

Village of Sauk Village
Committee of the Whole
Village Board of Trustees
21801 Torrence Avenue, Sauk Village, IL 60411

**NO
MEETING
Tuesday, 1/2/ 2018**

Journal of Proceedings

SAUK VILLAGE BOARD MEETING
OF THE
CORPORATE AUTHORITIES
January 9, 2018

SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVENUE SAUK VILLAGE, ILLINOIS

CALL TO ORDER: Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7:02 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance.

Roll Call: Present: Trustees: Brewer, Grant, Jones, Todd and Zupon
Absent: Trustee Tates

Staff Present: Engineer Jim Czarnik Chief Kowalski Director Sherry Jasinski
Director Mohan Rao Captain Synowiec Director Joseph Wiszowaty
Treasurer Judy Sutfin Director Kevin Weller Director Allen Vavrik

Public Attendees:

Approval of Minutes:

- a. Trustee Todd moved, and Trustee Jones seconded a motion to approve minutes of the Regular Board Meeting Minutes of 9/26/2017.

Upon Roll Call vote, the following voted:

Aye: Trustees Brewer, Jones, Todd

Nay: Trustees Grant, Zupon

Abstention: None

Absent: Trustee Tates

Motion Carried

- b. Trustee Todd moved, and Trustee Brewer seconded a motion to approve minutes of the Regular Meeting Proceedings of 11/14/2017.

- o Comments: Trustee Zupon noted that the temporary thirty days appointment of the treasurer was omitted from the proceedings

Upon Roll Call vote, the following voted:

Aye: Todd, Brewer

Nay: Trustees Jones, Zupon

Abstention: Grant

Absent: Trustee Tates

Motion Failed

- c. Trustee Todd moved, and Trustee Jones seconded a motion to approve minutes of the Regular Board Meeting proceedings of 12/12/ 2017.

- o Trustee Zupon commented that we did not have Executive Board Meeting as indicated.

Upon Roll Call vote, the following voted:

Aye: None

Nay: Trustees Brewer, Grant, Jones, Todd, Zupon

Abstention: None

Absent: Trustee Tates

Motion Failed

- d. Trustee Grant moved, and Trustee Jones seconded a motion to approve minutes of the Special Meeting proceedings of 12/19/2017.

- o Trustee Grant noted irregularities regarding times of events during the meeting minutes.

Upon Roll Call vote, the following voted:

Ayes: None

Nays: Trustees Brewer, Grant, Jones, Todd, Zupon

Abstentions: None

Absent: Trustee Tates

Motion Failed

Public Comment:

R. Richardson discussed an issue regarding funds from TIF 4 for \$250,000.00 and paid back from water fund yet did not show it was paid back; her issue with property taxes paid to the Village that were excessive in the amount of \$499,936,90 and that the Village has an outstanding balance owed for \$189, 338.82.

F. Harvey stated that too much money is coming out of the water fund and other options for funding must be explored.

Reports of Officers:

- Mayor Burgess announced that Sam's Club would be out January 30th. He further announced plans to host a, "Meet and Greet" with businesses at the end of the month.
- Clerk Campbell-Pruitt provided a summary of FOIA requests received for the month of December; she reported that the number of Christmas Cheer Food Baskets distributed was 115 and thanked several volunteers and supporters for the successful event; she spoke of the proposed 2018 Meeting Schedule for Board and Committee of the Whole meetings approved December 2017.
 - Trustee Zupon stated that the July 11 date should be July 10th.

- Treasurer Sutfin brought to the attention of the Board of Trustees that the report provided the previous month, included the details for the past few months as previously requested by Trustees.

- Engineer Jim Czarnik read and provided a written report that will be attached to certified minutes. He asked the Board to approve the resolution for Improvement Under the Illinois Highway Code for MFT Funding to be introduced later in the meeting.

Reports of Departments, Committees:

- Finance Director Rao reported that he completed the DCEO reports for two grants. The Cops Grant will be completed by the designated deadline.
 - Trustee Brewer asked about the Audit Report; an accounting report that was completed by another company and why figures written on Accounts Payable statements were not initialed.
 - Trustee Todd asked for clarification about the accounting firm and reminded all that they were to vote on the firm and that it did not occur. Mayor Burgess provided clarification of conversations pertaining to the firm.
- Captain Synowiec read a written report for the Fire Department listing the activities and statistics that occurred over the last two weeks. The report covered safety tips. The report will be attached to the certified minutes.
- Police Chief Kowalski read and provided a written report for the Police Department listing the activities and statistics that occurred over the last two weeks, and positive feedback received in a correspondence from School District #168. The report will be attached to the certified minutes.
- EMA Director Vavrik wished everyone a Happy New Year and asked all to be safe while traveling on the roads. He cited that EMA responded to over 300 calls EMA assisted the Police and Fire Departments over the past year.
- Public Works Director Weller read and provided a written report for Public Works listing the extensive activities and statistics that occurred over the last two weeks. The report will be attached to the certified minutes. He responded to Trustee Brewer's question about pipe replacement on 223rd Street and the temporary process for doing so.
- Director Jasinski read and provided a written Community Development report that will be attached to the certified minutes.
- Director Wiszowaty read and provided a written Economic Development report that will be attached to the certified minutes.

Reports of Trustees and Standing Committees:

Public Services Committee Trustee Brewer reported that there was not report.

- Budget & Finance Committee** Trustee Grant informed that the next meeting on the 17th to discuss the policy manual. Asked Mohan to meet with Department Heads to review expenditures to date.
- Parks, Recreation & Youth Services** Trustee Jones reported that Open Gym took place as scheduled despite inclement weather. He spoke of the Basketball Program on Mondays, Wednesdays and Fridays. Mayor Burgess spoke of good works from the volunteer for the program and the number of youth who attend. Trustee Jones announced that the committee met on the 4th and that the Easter Egg Hunt would be the next important event.
- Housing and Intergovernmental Services** Trustee Tates was absent.
- Ordinance Review Committee** Trustee Todd advised of the meeting planned for January 25th at Village Hall.
- Public Safety Committee** Trustee Zupon reported that January meeting did not take place because of the holiday and that the next meeting would be the first Wednesday in February.

Reports of Committees and Commissions:

- Beautification Committee** Trustee Todd thanked the Ketcham's for assisting with taking down Christmas decorations.
- Senior Advisory Council** Chairman Farmer reported that they met on the 14th of December and three groups submitted applications to utilize the Senior Center. He provided details of the next meeting and the plans to provide Health Fairs and Senior Trips. Mayor Burgess asked to review the applications.

Unfinished Business:

Mayor Burgess asked for a motion to approve a Resolution for Improvement Under the Illinois Highway Code Section 16-00037-00RS for Roadway/Street Improvement for 223rd Street from Cornell Avenue to Torrence Avenue and Cornell Avenue from Sauk Trail to 223rd Street.

Trustee Zupon moved and Trustee Todd seconded the motion in favor of the resolution.

Upon roll call, the following voted:

Ayes: Trustees Brewer, Jones, Grant, Todd, Zupon

Nays:

Abstention: None

Absent: Trustee Tates

Motion Carried

New Business:

Trustee Grant motioned and Trustee Zupon seconded a motion to approve Accounts Payable and Payroll Disbursements dated January 9, 2018 and the transfer of \$22,000.00 from the Water Fund to make the required payments of \$724,985.00.

- Trustee Brewer stated the following: payments to Dr. Straughter and the Attorneys for the same work efforts; Republic Services bills are not reconciled; and numerous items on page one and three for payments and asked about guidelines for choosing agents where the Trustees are not aware of the contracts.

Upon roll call, the following voted:

Ayes: Trustees Grant, Todd, Zupon

Nays: Trustees Brewer, Jones

Abstention: None

Absent: Trustee Tates

Motion Carried

Trustee Todd moved, and Trustee Grant seconded a motion to Adopt an Ordinance Prohibiting Sexual Harassment for the Village of Sauk Village.

- Trustee Grant mentioned that the month of adoption for the ordinance should read January.

Upon Roll Call Vote, the following voted:

Aye: Trustees Brewer, Grant, Jones, Todd, Zupon

Nay: None

Abstention: None

Absent: Trustee Tates

Motion Carried

Trustee Grant moved and Trustee Zupon seconded a motion to Adopt a Resolution Authorizing the Village to Designate Old Plank Trail Community Bank as a Depository for the Village of Sauk Village.

- Trustee Grant commented on page three, stating the designee, either the Treasurer or the Finance Director required correction.
- Trustee Brewer commented that the funds and timelines discussed are not included in the resolution and that a bridge loan is not included.
- Trustee Todd asked if other accounts would be closed to open Old Plank Bank to finance three leased automobiles for the Police Department.
- Trustee Zupon provided an explanation of the intended process.

Mayor Burgess provided clarification of the transaction as previously discussed with regards to fees and assured Trustees that all bank accounts would not be closed.

Upon Roll Call Vote, with the noted correction, the following voted:

Aye: Trustees Grant, Jones, Todd, Zupon

Nay: Trustee Brewer

Abstention: None

Absent: Trustee Tate

Motion Carried

General Comments and Discussion of the Mayor and Board of Trustees:

- Trustee Todd had no comment.
- Trustee Brewer appreciated Director Weller's response. She spoke to a FOIA requests concerning transfer of funds from the TIF and Utility Funds to repay the Water Fund; she stated that she prefers electronic responses to FOIA's; and she that had requested a copy of the Employee Handbook and other information to no avail.
- Trustee Jones had no comment.
- Trustee Zupon reported that she did not have all the reports in the current week's meeting materials. She asked who are and why residents continue to seek out a Trustee for information opposed to the Clerk/FOIA Officer.
- Trustee Grant addressed the \$250,000.00 from Water Fund to pay back TIF 4. He stated that the Finance Director is allowed funds to be transferred to the General Fund during the Fiscal Year up to a certain amount.
- Mayor Burgess mentioned promotions from Sam's Club and stated that they will be at the Village to accept membership applications; he discussed the Warming Center at the Fire Department. It was asked, and the Mayor confirmed that the information would be placed on the Marquee.

Adjournment

Trustee Brewer moved, and Trustee Jones seconded a motion to adjourn the meeting at 8:41 pm.

Upon motion duly made, seconded and carried, the meeting was adjourned.

/s/Mayor Derrick N. Burgess

/s/Village Clerk Marva Campbell-Pruitt

VILLAGE OF SAUK VILLAGE

Journal of Proceedings for

COMMITTEE OF THE WHOLE

Tuesday, January 16, 2018 7:00 PM
SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVE
SAUK VILLAGE ILLINOIS

Minutes of the Committee of the Whole Meeting of the Mayor and Board of Trustees of the Village of Sauk Village, held in the Sauk Village Municipal Center.

CALL TO ORDER

Mayor Burgess called the Committee of the Whole meeting to order at 7:00 p.m.

ON ROLL CALL:

Present: Trustee: Todd, Brewer, Zupon, Tate, Grant

Absent: Trustee Jones

Others in attendance were Clerk Campbell-Pruitt and Director Wiszowaty.

MOTION TO RECESS TO EXECUTIVE SESSION

Mayor Burgess entertained a motion to recess to Executive (Closed) Session to discuss Personnel Matters, Employment or Compensation; Update of Pending Litigation; Collective Bargaining Matters; Real Estate; or review of minutes from Executive/Closed Session Meetings as needed. (5ILCS) 120/2 (c) (2017)

Trustee Brewer moved, and Trustee Todd seconded the motion to go into Executive Session.

On Roll Call, the following voted:

Ayes: Trustees: Brewer, Grant, Tate, Todd, Zupon

Nays: None

Absent: Trustee Jones

MOTION TO RECONVENE COMMITTEE MEETING

Trustee Brewer moved, and Trustee Todd seconded the motion to reconvene the Committee Meeting.

On Roll Call:

Present: Trustees: Todd, Brewer, Jones, Grant, Tate, Zupon

DISCUSSIONS:

- **Village Board Procedures**
 - Mayor Derrick Burgess explained protocol when seeking to speak. He asked Trustees to seek the floor by being first recognized by the Mayor.

- **Development Incentive Policy Update**
 - Director Joseph Wiszowaty advised that he had corrected the suggestion made by Trustee Zupon. He changed “shall” to “may.” He asked that this item be on Tuesday’s agenda for adoption.

- **Community Resources – Clerk Campbell-Pruitt spoke of the following:**
 - Transportation
 - The need for transportation opportunities for residents. She spoke of Senior Wheels provided by Bloom Township and PACE Transportation, Concerning PACE, she announced that the Village could be Ticket Sales location. She requested that this be an agenda item at the Board meeting for adoption.
 - The RTA Circuit Breaker Program is one that should be shared with residents.
 - Cook County Clerk’s Office of Vital Statistics and the Village’s availability to provide some of the services.

- **Scheduling of Meeting Space**
 - Clerk Marva Campbell-Pruitt asked that meeting spaces be scheduled on a calendar to decrease overlap in conference room usage.
 - She asked that the Rotunda furniture be placed back in the original formation or moved in accordance to the next Board meeting.

- **Statement of Economic Interests**
 - The Clerk informed all involved that the SEI must be completed by May 1, 2018 or there would be a \$15.00 penalty.

- **Electronic Meeting Documents**
 - Clerk Campbell-Pruitt suggested that meeting materials be provided electronically as is done in some other municipalities and school districts. Other entities use a program called Board Docs, but it is too expensive for the Village now. There were not comments from Trustees on this.

- **Proposed Changes to Board and Committee Meeting Schedule**
 - Trustee Linda Todd discussed the need for cost saving measures and stated figures for four monthly meetings is \$36,000.00 a year. To have only two meetings per month, would be helpful with savings of \$16,000.00 a year. She asked the Board to consider having the Committee of the Whole meetings at 6:00 p.m. and then go into the Board Meeting. Mayor Burgess stated he would take it into consideration.

PUBLIC COMMENT - 10 ATTENDEES

No comments

GENERAL COMMENTS FROM MAYOR & TRUSTEES

- Trustee Brewer announced:
 - The CEDA Program would be at the Senior Center January 22nd and January 29th from 9:00 a.m. – 12 :00 p.m. CEDA would take applications from SV and surrounding communities. They would have other program offerings. She stated flyers were at the front desk.
 - Senior Center rental applications had been placed at the front desk and should be completed in order that an event be added to the calendar.
-

- Trustee Zupon questioned if a meeting planned in May for Dir. Vavrik and if the form had been completed. Trustee Zupon suggested ways to market the CEDA Program. She asked if it was reasonable to include the Senior Center on the calendar used for booking space by staff and Trustees.
- Trustee Grant reminded Trustees of the Budget and Finance meeting planned for the next day at 7:00 p.m. in the Rotunda.
- Trustee Todd spoke on the Ordinance passed to purchase three Police Vehicles. She questioned why one was stationed at Village Hall. She stated that the Trustees did not vote to have one for the municipality. Mayor Burgess explained that he never charged the Municipality for gas or wear and tear on his personal vehicle while he conducts Village business. He stated the need for one car to be placed for Administrative use; that Department Heads have access to Village autos; and that he needs a Village vehicle to go back and forth to conduct business. He stated that he made an executive decision to allocate a car towards the administration. Trustee Todd insisted that Trustees voted on three automobiles for the Police Department and the decision to do differently should have been brought before the Board. When questioned, Mayor Burgess stated that he would not drive a car with municipal police plates. Trustee Todd stated it (the decision) was unacceptable. Mayor justified and apologized for the view of his usage of the car and stated in the past, they had monthly allowances. He does not ask for that allowance.
 - Trustee Brewer commented that she understood Trustee Todd's concern as they should have been informed rather than hearing about it from the community. Other entities need cars as well. She asked to be informed of actions taking place in the Village.
- Trustee Jones reminded Trustees of the schedule for the Basketball Program.
- Mayor Burgess reminded Trustees not to "reply all" on e-mails as it violates OMA.

ADJOURNMENT

Trustee Brewer moved, and Trustee Todd seconded a motion to adjourn at 9:07 p.m. The voice vote was unanimous.

/s/Derrick N. Burgess, Mayor

/s/Marva Campbell-Pruitt, Village Clerk

Journal of Proceedings

SAUK VILLAGE BOARD MEETING

**SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVENUE SAUK VILLAGE, ILLINOIS**

**TUESDAY, JANUARY 23, 2018
7:00PM**

CALL TO ORDER: Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7:00 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance.

Roll Call: Present: Trustees Brewer, Grant, Jones, Tate, Todd and Zupon
Absent:

Staff Present: Engineer Jim Czarnik Chief Robert Kowalski Director Sherry Jasinski
Director Mohan Rao Captain Dennis Synowiec Director Joseph Wiszowaty
Director Allen Vavrik Director Kevin Weller

Others in Attendance: Clerk Marva Campbell-Pruitt
Public Attendees: 21

Mayor Burgess called for a, "Moment of Silence for Mike McCulley and Mrs. Kowalski."

Motion to Recess to Executive Board/Closed Session

Mayor Burgess asked for a motion to recess to Executive/Closed Session.

Trustee Jones moved, and Trustee Todd seconded the motion to recess to Executive (Closed)Session to discuss personnel matters, updates of pending litigation and real estate, with action to be taken.

On Roll Call, the following voted:

Ayes: Trustees Brewer, Grant, Jones, Tate, Todd, Zupon

Nays: None

Motion carried

Reconvened Regular Board Meeting:

It was moved by Trustee Zupon and seconded by Trustee Jones to reconvene the Regular Meeting of the Corporate Authorities at 7:14 p.m.

On Roll Call, and voting present: Trustees Brewer, Grant, Jones, Tate, Todd and Zupon

Approval of Minutes:

Mayor Burgess asked for a motion to approve minutes.

Trustee Jones moved, and Trustee Todd seconded a motion to approve the Journal of Proceedings of the Regular Board Meeting of 11/14/2017.

Upon Roll Call, the following voted:

Ayes: Trustees Jones, Tate, Todd

Nays: Trustees Brewer, Zupon

Absent: None

Abstention: Trustee Grant

Motion Carried

Trustee Jones moved, and Trustee Todd seconded a motion to approve the Journal of Proceedings of the Special Board Meeting of 12/19/2017.

Upon Roll Call, the following voted:

Ayes: Trustees Jones, Todd, Brewer

Nays: Trustees Zupon, Tate, Grant

Absent: None

Abstention: None

Mayor Burgess voted Aye to break the tie vote

Motion Carried

PUBLIC COMMENT

- R. Richardson spoke of irregularities in billing for a fence she had erected and that she was billed \$1,291.00 for a fine of \$150.00, yet Village records indicated \$300.00, but her neighbor was charged \$50.00. She also spoke of code enforcement going into her back yard and fined her for a car parked on her properties totaling more than \$600.00. She asked that Code Enforcement stay off her property.
- L. Washington spoke on behalf of Sauk Village Citizens for Informative Dialogue. She mentioned the Business After-Hours; the new chicken and fish establishment and asked why that option, when other healthier options could be noted. She expressed concern that the Financial Director's salary was cut. Ms. Washington announced that they meet the second Monday of each month and invited all to attend. She mentioned her Foundation. Lastly, she spoke of funds being spent without Trustee approval and knowledge.
- H. Parker spoke on the appointment of Dr. Straughter for Union Negotiations. She stated that her belief that allocation for HR ended in July. Yet, invoices have been submitted and payment approved by the Board. Mentioned invoices that invoice items that not related to HR duties. She asked about billing for supervising when the Mayor was not in the Village, meeting with a spouse and the secretary as well as assisting with a celebration. She asked why there was no contract brought before the Board.

- J. Harvey stated that there was no more information on the back table and that the Village should anticipate the resident's attendance. He welcomed Trustee Tate back.
- Harvey stated that exec board should meet prior to the Board Meeting as the residents should not have to wait up to an hour did not make sense.

Reports of Officers:

Mayor Burgess provided a detailed report where he:

- Announced the Sam's Club membership intake scheduled for the following Tuesday and incentive for signing;
- Thanked everyone, including: Myers, Vavrik, Gary Bell and others of the Fire and Police Departments, along with Public Works who were a part of the procession for Mr. McCulley's funeral services;
- Announced a Stewardship of the Year for residents who come to meetings;
- Read a detailed and elaborate report of the State of the Village of Sauk Village where he thanked all Trustees, the Village Clerk, the Directors and staff for their tireless efforts in support of the Village. He highlighted past and current practices, along with what is needed to bring forth greater strides. He specifically outlined the following accomplishments:
 - The approval of the Strategic Plan for Progress
 - The development of job descriptions for staff
 - Weekly staff meetings to review departmental goals
 - Creation of the new position for Economic Director
 - Attention to projected vs. actual budgets.
 - A grant to update the Village's Comprehensive Plan

The entire speech will be filed with the certified minutes.

Clerk Campbell-Pruitt announced the following:

- The need for all to respond to the Economic Statements form so that it could be reported to the Cook County;
- Attendance at School Board and Partnership Meetings where compliments the Police Chief for his involvement in the schools to keep our youth safe; and
- Apologized for the lack of sufficient supplies for residents and stated that copies were made for a specified number based upon regular attendance by the public.

Engineer Jim Czarnik read and provided a written report that will be filed with the certified minutes.

Reports of Departments, Committees and Commissions

Finance Director Rao reported that he had no report.

Fire Captain Synowiec, read and provided the written report for the Fire Department listing activities and statistics that occurred over the prior two weeks. He announced the warming climate and the appearance of black ice and asked all to take additional care while driving. The report will be filed with the certified minutes.

Police Chief Kowalski read and provided a written report for the Police Department, listing activities and statistics that occurred over the past two weeks. He talked about the prescription drop off program and the North East Training Board Policy and Procedures Board for Professional Development Training for which he had been elected to serve as a representative. The report will be filed with the certified minutes.

Director Allen Vavrik publicly thanked the Village's Departments and that of Chicago Heights and Steger who helped with the procession for Mike McCulley.

Director Weller submitted an End of Year Report listing the number of water main breaks, repairs and upgrades, and sewer calls. He appealed to residents to contact the Department for leaks so that the Village can decide if it is a cause for his department to resolve. The report will be filed with the certified minutes.

Director Jasinski read and provided a written Community Development report that will be filed with the certified minutes. She stated that she would be researching the concern expressed by a resident during Public Comment.

Director Wiszowaty reported that CMAP would be responsible for the pre-bid meeting scheduled for the following week; Sauk Village was awarded a grant to update the Village's Comprehensive Plan; and that Cook County would finance phase one of the report for the Logistic Center on Mark Collins Dr. He mentioned consideration for his recommendation to approve the Incentive Policy for businesses. Lastly, he informed that a new application was on-line for businesses.

REPORTS OF TRUSTEES AND STANDING COMMITTEES

- a) Public Services Committee - Trustee Bernice Brewer had no report.
- b) Budget & Finance Committee- Trustee Rodrick R. Grant reported that the committee did not meet as anticipated but had plans to meet the following day. He further stated that he was looking forward to starting the budget process. With hopes to budget in March.
- c) Parks, Recreations and Youth Services - Trustee Kelvin Jones announced Open Gym planned for that upcoming Saturday. He mentioned the Basketball program and need for volunteers. Feb 1st was the next meeting of that committee
- d) Housing and Intergovernmental Relations Committee - Trustee Cecial Tates had no report.

- e) Ordinance Review Committee - Trustee Linda L. Todd announced the January 25th meeting at 6:30 in the Rotunda
- f) Public Safety Committee – Trustee Beth Zupon announced the meeting planned for Wednesday, February 7th and invited all to attend.

REPORTS OF COMMITTEES AND COMMISSIONS

- a) Beautification Committee – Chairman Linda L. Todd had no report.
- b) Senior Advisory Council – Chairman Emmett Farmer distributed copies of the calendar to inform what was occurring at the Senior Center.
 - He mentioned a couple of programs that would be transpiring:
 - o Helping Our People Elevate (Jillian Collings)
 - o Sauk Village for Informative Dialogue, on the Second Monday of the month.
 - o CEDA has conducted one meeting, one on the 12th and another planned for the 26th. It is designed to help helping seniors get help with electric and gas, benefits.
 - He informed that any event sponsored by the Village did not require the application process but asked that individuals provide notification so that all events could be reconciled with the schedule. He announced that others who need to access the center could retrieve the key from the Police Department and that they must be on the list and would be required to leave their driver's license or I.D.
 - Trustee Brewer asked about adding CEDA information on the water bill.

UNFINISHED BUSINESS

Mayor Burgess asked for a Motion to Approve a Development Incentives Policy. Trustee Grant moved, and Trustee Jones seconded the motion.

Trustee Brewer asked if this was a new policy or an updated one.

Upon Roll Call, the following voted:

Ayes: Trustees Jones, Tate, Todd Zupon, Brewer

Nays: Trustees Brewer, Zupon

Absent: None

Abstention: None

Motion Carried

NEW BUSINESS

Mayor Burgess asked for motions on the following:

A) A Motion to Approve All Accounts Payable and Disbursements Dated, 01/23/2018 In the Amount of \$417,912.26, as Per Sauk Village Policy and asked to borrow funds from the CN funds \$41,000.00 to cover the shortage. Trustee Grant moved, and Trustee Jones seconded the motion.

Mayor Burgess stated that these are obligated, restricted Grant mentioned an immediate check, that was not actual and asked the Finance Director to take care

Trustee Brewer asked about \$161,000 and if they were TIF funds; Dr. Straughter's payment and bio and the requested legal guidance of how we can pay without it coming before the Board. She expressed that there is appearance of "double-dipping." After much unrest, the vote was called.

Upon Roll Call, the following voted:

Ayes: Trustees Jones, Tate, Todd Zupon

Nays: Trustees Brewer, Jones

Absent: None

Abstention: None

Motion Carried

B) A Motion to Engage Dr. Alicia Straughter as a Consultant to Conduct Negotiations for Collective Bargaining. Trustee Zupon moved, and Trustee Tate seconded the motion.

- Trustee Brewer stated objections regarding the lack of a contract, the established and approved salary, job description causes her concern. Mayor Burgess stated that it was agreed to pay \$85.00 per hour for negotiations that are due in April. Brewer insisted that we paid the Owens Group, Dr. Straughter and the attorneys so there is no cost-savings.
- Trustee Jones asked if the negotiations had started.

Upon Roll Call, the following voted:

Ayes: Trustees Tate, Zupon, Grant

Nays: Trustees Brewer, Jones, Todd

Absent: None

Abstention: None

Mayor Burgess voted Aye to break the tie vote

Motion Carried

The Motion to Secure the Village's Law Firm to Conduct Negotiations for Collective Bargaining was moot considering the Motion to utilize Dr. Straughter in the role as the negotiator was adopted.

General Comments from the Mayor and Board of Trustees

- Trustee Brewer restated her objection to hiring Dr. Straughter, avowing that we did not have the funds, stating the invoices are large and that there was no money; she asked for legal guidance on how vendors are approved by the Board; mentioned the \$250,000.00 from the TIF where the funds were removed from the Water Fund to pay back the TIF; and addressed \$81,000.00 in the water fund.
- Trustee Jones questioned the new restaurant stating he had no knowledge of it. He further stated that he was not informed about a processional for Mike McCulley.
- Trustee Zupon stated that she was unknowing of who/ what was going on. She stated that there should be an Ordinance requiring a new occupancy permit. She asked the Economic Director and Community Development to do whatever it takes; she stated that HR does contract negotiations and the position is needed.
 - Trustee Grant agreed and asked if Sherry could add it to her report.

Adjournment

Having completed the business of the day, Mayor Burgess asked for a motion to adjourn. Trustee Brewer moved, and Trustee Jones seconded the motion to adjourn at 9:00. The decision was unanimous.

/s/Mayor Derrick N. Burgess

/s/Village Clerk Marva Campbell-Pruitt

Journal of Proceedings

VILLAGE OF SAUK VILLAGE

COMMITTEE OF THE WHOLE

Tuesday, February 6, 2018, 7:00 PM

**SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVE
SAUK VILLAGE ILLINOIS**

Minutes of the Committee of the Whole Meeting of the Mayor and Board of Trustees of the Village of Sauk Village, held in the Sauk Village Municipal Center.

CALL TO ORDER

Mayor Burgess called the Committee of the Whole meeting to order at 7:00 p.m.

ON ROLL CALL:

Present: Trustee: Todd, Brewer, Jones, Zupon, Tates, Grant

Others in attendance were Clerk Campbell-Pruitt and Director Wiszowaty.

DISCUSSIONS:

- **STC Technologies**
 - Brandon Udischas provided a presentation/proposal on behalf of STC Technologies Communications/Telephone System. He stated that the system currently in use is antiquated and more expensive than newer technologies and that to update the system would save the Village approximately \$1,000.00 monthly. He described the specifications of the new system and how features to dial extensions in any Village building and transfer from one building to the next. There is more flexibility with internet-based systems opposed to the older wired connects. He presented a spreadsheet that highlighted details of the current system paid and compared it with what could be realized if we accepted his proposal. Mr. Udischas discussed plans to have credit card capability and voice recordings on the Police Station's main lines.
 - Trustee Zupon questioned the other two companies included and asked why the Village would not opt to go with a company that was a lesser amount; Internet usage at the Community Center; and if any provide Internet Access. He stated that Comcast would be the most affordable.
 - Trustee Jones inquired about start up fees and installation costs. He was referred to the chart where the figures were listed.
 - Trustee Zupon stated that the other companies' bids were lower. Mr. Udichas stated that STC provides on-site technical support whereas the others would charge a fee.
 - Trustee Grant asked about installation of phones and phone features and costs.
 - Trustee Zupon asked for proposals from the other companies. Mr. Udichas will supply contact information and proposals for the other companies.

- Mr. Udichas was asked to return with the other companies to review their proposals.

- Oil O Joy Presentation
 - Janet Robinson was unavailable to attend the meeting. This item was removed from the agenda.

- Mayor's Report
 - Mayor Derrick Burgess asked Trustees to review the annual Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code as it is connected to the use of MFT Funds for repairs. He discussed BLR 14220 and BLR05520 and informed them to contact him or Jim Czarnik if there were further questions.

Connected with BLR 14220, was the Approval of the Maintenance Engineering to be Performed by a Consulting Engineer. Mayor Burgess stated that Robinson's Engineer is the Village's engineer.

 - Trustee Zupon advised that this be considered when drafting the 2018/2019 budget. Finance Director Rao explained how allotments are made and projected.
 - Trustee Brewer had many questions unrelated to the agenda item and was asked to return to the current agenda item.
 - i. Both items will be on the agenda at the next Board Meeting for action.
 - The Mayor discussed form BLR 05520 Municipal Estimate Costs from IDOT informing how much their preliminary costs are. It is a listing of industry standards for which they would pay.

- Though not on the agenda Mayor Burgess explained to Trustees the needed consensus vote by e-mail taken that week and why it was necessary as there was no meeting on the fifth Tuesday and that anticipated revenue was not provided. He stated that the vote was needed to make payroll during an emergency period and that there was no negligence on anyone's part. He further stated that the short-fall stemmed from lack of anticipated receipt of taxes and explained that funds borrowed must be paid within a one-year period.

- Economic Development
 - Director J. Wiszowaty reviewed the Ordinance to Annex Certain Village - Owned Property. He provided a pictograph of the space and explained that the Village accepted the property and is now the owner. He provided the Plat, annexation and legal notices. He informed that all timelines had been met and asked that it be placed on the next Board 's agenda for Board action.

- Transportation Agreement
 - Clerk Marva Campbell-Pruitt presented an agreement that PACE sent with requirements that a written agreement between PACE and the Village be signed. She asked for approval allowing the Mayor to sign the agreement to be included on the next Board's

agenda for Board action. She further stated going forth, there will be discussions with PACE to extend bus services to 223rd Street.

- Trustee Zupon suggested the need for a new budget line item to receive the funds.

PUBLIC COMMENT

K. Boetcher informed that her water bill had doubled from the previous month. She wondered if water main breaks were the cause; she asked for an update on the sale of the property; the process and licensing of gaming parlors; the cars purchased for the Police Department was concerning to her and asked if they were purchased or leased, who was driving the car, why were they needed, and from where would funds be expended to make payment.

M. Pearson spoke of the unsafe practices by residents where the school is located. She made suggestions to shut down a street during the period when loading and unloading buses. She appealed to the Board and the School Board to rectify the issue.

J. Harvey asked about the Recycle Schedule.

GENERAL COMMENTS FROM MAYOR & TRUSTEES

- Trustee Brewer asked about plans to pay payroll during the next cycle. She was advised by Mayor Burgess that there is a schedule for anticipated revenues. She asked once funds came in would the funds borrowed from Noise Mitigation and the Water Fund be repaid. She was told that it did not come from Noise Mitigation. She asked from where was the \$146,000.00 derived and was told, it was from a TIF fund.
 - Trustee Zupon announced the Public Safety Meeting planned for the next day.
 - Trustee Grant clarified that funds to CN would be paid first, then TIF.
 - Trustee Todd announced the next Ordinance Review Meeting, Thursday at 6:30 p.m.
 - Trustee Jones stated that the e-mail received did not state where the funds would be moved from or its repayment. He asked to see the documentation or to have a special meeting to discuss the matter. He agreed that employees must get paid, but he would not approve funding within a three -hour period. He announced the logistics for the Easter Egg Hunt.
-

ADJOURNMENT

Mayor Burgess asked for a motion to adjourn. Trustee Zupon moved, and Trustee Jones seconded the motion. The voice vote was unanimous to adjourn at 8:28 p.m.

/s/Derrick N. Burgess, Mayor

/s/Marva Campbell-Pruitt, Village Clerk

Journal of Proceedings

SAUK VILLAGE BOARD MEETING OF THE CORPORATE AUTHORITIES February 13, 2018

SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVENUE SAUK VILLAGE, ILLINOIS

CALL TO ORDER: Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7:00 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance

Roll Call: Present: Trustees: Brewer Grant, Jones, Tate, Todd and Zupon
Absent: None

Staff Present: Engineer Jim Czarnik Chief Kowalski Director Sherry Jasinski
Director Mohan Rao Director Kevin Weller Director Joseph Wiszowaty
Others in Attendance Clerk Marva Campbell-Pruitt Treasurer Judith Sutfin

Public Attendees: 17

Public Comment

R. Richardson expressed gratitude to the Mayor and Director Jasinski for their follow-up with her previously stated concerns.

Approval of Minutes

Mayor Burgess asked for motions to approve the following minutes:

- a. Trustee Todd moved, and Trustee Jones seconded a motion to approve Journal of Proceedings of the Board Meeting of December 12, 2017.

Upon Roll Call, the following voted:

Ayes: Trustees Todd, Brewer, Tate, Jones

Nays: Trustees Grant, Zupon

Abstention: None

Motion Carried

- b. Trustee Jones moved, and Trustee Todd seconded a motion to approve Journal of Proceedings of the Committee of the Whole meeting of December 19, 2017.

Upon Roll Call, the following voted:

Ayes: Trustees Todd, Brewer, Jones

Nays: Trustees Zupon, Grant, Tate

Abstention: None

Mayor Burgess voted Aye to break the tie.

Motion Carried

Reports of Officers:

- Mayor Burgess stated that the previous week's weather conditions were severe and expressed gratitude for the services of Public Works, the Police and all services. He announced that there were water main breaks amid the heavy snow. The Mayor informed residents that the snow plows did not try to bombard driveways as they cleared streets and requested that residents not plow snow into the street.

Clerk Campbell-Pruitt reported:

- Active Voter Registration would transpire Monday thru Friday 10 – 2 at Village Hall along with that night and the following Monday from 4:30 to 6:30 pm. She provided a handout with key dates for residents and for trustees;
- The requested recycling schedule was made available to residents in attendance and via the E-mail system;
- The need for bios and photos of the Board for the website;
- One of the staff asked to become a Notary;
- The electronic e-mails had been used quite a bit, but that she is still learning all capabilities of the system. She is trying to issue them twice a week instead of using the Sauk Talk as no ads were received to support the initiative. Electronic e-mails are also linked to the official Facebook page; and
- Provided Trustees with a copy of the FOIA requests that were read.

Treasurer Sutfin reported that she had launched the budget planning process with department heads and other key individuals. She stated that it would take several months to complete but wanted to start now so it's completed in a timely manner.

Engineer Jim Czarnik read and provided a written report that will be attached to certified minutes.

