mats on the floor and the cold. Santa is coming to town on Saturday, December 6<sup>th</sup>. The Parks and Recreation Committee will start putting up the trees on November 27<sup>th</sup>. Volunteers are needed.

Wagoner School students in grades Kindergarten through Second will turn in their Christmas decorations for the trees. Trustee Poskin thanked Trustee Burgess for the Veteran's Day program. It was well done.

**B. Beautification Committee- Mayor Hanks- No report**

**C. Ordinance Review Committee- Trustee Myers- Absent- No report**

**D. Intergovernmental Relations Committee- Trustee Burgess**

Trustee Burgess acknowledged all of the veterans in the room, thanked all who participated in the program today and thanked all who sacrificed so that we could all have a better life. Trustee Burgess reported there will be no Intergovernmental Relations Committee due to the holidays. The next meeting will be held in January.

**E. Neighborhood Watch Committee- Trustee Washington**

Trustee Washington reported last night's meeting was great. New block club captains were sworn in. Anyone interested in becoming a block club captain please call Trustee Washington. The December meeting will be held on at the Fire Station on Monday, December 8<sup>th</sup> at 6:30 pm and will be a potluck dinner /Christmas Party for the block club captains and their guests.

**F. Public Relations Committee/ Community Outreach Partnership-Trustee Williams**

Trustee Williams stated Student Government Day will take place in April this year due to testing in the schools. A new date will be announced.

**COP-** The Community Outreach Partnership Committee will not meet in November due to scheduling conflicts.

**5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

**A. Fire Department/ 911 Committee- Chief Stoffregen**

Fire Chief Stoffregen reported the department has responded to 19 calls in the past two weeks including 2 fire alarms, 6 car accidents, 1 structure fire, 1 possible structure fire, 4 medical assists, 1 hanging traffic light, 2 brush fires and 2 vehicle fires. The temperature is changing; be careful. Change your batteries in your CO detector.

## **B. Police Department-Chief Holevis- Absent- No report**

## **C. Public Works Department- Mr. Weller**

Director Weller reported the last sweep of the streets for this year is ongoing until the whole village is done. Leaves must not be put out after the final sweep or fines could occur. Tree repairs and removal will start December 1<sup>st</sup>. Logs from the trees can be saved by the residents or removed. Street light repairs are ongoing including a fault at 219<sup>th</sup> Place and Jeffrey. Pothole repairs are also ongoing. Call the Village Hall to schedule a customer service appointment. The Water Department will come to the house and check out concerns about the water. Fire hydrant repairs are ongoing. One is completed and one is in process. Public Works is out clearing debris from manholes to avoid flooding. The parking lot is in the process of being striped. The water project is going well. Severe weather conditions on October 31<sup>st</sup> caused several water main breaks and repairs. All areas affected were properly noticed.

## **D. Administrative Services Director- Ms. Jasinski**

Director Jasinski reported lights in the Fairway parking lot have been repaired. The lights will soon be on a dusk to dawn timer. In response to Trustee Washington's inquiry about the door at Ella's Laundromat, management reported the lease states all repairs are the tenant's responsibility. Management will send a repairman out to check it out at their cost to repair. The Advance Auto sign has an electrical problem and is not currently working. Letters were sent to the businesses that have cars for sale parked in front of the parking lot. Most of the cars have been removed. The others have been ticketed.

## **E. Finance Director- Mr. Rao- No report**

## **F. Sauk Village Homeland Security Agency-Mr. Johnson**

Director Johnson reported over the last two weeks the department responded to 20 calls including 1 structure fire, 7 vehicle accidents, 2 fire alarms, 4 school patrols, 1 hanging light, 2 brush fires, 1 assist other agency, 1 controlled burn and 1 possible structure fire. The IEMA Winter Weather Preparedness Guide is available at [www.ready.illinois.gov](http://www.ready.illinois.gov) and 217/785-9925. This information will also go to eblast.

## **G. Human Relations Commission- Trustee Washington**

Trustee Washington reported the Human Relations Commission meets the first Monday of every month. The next meeting is Monday, December 1st at 7:00 pm in the Village Hall. Everyone is welcomed to attend and provide program ideas.

## **H. Housing Commission- Mr. Holcomb- No report**

## **I. Senior Committee-Ms. Langston**

Senior Chair Langston reported the Leisure Timer's will meet Wednesday at 4pm. Please the remove the senior activity for November 26<sup>th</sup> from the calendar. Open Senior Activity Day is Friday, November 14<sup>th</sup>. Sauk Village Senior Committee's new 'Silver Sneaker' program continues every Tuesday morning at 10:00 a.m. Cost is \$2.00 per class, however, there is no charge to Silver Sneaker members. Thanks to Public Works for their help. Open enrollment ends December 7<sup>th</sup> to change or enroll in Medicare. The last Senior Club meeting of the year will be held Thursday, November 13<sup>th</sup> at 5pm.

## **6. NEW BUSINESS**

### **A. Motion to Approve Accounts Payables and Disbursements for October 28, 2014 through November 11, 2014**

Mayor Pro Tem Williams asked for a motion to approve the Accounts Payables and Disbursements for October 28, 2014 through November 11, 2014.

The motion to approve was made by Trustee Poskin and seconded by Trustee Washington.

On roll call:



Ayes: Trustees Burgess, Morden, Poskin, Washington and Williams

Nays: None

Absent: Trustee Myers

Motion carried

## **7. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES**

Trustee Morden reported attending the South Suburban Mayors and Managers Association Transportation Council meeting today. Road projects update: Illinois 394 and Sauk Trail project begins 2015, Sauk Trail east of Torrence to US 30 – resurfacing project- target is 2017, Sauk Trail at Burnham Avenue- left turn lane- target date 2017 and Burnham Avenue to Indiana State Line- target date 2017.

Metra will be doing a 2015 budget increase in fares- 10.8%.

Trustee Poskin reported basketball registration will take place on November 21st at the Community Center from 5-7pm for ages 7-14. There will be no candy sales. Registration fee is \$50.00 for uniforms.

Trustee Washington reminded everyone about the No Texting While Driving and the No Bullying Campaign pledges. Names will be posted in the hallway in about two weeks. All Deputy Registrars need to renew after November 30<sup>th</sup>. There will be a Deputy Registrar class on Thursday, December 11<sup>th</sup> at 6:30pm in the Community Center. Two pieces of ID are required. Provide contact information to Trustee Washington so a packet will be available. Trustee Washington reminded the block club captains that the Neighborhood Watch Christmas party will take place on December 9<sup>th</sup>.

Trustee Burgess stated the next Town Hall meeting will be held on Wednesday, November 19<sup>th</sup> from 7:00-8:30 pm in the Village Hall. Trustee Burgess recognized Lt. Colonel Cecial Tates.

## **8. ADJOURNMENT**

Mayor Pro Tem Williams asked for a motion to adjourn. The motion to adjourn was made by Trustee Poskin and seconded by Trustee Washington.

All Ayes

The meeting was adjourned at 7:35 pm.

---

Mayor Pro Tem Rosie Williams

---

Village Clerk Debra L. Williams

MINUTES OF THE **COMMITTEE OF THE WHOLE MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL **NOVEMBER 18, 2014.**

**1. Call to Order**

**A. Roll Call**

Mayor Hanks called the meeting to order at 7:02 pm.

Mayor Hanks asked for a moment of silence in honor of Records Clerk / Dispatcher Emily Walker. Mayor Hanks read the information on the arrangements and asked that everyone keep the families of Emily Walker and Police Officer Jason Gondek in their prayers. Their passing was a major loss to the members of the Police Department.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. Discussion of request for 6b classification and proposal by Alan Fefferman**

Mayor Hanks revised the classification to a Class 8. Alan Fefferman gave background on the Daycare Center located in Surreybrook Plaza that was left abandoned some time ago. Alan Fefferman respectfully requested a Class 8 tax incentive in order to reopen the daycare. Alan stated the necessary repairs will be completed, inside and out, including the parking lot. Discussion was held regarding who owns the property where Hometown Gyros was previously located in Surreybrook Plaza. Alan was not certain but believes the county currently owns the property. Mayor Hanks stated Sauk Village is working with Cook County to acquire the property after the county demolishes the building. Discussion was also held on possible changes to other Sauk Village properties. Mayor Hanks asked for the resolution requesting the Class 8 tax incentive to be placed under New Business on the next board agenda.

**3. An Ordinance for the Establishment of an Enterprise Zone Subject to the Enterprise Zone Act of the State of Illinois including an Intergovernmental Agreement between the Village of Beecher, the City of Chicago Heights, the Village of Crete, the Village of Ford Heights, the Village of Glenwood, the Village of Olympia Fields, the Village of Sauk Village, the Village of South Chicago Heights, the Village of Steger, the County of Cook, and the County of Will**

Mayor Hanks stated all Illinois enterprise zones will be abolished at the end of the year. Several communities are working together to form a combined enterprise zone. Sauk Village competes with Indiana and Will County to attract businesses. Enterprise Zones provide certain incentives for businesses which make it more appealing to locate in Sauk Village. The Intergovernmental Agreement and Ordinance has been reviewed by the South Suburban Mayors and Managers Association and attorneys, board members and staff from all municipalities listed above. Acreage and administrative fees, including fees that will be passed on to the businesses, depend on the individual municipalities. This item will be placed on the next consent agenda for approval.

