

JOURNAL OF PROCEEDINGS
Committee Of The Whole Meeting
Mayor And Board Of Trustees Of The
Village Of Sauk Village, Illinois
21801 Torrence Avenue
Sauk Village, Illinois
October 4 , 2022, 7:00 PM

1. CALL TO ORDER

Mayor Burgess called the meeting to order at 7:02 p.m.

2. On Roll Call

Present: Trustees Bell, Coleman, Grant, Jasinski, and Williams

Absent: Trustee Sapp

3. DISCUSSION & PRESENTATION

Director Antoine Cooper:

- Introduced Charles Johnson to present his company and a class on Code Enforcement to assist the Village with code enforcement. Mr. Johnson provided an overview of his credentials and past work history. He wishes to be a code enforcer in the village and willing to train others to get certification. He was advised that if a position were sought, it would go through Human Relations and not a presentation to Trustees at a Committee of the Whole meeting. Director Cooper mentioned future plans for the position and that of the current code enforcer. Union impact and conflict were discussed.

- Director Cooper reintroduced Zafar Shiekh for the Lincoln Rus, Inc, Strip Mall development for the third time on the proposed mall. He discussed possible businesses to include a store, coffee shop, restaurant. The entry way was discussed, and if Transportation Way was unavailable the possibility of building a road. Another speaker mentioned the possibility for a Renewable Energy Program with the school district and a community grant to provide a charging station for school buses.
 - Trustees questioned the numerous concepts and its feasibility.
- Director Jones was asked to provide the final disposition of finances for the Music Festival. She presented a report and asked for questions. One question answered was that the sponsors were not expecting anything in return for contributions. Refunds had been provided to vendors. Printer and contributors were not refunded.
- Contribution received totaled \$8000 with those funds used to cover losses. The loss was \$1,677.14.

- Director Finch discussed the proposed October Fest that would include fireworks, Trunk or Treat, and other activities. He was asked to provide a copy of the flyer that outlines the timelines. The cost for that would be \$300.00 with no expenses intended to be incurred. He asked the Trustees for donations. He announced that the Library Trunk or Treat would be from 11:00 am – 3:00 pm

4. PUBLIC COMMENTS

- S. Davenport discussed the October Fest and asked Trustees to provide information on their committees
- W. Walls asked where he could erect campaign signs
- B. Bishop submitted petitions from residents in Carlisle Estates and asked that they be placed as a public record. He asked about an annexation agreement and requested that developers conduct the business legally.
- K. Jones challenged the proposed entryway to the proposed strip mall as it would affect the homes, properties and the playground.
- Z Ayres spoke on the inappropriateness of the developers.
- J. Jewels presented a sample of water from his homestead and asked the plan to provide safe and clean water.
- J. Harvey inquired who was over zoning.
 - Mayor Burgess' Response:
 - Expressed his willingness to participate in October Fest, the literature from Trustees would be good, and stated that there could be no campaigning.
 - Signs could be erected on any private property, but not on public ways. He must research as there were gray areas
 - The information pertaining to annexation would be shared with the attorney
 - Business Developments cannot impact or impede on residents
 - The entrance way off Lincoln Hwy is IDOT responsibility. There can be no truck services and he does not recall seeing the petitions.
 - Water has been a point for years. There were many meetings held seeking Lake Michigan Water. He provided residents a quick overview of past attempts A new study with current costs may be considered. He provided tips for water usage and assured that the water was safe as it is tested regularly at random sites.
 - The Village Board of Trustees govern the Zoning Board whose commission advises them and make recommendations.

5. EXECUTIVE CLOSED SESSION

There was no Executive Closed Session

6. GENERAL COMMENTS BY TRUSTEES & MAYOR

- Trustees Jasinski, and Grant had no comment.
 - Trustee Williams provided dates and times for varying upcoming events and the Sauk Talk publication.
 - Trustee Coleman announced the Ordinance Review Committee meeting on 10/24
 - Trustee Bell stated that he was working on a meeting date
 - Mayor Burgess announced Veteran's Day Celebration
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7. ADJOURNMENT

Mayor Burgess requested a motion to adjourn the meeting at 8:16 p.m. Trustee Jasinski moved, and Trustee Williams seconded. The motion was carried by a unanimous vote.