Reports of Departments, Committees and Commissions:

Finance Director Rao read and provided a written report of the current balance that will be attached to the certified minutes.

Fire Chief Stoffregen read and provided a written report for the Fire Department listing the activities and statistics that occurred over the past two weeks. The report will be attached to the certified minutes.

Police Chief Kowalski read and provided a written report for the Police Department listing the activities and statistics that occurred over the last two weeks. The report will be attached to the certified minutes.

EMA Director Vavrik reported that EMA assisted the other emergency departments. The next SMART meeting will be in March. He spoke of the free TINS Training. He is looking for members to join the department.

Directory Sherry Jasinski read a report outlining stats and activities conducted over the last two weeks. The report will be included with the certified minutes.

Director Wiszowaty read a written Economic Development

Public Works Director Weller read and provided a written report that will be attached to the certified minutes.

Reports of Trustees and Standing Committees:

Public Services Committee	Trustee Brewer had no report.
Budget & Finance Committee	Trustee Grant announced that the next meeting would take place the following Wednesday at Village Hall.
Parks, Recreation & Youth Services	Trustee Jones reported on the Basketball Program; open Gym; stuffing of Easter Eggs schedule and the Easter Egg Hunt.
Housing and Intergovernmental Services	Trustee Tates had no report
Ordinance Review Committee	Trustee Todd announced that the next meeting would take place March 8 th .
Public Safety Committee	Trustee Zupon reported on the committee's meeting the previous week and that it was productive with new faces. The next meeting was announced for March 7 th at 6 p.m. at Village Hall.

Reports of Committees and Commissions:

Senior Advisory Council: Chairman Emmet reported on the monthly meeting held the previous Thursday. There were numerous events scheduled, i.e., Game Night on the first and third Fridays, Ceramics on Wednesdays, Leisure Timers to start on the second and fourth Wednesdays, Bluegrass on the second and fourth Sundays, a Health Fair on the fourth Thursday in March and that Tuesdays would become Information Tuesdays.

Beautification Committee: Chairman Linda Todd had no report.

New Business:

- a. Trustee Grant moved, and Trustee Zupon seconded a motion to approve the Accounts Payable and Payroll Disbursements dated February 13, 2018 in the amount of \$209,303.81.
 - o Trustee Brewer asked about the Republic invoice and if we were behind with payment? Mayor Burgess said we're always 2 months behind because of how we collect. She asked for guidance from the attorney about how we were paying Dr. Straughter, she doesn't understand why she can't get an answer, she's still concerned she's double dipping.

Upon roll call, the following voted:

Ayes: Trustees Grant, Bates, Todd, Zupon

Nays: Trustees Brewer, Jones

Abstention: None

Absent: None

Motion Carried

- b) Trustee Zupon moved, and Trustee Todd seconded a motion to approve Resolution BLR 14220 – Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code.

Upon roll call, the following voted:

Ayes: Trustees Brewer, Grant, Jones, Bates, Todd, Zupon

Nays: None

Abstention: None

Absent: None

Motion Carried

- c) Trustee Zupon moved, and Trustee Todd seconded a motion to approve Maintenance Engineering to be Performed by a Consulting Engineer (BLR 05520)

Upon roll call, the following voted:

Ayes: Trustees Brewer, Grant, Jones, Bates, Todd, Zupon

Nays: None

Abstention: None

Absent: None

Motion Carried

- d) Trustee Grant moved, and Trustee Zupon seconded a Motion to approve an Ordinance Annexing the Property Commonly Known as Sauk Trail Wetlands.
 - o Trustee Brewer commented about the restricted covenants. The Economic Development Director said he'd get them to her the next day.

Upon roll call, the following voted:

Ayes: Trustees Brewer, Grant, Jones, Bates, Todd, Zupon

Nays: None

Abstention: None

Absent: None

Motion Carried

Trustee Jones moved, and Trustee Todd seconded a motion to approve an Agreement between Pace, the Suburban Bus Division of the RTA and the Village of Sauk Village to Be a Ticket Agent.

- o Trustee Zupon asked if have the Agreement and Trustee Brewer asked if we had to pay funds upfront? The answers to both questions were yes.

Upon roll call, the following voted:

Ayes: Trustees Brewer, Grant, Jones, Bates, Todd, Zupon

Nays: None

Abstention: None

Absent: None

Motion Carried

General Comments and Discussion of the Mayor and Board of Trustees:

- a. Trustee Todd commented on finances of the previous week and transferring money, having a year to pay back. She stated that she was not comfortable using Restricted Funds. She asked to see something in writing from Kane McKenna saying it was okay to borrow and that it is okay to pay back within one year. She would like to get a notification when money is being moved back. She stated that she was an advocate in paying our employees but it's a hard decision. The mayor said she would receive the requested information
- b. Trustee Brewer piggy backed off what Trustee Todd said. She stated money had been moved, without the Trustees' knowledge; she mentioned conversations with the Treasurer and information she'd requested and not received; stated that we're not being transparent.
 - o The Mayor said he would not discuss personnel matters in public and that he did not understand why she continues to bring this up in public.
- c. Trustee Jones advised everyone to be careful driving, especially around Yellow Freight and instances where the snow fly off the tops of trucks.
- d. Trustee Grant commented to Trustee Brewer about the report Mohan provides to the Trustees.
- e. Mayor Burgess wished a Happy Valentine's Day to all! He appealed to all to make sure sump pumps are working.

Adjournment

Having exhausted the Business of the Day items, Mayor Burgess called for a motion to adjourn. Trustee Zupon moved and Trustee Todd seconded a motion to adjourn the meeting at 8:09. The decision was unanimous.

/s/Mayor Derrick N. Burgess

/s/Village Clerk Marva Campbell-Pruitt

**SPECIAL MEETING
OF THE
CORPORATE AUTHORITIES
VILLAGE OF SAUK VILLAGE**

Tuesday February 20, 2018
6:30pm

Sauk Village Municipal Center
21801 Torrence Avenue
Sauk Village, Illinois 60411
(708) 758-3330

Journal of Proceedings for the Special Meeting. The special meeting was called by Mayor Derrick Burgess of the Village of Sauk Village. Notice was issued in accordance with the Illinois Open Meetings Act.

Call to Order

Mayor Burgess did not call the meeting to order. Rather, he reported that the anticipated Special Meeting would not take place as the agenda stipulated approval of employee benefits, but the document provided for consideration illustrated accounts payable. The Mayor stated that he would ask for a consensus vote during the Committee of the Whole meeting to pay the Account Payable and that the Board would conduct a formal vote on adoption of the Accounts Payable at the following Board Meeting.

/s/Derrick N. Burgess, Mayor

/s/Marva Campbell-Pruitt, Village Clerk

Journal of Proceedings

VILLAGE OF SAUK VILLAGE

COMMITTEE OF THE WHOLE

Tuesday, February 20, 2018, 7:00 PM

SAUK VILLAGE MUNICIPAL CENTER

21801 TORRENCE AVE

SAUK VILLAGE ILLINOIS

Minutes of the Committee of the Whole Meeting of the Mayor and Board of Trustees of the Village of Sauk Village, held in the Sauk Village Municipal Center.

CALL TO ORDER

Mayor Burgess called the Committee of the Whole meeting to order at 7:00 p.m.

ON ROLL CALL:

Present: Trustee: Todd, Brewer, Zupon, Tate, Grant

Absent: Trustee Jones

Others in attendance were Clerk Campbell-Pruitt and Director Wiszowaty.

Mayor Burgess asked for a Minute of Silence for the students killed in Florida and for the police officer killed in Chicago.

DISCUSSIONS:

- Communication/Telephone System – Brandon Udischas of STC Technologies introduced Patrick Cupp of First Communications so that he could provide requested information and comparisons of the two company. Patrick provided handouts describing First Communications products and services; he brought a sample phone with him; provided history of the company and stated that they're headquartered out of Akron but have a local office in Oakbrook. Their focus is solely on providing communications through hosted phone services. He mentioned they would have a technician install the phones and would provide training.
 - Trustee Zupon asked about on-going supports and if there would be additional costs. Patrick said no. They provide the hardware and supports. They may be able to provide remote services and replacement services as needed.
 - Mayor Burgess asked for confirmation of the final phone count as 65; internal dialing (3 or 4- digit dialing for internal calling).
 - Trustee Zupon asked Brandon about the Nextiva quote as it did not include the upfront charges. She asked about Comcast charges for Internet service.
 - Trustee Brewer asked about cell phones, if that was included in the 65 phones. He said the 65 lines is strictly landlines for desk phones.

- Community Power Group – Michael Borkowski provided a presentation on turning some Village properties into a Community Solar Gardens. He explained the process and stated they would lease land from the current owner and would place solar panels on the property. He provided history of a law governing solar in Illinois. He provided the following specifics:
 - The panels would be 7ft tall, with 13 ft between rows;
 - The site is visited twice a year;
 - The power goes into the existing power lines that are there (no need for a substation);
 - The solar facility has a meter on it, it spins to the right, generating credits to the community;
 - Residents subscribe to the garden for a percentage of the credits for discounted power for twenty-five years
 - Other specifics provided was that a 6ft chain link fence would be erected around the entire perimeter of the farm. Each panel is 7 ft from the ground and is about 3x6. Each row would have 27 panels per string with an overall panel count of 7,000; the company would plant arborvitae trees in front of the fence for the portion that butts up against residential areas; Residential credits are higher than municipal or schools; have 2900 megawatts (2.9 gigawatts) across 100 farms in production today in the US and that the closest farm is in MN.
 - Mayor Burgess asked many questions that facilitated many of the above-referenced discussions.
 - Trustee Grant inquired about the removal of the facility
 - Trustee Zupon asked if the lease includes the corner location, fencing, a road leading to the infrastructure and many more questions of interest to her.

- IEPA Storm Water Compliance – Mayor Burgess reported that there would be a short presentation from Jim Czarnik on this subject and that it is an annual compliance requirement. The presentation will This item will be placed on the agenda for following week’s planned special meeting.

- Recommendation from Ordinance Committee – Trustee Todd spoke on three topics for consideration:
 - Increase in occupancy fees – Trustee Todd stated that Sherry Jasinski had requested the need to raise occupancy fees from \$50.00 to \$75.00, and \$25.00 to \$30.00. The committee agreed with the increases.
 - Removal of numbers from roll off dumpsters – Trustee Todd stated that this issue pertains strictly to residents with dumpsters on their properties as they want to make it unlimited so that residents can choose companies according to their needs and desires.

- Trustee Zupon asked if we should consider limiting the length of time the dumpster can be on site? Mayor Burgess advised that time limits are already included in the existing Ordinance.
 - Trustee Todd discussed an ordinance amending section 18-29 (Fee Schedule) and informed the Trustees that the Committee agreed with the proposed amounts. These three items would be listed as agenda items for action at the next Board Meeting
- Review RFP for Village-Owned Land - Director J. Wiszowaty reviewed an RFP for Village-Owned Land in TIF 4. He stated that the Village acquired the land via a no cash bid approximately 2 years ago and that the Village only paid legal fees. He put together an RFP – the Village needs to complete an appraisal at a cost of approximately \$550, which is a TIF eligible expense. He indicated several people have inquired about the property. The question brought forth to Trustees is if we want to sell it or leave it as is, or do we want to sell it with the intent of it being brought up to code, etc. His recommendation was for it to be sold as is. He said the building is in decent shape structurally. It did NOT appear to have any leaks.
 - Trustee Grant asked about intentions of those interested, what had they mentioned doing with it? The reply was that four individuals had great interested in it – but he (Wiszowaty did not know their intentions. He further stated that it would be brought back for approval of the Board, and that the at the time was for approval to submit the RFP. king for the RFP to be put on the agenda for the Board to approve; that would get the appraisal started. He provided other requirements that must be addressed per law.
 - Brewer asked for the definition of the C-2 code. It would be provided. This item would be listed as an agenda item for action at the next Board Meeting.

PUBLIC COMMENT

- Considering the number of questions concerning the Solar Gardens, it was decided to hear those questions first. The following are questions and answers pertaining to this topic:
 - C. Boetcher asked several questions pertaining to the solar panels: how sturdy are the solar panels; if broken, how quickly are they replaced; how dangerous would it be for a child if they got in there and could there be more than one farm in this area?
 - P. Barker asked how soon does savings get realized? Responses: As soon as the facility is built. What happens after 25 years? The panels have a life of 40 years. At the end of their lease, the credits go away.
 - E. Johnson asked the length of time in business; what is the incentives for leasing from Vickie White and benefits to the community; what other communities have embraced these projects? What does the twice a year check-up entail? Who does the Village contact if there are issues? What's the start date of the project and how long to implement? She advised that link fences would not be suitable.

Responses: Start date would probably be sometime in November / December to March 2019. Would be a dedicated local contact as administrator for the facility. Low lying grass, so doesn't get mowed – everything gets monitored remotely. The company (NRG – Community Power Group) has been in business 30 – 40 years (he thinks). Benefits are tax revenue, discounted power (if credits were purchased)

- Debbie Robinson asked if they groom the area? What's going to happen to the tall brush behind the houses? Responses: NO. Instead of corn, it will be a grassy field. It will stay as is.
 - Mr. Elmore (lives on Peterson) questioned his water bill; ceilings collapsing; and why water meters run when the trains come through.
 - C. Boetcher commended the first responders for their response to the weather; she stated that she heard we only had one Police Officer on duty that morning; the need to remind people to put garbage in bags before putting into the garbage cans.
-

GENERAL COMMENTS FROM MAYOR & TRUSTEES:

- Mayor Burgess asked for a consensus on paying Accounts Payable – all Trustees present, said YES. A formal vote was to be taken at the next Board Meeting.
- Mayor Burgess announced that the School District would have a presentation for Black History Month at Rickover Jr. High, Thursday at 4:30 pm.

ADJOURNMENT

Trustee Zupon moved, Trustee Brewer seconded the motion to adjourn the meeting at 8:32 p.m. The vote to adjourn was unanimous.

/s/Mayor Derrick N. Burgess

/s/Village Clerk Marva Campbell-Pruitt

Note: Mary Thompson, Kane McKenna & Associates was not available to discuss

- Tax Abatement Ordinance for 2002 Series A&B
- Tax Abatement Ordinance for 2008
- Tax Abatement Ordinance for 2009

Journal of Proceedings

SAUK VILLAGE BOARD MEETING
OF THE
CORPORATE AUTHORITIES
TUESDAY, February 27, 2018

SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVENUE SAUK VILLAGE, ILLINOIS

CALL TO ORDER: Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7:00 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance.

Roll Call: Present: Trustees: Brewer, Grant, Tate, Todd and Zupon
Absent: Trustee: Jones with notice

Staff Present: Engineer Jim Czarnik Chief Kowalski Director Sherry Jasinski
Director Mohan Rao Chief Stoffregen Director Joseph Wiszowaty

Public Attendees:

Public Comment:

K. Boetcher stated that it appears that Villagers were not interested in Solar Farms and asked if a vote fails, will the farm be erected and if they must come to the Board prior to leasing? She questioned the companies that presented information on phone service.

R. Ketcham expressed concern that Blue Grass had to wash and move the tables. She stated that they cleaned before and after. Tables were in a shamble and asked for a contact phone number and to have it checked prior to use. She expressed concerns with the number of days the space could be used. Mrs. Ketcham further asked about the brick order.

H. Parker questioned items under new business. She asked about VOIP, why is it needed and how it relates to Village properties. She further asked how many Village properties were involved to justify the use and cost of VOIP?

- o Mayor Burgess answered and cited the location of the Village owned land brought forth last week and explained that items 11 - D, E & F the motion to select a carrier for the new phone systems, are not related to item 11- A, Accounts Payable.

Approval of Minutes:

- a. Trustee Todd moved, and Trustee Brewer seconded a motion to approve minutes of the Regular Board Meeting proceedings of: November 28, 2017

Upon Roll Call vote, the following voted:

Ayes: Trustees: Grant, Todd

Nays: Trustees: Brewer, Zupon

Absent: Trustee Jones

Abstention: Trustee Tates

Motion Carried

Reports of Officers:

- Mayor Burgess announced that he was looking for volunteers to be on the Zoning Board and that we would have a Village Clean-up day on April 28, 2018. Volunteers were needed at the Village Hall at 8:00 a.m. He asked volunteers to dress for the weather and stated all other necessities would be provided.
- Clerk Campbell-Pruitt provided a follow up on Student Governance Day, and stated the date was set for April 24, 2018. She stated that students would participate at the school district on Monday April 16, 2018. It is anticipated that we would host a luncheon on Friday at the Village Hall for all the students who participated. The school district would be providing transportation.

The Clerk discussed plans for the Village Sticker Contest that involved students at all three schools. She provided the deadline for entries as March 2, 2018. She invited anyone interested in helping to judge entries to do so.

Concerning the Brick Order, the Clerk stated the order had been placed and that the bricks are scheduled to be laid in the spring.

- Engineer Jim Czarnik read and provided a written report that will be attached to certified minutes.

Reports of Departments, Committees and Commissions:

Finance Director Rao reported that he had no report.

Fire Chief Stroffregan, read and provided a written report for the Fire Department listing the activities and statistics that occurred over the prior two weeks. The report will be attached to the certified minutes.

Police Chief Kowalski read and provided a written report for the Police Department, listing the activities and statistics that occurred over the past two weeks. The report will be filed with the certified minutes.

Director Jasinski read and provided a written Community Development report that will be filed with the certified minutes.

Director Wiszowaty read a report that will be attached to the certified minutes.

Mayor Burgess read a written report provided by Public Works Director Kevin Weller outlining activities completed. The written report will be filed with the certified minutes.

Reports of Trustees and Standing Committees

Public Services Committee Trustee Brewer had no report.

Budget & Finance
Committee Trustee Grant had no report.

Parks, Recreation & Youth
Services Trustee Jones was absent.

Housing and
Intergovernmental Services Trustee Tates had no report.

Ordinance Review
Committee Trustee Tod reported that the next meeting was March 8, 2018 at 6:30 p.m. in the rotunda.

Public Safety Committee Trustee Zupon reported the next meeting was March 7, 2018 at 6:00 p.m. at Village Hall. Trustee Zupon stated that she appreciated the new presence and expressed that she hopes that they will return. She shared the Police Chief's sentiment regarding National Night Out's purpose. She asked those interested to reach to out to her.

Report of Committees and Commissions

Beautification Committee: Chairman Linda Todd reported there was no report.

Senior Advisory Council: Chairman Farmer reported that they were working on the calendar.

- Mayor Burgess asked if someone is responsible for clean-up before the deposit is refunded. Chairman Farmer stated the committee would assign someone at the next meeting.

New Business

Mayor Burgess asked for motions concerning the following points of business:

Mayor Burgess asked to suspend the rules to correct the date error for Accounts Payable, as the date should have read February 27, 2018, not February 20, 2018. Trustee Todd moved, and Trustee Grant seconded the motion to suspend the rules.

Upon roll call, the following voted:

Ayes: Trustees: Grant, Tates, Todd, Zupon, Brewer

Nays: None

Absent: Trustee Jones

Motion Carried

Mayor Burgess asked for a motion approve the ratification of the consensus vote taken the previous week for Accounts Payable. Trustee Zupon moved, and Trustee Todd seconded a Motion to Ratify the Consensus Vote taken to grant approval of Accounts Payable in the amount of \$94,524.06.

Upon roll call, the following voted:

Ayes: Trustees: Tate, Todd, Zupon, Brewer, Grant

Nays: None

Absent: Trustee Jones

Motion Carried

Mayor Burgess asked for, Trustee Zupon moved, and Trustee Grant seconded a Motion to Approve Accounts Payable dated February 27, 2018 in the amount of \$355,618.50.

- o Trustee Brewer questioned the payments to Dr. Straughter and attorney fees for union negotiations, and Kane McKenna services and asked for copies of the research performed.
- o Trustee Todd questioned correspondence to the attorney for a Dress Code Policy and scavenger fees. Trustee Brewer followed with a question on the Dress Code Policy and fees concerning TIF.

Upon roll call, the following voted:

Ayes: Trustees: Tate, Todd, Zupon, Grant

Nays: Trustees Brewer

Absent: Trustee Jones

Motion Carried

Mayor Burgess asked for, Trustee Zupon moved, and Trustee Grant seconded a Motion to Approve a Request for Proposals for Village-Owned Land, PIN Numbers 32-25-302-026-0000 and 32-25-302-027-0000.

- o Trustee Brewer commented on the environmental issues of the property and asked if the properties were to be sold "as is," and if they would be in TIF 4?

Upon roll call, the following voted:

Ayes: Trustees: Zupon, Brewer, Grant, Tate, Todd

Nays: None

Absent: Trustee Jones

Motion Carried

Mayor Burgess asked for, Trustee Todd moved and Trustee Zupon seconded a Motion to Approve an Ordinance Amending Section 18-29 (Fee Schedule)

Upon a roll call vote, the following voted:

Ayes: Trustees: Brewer, Grant, Tate, Todd, Zupon

Nays: None

Absent: Trustee Jones

Motion Carried

Mayor Burgess asked for, Trustee Zupon moved and Trustee Grant seconded a Motion to Approve FIRST Communications to host VOIP Services for Sauk Village in the Amount of \$1,807.20 Monthly.

Upon a roll call vote, the following voted:

Ayes: Trustees: Grant, Tate, Zupon

Nays: Trustees: Todd, Brewer

Absent: Trustee Jones

Motion Carried

Remaining Items were relative to companies to host VOIP Services were omitted as the first company was approved.

General Comments and Discussion of the Mayor and Board of Trustees

Trustee Todd had no Comment.

Trustee Brewer spoke to voice overs (VOIP) and the one that did not give a presentation. She stated that STC gave a very good presentation. She expressed concern that only First Communications was called for a vote and not voting on the others, negated their chances. Mayor Burgess explained that by voting favorably on First Communications first, there was no need to vote on the others.

Trustee Tate had no comment.

Trustee Zupon questioned the Village Sticker Contest and if its approval was an offline conversation and if prizes were to be provided for the contest?

- o Clerk Campbell-Pruitt responded by stating that it was assumed that the activity was a matter or process and approval was not required, yet it had been previously discussed.

Trustee Zupon questioned Student Governance Day and stated that she did not recall agreeing to proceed with that activity. She offered to contribute to the prizes for the Village Sticker Contest to garner more involvement.

Trustee Grant had no comment.

Mayor thanked trustees and staff for their attendance at WinPak and invited those unable to attend to visit the location. He reported each line's cost and intentions future expansion.

Mayor Burgess reported that he met with the pastors of Sauk Village and that they agreed to assist with many initiatives. He was asked to meet with them a few times a year as the church is an integral part of the Village.

Adjournment

Trustee Brewer moved, and Trustee Grant seconded a motion to adjourn the meeting at 8:03. The decision was unanimous.

/S/Derrick N. Burgess, Mayor

/S/Marva Campbell-Pruitt, Village Clerk

VILLAGE OF SAUK VILLAGE

COMMITTEE OF THE WHOLE

Tuesday, March 6, 2018 7:00 PM
SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVE
SAUK VILLAGE ILLINOIS

Journal of Proceedings

Minutes of the Committee of the Whole Meeting of the Mayor and Board of Trustees of the Village of Sauk Village, held in the Sauk Village Municipal Center.

1. CALL TO ORDER

- a. Mayor Derrick Burgess called the Committee of the Whole Meeting to order at 7:00 p.m.
- b. On Roll Call
 - i. Those present: Trustees Brewer, Grant, Jones, Tate, Todd and Zupon
 - ii. Those absent: None
- c. Other officials present: Mayor Derrick Burgess and Village Clerk Marva Campbell-Pruitt

2. DISCUSSIONS:

PRESENTATION BY KANE MCKENNA & BERNARDI SECURITIES, INC.

Robert Vail, Principal Officer of Bernardi Securities, Inc. started the discussion and provided an in-depth overview of three entities for business engagement requiring action and a Bond Issue to be voted on at the March 13, 2018 Board Meeting.

Robert Vail spoke on three engagement documents with:

- Kane McKenna Inc. as Municipal Advisory Services for Tax Anticipation Warrants
- Bernardi Securities, Inc. as Placement Agent
- Ice Miller as Bond and Disclosure Counsel

Mr. Vail further discussed the Ordinance to Issue General Obligation Bonds Series 2018 and stated the importance of timing as all should be in place by and of March, beginning of April. Must lock end interest rates, transfer funds, etc.

Charles Durham mentioned that the process is fast-paced. The Tax Anticipation Warrants would be for the amount of \$550,000.00. The engagement team will strive to insure that fees incurred by all entities would be no more than \$30,000.

Each required component concerning the Bond and Disclosures for implementation of the presentations will be on the agenda for vote on March 13, 2018.

DISCUSSION OF ABATEMENT ORDINANCES

Charles Durham- Senior Vice President at Kane, McKenna and Associates further discussed:

- An Ordinance Abating Taxes for General Obligation T.I.F. Refunding Bonds Series 2002A and General Obligation Capital Appreciation Bonds Series 2002B, Abatement Amount \$2,287,250.00.
 - He explained that this action is an annual duty for the bond issues associated with T.I.F. 1 and 2. He further stated that each year the funds go to Amalgamated Bank who holds the funds for the Village. The key is that when issued, the Village agreed to put on the books at the county funds are on hand to pay the levies. He confirmed that the funds were on hand, and the recommendation is to abate the bonds. The county has set a deadline of April 2nd to file the ordinances to cancel the levies so that the financial responsibility is not placed on the residents.

The following Ordinances will be on the March 13, 2018 agenda for action to be taken:

- An Ordinance Abating Tax for General Obligation Tax Increment Bonds Series 2008, Abatement Amount \$672,222.50
- An Ordinance Abating Tax for General Obligation Tax Increment Bonds Series 2009, Abatement Amount \$493,290.00
- Levy's for Series 2010, 2007 Series A, B and C

AUDIT PRESENTATION BY MILLER COOPER

Susan Jones of Miller Cooper presented the Annual Financial Audit Report for 2016-17, the required communications letters to the committee and the management recommendations letter. She explained the auditing process and outlined findings and the "opinions". Discussions were held on the financial statements, reconciliations and audit opinion. The report is available on www.saukville.org

Mayor Burgess asked Trustees to be mindful that there are three deliverables as part of audit process. There are two letters and the bounded report. Mayor Burgess distributed the final report.

As Ms. Jones went through the audit report, she noted specific pages and provided a summary of each financial section. She identified significant and insignificant findings.

Trustees discussed the need for an action plan with timelines and due dates for each identified corrective action needed and that it be updated monthly. This item will be placed on the agenda for March 13, 2018 with action to be taken.

OIL O' JOY PRESENTATION

Janet Robinson, with a Non-Profit Domestic Violence Community Organization, provided a brief history of the organization and its credentials. She provided statistics, a definition of abuse, the cycles and the stages of abuse.

Mayor Burgess mentioned that the Village cannot support individual organizations, but there are grants that can be researched for a partnership. He advised her that she can speak before the businesses as we have no revenue to support.

DISCUSSION OF GRANT RESOLUTIONS

Joseph Wiszowaty, Economic Development Director, discussed a Resolution Authorizing and Directing the Submission of an Application to the County of Cook, Illinois requesting funds with Invest in Cook Grant Funds. He advised Trustees that since copying, he removed the fifth "Whereas" on the Resolution. He stated that he spoke with the County Clerk President concerning funding the engineering level for the rail for CN. They are prepared to assist with improvements.

Director Wiszowaty further advised that the Village will be acting on a resolution to make application for \$450,000.00 for the Logistic Center improvements through Invest in Cook Grant Funds. He answered questions concerning the varying phases of the total project and anticipated partnering with Cook County for the extended phases.

Mayor Burgess stated that other communities have signs posted to show that they have Invested in the Community. This item will be placed on the agenda for March 13, 2018 with action to be taken.

Mayor Burgess discussed a Resolution Authorizing and Directing the Submission of an Application to the County of Cook, Illinois Requesting Community Development Block Grant Funds (CDBG) for Program Year 2018 for the Village of Sauk Village. The targeted areas for these Grant Funds are 223rd and the streets, between Shirley – Paxton and 221st Place. The amount being requested is \$400,000.00 for repairs. He stated that the Village apply for grant funds every year. We will continue to apply until we are successful. This item will be placed on the agenda for March 13, 2018 with action to be taken.

3. PUBLIC COMMENT (RESIDENTS IN ATTENDANCE – 15)

- Ms. B. Hopkins had questions concerning the Economic Development presentation. She asked, "what happens if we get funds, but not the full amount, or the project is not completed, would the Village be liable to complete the project. She stated that she became confused with \$45,000.00 and \$450,000.00 for the grant applications. She further asked when will the vote take place for the various proposals? Mayor Burgess explained the process of completing components of projects based upon the final funding allocations and the voting process.
- Mr. D. Williams reported that the handicap button on the west side entrance is not working.

4. GENERAL COMMENTS FROM MAYOR & TRUSTEES

- Trustee Brewer stated that she had a bill from the State of Illinois on behalf of the Village. She asked why was it doubled without proper notification. Mayor Burgess advised that she communicate with the front office to determine where the ticket was generated and the ticket number. He stated that if the bill was in debt collection status, it was turned over to Mendoza's Office from the Village. She questioned the process of outstanding billings to residents as well and why it was not on the Aging Report.
- Trustee Grant had no comment.
- Trustee Zupon spoke of the Public Safety Meeting scheduled for the following day at 6 p.m. in the Rotunda.
- Trustee Tates had no comment.
- Trustee Todd announced that the Ordinance Review Committee is canceled and rescheduled to March 15th at 6:30 in the Rotunda.
- Trustee Jones announced that Open Gym would be canceled in preparation for the Easter Egg Hunt scheduled for March 31st. He shared that the turn-out at the previous Open Gym was very successful. He announced a girls' enrichment program to be implemented.
- Mayor Burgess informed everyone of a needed deferment that is making it hard to 6,7, and 8 B classifications for businesses. It is affecting a lot in the south suburbs. He shared that number of commissioners and mayors will come together to determine how this will impact businesses in our Villages. The event will take place in Lynwood at 10 a.m. and stated that interested Trustees could meet at Village Hall at 9:30 and ride together.

5. ADJOURNMENT

Trustee Brewer moved and Trustee Todd seconded a motion to adjourn the meeting at 8:31 p.m. The voice vote to adjourn was unanimous.

/S/ Mayor Derrick N. Burgess

/S/ Village Clerk Marva Campbell-Pruitt

Journal of Proceedings

**SAUK VILLAGE BOARD MEETING
OF THE
CORPORATE AUTHORITIES
TUESDAY, March 13, 2018**

SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVENUE SAUK VILLAGE, ILLINOIS

CALL TO ORDER: Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7:00 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance

Roll Call: Present: Trustees: Brewer Grant, Tate, Todd and Zupon
Trustee Jones arrived at 7:04 p.m.

Staff Present: Engineer Jim Czarnik Chief Stoffregen Director Sherry Jasinski
Director Mohan Rao Director Kevin Weller Director Joseph Wiszowaty

Public Attendees: 16

Also in Attendance: Mayor Derrick Burgess and Village Clerk Marva Campbell-Pruitt

Approval of Minutes:

Trustee Todd moved and there being no second to the motion to approve the Minutes of the Committee of the Whole Proceedings of October 3, 2017, the motion failed.

Public Comment: No Comments

Reports of Officers:

- Mayor Burgess announced that volunteers were needed for a Clean-Up Day planned for April 28, 2018 at 8:00 a.m. He stated that further details were forthcoming.
- Clerk Campbell-Pruitt reported:
 - The FOIA Summary had been updated and posted;
 - Cook County Clerk's Office had delivered the voting machines and signed off showing their placement;
 - The Village Sticker Contest ended Friday, March 2, 2018. Judges were asked to submit ratings by the next day;
 - Vehicle Stickers and Animal tags were ordered;
 - Student Governance Day is planned for April 24, 2018 and that the schools were forwarded the necessary; and
 - Documents for students to complete essays to participate in Student Governance Day April 24, 2018 were delivered to the schools.
- Engineer Jim Czarnik read and provided a written report that will be attached to certified minutes.

Reports of Departments, Committees and Commissions:

Director Mohan read a Financial Report that will be filed with the certified minutes.

Fire Chief Stoffregen read and provided a written report for the Fire Department, listing the activities and statistics that occurred over the last two weeks. The report will be attached to the certified minutes.

Fire Chief Stoffregen read and a written report for the Police Department, listing the activities and statistics that occurred over the last two weeks. The report will be attached to the certified minutes.

Public Works Director Weller read and provided a written report that will be attached to the certified minutes.

Director Jasinski read and provided a written Community Development report that will be attached to the certified minutes.

Director Wiszowaty read and provided a written Economic Development report that will be attached to the certified minutes.

Reports of Trustees and Standing Committees:

Public Services Committee Trustee Brewer reported that there was no report.

Budget & Finance Committee Trustee Grant reported plans for a meeting the following Wednesday.

Parks, Recreation & Youth Services Trustee Jones reported:

- The committee would stuff eggs Friday March 30, 2018 and that the Easter Egg Hunt will take place March 31, 2018;
- The new AAU Basketball tryouts and that a calendar would be provided; and
- Wednesdays' events were canceled because of work schedule conflicts--- He asked for volunteers.

Housing and Intergovernmental Services Trustee Tates reported that there was no report

Ordinance Review Committee Trustee Todd reported plans for a meeting scheduled for March 15, 2018 at 6:30 p.m. in the Rotunda

Public Safety Committee Trustee Zupon reported the committee met last week and that it was not well represented. She made an appeal for volunteers

Reports of Committees
Beautification Committee

Trustee Todd reported that there was no report

Senior Advisory Council

Chairman, Mr. Farmer reported on the following activities:

- CEDA would be back for two days in March, April and May;
- A monthly Health Factor event scheduled to begin on Thursdays;
- The Leisure-Timers will meet every other Wednesday;
- Walgreens will conduct a quarterly Board Meeting;
- The Bide Whist Club will meet every 1st and 3rd Friday;

- Queen Ester Grand Chapter will meet once a quarter;
- Blue Grass will perform every 2nd and 4th Sunday;
- Ceramics Club will meet every Wednesday; and
- The Senior Center is available for rental.

New Business

- Trustee Grant moved and Trustee Zupon seconded a motion for approval of the Accounts Payable and Payroll Disbursements dated March 13, 2018 in the amount of \$578,051.79.
Upon a roll call vote, the following voted:
 Ayes: Trustees Grant, Bates, Zupon
 Nays: Trustees Brewer, Jones, Todd
 Mayor Burgess provided the Aye vote to break the tie
Motion Carried
- Trustee Zupon moved and Trustee Todd seconded a motion to accept the 2016-2017 Audit Report as presented by Miller Cooper.
Upon a roll call vote, the following voted:
 Ayes: Trustees Grant, Jones, Bates, Zupon, Brewer, Todd
 Nays: None
Motion Carried
- Trustee Jones moved and Trustee Bates seconded a motion to approve the engagement of Kane McKenna Inc. as Municipal Advisory Services for Tax Anticipation Warrants.
Upon a roll call vote, the following voted:
 Ayes: Trustees Grant, Jones, Bates, Zupon
 Nays: Trustees Brewer, Todd
Motion Carried
- Trustee Zupon moved and Trustee Jones seconded a motion to approve the engagement of Bernardi Securities, Inc. as a Placement Agent for the Village.
Upon a roll call vote, the following voted:
 Ayes: Trustees Grant, Jones, Bates, Zupon
 Nays: Trustees Brewer, Todd
Motion Carried
- Trustee Grant moved and Trustee Zupon seconded a motion to approve the engagement of Ice Miller as a Bond Disclosure Counsel for the Village.
Upon a roll call vote, the following voted:
 Ayes: Trustees Grant, Jones, Bates, Zupon
 Nays: Trustees Brewer, Todd
Motion Carried
- Trustee Grant moved and Trustee Todd seconded a motion to approve an Ordinance Abating Taxes for General Obligation T.I.F. Refunding Bonds Series 2002A and General Obligation Capital Appreciation Bonds Series 2002B Abatement amount of \$2,287,250.00
Upon a roll call vote, the following voted:
 Ayes: Trustees Grant, Jones, Bates, Zupon, Brewer, Todd
 Nays: None

Motion Carried

- Trustee Jones moved and Trustee Todd seconded a motion to approve an Ordinance Abating Taxes for General Obligation T.I.F. Refunding Bonds Series 2008, Abatement amount of \$672,222.50

Upon a roll call vote, the following voted:

Ayes: Trustees Grant, Jones, Tate, Zupon, Brewer, Todd

Nays: None

Motion Carried

- Trustee Zupon moved and Trustee Grant seconded a motion to approve an Ordinance Abating Taxes for General Obligation T.I.F. Bonds Series 2009, Abatement amount of \$493,290.00

Upon a roll call vote, the following voted:

Ayes: Trustees Grant, Jones, Tate, Zupon, Brewer, Todd

Nays: None

Motion Carried

- Trustee Grant moved and Trustee Zupon seconded a motion to approve an Ordinance Authorizing the Issuance of, then not to Exceed \$550,000 General Fund Purpose Tax Anticipation Warrants in Anticipation of the collection of Taxes Levied for the Year 2017/2018 and Payable in the Year 2018/2019, by the Village Board of the Village of Sauk Village, Cook and Will Counties, Illinois for General Fund Purposes

Upon Roll call vote, the following voted:

Ayes: Trustees Grant, Jones, Tate, Zupon,

Nays: Brewer, Todd

Motion Carried

- Trustee Zupon moved and Trustee Todd seconded a motion to approve a Resolution Authorizing and Directing the Submission of an Application to the County of Cook, Illinois Requesting Funds with Invest in Cook County Grant Funds.