**4. An Ordinance amending Division 2 (Impoundment) of Article XI (Impoundment of Vehicles for Ordinance Violations) of Chapter 74 (Traffic and Vehicles) of the Village Code**

Mayor Hanks stated amendments are required in order to comply with the changes made in the Illinois Compiled Statutes. Trustee Myers stated Illinois passed a law allowing medical marijuana and a concealed weapon in the vehicle if proper documentation is available. Discussion was held regarding additional language that has been amended to bring our ordinance into compliance including fees for the canine involved with drug seizure. Chief Holevis will provide a report of when the canine is used in order to transfer money from the tow fund to the drug seizure fund. This item will be placed on the consent agenda for approval.

## **5. Discussion of current water rates- Trustee Burgess**

Trustee Burgess stated the most current ordinance mandated by the residents referring to the water rates states the increase of \$2.00 should be used for the air strippers and to pay off the loan. Mayor Hanks stated the ordinance does not refer to paying off the loan but does state the need to maintain the air strippers that are currently in place to remove the vinyl chloride and necessary costs to maintain the water treatment system. Trustee Burgess referred to past discussions with Bud Mason where it was explained the increase was needed to break even and the additional \$2.00 increase six months later was to be used for air stripping and maintenance of the water system. Trustee Burgess asked what the plan is for the last \$2.00 increase now that the state is paying off the IEPA loan. Trustee Burgess asked to have a plan in place for the additional \$2.00 to be earmarked for Lake Michigan water.

Mayor Hanks agreed the increase to \$5.50 did allow the village to break even. The additional \$2.00 increase, bringing the rates to \$7.50, allows the village to continue repairs needed on the infrastructure such as replacing fire hydrants, water mains and B Boxes and the cost of cleaning and preventive maintenance required for the permanent air strippers. The leaks in the system are being addressed according to the leak detection survey conducted by Robinson Engineering. The amount of water main breaks has decreased from approximately 30-40 per year in previous years to ten at this point in 2014. The Lake Michigan referendum was twofold.

Part one- Shall the Village of Sauk Village pursue Lake Michigan water.

The village is pursuing Lake Michigan water by continuing to reach out to our State Reps and Governor and will reach out to the new Governor who be receiving a revised packet once he is sworn in. Talks continue with Chicago Heights Mayor Dave Gonzalez and others involved in providing Lake Michigan water to Sauk Village.

Part two- It shall not exceed a certain amount – (under \$11.00 per 1,000 gallons).

The additional \$2.00 allows the village to continue to make infrastructure improvements. Repairing the leaks is a priority because the village currently does not qualify for an allocation for Lake Michigan water due to the excessive leaks.

Trustee Williams stated Bud Mason suggested raising the rates to \$11.00 in order to pursue Lake Michigan water. The current rate of \$7.50 does not allow for continuing the repairs to the system and placing a portion in reserve unless rates continue to be raised proportionally to \$11.00. Infrastructure improvements must be made before Lake Michigan water is in place or the water loss due to leaks and water main breaks will cost the village money; the meter will continue running and the outside source will have to be paid. Mayor Hanks stated that putting the additional \$2.00 in a separate fund would mean that the village would be back to breaking even and be stagnant. The village would be unable to make repairs to the infrastructure, such as fire hydrants and water main breaks, continue to update the system and maintain the air strippers. Trustee Myers asked for research on the amount of Public Works overtime spent on the infrastructure repairs and actual figures if any money can be set aside. Mayor Hanks reiterated that the ordinance states the village water rates were not sufficient to cover the village's current water system making it necessary to raise the water rates to \$5.50 per 1,000 gallons. The ordinance further states the village water systems require treatment to remove vinyl chloride contamination; therefore, the village finds it necessary to raise the water rates to \$7.50 per 1,000 gallons in order to cover necessary costs for the maintenance, operation of the village water systems. The village is still working with the Attorney General and the IEPA. The village may potentially cause litigation if they alter this ordinance. Trustee Burgess stated the Public Works Department is currently within their budget at 47%. Mayor Hanks stated the department would not be within the budget if the \$2.00 increase was not in place. Trustee Williams suggested looking to see if there is a surplus in six months before making a decision to set money aside; money that is currently being used for infrastructure repairs. Mayor Hanks stated Public Works continues to work overtime to make repairs to the infrastructure, lights, water main breaks, etc... Once the infrastructure is repaired where a surplus is realized it would be a great idea to set money side at that time. There is no surplus at this time.

## 6. Cost Savings Initiatives

Trustee Washington asked to be placed on the agenda to bring someone in to discuss the appointment of a Village Manager. Mayor Hanks asked Trustee Washington to address this issue with him first. A Village Manager is appointed by the Mayor with the approval and consent of the Village Board. Mayor Hanks stated he would love to have a Village Manager but there is currently no money available at this time for a Village Manager. Mayor Hanks is working with the lobbyist, State Reps and the Governor seeking assistance and grants for various programs, including the water system. The grant to pay off the loan is the result of working with others. Mayor Hanks will continue to ask the trustees to come to the table with cost savings initiatives. Trustee Washington stated someone should be able to present the services they can offer and how the funds are available to help pay for a Village Manager whether or not they are chosen for the position. Mayor Hanks stated he is researching a group that employs retired managers on a part time basis and intern students as well as working with the South Suburban Mayors and Managers Association. Funds do not exist for a full time village manager with benefits at this time. Trustee Washington asked if a committee can be formed and if individuals can present to the board. Mayor Hanks stated the individuals should contact him directly.

## 7. Public Comment

**All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.**

Larry Stewart commented on cost savings initiatives.

Frank Harvey commented on the water surplus amount and the Village Manager.

James Harvey commented on a pothole on a Sauk Trail and trustee committees. Mayor Hanks stated Sauk Trail is a state road and he will follow up. Trustee Morden has met with Mayor Hanks on several occasions regarding a committee he would like to form. The committee is still under consideration. Bernice Houston commented on water issues. Mayor Hanks stated work is being done on the infrastructure and the wells. The permits to bring well #3 back on line have been applied for. Well #3 will be up and running again soon with the approval and permission of the IEPA. Water is contaminated and requires treatment everywhere including Lake Michigan. Sauk Village works with the IEPA and the Attorney General to ensure the water provided to the residents is treated and contaminate free. The drinking water is safe. The village has met all of the requirements of the IEPA. Mayor Hanks showed pictures of the all new iron removal systems and new permanent air strippers with new pipes at well #3. Work is currently being done at wells 1 & 2. Overtime has been approved to repair lights, fire hydrants and other infrastructure repairs. Work is getting done. The mandate of the people to pursue Lake Michigan will cost close to \$20 million dollars which would bring the water rates up to between \$11.00 and \$15.00 per 1,000 gallons which exceeds the amount approved by the residents. Continuing the infrastructure repairs will reduce the cost of \$20 million dollars. The Village Engineer can provide an update of street and infrastructure repairs. Additional discussion was held on the cost of the temporary air strippers versus the cost savings of owning the permanent air strippers. The temporary air strippers will be sold back to the distributor. The cost of \$80,000.00 per month to rent the air strippers has been reduced to \$12,000.00 per month to rent the generators that operate the permanent air strippers.

Rose Langston commented on the water issues. Mayor Hanks agreed that part of the Water Fund does help pay for salaries and maintaining and operating the water system.

Nate Griffin commented on cost savings initiatives and the grant for the water.

Mayor Hanks stated the village runs in cycles where there is always a gap at this time of year. The village has always borrowed money to get over this gap. Rich Construction works well with the village and other municipalities and comes out in a moment's notice. The General Counsel is Odelson & Sterk. The insurance companies hire their own counsel. SUV's are the way other departments are going; puts officers higher up and makes travel in bad weather easier. Bud's Ambulance is a cost savings alternative to our own ambulance

service. The grant from the Governor's office is being used for what the Governor intended. The Governor's office has confirmed the grant was intended to pay off the IEPA loan; paperwork from the Governor's office has been completed by the Finance Department. The board comes together at committee meetings to have open dialogue. The board has agreed to disagree without being disagreeable. Trustees are passionate about their cause. Board meetings are for taking action and everyone can vote on their own. Tonight was a good example of how the board works together to get work done. Good debate is encouraged. Judy Cast commented on cost savings initiatives, water issues and pay raises.

Mayor Hanks stated the grant from the Governor allows the additional money to be used to continue infrastructure repairs without having to raise rates again. The village would have become stagnant again we would have had to make loan payments and repairs to the system. Some employees have not had raises since 2008. Mayor Hanks is considering pay decreases for the board and other cost savings initiatives.

Kelvin Jones asked about money transfers, trustee committee meetings and a timeline for the water improvement.

