

# JOURNAL OF PROCEEDINGS

## Village of Sauk Village

Board Meeting of the Mayor and Corporate Authorities

Municipal Center

21801 Torrence Avenue

Sauk Village, Illinois

**Tuesday, February 14, 2023, 7:00 p.m. (revised)**

### 1. CALL TO ORDER

**Pledge of Allegiance:** Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance

**Roll Call:** Present: Trustees: Bell, Burns, Coleman, Grant, Jasinski, and Williams  
Absent: None

**Staff Present:** Director Finch, Chief White, Chief Barrett, Director Cooper

**Others in Attendance:** Clerk Marva Campbell-Pruitt, Atty. Samuelson, Atty. McGrath, Dr. Jones, Eng.

**Mayor Burgess requested a Moment of Silence to honor former Homeland Security and ESDA Director, Art Johnson**

### 2) EXECUTIVE CLOSED SESSION

- a. Mayor Burgess requested a motion to recess to Closed Session to discuss Collective Bargaining Matters, at 7:05 p.m.

Trustee Bell Moved, and Trustee Williams seconded

**On Roll Call**

AYES: Trustees Bell, Burns, Coleman, Grant, Jasinski, Williams

NAYS: None

**Motion Carried**

- b. Motion to Reconvene Regular Board Meeting at 7:10 p.m.

Trustee Bell Moved, and Trustee Coleman seconded

**On Roll Call**

AYES: Trustees Bell, Burns, Coleman, Grant, Jasinski, Williams

NAYS: None

**Motion Carried**

### 3) APPROVAL OF MINUTES

- a. Approve the Journal of Proceedings for the Committee of the Whole Meeting on January 17, 2023, with noted corrections

Trustee Jasinski moved, and Trustee Bell seconded

**On Roll Call**

AYES: Trustees Bell, Burns, Coleman, Grant, Jasinski, Williams

NAYS: None

**Motion Carried**

- b. Approve the Journal of Proceedings for the Board Meeting on January 24, 2023, with a noted correction

Trustee Jasinski moved, and Trustee Williams seconded

**On Roll Call**

AYES: Trustees Bell, Burns, Coleman, Grant, Jasinski, Williams

NAYS: None

**Motion Carried**

- c. Approve, and Keep Closed the Minutes of the Executive Session for January 10, 2023

Trustee Jasinski Moved, and Trustee Coleman seconded

**On Roll Call**

AYES: Trustees Bell, Burns, Coleman, Grant, Jasinski, Williams

NAYS: None

**Motion Carried**

- d. Approve, and Keep Closed the Minutes of the Executive Session for January 17, 2023

Trustee Jasinski moved, and Trustee Bell seconded

**On Roll Call**

AYES: Trustees Bell, Burns, Coleman, Grant, Jasinski, Williams

NAYS: None

**Motion Carried**

### 4) PUBLIC COMMENT

- F. Anderson expressed the feeling of disrespect shown regarding the termination of the former consultant.
  - There was no question, so Mayor Burgess did not respond

### 5) REPORTS OF OFFICERS

- a. Mayor - Derrick Burgess
  - i. Spoke on the mask requirements
- b. Village Clerk - Marva Campbell-Pruitt
  - i. Announced the Municipal Center's closure for Veteran's Day
- c. Village Treasurer – Anthony Finch
  - i. Provided the Cash Balances, Unrestricted - \$4,420, 212 Restricted - \$397,596

- ii. He clarified that ARPA Funds were classified under Restricted Funds for \$29,397 and was akin to the TOW Account. There were no guidelines for where they should be placed- it is there as a placeholder. There are zero funds.
- d. Corporation Counsel – Amber Samuelson, Ancel Glink had no report  
She was asked to discuss the previous night’s occurrences as Counsel advised not to discuss them in Closed Session. The Resolution and Contract approved on June 28, 2022, was referenced. The Village Attorney stated that there was no executed contract, that the one presented was not voted through.

Trustee requested that motions and actions approved be followed. Attorney Samuelson was asked to send the allegations alleged by the consultant in memo on 02/08/2023 (the memo’s content changed from the one previously provided) to the State Attorney or FBI for investigation. The attorney requested time to investigate as the contract presented the previous night differed from the one included in the Board Packet for the June 28, 2022, meeting for approval. A notarized contract was the one finally released by Mayor Burgess but did not carry the required Corporate Seal. Atty. McGrath requested a copy of the contract.