Upon a roll call vote, the following voted:

Ayes: Trustees Grant, Jones, Tate, Zupon, Todd

Nays: Trustee Brewer

Motion Carried

- Trustee Todd moved and Trustee Grant seconded a motion to approve a Resolution Authorizing and Directing the Submission of an Application to the County of Cook, Illinois Requesting Community Development Block Grant Funds for Program Year 2018 for the Village of Sauk Village, Cook and Will Counties, Illinois.

Upon a roll call vote, the following voted:

Ayes: Trustees Todd, Grant, Jones, Tate, Zupon, Todd

Nays: Trustee Brewer

Motion Carried

General Comments and Discussion of the Mayor and Board of Trustees

- Trustee Todd had no comment.
- Trustee Brewer addressed the following:
 - Public meetings and addressing the public;
 - Questioning of an application submitted by Economic Development and stated that WinPak Phase 1 and 2 had been awarded funds and questioned why additional funds were to be allocated;
 - Questioned the \$550,00.00 being placed in the General Fund and stated that cutbacks are needed to address underlying issues of lack of funds.
- Trustee Tate had no comment
- Trustee Jones had no comment

- Trustee Zupon had no comment
- Trustee Grant had no comment
- Mayor Burgess Thanked everyone for attending and informed residents of his hours and availability.

Adjournment

Having completed the business of the day, Trustee Jones moved, and Trustee Todd seconded a motion for adjournment at 7:59 p.m. Upon a Voice Vote the decision to adjourn was unanimous.

/S/ Mayor Derrick N. Burgess

/S/ Village Clerk Marva Campbell-Pruitt

VILLAGE OF SAUK VILLAGE

JOURNAL OF PROCEEDINGS
FOR

COMMITTEE OF THE WHOLE MEETING

Tuesday, March 20, 2018

7:00 PM

SAUK VILLAGE MUNICIPAL CENTER

21801 TORRENCE AVE

SAUK VILLAGE ILLINOIS

Minutes of the Committee of the Whole Meeting of the Mayor and Board of Trustees of the Village of Sauk Village, held in the Sauk Village Municipal Center

CALL TO ORDER

Mayor Burgess called the Committee of the Whole meeting to order at 7:00 p.m.

ON ROLL CALL:

Present: Trustees: Todd, Brewer, Tate, Grant

Absent: Trustees: Jones, Zupon

Others in attendance were Clerk Campbell-Pruitt and Director Wiszowaty.

MOTION TO RECESS TO EXECUTIVE SESSION

Mayor Burges asked for a motion to recess to Executive Session for the Discussion of Personnel Matters, Employment or Compensation; Update of Pending Litigation; Collective Bargaining Matters; Real Estate; or review of minutes from Executive/Closed Session Meetings as needed. (5ILCS) 120/2 (c) (2017)

Trustee Todd moved, and Trustee Brewer seconded the motion.

Upon roll call, the following voted:

Ayes: Trustees: Grant, Tate, Todd, Brewer

Nays: None

Absent: Trustee: Jones, Zupon

Motion Carried

RECONVENE COMMITTEE MEETING

The Mayor called the Regular Board Meeting back to order.

ON ROLL CALL:

Present: Trustees Todd, Brewer, Tate, Grant

Absent: Trustee Jones, Zupon

Others in attendance were Clerk Campbell-Pruitt and Director Wiszowaty.

DISCUSSIONS:

- Mayor Derrick Burgess introduced the topic for discussion.
- Mr. Bruce Mitchell and Valery Wright-Lewis of The Owens Group spoke of the Insurance Renewal Proposals for 3/27/2018 – 3/27/2019. A PowerPoint presentation was provided in hand-out format to illustrate the points made.
 - Mr. Mitchell spoke of marketing efforts of the insurance program. He stated that he was able to secure two quotes that are suitable for the Village. Chubb and Old Republic were able to provide competitive quotes for consideration.

Mr. Mitchell spoke of challenges of marketing the program to other companies. He spoke of five claims negatively impacting the Village's rating. Mainly they are Law Enforced Liability. Though there have been no new claims, the five are impacting. It will take five years to overcome the impact. He presented a display that illustrates the Village is moving in the right direction. He listed the premium claims offered by other companies that were not favorable as the claims caused increases in premium rates. He advised that the Village work to keep the claims at bay.

He cited that a cost comparison from last year to this year reflected an 8% decrease from last year. It was his recommendation to go with the incumbent company, Chubb, with a higher retention.

- Trustee Brewer questioned the HR position and was informed that Dr. Straughter is paid by the Village through the Owens Group and that she is an employee of the Owens Group.
- Mrs. Wright-Lewis stated that the Village has saved \$50,000.00 with the risk management activities to get claims and losses down. She stated the Village secured a grant for \$25,000.00 from the Illinois Public Risk Fund to conduct in-house training to control Worker's Comp claims and to improve the culture so that employees are less likely to go around policy and procedures. The HR position was recommended as a mechanism to decrease overall claims. She informed of her availability to assist with training at no cost.

This item was placed on the next Board Meeting's agenda for action.

- Joseph Wiszowaty, Director Economic Development introduced An Ordinance Approving the Dedication of a Portion of 223rd Street for a Public Street. He stated the Village was in the process for repairing 223rd Street with MFT funds. He further advised the Trustees of the "Invest in Cook Grant." It was discovered that St. James Church owned a portion of 223rd Street. In 1962 there was a small lot dedicated to expansion and was not owned by the Village. He worked with the Archdiocese to secure the Plat od Dedication. The ordinance is designed to clean up the delayed transfer of land. This item was placed on the next Board Meeting's agenda for action.

- Director Wiszowaty introduced An Ordinance Authorizing the Entry of an Intergovernmental Agreement between the Village of Sauk Village and the Chicago Metropolitan Agency for Planning for the Village's Comprehensive Plan (CMAP). He stated that it should be a Resolution and plans to change the language. The Resolution allows the Village to enter into an agreement for CMAP to hire a consultant at \$5,863.10. CMAP will cover any figures over that amount. C-MAP would pay \$117, 262.00.
 - Trustee Brewer asked where the figure came from as she did not recall that the Village would be responsible for having to expend money. As is, there was a previously stated 5% contribution responsibility by the Village instead of the regular 15%. Once the Board adopts the Resolution, the Village would have 30 days to make payment.
 - Mayor Burgess stated that he was asked the previous week about utilization of a consent agenda and that he would use a Consent Agenda for the three items above.
- Clerk Marva Campbell-Pruitt shared a previously failed set of minutes. She made a special appeal to Trustees to review the minutes to inform her how they were problematic. Trustee Grant mentioned punctuation and lack of continuity of fonts. Trustee Todd mentioned that residents' names should be included in the minutes. Clerk advised that she comply and that going forth, she would focus on capturing action items and not provide verbatim recordings of minutes.
- Clerk Campbell-Pruitt presented a sampling of FOIA's for discussion and spoke to how many are filed when: the response for information from a department is not immediate; had already given; was not to the requestors' satisfaction; or the requestor(s) are being vindictive. She further spoke to the limitations responding to FOIA's as staff did not respond appropriately; provided misinformation and the number of requests that come in daily. The Clerk appealed to all to be cooperative in responding with the requested information as it delays the process of providing information to the requestor, it involves the Attorney General Office and that we still must respond.

PUBLIC COMMENT - 23

L. Washington stated that she had to respond to a FOIA when she purchased book bags; She stated that Trustees should not have a committee meeting with only one or two members and should not get paid for such meeting and stated it is Trustees' responsibility to recruit members; and she congratulated the Clerk on having been elected to two offices.

R. Richardson spoke on taxes and the discovery that there is no house listed at 1690 223rd Place. She was asked by the County to communicate this finding to Mayor Burgess.

F. Harvey asked about negotiations with the union. He stated that the Village has a Finance Chairman and Director and asked if they sit in on the meeting? He asked the following questions: If not, why not? Why pay someone \$80,000.00?

B. Hopkins asked about Judith Sutfin and a lawsuit regarding misappropriation of funds. She stated that she heard the Senior Committee would be held responsible for the Wi-Fi bill and asked what was being done for residents. The Mayor responded that the list is long what he does and that he was sure the Seniors were not responsible for Wi-Fi.

GENERAL COMMENTS FROM MAYOR & TRUSTEES

- Tates had no comment.
- Trustee Grant provided notice of the Budget and Finance Committee planned for the following day at 6:30 p. m.

Trustee Brewer stated that she empathized with the Clerk but that she could not get requested information, so she must FOIA. She stated that Public Services had no minutes, as they have not held a meeting. She questioned why, Dr. Straughter is on Accounts Payable if she is an employee of Owens and that she fears overpayment and double-dipping. She said there is no transparency,

- Trustee Brewer stated that the Mayor gets upset when she grandstands, and that other trustees should do the same thing, if they are to do the jobs they have been elected to do.
- Trustee Todd reported the date for the Ordinance Committee meeting would be April 5th and that the committee was working on the False Alarm Ordinance. She informed that they are making head way, with hope to present it within a month.
- Mayor Burgess made the following announcements:
 - The Easter Egg Hunt would start and noon in the Community Center. The Friday prior they would stuff eggs at 9:00 a.m.
 - The Pancake Breakfast at the Fires Station would be March 25th and the Easter bunny would be there.
 - On April 28th from 8:00 a.m. – 1:00 p.m. there would be a community-wide clean-up and volunteers were needed. Refreshments would be served, as well as gloves and bags
 - Trustee Jones resigned and moved out of town. The Mayor asked those interested to submit a letter of interest.

ADJOURNMENT

Mayor Burgess asked for a motion to adjourn. It was moved by Trustee Brewer, and seconded by Trustee Todd to adjourn the meeting at 8:31 p.m. The voice vote was unanimous.

/S/Marva Campbell-Pruitt, Village Clerk

/S/Derrick N. Burgess, Mayor

Journal of Proceedings
Village of Sauk Village
Committee of the Whole Meeting of the
Village Board of Trustees
21801 Torrence Avenue, Sauk Village, IL 60411
Tuesday, April 3, 2018 at 7:00pm

Mayor Derrick Burgess called the Committee of the Whole Meeting to order at 7:00 p.m. at the Municipal Center. Upon roll call, the following Trustees were present: Trustees Brewer, Grant, Bates, Todd and Zupon. Trustee Jones was not present.

Others in attendance were Village Clerk, Marva Campbell-Pruitt and staff members, Director Kevin Weller and Director Joe Wiszowaty.

DISCUSSION ITEMS AND PRESENTATIONS

1. Mr. James Czarnik of Robinson Engineering provided a very informative presentation on the MWRD Infiltration Inflow Control Program Compliance Update. It was the first such update in three years. He walked through a Power Point Presentation that highlighted the following:
 - The background of the Watershed Management Ordinance (WMO) and discussed Article 8 of the WMO;
 - He described Waste Water and Wastewater Infiltration;
 - Public/Private Sewers;
 - Sources of Infiltration;
 - Long and Short-term Requirements;
 - The necessity to take measures to ensure that hookups are correct, functioning and to make certain that waste water does not back up into homes;
 - The need for communities to identify high risk areas and stated that systems must meet 10% of the requirements needed to be in accordance to classifications for 2019;
 - Consequences for lack of compliance were highlighted;
 - Recommendation for completing requirements at 10% of the community per year; and the need to develop a five-year plan inclusive of annual reporting and timelines;
 - Program costs and recommended a long-term funding of 1.33% up to \$500,000.00 in loan forgiveness by IEPA;
 - Cited the current user charge of .99 per 1,000 gallons per household and made a recommendation to increase the user charge to \$1.25 per 1,000 gallons used this year and five cents annually. Other increases:
 - Monthly maintenance charge is currently \$15.50 per month, with a proposed increase to \$16.25, and twenty-five cents increase per year through 2023.
 - Monthly Surcharge, a new charge, monthly surcharge of \$1.50 per month is recommended and twenty-five cents annual increase for a total increased revenue of \$60,000.00.
 - Mobile homes and private well owners would see a different rate.
 - Recommendation of a proposed Sewer Charge Ordinance Amendment
 - The entire Power Point Presentation for which each Trustee were provided, will be filed with the certified minutes.

- Trustees were asked to review the Ordinance Amending Section 78-186 and 78-187 of the Sauk Village Municipal Code (Sewer Charges) as it will be an action item on next Board Meeting's agenda for adoption.

2. Mr. James Czarnik provided a second topic for discussions.

- He discussed the results of the bid opening concerning the Request for Proposals for improvements to Arrowhead Park for the Open Space Land Acquisition and Development (OSLAD) IDNR Grant. There was one bid received. The primary bid presented was for \$510,103.20. This figure exceeds the funds available for the OSLAD program by approximately \$200,000.00. The company also presented another bid for \$700,327.20, which would increase the scope of the project considerably. He stated that the Village has a deadline of August 2018 to complete the project and would not have time to go back to bid.
 - Mr. Czarnik stated that the scope of the project must be cut to stay within the IDNR Grant's budget. He recommended that the contract be awarded to D & J Landscaping and informed that the recommended changes to the scope of the project had already been approved by IDNR in the amount of \$206,000.00. It was decided that this would be an action item on next Board Meeting's agenda for adoption.

3. Director Joseph Wiszowaty reviewed bids and proposals for the redevelopment of a Village-Owned property. He provided a summary of the scoring from proposals received and made a recommendation to sale the property to Mr. Nabil Abuzir. It was decided that this would be an action item on the next Board Meeting's agenda for adoption for Approval and Authorization for the Mayor to Enter into a Sales Agreement with Nabil Abuzir.

Director Wiszowaty reviewed the Request for Proposals for grass mowing of vacant lots (IHDA Grant). He spoke on the \$75,000.00 grant from IHDA and informed the Trustees that the Village took a different approach on how to implement the program. He stated that he is currently researching properties legally vacant. He provided the following specifications:

- The grant is implemented on a reimbursement basis, whereas the Village pays the funds and would be reimbursed.
- Public Works **would not** be cutting the identified properties, there would be RFP's and the company assigned would be responsible for those properties.

It was decided that this will be an action item on next Board Meeting's agenda for adoption.

Director Wiszowaty reviewed a spreadsheet outlining TIF #4's progress and final payment owed to Theodoros Panagiotopoulos. It was decided that this would be an action item on the next Board's Meeting agenda for adoption.

Mayor Derrick Burgess distributed a Statement of Work in Review Agreement for a Human Resource Consultant between the Village and Dr. Alicia Straughter and asked Trustees to review it as this would be an action item on the next Board's Meeting agenda for adoption.

PUBLIC COMMENT

J. Cast spoke on the following:

- she has not been provided the requested information on Dr. Straughter's background;
- Sauk Village does not have money to afford HR services. One month the cost was \$6,000, another it was \$9,000.00;
- she thought the Village would not need a Village Manager, yet we are paying for contractual services and the Lawyer is also charging; and

- she asked the Trustees to think twice before agreeing to expend these funds.

L. Washington stated that the previous comments were travesties, she expressed concerns with the amount of monies paid for HR services. She shared that the lights were turned off on her and another Trustee as they were talking in the Rotunda after the meeting. Lastly, she asked the Trustees to vote and support the residents.

F. Harvey stated that people voted the Trustees in, and will vote them out.

N. Griffin questioned water and sewer issues. He asked, "What do we have to do to get Lake Michigan water" and "if we had reached out to other Villages to compare prices concerning their sewer and water systems?"

DISCUSSION AND COMMENTS OF THE TRUSTEES AND MAYOR

- Trustee Brewer read a statement on the increased \$8,000.00 fees for the Treasurer and decreased wages of the Finance Director. Trustee Brewer cited state Statutes that address procedures for providing increases to staff. Trustee Brewer asked that the statement be included in the formal minutes. She also provided invoices paid for HR Consulting and spoke on the items for which the Village is billed. She asked the Trustees to review the documents to view how the Village is being charged and expressed concern that the Village were billed by the Owens Group and Dr. Straughter simultaneously. She questioned why the Village would hire her when the Owens Group terminated her because of the billing practices.
 - Mayor Burgess reminded the Trustee that some of what was mentioned was discussed in closed session and that it is inappropriate to continue dialogue in an Open Meeting.

ADJOURNMENT

As the meeting lacked decorum and became contentious, the Mayor asked for a motion to adjourn the meeting with a Roll Call Vote. Trustee Brewer moved and Trustee Tate seconded a motion to adjourn the meeting at 8:00 p.m.

Upon roll call, the following voted:

Ayes: Trustees Brewer, Grant, Tate, Todd, Zupon

Nays: None

Absent: Trustee Jones

Upon motion duly made, seconded and carried, the meeting was adjourned.

/s/Mayor Derrick N. Burgess

/s/Village Clerk Marva Campbell-Pruitt

Journal of Proceedings
EXCERPT FOR SALE OF LAUNDROMAT

SAUK VILLAGE BOARD MEETING
OF THE
CORPORATE AUTHORITIES
TUESDAY, April 10, 2018

SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVENUE SAUK VILLAGE, ILLINOIS

EXCERPT OF MINUTES of a regular public meeting of the Mayor and Board of Trustees of the Village of Sauk Village, Cook and Will Counties, Illinois, held at the Village Hall, 21801 Torrence Avenue, Sauk Village, Illinois in said Village at 7:00 o'clock P.M., on the 10th of April 2018.

* * *

CALL TO ORDER: Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7:00 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance

Roll Call: Present: Trustees: Brewer Grant, Bates, Todd and Zupon
Absent: Trustee Jones

Staff Present: Engineer Jim Czarnik Chief Al Stoffregen Director Sherry Jasinski
 Chief Robert Kowalski Director Joseph Wiszowaty

The Mayor announced under **ITEM 10 D** of New Business, the need to grant approval and Authorization to the Mayor to enter into a sales agreement with Nabil Abuzir for redevelopment of village-owned property. (PIN 32.25.302.026 and 027)

Mayor Burgess further explained that the authorization grants authority to sale the old laundromat at 1717 Sauk Trail, Sauk Village, Illinois, which the Village acquired through a scavenger sale in 2015.

Trustee Zupon moved and Trustee Todd seconded a Motion for Approval and Authorization for the Mayor to enter into a sales agreement with Nabil Abuzir for redevelopment of village-owned property. (PIN 32.25.302.026 and 027)

Upon a roll call vote, the following voted:

Ayes: Trustees Brewer, Grant, Bates, Todd, Zupon

Nays: None

Absent: Trustee Jones

Motion Carried

Journal of Proceedings

SAUK VILLAGE BOARD MEETING OF THE CORPORATE AUTHORITIES

TUESDAY, April 10, 2018
7:00 PM

SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVENUE SAUK VILLAGE, ILLINOIS

- CALL TO ORDER:** Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7:03 p.m.
- Pledge of Allegiance:** Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance
- Roll Call:** Present: Trustees Brewer, Grant, Tate, Todd and Zupon
Absent: Trustee Jones
- Staff Present:** Engineer Jim Czarnik Chief Stoffregen Director Sherry Jasinski
 Chief Kowalski Director Joseph Wiszowaty
- Others Present:** Mayor Derrick Burgess
Village Clerk Marva Campbell
- Residents/Participants:** 25

APPROVAL OF MINUTES

Mayor Burgess asked for a motion to approve Committee Of the Whole Committee Meeting Minutes of October 3, 2017. Trustee Todd moved, but there was no second, thus the motion failed. Mayor Burgess asked the Trustees to advise the Clerk of areas of deficit for meeting minutes.

PUBLIC COMMENT

J. Cast spoke of Dr. Straughter's pay. She cited that the recent billing, dated 4/1/2018 was Easter Sunday. She further stated that the Village cannot afford to pay for a Human Resources Consultant and an Attorney. She asked the Trustees to consider the cost prior to voting for the HR Consultant

M. Hanks spoke to the renters who do not follow the tenets of the renter's contract and the hardships faced while renting in the Village.

H. Parker expressed issue with the sewer rate increases on the agenda. She asked the amount the Village collects and how much the Village has paid out. She stated that the figures have been doubled and that it is unjustified and unfair since the current administration took office. She asked the Trustees to take into consideration her statements when it was time to vote.

B. Hopkins drew attention to agenda item 11a of agenda and asked what were the disbursements for 3/10/ 18. (It was a typo the date was 4/10/2018) Other questions and comments posed were regarding to the disbursements for item 11b, she asked what was the Amendment for Sewer Charges...what were the new amounts being proposed? She further asked what are and where is the property for sale? She asked about the Panos Update on the agenda and how the final allocation for Panos was appropriated and if the water fund was utilized? Lastly, she asked how Human Resources services are used, the purpose for the position and how long the position has been on the rolls.

K. Boetcher spoke to, and asked how much we paid Owens in the past inclusive of the HR services and asked now that the contract is renegotiated, what is the price difference? She asked how the Village is functioning consistent to Illinois Statute regarding giving pay raises. She expressed the need to tighten purse strings. She does not believe that the administration is not transparent.

REPORTS OF OFFICERS

a) Mayor's Report

Mayor Derrick Burgess announced the Clean-Up Day scheduled for April 28, 2018, 8:00 a.m. and that the staging area would be at the Senior Center. He further spoke on the logistics for the day. Mayor Burgess reminded all Trustees and staff required to complete Economic Statements that they must do so by completing the on-line statement.

b) Village Clerk

Marva Campbell-Pruitt spoke on Student Government Day planned for the next meeting and asked all directors and officers for a brief report by the following Wednesday so that it may be shared with the youth. She provided the plans for the evening and informed of the tour and lunch scheduled on the first Friday. All were invited.

c) Village Engineer

Jim Czarnik spoke on the agenda item to accept the proposal and recommendations of the D & J Landscape Company for Arrowhead Park improvements for the Open Space Land Acquisition and Development (OSLAD) IDNR Grant. He encouraged Trustees to accept the recommendation. He also gave the timelines for project completion.

- o Trustee Zupon asked to review D & J landscape company's proposal and its willingness for acceptance of a lower rate than stipulated. Jim Czarnik provided assurance that payment would not be more than the stated outlay of approximately \$206,000.00.

Reports of Departments

- a) Fire Chief Stoffregen provided a written report for the Fire Department listing the activities and statistics that occurred over the past two weeks. The report will be filed with the certified minutes.
- b) Police Chief Kowalski read and provided a written report for the Police Department, listing the activities and statistics that occurred over the last two weeks. Chief Kowalski further advised of a sting for texting and driving during the period of 4/23-4/28. The report will be filed with the certified minutes.
- c) Director Jasinski read and provided a written Community Development report which will be filed with the certified minutes.

- d) Director Wiszowaty read and provided a written Economic Development report. He stated that a correction is to be noted for the D & T Landscape Company's RFP, as the program should run for five months, not seven. He provided Trustees documentation to show adherence to the proposal.
- o Trustee Brewer questioned information of the infrastructure improvements, accounts payable about the different items required and asked that it be recorded in the certified minutes.

The Director's report, in its entirety will be filed with the certified minutes.

REPORTS OF COMMITTEES AND COMMISSIONS

Senior Advisory Council – Chairman, Emmett Farmer provided a written report and stated that the next meeting would be April 12th at 5 p.m. He stated the Calendar of Senior Activities was posted.

REPORTS OF TRUSTEES AND STANDING COMMITTEES

- **Public Services Committee** - Trustee Bernice Brewer stated that once Robinson Engineering provide information on the infrastructure and water rates, it would take 3 -6 months for her to provide recommendations and that she would start working with Public Works to develop a plan.
- **Budget & Finance Committee** - Trustee Rodrick R. Grant reported that the next meeting would be the following Wednesday at 7:00 p.m. He stated that the new budget should be presented to the trustees soon.
- **Parks, Recreations and Youth Services** - Mayor Derrick Burgess reported that the gym is open Mondays and Fridays from 3:00 p.m. – 6:00 p.m. He stated that the Village is looking for volunteers to assist with programs. The new budget would allow for a full or part-time individual to assist with programs. Mayor Burgess stated that they are looking at needed repairs in the gym and on the community center side. Public Works is upgrading areas of need.
- **Housing and Intergovernmental Relations Committee** had no report.
- **Ordinance Review Committee** - Trustee Linda L. Todd reported that last week's meeting was rescheduled for April 12th for lack of a quorum. The committee is close to being able to present the False Alarm Ordinance and they are looking at the Water Rehab Rates Ordinance as well.
- **Public Safety Committee** – Trustee Beth Zupon reported that the committee did not meet. She mentioned the Easter Egg hunt and how the turnout was good in spite of the weather. She thanked those who volunteered and express appreciation for the corporate sponsors, the Library, Culvers and Texas Roadhouse.

NEW BUSINESS

- a) Trustee Grant moved and Trustee Todd seconded a Motion Approve All Accounts Payable and Disbursements Dated 4/10/18 in the amount of \$353,107.36.

Upon roll call, the following voted:

Ayes: Trustees Grant, Tate, Todd, Zupon

Nays: None

Absent: Trustee Jones

Present: Trustee Brewer

The Mayor declared the Motion Carried

- b) Trustee Grant moved and Trustee Zupon seconded a Motion to Approve an Ordinance Amending Section 78-186 and 78-187 of the Sauk Village Municipal Code (Sewer Charges).

Upon roll call, the following voted:

Ayes: Trustees Brewer, Grant, Tate, Todd, Zupon

Nays: None

Absent: Trustee Jones

The Mayor declared the Motion Carried

- c) Trustee Zupon moved and Trustee Todd seconded a Motion to Accept the Proposal and Recommendation of the D & J Landscape Company for Arrowhead Park Improvements for the Open Space Land Acquisition and Development (OSLAD) IDNR Grant.

- (1) Comment: The motion voted on was amended to include that the landscape company would put in writing, agreement to the limitations and lessor funds allotted for the project.

Upon roll call, the following voted:

Ayes: Trustees Brewer, Grant, Tate, Todd, Zupon

Nays: None

Absent: Trustee Jones

The Mayor declared the Motion Carried

- d) Trustee Zupon moved and Trustee Todd seconded a Motion for Approval and Authorization for the Mayor to enter into a sales agreement with Nabil Abuzir for redevelopment of village-owned property. (PIN 32.25.302.026 and 027)

Upon roll call, the following voted:

Ayes: Trustees Brewer, Grant, Tate, Todd, Zupon

Nays: None

Absent: Trustee Jones

The Mayor declared the Motion Carried

- e) Trustee Grant moved and Trustee Todd seconded a Motion to Approve Final Payment of \$67,010.59 to Theodoros Panagiotopoulos for the Development of TIF # 4 Properties.

Upon roll call, the following voted:

Ayes: Trustees Brewer, Grant, Tate, Todd, Zupon

Nays: None

Absent: Trustee Jones

The Mayor declared the Motion Carried

- f) Trustee Zupon moved and Trustee Todd seconded a Motion to Approve a Request for Proposal for a Grass Mowing Project Utilizing the IHDA Grant for five, not seven months.

Upon roll call, the following voted:

Ayes: Trustees Brewer, Grant, Tate, Todd, Zupon

Nays: None

Absent: Trustee Jones

The Mayor declared the Motion Carried

- g) Trustee Grant moved and Trustee Zupon seconded a motion for Approval and Authorization for the Mayor to Enter into an Agreement for Human Resource Consultant between the Village and Dr. Alicia Straughter.

Upon roll call, the following voted:

Ayes: Trustees Grant, Tate, Zupon

Nays: Brewer, Todd

Absent: Trustee Jones

The Mayor declared the Motion Carried.

Listed below are questions and discussions from varying Motions isolated in this section to encapsulate Trustee Comments without loss of focus on the outcomes of the action items:

11a. Trustee Brewer spoke to item 11 a and asked if the Owens Group insurance is a loan, and if so what are the installments? She stated the amount paid to the Owens group (\$5,000.00) and for HR Consulting (\$3,000) yet, that the Village continues to pay attorney fees

Trustee Brewer questioned other items on the Accounts Payable. She addressed the following pages, 2, 3 and 6, i.e., concerning the cost charged by the attorney to respond to a FOIA request for water main information, the feasibility study and the plan review for the gas station.

The Mayor explained the funding to the Owens Group, negotiations and professional services, attorney fees and the plan review.

Trustee Zupon addressed a question posed earlier concerning billing for the HR position. She stated that \$85.00 per hour is indicated for total hours, not individual days. The invoices entertained 14 hours of work, 14 ½ hours and 11 hours. She advised that every invoice goes to Mayor for review prior to a check is presented for accounts payable.

11b- Trustee Brewer commented that research shows that the rates have increased since 2006. The funds are co-mingled with the water fund. She is fearful that the funds have not gone to improve the sewer systems. She asked to whom should she speak for discovery. Though the Mayor was uncertain, he stated for now, the funds will be separate to fund items put before the Village to start the mandated actions needed. She asked if the funds are delineated according to the individual funds and what has been done to improve the sewer system?

Trustee Grant sought confirmation that there will be a separate fund established on the General Ledger for the funds received from the raised sewer rate. He stated that the average water rate will rise about \$5.00, every two months.

11c Trustees Grant and Zupon sought assurance that there will be a written agreement that the company would not seek additional funds not provided by the grant.

11g Trustee Todd stated that the "Statement of Work" for the Human Resources position was revised. The maximum budget was in the previous plan presented, now the total cost was removed, and the dates were changed. She offered that she does not believe a HR is needed, as it is too costly. She stated that the Employee Handbook, that was done by HR is not accurate and if it is indicative of the work product, she is not impressed

Trustee Brewer stated that there is no ordinance to establish the HR position so the Village is operating outside State Statute. She reiterated that we are paying the attorneys as well and to let them do their job.

Trustee Zupon stated that she believes that a HR person is needed. Was not thrilled with the content of the invoices, but the need is beneficial. HR has a role in the Village.

Trustee Brewer expressed exception with the language, "with Mayor's approval" should be replaced with the Mayor and advice and consent of the Board.

General Comments from the Mayor and Board of Trustees

- Trustee Brewer stated that on the Agreement, the Mayor and the Board should be the language of the day, not just the Mayor.
- Trustee Todd - No Comment
- Trustee Tate - No Comment
- Trustee Zupon stated that she reviewed the material provided by Trustee Brewer to conduct research about changing salaries and that she does not see any improprieties.
- Trustee Grant - No comment


Adjournment

Trustee Brewer moved and Trustee Todd seconded a motion to adjourn the meeting. The decision to end the meeting was unanimous.

Upon motion duly made, seconded and carried, the meeting was adjourned at 8:26 p.m.

/s/Derrick N. Burgess, Mayor

/s/Marva Campbell-Pruitt, Village Clerk



Village of Sauk Village
Committee of the Whole
Village Board of Trustees
21801 Torrence Avenue, Sauk Village, IL 60411

**NOTICE
OF
CANCELLATION OF
MEETING
Tuesday, April 17, 2018**

**Journal of Proceedings for
SAUK VILLAGE BOARD MEETING**

**SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVENUE
SAUK VILLAGE, ILLINOIS**

**Tuesday, April 24, 2018
7:00PM**

CALL TO ORDER: Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7:10 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance

Roll Call: Present: Trustees Brewer, Grant, Bates, Todd and Zupon
Absent: Trustee Jones

Staff Present: Engineer Jim Czarnik Chief Stoffregen Director Joseph Wiszowaty
Director Mohan Rao Chief Kowalski Director Al Vavrik
Treasurer Judith Sutfin Director Kevin Weller

Others Present:
Mayor Derrick Burgess
Village Clerk Marva Campbell

Residents/Participants:
25

Mayor Burgess asked for a motion approve Student Governance Day and set aside regular procedures.

Trustee Zupon moved and Trustee Grant seconded the motion to set aside regular procedures and to swear in student officials from Rickover Junior High School.

Upon roll call, the following voted:

Ayes: Trustees Brewer, Grant, Bates, Todd, Zupon

Nays: None

Absent: Trustee Jones

Upon motion duly made and seconded, the motion carried

SWEARING IN OF OFFICERS AND OFFICIALS

Clerk Smith asked all to stand, raise their right hands and simultaneously administered the Oath of Office.

APPROVAL OF MINUTES

Mayor Knight asked for a motion to approve the Journal of Proceedings for the Committee of the Whole Meeting of October 3, 2017. Trustee Todd moved, and Trustee Brewer seconded the motion.

Upon roll call, the following voted:

Ayes: Trustees Bates, Todd

Nays: Trustees Zupon, Grant

Absent: Trustee Jones

Present: Trustee Brewer

Lacking the required Aye votes, the motion to approve minutes failed

PUBLIC COMMENT

- F. Harvey asked why the students' names were not listed instead of the Trustees
- R. Richardson placed before the Board the issue of a stop sign that is often violated
- B. Barrett, announced the lights out at 225th and Brookwood
- Dr. D. Leak, publicly thanked the Village Board for resurrecting Student Governance Day. The Mayor Burgess thanked the Village Clerk for those efforts
- R. Gibson announced the problem with horses trotting down public streets
- B. Hopkins asked for clarity on who would vote on the business of the day. Having been informed that the regular business would be adopted by the students based upon Trustee input, she questioned if Dr. Straughter is salaried, and if so, why work efforts were itemized. She asked for an understanding of the items listed under General Funds for the Police Pension Fund.