Mayor Hanks stated money is borrowed between funds according to the State Statute that allows for borrowing between funds provided the money is paid back with the fiscal year. The money is paid back within the fiscal year. Trustees are paid for committee meetings. Trustees fill out a form stating the date the meeting was held and they must be in attendance. There is a timeline through the IEPA and the Attorney General for the water improvements. An extension was requested to the one year plan due to changes required by the IEPA and the Attorney General.

## **8. Miscellaneous Business**

### **Comments from the Trustees**

Trustee Williams stated waiting for six months until the grant money has been received and see the effect of the grant money before making any changes is preferable. Problems have been represented without solutions. The board needs to begin identifying the problems and work out solutions together over time. The board will not always agree but tonight was a healthy discussion. Trustee Williams addressed the concerns with the water by requesting updated information which included:

- A new referendum that more closely reflects the current water rate required for Lake Michigan water. The referendum approved by the voters included a rate not to exceed \$11.00 per 1,000 gallons which currently is more likely closer to \$15.00.
- Titration to increase the water rates to \$11.00 per 1,000 gallons over the next three years. An accounting of deposits and withdrawals in the Water Fund and the number of shutoffs over the last 12 months.
- The percentage of the Water Fund that pays for salaries including overtime numbers for the past six months for the Water and Sewer Departments.
- A review of the old presentation and an updated presentation from Robinson Engineering which includes current figures that have increased since the last presentation.

Trustee Burgess wants to see a letter of explanation on how the grant money is to be spent. Trustee Burgess agrees with reducing all elected official's salaries when others cuts are expected. An ordinance would be required. Trustee Burgess stated the next Town Hall meeting is scheduled for 7 pm in the Village Hall on November 17<sup>th</sup>.

Trustee Poskin reported the Parks and Recreation Committee will meet on December 4<sup>th</sup> and 5<sup>th</sup> at 1:00 pm at the Public Works garage to prepare the float for Santa. Volunteers are needed. Santa will be riding through town starting at 10am on Saturday, December 6<sup>th</sup>. Basketball registration for kids ages 7-15 will take place at the Community Center Friday, November 21<sup>st</sup> from 5pm -7pm.

Trustee Burgess introduced Intergovernmental Relations Committee member Kevin Posey. Kevin reported

working with others to address members of Congress which resulted in the donation of 1,500 new books for School District 168. The books will be picked up this week. The board will be updated to when the formal presentation will be made.

Trustee Morden reported on the fundraiser being held for Sauk Village dispatcher Kim Clark. Trustee Morden stated it was honor and a privilege to attend the funeral services for Officer Jason Gondek along with other elected officials. He served the village well and will be missed.

Trustee Washington stated the board needs to take the time that is needed to discuss the problems and work it out even if it means the meetings will run longer. Trustee Washington referred to the cancellation of the last Committee meeting due to the lack of business items available for the agenda. Trustee Washington asked the procedure to add items to the agenda and stated there are many issues the board needs to discuss and residents are unable to say what is on their mind if there is no meeting. The next Neighborhood Watch meeting will be held on 6pm at the Fire Station on Monday, December 8<sup>th</sup> and will include an end of the year pot luck celebration to thank everyone for their hard work. The next Voter Registrars class will be held on December 11<sup>th</sup> in the Community Center. The class is free. Deputy registrars cannot register anyone to vote until 30 days after the any election. Contact Trustee Washington to register. Trustee Washington thanked the residents for asking questions and encouraged transparency. Trustee Washington thanked everyone who helped with the No Texting While Driving and the No Bullying campaigns. There will be a display in the foyer at a later date. Trustee Myers stated the discussions were good today. Things do require further research. Trustee Myers is working on a Local Debt Recovery program to increase revenue. Trustee Myers stated an ordinance was in place that expected water rates to be increased to \$10.56 per 1,000 gallons as of this date. The current rate is \$7.50. Trustee Myers thanked Kevin Posey for taking the initiative to get books for the school district. Trustee Myers stated the trustees only get paid for committee meetings they do attend. An attendance sheet is turned in. Everyone needs to work together.

Trustee Washington stated trustees are in place to work with various departments and stated that Trustee Burgess is doing his job working with the Finance Department.

Mayor Hanks stated it is common not to hold meetings the last two weeks of the year. A special meeting on December 16<sup>th</sup> will be called if necessary. Accounts Payable and any end of the year business will be scheduled prior to that date. There will be no meeting on December 23<sup>rd</sup> or 30<sup>th</sup>. Mayor Hanks thanked Village Clerk Williams for organizing the 2<sup>nd</sup> Annual Sauk Village Resource Fair. Vendors include Village Woods Retirement Center, Campaign for Better Health Care, Illinois State Treasurer's office, Free Flu shots from Sauk Village Walgreens, Neighborhood Housing Services, Uber, Pace and Bloom Township. Special presentations will be held throughout the day from 3:00pm -7:00 pm on November 20<sup>th</sup>. Village Clerk Williams stated the vendors from the craft fair have also been invited to set up in the Senior Center during that time. Mayor Hanks reported the Housing Commission has received the grant money from IDAH and has reimbursed the village a total amount of \$30,450.00. The first installment of \$7,660.00 paid to the grass cutters was reimbursed to the General Fund and the remaining \$22,790.00 was reimbursed to the CN Fund.

## **9. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Morden and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 9:37 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **NOVEMBER 25, 2014.**

**1. CALL TO ORDER**

Mayor Hanks called the meeting to order at 7:05 pm.

**A. Pledge of Allegiance**

Mayor Hanks lead those assembled in the Pledge of Allegiance.

**B. Roll call**

Present: Trustees Burgess, Myers, Poskin, Washington

Absent: Trustees Morden and Williams (Williams entered at 7:12 pm)

Mayor Hanks asked for a motion to amend the agenda to include executive session before item 6A.

The motion to approve was made by Trustee Myers and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Myers, Poskin and Washington

Nays: None

Absent: Trustees Morden and Williams

Motion carried

**2. PUBLIC COMMENT**

**A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.**

None

**3. REPORTS OF OFFICERS**

**A. Mayor's Report- Mayor David Hanks**

**1) School Board Proclamation**

**2) Loss of Employees Proclamation**

Mayor Hanks read the Loss of Employees Proclamation that acknowledged the passing of Police Officer Jason Gondek and Communications Officer/ Records Clerk Emily Walker. Both employees will be missed by the Police Department and the village.

Mayor Hanks acknowledged School Board members Davenport, Jones and Howard and School Superintendent Dr. Leak in the audience before reading the School Board Proclamation. (Board Member Stewart joined afterwards.)

Mayor Hanks read the Collector's Reports for August and September.

Mayor Hanks reported the Housing Commission has received the funds from IDAH and has reimbursed the village a total of \$30,450.00 (\$7,660.00 reimbursement to the General Fund for the first payment to the grass cutters and \$22,790.00 reimbursement to the CN Fund). Mayor Hanks thanked the Housing Commission for all the work they did to help clean up the houses, cutting grass and working with mostly Sauk Village residents who were employed to assist in the process. The board faced a hard decision on whether to pay the grass cutters before the funds were received. The village did receive the funds from the state and all funds have been reimbursed. Mayor Hanks stated he is sporting a moustache in support of Movember. Mayor Hanks read a statement acknowledging the changing face of men's health. Meet the Mayor will take place the second Saturday of the month starting in January from 9am – 11am and will include guest speakers and questions and answers from the audience. Information will be provided on the follow up of the plan for the village that began two years ago and the plans to move forward. This will also be a time to reprioritize.

### **B. Village Clerk- Mrs. Debbie Williams**

Village Clerk Williams asked everyone to silence their cell phones before entering the meeting. There will be no meeting on December 23<sup>rd</sup>. Special meetings will be posted if they are needed. Village Clerk Williams was glad to have the opportunity to attend the last Town Hall meeting and is looking forward to Meet the Mayor. These are great opportunities for residents to speak freely. Village Clerk Williams stated a resident made the statement that two residents were turned away by the Village Clerk when they inquired about the CN Fund. Village Clerk Williams stated that was a lie. Village Clerk Williams has never a resident away who was looking for information. The resident informed Clerk Williams she was informed by Trustee Burgess that CN money was available to her. Village Clerk Williams contacted Trustee Burgess and Village Engineer Czarnik and informed them of the resident's concern about the CN Fund and requested an application to forward to the resident. Neither Trustee Burgess nor VE Czarnik were aware of an application ever being created. (Note: There are funds available for residents who are affected by noise caused by trains along the CN railroad route.) Village Clerk Williams passed this request on to them to follow through. Both Trustee Burgess and Jim Czarnik are present and can verify that is what actually happened. Village Clerk Williams stated she has never and will never turn a resident away and actually encourages residents to contact her if they have questions. The Clerk's personal cell phone is listed in many places for this very purpose. All of the board members are eager to speak with the residents. It has been stated that there is a division. There is a division on the board and there is a division in the audience. Lots of times the division is caused by things that never should have happened or never have been said. Village Clerk Williams stated she will continue not to feed into the negativity it is upsetting to know that things are being stated falsely. Village Clerk Williams will remain positive and continue to work to the best of her ability. Feel free to call if clarification is needed on anything that does not sound like something the Village Clerk would say or do. Please come through the door of the board room with an open mind and an open heart and realize the reason we are here is to take care of the village not to air out personal and political agendas. Work with the board to be part of the solution- not part of the problem. The village would be a lot better off if everyone worked together.