- e. Village Engineer –Melanie Arnold, Robinson Engineering
  - i. Reporting that the CDBG Grant application and the NPDES MS\$ would be presented on February 21, 2023

## **6) REPORTS OF DEPARTMENTS**

- a. Police Department - Chief Malcolm White
  - i. Reported Calls for Service – 435 Arrests – 11
  - ii. Read a Press Release
- b. Fire Department – Chief Stephen Barrett
  - i. Calls for Service – 90
  - ii. A First Response Training was held at Bloom Trail HS
  - iii. Desire to start an EMT Program in partnership with Bloom and Steger
- c. Finance Department – There was no report.
- d. Director of Operations – Director Anthony Finch
  - i. Provided a report of repairs completed
  - ii. Provided a schedule of Public Works 2023 activities
- e. Community Development – Director Antonio Cooper
  - i. Highlighted two events
  - ii. Announced the need for a location for public electric charging

### **Trustee Comments**

- An update was requested on the properties sold on 217<sup>th</sup> and Peterson
- Air BnB was questioned. Research and an Ordinance is required
- An Update on Dardur proceedings was provided by the Village Clerk

## **7) REPORTS OF STANDING COMMITTEES AND TRUSTEE COMMENTS**

- a. Public Health & Safety - Trustee Gary Bell reported that he was working to establish a committee
- b. Public Services - Trustee Aretha Burns had no report

- c. Ordinance Review - Trustee Arnold Coleman reported that the next meeting on 02/27/2023 at 7:00 p.m.
- d. Budget, Finance & Audit - Trustee Rodrick R. Grant had no report
- e. Housing and Intergovernmental Relations - Trustee Sherry Jasinski had no report
- f. Community Development - Trustee Debra Williams commented that the two contracts for the Finance Department's consultant were different.  
She asked if there were not action items at subsequent meetings to move the Executive Closed Sessions to the end of those meetings.  
Candidates' Bios did not meet the deadline for inclusion in the Sauk Talk

## **8) REPORTS OF COMMITTEES AND COMMISSIONS**

- a. Senior Advisory Committee – Vice Chairman Debra Coney read the Senior Advisory Council's Report and announced the meeting on March 9, 2023
- b. Fire and Police Commission – Chairman Francine Anderson announced that the current hiring list was exhausted. Recruiting and testing is forthcoming
- c. Zoning Board of Appeals Commission – Chairman Charles Pondexter

## **9) PRESENTATION OF ORDINANCES AND RESOLUTIONS**

- a. Motion to Approve a Resolution Authorizing the Sale of Village-Owned Surplus Real Estate (21300 Mark Collins Drive, Pin #

Trustee Jasinski moved, and Trustee Williams seconded

Comments/Debate

The address and PIN # were not in sync

The property description and the appraisal were sought

On Roll Call

AYES: Trustees: Burns, Coleman, Grant, Jasinski, Williams

NAYS: Trustee Bell

## **10) UNFINISHED BUSINESS**

### **11) NEW BUSINESS**

#### **a. Financial Matters:**

- i. Approve Transfers, Payroll and Accounts Payable Distributions and authorize the Finance Department to Remit Payments

Trustee Grant Moved, and Trustee Williams seconded

#### **Comments and Debates**

Trustees questioned the payment for CSL Sprinkling (\$1,000) and L. Lewis (\$435.95) After discussion those amounts were removed from Accounts payable. The final amount is identified in the subsequent motion:

Approve Transfers, Payroll and Accounts Payable Distributions in the Combined Amount of \$435,386.18 and authorize the Finance Department to Remit Payments as approved by the Board action

On Roll Call

AYES: Trustees Bell, Burns, Coleman, Grant, Jasinski, Williams

NAYS: None

ABSTENTION:

**b. PETITIONS, AGREEMENTS, AND ACTION ITEMS**

- i. Motion to Approve and Sign the Intergovernmental Agreement for the Provision of Environmental Health Inspectional Services for the period of December 1, 2022, through November 30, 2023

Trustee Jasinski moved, and Trustee Williams seconded

On Roll Call

AYES: Trustees: Bell, Burns, Coleman, Grant, Jasinski, Williams

NAYS: None

- ii. Motion to Approve a \$5,000 Increase in the Salary for the position of Assistant Chief of Administration

Trustee Jasinski moved, and Trustee Williams seconded

The motion was postponed to February 28, 2023, pending responses to specific questions. Would the position be part-time or full-time, would benefits be provided, what is the total salary and when is the anticipated start date?

On Roll Call

AYES: Trustees: Bell, Burns, Coleman, Grant, Jasinski, Williams

NAYS: None

**c. ITEMS TO BE ACCEPTED AND PLACED ON FILE WITH THE VILLAGE CLERK'S OFFICE**

**12) GENERAL COMMENTS FROM MAYOR BURGESS**

Mayor Burgess offered a reminder of the mask-wearing policy.

**13) ADJOURNMENT**

Having completed the business of the day, Mayor Burgess called for a motion to adjourn the meeting at 9:55 p.m. Trustee Williams moved, and Trustee Jasinski seconded. On roll call, the motion carried unanimously.

/s/Marva Campbell-Pruitt, Village Clerk

/s/Derrick Burgess, Mayor