REPORTS OF OFFICERS

- a) Mayor's Report - Mayor Derrick Burgess (**Ethan Knight**)
 - i) Mayor Knight read the Mayor's report from the attached Scripted Meeting. Major points were:
 - Budget Preparation Update
 - Police Contract Negotiations and the cost savings to the Village by utilizing the services of Dr. Alicia Straughter as the Village's lead negotiator
 - Not Scripted: Mayors Derrick Burgess and Ethan Knight opened bid proposals received for awarding a contract for the Abandon Home Grass Cutting Grant. Trustees responded on a Review Sheet for the following companies:
 - (a) NCA Property Group, LLC
 - (b) D & T Lawn Care Service
 - (c) Lawndawzz
 - (d) PLS Services Corp.
 - ii) Clerk Smith announced the winners for the Vehicle Sticker Contest and photos were taken with the winners, committee, School Superintendent, and Mayor
 - Tied for Third Place were **Jasmin Speed** and **Bryana Hill**
 - Second Place - **Semaj Jones**
 - First Place - **Jazmin Ayrro**
 - b) Village Clerk – Ms. Marva Campbell-Pruitt (**Erilynn Mapp Smith**)
 - i) Clerk Smith announced the winners for the Vehicle Sticker Contest and photos were taken with the winners, committee, School Superintendent, and Mayor
 - Tied for Third Place were **Jasmin Speed** and **Bryana Hill**
 - Second Place - **Semaj Jones**
 - First Place - **Jazmin Ayrro**
 - ii) Clerk Smith announced the Awards Ceremony event planned for Friday, May 4, 2018 and invited all participants to attend
- SPECIAL NOTE: EACH OF THE FOLLOWING REPORTS WERE SCRIPTED FOR THE STUDENTS WITH WRITTEN REPORTS PROVIDED BY THE STAFF, DEPARTMENT HEADS AND TRUSTEES. THE VERBATIM REPORTS ARE ATTACHED TO THE MINUTES FOR APPROVAL AND WILL BE FILED WITH THE CERTIFIED MINUTES.**
- c) Village Engineer – Mr. Jim Czarnik (**Demara Collins**)
 - d) Treasurer's Report – Ms. Judy Sutfin (**Courtney Barksdale**)

REPORTS OF DEPARTMENTS

- a) Finance & Administration – Director Mohan Rao (**El Nathan Little**)
- b) Fire Department - Chief Al Stoffregen (**Robert Brown**)
- c) Police Department - Chief Robert Kowalski (**Amari Reynolds**)
- d) Emergency Management Agency - Director Allen Vavrik (**Aniyah Weddington**)
- e) Public Works – Director Kevin Weller (**Alecia Turner**)
- f) Code Enforcement/Community Development – Joseph Wiszowaty (**Jasmin Speed**)
- g) Economic Development - Director Joseph Wiszowaty (**Daniel Patton**)

REPORTS OF TRUSTEES AND STANDING COMMITTEES

- a) Public Services Committee - Trustee Bernice Brewer (**Jasmin Speed**)
- b) Budget & Finance Committee- Trustee Rodrick R. Grant (**Jasmin Speed**)
- c) Parks, Recreations and Youth Services – Mayor Derrick N. Burgess (**Yuliana Artenge**)
- d) Housing and Intergovernmental Relations Committee - Trustee Cecial Tates (**Sanyah Sampson**)
- e) Ordinance Review Committee - Trustee Linda L. Todd (**Noemi Romero**)
- f) Public Safety Committee – Trustee Beth Zupon (**Joy Olalusi**)

REPORTS OF COMMITTEES AND COMMISSIONS

- a) Beautification Committee – Chairman, Trustee Linda L. Todd (**Noemi Romero**)
- b) Senior Advisory Council – Chairman, Mr. Emmett Farmer (**Jonyae Carter**)

NEW BUSINESS

- a) Mayor Knight called for a motion to approve Accounts Payable and Disbursements dated April 24, 2018 in the amount of \$545,353,69.
Trustee Olalusi moved and Trustee Romero seconded the motion to approve Accounts Payable and Disbursements.

Upon roll call, the following voted:

Ayes: Trustees Grant, Tates, Todd, Zupon

Nays: None

Absent: Trustee Jones

Present: Trustee Brewer

Upon motion duly made and seconded, the motion carried

Adjournment

Trustee Olalusi moved, and Trustee Romero seconded a motion for adjournment. Upon motion duly made and seconded, the vote was unanimous to adjourn at 8:15p.m.

/s/Derrick N. Burgess, Mayor

/s/Marva Campbell-Pruitt, Village Clerk

Journal of Proceedings
Village of Sauk Village
Committee of the Whole Meeting of the
Village Board of Trustees
21801 Torrence Avenue, Sauk Village, IL 60411
Tuesday, May 1, 2018 at 7:00pm

CALL TO ORDER

Mayor Derrick Burgess called the Committee of the Whole Meeting to order at 7:00 p.m. at the Municipal Center. Upon roll call, the following Trustees were present: Trustees Brewer, Grant, Bates, Todd and Zupon. Trustee Jones was not present.

Others in attendance were Village Clerk, Marva Campbell-Pruitt and staff members, Director Kevin Weller and Director Joe Wiszowaty.

MOTION TO RECESS TO EXECUTIVE SESSION WITH ACTION TO BE TAKEN

Trustee Grant moved and Trustee Bates seconded the requested motion to recess to Executive (Closed) Session at 7:01 p.m. to discuss Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Review Executive Board Minutes, Real Estate, or Employment and Compensation as needed (5ILCS) 120/2 (c) (2018)

Upon roll call, the following voted:

Ayes: Trustees Brewer, Grant, Bates, Todd, Zupon

Nays: None

Absent: Trustee Jones

Upon motion duly made and seconded, the motion carried.

Mayor Burgess reconvened the meeting at 7:12p.m. and introduced Merri Wilkerson of Governors State University who discussed the Theater and Performance Studies (TAPS) Scholarship - Rosie Mae Riley Scholarship

Merri Wilkerson introduced herself and gave an overview of Governor State and how essential it is for students from Sauk Village and all over the Southland community to be knowledgeable of their service and programs to insure diversity and increased access to college. She spoke of her mother's legacy which was to ensure that her children knew the importance of advanced education. In celebration of her mother's life, her family established a scholarship for the Arts. They are pioneering the scholarship for the first time. She asked the Mayor, Trustees and constituents to support the program and to promote it.

Mayor asked about the criteria. Mrs. Wilkerson highlighted the criteria. She stated that they are in the building phase to conduct fundraising efforts to raise funds. They are looking for a \$25,000.00 endowment to insure \$1,000. 00 in scholarships annually.

Trustee Zupon advised that the Village cannot finance the effort, and stated that the Village is not opposed to promoting.

PRESENTATIONS OF ITEMS RECOMMENDED TO BE PLACED ON THE AGENDA FOR ACTION AT THE NEXT REGULARLY SCHEDULED VILLAGE BOARD MEETING:

- Trustee Todd presented two ordinances for review:
 - An Ordinance Amending Chapter 78, Article II, Section 78-24 of the SV Municipal Code (Temporary Rehabilitation Water). Trustee Todd stated that the only thing changed, was some verbiage, but the intent is unchanged. Trustee Zupon asked that it be proofed as there were redundant statements within the ordinance. It was decided that this would be an action item on the next Board Meeting's agenda for adoption.
 - Trustee Todd spoke to an Ordinance Amending Article VI, Chapter 22 (Emergency Management and Services) of the Municipal Code (False Alarms). She said that it needed the amendment as the recommendation is to move it from one section of the code to another.
 - Trustees had many questions about the fees, enforcement, application process, which fund will hold the fees. After review, this ordinance was referred back to committee.
- Director Joseph Wiszowaty brought before the Board of Trustees the following:
 - He led a discussion for the review of bids for Lawn Maintenance.
 - He discussed the bids received from the companies opened last week. He provided a copy of each bid along with a summary. He made a recommendation to award the contract to Laurels Lawn Care.

Trustees commented on specifics of the contract, i.e., height of grass to be cut, funding, program monitoring, and clean-up. Once all questions were addressed, Director Wiszowaty advised that he develop a resolution for approval. It was decided that this would be an action item on the next Board Meeting's agenda for adoption.
- Mayor Derrick Burgess brought two items for discussion and future voting.
 - He discussed an Agreement with the Illinois Department of Natural Resources Federal Excess Equipment Cooperative Agreement received and asked trustees to read it to determine if we agree to register all our equipment as requested by the agreement. It was decided that this would be an action item on the next Board Meeting's agenda for adoption.
 - Mayor Burgess spoke to a Resolution Outlining an Agreement with the State of Illinois and the Village of Sauk Village Appropriating Funds for the 223rd Street/Cornell Avenue Resurfacing Project. Mayor Burgess stated the Resolution outlines an Agreement, and that nothing has changed from previous servicing agreements and that no more funds would be required from the Village. It was decided that this would be an action item on the next Board Meeting's agenda for adoption.

DISCUSSION ITEMS

- Trustee Rodrick R. Grant discussed the Finance Policy and Procedures Manual. He stated that it considers every finance issue that concerns the Village, that it would bring much needed structure and hold officials accountable. Trustee Grant asked Trustees to review it in depth. He further asked for this subject be on the next Committee Meeting (May 15th) for discussion again so that he could respond to any questions prior to voting on it May 22, 2018.

- Clerk Marva Campbell-Pruitt discussed:
 - Municipal Fees (Vehicle and Animal Licenses)
 - Student Governance Day Luncheon

- Mayor Burgess distributed the draft budget for review and stated that it would be discussed at a special meeting with Departments, Saturday, May 12th at 9:00 a.m.

PUBLIC COMMENT 28 ATTENDEES

J. Cast express concern for Human Resources and the three trustees who voted for the motion to retain the position. She stated that they did not consider what the People had to say. The red flags flew and no one cared. Ms. Cast stated that Dr. Straughter was paid by the Owens Group, and the Village at the same time and that she received funds that should not have been allocated. She advised that she and others are considering filing a class action suit.

K Boetcher asked if, and when will Sherry be reinstated. She further asked:

- when would the Trustee Seat be filled and she asked to withdraw her letter as there are others more qualified;
- when will Trustee Brewer be reinstated as liaison for the Senior Center;
- for a list of homes to be torn down?

She ended with a comment of belief that the Mayor would do a good job and not act as a king; and that she wishes to hear from Trustees, what they were doing and when their committees met.

L. Washington stated that she hopes the Board do not plan to go to IML and spend the night.... they have not shown evidence of their learning. She asked they not use up tax payer's funds. She inquired about the two businesses with gaming and asked if they would have liquor licenses?

R. Richardson stated that some Board Members lack knowledge of what is going on and do not know policy and procedures. She asked if the Board members have use of computers, phones, stamp machines, etc.

G. Rio addressed an issue on 218th and Clyde with students in the park. He asked why residents were penalized for faulty equipment; and about Public Works not cutting grass and if there were union infractions for using another company

B. Brewer read a statement of discontent and outlined the role and responsibilities of trustees. She stated violations of State Statutes and lack of transparency of the current administration.

J. Glaze suggested that the Village conduct two meetings instead of four; commented on the Mayor appointing a replacement Trustee and the suspension of Sherry.

ADJOURNMENT

Trustee Brewer moved and Trustee Grant seconded a motion to adjourn the meeting. The decision to end the meeting was unanimous at 8:37 p.m.

/s/Derrick N. Burgess, Mayor

/s/Marva Campbell-Pruitt, Village Clerk

Journal of Proceedings

SAUK VILLAGE BOARD MEETING of the Corporate Authorities

TUESDAY MAY 8, 2018
7:00 P.M.

SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVENUE SAUK VILLAGE, ILLINOIS

CALL TO ORDER:	Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7:03 p.m.		
Pledge of Allegiance:	Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance		
Roll Call:	Present: Trustees Brewer, Grant, Tate, Todd and Zupon Absent:		
Staff Present:	Engineer Jim Czarnik Director Mohan Rao	Chief Stoffregen Chief Kowalski Director Kevin Weller	Director Joseph Wiszowaty
Others Present:	Mayor Derrick Burgess Village Clerk Marva Campbell HR Consultant Dr. Alicia Straughter		
Residents/Participants:	21		

At 7:01 p.m., Mayor Burgess asked for a motion to recess to closed session. Trustee Grant moved, and Trustee Todd seconded the motion to recess to Executive (Closed) Session to discuss personnel matters, updates of pending litigation and real estate.

On Roll Call, the following voted

Ayes: Trustees Brewer, Grant, Tate, Todd, Zupon

Nays: None

Motion carried

RECONVENE REGULAR BOARD MEETING

Mayor Burgess called for the reconvening of the Board Meeting at 7:47 p.m.

On Roll Call:

Trustees Brewer, Grant, Tate, Todd and Zupon

APPROVAL OF MINUTES

Trustee Todd moved, and Trustee Brewer seconded a motion to approve minutes of the Journal of Proceedings for Committee Meeting of March 13, 2018.

Upon Roll Call vote, the following voted:

Ayes: Trustees Brewer, Todd

Nays: Trustees Grant, Tate, Zupon

Motion Failed

PUBLIC COMMENT

- J. Cast commented on the following: the removal of Sherry Jasinski, with the Community Development Department being ran by Dir. Wiszowaty and no one asking questions; predicted that Dir. Rao would be removed and replaced by the treasurer; the increase in the treasurer salary without Trustees' input and a publication stating that trustees did not have access to the employee handbook. She questioned why there was an increase to the sewer fund that was not needed.
- L. Washington asked if Trustee Brewer was removed from the Senior Advisory Council and why? She mentioned the group, Sauk Village for Public Awareness and asked Trustees the number of members on their committees, how many attended meetings and stated she wanted a copy of the agendas. She stated that there was no Sauk Talk, no programs for the students in the village and asked what the plans for the youth during the summer were.
- Trustee Brewer informed that Trustees were unable to speak at meetings and asked when would 'Trustee Comments' be placed back on the agenda as they need to be able to speak.
- Trustee Todd stated that she had other things to report. She asked if the Statement of Work for HR that passed was reviewed by the Attorney; asked for a copy of the job duties of the treasurer; asked to see the financial information not included in the Kasperek Report and asked for a report of the audit.

- H. Parker commented that Trustees were elected to represent the people and asked them to demand to speak and to do their duties.
- Pat Couch reported an incident at her home where two pit bulls were running wild and attempted to get in her yard. She called the police and they assisted with the removal. She stated the need to write tickets for offenders.

REPORTS OF OFFICERS

- Mayor's Report - Mayor Derrick Burgess
 - Mayor Derrick Burgess asked for a motion to appoint Ronald Carter III to the vacant Trustee's seat. This seat is for the unexpired term of Kelvin Jones who left in March after relocating to another state.
Trustee Todd moved, and Trustee Brewer seconded the motion to appoint Mr. Carter to fill the unexpired seat vacated by former Trustee Jones.

On Roll Call, the following voted

Ayes: Trustees Brewer, Grant, Tate, Todd, Zupon

Nays: None

Motion carried

He was sworn in by Village Clerk Campbell-Pruitt.

- Mayor Burgess asked for a motion to reappoint Emmett Farmer to the Zoning Board of Appeals.

Trustee Todd moved, and Trustee Brewer seconded the motion to reappoint Mr. Farmer to the Zoning Board of Appeals for the Term May 1, 2018 to April 30, 2021.

On Roll Call, the following voted

Ayes: Trustees Brewer, Carter, Grant, Tate, Todd, Zupon

Nays: None

Motion carried

He was sworn in by Village Clerk Campbell-Pruitt.

- Mayor Burgess asked for a motion to reappoint Linda Ross to the Police and Fire Commission.

Trustee Todd moved, and Trustee Brewer seconded the motion to reappoint Linda Ross to the Police and Fire Commission for the Term May 1, 2018 to April 30, 2021.

On Roll Call, the following voted

Ayes: Trustees Brewer, Carter, Grant, Bates, Todd, Zupon

Nays: None

Motion carried

She was sworn in by Village Clerk Campbell-Pruitt.

- Mayor Burgess thanked everyone who volunteered for the Community Clean-Up Day, April 28, 2018. He applauded the efforts of the Bloom Trail High School Junior ROTC and the Honor Roll Society who assisted. He reported that over 70 volunteers turned out for the event and they collected over 300 bags of garbage.
- Mayor Burgess announced that Bud Ambulance were accepting applications for classes for employment opportunities.
- Village Clerk – Ms. Marva Campbell-Pruitt reported on the success of the Student Governance Day and thanked everyone who participated and made it a success.
- Village Engineer Jim Czarnik read and provided a written report that will be attached to certified minutes.
 - Trustee Brewer asked about spending \$582,000.00 to apply for a loan; why apply for a loan when the funds were in the Sewer Fund; and expressed concern for loans to cover expenses.

REPORTS OF DEPARTMENTS

Director Mohan Rao had no report.

Fire Chief Stoffregen read and provided a report for the Fire Department, citing the activities and statistics that occurred over the last two weeks. The report will be attached to the certified minutes.

Police Chief Kowalski read and provided a written report for the Police Department, listing the activities and statistics that occurred over the last two weeks. The report will be attached to the certified minutes.

Director Kevin Weller read and provided a report for the Public Works Department. The report will be attached to the certified minutes.

Economic Development - Director Joseph Wiszowaty spoke on Business licenses and Contracts. He stated that letters were sent to the business. He asked to include on the next committee agenda, a Resolution to Accept a Grant From the IL Housing Authority.

- o Trustee Brewer asked about the need for an additional roadwork grant for the Logisticenter and stated they had funds. She asked what could be done to assist residents.

REPORTS OF COMMITTEES AND COMMISSIONS

Beautification Committee – Chairman, Linda L. Todd tendered resignation effective May 7, 2018 citing that the committee could not run with only one person. She advised that she closed the account at US Bank and the \$500+ from fundraising would be submitted to Finance Director Mohan Rao.

Senior Advisory Council – Chairman, Emmett Farmer provided a written report and announced that the Executive Board Meeting would be on May 10th. He spoke of a planned SMART meeting with Dir. Vavrik and a program by CEDA to be implemented.

REPORTS OF TRUSTEES AND STANDING COMMITTEES

Public Services Committee - Trustee Bernice Brewer provided draft one of Public Service's recommendations for Republic. She asked the Trustees to review the recommendations and provide comments at the Committee meeting on June 5th

Budget & Finance Committee- Trustee Rodrick R. Grant reported that the committee was working on a few policies and would ask that they be included on the Committee Meeting agenda in three weeks.

Parks, Recreations and Youth Services - Mayor Derrick Burgess had no report.

Housing and Intergovernmental Relations Committee - Trustee Cecial Tate stated that he was planning a couple of activities this summer.

Ordinance Review Committee - Trustee Linda Todd reported on a meeting planned for May 14th. She stated plans to meet with Police Chief prior to that time to discuss ordinances.

Public Safety Committee – Trustee Beth Zupon reported that the committee met the previous week. She announced plans to meet May 15th and thanked Mr. Farmer for reporting on the SMART Team Meeting at that time. Trustee Zupon asked Trustee Brewer to look at the proposed budget and reflect on the expenses identified on page 59 vs. pages 60, 63, & 64.

Newly appointed, Trustee Carter stated that he was observing and learning. He would then do hard work.

UNFINISHED BUSINESS

NEW BUSINESS

- a) Trustee Zupon moved, and Trustee Grant seconded a Motion to Approve a Resolution Authorizing the Mayor to Enter into an Agreement with Larrell's 4 Season Lawn Care Service

On Roll Call, the following voted

Ayes: Trustees Brewer, Carter, Grant, Tate, Todd, Zupon

Nays: None

Motion carried

- b) Trustee Todd moved, and Trustee Brewer seconded a Motion to Approve a Resolution Outlining an Agreement with the State of Illinois and the Village of Sauk Village Appropriating Funds for the 223rd Street/Cornell Avenue Resurfacing Project

On Roll Call, the following voted

Ayes: Trustees Brewer, Carter, Grant, Tate, Todd, Zupon

Nays: None

Motion carried

- c) Trustee Todd moved, and Trustee Grant seconded a Motion to Approve and Authorize the Mayor to Sign the Illinois Department of Natural Resources Federal Excess Equipment Cooperative Agreement.

On Roll Call, the following voted

Ayes: Trustees Brewer, Carter, Grant, Tate, Todd, Zupon

Nays: None

Motion carried

- d) Trustee Grant moved, and Trustee Zupon seconded a Motion to Approve All Accounts Payable and Disbursements Dated 5/8/2018 in the amount of \$451,253.04.

- o Trustee Brewer commented and requested a copy of all invoices.

On Roll Call, the following voted

Ayes: Trustees Carter, Grant, Tate, Todd, Zupon

Nays: None

Abstention: Trustee Brewer

- o **Motion carried**

Adjournment

Having completed the business of the day, Mayor Burgess called for a motion to adjourn.

Trustee Brewer moved, and Trustee Todd seconded a motion to adjourn the meeting at 9:31 p.m. The Voice Vote was unanimous.

/s/Derrick N. Burgess, Mayor

/s/Marva Campbell-Pruitt, Village Clerk

Journal of Proceedings

SPECIAL MEETING OF THE CORPORATE AUTHORITIES VILLAGE OF SAUK VILLAGE

Saturday, May 12, 2018
9:00 a.m.

Sauk Village Municipal Center
21801 Torrence Avenue
Sauk Village, Illinois 60411
(708) 758-3330

The special meeting was called by Mayor Derrick Burgess of the Village of Sauk Village. Notice was issued in accordance with the Illinois Open Meetings Act.

Call to Order

The Special Meeting of the Corporate Authorities was called to order promptly at 9:00 a.m.. by the Honorable Mayor Derrick Burgess.

Present: Trustees Todd, Brewer, Bates, Zupon, and Grant (arrived at 9:04 am). Trustee Todd left at 12 noon.

Others present throughout the meeting: Treasurer Judy Sutfin and Economic Development Director Joe Wiszowaty. Also present for their timeslots were Fire Chief Stoffregen, Police Chief Kowalski, Public Works Director Weller, and EMA Director Vavrik.

Absent – Trustee Carter & Clerk Campbell-Pruitt

Mayor's Comments

1. This proposal represents a balanced budget. This means any additions to expenses need to have revenues to offset them.
 2. The revenue estimates are more reflective of actuals than in prior budgets.
 3. With a more realistic approach to revenue streams, expenses needed to be reduced. Every department wanted more money, but our revenues could not afford it.
 4. This is a policy document.
- 9:00 am - **Fire Department** – Chief Stoffregen started at 9:05 am.
 - Chief Stoffregen commented about money under uniform & clothing being eliminated.
 - Major / mandated items are replacing the breathing tank regulators (160k) and bunker gear (which he cut down to 10 sets @ \$35k) – both are Govt required (OSHA). In talking with the Treasurer, this was removed because of a grant application that was denied. The Chief asked the Board to put it back in. He asked about what's left in his budget that he could use towards this (including what was left from the firetruck they sold). At the end of the fiscal budget, he thought what was left over goes back to General Fund, which he disagrees with (he believes it should be used toward the next budget).

- The Chief voiced concerns about the Fire Department's parking lot; it needs attention. He's very concerned about getting sued by someone getting hurt.
- Radios (changing signals) are another issue (2 grant applications were denied); the Chief thinks we have a year or two to comply with the radios (TV band going away as of 2021). Police Chief Kowalski commented that the Police Department already has access to the correct band, but the Fire Department does not (each Motorola radio is ~ \$7500). The Treasurer indicated that for the past several years, the Fire Department has operated at a loss. This current fiscal year is also forecast at a loss of approximately \$106k. Sale of the Fire Truck is owed \$20k which needs to be replenished (the funds were used elsewhere), which could be used towards these needs. The Mayor commented that other communities are working together with Motorola to get a deal on radios.
- Chief Stoffregen disagreed with the Pension Fund contribution being included in with his budget; the Treasurer said it's all the Village's budget to fund, that it is in the correct place. The Treasurer and the Mayor both said the Village must start contributing towards the pension funds.
- Discussion turned to grants: FEMA reimburses (the overall commitment was \$75k for a total of 5 years), \$15k for 5 years each for training. Consensus from the Board was that grant money should not be included in the budget as a revenue source until received (in case they are denied). The Treasurer said one of the changes with this year's budget is the addition of budget sponsors for each of the revenue streams, who will be accountable for watching them throughout the year. Trustee Brewer asked about moving money from the water fund, does it have to go through the General Fund? The Treasurer said she believed it could go direct but could go through the General Fund if needed. Trustee Brewer asked if it would be returned to the water fund – The Treasurer said expenses would have to be cut if we want to replenish it. Trustee Brewer also asked about repaying on the firetruck; Chief Stoffregen said we still have a way to go (2007C Bond). Trustee Zupon and the Mayor both reiterated what The Treasurer said – revenues from last year's budget were higher than what was received by over \$600k. The Treasurer said when last year's budget was put together, the books hadn't been closed for 3 months, so we didn't have good information to begin with.
- Trustee Brewer asked about the "Fringe Benefits IMRF & Other" category, the Mayor said it may be Rich Atwood, but they will check with Finance Director Rao. Trustee Grant asked if anyone individually contributes to the pension, the Mayor said no, the Chief only gets a salary.
- Trustee Brewer wanted a list of the Fire Department salaries to see how the \$204,958 is being broken down. The Mayor said she can see but not copy the information because it is considered confidential HR records. Chief Stoffregen got all his 10/50 collections (those funds go directly to the Fire Department). The Mayor said he doesn't want to include that as a revenue stream because it isn't a set amount. Trustee Zupon said the 10/50 money shouldn't be included as a revenue source, should be removed from the budget and set up as a separate G/L so it can only be used for Fire Department purposes. The Treasurer said she'd have the Finance Director add the g/l for the 10/50 money. The Treasurer mentioned that the department heads receive a monthly report (since January 2018) letting them how they are doing vs. the budget. In summary, the Fire Chief had 3 major concerns: \$160k for SCBA (Self Contained Breathing Apparatus) Breathing Tank Regulators (almost \$7k each, must have by 2019), \$35k for 10 sets of bunker gear, and money for Radios (\$7500 each, need approx. 20 radios).

5 MINUTE BREAK

- 10:15 am – **Police Department** – Chief Kowalski started at 10:15 am.
 - The Chief said they do have a couple of revenue sources they can use: the Tow Fund, the Federal Drug Seizure Fund, and Asset Seizure fund. The State Drug seizure fund is much

more stringent in what it can be used for. They've been able to use some of those funds for purchasing cars. The Department still has some older vehicles that need replaced (which is why there is some money in vehicle maintenance). The Chief's biggest concern is overtime.

- The Chief reported on Uniform Crime Report (UCR) numbers: for 2017, Sauk Village had 254 of those reportable crimes. At 104 through April 2018 – if the trend continues, the Village will exceed last year's number.
 - To curb overtime, the Chief is looking to hire Detention Aides. Since there are no dispatchers, currently he is using officers to watch prisoners – which causes overtime. Paid on call Detention Aides would be \$15 / hour, which would cut some overtime. The Chief asked to replace 3 officers but understands the budget is tight. The Chief said he is considering part time Officers but knows their focus would be their full-time employer. The Chief said the ideal scenario for part time Officers would be retirees. The Chief added that the biggest shifts to cover are afternoons and overnight. Trustee Brewer asked about improved scheduling – the Chief said he can only do so much with the 12 officers, 5 sergeants and 1 detective on the Force.
 - The Chief mentioned vests have a 5-year lifespan (level 3); the Department receives a half match grant each year from the U.S. Bureau of Justice. Trustee Brewer asked about the uniform & clothing budget; the Chief said it does include vests (per contract).
 - Trustee Brewer asked about the 3 vehicles, how they're being paid for – Chief Kowalski thought his 2 were paid off. The Treasurer said there's a loan with Old Plank Bank to cover the 3 cars. The Treasurer said she would follow up on the length of the loan.
 - Trustee Brewer asked about how many Paid on Call people the Chief's looking to hire; he responded to say up to 10 (they'll buy them shirts so they're uniformed). The Chief added they could potentially expand their duties if they work out well. Trustee Grant asked about them being CPR certified, the Chief said they will be looking to have them trained in certain things if they aren't already certified. The conversation came up about lack of AEDs at the Police Department and at Village Hall (the Chief said they call for an ambulance if needed). The Chief brought up the "Refunds on Security Details," he said the schools had talked about having the Department provide a resource for this but he'd need to hire for it, so he's not really considering it (he added that the Village would have to enter into an agreement with the school district). Trustee Grant asked about Falco, the Chief said he only has a few more years and commented that purchasing a dog is one way we can use the drug seizure funds. Trustee Brewer asked for a list of the Police Department fleet, age and condition of all the vehicles. The Chief said they have 2 new detective vehicles, 4 new police vehicles, 3 older vehicles (early to mid 2000's). In summary, Chief Kowalski's major concern is staffing.
- Since there was time between the Police Department and Public Works, Treasurer Sutfin and Economic Development Director Wiszowaty started to discuss the other various components of the Budget that fall under the **Finance Department**.

Elected Officials (Page 43)

- Increase in printing is associated to the Code Book.
- Trustee Grant asked about \$500 for Student Govt Day – the Clerk asked for this to be included.
- Trustee Brewer asked about the \$1k for the Senior Committee.
- Codification of the Code Book was asked about how it's being funded (which line item).
- The Mayor asked about printing – where is paper and ink coming from that the Seniors are using? Trustee Brewer said they're using the Village's paper.
- Conversation ensued about whether all the Committees should have money in the budget. Trustee Zupon & Trustee Todd said they believe the only thing to be concerned about is the Codification funding. Trustee Todd said she feels the attorney's fees should come out of

Professional Services instead of her budget. Trustee Todd asked about the Senior Committee's balance, how much is there versus the current year's budget – did they receive the \$1k from the current budget or would they lose those funds? Trustee Brewer asked about how to do printing going forward if the budgets are cut? The Mayor said the Committees / Trustees should bring proposals to the Board and ask for approval. The consensus of the Trustees present was to eliminate the Committees and Student Government Day budgets. Trustee Grant brought up the Clerk's request from Tuesday night's Board meeting (her proposal for a paid Deputy Clerk; the consensus was to not fund that position).

- 11:30 am – **Public Works Department** – Director Weller started at 11:30 am.
 - Public Grounds & Buildings (Page 44) - concerns are the AC unit & Boiler at Village Hall. Director Weller said we're likely to spend all the budgeted amount in repairing Village Hall. The Mayor said to leave the budget as is and come back if they need more than the budgeted \$7k. Director Weller said construction supplies are also a concern, especially with Parks and equipment (thinks it may be closer to \$5k). He said he's tracking a list of items that need to be completed, but they often get pushed off due to other pressing issues. He added that he's working on a 5-year plan. He commented about the Department's mowers: they purchased a new mower in the current budget; oldest mowers are from 2000 & 2001, so they could encounter motor issues somewhere along the way. Director Weller said he's willing to live within the budget and will bring issues forward as they arise.
 - Streets (Page 47) – Director Weller said this is a lease & fuel costs.
 - Parks & Playgrounds (Page 48) - Director Weller said the OSLAD Grant will be gone after this component is completed.
 - MFT (Page 52) - Director Weller said he is concerned with operating supplies (salt ~ \$24k). Also, the construction amount (\$55k); with Lincoln Lansing Ditch pipes, if there are issues, they're ours to fix. The Department would have to dredge out the area (with 3-inch rock). 223rd Place & Chappel has a curvature in the ditch, they must get in there this year to resolve; asphalt patching, etc. Concrete work (streets & curbs). Construction (\$259,030) is this year's street work. 223rd has an issue with settling and sidewalks sinking. Director Weller commented that we need to keep a close eye on CDBG funding. He said 221st / Shirley / Paxton loop are all on the list to be considered. He added that Federal funds were requested but denied (were told the streets were not Federal, so wouldn't qualify). Director Weller mentioned the 223rd St project will impose on the School's property for ADA compliant ramps/sidewalks. A discussion ensued about who should talk to the School about this topic. Trustee Brewer asked when the MFT audit was last done, Director Weller said 2 – 3 years ago.
 - Water Fund (Page 59) - Director Weller said construction supplies are a concern; the \$70k is more realistic but still a concern. He said that to save labor hours, valve replacements have become a 2-day project. As hydrant flushing takes place, the Department is finding more hydrants with issues, so they are completing valve replacements where they can. Director Weller said they will probably need more money for valves and hydrants. Director Weller added the Village has been averaging fewer water main breaks than in the past. Trustee Grant asked about raising water rates – the Mayor said the only reason to increase water rates now would be for Lake Michigan water. Director Weller talked about equipment repair & vehicle maintenance; the Department has older trucks that will need repairs (1990 dump trucks, the dumps need repaired), so those numbers may need amended. Trustee Brewer asked about the \$50k for professional services, Director Weller said it's mostly Robinson Engineering. Trustee Zupon asked about the \$25k vehicle, he said it's the same as was requested in the current budget, he's still asking for it.
 - Sewer (Page 61) - Director Weller said tools & equipment may need to go up \$2k as a hose needs replaced (\$2500) plus nozzles (~\$300 each), probably closer to \$3k when he's ready to purchase parts. The Treasurer mentioned that part time wages were merged into the regular (full time) wages line item. Trustee Brewer asked about transferring \$316,030 from the Sewer

Fund to the General Fund, if this is a loan? The Treasurer responded to say this is an operational transfer. Trustee Brewer asked about the sewer rate increase (for the IEPA loan), the Treasurer said it's included in the utilities fees number.

- Since there was time between Public Works and EMA, Treasurer Sutfin and Economic Development Director Wiszowaty started to discuss the other various components of the Budget that fall under the **Finance Department**. Economic Development Director Wiszowaty and The Treasurer started at 12:32 pm.
 - Utility Tax Fund (Page 63) - The conversation started with talking about the B bond for the telecommunications equipment that is not being used because of the agreement with CalComm (this obligation extends until 2028). For clarity, it was stated that these are the water and sewer utility tax funds only, as the remainder go directly to the General Fund.
 - CDBG (Page 64) - The Treasurer said we applied for CDBG funds; will wait to see what we get. Will amend the budget if needed when funds are received.
 - TIF 2 (Page 65) - Economic Development Director Wiszowaty said this TIF is contiguous with TIF 3 and transfers over.
 - TIF 3 (Page 66) - Economic Development Director Wiszowaty said the transfer to the General Fund is the Village's administrative fee (which we receive in November). We anticipate a balance this year that will offset the net deficit of \$ 420,703. Trustee Brewer asked about the Invest in Cook Grant, Economic Development Director Wiszowaty said once the grant is received, we can amend the budget. Trustee Brewer asked about the reserve, Director Wiszowaty said it's coming from TIF3. Director Wiszowaty said the way the ordinance is written, the revenue goes into the TIF pot, the bonds get paid first, the Village gets an administrative fee, the rest gets split 90/10 and goes into the reserve fund. Trustee Brewer asked about improving blighted areas surrounding the TIF. Director Wiszowaty said you can only improve what's in the TIF. Trustee Zupon asked about the water main replacement under Rt 394 – could TIF funds be used to pay for that? Director Wiszowaty said it depends, would need to negotiate with the Developer.
 - TIF 4 (Page 68) - Economic Development Director Wiszowaty said we are anticipating slightly lower property taxes this year.
- 1:00 pm – **EMA Department** (Page 46) – Director Vavrik left at 12:57 pm due to a call for assistance before he could go through his budget. The Treasurer read his notes.
 - Payroll: his budget has been cut in half; he expects no new staff.
 - Uniforms & clothing: he wanted to spend \$500 (only spent \$100 this year), wants fuller uniforms. The Mayor said he already has uniforms in the basement of the Police Department. The Mayor said if he recruits, he can revisit at that time.
 - Vehicle Repair & maintenance: Director Vavrik is concerned it won't be enough.
 - Professional development: he'd like more to attend courses both the State and Fed offer (wants \$1,200). The Mayor would like to see what exactly he wants; he should bring details before the Board.
 - Other rents & leases: Gerald still has the computer that is supposed to be in Director Vavrik's car. The Treasurer said she'll follow up with Mohan on what the lease amount represents. The mayor needs to chase Gerald.
 - Director Vavrik returned from the call for assistance at 1:15; we reviewed our conversation with him. The Mayor asked Allen to do whatever he needs to do to get those uniforms cleaned to see what can be used. Allen said he feels like his department is looked down upon until they're needed. The Mayor said he should bring that up at the Department Head meetings. Director Vavrik said he feels like the Police Department & Fire Department should contribute to his budget; the Mayor again said he should bring that up to the Chiefs.

- 1:30 – **Finance Department** – The Treasurer started at 1:30.
 - General Fund (Page 42) – Trustee Grant asked if we will be okay with the June 1st payments due; the Treasurer said we have that money. The Mayor said the State has talked about consolidating Fire Departments and Police Departments, since paying each individual department is paperwork for them. The Treasurer said maybe we should consider being the hub for something – but need the leadership to support it. Trustee Grant asked the Treasurer if she knows of other communities doing this (the interfund transfer write-off); she said she'd ask the attorney. Trustee Brewer asked if we got the rate we wanted for the warrant. She wanted to know how we spent the proceeds of the warrant; Trustee Grant said it's on a separate tab. Trustee Brewer also brought up the sewer rate increase along with the previous increases.
 - Audit & Insurance (Page 49) – we hope to someday have the insurance amounts decrease. The higher rates are reflective of our experience. The Treasurer will have Mohan provide additional breakout for the insurance amount.
 - Police Department & Fire Department Pension Funds (Pages 71 & 72) – the Treasurer reviewed both pages with the Board.
 - Parks & Playgrounds (Page 48) – The Mayor said he wants to hire a part timer to establish programs. If they are successful bringing in programs and grants, we can move them to full time.
 - General Fund Revenue Detail (Page 40) – Economic Development Director Wiszowaty covered this page with the Board. Trustee Grant asked about the reasonability of some of the revenue streams. Director Wiszowaty said the business licenses added a late fee to encourage timely payment. The Village has 2 active video gaming (Tequila's & Hometown Gyro) with 2 pending (Angie's & Sherry's). From a Liquor Licensing perspective, the Village has 1 (Tequila's) class A active "Bar."