### **C. Village Treasurer – Mr. Jim Griegel- Absent- No report**

### **D. Village Attorney - Odelson & Sterk, LTD- Matt Byrne- No report**

### **E. Village Engineer – Mr. Jim Czarnik**

Village Engineer Czarnik stated the water treatment plant project is progressing. Well #3 should be fully operational by early December. At that point, wells #1 and #2 will be taken off line for work to begin there. Trustee Burgess asked to meet with Village Engineer Czarnik to discuss the guidelines required to create an application for the CN Funds.

## **4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

### **A. Parks and Recreation Committee- Trustee Poskin**

Trustee Poskin reported the Santa Parade will take place on December 6<sup>th</sup> starting at approximately 10:00 am. Santa will be at the Community Center at approximately 4pm for pictures, refreshments and more. Any kids wanting to ride with Santa throughout the day should contact Trustee Poskin. Basketball registration will start December 5<sup>th</sup> and December 12<sup>th</sup> in the Community Center from 5-7 pm or whenever the center is open. Volunteers are needed to help decorate the Community Center and Christmas trees starting Friday, November 28<sup>th</sup>.

### **B. Beautification Committee- Mayor Hanks**

Mayor Hanks stated appoints made on the Beautification Committee include Linda Todd- President, Sharon Nowak- Vice President and Beth Zupon- Secretary. The report will be placed in the trustee's boxes and in the Sauk Talk. The committee is looking for volunteers help decorate the Saturday after Thanksgiving at 9am.

### **C. Ordinance Review Committee- Trustee Myers**



Trustee Myers thanked everyone for helping throughout the town and asked Mayor Hanks to read a letter that was received by the Fire Department from a resident acknowledging the quick response and respectful actions made by the Fire Department during an emergency in her home. Mayor Hanks stated it is always good to hear good news like that.

#### **D. Intergovernmental Relations Committee- Trustee Burgess**

Trustee Burgess reported the Intergovernmental Relations Committee is sponsoring a non-perishable food giveaway on Monday, December 1<sup>st</sup> at 12pm on a first come first served basis at the Fire Station. Kevin Posey went out on his own to secure these items. Additional donations will be accepted at the Fire Station. Kevin said Brother's Keeper Community Resource Center provided the food items. Kevin stated an additional 100 books donated above the original amount of 1,500. Trustee Burgess commended Kevin on his efforts. Trustee Burgess stated he appreciates everyone coming out to the Town Hall meetings and people becoming more aware and facilitating credible information. The Town Hall meetings will continue in January.

#### **E. Neighborhood Watch Committee- Trustee Washington**

Trustee Washington is glad to see residents reaching out to the elected officials similar to the Sauk Village Informative Dialogue committee she started over 1 ½ years ago that included people from different places like the school board, library and Housing Commission. Trustee Washington stated the pot luck Neighborhood Watch end of the year recognition dinner will take place Monday, December 8<sup>th</sup> at 6:30 pm at the Fire Station. The No Bullying and No Texting campaigns are winding up on December 19th. The names of the pledges will be placed in the foyer. Trustee Washington thanked Chief Holevis for keeping everyone updated on what is happening in Sauk Village.

#### **F. Public Relations Committee/ Community Outreach Partnership-Trustee Williams**

Trustee Williams stated the Public Relation Committee met to discuss Student Government Day and the village sticker contest. Student Government Day will be held on April 14, 2015. The date has been changed due to testing in the schools.

**COP-** The Community Outreach Partnership Committee did not meet this month.

### **5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

#### **A. Fire Department/ 911 Committee- Chief Stoffregen- Absent**

Director Johnson reported the department has responded to 21 calls in the past two weeks including 1 dive box, 1 vehicle accident, 8 fire alarms, 2 medical assists, 1 possible structure fire, 3 CO alarms, 1 vehicle versus pedestrian, 1 rubbish fire, 1 citizen assist, 1 gas leak and 1 assist other agency. The Pancake Breakfast with Santa will take place on December 7<sup>th</sup> from 8a – 1pm. The cost is \$5.00 for adults and \$4.00 for kids under 11 and seniors. Please do not leave your stove unattended while cooking Thanksgiving dinner.

#### **B. Police Department-Chief Holevis**

Chief Holevis acknowledged the son on Emily Walker in the audience, read the proclamation to him and provided him a copy.

Chief Holevis reported there were 577 calls for service from November 11th to present which included 20 warrants, 90 traffic stops, 22 suspicious persons, 4 shots fired, 60 other calls for service, 37 domestics, 49 building checks, 60 burglar alarms and 44 ambulance assists. Chief Holevis thanked everyone for their support due to passing of Officer Gondek and Emily Walker. The gestures are very much appreciated.

Chief Holevis reported a fundraiser will be held for dispatcher Kim Clark on Friday, December 10<sup>th</sup>. Flyers are available. A P.O. Box is listed on the flyer to send donations. Village Clerk Williams stated there is a sign up sheet on the back table. Tickets will be available Monday for those who sign up ahead of time.

Chief Holevis welcomed Officer Josh Morris to the Police Department as of yesterday. Officer Morris has been off on medical leave since late in 2009, when he sustained an injury while pursuing a bank robbery suspect. Chief Holevis requested an executive session. Mayor Hanks stated the executive session will be added to the next board meeting agenda.

**C. Public Works Department- Mr. Weller- Absent- No report**

**D. Administrative Services Director- Ms. Jasinski- No report**

**E. Finance Director- Mr. Rao- No report**

**F. Sauk Village Homeland Security Agency-Mr. Johnson**

Director Johnson reported over the last two weeks the department responded to 20 calls including 1 possible structure fire, 2 CO alarms, 2 vehicle accidents, 5 fire alarms, 1 gas leak, 1 rubbish fire, 6 school patrols, 1 citizens assist and 1 assist other agency. Director Johnson reported the ESDA garage is no longer in use due the repairs needed to the structure. Director Johnson requested to meet with the Mayor regarding alternatives.

**G. Human Relations Commission- Trustee Washington**

Trustee Washington reported the Human Relations Commission meets the first Monday of every month in the Village Hall. The purpose of the commission is to promote diversity in the community. Resident input is appreciated. Deputy Registrar's classes are no longer offered by the Human Relations Commission. There will be a Deputy Registrar class held in the Community Center on Thursday, December 11<sup>th</sup> at 6:30 pm. Please provide your name, address and phone number to Trustee Washington to register for the class. All current Deputy Registrars need to renew after November 30<sup>th</sup>.

**H. Housing Commission- Mr. Holcomb- No report**

**I. Senior Committee-Ms. Langston**

The Sauk Village Senior Committee new 'Silver Sneaker' program continues every Tuesday morning at 10:00 a.m. Cost is \$2.00 per class; however, there is no charge to Silver Sneaker members. The very successful paperback book exchange program will only accept donations of large print marked hard covered. The next monthly blood pressure screening is this Monday, December 1st from 1-2 p.m. in the Senior Center office. Monthly movie 'Christmas with the Kranks' is on Monday, December 8<sup>th</sup> at 12:30 p.m. at the McConathy Library. Light refreshment will be served and blood pressure screening will precede the movie. The open senior activity will not meet this Friday, November 28<sup>th</sup>.

The Village sponsored three senior organizations are planning holiday celebrations. Seniors fifty plus are welcome to visit and join the club/s. The Sunday Fun Club will not meet in December; on the 1<sup>st</sup> and 3<sup>rd</sup> Monday at 7 p.m. Sunshiner's with a Christmas party on Saturday, December 13<sup>th</sup>; and on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday at 5 p.m. (except only one meeting in November and December) Leisure Timers, Christmas party will be held on Sunday, December 7<sup>th</sup>. Other events held are BMW Crossroads, a motorcycle group, on the 3<sup>rd</sup> Tuesday at 7 p.m.; every Wednesday 8-11 a.m. (except tomorrow) the Ceramics Group; and every Sunday 6-10 p.m. (celebrating Christmas on December 21<sup>st</sup>) the Sauk Village Blue Grass provides blue grass, country western and gospel music for your dancing and/or listening pleasure.

The next Bloom Township Senior Community Lunch tickets are on sale for Wednesday, December 19<sup>th</sup>. Other programs includes: basic line dance classes (4 week session for \$8.00); Wednesday and Friday chair exercise; FREE Legal Assistance; Blood pressure screening; AARP Smart driving courses; health insurance assistance, especially with Medicare Part D; and low cost Senior Wheels transportation (708-754-8200). Call the Bloom Township Senior Dept. 708-754-9400 ext. 244 for additional information and/or services. Reminder – Open Medicare enrollment ends December 7<sup>th</sup> for the year 2015. Township offices and AgeOption are available to assist. Many frauds and scams are targeting seniors daily, especially during enrollment time! Callers, mailings and e-mails who claim to be from IRS, your bank, credit card, social security, etc., are not legitimate. Unless you initiated the call, do not give out any of your personal information. Guard your medical ID like your credit card. Be sure to review your Medicare Summary Notice (MSN) for accuracy. Never, never agree for services from and unknown source or let any unknown person in your home! The SMP (Senior Medical Patrol) model 'PROTECT DETECT REPORT: Protect - Protect yourself from Medicare errors, fraud, and abuse; Detect - Learn to detect potential errors, fraud, and abuse; and Report – If you suspect that you have been a target of

errors, fraud, and abuse, report it. Call Age Options at (800)699-9043 or (708)383-0258. There is no Senior Committee meeting in December.

