

JOURNAL OF PROCEEDINGS

Village of Sauk Village

Board Meeting of the Mayor and Corporate Authorities

Municipal Center

21801 Torrence Avenue

Sauk Village, Illinois

Tuesday, January 24, 2023, 7:00 p.m.

1. Call To Order Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7: 03 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance

Roll Call: Present: Trustees: Bell, Burns, Coleman (Remotely), Grant, Jasinski, and Williams
Absent: None

Staff Present: Director Finch, Chief Barrett, Chief White, Director Cooper

Others in Attendance: Clerk Marva Campbell-Pruitt
Atty. Samuelson, HR Consultant, Douglas, Finance Director Jones, Consultant, Eng. Arnold

2) APPROVAL OF MINUTES

- a. Approve the Journal of Proceedings for the Board Meeting on January 10, 2023

Trustee Jasinski moved, and Trustee Bell seconded.

On Roll Call

AYES: Trustees: Bell, Burns, Coleman, Grant, Jasinski and Williams

NAYS: None

ABSENT: None

Motion Carried

- b. Approve and Release the Minutes of the Executive Closed Session Meeting Minutes for December 6, 2022

Trustee Jasinski moved, and Trustee Bell seconded.

On Roll Call

AYES: Trustees: Bell, Burns, Coleman, Grant, Jasinski and Williams

NAYS: None

ABSENT: None

Motion Carried

3) PUBLIC COMMENT

- Library Director Baig-Williams addressed the water bill issue again, citing there had been no resolve and asked to speak at the following week's Committee of the Whole Meeting.
- Coach Green requested support of the Baseball Program
 - Mayor Burgess' Response(s)
 - He requested that Dir. Finch meet with the Finance Director and the Library Director to correct all concerns and issues. The request to be on the agenda was declined.
 - He announced when the flyer would be available for the Baseball Program and asked for support in its distribution

4) REPORTS OF OFFICERS

- a. Mayor - Derrick Burgess had no report but asked for the continuation of mask wearing.
- b. Village Clerk - Marva Campbell-Pruitt announced that the ballot for the April Election was certified and sent to the Cook County Clerk's Office, and announced a Trustee Candidate Forum
- c. Village Treasurer – Director Anthony Finch provided cash balances on the unrestricted (\$5,582,000) and on the restricted (\$3,966,643.) budget lines.
- d. Corporation Counsel – Amber Samuelson, Ancel Glink had no report
- e. Village Engineer –Melanie Arnold, Robinson Engineering – announced the upcoming annual report to be presented on February 21, 2023

5) REPORTS OF DEPARTMENTS

- a. Police Department – Commander Evans reported that there were 374 Calls for Service and eleven arrests, and he discussed a health fair
- b. Fire Department – Chief Stephen Barrett reported there were seventy calls for service and two major fire, one succumbed minimal damage, the other is under investigation. He provided safety tips.
 - i. Trustees requested written reports from all Departments
- c. Finance Department – Director Dr. Viviann Jones, Consultant reported the change to the accounts payable report previously submitted. The three changes were placed in the Trustees' mailbox that afternoon. Changes to note was the request for \$125,583 from Community Development and the removal of the Quill invoice and the Cleaning Services to clean the holding cells in the Police Department. Total amount requested for approval was 483,913,18
- d. Director of Operations – had no report
- e. Community Development – Director Antonio Cooper read a report that was sent that afternoon.

6) REPORTS OF STANDING COMMITTEES AND TRUSTEE COMMENTS

- a. Public Health & Safety - Trustee Gary Bell had no report but expressed concern over the lack of communication from the departments.
 - i. Mayor Burgess advised that all questions should be directed to Mr. Finch
- b. Public Services - Trustee Aretha Burns reported on the committee meeting and announced the next for 02/06
- c. Ordinance Review - Trustee Arnold Coleman- Announced that the meeting was rescheduled to 1/30

- d. Budget, Finance & Audit - Trustee Rodrick R. Grant- Thanked Mr. Green for work with students and for developing a website. He suggested that the flyer should be attached to the water bill. He further asked for a Budget to Actual Report at the 2/7 meetings and an audit update. The confusion of the Spending Freeze was mentioned.
- e. Housing and Intergovernmental Relations - Trustee Sherry Jasinski had no report
- f. Community Development - Trustee Debra Williams – Thanked Coach Green and asked him to share information for the Sauk Talk. She asked to bring back the ordinance for the spending freeze or to create another.

7) REPORTS OF COMMITTEES AND COMMISSIONS

- a. Senior Advisory Committee – Chairman Emmett Farmer
- b. Fire and Police Commission – Chairman Francine Anderson
- c. Zoning Board of Appeals Commission – Chairman Charles Pondexter

8) PRESENTATION OF ORDINANCES AND RESOLUTIONS

A Resolution Approving a Purchase Agreement For Ambulance Equipment

Questions/Debate

Trustee Williams moved, and Trustee Coleman seconded.

- a. A Trustee shared concerns for the financials, asked why there was no bid process for the ambulance purchase.
 - i. Fire Chief informed her of the package deal that could not be duplicated by another company. Atty. Samuelson advised that as with the Public Works matters, competitive bidding can be waived. She suggested requesting a motion and to vote to waive.

Motion to Amend the Previous Motion

Trustee Williams moved, and Trustee Coleman seconded.

On Roll Call

AYES: Trustees: Bell, Burns, Coleman, Grant, Jasinski and Williams

NAYS: None

ABSENT: None

Motion Carried

Motion to Approve the Amended Motion, which was not stated in form towards waiving the bid process or approving the agreement was made

Trustee Williams moved and Trustee Jasinski Seconded

On Roll Call

AYES: Trustees: Bell, Burns, Coleman, Grant, Jasinski and Williams

NAYS: None

ABSENT: None

Motion Carried

9) UNFINISHED BUSINESS
None

10) NEW BUSINESS

a. Financial Matters:

- i. Approve Transfers, Payroll and Accounts Payable Distributions in the Combined Amount of \$483,913.18, and authorize the Finance Department to Remit Payments

Trustee Jasinski moved, and Trustee Bell seconded.

On Roll Call

AYES: Trustees: Bell, Burns, Coleman, Grant, Jasinski and Williams

NAYS: None

ABSENT: None

ABSTENTION: None

Motion Carried

b. PETITIONS, AGREEMENTS, AND ACTION ITEMS

- i. Motion to Approve the Lease Purchase Agreement with First Government Lease Co. for Two (2) 2022 Ford Interceptors for Police Vehicles for the Total Lease Price of \$130,648.40

Trustee Jasinski moved, and Trustee Williams seconded

Question/Debate

Are the vehicles outfitted?

Why there was no bid process? It was stated that it did not have to be bidden as it is a grant program for governmental entities.

On Roll Call

AYES: Trustees: Bell, Burns, Coleman, Grant, Jasinski and Williams

NAYS: None

ABSENT: None

Motion Carried

b. ITEMS TO BE ACCEPTED AND PLACED ON FILE WITH THE VILLAGE CLERK'S OFFICE

NONE

11) EXECUTIVE CLOSED SESSION

None

12) GENERAL COMMENTS FROM MAYOR BURGESS

The Mayor implored all to consider the needs to entertain day-to-day operations when addressing a spending freeze

13) ADJOURNMENT

Having completed the business of the day, Mayor Burgess called for a motion to adjourn the meeting at 8:40 p.m. Trustee Williams moved, and Trustee Bell seconded. On roll call, the motion carried unanimously.

/s/Marva Campbell-Pruitt, Village Clerk

/s/Derrick Burgess, Mayor