Trustee Brewer asked what the bottom line is. The Treasurer said page 33 spells out all the major funds.

The Treasurer said the only changes she has is taking out \$89,200 security detail revenue and reduce the expenses by the same and take \$8,500 out from the Elected Officials budget. She will look at page 30 of the existing budget to see if she can amend the format of page 33 in the proposed budget. She said she will get an updated document to the Board next week.

The Mayor concluded by saying we'll have a month to review; the Public hearing is scheduled for Tuesday, 12-June. We'll move the Board meeting to Wednesday, 13-Jun.

Meeting adjourned at 2:53 pm.

Minutes Recorded by:
Trustee Beth Zupon

/s/Mayor Derrick N. Burgess

/s/Village Clerk Marva Campbell-Pruitt

JOURNAL OF PROCEEDINGS

Village of Sauk Village
Committee of the Whole
Village Board of Trustees
21801 Torrence Avenue, Sauk Village, IL 60411
Tuesday, May 15, 2018 at 7:00pm

Minutes of the Committee of the Whole Meeting of the Mayor and Board of Trustees of the Village of Sauk Village, held in the Sauk Village Municipal Center.

CALL TO ORDER

Mayor Burgess called the meeting of the Committee of the Whole to order at 7:00 p.m. On Roll Call, the following Trustees responded: Trustees Brewer, Carter, Grant, Tate, Todd and Zupon.

MOTION TO RECESS TO EXECUTIVE SESSION

Mayor Burgess called for a motion to recess to Executive Session to discuss personnel matters and update of pending litigation, and real estate as needed in accordance with (5ILCS) 120/2 (c) (2018)

Trustee Grant moved and Trustee Brewer seconded a motion to recess to Executive (Closed) Session at 7:03 p.m.

Upon a roll call vote, the following voted:

Ayes: Trustees Brewer, Carter, Grant, Tate, Todd

Nays: Trustee Zupon

Motion Carried

MOTION TO RECONVENE

Trustee Todd moved and Trustee Brewer seconded a Motion to reconvene the Committee of the Whole Meeting at 7:20 p.m.

Upon a roll call vote, the following voted:

Ayes: Trustees Brewer, Carter, Grant, Tate, Todd, and Zupon

Nays: None

Motion Carried

PRESENTATIONS OF ITEMS RECOMMENDED TO BE PLACED ON THE AGENDA FOR ACTION AT THE NEXT REGULARLY SCHEDULED VILLAGE BOARD MEETING:

- Director Wiszowaty discussed the resolution to accept a grant and to authorize the entry of a commitment and program funding agreement and designation of signing authority for the Illinois Housing Development Authority.
 - There was a question concerning the reimbursable grant Trustee Brewer asked, which from which account will funds be used. She was informed that funds will be derived from the sale of the laundromat. Trustee Brewer asked for documentation to show that that \$75,000.00 would not come from the Water Fund. It was reiterated that the first payments will be from the sale of real estate. No funds should come from General Funds.
 - This will be an action item on the next Board Meeting.

DISCUSSION ITEMS

- Mayor Derrick Burgess referred Trustees to the Amendment to Section 6-30 of the Sauk Village Municipal Code- *Number of Liquor Licenses*. He asked to increase R-3 (Gaming Parlors) licenses, specifically. He informed that the village currently have two (2) but, his recommendation is for approval of seven such licenses.

Trustees asked how many liquor licenses are currently distributed in the Village and for descriptors of each of the liquor license classes. They were informed that:

A-1, authorizes the sell of retail alcohol in a lounge

Class B, authorizes retail sell of alcohol but not for on- site consumption. The Village has awarded three (3)

R-2 Licenses authorizes the of sell of liquor at a restaurant. The Village has awarded two (2)

R-3 licenses authorizes Gaming Parlors. The Village has awarded two (2) with the request for a total of seven

The Mayor was asked how long will it take to have all seven filled. He stated the projection is that they will be sold by October.

- Mayor Derrick Burgess spoke of the edited budget and provided copies to the Trustees.

PUBLIC COMMENT

K. Boetcher asked why we are borrowing funds to secure a grant. She asked, why not post- pone the grass-cutting program until the sale is complete. She asked if the number of agenda items justified the meeting.

H. Parker questioned the type of businesses proposed for the Village

L. Washington asked why the Village would pay a company to cut grass, oppose to residents. She expressed concern for trustees voting, and that the Comments portion being removed from the agenda.

B. Hopkins spoke to proposed seven casino operations in the Village. She asked about a sidewalk west of I -394. She suggested that the Village host fairs to invite folks to family related activities.

J. Cast mentioned a statement concerning the HR consultant and negotiations with the police contract and asked the cost of an arbitrator. She had additional comments:

- advised the Village Clerk of the number of submitted FOIAs (five) and stated that she will submit more.
- spoke to the Trustees lack of comments
- asked why minutes cannot get passed?
- suggested that the budget has many holes and was not balanced
- she had a problem with knowledge that ESDA has no vehicle and,
- concern for police staffing.

B. Brewer informed all that she is a Trustee. She appealed to residents to review the budget as it is not realistic and expenditures outpaces the revenue. She mentioned that requested changes to the budget had not been made. She expressed concerns for use of the Water Fund. She expressed fear that three million dollars due for bills and bond would not be available and suggested that due dates be shifted.

R. Porter asked about the possibility of establishing a Chamber of Commerce for the Village or to consider joining a partnership to resurrect the former Southland Chamber. Mayor advised him of the SSMMA.

ADJOURNMENT

Having exhausted agenda items Trustee Todd moved and Trustee Brewer moved to adjourn the meeting. The vote was unanimous, and the meeting concluded at 7:53 p.m.

/s/Derrick N. Burgess, Mayor

/s/Marva Campbell-Pruitt, Village Clerk

Journal of Proceedings

SAUK VILLAGE BOARD MEETING
OF THE
CORPORATE AUTHORITIES
TUESDAY, May 22, 2018

SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVENUE SAUK VILLAGE, ILLINOIS

CALL TO ORDER: Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7:02 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance.

Roll Call: Present: Trustees: Brewer, Carter, Grant, Tate, Todd and Zupon
Absent: None

Staff Present: Engineer Jim Czarnik Chief Robert Kowalski
Director Mohan Rao Director Allen Vavrik
Chief Al Stoffregan Director Kevin Weller
Director Joseph Wiszowaty

Public Attendees: 38

Approval of Minutes:

- a. Trustee Brewer moved and Trustee Todd seconded a motion to approve the second draft of the Journal of Proceedings (Minutes of Board Meeting) of March 13, 2018

Upon Roll Call vote, the following voted, with a noted correction to the Public Safety Report:

Ayes: Trustees Brewer, Carter, Grant, Tate and Todd

Abstention: None

Nays: Trustees Zupon

Motion Carried

- b. Trustee Brewer moved and Trustee Todd seconded a motion to approve the Journal of Proceedings Meeting (Minutes of the Committee of the Whole Meeting) of March 6, 2018.

Upon Roll Call vote, the following voted, with a noted correction to change the word disturb to distributed under the Audit Presentation:

Ayes: Trustees Brewer, Carter, Grant, Tate and Todd

Nays: Trustee Zupon

Abstention: None

Motion Carried

Public Comments:

R Richardson asked about Sherry's position.

T Merris <sp> spoke to a few issues: he stated concerns that more staff may be terminated; he spoke of sewer issues and expressed concern for the failure of callbacks from the Mayor. He further spoke of the customer service noted with Sherry and about the use of Water and Sewer Funds.

G. Holcomb asked why minutes have not been posted on the website and what is the current water loss rate?

J. Cast inquired why the trustee voting no on minutes, could not be assigned to share the minutes recorded. She stated that Sherry was well-educated, and the office was consolidated using an inexperienced individual. She further addressed the Police Department with its shortage of staff and overtime, and her desire for a safe Village. Lastly, she expressed concern that the residents are not being heard or acknowledged.

P Couch spoke of the consolidation of the community development department and asked who was assigned those duties and about their qualifications.

R. M. <inaudible> spoke to the consolidation of community development and code enforcement and its impact on investors. He asked for the meaning of consolidation. He stated that the Police Department has performed wonderfully and are doing their jobs.

B. Sterns expressed concerns about dogs running in the neighborhood and the harm they cause. She stated that the Vet in the Village is not always available and that County Line Vets do not accept stray animals from Sauk Village.

Trustee B. Brewer spoke as a Trustee and resident. She spoke of a FOIA Request for all employees and benefits. She spoke of a memo received limiting her copy capabilities to 100 copies per month.

R. J. <inaudible> questioned why a Trustee had to file a FOIA for information. He questioned an "Open Door Policy" when it is evident that Trustees cannot get information to serve the Village.

K. Doss asked about the number of FOIA Requests received and advised that she will make a FOIA request for the information if not provided.

C. Schultz

S. Schurz asked if staff was able to use the postage machine and why her daughter was fired.

D. Witter questioned work being done without permits throughout the Village; enforcement of grass cutting and citations not being issued.

Reports of Officers:

- Mayor Derrick Burgess issued a Proclamation acknowledging and honoring Cruz Castillo for achieving the rank of Eagle Scout. Mayor Burgess presented a copy of the Proclamation to Cruz Castillo. Additionally, Mayor Burgess announced that Monday, May 28th the Village will hold a Memorial Day Ceremony at the Veteran's Memorial at 11am. All veterans and residents are invited to attend. There is a new food pantry in the Village. Pantry will take place at Grace UCC each Wednesday.

- Clerk Campbell-Pruitt distributed to residents and the Board of Trustees a FAQ document for FOIA requests and informed of how the summary of requests are shared and posted. She announced that licenses that are available to insure your fees are paid for pet and vehicle licenses. The Clerk announced two save the dates, "So, You want to Run For Office" on August 11th and she announced the Candidates Forum being planned for March 16, 2019.
- Engineer Jim Czarnik read and provided a written report that will be attached to the certified minutes.

Reports of Departments:

Finance Director Rao reported on funds that have been received by the Village and to where they were allocated.

Fire Chief Stoffregan read and provided a written report for the Fire Department listing the activities and statistics that occurred over the last two weeks. The report will be attached to the certified minutes.

Police Chief Kowalski read and provided a written report for the Police Department, listing the activities and statistics of the Sauk Village Police and the Strike Force that occurred over the last two weeks. The report will be filed with the certified minutes.

Director Allen Vavrik of EMA read a report. He spoke on assists to the Fire Department; assists with the Rickover Graduation and announced that he hosted the SMART Meeting.

Public Works Director read a written report outlining the work output of that department. The report will be filed with the certified minutes.

Director Wiszowaty read a report that will be attached to the certified minutes.

Reports of Trustees and Standing Committees:

Public Services Committee	Trustee Brewer discussed the report previously provided concerning Republic's Rates. She asked for comments prior to the next meeting as it will be an agenda item.
Budget & Finance Committee	Trustee Grant announced that the committee did not meet in May. They will meet in June. Asked for the Finance Policy and Procedures Manual be placed on the next Committee Meeting.
Parks, Recreation & Youth Services	Mayor Burgess reported that the gym is open on Mondays and Fridays 3 – 6 p.m. They are finalizing a summer program to be brought to the Board in the future.
Housing and Intergovernmental Services	Trustee Tate had no report
Ordinance Review Committee	Trustee Todd announced the next meeting scheduled for June 11, at 6:30 p.m. in the Rotunda. The committee continue to work on the False Alarm Ordinance. Comments: Trustee Todd asked a question about the allocation of copies permitted and expressed that it is problematic for making provisions for her committee. She further suggested that the amendments to the budget should be all that is provided, not the entire budget. She announced that the reason Trustees stand at the podium because the Trustee Comments is no longer on the agenda.
Public Safety Committee	Trustee Zupon announced that the next meeting is June 13 th in the Rotunda. All input and involvement is appreciated. Volunteers are needed.

New Business

Mayor Burgess presented information on Gaming Parlors and potential crime.

Trustee Zupon moved and Trustee Grant seconded a motion to approve the revised Accounts Payable and Payroll Disbursements dated, May 22, 2018 for \$432,740.15. Trustee Brewer requested copies of various invoices of which the Mayor will provide.

Upon a roll call vote, the following voted:

Ayes: - Trustees Carter, Grant, Tate, Todd and Zupon

Nays: - Trustees

Present: Trustee Brewer

Motion Carried

Trustee Zupon moved and Trustee Grant seconded a Motion to Approve a Resolution Accepting a Grant and Authorizing the Entry of a Commitment and Program Funding Agreement for the Illinois Housing Development Authority.

Upon a roll call vote, the following voted:

Ayes: - Trustees Brewer, Carter, Grant, Tate, Todd, and Zupon

Nays: - Trustees

Motion Carried

Trustee Grant moved and Trustee Zupon seconded a Motion to Approve an Ordinance Amending Chapter 6, "Alcoholic Beverages Establishments" of the Village Municipal Code of the Village of Sauk Village, Cook and Will Counties, Illinois. Trustees had comments in support and concerns for the stated ordinance.

Upon a roll call vote, the following voted:

Ayes: - Trustees Carter, Grant, Tate, and Zupon

Nays: - Trustees Brewer and Todd

Motion Carried

Trustee Todd moved and Trustee Brewer seconded a Motion to Approve an Ordinance amending Chapter 78, Article II, Section 78-24 of the Sauk Village Municipal Code of the Sauk Village Municipal Code (Temporary Rehabilitation Water)

Upon a roll call vote, the following voted:

Ayes: - Trustees Brewer, Carter, Grant, Tate, Todd and Zupon

Nays: - Trustees

Motion Carried

Adjournment

Trustee Todd moved and Trustee Brewer seconded a motion to adjourn the meeting at 8:18 . The decision was unanimous.

/s/Mayor Derrick N. Burgess

/s/Village Clerk Marva Campbell-Pruitt

JOURNAL OF PROCEEDINGS

Village of Sauk Village
Committee of the Whole
of the
Village Board of Trustees
21801 Torrence Avenue, Sauk Village, IL 60411
Tuesday, June 5, 2018 at 7:00 pm

Minutes of the Committee of the Whole Meeting of the Mayor and Board of Trustees of the Village of Sauk Village, held in the Sauk Village Municipal Center.

CALL TO ORDER

Mayor Burgess called the meeting of the Committee of the Whole to order at 7:00 p.m.
On Roll Call the following Trustees responded: Trustees Brewer, Carter, Grant, Tate, Todd and Zupon.

Mayor Burgess called upon Finance Director Mohan Rao to address the trustees regarding the water billing error. Director Rao stated that there were problems, technical/computer in nature creating the sewer rates to be tripled. He also stated there was human error as well. He further stated that the problem was immediately recognized, new bills were printed, but not in time to retrieve the old bills from the postmaster. Director Rao stated that going forth they will audit the billing prior to mailing.

MOTION TO RECESS TO EXECUTIVE SESSION

Mayor Burgess called for a motion to recess to Executive Session to discuss personnel matters and update of pending litigation, and real estate as needed in accordance with (5ILCS) 120/2 (c) (2018)

Trustee Tate moved and Trustee Grant seconded a motion to recess to Executive (Closed) Session at 7:05 p.m.

Upon a roll call vote, the following voted:

Ayes: - Trustees Brewer, Carter, Grant, Tate, Todd, and Zupon

Nays: - None

Motion Carried

MOTION TO RECONVENE

Trustee Todd moved and Trustee Brewer seconded a Motion to reconvene the Committee of the Whole Meeting at 7:35 p.m.

Upon a roll call vote, the following voted:

Ayes: - Trustees Brewer, Carter, Grant, Tate, Todd, and Zupon

Nays: - None

Motion Carried

DISCUSSION ITEMS

- **Trustee Rodrick Grant**
 - Finance Policies and Procedures Manual
 - Trustee Rodrick Grant, Chairperson of the Budget and Finance Committee presented and reviewed the proposed Financial Policies and Procedures. Trustee Grant stated that there are no new positions that would be created but that responsibilities may be delegated by the Mayor including designating an individual to assist in the preparation of the annual budget like has been the case for many years. The document was referred back to committee as there were so many questions and comments. Further review will be discussed later before passage of the policy and procedures.

- **Director Joseph Wiszowaty**
 - A Resolution Supporting, Approving of, and Consenting to an Application by Three Star Realty, LLC for a Class 8 Designation for Surreybrook - Abuzir Development Pursuant to the Cook and Will Counties Real Property Assessment Classification Ordinance, as Amended
 - Director Joseph Wiszowaty presented and discussed a proposed Resolution for a Class 8 Property Tax classification for the old laundromat and cleaners on Sauk Trail. He presented handouts and a chart earmarking proposed changes to the building facade. This property was purchased from the Village by Tony Abuzir when the Village issued a Request for Proposals. A Class 8 would reduce the properties assessed value from 25% to 10%, the same as residential. Mr. Abuzir will likely spend \$100,000 in improvements to the old abandoned building. Currently the vacant building pays zero in property taxes and the sale puts the building back on the tax rolls. The Village should be able to close on this property as soon as next week. The sales price was \$40,000. The Resolution supporting the Class 8 tax classification will be on the agenda for approval at the Village Board's next meeting.

 - Director Wiszowaty presented two resolutions requiring action at the next Board Meeting. As the items were not included in the agenda, the Mayor announced a Special Meeting for Friday, June 8, 2018 at 7:00 pm to discuss the two resolutions.

- **Trustee Bernice Brewer**
 - Republic Services
 - Trustee Bernice Brewer stated during her discussion of the Village's contract with Republic Services for garbage service that she has documentation showing Republic owes Sauk Village \$22,000 for over billing. Brewer stated that she believes that there has been no reconciliation of vacant homes and services invoiced to the Village since 2015 to September 2017. Brewer further continued stating that she would like the Village to bill garbage bills on months when water bills are not due which would require the Village to

provide double billing service. Trustee Ronald Carter said that the only way to get a true accurate count of vacant homes is to physically count each home. Mayor Derrick Burgess advised that the Village entered into a 10 - year extension (14 years in total) of the garbage service contract before he had become Mayor, that this contract calls for annual increases of three percent (3%) and that both Republic and the Village reconcile their pickup lists regularly. Discussions by Mayor Burgess and the Trustees ensued. There will be no board action at the next meeting regarding these discussions.

PUBLIC COMMENT

J Cast inquired if the treasurer worked on the budget and stated the budget should be revisited because of errors. She asked why copy drafts and revised copies were in color; and noted that revisions should include only revised pages. Ms. Cast asked which officer would be terminated as currently, there are fourteen officers, yet the current proposed budget showed thirteen.

P Couch asked the following questions:

- name of the university attended by Dr. Straughter to obtain her degree;
- if she is licensed and bonded; if she passed a background check; and
- how many contracts had she successfully negotiated?

J Clark asked if everyone is billed the same garbage bill rates? She also asked why all resolutions were not included on the agenda?

R Richardson asked the following questions:

- if Sherry J.'s situation was resolved;
- if we still owe \$25,000.00 for taxes;
- if Aging reports can be published;
- if the Garbage Bill could be divided by the number of residents and charge one flat rate;
- how much, if any, is left in the water fund; and
- if Dr. Straughter is still working on contracts with police?

R. Lupian committed on the letter given to Sherry and stated it was most unprofessional and was personal. She spoke of the Mayor using the police car when other officers are riding cars without good equipment.

H. Parker asked if we still had a Housing Committee or Commission, and if not, why is on the website? She also spoke on the poorly written letter.

L. Washington commented on behalf of the Sauk Village for Informative Dialogue Committee. She asked why staff are belittled. She further reported her inability to: 1. speak to the Mayor for the entire year; 2. safety of businesses and 3. the resurrection of Neighborhood Watch.

B. Hopkins stated the need for presenters to change their position of reporting and to speak forward rather than having their backs to residents.

Trustee Brewer stated that it being the first of the month, she asked for the code for the copier. She also asked the following questions: "why were the comments section discontinued and why Trustees were not notified of the water bill error?"

Mayor Burgess announced the Budget Hearing scheduled for Tuesday June 12th and stated there would be no Board Meeting on that date, instead it would be rescheduled for Wednesday, June 13, 2018. He then called for a motion to adjourn.

Trustee Brewer moved the motion and Trustee Todd seconded it. The vote was unanimous to adjourn the meeting at 8:56 p.m.

/S/ Derrick N. Burgess, Mayor

/S/ Marva Campbell-Pruitt, Village Clerk

**SPECIAL MEETING
OF THE
COMMITTEE OF THE WHOLE
VILLAGE OF SAUK VILLAGE**

Friday, June 8, 2018
5:00 p.m.

Sauk Village Municipal Center
21801 Torrence Avenue
Sauk Village, Illinois 60411
(708) 758-3330

AGENDA

1. **CALL TO ORDER** – Honorable Mayor Derrick Burgess

2. **ROLL CALL**

3. **NEW BUSINESS**

- A. Discussion of a Resolution Authorizing the Sale of Surplus Real Estate
- B. Discussion of a Resolution of the Village of Sauk Village, Cook and Will Counties, Illinois Authorizing the Sale of Surplus Real Estate

4. **PUBLIC COMMENT**

All questions and comments must be directed to the Mayor. Each speaker may comment on topic(s) on the Special Meeting agenda only. Each speaker will be allowed one opportunity to speak.

5. **ADJOURNMENT**

The Special Meeting was called by Mayor Derrick Burgess of the Village of Sauk Village. Notice was issued in accordance with the Illinois Open Meetings Act.

Journal of Proceedings
VILLAGE OF SAUK VILLAGE
SPECIAL MEETING OF
THE
COMMITTEE OF THE WHOLE

FRIDAY, JUNE 8, 2018
5:00 PM
SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVE

Minutes of the Special Committee of the Whole Meeting of the Mayor and Board of Trustees of the Village of Sauk Village, held in the Sauk Village Municipal Center.

CALL TO ORDER

Mayor Derrick Burgess called the meeting of the Committee of the Whole to order at 5:00 p.m.

On Roll Call, those present: Trustees Brewer, Grant, Bates, Todd and Zupon. Trustee Carter was present at 5:04 p.m.

Public Comment

- J. Cast expressed concern that the Public Comments were called prior to hearing the discussions, and asked how the Village could sell wetland property.
- P Couch stated asked why New Business was skipped and Public Comments occurred first on the agenda? She inquired about the impact of the flood plain?
- H. Parker stated that the Engineer was paid \$9,000.00 to look at the land and asked if it was normal to pay the fee?
- C. (inaudible) asked if residents would be affected and if there are occupied homes on the land.

Discussion

Mayor Burgess announced that the first item on the agenda for discussion should be removed as that Resolution was passed July 2017 and there is no need to draft another. Trustees were provided copies of the executed resolution, R2017-10 "A Resolution Authorizing the Sale of Surplus Real Estate." Trustee Brewer asked for a copy of the Impact Study conducted by Robinson Engineer Company.

Mayor Burgess discussed the need to approve, "a Resolution of the Village of Sauk Village, Cook and Will Counties, Illinois Authorizing the Sale of Surplus Real Estate" at the next Board Meeting. He further explained that it is for the real properties in the now shuttered Cleaners and Laundromat. Trustee Brewer asked if the site study (Environmental Impact Study) was conducted and requested a copy. Trustee Zupon reminded all that the property was sold "as is."

Trustee Brewer moved and Trustee Todd seconded a motion for adjournment. The motion carried unanimously by voice vote, ending the meeting at 5:20 pm.

/S/ Mayor Derrick N. Burgess

/S/ Village Clerk Marva Campbell-Pruitt

Journal of Proceedings

**Rescheduled (from June 12, 2018)
Regular Board Meeting**

**of
the Corporate Authorities
Village of Sauk Village**

**SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVENUE
SAUK VILLAGE, ILLINOIS**

**WEDNESDAY, June 13, 2018
7:00 PM**

CALL TO ORDER:	Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7:00 p.m.		
Pledge of Allegiance:	Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance.		
Roll Call:	Present: Trustees: Brewer Carter, Grant, Tate, Todd and Zupon Absent: None		
Staff Present:	Director Mohan Rao Engineer Jim Czarnik Allen Vavrik	Chief Bob Kowalski Chief Al Stoffregen	Director Joseph Wiszowaty Treasurer Judy Sutfin
Public Attendees:	13		

Executive Session:

Mayor Burgess asked for a motion to recess to closed session at 7:02 p.m. Trustee Zupon moved, and Trustee Todd seconded the motion to recess to Executive (Closed) Session to discuss personnel matters, updates of pending litigation and real estate, with action to be taken.

On Roll Call, the following voted

Ayes: Trustees Brewer, Carter, Grant, Tate, Todd, Zupon

Nays: None

Motion carried

Reconvene Regular Board Meeting:

Mayor Burgess called to reconvene the Board Meeting at 7:06 p.m. He asked for a motion. Trustee Zupon moved and Trustee Todd seconded a motion.

On Roll Call:

Present: Trustees Brewer, Grant, Carter, Tate, Todd, Zupon

Approval of Minutes:

- a. Trustee Todd moved, and Trustee Brewer seconded a motion to approve minutes of the Journal of Proceedings for the Board Meeting of May 22, 2018.

Comments:

- o Trustee Brewer asked if responses to public comment could be included in minutes. Trustee Zupon agreed. There was no consensus.

Upon Roll Call vote, the following voted:

Ayes: Trustees Brewer, Carter, Grant, Todd

Nays: Trustee Zupon

Motion Carried

- b. Trustee Todd moved, and Trustee Brewer seconded a motion to approve minutes of the Journal of Proceedings for the Committee Meeting of June 5, 2018. Both were withdrawn in consideration of recommended amendment to:
 - i. Correct the spelling of the word commented
 - ii. Include in Trustee Brewer's comments, the question, "if a note went to residents informing them of the water bill error."
 - iii. Trustee Zupon stated she would vote no because there were no headers.

It was then moved by Trustee Brewer and seconded by Trustee Todd to approve the minutes as corrected.

Upon Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Todd

Nays: Trustees Grant, Tate, Zupon

There being a tie vote, Mayor Burgess voted no to break the tie.

Motion Failed

- c. Trustee Grant moved, and Trustee Todd seconded a motion to approve minutes of the Special Meeting proceedings of June 8, 2018. Both were withdrawn in consideration of recommended amendment to include mention of the Environmental Impact Study for the Resolution R17-010. It was then moved by Trustee Brewer and seconded by Trustee Todd to approve the minutes as amended.

Upon Roll Call, the following voted:

Ayes: Trustees: Brewer, Carter, Grant, Tate, Todd, Zupon

Nays: None
Motion Carried

PUBLIC COMMENT

J. Cast stated that this administration is the most disappointing and futile. The Budget is not balanced. She stated that she should not have to ask for the Mayor's attention as she is speaking. Spoke of negative comments towards her despite the loyalty towards the Mayor. She affirmed that she would not

B Wilkerson questioned/commented on Item two about Execution Session with "action to be taken." There is too much bickering and asked if the divisiveness could be taken care of during Executive Session.

D. Fowler <sp>) stated that she needed help with a neighbor sitting in the auto nightly with headlights on high beam shining in her window. She stated that she had called the police a few times and that they were unresponsive. When they responded, they told her to get a darker curtain. The Police Chief will follow up.

B. Hopkins asked when does the Finance Committee meet. She asked if one police car had mold as was rumored. She stated that it was rumored that one police vehicle does not have a siren. She had many more questions: if the Mayor drove a police car on a regular basis, and if so, Why?; what happened to the \$250,000.00 and if it was repaid; where to find employee payroll and benefits information; if there were checks and balances where finances are concerned and if Director Wiszowaty had control over funds; and if new information was available on Sutfin towards her litigation and the bankruptcy for which she was involved?

P Couch revisited the subject of the police car. She asked various questions relating to it. She asked if the Board voted to allow use of the car, was it brought before the Board. What are Executive Privileges.

B Brewer asked the Clerk to research and provide documentation to determine the located where and why Trustees cannot give comments. She offered clarification on the \$250,000.00 and stated that it was taken from the TIF 4 and that it was moved on 11/24/2017. Regarding Police Cars, she stated, "we voted for three police cars, the Police Department only received two of the three cars voted on."

R. Merrick spoke about the police cars with no police sirens, just lights. She stated that there were no sirens.

REPORTS OF OFFICERS

- Mayor's Report - Mayor Burgess read a written report outlining the following:

- Mayor Burgess stated that he was pleased to report that SET Enterprises started installation to provide expansion of pro laser blanking lines for the Ford Plant. Lines will go in force in 2019 to reproduce stamping parts for Ford and Wayne Steel and that they employ many (177) UAW employees
 - Mayor Burgess stated that the Aging Report is reduced to \$61,029. 41. This report was far less than it had been in many years. He thanked department heads for their efforts in reducing the balance.
 - Mayor Burgess asked for a, “Moment of Silence,” for former Police Chief Selvey.
- Village Clerk Campbell-Pruitt had no report.
 - Village Engineer – Jim Czarnik
 - Trustee Brewer asked how the bid process worked? How was it determined how MFT Funds were dedicated and the billing process? Mr. Czarnik explained the process and why 223rd was selected.
 - It was revealed that the Village’s application for the CDBG Grant was denied. Questions ensued and were responded to accordingly.
 - Trustee Brewer stated, “If we use all the MFT Funds, what about the rest of the Village and its residents.”
 - Trustee Brewer reminded Mr. Czarnik that Trustees were promised written document, acknowledging the vendor accepted and would not go over the \$227,000.00 for the Onslad project.
 - Treasurer’s Report – Treasurer Sutfin reported that since the last report, she has worked to finalize the budget. She stated its difficulties as expenses were reduced in response to decreased revenue, resulting from decreased taxes. The auditors are on site earlier than in the past. Have cleaned up the balance sheet and other areas requiring correction.
 - Trustee Brewer questioned the Mayor’s authority outlined on page 25, stating that the language should be changed to include the Trustees.

REPORTS OF DEPARTMENTS

Finance & Administration – Director Mohan Rao provided a written report stating:

- The Village was compliant with submitting the DEA/DOF reports through June 2019.
- The Village collected \$17,913.13 from Atty General’s Office
- Total tax levy receipts for the month was \$87,809.68

- The Village received from a FEMA Grant for \$3,371.00

Fire Department - Fire Chief Al Stoffregen, read and provided a written report for the Fire Department listing activities and statistics that occurred during the period of May 16th – June 6th. He also announced the hours of operation for the cooling center. The report will be filed with the certified minutes.

Police Department - Police Chief Kowalski read and provided a written report for the Police Department listing activities and statistics that occurred over the prior two weeks. He provided an update on a domestic issue and read letters from the Truant Officer, Kim Kracik of Bloom Trail commending: Sgt Mieszczak, Officer Morris, Officer Zylius, Officer Hufnagl, and Sergeant Grossman for assistance with students. The report will be filed with the certified minutes.

Emergency Management Agency - Director Allen Vavrik reported that the department assisted the fire and police departments as needed and the monthly SMART meeting would be on the 14th. He advised that school would be out for the summer and that we should watch out for children and with the heat wave, to check on kids and pets in cars.

Public Works – Director Kevin Weller was not in attendance

Economic Development - Director Joseph Wiszowaty reported:

- That all but three business had completed their licenses.
 - On funds that had been realized through licenses and permits.
 - Spoke of his involvement with the Assessors Office and its impact on property taxes.
- Trustee Brewer asked about Class 8 licenses and asked for a copy of the site assessment and disclosures from the buyer of the property at 1717 Sauk Trail.
- Director Wiszowaty informed there was no site assessment and that the Purchase Agreement states that the buyer would buy “as is.” He stated that IEPA study did not reflect that those properties were impacted and that, to his knowledge, there was no indication of asbestos or other contaminants.

REPORTS OF COMMITTEES AND COMMISSIONS

Senior Advisory Council – Chairman, Emmett Farmer provided a written report highlighting the following:

- i) Grand children’s day 8/25th
- ii) New applications for Senior Center rentals

- iii) Rental appl can be obtained from the Council and the front desk
- iv) Ceramics moved from Wednesday to Fridays during the summer
- v) New Calendars are available

REPORTS OF TRUSTEES, STANDING COMMITTEES AND COMMENTS

Public Services Committee - Trustee Bernice Brewer reported on an Energy Savings Program that would occur on June 22nd to be hosted by Nicor for Candlelight, Weatherstone and possibly Carlisle Estates. She stated that If successful, one would take place at Village Hall in September.

Budget & Finance Committee- Trustee Rodrick Grant announced that the next meeting would be June 20th and that Trustees would vote on the budget that night.

Parks, Recreations and Youth Services - Mayor Derrick Burgess stated that he is looking for a p/t Recreation's Director and for volunteers to coordinate an event in July.

Housing and Intergovernmental Relations Committee - Trustee Cecial Tates had no report.

Ordinance Review Committee - Trustee Linda L. Todd announced that the committee met Monday the 11th to complete the False Alarm Committee Ordinance. During the summer, beginning Jul 9th meetings would convene at 10:00 a.m.

Public Safety Committee – Trustee Beth Zupon reported that the committee did not meet as they had to cancel to accommodate the rescheduled Board Meeting. She stated that the committee would work behind the scenes on the National Night Out planned for the first Tuesday of August and she asked to cancel the Committee Meeting previously scheduled for that time so that all Trustees and the community could support that event.

Trustee Zupon gave portions of Director K. Weller's written report which would be included in the certified minutes. She reported on garbage dumping and appealed to residents to report incidents; the report stipulated that street sweeping would start that week; on p/t seasonal help with locations of mowing and hydrant flushing on east side of town as scheduled.

Trustee Carter stated that he would be glad to accept the responsibilities for the committee for which he would be charged.

NEW BUSINESS

- a. Trustee Zupon moved and Trustee Grant seconded a Motion to Approve Accounts Payable and Disbursements Dated 6/12/2018 with an add-on for a total amount of \$437, 374.17

Comments:

- Trustee Brewer asked for invoices for Dr. Straughter, Odelson and Sterk and Attorney Lapp. She asked that she receive invoices each time Accounts Payable must be approved for these vendors.
- Trustee Grant pointed out the payment to Odelson and Sterk was on the Aging Report and the current payment would be one of few other payments owed and once paid, there would be a drastic reduction to funds towards that vendor.
- Trustee Todd asked where funds were derived to pay down the Aging Report? She asked, was it because of the Tax Anticipation Warrants? Director Rao reported that some funds came from Tax Anticipation Warrants for \$535,000.00 and others from Real Estate taxes received.

Upon Roll Call, the following voted:

Ayes: Trustees Carter, Grant, Bates, Todd, Zupon,

Nays: None

Absent: None

Present: Trustee Brewer

Motion Carried

- b) Trustee Grant moved and Trustee Zupon seconded a Motion to Approve a Resolution Authorizing the Sale of Surplus Real Estate.

Upon Roll Call, the following voted:

Ayes: Trustees Carter, Grant, Bates, Todd, Zupon,

Nays: Trustee Brewer

Absent: None

Motion Carried

- c) Trustee Zupon moved and Trustee Grant seconded a Motion to Approve a Resolution of the Village of Sauk Village, Cook and Will Counties, Illinois Authorizing the Class 8 Property Tax Incentive for the Property Commonly known as 1717-1721 East Sauk Trail, Sauk Village, Illinois.

Upon Roll Call, the following voted:

Ayes: Trustees Carter, Grant, Bates, Zupon,

Nays: Trustees Brewer, Todd

Absent: None

Motion Carried

- d) Trustee Grant moved, and Trustee Zupon seconded a Motion to Approve an Ordinance to Ratify the 2018-2019 Appropriations for Fiscal Year 2018/2019.

Comments:

- Trustee Brewer stated the following:
 - (a) She had asked numerous times for salary and fringe benefits for employees to no avail.
 - (b) She had concerns with the term operational transfers, Trustees never approved of this process and is unfamiliar with its usage. She asked for documentation from the attorney stipulating that this was an approved process and if utilizing the Water Fund for day-to-day operations or funds from the Water Sewer Fund are acceptable practices.
 - (c) She addressed the entire infrastructure needing improvement and cited incidents where residents were
 - (d) She commented that the Village had raised rates that were used and the need to now apply for a loan.
 - (e) She stated that the budget is not balanced as the Village had more expenditures than revenue.

- Trustee Zupon stated that the Treasurer agreed to communicate with the attorney for the term operational funds. She stated that the treasurer, Trustee Grant and she are available to speak with residents to assist with clarification. She further stated that the Village is living within its means.