**Motion to Recess to Executive Session-**

Mayor Hanks asked for a motion to recess to executive session. The motion was made by Trustee Washington and seconded by Trustee Williams.

All Ayes

The meeting recessed to executive session at 7:55 pm.

Mayor Hanks asked for a motion to reconvene. The motion was made by Trustee Poskin and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Myers, Poskin, Washington and Williams

Absent: Trustees Morden

The meeting was reconvened at 8:11 pm.

**6. CONSENT AGENDA**

**A. An Ordinance for the Establishment of an Enterprise Zone Subject to the Enterprise Zone Act of the State of Illinois including an Intergovernmental Agreement between the Village of Beecher, the City of Chicago Heights, the Village of Crete, the Village of Ford Heights, the Village of Glenwood, the Village of Olympia Fields, the Village of Sauk Village, the Village of South Chicago Heights, the Village of Steger, the County of Cook and the County of Will**

**B. An Ordinance amending Division 2 (Impoundment) of Article XI (Impoundment of Vehicles for Ordinance Violations) of Chapter 74 (Traffic and Vehicles) of the Village Code**

**C. Motion to Approve Committee Meeting minutes of October 21, 2014**

**D. Motion to Approve Regular Board Meeting minutes of October 28, 2014**

**E. Motion to Approve Special Meeting minutes of October 30, 2014**

**F. Motion to Approve Special Meeting minutes of November 4, 2014**

**G. Motion to Approve Executive Session minutes of June 3, 2014**

**H. Motion to Approve Executive Session minutes of July 7, 2014**

**Note: The Committee Meeting of November 4, 2014 was cancelled**

Mayor Hanks asked for any questions or comments on the consent agenda. Hearing none- Mayor Hanks asked for a motion to approve the consent agenda. The motion to approve was made by Trustee Myers and seconded by Trustee Burgess.

On roll call:

Ayes: Trustees Burgess, Myers, Poskin, Washington and Williams

Nays: None

Absent: Trustee Morden

Motion carried

**7. NEW BUSINESS**

**A. Motion to Approve Accounts Payables and Disbursements for November 12, 2014 through November 25, 2014.**

Mayor Hanks asked for a motion to approve the Accounts Payables and Disbursements for November 12, 2014 through November 25, 2014.

The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Myers, Poskin, Washington and Williams

Nays: None

Absent: Trustee Morden

Motion carried

**B. Motion to Approve a Resolution Approving a Class 8 Real Estate Tax Assessment Classification for the Occupation of Abandoned Property in the Village of Sauk Village, Cook and Will Counties, Illinois (10 Surreybrook Plaza)**

A motion to table this item was made by Trustee Williams and seconded by Trustee Burgess.

On roll call:

Ayes: Trustees Burgess, Myers, Poskin, Washington and Williams

Nays: None

Absent: Trustee Morden

Motion carried

**8. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES**

Trustee Williams thanked the Police Department, Fire Department and Homeland Security for their professionalism and compassion during a weekend head on collision on the “S” curve involving two of her best friends. The Sauk Village Emergency Service providers were there immediately and were very courteous and the epitome of everything you can say nice about a Sauk Village employee. Trustee Williams asked that the Department Heads pass on her appreciation to the employees at the scene and all of the employees.

Trustee Poskin reiterated that he will be looking for volunteers on December 4<sup>th</sup> and 5<sup>th</sup> to help decorate the float.

Trustee Burgess reiterated the non-perishable food giveaway will be held on Monday at the Fire Station. Pass the word on. Donations of non-perishable foods can be dropped off to the Fire Station. Trustee Burgess will also solicit the local businesses.

Mayor Hanks thanked Gary Holcomb for printing the proclamation for Jason and Gondek complete with their pictures. A Special Meeting at 7pm will be called for on December 16<sup>th</sup> to vote on any year end items since there will be no meeting on December 23<sup>rd</sup>.

Mayor Hanks stated he enjoyed the Thanksgiving service held at the Sauk Village Bible Church.

Mayor Hanks read a letter from the Chief Liaison from the IEPA that clearly explains the capital funding for Sauk Village can only be used to finance this water project - not general infrastructure improvements or other work. The letter detailed the project description. He further stated Sauk Village is doing exactly what they are supposed to be doing. A copy of this letter was placed in every trustee’s box.

The entire board expressed their sincerest wishes for a Safe and Happy Thanksgiving!

**9. ADJOURNMENT**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams and seconded by Trustee Washington.

All Ayes

The meeting was adjourned at 8:22 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams

MINUTES OF THE **COMMITTEE OF THE WHOLE MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL **DECEMBER 2, 2014.**

**1. Call to Order**

**A. Roll Call**

Mayor Hanks called the meeting to order at 7:07 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. American Green Technology- Larry Seuryneck**

Larry Seuryneck was unavailable. Mayor Hanks reviewed the paperwork and grants required for the American Green Technology lighting project. The project is a cost savings measure with no upfront costs. Mohan can answer any additional questions before this item will be placed on the next consent agenda for approval.

**3. Tax Levy Tax Levy Year 2014**

Mayor Hanks reviewed the 1.50% tax levy for 2014. Last year's tax levy was \$2,208,613.00. This year's tax levy is \$2,262,042.20; an increase of \$33,429.20 compared to last year. Mayor Hanks wants to start budget review in February and is looking for input from the board. Mohan provided a 7 month budget comparison. The tax levy will be placed on the next consent agenda for approval.

**4. Discuss Potential Municipal Projects 2015-2016**

Mayor Hanks stated he is revisiting the wish list provided to the Governor, lobbyist and State Reps last year that included road repairs, infrastructure, jetting and b-boxes, completing the wells project, street lighting, fire hydrants, and the ball field grant. Mayor Hanks is asking for suggestions from the trustees on capital improvements that include supporting documentation if possible and detailed information on locations. The revised list will include the need for a Village Manager. Trustee Myers is working on the Local Debt Recovery Program and is currently waiting for the state to provide a number to begin processing past due revenue. Trustee Poskin is looking for funds to replace playground equipment and roof repair for the Community Center. Trustee Williams referred to air conditioning units in need of repair. Trustee Burgess suggested earmarking funds for a 50/50 program for sidewalk repair; the village will split the cost of sidewalk repairs with the homeowner. Trustee Morden is working on a grant with the state and the Fire Department, street signs along Sauk Trail and is also interested in researching solar panels. The revised wish list will be presented to the new Governor. The village made it to the final stages in the grant process for the parks. Mayor Hanks made a three minute presentation in Springfield that included plans for new signage and lighting at all four ball fields, new soccer fields, new ADA compliant walking path, new batting cages and new playground equipment. The final cut will be announced in December or early January. Mayor Hanks provided visuals on the park and water treatment projects and described the success of the water treatment project. The final report from the IEPA stated the village did exactly as instructed with \$4.8 million grant. The grant will go straight to the IEPA once additional information is provided from the Finance Department.

Chief Holevis introduced John Howard, IV and other members of the U.S. Investigation and Protection Agency, which also serves as a Fugitive Recovery Agency, to provide a presentation on a proposed training facility for law enforcement and civilians looking to build in Sauk Village. Local, County and Federal agencies would use this facility. John provided background information on the \$2.5- \$4 million dollar project and key personnel. This facility will be a hub for a lot of things that agencies, including Indiana law enforcement, do not currently have available to them. The expected traffic through town is 2,000-3,000 individuals per week that will frequent our locals businesses. The Sauk Village Police Department will be able to use the facility free of charge. Additional discussion was held after the slide presentation.

- Three to nine buildings are included in the project from start to finish.

- Classrooms are not limited to firearm training; could include classes for fishing, hunting, sewing, etc... Training buildings will be sound proof. Cameras and security will be on site. The berm will be 30-45 feet tall.
- A retail building that could include restaurants and sales of guns, rifles, etc... is considered to attract more people.
- Looking to purchase 12.5 – 20 acres from the village. Requires permits and other building and code information. Ready to proceed as soon as the village provides a letter of support. May have to go before the Zoning Board. The facility could be up and running next year.
- TIF property located away from homes would be preferable; provides tax incentives.
- 7-15 full time and part time employees

Mayor Hanks stated the village will move forward with the letter of support after hearing no objection from the board.

## **5. Cost Savings Initiatives**

### **A) Reduce Elected Official Salaries**

Trustee Myers is working with the attorneys and collection agency on the Local Debt Recovery Program to recover past dues fees and fines.

Trustee Burgess spoke with Chief Holevis and Code Director Jasinski regarding adjudication; not getting money from fines.