/s/ Marva Campbell-Pruitt
Village Clerk

/s/Derrick Burgess, Mayor
Mayor

Village of Sauk Village

Board Meeting of the Mayor and Corporate Authorities

Municipal Center

21801 Torrence Avenue

Sauk Village, Illinois

Tuesday, October 11, 2022, 7:00 p.m.

1. Call To Order Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7: 03 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance

Roll Call: Present: Trustees: Bell, Coleman, Grant, and Williams
Absent: Jasinski, Sapp

Staff Present: Supervisor Vavrik, Director Finch, Chief Barrett

Others in Attendance: Clerk Marva Campbell-Pruitt
Atty. Samuelson, HR Consultant, Douglas, Finance Director Jones, Consultant

2) EXECUTIVE CLOSED SESSION

Mayor Burgess called for a motion to recess to Executive Closed Session at 7:04 p.m.

Trustee Bell moved, and Trustee Coleman seconded.

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, and Williams

NAYS: None

ABSENT: Trustees Jasinski and Sapp

ABSTENTION: None

Motion Carried

3) MOTION TO RECONVENE REGULAR BOARD

The meeting reconvened at 7:30 p.m. by a motion from Trustee Williams, and a second by Trustee Bell. The recommendation by Atty. Samuelson to omit Larry Sapp from the roll call pending further determination of pending litigation was followed.

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, and Williams

NAYS: None

ABSENT: Trustees Jasinski

ABSTENTION: None

Motion Carried

4) APPROVAL OF MINUTES

- a) Approve the Journal of Proceedings for the Committee Meetings on September 20, 2022

Trustee Bell moved, and Trustee Coleman seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Williams

NAYS: None

ABSENT: Trustee Jasinski

ABSTENTION:

Motion Carried

- b) Approve the Journal of Proceedings for the Special Committee Meetings on September 27, 2022

Trustee Bell moved, and Trustee Williams seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Williams

NAYS: None

ABSENT: Trustee Jasinski

ABSTENTION:

Motion Carried

- c) Approve the Journal of Proceedings of the Board Meeting for September 27, 2022

Trustee Bell moved, and Trustee Williams seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Williams

NAYS: None

ABSENT: Trustee Jasinski

ABSTENTION: None

Motion Carried

Mayor Burgess read a brief notice of an order from the State's Attorney's office concerning litigation of the State vs. Sapp received on October 3, 2022, citing an order to oust Larry Sapp from future status and participation at meetings in the role of Trustee.

5) PUBLIC COMMENT

In addition to the normal procedural guidelines provided prior to Public Comment, he advised that there could be no responses to the State vs. Sapp case as it is pending litigation.

- M. Sterling expressed appreciation that the water bill had been corrected.
 - Mayor Burgess Response
 - He thanked the resident

6) REPORTS OF OFFICERS

- a) Mayor - Derrick Burgess
 - i. Open RFQ, Proposal(s) for Janitorial Services for Three Municipal Buildings
 - I. Only one bid was received from CSL Sprinkling Cleaning Services. The history of the company was read along with evidence of a liability bond, and fee structure. The fee structure was questioned and there was need for it to be revised.
 - ii. Open RFQ, Proposal(s) for IT Services for the Village of Sauk Village
 - I. Two Bids were received.
 - a. Kazrik Networking Group has provided some service; presented no evidence of insurance and the fees for a 36- month contract would be \$67,000 or \$5,584 a month
 - b. Edge Consulting provided an introduction, ala carte pricing, service to be provided and contract. There was no evidence of insurance.
 - Mayor Burgess stated expressly that insurance was needed.
 - iii. Announced and invited residents to the Veterans Day Celebration on 11/11 at 11 a.m.
 - iv. Reiterated the need for mask when in the Municipal Center
- b) Village Clerk - Marva Campbell-Pruitt
 - i. Read a letter concerning the perception that Voter Suppression was evident as notices were not included in the water bill as requested and not posted to the Marquee. She asked that the document be included in the minutes as a public record.
 - ii. Expressed greater need for a digital sign to enhance communication to residents
 - iii. Announced information on the Candidates Workshop
- c) Village Treasurer – Anthony Finch provided cash balances in unrestricted (\$3,582.125) and restricted (1,877.668) budget lines.
- d) Corporation Counsel – Amber Samuelson, Ancel Glink had no report
- e) Village Engineer –Melanie Arnold, Robinson Engineering provided an update on projects