Upon Roll Call, the following voted:

Ayes: Trustees Carter, Grant, Tate, Zupon

Nays: Trustees Brewer, Todd

Absent: None


Motion Carried

Adjournment

Having completed the business of the day, Mayor Burgess asked for a motion to adjourn. Trustee Brewer moved, and Trustee Tate seconded the motion to adjourn at 8:35 p.m. The Voice Vote was unanimous.

/s/Derrick N. Burgess, Mayor

/s/ Campbell-Pruitt, Village Clerk



Village of Sauk Village
Committee of the Whole
Village Board of Trustees
21801 Torrence Avenue, Sauk Village, IL 60411

**Notice of Cancellation
of Meeting
Tuesday
June 19, 2018**

Journal of Proceedings

SPECIAL MEETING OF THE CORPORATE AUTHORITIES VILLAGE OF SAUK VILLAGE

Tuesday June 26, 2018
6:45 pm

Sauk Village Municipal Center
21801 Torrence Avenue
Sauk Village, Illinois 60411
(708) 758-3330

The special meeting was called by Mayor Derrick Burgess of the Village of Sauk Village. Notice was issued in accordance with the Illinois Open Meetings Act.

Call to Order

The Special Meeting of the Corporate Authorities was called to order promptly at 6:45 p.m. by the Honorable Mayor Derrick Burgess.

On Roll Call - Present were: Trustees Brewer, Carter, Grant, Tates, Todd and Zupon.

NEW BUSINESS

Mayor Burgess stated that the purpose of the meeting was to review, "An Ordinance Adopting the Prevailing Wage Standards in the Village of Sauk Village, Cook and Will Counties, Illinois." He advised Trustees of this annual requirement. He asked Trustees to share questions or comments. Hearing none, it was stated that it will be an action item on the agenda at the next Board Meeting.

PUBLIC COMMENT

No comments were noted.

ADJOURNMENT

Trustee Zupon moved and Trustee Todd seconded a motion to adjourn the meeting at 6:52 p.m. The voice vote was unanimous.

/S/ Derrick N. Burgess, Mayor

/S/ Marva Campbell-Pruitt, Village Clerk

Journal of Proceedings

SAUK VILLAGE BOARD MEETING
OF THE
CORPORATE AUTHORITIES
Tuesday, July 10, 2018

SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVENUE SAUK VILLAGE, ILLINOIS

CALL TO ORDER: Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7:00 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance

Roll Call: Present: Trustees Brewer, Carter, Grant, Tate, Todd, Zupon
Absent: None

Staff Present: Treasurer Ms. Judy Sutfin Chief Al Stoffregen Director Joseph Wiszowaty
Engineer Mr. Jim Czarnik Director Allen Vavrik Director Kevin Weller
Director Mohan Rao

Others Present: Clerk Marva Campbell-Pruitt

Public Attendees:

Approval of Minutes:

- a. Trustee Todd moved, and Trustee Brewer seconded a motion to approve Proceedings of the Committee of the Whole Meeting of May 15, 2018.

Upon Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Grant, Tate, Todd, Zupon

Nays: None

The Mayor declared the Motion Carried

- b. Trustee Todd moved and Trustee Zupon seconded a motion to approve Proceedings of the Special Meeting June 26, 2018.

Upon Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Grant, Tate, Todd, Zupon

Nays: None

The Mayor declared the Motion Carried

Public Comment:

L. Washington informed the Board of Trustees of the Back to School Book Bag Program with hopes of providing 500 bags. She provided written information on the donation processes. She advised that she would be seeking two tag days.

Durowade <sp> spoke of two concerns. One, police went on her property in the middle of the night and placed a ticket on her car for not having a vehicle sticker. She stated that the Circuit Court deemed it illegal. She also wanted to know how to appeal the decision and asked how to be reimbursed for court costs.

R. Lupian spoke of the firing of Sherry; a member of the administration who violated a resident on Facebook; she asked about the termination policy; and she mentioned inconsistency between church and business life.

M. Escobedo discussed the actions of J. Wiszowaty; mentioned comments from campaign promises; and asked the Mayor what the consequences for his (Wiszowaty) actions were.

K. Boetcher stated that her observations are disturbing. She cited that the disrespect from Trustees and J. Wiszowaty are appalling, along with that amongst the trustees. She stated that funds for equipment needs of police should be included in the budget and should not have to wait for grants.

J. Cast stated that FOIAs presented May 5th and May 15th were unanswered; that she has seen FOIAs signed by Human Resources and that that office should not be answering requests. She questioned HR payment on Accounts Payable; the hiring of this position has not offset costs as the Village is paying her and the attorney.

P. Couch spoke on concerns with FOIAs and a letter sent by HR; she advised that they have been submitted to the Attorney General's office for review; she asked about so few Committees and no Sauk Talk. She questioned what had happened. According to Ms. Couch the Social Media Policy has been violated and asked what would be done about it

Z. Ayres shared response to a recent FOIA regarding job description for Economic Development. She stated that the current director does he have the minimum requirements of a BS Degree, field experience, knowledge and training, in business as required. She stated that he lacks the knowledge to govern village policy or business.

B. Hopkins thanked Director Weller for the numerous jobs he and his crew performs. She asked if there were plans to hire more staff to assist them. She asked about Accounts Payable and line items for the general fund, elective officials and seniors. She asked if the Gift of the Wetlands were accompanied by any fees.

H. Parker asked what is happening with arrowhead park?

Reports of Officers:

- Mayor Burgess announced the Community/Family Fest planned for July 20th at 5 p.m. He stated that visitors could bring side dishes. There would be no cost to residents. He solicited volunteers to help serve, etc.
 - Mayor Burgess introduced Marcus Atkins, who submitted application to serve on the Zoning Board of Appeals. He was administered the Oath of Office by Clerk Campbell-Pruitt effective July 10, 2018.
- Clerk Campbell-Pruitt provided information to the Trustees regarding the packet provided for the IML Conference and asked for confirmation on their intents to attend.
- Engineer Jim Czarnik read and provided a written report that will be attached to certified minutes. He spoke on the required notification on the Storm water program. And that the Village needed to decide its participation in the survey for Time Limited Water Standards.
 - Mayor asked about the Osland Grant and when the contractors would start as there are no guarantees for extensions.
 - Trustee Brewer asked for clarifications on the water standards and where will funds come from to pay on the Osland Grant.
- Treasurer Sutfin provided a review of the Collector's report dated April 30, 2018. Read into record:
 - property taxes- \$306,544.76
 - other taxes - 93,335.73
 - licenses and permit- 54,588.99
 - fees and services – 141,862.25
 - grants – 44,626.53
 - interfund transfers – (38,299.79)
 - misc. income – 641,387.27
 - **Total \$1,244,047.74**

Reports of Departments, Committees and Commissions:

- Finance Director Rao reported that:
 - He completed the first and second quarter DCEO financial reports
 - The Village had collected \$5,1096.53 towards J P tickets in June 2018
 - Auditors will come back in a couple of weeks.
 - Total revenue from vehicle stickers are down compared to last year
 - Trustee Brewer stated that requested copies of every invoice on a/p for Dr. Straughter and the Lapp Group. She was informed that she had to see the Mayor when financial documents are requested. Asked that documents be placed in her mailbox.
- Fire Chief Stoffregen read and provided a written report for the Fire Department listing the activities and statistics that occurred over the last two weeks. The report will be attached to the certified minutes.

EMA Director Vavrik mirrored reports of fire and Police where that unit assisted. He announced the SMART Meeting in Steger. Director Vavrik asked that any barricades in the street not be driven around or moved.

Public Works Director Weller read and provided a written report that will be attached to the certified minutes.

- Trustee Brewer asked him to investigate inoperable lights. She asked if potholes were repaired using MFT funds for temporary repairs. She was informed that it was correct.

Director Wiszowaty had no formal report but announced a Joint Meeting between the Board and the Zoning Board.

Reports of Trustees and Standing Committees:

Public Services Committee	Trustee Brewer reiterated the June 22 nd event for energy savings at Candle Light and the free resources provided residents. Comments <ul style="list-style-type: none"> ○ Trustee Brewer requested supporting documents for aging, invoices, water fund. ○ She mentioned the violation of the Social Media Ordinance as an employee was fired for this. She stated that something must be done with the Economic Development Director. Not a personnel matter, but something must be done. Brow beat business and residents.
Budget & Finance Committee	Trustee Grant announced that next meeting would occur Wednesday at 7pm in the Rotunda to go over policies to bring before the Board soon.
Housing and Intergovernmental Services	Trustee Tates had no report.
Ordinance Review Committee	Trustee Todd reported that a meeting was scheduled the previous day but had a lack of a quorum, so it would be rescheduled. Comments <ul style="list-style-type: none"> ○ Trustee Todd stated that the Board needs to address the social media policy as staff cannot browbeat residents. ○ Trustee Todd reminded the Board that when Ordinance 17-009 was adopted, the position of Economic Development Director was to be for one year and was to be re-evaluated. The contract was extended without input from the Board ○ Trustee Todd asked about the policy for getting invoices from the Finance Director. It was confirmed that her past practice of requesting documents was appropriate. <p style="margin-left: 40px;">Mayor Burgess stated that he would review the Ordinance identified to would get back to Trustees.</p>
Public Safety Committee	Trustee Zupon reported that the next meeting would occurs August 1 st in Rotunda, she asked that the Committee Meeting be canceled in support of National Night Out.
Community Outreach	Trustee Carter reported that they struggle with youth participation.

Reports of Committees

- a) Senior Advisory Council Chairman, Emmett Farmer distributed the July calendar and announced the next meeting for the Senior Advisory Committee. He stated that the Casino Trip had been confirmed and asked for support from seniors as they needed forty people to fill the bus. The Seniors are planning a Grandparents Day in the picnic area on 8/25 and that Ceramics moved to Fridays during the Summer. He announced the Health Fair for Seniors.

New Business

Trustee Grant moved and Trustee Zupon seconded a motion for approval of the Accounts Payable and Payroll Disbursements dated for \$254,668.89.

Upon roll call, the following voted:

Ayes: Trustees Brewer, Carter, Grant, Bates, Todd, Zupon

Nays: None

Motion Carried

Adjournment

Having completed the business of the day, Trustee Brewer moved, and Trustee Todd seconded a motion to adjourn the meeting. Motion duly made, seconded and carried, the meeting was adjourned at 8:24 p.m.

/s/Derrick N. Burgess, Mayor

/s/Marva Campbell-Pruitt, Village Clerk

Journal of Proceedings

**SAUK VILLAGE BOARD MEETING
OF THE
CORPORATE AUTHORITIES**

**SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVENUE
SAUK VILLAGE, ILLINOIS**

**TUESDAY, July 24, 2018
7:00PM**

CALL TO ORDER: Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7:00 p.m. and asked for a moment of silence in memory/honor of former Mayor Peckham.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance

Roll Call: Present: Trustees: Brewer, Carter, Grant, Todd and Zupon

Staff Present:

Engineer Jim Czarnik	Director Allen Vavrik	Treasurer Judy Sutfin
Fire Chief All Stoffregen	Director Joe Wiszowaty	Finance Director Mohan Rao
	Director Kevin Weller	

Others in Attendance: Clerk Marva Campbell-Pruitt
Trustee Tates arrived at 7:08

Public Attendees:

APPROVAL OF MINUTES

- a) Trustee Grant moved, and Trustee Brewer seconded the motion to approve the Journal of Proceedings for the Committee of the Whole Committee Meeting of April 3, 2018.

Upon Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Grant, Todd

Nays: Trustee Zupon

Absent: Trustee Tates

Motion Carried

- b) Trustee Brewer moved, and Trustee Todd seconded the motion to approve the Journal of Proceedings for the Regular Board Meeting of April 10, 2018.
- Comments and Corrections
 - Clarify Brewer's vote
 - Director Rao was not present
 - Wiszowaty discussed an RFP not landscaper
 - Bullet points should be with the Engineer's report

- Review the time for the Park and Recreation’s event
 - The clerk explained that there were instances where discussions are communicated under different points of business.
- Mayor Burgess asked the maker of the motion to revise the motion to include the statement, “with the necessary corrections.”

Upon Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Grant, Todd, Zupon

Nays: None

Absent: Trustee Tates

Motion Carried noting the requested corrections

- c) Trustee Brewer moved, and Trustee Todd seconded the motion to approve the Journal of Proceedings for the Regular Board Meeting of April 24, 2018.
- Comments and Corrections
 - The motion to appoint Student Officials was seconded by Trustee Grant
 - Accounts Payable was amended that night to \$545,353.69.
 - Adjournment was had question marks and provided the names of the actual person who made the motion. Brewer asked that the minutes note the students’ school. Maker of the motion asked to rescind. The motion was amended to approve the minutes with the necessary corrections It was then moved by Trustee Todd and seconded by Trustee Grant to approve the Journal of Proceedings with the recommended corrections.

Upon Roll Call, the following voted:

Ayes: Trustee Brewer, Carter, Grant, Todd, Zupon

Nays: Trustee Tates

Motion Carried noting the requested corrections

- d) Trustee Zupon moved, and Trustee Brewer seconded the motion to approve the Journal of Proceedings for the Committee of the Whole Committee Meeting of May 1, 2018 with corrections.
- Comments and Corrections
 - Meeting adjourned at 8:37
 - Change Public Comment for J. Glaze to include a reference to Trustee Jones and her request to change the number of monthly meetings.

Upon Roll Call, the following voted:

Ayes: Trustees Todd, Zupon Brewer, Grant, Carter

Nays: Unknown

Indistinguishable - Trustee Tates

Motion Carried noting the requested corrections

PUBLIC COMMENT

L. Washington applauded Director Rao for an outstanding job done with the Village’s financials and stated that he is a valued employee. She stated that she received a denial letter for the proposed TAG Day to raise funds for book bags because she lacked proof of a 501 (c) 3 status that was pending. She shared that there will be a

letter in the bags informing parents of the obstruction. She stated that the Village has not planned activities for the students.

H. Parker spoke to her: disbelief of not allowing Tag Day; surprise with the lack of the Neighborhood Watch Program; disappointment that the CN Rail fund payments lacked documentation and asked how they were approved without invoices. She asked if the checks had cleared.

P. Couch distributed an e-mail correspondence from M. Klopp forwarded from A. Straughter and asked if she is the FOIA Clerk, and if so, did she have training? She stated the time sheet does not reflect or match her responsibilities. Ms. Couch informed that she attended a meeting for Police and Fire Pension and found that Ms. Sutfin was not bonded, and asked if she should be? Mayor Burgess stated that she is indemnified by the Village's insurance company.

M. Wilkerson stated the neighborhood picnic was excellent and that she met a lot of neighbors. She complimented Clerk Pruitt on the E-Blasts. Regarding the Book Bags, she asked if the Village could assist to bring this forward, though the 501(c) 3 was not evident. She reported trees/bushes had not been cut at a house near her.

M. Escobedo spoke regarding Social Media and asked why Joe had not been terminated as was Sherry. She advised trustees that as treasurer she was told that she had to be bonded, and asked why not Mrs. Sutfin?

J. Harvey asked about Accounts Payable listing two bills for Comcast and the payment to ADOBE.

R. Lupian apologized for bringing up religious matters. She said that she went to the Pension Board meeting and that liquor licenses fees should go to the police fund to replenish funds. She mentioned that the Director of Economic Development had no credentials.

C. Boetcher asked about Operational Transfers and asked for the response to the question and outcome of the investigation.

REPORTS OF OFFICERS

- Mayor's Report - Mayor Derrick Burgess
 - Distributed and read a Proclamation honoring the Life of Former Mayor Roger Gale Peckham and informed Trustees that a copy was read and given to Mrs. Peckham.
 - The sale of the parcel of land on the Northwest side of 394 - The Village officially closed on the property. He presented a copy of the check to the Village in the amount of \$1,343, 873.92. The Mayor discussed the plan to invest ten million. He thanked the trustees, Robinson Engineers, Cook County Planning Board, along with Joe Wiszowaty for his hard work to finalize the project.
 - Comprehensive Plan – The Mayor sought input from residents towards the Plan and asked for feedback from residents and asked them to complete a survey. He stated that the Advisory Committee had three meetings and invited all to attend the meeting on September 12th.
 - Community Fest - Mayor Burgess thanked all who came out for the Community Fest. He stated that no tax dollars were used ... All funds were donated. He distributed the list outlining all donations. He thanked the volunteers who assisted.

- Village Clerk – Ms. Marva Campbell-Pruitt
 - Provided an update on the Brick Program, stating that the laying of the bricks would take place the following week.
 - Facebook E-News page’s statistics were very impressive and invited others to join the page to aid in improving communication.
 - The E-News email system is in operation and asked others to sign up for that page.
 - 2020 Census requires volunteers.
 - Shared information about the Resource Table and announced the Candidates’ Forum to be sponsored by the Village.

- Village Engineer – Jim Czarnik
 - Provided information on the decision not to partner with Pollution Control Board.
 - Provided information on the Cook County Grant for \$200,000.00.
 - Trustee Brewer asked who the decision makers were to make the determination not to partner with the Board. Trustee Brewer asked the steps that the Village can take to prevent contamination of the water system and was told that pre-wetting roads prior to salting the street and calibrating the vehicles would help. She asked for the plan in writing. Regarding the Grant for 221st and Shirley, she asked about the award letter and was informed that there is no letter, there is a booklet that describes the projects that were approved and that \$200,000.00 is listed in the booklet for the Village.

 - Trustee Grant asked where we stood with the Oslad Grant and was told that it is complicated as the contractor sent a letter stating they were no longer interested in the project. He asked about the consequences and was told the company had ten days to enter a response or they would default on the bid bond that goes to the Village.

 - Mayor Burgess stated that attorneys must be involved, as we did not complete the project and it would cost the Village as we must reimburse the State. The litigation would need to be borne by the Village as it was not part of the grant. The Bond is the funds the contractor put up. It was for \$50,000.00. The \$85,000.00 had to be paid back. Trustee Zupon asked if we could argue that we are in a pre-ready state as we had placed the site in a shovel-ready state. Mayor reiterated that it will take 3 - 4 cycles before we can apply for that grant again as we were in default, though no fault of our own.

- Treasurer’s Report – Ms. Judy Sutfin reported that the Annual Treasurer’s Report was completed and mailed to each trustee. It had to be filed in October. However, it was presented to the clerk’s office three months early. The report was also published in the Newspaper according to regulations.
 - Trustee Brewer stated that they never got a response about Operational Transfers from the attorney as requested, and stated because other municipalities have done so, she preferred that we follow state statute. She stated that it is unusual that we spent time and funds on the attorneys to provide information already known.

 - Treasurer Sutfin spoke of two separate transfer options. She indicated that there are Advances Transfers between funds with intent to repay and Operation Transfers that do not require repayment. There is nothing in statute that state that permit or prohibits Operational transfers. She further stated that Trustees must pay back advances or develop a resolution

- to forego repayment. Trustee Brewer stated funds from the water fund and the Police Pension must be repaid and reiterated that a copy of the disposition was requested from the Attorney not just the Treasurer. The Treasurer made it clear that it is not the custom of the Village to borrow funds from the Police or Fire Pension Funds.
- Mayor Burgess made an attempt to clarify how funds were transferred and repaid, if needed. Trustee Brewer asked the Mayor for a copy of the treasurer's indemnification from the insurance company.
 - Trustee Zupon called a Point of Order to continue with the meeting agenda.

REPORTS OF DEPARTMENTS

- Finance & Administration – Director Mohan Rao had no report.
 - Trustee Zupon asked about Republic Services late fees noted on Accounts Payable and was told that the bill arrived late from the Police Department.
 - Trustee Brewer requested invoices from Straughter, Lapp, Miller and Cooper and Odelson & Sterk. She stated that she was informed that Mohan could not respond to her requests for invoices. Mayor Burgess responded that she (Brewer) had made the request early and why ask for it that night. He mentioned that he was responding to FOIAs as the Village Clerk was no longer responsible for them.
- Fire Department - Chief Al Stoffregen read and provided a written report for the Fire Department listing the activities and statistics that occurred over the past two weeks. The report will be attached to the certified minutes. He further announced on Aug 7th NNO, there will be a burn House and the trailer. There would be smoke detectors to distribute.
 - Trustee Zupon commented that she had a tour and is very impressed with the trailer and display of how folks should respond to specific scenarios.
- Police Department - Chief Stoffregen read and provided a written report for the Police Department listing the activities and statistics that occurred over the past two weeks. They responded to four hundred fifty - three calls. The report will be attached to the certified minutes. He announced NNO and invited residents to attend to share and interact with police and fire department and neighbors. Volunteers should call Chief Kowalski.
- Emergency Management Agency - Director Allen Vavrik announced a few assists. They assisted the Dept. of Justice with a search and the Chicago Hgts Police with a major traffic accident. He announced his attendance on July 12th at a Smart Meeting, and the First Responders' Appreciation events.
- Public Works – Director Kevin Weller read and provided a written report for that department listing the activities and statistics that occurred over the past two weeks and the impact of the adverse weather on trees throughout town. The report will be attached to the certified minutes
- Economic Development - Director Joseph Wiszowaty reiterated the property closings as mention by the Mayor. He announced that the Village had partnered with Steger and Cook County to expand the Bike path and that Cook County would take the lead with both development and funding.

REPORTS OF TRUSTEES, STANDING COMMITTEES AND General Comments

- Public Services Committee - Trustee Bernice Brewer had no report.
 - Comments
 - Trustee Brewer spoke to the previous promise to review the social media ordinance and asked when it would be reviewed; Trustee Brewer asked that the vote on ADP be tabled as the presentation was not conclusive and there was no representation from the union in terms of impact to staff, and she needed additional information to make an informed decision.
- Budget & Finance Committee- Trustee Grant reported that the committee met last week and went over two policies to be presented to the Board at the Special Committee Meeting.
- Housing and Intergovernmental Relations Committee – Trustee Tates had no report.
- Ordinance Review Committee – Trustee Todd had no report but stated that she was trying to schedule one for August.
 - Comments: Trustee Todd reported that she could not use the copier. Mayor Burgess responded that Proven, the company had to be called to correct it. They sent a signal remotely to correct it. She then asked who was the resource to correct it? She asked about the Standing Committee, Community Outreach, and stated the need to amend the ordinance for it to be a standing committee.
- Public Safety Committee – Trustee Beth Zupon reported that the next meeting would be the following Wednesday in the Rotunda; NNO was Tuesday and that there would not be Board Meetings for two weeks.
 - Comments: She mentioned the Plastic Bag and Plastic Caps collections through two separate programs for a free park bench and/or table. With the caps, we would still have to pay a fee for a table or the bench. If interested, she would provide greater information and stated that the drop off would be at the library.
 - She reminded people to purchase Village Stickers.
 - She asked Trustee Brewer for the State Statute on repayment of the Water fund.
- Community Outreach – Trustee Ronald P. Carter III stated that he has planned another seminar from with hopes that others would attend and bring children.
 - Mayor Burgess mentioned that the Corn and Dog Roast notice would be forthcoming

REPORTS OF COMMITTEES AND COMMISSIONS

Senior Advisory Council – Chairman, Emmett Farmer finalized the trip for the Casino and is taking add-ons through Thursday. He provided information of the cancelled Health Fair and stated that it would be rescheduled. He spoke of A Senior Walk occurring five days a week at 7 a.m. and the regular Game Night.

NEW BUSINESS

- a. It was moved by Trustee Zupon and seconded by Trustee Grant to approve Accounts Payable and Disbursements Dated 7/24/2018 but amended to \$355,440.61.

- Comments and Questions
 - Trustee Todd asked about the use of the credit card for flowers and advised that the former Beautification Committee left \$548.00 to make such purchases. She questioned the purchase of phone cases. She commented that at the last meeting a resident brought up the number of hours billed by Dr. Straughter. Mayor Burgess stated that the Trustees voted that payment would not exceed 6,000.00 monthly. and was informed that Dr. Straughter submitted bills weekly but was not paid weekly.
 - Trustee Zupon asked if Dr. Straughter could bill monthly opposed to weekly and stated that she would prefer monthly payments to save on expenses.
 - Trustee Todd stated that the Statement of Work reflects Dr. Straughter’s desire to be paid bi-weekly. Mayor Burgess will seek to amend the payment arrangements.
 - Trustee Brewer stated that the last A/P had two payments and then a memo from Mohan advising that Dr. Straughter forgot to submit the invoice and asked if all invoices were current for this period.

On Roll Call the following voted:

Ayes: Trustee Todd, Zupon, Carter, Grant, Tate

Nays: Trustee Brewer

Motion Carried

- b. The motion to Approve a Contractual Agreement with Automatic Data Processing (ADP) to Provide Payroll and Tax Services failed.

Trustee Grant moved, but because it lacked a second, the

Motion Failed

Mayor Burgess asked for a Special Committee of the Whole meeting to discuss Class 8 Regulations. He asked the Board their preference. The meeting will be on the August 6th at 7p.m. They will re-visit the discussion of ADP. Mayor asked for Trustees to provide questions in advance for the ADP conversation.

Adjournment

Having completed the business of the day, Mayor Burgess called for a motion to adjourn. Trustee Brewer moved, and Trustee Todd seconded the motion to adjourn at 9:05 p.m. The voice vote was unanimous.

/s/Derrick N. Burgess, Mayor

/s/Marva Campbell-Pruitt, Village Clerk

**Special Meeting of
Village of Sauk Village
Committee of the Whole
Village Board of Trustees
21801 Torrence Avenue, Sauk Village, Illinois
Monday, August 6, 2018 at 7:00 p.m.**

CALL TO ORDER

Mayor Burgess called the Special Committee of the Whole Meeting to order at 6:59 p.m.

On Roll Call, the Following were present

Trustees Brewer, Carter, Grant, Tate, Todd, Zupon.

Others in Attendance: Director Joseph Wiszowaty, Clerk Marva Campbell-Pruitt

Mayor Burgess called for a motion to recess to Executive Session to discuss litigation. Trustee Grant moved and Trustee Tate seconded the motion to recess at 7:00 p.m.

By Voice Vote, all Trustees approved

MOTION TO RECONVENE

The meeting reconvened at 7:48 with all Trustees present.

PRESENTATIONS OF ITEMS RECOMMENDED TO BE PLACED ON THE AGENDA FOR ACTION AT THE NEXT REGULARLY SCHEDULED VILLAGE BOARD MEETING

First Communication Billing Increase

Mr. Patrick Culp made a return visit and provided an update of the First Communication billing as it was costlier than what was projected and approved by the Trustees. He stated the increase occurred since the company's initial site visit at the locations and undiscovered situations were found. There was a difference of cost at \$77.82 monthly because of a difference in the phone count, at the police station, and the recording devices required by the police department, along with the systems required for the doors at the police station. He reported that, though different, First Communication would absorb the difference in the price. He stated that we must address and update the form with the line items. Once that sheet was signed, no additional dollars would be required by the Village. No further action required.

Discussion of a Resolution Supporting a Class 8 Tax Incentive

Director Wiszowaty made a presentation in support of granting a Class 8 Property Tax Incentive for Lenny's Gas N Wash to be located on the Northwest corner of Sauk Trail and I-394. He discussed the positive outcomes to be noted by the construction of a 12,000 square foot fuel center at that location, citing the Village would realize sales tax, business tax revenue and property taxes as a result of offering the incentive. He further provided details of a class 8 incentive. He asked the Board to approve the resolution to be presented at the following Board Meeting.

- Trustee Todd asked if the other Taxing Bodies would benefit from the funds from the TIF?
- Trustee Zupon and Dir. Wiszowaty stated that the property taxes, sales taxes and business license revenue would go to the Village.
- Trustee Brewer asked about the length of time for the TIFs, and when would the residents benefit?
- Mayor Burgess asked that the Resolution in support of the Class 8 Tax Incentive be an action item at the Board Meeting.

Automatic Data Processing (ADP)

Mayor Burgess asked Trustees if they had additional questions regarding ADP. He stated only a few Trustees had asked questions as requested. He distributed a hand-out with additional information pertaining to payroll cost.

- Trustee Todd asked who developed the analysis sent and was told the Director Mohan completed it. She asked what would happen to employees currently performing the task? She mentioned her concern as she was aware of another company who experienced difficulties with the company. She asked how issues would be addressed; who was responsible for entering staff attendance, sick days, vacation time, etc. What caused problems/errors and if it was a software issue with CIVIC? Mayor Burgess responded that staff would still submit payroll based upon input from department heads.
- Trustee Zupon asked about the previously requested, breakdown of costs between what Mohan presented and how much ADP projected as they did not provide those calculations. She asked how it was broken down?
- Trustee Brewer questioned the differences between the full-time and part-time staff calculations and if anyone addressed payroll issues with CIVIC? Can CIVIC provide the same services? She asked who would train staff?
- Mayor Burgess explained the calculations, responded to questions and stated that approval to utilize ADP would be an action item at the following Board Meeting.

Recommendation of the Variance to Sign Ordinance/Unified Development Code

Mayor Burgess mentioned the meeting with the Zoning Board concerning the Sign Variance requested by Community Consolidated School District 168. Zoning Board Commissioner and Chairman Charles Pondexter addressed the request and provided information that they had met to approve the request. They are awaiting knowledge the notification letter had been sent to the required residents residing within 250 feet of the property. The Zoning Board recommended approval. Mayor Burgess stated that this subject would be on the agenda for Board Action on the fourth Tuesday.

Reviewal of the Cash Reserve Policy

Trustee Grant stated that the Village does not have a policy on the subject. He and Director Mohan met to discuss the need to establish such policy and the percentages recommended to maintain in a Cash Reserve in varying accounts. He asked Trustees to review the draft he presented for discussion at the next Committee of the Whole Meeting.

Reviewal of the Cyber Security Policy

Trustee Grant stated that the committee worked on this policy as a result of the audit recommendations relative to classified information and the level of access employees would have with computer usage. He asked that Trustees read through the document and provide suggestions so that the topic could be discussed at the next Committee of the Whole Meeting.

- Trustee Brewer noted that the Mayor would have approval authority and asked who would have the second line of approval and how would it impact Trustees' access to information?
- Trustee Todd asked if this policy addressed the previous policy and if it replaced the former one presented?

PUBLIC COMMENT

J. Cast stated that she did not like the response to Human Resources' pay and that she had invoices to reflect that the position is being paid more than what they were told. She stated that she was told the treasurer was not bonded and that she was covered by the Village's insurance. Per the Owen's Group, they would not bond her at the required rate.

Mayor Burgess stated that indemnification and bonding are the same.

L. Washington spoke to employees being on social media and the Ordinance relating to employee usage of it. She mentioned that the Mayor's wife and staff were utilizing her name to create a page on Face Book. She mentioned that her character was being assassinated and that her family and friends were impacted.

P. Couch asked if the home inspector had a criminal history background check? She mentioned the Face Book page and disparaging remarks made.

- Mayor Burgess stated that the inspector was certified by the State.

N. Griffin asked why Neighborhood Watch was disbanded and stated that it was a good program. He stated that we must work together to have peace and justice. He remarked about the results noted by Neighborhood Watch.

M. Wilkerson spoke to an Open House planned for August 10th in Riverdale. She requested to distribute literature pertaining to the event.

F. Harvey spoke in favor of Neighborhood Watch and how residents felt safer. He appealed to the Mayor and Police Chief to reconsider.

Mayor Burgess Responses to Comments:

- Mayor Burgess stated that crime would exist with or without Neighborhood Watch. He appealed to residents to call 9-1-1. Mayor Burgess asked residents to call him, if calls were not addressed.

GENERAL COMMENTS FROM MAYOR & TRUSTEES

Trustee Brewer had many questions:

- When would the Trustees discuss Ordinance # 14-006?
- What is the status of the FOIA Officer?
- Where was the letter from the attorneys regarding Operational Transfers?
- Where was the 1.3 Million deposited?

- She received a letter from Lake Plumbing contractor, advising that they would not be used. She asked if we have a list of contractors?
- Who would be indemnified, where could she find it in writing?

Mayor Burgess advised that contractors and home inspectors are not one and the same. There is a record of how portions of the 1.3 Million would be utilized and that some would go in the Cash Reserve.

Trustee Zupon mentioned National Night Out scheduled for August 7th, the planned activities and vendors. She provided some of the logistics. She advised residents to talk with the Police Chief that night concerning Community Policing vs. Neighborhood Watch.

Trustee Zupon suggested that a Trustee take heed and consider reports given as the information provided answered many questions raised.

Trustee Grant reiterated that the cash reserve mentioned would be allocated from the sale of the land for 1.3 Million Dollars.

Trustee Todd announced that the Ordinance Review would meet August 13th and that they were looking for volunteers.

Mayor Burgess announced the Corn and Dog Roast and asked for volunteers.

Trustee Grant moved, and Trustee Tate seconded the motion to adjourn the meeting at approximately 9:15 p.m. All Trustees were in favor.

Mayor Burgess called for a motion to adjourn. Trustee Brewer moved, and Trustee Todd seconded the motion to adjourn at 9:15 p.m. The voice vote was unanimous.

/s/Mayor Derrick N. Burgess

/s/Village Clerk Marva Campbell-Pruitt

Journal of Proceedings

Reconvened Regular Board Meeting

of

the Corporate Authorities

Village of Sauk Village

Sauk Village Municipal Center

21801 Torrence Avenue

Sauk Village, Illinois

Wednesday September 26, 2018

7:00 PM

This Journal of Proceedings are for the 9/25/2018 meeting that reconvened on Wednesday, 9/26/2018 (was recessed Tuesday due to the storms that caused a power outage at Village Hall).

CALL TO ORDER: Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7:00 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance.

Roll Call: Present: Trustees: Brewer, Carter, Grant, Tate, Todd and Zupon
Absent: None

Staff Present: Engineer Jim Czarnik Chief Kowalski Director Joseph Wiszowaty
Interim Finance Director Judith Director Allen Vavrick
Sutfin

Staff Absent: Village Clerk Campbell-Pruitt Director Weller
Chief Stoffregen

Public Attendees:

Mayor Burgess asked for a motion to reconvene the meeting from the previous night.

Trustee Grant moved, Trustee Tates seconded.

On Roll Call the following voted:

Ayes: Trustees Brewer, Grant, Carter, Tates, Todd, Zupon

Nays: None

Absent: None

Motion carried

Trustee Brewer moved to table item 11B from the agenda. There being no second, the motion failed.

APPROVAL OF MINUTES

- a. Motion to approve Journal of Proceedings for Board meeting 09/12/2017. Trustee Todd moved with 2 corrections, Trustee Grant seconded (Correction #1 under public comment, "Ireland" should "Eiermann" and Correction #2 under Reports of Trustees & Standing Committees, Parks & Recs, insert the word "shots" after the words "free flu" to complete that sentence.)

On Roll Call the following voted:

Ayes: Trustees Brewer, Grant, Carter, Todd, Zupon

Nays: Trustee Tates

Abstain: Trustee Zupon

Motion carried

- b. Motion to approve Journal of Proceedings for Committee meeting 09/19/2017 Trustee Todd moved, Trustee Grant seconded.

On Roll Call the following voted:

Ayes: Trustees Brewer, Grant, Carter, Todd

Nays: Trustee Tates

Abstain: Trustee Zupon

Motion carried

- c. Motion to approve Journal of Proceedings for the Special Board (Budget) meeting minutes 05/12/2018 – Trustee Grant moved, Trustee Zupon seconded.

On Roll Call the following voted:

Ayes: Trustees Brewer, Grant, Carter, Tates, Zupon

Nays: None

Abstain: Trustee Todd

Motion carried

PUBLIC COMMENT

- The Mayor started with reading a statement; he said that after 3 minutes, we will move on to the next person. The Mayor will respond to those who merit a response. If the Mayor feels someone should be removed, he will do so. He reminded everyone, we are here to conduct Village business.
- R. Richardson - asked for a copy of the Mayor's statement.
- L. Washington – brought up the social media ordinance, asked about what the Board is going to do about Joe Wiszowaty and social media. Brought up the Neighborhood Watch and the fact the Mayor attended some meetings; said that just because the Mayor says things doesn't make it true.
- J. Cast – Brought up operational transfers and the legality of them. As of today, she has a FOIA that indicates no documentation is on hand for those, which she believes means we have not followed up with them. Re the Police Department, brought up how much some of the police officers are making; she said since 3 officers have resigned, money should be sitting in their budget, so why can't they hire on those posts? Brought up the Police Department furniture, asked for an update on the Mayor's meeting with the Chief.
- D. Williams addressed the Village website – still not updated, why? Wants to know where we are with CalComm. Commented about the Mayor's stance on social media.
- P. Couch commended the Police Department & Public Works on their response to the storm the previous night, removing the branches from the streets. From a FOIA, she claims Dr. Straughter doesn't have a business license. Regarding social media, asked the Board why they aren't enforcing the ordinance.
- Mary Escobedo asked about the social media ordinance.