Mayor Hanks stated Trustees currently make \$125.00 per meeting with a maximum of 5 meetings per month, Mayor's salary \$20,000.00 and Clerk's salary \$17,000.00 annually. Mayor Hanks is looking at a 20% decrease in salary that would not happen until the next term of each elected official according to ordinance. This would result in a savings of \$4,500.00 for the first two years and \$16,400.00 annual savings starting in the third year. The projected savings for four years is \$41,800.00. The Trustee's salary would decrease to \$100.00 per meeting, Mayor's salary \$16,000.00 and Clerk salary \$13,000.00 annually. This item will be included on next week's agenda for approval.

Trustee Myers suggested cutting one meeting a month. Mayor Hanks stated eliminating one meeting a month would hold the village to that schedule.

Past practice dictates meetings being cancelled if there are no business items for discussion. Special meetings are called if necessary but usually on the same night as a board or committee meeting nights.

Trustee Williams stated the current structure allows for two Committee meetings a month for residents to talk and for thorough discussion and presentations on actionable items presented at board meetings. Eliminating a Regular Board meeting would allow only one meeting a month for reports from department heads, board members and service providers. Trustee Williams does not recommend eliminating meetings. The cost savings does not outweigh the benefit of the meetings or the commitment of the trustees beyond the time spent in meetings.

Trustee Washington stated she spends 5-6 days a week and has expenses, like cell phone, gas and copying, while working on village business. A comparison should be made of elected official's salaries and perks from neighboring communities. Other options should be explored, including reviewing current vendor contracts, such as the cleaning service, grants for a Village Manager and other purposes, employees taking village vehicles home, etc... Residents do not agree with cancelling meetings and have thoughts on where cuts can be made also. Placing this item on the agenda now is premature. All cost savings initiatives should placed on an agenda together.

Trustee Morden is agreeable to a \$25.00 reduction in pay. A concession can be made now and revisited when finances approve.

Trustee Burgess asked to table this discussion in favor of exploring other cost savings that can take place over the next several months rather than over the next four years by reviewing the budget. Cost savings could include a 10% reduction in attorney's fees and professional services, the lobbyist fee, logging mileage and use of take home vehicles and research the cost, research publications and memberships, etc... Trustee Burgess

agrees to cost cutting over the entire budget, across the board, not just the elected officials.

Trustee Poskin is in favor of a pay reduction.

Mayor Hanks stated cost savings initiatives has been an agenda item for the past several months as a way for trustees to bring ideas to the table. This is just the beginning of presenting ideas on how to cut the budget. The cost of \$36,000.00 for the lobbyist was beneficial for getting the village a \$4.8 million grant for the water, \$135,000.00 grant for parks, \$175,000.00 grant for infrastructure, \$25,000.00 for fire hydrants and an additional \$75,000.00 for infrastructure. The lobbyist is working in Springfield with the State Representatives and Governor's office reminding them of Sauk Village. Odelson & Sterk has 79% wins versus 21% losses of the cases; great in comparison to the previous law firm of 37% wins versus 63% losses. The cases that were lost with Odelson & Sterk cost the village \$15,000.00. The losses with the previous law firm cost \$702,250.00. Odelson & Sterk is winning cases. The village can ask for a break. They understand we cannot pay them right now and they are still representing us. Mayor Hanks is looking to the board for cost cutting solutions prior to looking at the whole picture starting in February. The residents have been hit hard. The decrease in pay is just the start.

Trustee Myers stated Trustee Morden brought truck enforcement up for discussion. Trucks damage the village streets. Truck enforcement brings in money. The village has two truck enforcement officers on the department that should be used. Village sticker and dog license enforcement is down. Trustee Myers agreed that everything should be brought to the table together; not just one. This item will be placed under New Business on the next board agenda.

## **6. Public Comment**

**All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.**

Carol Marnell asked the board to explore grants to revamp the kitchen in the Community Center, such as, replacing broken floor tiles and equipment that does not work. The Parks and Recreation Committee is getting ready for Santa in the Community Center and are looking for donations of Christmas trees.

Sharon Nowak stated committee volunteers are not paid but the trustees are; the volunteers were treated to an Appreciation Dinner once a year in the past. Everyone should work together because they care for the village not to get paid. Residents have faced increases. Sharon stated the budget and cost savings should have been explored sooner.

LaDonna Norman stated her water bill has doubled; she has tried to get an explanation.

Mayor Hanks stated drips and leaks can increase the water bill drastically. Bills must be enforced by ordinance. The Water Department will help residents explore the reason for high bills and work on payment arrangements. Ed Shankel referred to a state law that prohibits riding bicycles at night without lights and reflectors that is not enforced. Police officers can use bikes to patrol.

Pat Couch stated tickets are being written and are not being paid. The adjudicator needs to be stricter. Tickets should be written for walking in the street. The Beautification Committee did a phenomenal job on the Christmas decorations. Pat stated she hope that money will be found to avoid cuts.

Rose stated she has also worked as a volunteer for several years without pay. Senior Committee members use their own money and do fundraisers to keep the committee running without a budget. The Beautification Committee works very hard and also use their own money. They deserve a lot of credit. Baby steps should be taken on cost savings and move forward.

## **7. Miscellaneous Business**

### **Comments from the Trustees**

Trustee Burgess thanked everyone who contributed to the non perishable food giveaway. There was a last minute donation that helped families in need. There is no Intergovernmental Relations Committee meeting scheduled for December. The next meeting will take place in January.

Trustee Washington reported the next Voter Registrars class will be held on December 11<sup>th</sup> in the Community Center. The class is free. Deputy registrars cannot register anyone to vote until 30 days after any election. Contact Trustee Washington to register. All Deputy Registrars commissions have expired as of November 30, 2014. Trustee Washington stated she has also volunteered for many years and also spent her own money supporting the cause. People volunteer to support the cause and to help the chair. As chair of the Neighborhood Watch she spends more than her stipend as an elected official provides her. The committee works on creative ways to raise money for book bags, signs, etc... for the Neighborhood Watch Committee.

Trustee Williams stated the Public Relations Committee will not meet December 3<sup>rd</sup>.

Trustee Morden stated flyers are on the back table containing available job programs for several trades and occupations including a job fair for aviation and construction taking place Thursday, December 4<sup>th</sup> from 9 am – 1 pm located at the UIC Forum 725 West Roosevelt Road in Chicago. The Long Range Transportation Committee is planning to include a public meeting for resident and elected official input in Orland Park at the Orland Park Civic Center from 4-7pm on Tuesday, December 9<sup>th</sup>. Trustee Morden will continue to work with the law firm and the police chief on truck enforcement. There is money out there; it will pay for itself.

Trustee Poskin thanked everyone who helped put up the trees for Santa. Students from Wagoner School made ornaments for the trees. Park and Recreation is asking for more ornament and tree donations and help decorating the trees on Wednesday, December 3<sup>rd</sup>. Santa will be riding through town starting at 10am on December 6<sup>th</sup>. The tree lighting will take place after 5pm. Santa and refreshments will be in the Community Center. Basketball registration will take place the next couple of Fridays from 5-7 pm or during normal Community Center hours. Flyers are on the back table. Volunteers are needed to decorate Santa's float Thursday and Friday at 1pm at the Public Works building on Nichols Avenue.

Mayor Hanks reported the Pancake Breakfast with Santa is Sunday, December 7<sup>th</sup> from 8am – 1pm. The fire department always does a great job. Mayor Hanks thanked the Beautification Committee for doing a great job with the Christmas decorations. There is a lot done in the community because of the volunteers; makes us proud how it looks.

## **8. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Morden and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 9:50 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams



MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **DECEMBER 9, 2014.**

**1. Roll Call**

Mayor Hanks called the meeting to order at 6:03 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. Recess to Executive Session**

**A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2014)**

Mayor Hanks asked for a motion to recess to executive session. The motion was made by Trustee Poskin and seconded by Trustee Myers.

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

The meeting was recessed to executive session at 6:03 pm.

**3. Reconvene Special Meeting**

Mayor Hanks asked for a motion to reconvene. The motion was made by Trustee Morden and seconded by Trustee Williams.

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

The meeting was reconvened at 6:51 pm.

**4. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Poskin and seconded by Trustee Williams.

All Ayes

Meeting was adjourned at 6:51 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER DECEMBER 9, 2014.**

**1. CALL TO ORDER**

Mayor Hanks called the meeting to order at 7:05 pm.

**A. Pledge of Allegiance**

Mayor Hanks lead those assembled in the Pledge of Allegiance.

**B. Roll call**

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. PUBLIC COMMENT**

**A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.**

None

**3. REPORTS OF OFFICERS**

**A. Mayor's Report- Mayor David Hanks**

Mayor Hanks reported Meet the Mayor is scheduled for January 10<sup>th</sup> in the Village Hall and will be held monthly. The Village Attorneys are working on a new law regarding the way FOIA's are answered. State statute will be followed. Sauk Village employees spend a lot of time responding to FOIA's. The timing and definitions have changed. FOIA information can now be placed on the website. The village is allowed to charge for the responses in some cases.

**B. Village Clerk- Mrs. Debbie Williams**

Village Clerk Williams thanked the Beautification Committee for the beautiful Christmas decorations.

