

# JOURNAL OF PROCEEDINGS

## SPECIAL BOARD MEETING

OF THE CORPORATE AUTHORITIES

VILLAGE OF SAUK VILLAGE

July 10, 2023

7:00 p.m.

Sauk Village Municipal Center

21801 Torrence Avenue

Sauk Village, Illinois 60411

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### 1. CALL TO ORDER

The special meeting was called by Trustees Aretha Burns, Diane Sapp, and Arnold Coleman of the Village of Sauk Village. Notice was issued in accordance with the Illinois Open Meetings Act

Mayor Derrick Burgess called the Special Meeting to order at 7:00 p.m.

**Pledge of Allegiance:** Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance

**Roll Call:** Present: Trustees: Burns, Coleman, Johnson, Sapp, and Williams  
Absent: None

**Staff Present:**

**Others in Attendance:** Clerk Marva Campbell-Pruitt

### 2) PUBLIC COMMENT

- D. Smith asked why the urgency and waste of money for a special meeting for the noted agenda items?
- J. Burns- countered that non-board members or elected officials should not speak to unknown issues

#### **Mayor Burgess' Responses**

He would not speculate on others' intentions

**3) Motion to Approve an Ordinance Adopting a Policy Prohibiting Workplace Harassment for the Village of Sauk Village**

Mayor Burgess asked each Trustee if they had input in drafting the ordinance on workplace harassment

Trustee Williams moved, and Trustee Coleman seconded.

Discussion ensued regarding the appropriateness of the motion. Trustee Johnson asked for a motion to table the item. There was no second, the vote moved on.

**On Roll Call**

AYES: Trustees Burns, Coleman, Sapp, Williams

NAYS: Trustee Johnson

ABSENT:

**Motion Carried**

**4) Motion to Approve and Ordinance Amending Article IV “Officials and Employees” of Chapter 2 “Administration: of the Municipal Code of the Village of Sauk Village, Illinois to Remove the Position of Human Resource Consultant**

Mayor Burgess asked each Trustee if they had input

Trustee Burns moved, and Trustee Coleman seconded.

**Questions/Debate**

There is not legal contract for the position/Corporation Counsel has a copy.

Who will assume the duties of the HR Consultant/ Other staff can assume the responsibilities

**Roll Call**

AYES: Trustees Burns, Coleman, Sapp, Williams

NAYS: Trustee Johnson

ABSENT:

**Motion Carried**

**5) Approval of Contract for Calene Zabinski for the Position of Internal Auditor**

Trustee Williams moved, and Trustee Coleman seconded.

**Questions/Debate**

Trustee Williams distributed a hand-written copy of the suggested duties of the Internal Auditor’s intended to be attached to the contract.

**On Roll Call**

AYES: Trustees Burns, Coleman, Sapp, Williams



NAYS: Trustee Johnson

ABSENT:

**Motion Carried**

6) **ADJOURNMENT** Having completed the business of the day, Mayor Burgess called for a motion to adjourn the meeting at p.m. Trustee Williams moved, and Trustee Coleman seconded. On roll call, the motion carried unanimously.

/s/Marva Campbell-Pruitt, Village Clerk

/s/Derrick Burgess, Mayor

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