The Mayor said he would replace people who left the front office. He said he did talk about social media and will not comment further.

REPORTS OF OFFICERS

- Mayor Burgess announced that Bloom Township (on Halsted St) is having a Utility Assistance workshop on 9-Oct (Gas, Light & Water), must have ID with proof of residency. Literature is in back.

- Engineer Jim Czarnik read his report. Trustee Brewer asked about the OSLAD grant, asked when we might get the refund from them. Jim said it will likely happen next month. Trustee Tate commented that we discussed this in Executive Session, that we shouldn't bring this up in public session. The Mayor said it was okay to discuss in open session.
- Village Clerk – Trustee Grant read the Clerk's report.

REPORTS OF DEPARTMENTS

- Finance – Interim Director Sutfin commented about 2 open positions – and stated that both positions had been filled as of that day. She stated that while there was a considerable learning curve, we are in a better position. There are plans to cross train. Trustee Todd asked if both had background checks; Interim Director Sutfin said they went through HR, so if it hasn't been completed, it would be. Trustee Todd asked for an email indicating that it had been completed. Trustee Brewer asked about reports; she stated as of that day, she had access to the First Midwest accounts, the other accounts were still in process. Trustee Brewer said she'd send Interim Director Sutfin her requests.
- Fire Department Chief Kowalski read the Fire Department report.
- Police Department- Chief Kowalski read his report.
- EMA - Director Vavrik read a report. The Mayor commented regarding last night's storm that residents should contact their insurance carrier if a park way tree fell onto their property; the Village would not remove those trees (the insurance company likely would have an opinion on how to proceed).
- PW – not present
- Econ Dev – Director Wiszowaty read his report.

REPORTS OF TRUSTEES, STANDING COMMITTEES, AND COMMENTS

- Public Service Committee had no report.
 - Comments: Trustee Brewer had finance questions:
 - i. about the General Obligation bond payment, was it paid? Interim Finance Director Sutfin said it was intercepted and paid out of real estate taxes by Amalgamated.
 - ii. Trustee Brewer asked about the aging report and differences in amounts; Interim Finance Director Sutfin said the only differences would be items appearing on the A/P.
 - Other Comments:
 - I. Trustee Brewer expressed that everyone has freedom of speech, everyone should have an ability to speak. Everyone should be respectful but say what they need to say.

II. Trustee Brewer stated that she's asked for reports from the Finance Director, hopes to get those.

- Budget & Finance – Trustee Grant stated that the committee met last week to discuss the Cyber Security policy (Gerald attended). He commented on IML.
- Housing & Intergovernmental – Trustee Tates had no report
- Ordinance Review – Trustee Todd announced that the next committee meeting would be 8-Oct at 6:30 in the rotunda and that she would present two ordinances next week at the committee meeting (the Village Clerk already has them). Commented on social media.
- Public Safety – Trustee Zupon announced that the committee would attend Night Court the following Wednesday in lieu of a meeting; they may meet at another time later in the month (to be determined). Commented about IML and what Governor Rauner said about taxing residents vs economic development and while he was talking about it at the state level, it also applies to us at the Village level.
- Community Outreach – Trustee Carter had no Committee report.
 - Trustee Todd asked the Mayor about the agenda being changed to say Parks & Recs until the ordinance is passed to change the committee name.

REPORTS OF COMMITTEES & COMMISSION

- Senior Advisory Council – The Mayor read his report.

NEW BUSINESS

- a. Trustee Grant moved, Trustee Carter seconded a Motion to Approve Accounts Payable dated 09/25/2018 \$ 284,983.46.
 - Trustee Brewer moved to remove amounts associated to Straughter and Sutfin, there was no second, so the motion failed.

Comments:

Trustee Todd commented about Dr. Straughter and asked where we were with negotiations, how much longer is this going to last? The Mayor said, regarding Judy Sutfin, she is INTERIM, he appointed her as INTERIM, which he said before – and he said before, he is paying her what he paid Mohan. If he wants to make her the full time Finance Director, he will bring that before the Board. Regarding Dr. Straughter and negotiations, he said he believed we are ready to start arbitration but will let the board know in executive session.

On Roll Call the following voted:

Ayes: Trustees Grant, Carter, Tates, Todd, Zupon

Nays: Trustee Brewer

Abstain: None

Motion carried

- b. Trustee Grant moved and Trustee Zupon seconded a Motion to Approve an Ordinance Authorizing the Issuance of General Obligation Bonds in One or More Series, in an Aggregate Principal Amount Not to Exceed \$2.5M for Financing the Costs of Certain Capital Projects.

Comment:

Trustee Brewer commented that it would be nice to do something for the residents.

On Roll Call the following voted:

Ayes: Trustees Grant, Carter, Bates, Todd, Zupon

Nays: Trustee Brewer

Abstain: None

Motion carried

- c. Trustee Carter moved, and Trustee Bates seconded a Motion to Approve the Rental and Reservation Policies for Facility Usage of the Edward W. Paesel Community Center
Comment: Trustee Brewer asked that we use tape.

On Roll Call the following voted:

Ayes: Trustees Brewer, Grant, Carter, Bates, Todd, Zupon

Nays: None

Abstain: None

Motion carried

- d. Trustee Zupon moved, and Trustee Carter seconded a Motion to Approve the Appointment of Anthony Fitch as Treasurer of Sauk Village.

On Roll Call the following voted:

Ayes: Trustees Brewer, Grant, Carter, Bates, Todd, Zupon

Nays: None

Abstain: None

Motion carried

- e. Trustee Grant moved, and Trustee Carter seconded a Motion to Approve the Civic Software Upgrade Proposal.

Comment:

Trustee Grant said this is for the hosted version of the software.

On Roll Call the following voted:

Ayes: Trustees Brewer, Grant, Carter, Bates, Todd, Zupon

Nays: None

Abstain: None

Motion carried

ADJOURNMENT

Having completed the business of the day, Trustee Todd moved, Trustee Tate seconded. All in favor, meeting was adjourned at 8:14 pm.

/s/Mayor Derrick N. Burgess

/s/Village Clerk Marva Campbell-Pruitt

Journal of Proceedings

Village of Sauk Village Committee of the Whole

Senior Center
21801 Torrence Avenue, Sauk Village, IL 60411

Tuesday, October 2, 2018

7:00 pm

CALL TO ORDER

- Mayor Burgess called the meeting to order at 7:00 p.m. in the Senior Center

Roll Call: Present: Trustees Brewer, Carter, Grant, Bates, Todd, Zupon
Absent: None

PRESENTATIONS OF ITEMS RECOMMENDED TO BE PLACED ON THE AGENDA FOR ACTION AT THE NEXT REGULARLY SCHEDULED VILLAGE BOARD MEETING

- Trustee Linda Todd provided an overview and rationale for two ordinances. She discussed:
 - AN ORDINANCE AMENDING ARTICLE I (IN GENERAL) OF CHAPTER 10 (ANIMAL CONTROL) OF THE MUNICIPAL CODE OF THE VILLAGE OF SAUK VILLAGE
 - AN ORDINANCE AMENDING ARTICLE XI (SCAVENGERS) OF CHAPTER 18 (BUSINESSES AND BUSINESS REGULATIONS) OF THE MUNICIPAL CODE OF THE VILLAGE OF SAUK VILLAGE

It was decided that both items would be included as action items at the Board Meeting on October 9, 2018.

- Mayor Burgess introduced a letter from the Mayor of Crete and AN ORDINANCE AUTHORIZING SAUK VILLAGE TO DISCONNECT A PARCEL OF PROPERTY FROM SAUK VILLAGE IN ORDER FOR THE VILLAGE OF CRETE TO ANNEX THE PROPERTY. He stated that the documents were consistent with topics of discussion from Executive Session. He asked for a consensus among the Trustees that it be considered as an action item.

It was decided that this would be included as an action item at the Board Meeting on October 9, 2018.

PUBLIC COMMENT

- D. Williams asked if residents would have an opportunity to see the items for action on the de-annexation prior to it being readied for vote.
- R. Richardson stated that \$250,000.00 was borrowed from TIF 4 and asked what was done with the funds; she stated that the Village borrowed from the Water Fund to re-pay the TIF but never repaid that fund and asked how the funds were used. She asked if the State was contacted to determine

noise mitigation for the Truck Stop for the residents and if a site visit to Love's was conducted to witness/hear the noise levels?

- T. Thomas stated that he resides across from Strassburg School and that cars continue to block his driveway. He requested a No Parking/Handicap Sign as he has a child with a disability who uses a wheelchair and the illegally parked cars creates a hardship. He commended the Village for street repaving and the curb cuts.
- J. Cast spoke on Mayor Burgess' speech read the previous week and stated that she would not allow her constitutional rights to be violated. She mentioned that H.R. topics get shifted and that the person was fired for double-dipping and now she is paid to negotiate contracts and provide H.R. Services to the Village. She advised the Mayor and Police Chief to communicate about the furniture in the Police Station.
- C. Boetcher commented that she was not against the gas station, but asked how much input did residents have regarding the selected food establishments and why were existing business placed in jeopardy?
- M. Escobedo addressed social media and asked the Mayor if he read items posted by his family members before reading his speech? She stated that residents voted them into office and would vote them out. She expressed concern that Trustees are without comment or action.
- Mayor Burgess addressed comments as follows:
 - The use of the \$250,000.00 was to make payment on a five-million dollar bond. If not paid, the entire balance would have been due. Those funds did not come from the Water Fund.
 - Homes near Rte. 394 have experienced noise for years.
 - The house in the middle of the construction site asked for additional time to move. They are there until their lease expires.
 - He would communicate directly with Mr. Thomas to correct his issue.
 - The Police Chief and Mayor have communicated about the furniture in the police station and the Police Chief is readying a list of items to present.
 - Competition between businesses is a healthy way for them to step up. There is no clause to provide assurance of non-competing businesses.
 - Real estate was discussed in closed session.

GENERAL COMMENTS FROM MAYOR & TRUSTEES

- Trustee Brewer announced that she had reported four times of her inability to make copies. She requested supporting documentation to show that the copier needed and was repaired.
- Trustee Grant reiterated that department heads were asked for a list of needs four weeks prior and asked when they could be expected. He was advised that Dir. Weller is working on the final listings.

- Trustee Zupon announced:
 - The Halloween Trunk or Treat and Parade on October 27th. It would start at Rickover Junior High School and proceed to the Community Center.
 - The Veteran’s Service planned for November 12th at 11:00 a.m.
 - Coffee with a Cop on October 3rd.

 - Trustee Tate had no comment.

 - Trustee Todd announced the Ordinance Committee Meeting planned for October 8th. She mentioned the need for Codification of the Ordinances.

 - Trustee Carter had no comment.

 - Mayor Burgess commented on the lights out in the Rotunda. He advised residents of his availability most days. He stated that he is accessible on most occasions.
-

ADJOURNMENT

Trustee Zupon moved and Trustee Tates seconded a motion to adjoin at 7:43 p.m. Through voice vote, the vote was unanimous.

/s/Derrick N. Burgess, Mayor

/s/Marva Campbell-Pruitt, Village Clerk

JOURNAL OF PROCEEDINGS

**Regular Board Meeting
of
the Corporate Authorities
Village of Sauk Village**

**SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVENUE
SAUK VILLAGE, ILLINOIS**

**Tuesday, October 9, 2018
7:00 PM**

CALL TO ORDER: Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7:00 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance

Roll Call: Present: Trustees: Brewer, Carter, Grant, Tate, Todd and Zupon

Staff Present:

Engineer Jim Czarnik	Chief Robert Kowalski	Interim Finance Director
Captain Dennis Synowiec	Director Joe Wiszowaty	Judy Sutfin
Director Allen Vavrik	Director Kevin Weller	

Others in Attendance: Clerk Marva Campbell-Pruitt

Public Attendees: 19

APPROVAL OF MINUTES

- a) Trustee Grant moved, and Trustee Carter seconded a motion to approve the Journal of Proceedings for the Regular Board Meeting of May 8, 2018

Upon Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Grant, Todd

Nays: Trustee Zupon

Motion Carried

- b) Trustee Todd moved, and Trustee Brewer seconded a motion to approve the Journal of Proceedings for June 13, 2018.
- o Trustee Brewer asked about the change in process for approving the minutes and was informed that the current method stream-lined the process.

Upon Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Grant, Todd

Nays: Trustee Zupon, Tate

Motion Carried

Trustee Zupon moved, and Trustee Todd seconded a motion to Approve the Journal of Proceedings for the Committee Meeting of October 2, 2018 with recommendations to change the name from Thomas to Thompson and to include Trustee Carter's name.

Upon Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Grant, Tate, Todd, Zupon

Nays: None

Motion Carried

PUBLIC COMMENT

J. Cast took the Board back in history to compare past practices of hiring a manager that was not needed. She stated that the current administration was doing the same. She stated that the March was the Mayor's fault because of his actions. Mayor had made individual decisions and thus must bear the blame. WE can not afford to pay various folks.

L. Washington spoke of Robert Fox when appointed and was asked if he was willing to work for free. She asked if new employees were told the same. She spoke of the March and its purpose; comments on social media and the threat that Cook County Sheriffs would arrest them and employees to be fired. The March would go on despite the threats. She spoke of the mayor stating his availability, when it is not the case for her.

P. Couch stated that she had asked the same question many times without responses. She has asked about the number of fire hydrants down and how many have been repaired? She spoke of public safety.

E. Farmer had a two -part question. He cited an occurrence encountered where a lad parked too close to his mailbox. He asked if there anything that can be done, and if a sign could be posted?

D. Williams read something from a news channel on "fake news" and provided history. She stated that it started on a page that has our logo. The language on that page is political. She had asked that the page be taken down as it is not the official page of the Village.

M. Escobedo spoke of Social Media. She stated that Mayor asked residences not to talk about folks, but the Mayor's family and friends could do so. She spoke of bad mouthing many

residents and trustees. She mentioned the truck company moving in and that residents were not notified.

REPORTS OF OFFICERS

- Mayor's Report - Mayor Derrick Burgess announced the following:
 - Second Congressional Job Fair on October 19, 2018 in Lansing from 9:am – Noon. There would be a skills prep session on employment to ready interested individuals the Wednesday prior.
 - Trunk or Treat was announced to take place on Oct 27th and the Parade would proceed from Rickover to the Community Center. There were Flyers on table and a sign in sheet for Volunteers.
 - A Veterans Day Celebration with a lunch to follow will take place on Nov. 12th
 - Receipts from IML should go to the treasurer as soon as possible.

- Village Clerk – Ms. Marva Campbell-Pruitt
 - Spoke of the need to change temporary passwords for new voice mail system. She asked that one person from each department attend the planned training on the system that upcoming Friday. She stated that the public should have been notified of the new phone system and ask for their patience.
 - Nov. 6th is Election Day and asked everyone to exercise their rights to vote.
 - Minutes have been added to the Web-sit through April. A schedule of other minutes was provided and what Trustees could expect going forth. She stated the most recent minutes will be presented as soon as possible and would provide minutes from earlier as well to play catch up.
 - Trustees were asked to revisit documentation concerning the Bond. As there is potential that petitions would need to be available and a referendum required. She asked that they assist with understanding of the needed process and she asked that it be on the following Committee of the Whole agenda.

- Village Engineer – Mr. Jim Czarnik read and provided a written report and update on the 223rd Street project

- Village Treasurer – Anthony Finch was not present.

REPORTS OF DEPARTMENTS

- Finance & Administration – Interim Director Judith Sutfin read a report highlighting:
 - an update of the ADP Conversion, with 1/3 of the employees completed. She spoke on Payroll interface for the general ledger
 - Trustee Brewer asked about the report for statements. Did. Sutfin stated that she sent them out at 5:30 p.m. Brewer asked for individual reports for banks as previously requested and informed that 5:30 does not allow time to prepare for the report.
 - The Village Clerk requested the written report for the records.

REPORTS OF DEPARTMENTS

- Fire Department - Fire Captain Dennis Synowiec, read and provided a written report for the Fire Department listing activities and statistics that occurred during the past two-week period. The report will be filed with the certified minutes.
- Police Department - Police Chief Kowalski read and provided a written report for the Police Department listing activities and statistics that occurred over the prior two weeks. The report will be filed with the certified minutes.
- Emergency Management Agency - Director Allen Vavrik read and provided a written report listing activities and statistics that occurred over the prior two weeks. The report will be filed with the certified minutes
- Public Works – Director Kevin Weller provided an extensive list of activities that his department had performed. The report will be filed with the certified minutes.
 - Trustee Zupon asked about coordinating the Department Heads’ wish lists. She asked if the lists had been provided. He responded that it was news to him, that he was responsible for coordinating the wish lists. Dir. Weller stated that there were some instances requiring his involvement and he has talked with the various department heads concerning those items.
 - Trustee Todd asked him to provide data on how many hydrants were and were not working
- Economic Development - Director Joseph Wiszowaty read and provided a written report listing:
 - The number of building permits issued
 - Applications for Certificates of Re-occupancy
 - Updates to the permit to Gas-N-Wash
 - Invest in Cook Grant application

- Trustee Brewer asked if the figures for permits and applications noted, were since May or prior. She asked for a written report.

REPORTS OF TRUSTEES, STANDING COMMITTEES AND COMMENTS

- Public Services Committee - Trustee Bernice Brewer stated:
 - That since May 2017, she had asked for information to make an informed decision on the infrastructure. She asked for this request to be a part of public record. Mayor Burgess responded that answers have been provided.
 - Mayor Burgess stated that she had received much information requested over the last year and a half.
 - She asked for detailed information on infrastructure, repairs, i.e., square inches of pipes, how many hydrants and water main breaks, etc. She stated that she wished to sit and talk with the Engineer and Dir. Weller so that they can provide the information she requires.
 - Trustee Brewer reported that during the prior week, she asked about her inability to make copies from the copier and was informed that it was a code issue. She spoke with Gerald and stated that the code was changed intentionally. She stated that she is being kept from completing her fiduciary duties.
- Budget & Finance Committee- Trustee Rodrick R. Grant announced he hoped to present policies for review based upon the outcomes of Wednesday's committee meeting. There is another meeting scheduled the following week as well.
- Housing and Intergovernmental Relations Committee - Trustee Cecial Tates no report.
- Ordinance Review Committee - Trustee Linda L. Todd will meet Nov. 5th at 6:30. The committee decided to meet the First Mondays of the month.
- Public Safety Committee – Trustee Beth Zupon next meeting November 7th at 6p.m.
 - She stated that the notice on the Water Bill, Trick or Treating had a conflicting time 4-7 p.m. is the actual time. She announced the following:
 - Folks should go thru the fire safety van as it is very informative. She gave kudos for how they embellished the trailer for the community and encouraged people to attend the Fire Safety event
 - The Clerk post on Face Book via E-News. The Clerk shared information from Police Chief and now that she is aware that they communicated, she asked the chief to post items such as this more often as appropriate. She advised others to sign on the that page.

- Community Outreach – Trustee Ronald P. Carter reported that he is still developing relationships with companies for used equipment. He had not received any response at that point.

- **REPORTS OF COMMITTEES AND COMMISSIONS**

- Senior Advisory Council – Chairman, Emmett Farmer reported on the following:
 - Health Fair Thursday Had flyers on the table.
 - Senior walk.
 - Medicare Meetings start 10/15 end 12/7
 - Game night
 - Senior Luncheon sponsored by the Eastern Stars

- **NEW BUSINESS**

- Trustee Zupon moved, and Trustee Grant seconded a Motion to Approve Accounts Payable and Disbursements Dated 10/09/2018 in the amount of \$254,571.95

- Comments/Questions**

- Trustee Brewer asked to remove from Accounts Payable the following:
 - the four invoices of Dr. Straughter
 - the salary for Judith Sutfin as her employment and appointment had not been approved by the Board
 - Hiskes and Lapp
 - Kane McKenna

- Upon Roll Call, the following voted:**

- Ayes: Trustees Carter, Grant, Todd, Tates, Zupon

- Nays: Trustee Brewer

- Motion Carried**

- Trustee Todd moved and Trustee Zupon seconded a Motion to Approve an Ordinance Amending Article I (In General) of Chapter 10 (Animal Control) of the Municipal Code of the Village of Sauk Village

- Upon Roll Call, the following voted:**

- Ayes: Trustees Brewer, Carter, Grant, Todd, Tates, Zupon

- Nays: None

- Motion Carried**

- Trustee Todd moved, and Trustee Brewer seconded a Motion to Approve an Ordinance Amending Article Xi (Scavengers) of Chapter 18 (Businesses and Business Regulations) of the Municipal Code of the Village of Sauk Village.

Upon Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Grant, Todd, Tates, Zupon

Nays: None

Motion Carried

Mayor Burgess called for a motion to go into Executive Session.

Trustee Zupon moved and Trustee Carter seconded a motion to recess to Executive Session.

Upon Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Grant, Todd, Tates, Zupon

Nays: None

Motion Carried

The Regular Board Meeting was reconvened at 8: 10

On Roll Call, the following were present:

Trustees Brewer, Carter, Grant, Tates, Todd and Zupon

Mayor Burgess explained that the Ordinance was to dis-connect the properties east of Illinois 394 and South of Steger. He explained that there were items to be included in the ordinance that was not there as stipulated. Thus, the Village is requesting that the ordinance be re-written

Trustee Zupon provided information relative to the amount of funds (\$70,000.00), and consequences to be realized concerning the provision of water and how it is in the Village's best interest to approve the de-annexation.

Trustee Zupon moved and Trustee Todd seconded a Motion to Approve an Ordinance Authorizing Sauk Village to Disconnect A Parcel of Property from Sauk Village for the Village of Crete to Annex the Property with the requested amendments.

Upon Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Grant, Todd, Tates, Zupon

Nays: None

Motion Carried

Adjournment

Having completed the business of the day, Mayor Burgess asked for a motion to adjourn. Trustee Brewer moved, and Trustee Tate seconded the motion to adjourn at 8:35 p.m. The Voice Vote was unanimous.

/s/Derrick N. Burgess, Mayor

/s/Marva Campbell-Pruitt, Village Clerk

Journal of Proceedings

Village of Sauk Village

Committee of the Whole

Village Board of Trustees

21801 Torrence Avenue, Sauk Village, IL 60411

Tuesday, October 16, 2018 at 7:00 pm

Corrected

CALL TO ORDER

- Mayor Burgess called the meeting to order at 7:00 p.m. in the Municipal Center.

Roll Call: Present: Trustees Brewer, Carter, Grant, Bates, Todd, Zupon
Absent: None

PRESENTATIONS OF ITEMS RECOMMENDED TO BE PLACED ON THE AGENDA FOR ACTION AT THE NEXT REGULARLY SCHEDULED BOARD MEETING:

- Engineer Czarnik presented on the Resolution Directing and Authorizing the Submission of a Subrecipient Agreement and to Execute the 2018 Community Development Block Grant Program Year Agreement with Cook County, Illinois Project #1806-020. He provided an overview of projects previously completed and stated that this action is perfunctory as it is an annual occurrence. This action is required to receive \$200,000.00 in funds for the 2018/2019 year.
 - Trustee Grant asked if the funds would come through MFT. (YES)
 - Trustee Brewer mentioned the area around 225th did not qualify for funding. 221st and 223rd are eligible for funding.

It was announced that this would be an action item on the upcoming Board Meeting's agenda.

- Mayor Burgess spoke to the Resolution Authorizing the Entry of an Intergovernmental Agreement for the Provisions of Environmental Health Inspectional Services Between the Cook County Department of Public Health and the Village of Sauk Village. He stated that we do not have provisions for this service, thus it is to our advantage to have Cook County offer these services. The fee of \$100.00 is charged to the businesses not to the Village. This is an annual occurrence.

It was announced that this would be an action item on the upcoming Board Meeting's agenda.

PUBLIC COMMENT

R. Richardson stated the following:

- that she had asked the Mayor about receiving a copy of the comments he made previously and that she still want a copy;
- that whomever is on the other (web-site) page should be stopped as they are so disrespectful. It is getting very ugly. She stated that if the Mayor could not convince them to stop, things could get out of hand. She specifically called out the offenders; and
- that the March was not for or against the Mayor.

L. Washington spoke about cyber-bullying, the Ordinance that is in place and the employees and others, who continue to violate it. Mayor had stated that he could not stop it. She stated that this has occurred for the last ten years with slanderous remarks. It needs to stop.

Pastor Pitts asked the Trustees and Mayor to attend a Community Revival on October 27th. He stated that several churches have collaborated to host the Community Breakthrough Revival, at Crossroads Church, 23001 Torrence. He made a passionate appeal to the Administration and residents to make attendance a priority. He cited that the Pharisees and Scribes were politicians who surrounded Jesus. He made a plea to make attendance a priority. He thanked the administration and vowed to pray for them and asked them to pray for him.

D. Williams stated that she appreciated Pastor Pitts' announcement. She stated that she was saddened that that the last 10 years is not better. Asked if the Administration were working for a select few or for all the residents. She stated that she was happy to see a Sauk Talk; she welcomed everyone to Crossroads; and she stated that she wishes to work with everyone and that she was led to work. She concluded by asking, "Do you work for me."

G. Gary stated that he has been a resident for 23 years. He came to discuss his water bill that had increased over the last two cycles. He asked if the meters could be checked. He left with stating that he is happy to see the Village improving.

M. Escobedo talked about social media and how residents were asked not to talk on social media. She stated that the Mayor needs to do something. She stated that she was warned about the Mayor's inability to lead but did not believe them.

J. Cast commented that on several things, they were:

- she is not as in tuned with social media and is not interested in what others have to say;
- they were loyal and believed in him, but the Mayor had changed;
- the person chosen to do the work of the previous Manager has no experience and asked if the Mayor was thinking about the residents when he brought in people.
- No raise for the police no raise and that they are being treated like dogs;

F. Williams stated he had three questions, 1. If there were any restrictions regarding what the owners of the car wash can do there; 2. were residents informed and did they have a voice; 3. Where would they get their water, and would they pay taxes to the Village. Mr. Williams asked the mayor to look at him while he was talking and appealed to the Mayor to be respectful and not look down.

Mayor Burgess' Responses:

- Social Media – Reiterated that he would not discuss social media in an open meeting and stated that he could not control another human being.
- He hoped that all listened to Pastor Pitts and plan to go to the revival, listen and get involved.
- To Mr. Gary, Mayor asked for his phone number, so they can speak directly.
- Comment on the Police Department - They are still in negotiations, so what has been conveyed is not the case where pay raises are concerned.
- To Mr. Williams - truck stop restrictions are determined by the code. Residents knew about it after the land was sold. He informed the Trustees during the process. He stated we need commerce in town. He spoke of free enterprise. They would buy water from the Village, they will pay taxes to the village. They are in a TIF and Article 8 to attract business to Illinois and Cook County. We cannot demand a business to hire villagers. We can ask but can't dictate. Notice of applications would be shared with residents.

GENERAL COMMENTS FROM MAYOR & TRUSTEES

- Trustee Brewer
 - announced the first meeting of the Public Services Committee would be November 3rd at 10:00 a.m. with the Location to TBD;

- stated that she does not recall the Village holding a public hearing concerning the gas station; and
- stated that she has attempted to get reports and information from the finance department but requires time to review the information prior to a meeting, it has been an ongoing concern that there is no transparency and she can't get information.
- Trustee Zupon stated that an Ordinance for the de-annexation for Crete the previous week, was due for amendments for which she had not received an updated copy.
 - Mayor responded that he spoke with the Mayor, Crete's Trustees must vote on the revised resolution and once the paperwork from Crete is provided and shared with our Attorneys. We can then go forth.
- Trustee Grant announced the Budget and Finance meeting scheduled the following day. He stated that he had received the report as others had via e-mail from the Interim Directors and spoke with her. She will do her best to get it (the report) out earlier.
- Trustee Todd informed all that she sent an email regarding an issue and received a response, however HR is not responding to her e-mails. Trustee Todd announced that at the next meeting, she would present two ordinances... one, the False Alarm.

Mayor Burgess

- pleaded with all to attend the Revival; and
- announced Trunk or Treat is that same day and the weather will depend where it will be located. He was hopeful that there will be many to attend.

ADJOURNMENT

Trustee Zupon moved and Trustee Brewer seconded a motion to adjourn at 7:45 p.m. By voice vote, all approved.

/s/Derrick N. Burgess, Mayor

/s/Marva Campbell-Pruitt, Village Clerk

**Journal of Proceedings
Regular Board Meeting
of
the Corporate Authorities
Village of Sauk Village**

**Sauk Village Municipal Center
21801 Torrence Avenue
Sauk Village, Illinois**

Tuesday, October 23, 2018

CALL TO ORDER: The Regular Meeting of the Corporate Authorities was rescheduled and delayed pending completion of a Special Meeting on the Ordinance of the Bond Issuance. Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 8:15 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance.

Roll Call: Present: Trustees: Brewer, Carter, Grant, and Tate,

Staff Present:	Engineer Jim Czarnik	Chief Robert Kowalski	Interim Finance Director
	Captain Dennis Synowiec	Director Joe Wiszowaty	Judy Sutfin
	Director Allen Vavrik	Director Kevin Weller	Treasurer Anthony Finch

Others in Attendance: Clerk Marva Campbell-Pruitt

Public Attendees:

APPROVAL OF MINUTES

Trustee Carter moved, and Trustee Brewer seconded a Motion to Approve Journal of Proceedings for the Board Meeting of July 10, 2018.

On Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Grant,

Nays: Tate

Absent: Trustees Todd, Zupon

Motion Carried

Trustee Grant moved, and Trustee Carter seconded a Motion to Approve Journal of Proceedings for the Board Meeting of October 9, 2018.

- Trustee Brewer stated that three items mentioned for removal from Accounts Payable were not included in the minutes. The Village Clerk spoke to Parliamentary Procedures relative to the components required, i.e. the date, time, locations and action items. Minutes are not to be and would not be provided verbatim.

Trustee Brewer asked about the written statements she had provided by e-mail and why they were not in the minutes. The Clerk informed that information provided after the meeting are not a recording of what occurred during the meeting. She (clerk) clarified that she provided a summary of the requested items and highlighted where in the minutes they were located.

Trustee Brewer referred to Page five of the minutes and stated the Mayor indicated that he provided information to her that he did not. Again, the Clerk explained that what occurs outside of the meeting would not be recorded in minutes of the day.

On Roll Call, the following voted:

Ayes: Trustees Carter, Grant, Tate

Nays: Trustee Brewer

Absent: Trustees Todd, Zupon

Motion Carried

Trustee Brewer moved, and Trustee Grant seconded a Motion to Approve Journal of Proceedings for the Committee of the Whole Meeting dated October 16, 2018 with the corrections.

- Trustee Brewer asked that 225th street be changed to “the area around 221st Street, “and that Mr. Williams remarks identify who “he” was referencing.

On Roll Call, the following voted:

Ayes: Trustees Brewer Carter, Grant, Tate

Nays: None

Absent: Trustees Todd, Zupon

Motion Carried

PUBLIC COMMENT

M. Escobedo spoke on social media. She stated that the Mayor was not following the ordinance. She stated that Joe W. should be dismissed as he, the Mayor's wife and daughter constantly harass residents.

C. Boetcher spoke concerning a neighbor's eviction. The home is littered with garbage and rodents and children are in the house illegally. She stated the Village should clean the house, secure it and charge the owner. The location is 221st and Clyde.

H. Parker referenced the Ordinance #18-015 voted on September 25th. It was approved by everyone except Brewer. She made an appeal to take down the SVI page on Facebook.

D. Williams distributed a hand-out illustrating the Sauk Village website and that of SVI. They are so similar that no one could tell that they are unrelated. Concerning the Sauk Talk, she stated it is political and asked where updates were from the Clerk and Trustees. She stated that the Official website had not be updated in a year and asked the that SVI website not use the Village logo. She thanked the Mayor for an informative public hearing.

B. Hopkins stated that she did not understand the mention of removing the items from the minutes. She asked why Dr. Straughter is paid \$1,400.00 a week.

P. Couch asked how many fire hydrants are not working in the village? Is there an answer?

J. Cast asked for an audit because of the termination of the finance director. She stated that she has called Village Hall repeatedly and receives a recording saying, "thank you for calling the Village of Sauk, not Sauk Village." Regarding Operational Transfers, she asked when the attorney said it was ok to use them. She asked if they were being used. She asked if the Police and Mayor met to talk about that department's needs. (yes) She stated that the Police Eligibility list would be extinct and inquired about hiring three police as is stipulated in the budget.

Mayor Responses:

- Once an A/P is approved by a majority of Trustees, the invoices gets paid. Trustees can make comments to remove an item or to pay or not pay.
- The Mayor stated that he has a copy of the working hydrants and would provide a copy as soon as the next day.
- The Mayor stated that he did not know where information concerning a Forensic Audit was derived. It costs \$60-\$70,000.00 and stated if Trustees deemed it necessary, they could request one.

- The Sauk Talk will be distributed quarterly and placed on the web site. Those interested in placing an item may do so.
- The Village has a new phone system and it is being worked on.
- An explanation of operational transferred were attempted during the Hearing.
- Hiring of new police will be in the next budget

REPORTS OF OFFICERS

- Mayor's Report - Mayor Derrick Burgess
 - Mayor Burges announced that Trick or Treat was around the corner and stated Trunk or Treat was Saturday. The event would be outside unless there was inclement weather. He asked individuals to arrive at 11 a.m. to set up.
 - Mayor Burgess announced the Revival and asked people to attend.
- Village Clerk Marva Campbell-Pruitt
 - The Clerk provided notice that all Ordinances and minutes through June were forwarded to Gerald for posting. She stated that he was backed up with the new phone system and getting new employees set up.
 - The Clerk provided a timeline for getting minutes up to date.
 - Clerk Pruitt stated that the web-site concerning the elections had been updated and invited prospective candidates to visit the site for calendar updates.
 - The Clerk announced the Christmas Food Drive and asked for volunteers to assist.
- Village Engineer, Mr. Jim Czarnik read and provided a written report highlighting the motion to approve the CDBG Grant. The report will be attached to the certified minutes.
 - Trustee Brewer mentioned the 221st street project and stated that is was denied, yet we will now reapply for the same area. She asked what makes you think it would be favorable this time?
 - Concerning, MFT funds with \$154,000.00 left, she asked why we were using half of the money to do that one area to resurface instead of looking at the underlying issues. She inquired about the use of \$75,000.00 Mr. Czarnik stated that the \$200,000.00 had been approved. Trustees needed only to vote on receiving the funds. The process is the same. It is a continuous stream of income and the Village is careful not to go over.
 - Trustee Grant stated that there was \$180,000.00 in MFT Funds.

- Treasurer, Mr. Anthony Finch reviewed the Collector’s Report for July 2018. He stated the cost received from each fund. He read into record:
 - property taxes -\$1,387,330.03
 - other taxes - \$218,311.91
 - licenses and permit- \$20,947.00
 - fees and services – \$288,993.33
 - grants – \$14,031.95
 - interfund transfers – \$819,608.65
 - misc. income – \$1,477,462.94
 - **Total- \$4,226,685.81**
- Trustee Grant clarified that though the heading stated June, it is a July report.
- Trustee Brewer asked about the transfers where they were from and to, and who made the transfers? Trustee Grant referred her to Page 5 of the report. Sutfin explain that the transfers were made to pay the bonds and was authorized by the previous Finance Director.