Village Clerk Williams reported on the December 12<sup>th</sup> fundraiser for Kim Clark. A Spaghetti Dinner will be held at the Crete Church across from Walt's Foods; tickets are \$10.00 for adults and kids 11 and under are \$5.00. There will be a bake sale and basket raffle. The after hours benefit will be held at the Moose Lodge starting at 7:30 pm. Cover charge is \$10.00 for adults and \$5.00 for children. Appetizers and desserts will be served. There will be a cash bar, DJ, 50/50 drawing, raffle baskets, etc... A sign in sheet is available at the front desk and back table. Please keep Gary Holcomb in your prayers as he deals with health issues. Village Clerk Williams thanked Trustees Washington and Myers for the invitation to the Neighborhood Watch Christmas party. The committee works very well together and works very hard. Information regarding petitions is available on the back table and posted in the hallway. The first day to file is Monday, December 15, 2014 starting at 8am. Everyone in line for the first hour will be time stamped for 8am and will be included in a lottery drawing for ballot position. Petitions can be filed during normal business hours from 8am – 5pm Monday through Friday. The last day to file is December 22, 2014. The same type of lottery for last position will be held for petitions received between 4pm and 5pm on the last day. There will be no meeting on December 23<sup>rd</sup>. Respond Now has 500 Christmas baskets that will be distributed in Chicago Heights. Contact information for Respond Now and further details is available on the website. There are plans to also do something in Sauk Village. Watch for information to be posted.

**C. Village Treasurer – Mr. Jim Griegel- Absent- No report**

**D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath- No report**

#### **E. Village Engineer – Mr. Jim Czarnik**

Village Engineer Czarnik stated the startup of water treatment plant #2 has been successful. Well #3 is fully operational. Work will begin on wells #1 and #2 and can be started up if any problems occur with well #3.

#### **4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

##### **A. Parks and Recreation Committee- Trustee Poskin**

Trustee Poskin thanked everyone for making the Santa Parade and the Santa at the Community Center a great success- Sauk Village Police, Fire, ESDA and Public Works departments, Fairway Finer Foods, Ma's Warehouse, The Photo Shop, McConathy Public Library, Beautification and Parks and Recreation Committees, the PLAN Group, Santa's elves- Rebecca and Abigail Hanks, Debbie, Nevaeh Carter, Hailey and Daniel Poskin, Santa's helpers Trustee Myers, Linda Todd, Sue Seiner, Carol Marnell, Judy Cast, Kerry Pratt, Bob and Rose Ketcham, Linda Hanks, Jacques' Glaze, Pat Couch, Frank Rodriguez, Martina Porter, Mike McRoberts, Robyn Hicks, Nan Wargo and others that volunteered that may not be named. Thanks to the parents who came out to make the event a success, everyone who helped build the float and Santa. The photographer provided a photo of the event that was attended between 300- 400 people. Mayor Hanks thanked everyone for their help.

##### **B. Beautification Committee- Mayor Hanks**

Mayor Hanks thanked the Beautification Committee and volunteers for the assisting with the Christmas decorations in the Village Hall including Laurie Mancha, Tatiana Wordlow, Kalea Thomas, Adekemi Kasali, Aderemi Kasali and Rose and Bob Ketcham. The next Beautification Committee meeting is scheduled for January 21<sup>st</sup> at 7pm in the Village Hall.

##### **C. Ordinance Review Committee- Trustee Myers**

Trustee Myers reported the Ordinance Review Committee will not meet in December. Trustee Myers met with Village Clerk Williams, Sherry Jasinski, Gerald Pyke and Finance Director Rao to finalize the Local Debt Recovery Program. The paperwork is complete and will be sent Wednesday. Trustee Myers thanked Public Works for their help with the Santa Parade. Seeing the looks on the kid's faces is what it is all about. Trustee Myers asked Mayor Hanks to assign a committee for the Local Debt Recovery Program to work with the Police Department. Mayor Hanks thanked Trustee Myers, Mohan Rao and all involved for taking on the Local Debt Recovery Program that will help the village recover past due fees and fines. There is a lot of paperwork involved.

##### **D. Intergovernmental Relations Committee- Trustee Burgess**

Trustee Burgess reported the Intergovernmental Relations Committee will not meet in December. The next meeting is scheduled for Thursday, January 8<sup>th</sup> at 7pm in the Village Hall. Trustee Burgess stated the Santa parade, the Community Center afterwards and the Santa Pancake Breakfast were all very well attended. The Intergovernmental Relations Committee will be working with CEDA next month. There will be an eblast with more information.

##### **E. Neighborhood Watch Committee- Trustee Washington**

Trustee Washington was glad to see Santa riding around town. Trustee Washington thanked Village Clerk Williams for attending the Neighborhood Watch Committee Christmas Party and Trustee Burgess for calling in. Trustee Myers stated 50-60 people attended; some who had never attended before. Holiday tips were given. Trustee Myers thanked Chief Stoffregen for the use of the Fire Station to hold the Neighborhood Watch meetings.

##### **F. Public Relations Committee/ Community Outreach Partnership-Trustee Williams**

Trustee Williams stated the Public Relation Committee will meet next week to discuss Student Government Day schedule and calendar. Student Government Day will be held on April 14, 2015. Trustee Williams passed out her annual Christmas cookies to everyone.

**COP-** The Community Outreach Partnership Committee will not meet this month.

## **5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

### **A. Fire Department/ 911 Committee- Chief Stoffregen**

Director Johnson reported the department has responded to 22 calls in the past two weeks including 5 vehicle accidents, 4 fire alarms, 2 medical assists, 6 CO alarms, 1 smoke showing, 1 trailer fire, 2 gas leaks and 1 assist other agency. Chief Stoffregen thanked everyone for coming out and supporting the Fire Association's Pancake Breakfast. It was a great turn out. A special thank you to Debbie Williams who was the winner of the 50/50 drawing which she donated the money back to the Fire Association. Have a safe holiday; check on your neighbors. Chief Stoffregen reminded everyone when unwrapping gifts please put all paper right into the garbage cans and take them outside to eliminate fire hazards. Live trees require plenty of water.

### **B. Police Department-Chief Holevis**

Chief Holevis reported there were 648 calls for service from November 25th to present which included 126 traffic related, 5 shots fired, 49 domestics, 6 building checks and 50 burglar alarms. Chief Holevis reminded everyone to look out for your neighbors, be cautious and don't throw empty boxes outside of your house that shows what you have in your house.

### **C. Public Works Department- Mr. Weller**

Director Weller reported the final sweep is almost complete south of 223<sup>rd</sup> Street. Street light repairs are ongoing; 219<sup>th</sup> and Jeffrey and Yates and 225<sup>th</sup> Street have been repaired. 219<sup>th</sup> & Orion is waiting for Com Ed. Pothole and patchwork is ongoing per resident complaints. Fire hydrant repairs ongoing; repaired 22521 225<sup>th</sup> Place and Carolina & 225<sup>th</sup> Street. Three more hydrants will be prepped east of Mark Collins Drive. Completed repairs to two main valves to stop leaking at Carolina and 225<sup>th</sup> Street. Repaired two service lines on Clyde and 215<sup>th</sup> Place due to saddle failure. The leaf program is complete; residents must remove the rest on their own. A total of 426 yards were picked up. The Ash tree removal will start shortly weather permitting. All trucks are being prepped for winter. Extra repairs are needed due to aging equipment. Public Works continues to assist with set ups, decorations and police vehicles and day to day operations and emergencies. Mayor Hanks reported on a fire hydrant that needs repair at 223<sup>rd</sup> and Prairie.

### **D. Administrative Services Director- Ms. Jasinski- No report**

### **E. Finance Director- Mr. Rao**

Finance Director Rao reported the financials will soon be completed for November. The audit and reporting should be ready by December 23<sup>rd</sup>. Revenue is low; may fall short again for payroll and accounts payable. Emails will be sent to the board if a transfer is required.

### **F. Sauk Village Homeland Security Agency-Mr. Johnson**

Director Johnson reported over the last two weeks the department responded to 22 calls including 1 trailer fire, 6 CO alarms, 5 vehicle accidents, 4 fire alarms, 1 gas leak, 3 school patrols, 1 smoke from building and 1 smell of gas. Director Johnson reminded everyone to pack a first aid kit, blanket, etc... when travelling over the holidays.

### **G. Human Relations Commission- Trustee Washington**

Commissioner Frank Williams reported the Human Relations Commission is planning on meeting with the pastors in the village in January to talk about working with the kids. The Human Relations Commission is also interested in working with the board and any other organizations.

### **H. Housing Commission- Mr. Holcomb-Absent- No report**

### **I. Senior Committee-Ms. Langston**

The Sauk Village Senior Committee new 'Silver Sneaker' program continues every Tuesday morning at 10:00 a.m. The paperback book exchange program continues to be very successful. Thank you for all the recent book

donors. The seniors were treated to delicious Christmas cookies by Nan Wargo at the monthly movie. The last open senior activity for this year will be this Friday, December 14<sup>th</sup> from 12:00 until 4:00 p.m.