7) REPORTS FROM DEPARTMENTS

- a) Police Department - Chief Barrett read the report citing
 - i. Calls for Service – 372 and Arrests - 13
- b) Fire Department – Chief Stephen Barrett reported
 - i. Calls for Service 53 and no major incidents
 - ii. Announce the Chili Cook-off on October 1
 - iii. Announced activities to be conducted within the schools
 - iv. The sales of tee shirts to support Brest Cancer
 - v. The Fire Department’s winning at a Truck Pull and an upcoming conference
- c) Emergency Management Agency – Supervisor Allen Vavrik
- d) Finance Department – Interim Director Dr. Viviann Jones announced the Employee and Volunteer Dinner and requested approval of accounts payable.
- e) Director of Operations – Anthony Finch refuted the Clerk’s position on Voter Suppression and announced a staff member’s water certification.
- f) Community Development – Director Antonio Cooper was not present and had no report.

8) REPORTS OF STANDING COMMITTEES AND TRUSTEE COMMENTS

- a) Public Health & Safety - Trustee Gary Bell had no report
- b) Ordinance Review - Trustee Arnold Coleman announced the next meeting on 10/24
- c) Budget, Finance & Audit - Trustee Rodrick R. Grant announced that he contributed to the OctoberFest
- d) Housing and Intergovernmental Relations - Trustee Sherry Jasinski
- e) Community Development - Trustee Debra Williams announced the following, the library re-opening, Hobe buyers Seminar, Blood Drive Driver Licenses renewal in Richton Park, the Income Pilot Promise, the Veteran’s Dinner on 11/17 and Habitat would return on 11/5

9) REPORTS OF COMMITTEES AND COMMISSIONS

- a) Senior Advisory Committee – Chairman Emmett Farmer announced the meeting on 11/13 and provided updates on upcoming activities.
- b) Fire and Police Commission – Chairman Francine Anderson was not present
- c) Zoning Board of Appeals Commission – Chairman Charles Pondexter had no report

10) PRESENTATION OF ORDINANCES AND RESOLUTIONS

NONE

11) UNFINISHED BUSINESS

NONE

12) NEW BUSINESS

A) Financial Matters:

- i. Approve Accounts Payable, and Payroll Disbursements in the Combined Amount of \$508,739.11, and authorize the Finance Department to Remit Payments.

Trustee Williams moved, and Trustee Coleman seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Williams

NAYS: None

ABSENT: Trustee Jasinski

ABSTENTION: None

Motion Carried

13) A) Action Items

- i. A Motion to Approve a Change in the Acceptance and Review Date of the RFQ for the Phase I Design Engineering Services - Sauk Trail and Torrence Avenue Pedestrian Improvements to Oct 25, 2022, at 3:00 p.m., and the Review to October 25, at the October 25, 2022, Board Meeting

Trustee Bell moved, and Trustee Coleman seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Williams

NAYS: None

ABSENT: Trustee Jasinski

ABSTENTION: None

Motion Carried

14) GENERAL COMMENTS FROM MAYOR BURGESS

Had no comment

15) ADJOURNMENT

Having completed the business of the day, Mayor Burgess called for a motion to adjourn the meeting at 8:25 p.m. Trustee Bell moved, and Trustee Williams seconded. On roll call, the motion carried unanimously.

/s/Marva Campbell-Pruitt, Village Clerk

/s/Derrick Burgess, Mayor