REPORTS OF DEPARTMENTS

- Interim Finance Director Judith Sutfin reported:
 - Problems with the Civics System and IT Servers issues that would not allow payments to be accepted. Since, computers are down. Taking payments manually. It is presumed that the storms and outages of late caused the server to fail with subsequent issues. IT has been working to correct the problems;
 - On reports completed or projected to be completed; and
 - The auditors were provided all required reports in September.
 - Trustee Brewer asked for documentation to show the transfers, a detail of the water and sewer fund and asked when she could get an accounting. Trustee Brewer wants the detail ledger, not a bank statement.
- Fire Captain Synowiec read and provided a written report for the Fire Department listing the activities and statistics that occurred over the last two weeks. The report will be attached to the certified minutes.
- Police Chief Kowalski read and provided a written report for the Police Department listing the activities and statistics that occurred over the last two weeks. He filled in blank spaces by reporting that the department responded to 438 calls and made 6 arrests. The report will be attached to the certified minutes.

- EMA Director Vavrik read and provided a written report for the listing the activities and statistics that occurred between October 8th through October 21st. The report will be attached to the certified minutes.
- Public Works Director Weller read and provided a written report that detailed issues and corrective measures orchestrated by Public Works. The report will be attached to the certified minutes.
 - Trustee Brewer asked him to investigate inoperable lights. She asked if potholes were repaired using MFT funds for temporary repairs. She was informed that it was correct.
 - She recounted information from a report received, i.e., 47 street lights out, 83 hydrants were inoperable, what was the water loss. Had 30 water main break since January. We must address the infrastructure. Director Weller provided a correction in that not all breaks. Some are repairs.
- Economic Development - Director Joseph Wiszowaty had no but stated that a discussion for Invest in Cook Grant would be on the next Committee Meeting.

REPORTS OF TRUSTEES, STANDING COMMITTEES AND COMMENTS

- Public Services Committee - Trustee Bernice Brewer stated that she had been trying to find out how many feet of pipe have been repaired since 2017 and what needs to be repaired and the number of boil reports. She needs to speak to the engineer to gather information.

Comments

- FOIA requests would be lessened if she was provided requested information.
 - Requested a written explanation of Operational Transfers.
 - Requested a written statement of the actual hours for the Work Statement of Dr. Straughter. Mayor Burgess clarified that the hours were 17.5 and no more than \$6,000.00 monthly.
- Budget & Finance Committee- Trustee Rodrick R. Grant asked to present the policy on Cyber Security at the Committee Meeting.

Comments

Asked if the Mayor received the wish list from department heads. Mayor stated that he had a meeting with heads. When he gets it, he will pass it on to the board. He assured that nothing would be voted on until Trustees are apprised.

- Housing and Intergovernmental Relations Committee - Trustee Cecial Tates had no report.

- Ordinance Review Committee - Trustee Linda L. Todd was absent.
- Public Safety Committee – Trustee Beth Zupon was absent.
- Community Outreach - Trustee Ronald P. Carter III had no report.

REPORTS OF COMMITTEES

- Senior Advisory Council – Chairman, Emmett Farmer provided a written report outlining planned activities and functions for Seniors. The report will be attached to the certified minutes.

NEW BUSINESS

- Trustee Grant moved, and Trustee Carter seconded a Motion to Approve All Accounts Payable and Disbursements Dated 10/23/2018 for \$308,508.69

Comments

- Trustee Brewer stated that she would present a written statement to be included in the minutes later and was informed that a statement not a part of the meeting could not be included in the recording.
- Trustee Brewer Salary for Sutfin and Dr. Straughter be removed from Accounts Payable as they have not been approved by the Board. She was informed that she would need to seek an amended motion. No Trustee accepted the amendment. The question was called

On Roll Call, the following voted:

Ayes: Trustees Carter, Grant, Tates

Nays: Trustee Brewer

Absent: Trustees Todd, Zupon

Motion Carried

- Trustee Grant moved, and Trustee Carter seconded a Motion to Approve a Resolution Directing and Authorizing the Submission of a Subrecipient Agreement and to Execute the 2018 Community Development Block Grant Program Year Agreement with Cook County, Illinois Project #1806-020

On Roll Call, the following voted:

Ayes: Trustees Brewer, Carter. Grant, Tates

Nays: None

Absent: Trustee Todd, Zupon

Motion Carried

- Trustee Grant moved, and Trustee Carter seconded a Motion to Approve a Resolution Authorizing the Entry of an Intergovernmental Agreement for the Provisions of Environmental Health Inspectional Services Between the Cook County Department of Public Health and the Village of Sauk Village

On Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Grant, Tates

Nays: None

Absent: Trustee Todd, Zupon

Motion Carried

Adjournment

Having completed the business of the day, Trustee Brewer moved, and Trustee Tates seconded a motion to adjourn the meeting. Motion duly made, seconded and carried, the meeting was adjourned at 9:39 p.m.

/s/Derrick N. Burgess, Mayor

/s/Marva Campbell-Pruitt, Village Clerk

Journal of Proceedings
Village of Sauk Village
Committee of the Whole
Village Board of Trustees
21801 Torrence Avenue, Sauk Village, IL 60411
Tuesday, November 6, 2018 at 7:00 pm

CALL TO ORDER

Mayor Derrick Burgess called the meeting to order at 7:00 p.m.

On Roll Call

Present: Trustees Brewer, Carter, Grant, Tate, Todd, Zupon

Others in Attendance: Director Joseph Wiszowaty, Clerk Marva Campbell-Pruitt

MOTION TO RECESS TO EXECUTIVE SESSION

Mayor Burgess called for a Motion to recess to Executive Session to Discuss Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Review Executive Board Minutes, Real Estate, or Employment and Compensation as needed (5ILCS) 120/2 (c) (2018)

Trustee Todd moved, and Trustee Brewer seconded the motion to recess to Executive Session at 7:01. Calling for a Roll Call, the following voted:

Ayes: Trustees Brewer, Carter, Grant, Tate, Todd, Zupon

Nays: None

MOTION TO RECONVENE

The meeting reconvened at 8 with all Trustees present.

DISCUSSION ITEMS

- Trustee Beth Zupon introduced the concept for the development of a new website. She provided an overview and introduced Karen Mullins. She was intrigued by the proposal by SOCS.
 - SOCS Websites / Foundations for Educational Services - Presentation by Karen Mullins. Ms. Mullins presented everyone with a pair of socks. Two skill sets. How to use e-mail and Word Document. It is designed for small communities to post information pertaining to each department. It would provide leeway to facilitate as needed. Each department could post their data. Each story has a begin and end date. Once dates are included, the item goes up and off the site. Other features outlined were:
 - There is a free app to use so that information can be posted
 - One price Point
 - Economic Development is being driven by many communities, so businesses can be highlighted and promoted
 - Each Department would have a contact person, so residents could post, ask questions directly to each department

- The Calendar element is highly favored as each department can post their own.
- There would be a new website design
- Site would be ADA compatible
- The company provides unlimited training, pages, pictures, content or articles.
- A new design is available every three years
- Ms. Mullins concluded by asking if there were questions.
 - Trustee Zupon added that we would wish to use a format that is user-friendly and pristine. She further reiterated many features identified by Ms. Mullins and stated that there is an interface with social media, e-mails and technology. She asked to speak at the next department head meeting to provide them information.
 - Mayor Burgess asked about the requirements for hardware and software. He was told that it is web-based, so no equipment is needed. Mayor Burgess questioned how concerns would be address by the various departments.
 - Trustee Grant asked how apps are to be loaded? He was told that there would be trainings and webinars. He asked about the need for a contract and the renewal rate. The renewal rate would be the same and auto-renewal is dependent upon the Village’s selected option.
 - Trustee Brewer asked how long it would take to get the site up and running and was told it could take place within thirty days. She asked who would be the contact person at the Village? As of now, there is no contact listed.
 - Trustee Todd asked about the price and if it is auto-renewal? When asked how the site would be funded, she was told that it would be from proceeds from the sale of the laundromat. She was also told that the option for auto-renewal is available.
- Trustee Zupon asked that this be included as an action item on the next Board Agenda.
- Trustee Linda Todd stated that she had two Ordinances previously presented for consideration and asked if there were questions. She discussed:
 - An Ordinance Amending Article Vi (Alarm Systems) of Chapter 22 (Emergency Management and Services) of the Municipal Code of the Village of Sauk Village. She stated that it has be down-sized and once approved it would go to the Police Department for approval. She highlighted the consequences for violations or the number of instances. A letter from the Police Chief would be sent to residents with a warning letter, or warning letter and tickets based upon the number of instances of a false alarm
 - Trustee Grant asked if a record is kept of false alarms? Calcomm has a record of the number of calls received and forwards that information to the Police Department.
 - Trustee Zupon provided corrections on the style of wording/writing and punctuation.
- Trustee Todd asked that this to be included as an action item on the next Board Agenda.
- Trustee Todd spoke to an Ordinance Amending Section 14-24 (Property Maintenance Code Adopted) of Division 1 (Generally) of Article li (Building and Technical Codes) Of Chapter 14 (Buildings and Building Regulations) of the Municipal Code of the Village of Sauk Village. She stated that Occupancy Fees would

be increased from \$50.00 to \$75.00 and units of 6 or more would increase from \$25.00 to \$30.00. Trustee Todd asked that this to be included as an action item on the next Board Agenda

- Director Joseph Wiszowaty provided insights on two points of business:
 - A Resolution Approving an Intergovernmental Agreement between the County of Cook and Village of Sauk Village for the 2018 Invest in Cook Grant. Dir. Wiszowaty provided background of the grant applied for the Phase 1 Engineering for road spurs, engineering road expansion and railways. The grant was awarded for \$350,000.00. The Village's match would be \$100,000.00 and covered by the TIF. He stated that it is like other IGAs and must be completed and submitted by 12/31/2018. The resolution authorizes the Mayor and Clerk to sign the IGA. Dir. Wiszowaty asked that it be on the agenda at the next board meeting.
 - Discussion of the Request for Qualifications for a Phase 1 Engineering Study- pursuant to the 2018 Invest in Cook Grant. Dir. Wiszowaty stated that the Phase 1 Engineering Study is a requirement for approval of the grant by Cook County, distributed that night. It is a Cook County project that accompanies federal opportunities. It is a process to procure engineering services. He explained the areas sought with regards to an Engineering firm and the requirements needed by the company i.e., scoring, deliverables, etc. He took care to inform that no contract would be entered without the express approval of the Board.
 - Trustee Brewer spoke to the Village's staff qualification for evaluation the engineers' qualifications.
 - Trustee Grant asked if the request has been shared at that time? No, it has not been released. It would be posted on the web-site once approved.
- Dir. Wiszowaty asked that this to be included as an action item on the next Board Agenda.
- Trustee Rodrick Grant led the discussion for the Sauk Village Acceptable Usage Policy. He informed that the title had changed from when it was first presented. It was previously referred to as the Cyber Security Policy. Changes to be noted are: access according to position, and virus protection.
 - Trustee Zupon commented the need for a change on the last page about "under certain conditions," as we have a right to conduct an audit at any time, and if someone suspects they have a virus, they should contact their supervisor and IT so that it is not shared.
 - Trustee Brewer asked about a Firewall to limit items to be shared to other e-mails or personal accounts. Trustee Grant stated that it is being reviewed.
 - Trustee asked to push those issues to IT so that information does not go to personal e-mails
- Trustee Grant asked that this to be included as an action item on the next Board Agenda with notice that the policy is subject to change.

- Village Clerk Marva Campbell-Pruitt introduced the Executive Director, James Mack of the Arts 4 Students Program.
 - Director Mack shared hand-outs with the Mayor and Trustees that discussed the organization's mission and program elements. He stated that the organization is a sponsor of the Federal Feeding program and has programs for after school programming for students of all ages inclusive of elementary and high school students. The program is designed to build confidence, develop critical thinking, and strengthen artistic and social skills. The program would be of no charge to the Village or students. In the comprehensive program, students would explore a variety of media outlets including:
 - Dance
 - Music
 - Drama
 - Mayor Burgess referred follow-up for program implementation to Trustee Carter who would be the contact for the Village.

PRESENTATIONS OF ITEMS RECOMMENDED TO BE PLACED ON THE AGENDA FOR ACTION AT THE NEXT REGULARLY SCHEDULED VILLAGE BOARD MEETING

- Mayor Burgess provided justification for the need to develop a Resolution Designating an Authorized Agent to the Illinois Municipal Retirement Fund. He would be asking the Board to appoint the Interim Finance Director Judith Sutfin to assume the role.
- Mayor Burgess asked that this to be included as an action item on the next Board Agenda.

PUBLIC COMMENTS

A woman mentioned an illness noted by a friend who she believes is ill from Sauk Village water.

L. Washington spoke of the hypocrisy noted by the Board where there was no response to her request to host a play and its unwillingness to participate in the Book Bag distribution. She spoke on the Face Book comments and stated that it continues to be negative.

J. Cast asked about Operational Transfers and if the practice was being used; the furniture in the Police Department. She asked if a fundraiser was needed. She stated that FOIAs are rampant as questions are not answered. Responses have been referred to the State's Attorney.

M. Escobedo spoke on social media. And advised that she continue to speak on it weekly. She issued a threat to Mayor Burgess regarding actions taken during his campaign.

- Mayor Burgess Responses to Comments:
 - He responded to Operational Transfers previously and stated that funds are taken from individual department accounts and placed in the General Fund to pay bills pertaining to that department. Department do not have separate bank accounts to pay bills.
 - Furniture for the Police Department had been approved, however he cannot force the issue.
 - FOIAs are responded accordingly, but 1099 documents cannot be shared as it is an invasion of privacy.

General Comments from Mayor & Trustees

- Trustee Brewer:
 - Requested details for TIFS 2 and TIF3 and detailed ledgers on water, sewer and utility funds.
 - Asked for greater clarification for Operational Transfers and that Trustees were told that the funds were not to be paid back. Attorney Odelson and Sterk did not respond to the written report.
 - Social Media has been discussed by too many individuals, so conversation should result in a solution
- Trustee Grant:
 - Thanked the Clerk for presenting information on the Arts 4 Students program with hopes that it can be implemented.
- Trustee Todd:
 - Reported that she had not received a response to a couple of e-mails sent to HR and that her expectation is that they be answered.
 - Answering the phone at Village Hall and responses to those leaving a message requires adjustments. She stated conducting customer service is a process that must be assured to residents and businesses. Voice messages should not state “Village of Sauk.” She stated that she witnessed that the phones not being answered and/or the need to review the time for building permits as it is not consistent with what is posted. She asked what staff hours are as their times could be staggered to insure ongoing coverage. Mayor Burgess asked to meet with Trustee Todd the next day.
- Mayor Burgess:
 - Announced the Veterans’ Day program planned for November 11th at 11:00 a.m.
 - Announced that the Christmas Parade, Tree Lighting Ceremony and social would be Saturday 12/1.

ADJOURNMENT

Having completed the business of the day, Mayor Burgess called for a motion to adjourn. Trustee Todd moved, and Trustee Brewer seconded the motion to adjourn at 9:26 p.m. The voice vote was unanimous.

/s/Derrick N. Burgess, Mayor

/s/Marva Campbell-Pruitt, Village Clerk

Journal of Proceedings

Regular Board Meeting
of
the Corporate Authorities
Village of Sauk Village

Sauk Village Municipal Center
21801 Torrence Avenue
Sauk Village, Illinois

Tuesday November 13, 2018
7:30 PM

CALL TO ORDER: Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7:30 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance.

Roll Call: Present: Trustees: Brewer, Carter, Grant, Tate, Todd and Zupon
Absent: None

Staff Present: Engineer Jim Czarnik Captain Dennis Director Joseph Wiszowaty
Interim Finance Director Judith Synowiec
Sutfin Director Allen Vavrick

Public Attendees: 24

RECESS TO EXECUTIVE SESSION

Trustee Zupon moved, and Trustee Carter seconded the motion to recess to Executive (Closed) Session 7:30 p.m. to discuss litigation and personnel matters.

On Roll Call the following voted:

Ayes: Trustees Brewer, Grant, Carter, Tate, Todd, Zupon

Nays: None

Absent: None

Motion carried

MOTION TO RECONVENE THE REGULAR BOARD MEETING

The Mayor called to reconvene the Regular Board Meeting.

It was moved by Trustee Zupon and seconded by Trustee Grant to reconvene the Regular Board Meeting at 8:27 p.m.

On Roll Call the following were present:

Ayes: Brewer, Grant, Carter, Tate, Todd, Zupon

Nays: None

Motion Carried

APPROVAL OF MINUTES

Trustee Grant moved, and Trustee Carter seconded a Motion to Approve Motion to Approve the Journal of Proceedings for the Committee of the Whole Meeting of July 17, 2018.

On Roll Call the following voted:

Ayes: Trustees Brewer, Grant, Carter, Todd, Zupon

Nays: Trustee Tate

Absent: None

Motion carried

Trustee Carter moved, and Trustee Zupon seconded a Motion to Approve Journal of Proceedings for the Board Meeting of October 23, 2018.

On Roll Call the following voted:

Ayes: Trustees Brewer, Grant, Carter

Nays: Tate

Abstain: Trustees Todd, Zupon

Motion carried

PUBLIC COMMENT

L. Washington expressed concern with the removal, timing and continued pay of Police Chief Kowalski; social media and comments of Dir. Wiszowaty

J. Cast asked for a forensic audit; spoke of improper Village name on the phone message system; asked about Operational Transfers; Accounts Payable and payment to Dr. Straughter; and communication between the Mayor and Police Chief.

Gerald ? commented on his water bill and how it continues to increase.

N. Griffin asked about the process of changing rules that have been in place for years and commented on the water, sewerage and garbage bills.

C. Boetcher asked the Village to clean a neighboring abandoned home that is littered with debris, why the Police Chief, Sherry and Mohan fired; the number of random shootings in the neighborhoods

H. Parker. Asked that the process of Mayor's response be changed; and asked the SVI Facebook page be taken down.

D. Williams spoke on the Sauk Talk and asked where articles from the Clerk and Trustees were, she thought it was a political piece; asked why official website had not been updated and volunteered to serve on the committee; she read past minutes referencing a former Mayor disregarding the Trustees, and that the occurrences is happening now; she read a memo from a former Trustee with concerns of the Mayor's mode of operation towards hiring; and thanked the Mayor for the public hearing

R. Eastman commented on the police staffing and asked when the Village will hire additional officers.

M. Escobedo spoke on social media and the ordinance relative to misuse of it by Dir. Wiszowaty.

P. Couch asked how many fire hydrants were not working in the village and the concern for Bud's calls for assistance.

T. Johns asked for greater assistance for police involvement with the drugs, shooting and thefts on Carroll.

Mayor's responses:

- The Police Chief was not terminated on Friday.
- The Sauk Talk will be distributed quarterly and placed on the web site. Those interested in placing an item may do so.
- Will provide a copy of the working hydrants and the report could be retrieved the next day.
- A forensic Audit is \$60-\$70,000.00 if Trustees deem it necessary, they could do so.
- Apologized about the phonenumber.
- The Village does not provide bills for garbage pick-up only.
- Attempted to explain operational transfer during the Hearing.
- A new police officer position will be in the next budget.

REPORTS OF OFFICERS

Mayor's Report - Mayor Derrick Burgess:

- Asked for a motion to appoint a New Police Chief, Malcom White
Trustee Carter moved, and Trustee Zupon seconded the motion to appoint Malcom White as Police Chief.

Comment(s)

Trustee Todd stated that she had an issue with Trustees not being advised of the termination and new hire. She asked White not to take her vote personal.

- **On Roll Call the following voted:**
Ayes: Trustees Grant, Carter, Bates, Zupon
Nays: Trustee Todd
Abstain: Trustee Brewer
Motion carried

Police Chief was duly sworn into office by Village Clerk, Marva Campbell-Pruitt.

- Mayor Burgess read a Proclamation Commending School Board Members of the four school districts serving students residing in Sauk Village and proclaimed November 15, 2018 School Board Members' Day. He acknowledged those in attendance, CCSD #168 members, President Jones, Secretary Sene' Garrett and members Sharon Davenport and Marva Campbell-Pruitt.
- Mayor Burgess read a letter announcing the Distinguished Budget Presentation Award presented to Judith Sutfin. The actual award would be presented publicly at the time of receipt.

Village Clerk – Ms. Marva Campbell-Pruitt read a lengthy report that will be included in the certified minutes.

Village Engineer – Mr. Jim Czarnik read a report updating construction activities that will be included in the certified minutes.

Comments

Trustee Brewer asked about an update on the Oslad Grant and if we could expect funds back from Robinson Engineering?

REPORTS OF DEPARTMENTS

Finance & Administration – Interim Director Judith Sutfin reported on the funds transferred to Amalgamated bank to pay bonds in accordance to schedule, and informed that it would be the final payment. All obligations were expected to be paid on time. She informed that revenue had slowed down and would notify department heads of the need to slow down expenditures.

Fire Captain Synowiec read and provided a written report that listed the activities and statistics that occurred over the last two weeks. The report will be filed with the certified minutes.

Police Chief White had no report. He acknowledged those from Illinois Chief Association, Noble and the South Suburban Police Force who were in attendance.

EMA Director Vavrik provided a timeline and stats from activities conducted.

Public Works- Mayor read into record a written report that will be attached to the certified minutes.

Economic Development - Director Joseph Wiszowaty read a report to be filed with the certified minutes.

Trustee Brewer commented that CN or WinPak would not contribute funds the road spurs?

REPORTS OF TRUSTEES, STANDING COMMITTEES AND COMMENTS

- a) Public Services Committee - Trustee Bernice Brewer had no committee report.

Comments:

- Requested information relating to public services. Robinson Engineering has the information and she should have access.
- Interim Financial Director has not responded and can't get the information requested
- Mayor Burgess insists that information had been provided from staff or through a FOIA. There are copies of all information provided.

- b) Budget & Finance Committee- Trustee Rodrick R. Grant Congratulated Chief White and Judith Sutfin. He referenced the Acceptable Usage Policy and addressed Trustee Brewer questioning of the fire wall. He announced the next meeting.

- c) Housing and Intergovernmental Relations Committee – Trustee Cecil Tates had no report.

- d) Ordinance Review Committee - Trustee Linda L. Todd announced the committee's next meeting. Requested a meeting with the Mayor.

- e) Public Safety Committee – Trustee Beth Zupon Would likely not have a meeting with the Police Chief to provide him a chance to work with employees.

Comments:

- Thanked the planners for the Veteran's Day Event; stated that Trustee Carter was a great emcee; mentioned Mr. Farrow and the joy of talking with him.

- f) Community Outreach - Trustee Ronald P. Carter III. Mayor stated that he would need to get the proper header to Trustee Todd. Trustee Carter had no report.

REPORTS OF COMMITTEES AND COMMISSIONS

- g) Senior Advisory Council – Chairman, Emmett Farmer provided a written report that will be filed with certified minutes.

NEW BUSINESS

- a. Trustee Carter moved, and Trustee Zupon seconded a Motion to Approve All Accounts Payable and Disbursements Dated 11/13/2018 in the amount of \$484,465.96.

Comments:

Trustee Brewer asked to have the invoices for Dr. Straughter, Atty Lapp and Judith Sutfin separated from Accounts Payable, as they were not brought before the Board for approval.

On Roll Call the following voted:

Ayes: Trustees Grant, Carter, Bates, Todd, Zupon

Nays: None

Absent: None

Trustee Brewer did not vote

Motion carried

- b. Trustee Carter moved and Trustee Zupon seconded a Motion to Approve a Service Agreement with Simplified Online Communication System.

On Roll Call the following voted:

Ayes: Trustees Brewer, Grant, Carter, Bates, Todd, Zupon

Nays: None

Absent: None

Motion carried

- c. Trustee Zupon moved and Trustee Carter seconded a Motion to Approve an Ordinance Amending Article Vi (Alarm Systems) of Chapter 22 (Emergency Management and Services) of the Municipal Code of the Village of Sauk Village.

On Roll Call the following voted:

Ayes: Trustees Brewer, Grant, Carter, Bates, Todd, Zupon

Nays: None

Absent: None

Motion carried

- d. Trustee Todd asked to table the vote on an Ordinance Amending Section 14-24 (Property Maintenance Code Adopted) of Division 1 (Generally) of Article Ii (Building and Technical Codes) Of Chapter 14 (Buildings and Building Regulations) of the Municipal Code of the Village of Sauk Village.

- e. Trustee Zupon moved, and Trustee Carter seconded a Motion to Approve a Resolution Approving an Intergovernmental Agreement between the County of Cook and Village of Sauk Village for the 2018 Invest in Cook Grant

On Roll Call the following voted:

Ayes: Trustees Brewer, Grant, Carter, Tate, Todd, Zupon

Nays: None

Absent: None

Motion carried

- f. Trustee Zupon moved and Trustee Carter seconded A Motion to Approve the Document & Criteria for a Request for Qualifications for a Phase 1 Engineering Study- pursuant to the 2018 Invest in Cook Grant

On Roll Call the following voted:

Ayes: Trustees Brewer, Grant, Carter, Tate, Todd, Zupon

Nays: None

Absent: None

Motion carried

- g. Trustee Grant moved, and Trustee Carter seconded a Motion to Approve the Sauk Village Acceptable Usage Policy

On Roll Call the following voted:

Ayes: Trustees Brewer, Grant, Carter, Tate, Todd, Zupon

Nays: None

Absent: None

Motion carried

Mayor stated that he appreciated Sen. Sims and all the veterans who came out for the Veterans' Day event. The food was paid for through private funds and thanked them.

Adjournment

Having completed the business of the day, Trustee Carter moved and Trustee Zupon seconded the motion to adjourn the meeting at 10:06. The voice vote was unanimous.

Mayor Derrick N. Burgess

Village Clerk Marva Campbell-Pruitt

Journal of Proceedings
Regular Board Meeting
of
the Corporate Authorities
Village of Sauk Village

SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVENUE, SAUK VILLAGE, ILLINOIS
Tuesday, December 11, 2018
7:00 PM

CALL TO ORDER: Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7:00 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance.

Roll Call: Present: Trustees: Brewer, Carter, Grant, and Tate, Todd, Zupon

Staff Present: Engineer Jim Czarnik Director Joe Wiszowaty
Captain Dennis Synowiec Director Kevin Weller

Clerk Marva Campbell-Pruitt

Others in Attendance:

Public Attendees:

APPROVAL OF MINUTES

a. Trustee Zupon moved, and Trustee Carter seconded a motion to Approve the Journal of Proceedings for the Special Committee Meeting of August 6, 2018 with two amendments: the cost of the increase for the phone system and the meeting end time for 9:14.

Comments:

- Clerk Campbell-Pruitt stated that the amount listed for the phone company was correct.
- Brewer stated that the Mayor's comments written were incomplete as there were not response to all the public comments. Mayor Burgess stated that he does not respond to all comments.

On Roll Call the following voted:

Ayes: Trustees Brewer, Grant, Carter, Todd, Zupon

Nays: Trustee Tates

Absent: None

Motion carried

- b. Trustee Zupon moved, and Trustee Brewer seconded the Motion to Approve the Journal of Proceedings for the Committee Meeting of November 6, 2018 with the following amendments: motion to reconvene time should be clarified; Sentence dropped off and the need to add, “the next Board meeting”; no name mentioned for a commenter; TIFs 2 & 3; and the time meeting ended.

On Roll Call the following voted:

Ayes: Trustees Brewer, Grant, Carter, Todd, Zupon

Nays: Trustee Tates

Absent: None

Motion carried

PUBLIC COMMENT

- C. Pondexter provided recognition to Kevin Weller and Public Works
- M. Escobedo spoke on Social Media
- J. Cast stated FOIA requests could be done electronically and are not costly; why others are responding instead of the Mayor; process for staff receiving and sharing requests and Inefficient staff at the front office
- C. Bullock advised that her leaves had not removed
- L. Washington spoke to the broken lights and garbage throughout the Village
- H. Parker spoke on the Tax Levy, branches and tree removal and consideration for how Mayor responds to comments
- D. Williams questioned Dr. Straughter’s invoices and police negotiations on each invoice
- P. Couch spoke to wild dogs running freely, need for a dog catcher and a business operating in a residential home/driveway

Mayor’s Response(s):

- Appreciated the acknowledgement to Director Weller
- FOIA requests have been moved to a staff who has taken the class
- Will review FOIAs submitted electronically. It is time consuming to scan.
- Will address front office staff being disrespectful
- Leaf Program is over but will address the issue. If leaves were not out, it is the homeowners’ responsibility.
- The Tax Levy will be addressed at the time of the vote. There are no new taxes, there will be cuts.

- Law suits and grievances are on-going. The hours submitted are for ten hours a week, not a day. Mentioned the amount of Atty fees, the Village is not spending as much as in the past.
- Will speak to the Chief about the dog issue
- The business in residential areas have been addressed

REPORTS OF OFFICERS

- Mayor's Report - Mayor Derrick Burgess reported:
 - One response was received from Robinson Engineers for the RFQ for the contract for the Rail Spur and its required study. The engineering work would be paid through a grant.
 - Discussed the Round Table discussion with the Federal Director of Homeland Security held at Grace UCC and planned by Congresswoman Robin Kelly. The Village was informed that our radios required updating----it is an unfunded mandate. The Mayor requested assistance.
- Village Clerk – Ms. Marva Campbell-Pruitt
 - Shared the flyer and information for Holiday Cheer; Strack and Van Til donated fifty bags of non-perishable goods. She thanked Director Wiszowaty for making the pickup.
 - Spoke to minutes and the unreadiness with approval of minutes. She advised that minutes are a summary of the business of the Village, minutes would not be verbatim, and that she would likely repeat this information again.
 - Spoke to the resolution for the meeting dates for 2019, ordinances and resolutions are all drafts until they are certified.
- Village Engineer – Mr. Jim Czarnik spoke on the culvert road reconstruction program.
 - Trustee Brewer asked what the culvert repair program was and was told.
- Treasurer – Anthony Finch – Not Present.

REPORTS OF DEPARTMENTS

- Finance & Administration – Interim Finance Director Judy Sutfin – Not Present
- Fire Department – Captain Synowiec provided the report for the Fire Department that will be filed with the certified minutes.
- Police Department - Mayor Burgess the report. He read the calls for service and arrests made during the past two weeks. He announced the participants that attended the Round Table mentioned previously in the Mayor's report.
- Emergency Management Agency – Allen Vavrik – Not Present
- Public Works – Director Kevin Weller provided a report updating repairs and activities performed within the last two weeks that will be filed with the certified minutes.
 - Trustee Zupon stated that her leaves had not been picked up.

- Trustee Brewer commended Public Works for the outstanding job on repairing the water main break.
- Economic Development - Director Joseph Wiszowaty discussed ordinances that would be voted upon later during the meeting.
 - Trustee Brewer asked if there had been improvements made to the property requesting a renewal of a Class 8 Property Tax Incentive and asked for documentation.
 - Clerk Campbell Pruitt requested a written report.

REPORTS OF TRUSTEES, STANDING COMMITTEES AND COMMENTS

- Public Services Committee - Trustee Bernice Brewer again thanked Director Weller for the Water Main Break repairs.
 - Comment:
 - She questioned the \$700,000.00 in taxes for the property at 21751 Jason Rasmussen.
 - Reiterated that Dr. Straughter, Lapp Group and Sutfin had not been approved by the Board.
- Budget & Finance Committee- Trustee Rodrick R. Grant had no report.
- Housing and Intergovernmental Relations Committee - Trustee Cecial Tates had no report.
- Ordinance Review Committee - Trustee Linda L. Todd reported that the committee met in early December and they are working on 10-50 Billing and may need a special meeting or it to be on the agenda the following week.
 - Comments:
 - i. Community Outreach is not a standing committee, should not be listed as such and should go before the Ordinance Committee if it is to be a standing committee.
 - ii. Suggested that meetings should be decreased to twice a month as it would save money and provide Trustees time to digest information.
 - iii. Asked for a response from HR regarding background checks, fingerprinting and the company providing the report prior to her submitting a FOIA request.
 - iv. The issue with the checks was not communicated to employees, had the clerk not provided Trustees information, she would not have known. Asked if the Village would reimburse if employees were impacted?
 - v. Mayor mentioned that he was sure that everyone received payroll. He was told that department heads would provide the information. The issue would be rectified by the next payroll.
- Public Safety Committee – Trustee Beth Zupon reported that she and the Police Chief or his representative would meet monthly in 2019.
 - Comments:
 - Boxes are at the doors to collect bags for benches. She asked that bags be brought in to add to the box.

- Community Outreach – Trustee Ronald P. Carter had no report. Mayor Burgess stated that the two must talk to take care of the need for a new ordinance to address the committee’s name.

REPORTS OF COMMITTEES AND COMMISSIONS

- Senior Advisory Council – Chairman, Emmett Farmer provided a report to be filed with the certified minutes.

UNFINISHED BUSINESS

An Ordinance Amending Section 14-24 (Property Maintenance Code Adopted) of Division 1 (Generally) of Article li (Building and Technical Codes) Of Chapter 14 (Buildings and Building Regulations) of the Municipal Code of the Village of Sauk Village. Trustee Zupon moved, seconded by Trustee Carter.

On Roll Call the following voted:

Ayes: Trustees Brewer, Grant, Carter, Tate, Todd, Zupon

Nays: None

Absent: None

Motion Carried

NEW BUSINESS

- a. Trustee Carter moved, and Trustee Grant seconded a Motion to Approve Accounts Payable and Disbursements Dated 12/11/2018 in the amount of \$363.44.02.

Comments

- Trustee Todd stated that it was unacceptable that the report was received that day. Mayor apologized and stated that going forth the reports would be ready on Friday.
- Trustee Brewer wanted assurance that employees would be paid on a timely basis and stated that there are people on the report not approved by the Board.

On Roll Call the following voted:

Ayes: Trustees Grant, Carter, Tate, Zupon

Nays: Trustees Brewer, Todd

Absent: None

Motion Carried

- b. Trustee Zupon moved, and Trustee Carter seconded a motion to approve An Ordinance Amending Article III (Storm water Management) of Chapter 26 (Environment) of the Municipal Code of the Village of Sauk Village (Floodplain).

Comment:

- Trustee Brewer stated that they were promised a clean copy of the ordinance. It was not changed, and it was unaccepted, Trustee Zupon agreed.

On Roll Call the following voted:

Ayes: Trustees Grant, Carter, Tate, Todd, Zupon

Nays: Trustee Brewer

Absent: None

Motion Carried

- c. Trustee Grant moved, and Trustee Carter seconded a Motion to approve An Ordinance for the Levy and Assessment of Taxes for 2018 for the Village of Sauk Village Counties of Cook and Will Illinois.

Comments:

- o Mayor Burgess explained that the proposed levy is a decrease in property taxes for the municipality. It would be a 21.8% decrease from the previous year with a savings between \$82.00 and \$400.00 depending on residents' current taxes.
- o Trustee Brewer asked what the taxes were the previous year. The Mayor provided the information and where it was in the document.

On Roll Call the following voted:

Ayes: Trustees Grant, Carter, Tate, Todd, Zupon

Nays: None

Abstain: Trustee Brewer

Motion Carried

- d. Trustee Zupon moved, Trustee Carter seconded a Motion to Approve A Resolution Requesting the Cook County Clerk to Apply an Elevated Loss and Cost Factor to the 2018 Tax Levy the Village of Sauk Village Cook and Will Counties, Illinois.

Comment: Mayor Burgess explain that each time the Village levies, the County takes 10% of the amount. The Village requested full payment.

On Roll Call the following voted:

Ayes: Trustees Brewer Grant, Carter, Tate, Todd, Zupon

Nays: None

Abstain: None

Motion Carried

- e. Trustee Grant moved and Trustee Zupon seconded a Motion to Approve A Resolution of the Village of Sauk Village, Cook and Will Counties, Illinois Authorizing the Renewal of a Class 8 Property Tax Incentive for the Property Commonly Known as 21751 Jason Rasmussen Drive Sauk Village, Illinois PIN #32-26-201-011-0000 and PIN #32-26-103-001-0000.

On Roll Call the following voted:

Ayes: Trustees Grant, Carter, Tate, Todd, Zupon

Nays: Trustee Brewer

Abstain: None

Motion Carried

- f. A Resolution to Establish the 2019 Dates and Times of Official Meetings of the Sauk Village Corporate Authorities. Mayor Burgess asked to table the vote and it was sent back to committee.

ADJOURNMENT

Having completed the business of the day, Trustee Zupon moved, and Trustee Carter seconded the motion to adjourn at 8:30 p.m. All were in favor.

/s/Mayor Derrick N. Burgess

/s/Village Clerk Marva Campbell-Pruitt