The Village sponsored three senior organizations are planning holiday celebrations. Seniors fifty plus are welcome to visit and join the club/s. The Sunday Fun Club will not meet until January; the Monday Sunshiner's Christmas party is this Saturday, December 13<sup>th</sup> at 1:00 p.m.; the Wednesday Leisure Timers will meet tomorrow. Other events held are BMW Crossroads, a motorcycle group, on the 3<sup>rd</sup> Tuesday at 7 p.m.; every Wednesday 8-11 a.m. Ceramics Group; and every Sunday 6-10 p.m. (celebrating Christmas on December 21<sup>st</sup>) the Sauk Village Blue Grass provides blue grass, country western and gospel music for your dancing and/or listening pleasure.

The Bloom Township Senior Community Lunch tickets are on sale for the Wednesday, December 19<sup>th</sup>, ticket deadline is tomorrow unless they are sold out. Other programs includes: basic line dance classes (4 week session for \$8.00); Wednesday and Friday chair exercise; FREE Legal Assistance; Blood pressure screening; AARP Smart driving courses; health insurance assistance, especially with Medicare Part D; and low cost Senior Wheels transportation (708-754-8200). Call the Bloom Township Senior Dept. 708-754-9400 ext. 244 for additional information and/or services.

Medicare enrollment ended Sunday, December 7<sup>th</sup> for the year 2015. Be aware of the many frauds and scams are targeting seniors daily! Callers, mailings and e-mails who claim to be from IRS, your bank, credit card, social security, etc., are not legitimate. Unless you initiated the call, do not give out any of your personal information. Guard your medical ID like your credit card. Be sure to review your Medicare Summary Notice (MSN) for accuracy. Never, never agree for services from and unknown source or let any unknown person in your home! The SMP (Senior Medical Patrol) model 'PROTECT DETECT REPORT: Protect - Protect yourself from Medicare errors, fraud, and abuse; Detect - Learn to detect potential errors, fraud, and abuse; and Report - If you suspect that you have been a target of errors, fraud, and abuse, report it. Call Age Options at (800)699-9043 or (708)383-0258. There will be no Senior Committee meeting this Thursday.

## **6. CONSENT AGENDA**

**A. An Ordinance for the Levy and Assessment of Taxes for the 2014-2015 Fiscal Year for the Village of Sauk Village, Counties of Cook and Will, Illinois**

**B. Motion to Approve Regular Board Meeting minutes of November 11, 2014**

**C. Motion to Approve and Hold Executive Session minutes of August 26, 2014**

**D. Motion to Approve and Hold Executive Session minutes of September 23, 2014**

Mayor Hanks asked for any questions or comments on the consent agenda. Hearing none- Mayor Hanks asked for a motion to approve the consent agenda. The motion to approve was made by Trustee Burgess and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

## **7. NEW BUSINESS**

**A. Motion to Approve Accounts Payables and Disbursements for November 26, 2014 through December 9, 2014.**

Mayor Hanks asked for a motion to approve the Accounts Payables and Disbursements for November 26, 2014 through December 9, 2014.

The motion to approve was made by Trustee Burgess and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

## **B. Motion to Approve American Green Technology- Street Lighting Lease and Proforma Invoice**

Mayor Hanks asked for a motion to approve the American Green Technology- Street Lighting Lease and Proforma Invoice.

The motion to approve was made by Trustee Myers and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

## **8. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES**

Trustee Myers thanked the Village Clerk for the 100% assistance she provides to everyone.

Trustee Morden reported there was no South Suburban Mayors and Managers Transportation meeting in December. Trustee Morden will be attending an Illinois Truck Enforcement Conference and will report in January. Be safe driving in the winter. Trustee Morden was ill and unable to attend the Santa Parade.

Trustee Poskin reported photos are available for those who ordered them. Basketball registration will be held in the Community Center on Friday, December 13<sup>th</sup> from 5-7 pm.

Village Clerk Williams reported a Deputy Registrars Class will be held in the Community Center on Thursday, December 11<sup>th</sup> at 6:30 pm. Two forms of ID are required; one must be a photo ID. Preregistration is available with Trustee Washington.

Trustee Burgess reported the next Town Hall Meeting will be held the third Wednesday in January at 7pm in the Village Hall. Trustee Burgess thanked Trustee Williams for baking cookies every year for the trustees and department heads.

Mayor Hanks thanked everyone for helping with the Santa events including the Pancake Breakfast. Everything was a success because of the volunteers. Mayor Hanks acknowledged December 7<sup>th</sup>- Pearl Harbor Day – A Day of Remembrance for the men and women who served.

The entire board expressed their sincerest wishes for a Safe and Happy Holiday Season- Merry Christmas and Happy New Year!

## **9. ADJOURNMENT**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Morden and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 7:55 pm.

---

Mayor David Hanks

---

Village Clerk Debra L. Williams

**MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER DECEMBER 30, 2014.**

**1. Roll Call**

Mayor Pro Tem Williams called the meeting to order at 6:03 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Washington and Williams

Absent: Trustee Poskin and Mayor Hanks

**2. Discussion of Finance and Budget Concerns**

Trustee Williams served as Mayor Pro Tem in the absence of Mayor Hanks. Mayor Pro Tem Williams provided an outline of the reasons for calling the Special Meeting and reminded everyone not to deviate from the agenda. Mayor Pro Tem Williams discussed the unilateral decision by Mayor Hanks to alter the meeting schedule as a cost savings initiative. Trustee Williams opened the floor to the trustees for their comments and suggestions on Budget and Finance concerns.

**The highlights:**

Trustees are looking for more transparency and more discussion before decisions are made by the Mayor. Cost saving measures have been suggested by trustees and ignored. Trustees feel that not meeting for five weeks lacks transparency and causes concerns where financial decisions (votes) will be made over the phone or email.

Trustee Burgess' past budget outline was discussed; it details the problems but offered no solutions. Trustee Burgess stated his intention was to discuss the solutions as a board. Village Clerk Williams will provide copies of Trustee Burgess' outline to board members for additional discussion to consider solutions as a board.

Trustee Burgess provided an overview of the current budget for the first seven months and stated there are items already over budget. In the past, Village Manager Dieterich would call in the department heads when it got close to that point and discussion was held immediately.

Trustees are requesting that Mayor Hanks set up a meeting to review the 2014 – 2015 budget to see what cuts can be made now and that more time is spent in reviewing the 2015-2016 budget.

Trustees are concerned that there is not enough discussion prior to passing the budget. Past budgets were reviewed over a two day period. There are six committee meetings on the schedule between now and the end of the budget year to review the current and future budget.

Trustees were assigned as liaisons to departments but are unclear what their role entails. In the absence of the Village Manager, trustees can take a more active role as the liaison for that department. Trustees are looking for direction and support from the Mayor to discuss their roles with the individual department heads. Trustees should meet with their department head at least once a month. Trustee Burgess is the liaison for the Finance Department. Trustees understand they are not in the position to direct the department head in any way but they should be able to ask questions, review the budget and report concerns to the board. This is especially important if meetings are being removed from the calendar.

Reducing staff and raising fees were discussed as options to increase revenue but may be not a viable option.

Discussion was held regarding reducing the attorney fees and take home vehicles including keeping a log of the mileage and maintenance of those vehicles.

Trustee Washington has suggested hiring a Village Manager who will look for money to pay their salary and additional revenue.

### **3. Public Comment on Agenda Item Only-**

**All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.**

Sharon Archie- Davenport commented on bills that are paid via phone or email consent that do not allow for public comment or trustee's vote, the need for a 5 year plan and discussed committee recommendations.

Mayor Pro Tem Williams agreed with the committee recommendations and 5 year plan and stated that Accounts Payable reports are at available the board meetings. The concerns will be passed on to Mayor Hanks and the Finance Director.

Bernice Houston commented on revenue and stated residents have been asking about the budget and not getting answers.

Larry Stewart made general comments on the meeting structure.

Latonya West asked who watches over the budget throughout the budget year. Mayor ProTem Williams stated in the absence of a Village Manager, the Mayor or trustees meet with the Finance Director and bring information to the board. Mayor ProTem Williams suggested quarterly budget review by the entire board.

Rose Langston asked if trustees serving as liaisons are working with the department heads to review the budget and reporting back to the board. Rose asked if special meetings have caused the budget to be over budget.

Mayor Pro Tem Williams stated the board will ask the Mayor to clarify the roles of the trustees as liaisons. Very few special meetings have been schedule during this administration that did not precede a regular board or committee meeting. The elected official's salary is budgeted. Trustee Burgess stated the elected official's budget is on track. Trustees should work with the department heads and report to the board but that does not have the right to tell them what they can do.

Francine Anderson readdressed concerns she brought to the board during the initial budget hearing.

Kelvin Jones asked if a 5 or 10 year budget in place. Mayor Pro Tem Williams stated that was past practice. Mayor Hanks will be informed of all concerns.

### **4. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Burgess and seconded by Trustee Washington.

All Ayes

Meeting was adjourned at 7:31 pm.

---

Mayor ProTem Rosie L. Williams

---

Village Clerk Debra L. Williams